

**Official Proceedings
Board of City Commissioners
February 27, 2018 - 6:00 pm
City Hall – Williston, North Dakota**

1. Roll Call of Commissioners

COMMISSIONERS PRESENT: Chris Brostuen (via phone), Brad Bekkedahl, Deanette Piesik, Tate Cymbaluk and Howard Klug.

COMMISSIONERS ABSENT: NONE

OTHERS PRESENT: John Kautzman, Bob Hanson, Anthony Dudas, Dave Bell, Kent Jarcik, Rachel Laqua, Marc Brade, David Tuan, Jordon Evert, Mark Schneider, Shawn Wenko and David Peterson

Mayor Klug presented a quorum.

CHANGES TO AGENDA: Table 6A
Add 8F1

**Motion by Cymbaluk, Seconded by Bekkedahl to approve
UNANIMOUS BY VOICE VOTE**

2. Consent Agenda
- A. Reading and Approval of Minutes
 - 1) Regular Meeting Dated: February 13, 2018
 - B. Auditor and Finance
 - 1) Accounts, Claims and Bills
 - a. February 9 – 22, 2018

For checks between: 02/09/18 - 02/22/18

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Issued
-46313	MERITAIN HEALTH MERITAIN HEALTH	9208.07	02/13/18
-46312	56070 TATE A. CYMBALUK	0.00	02/16/18
-46311	56814 LYNN BYERS-WALLACE	1386.98	02/16/18
-46310	56297 BRENDA D'ANGELO	1648.65	02/16/18
-46309	12020 RANDY M DONNELLY	1713.79	02/16/18
-46308	12017 JOHN L. KAUTZMAN	3473.59	02/16/18
-46307	56368 ERICA KELASH	1991.20	02/16/18
-46306	56719 KATHY KIMLEY	2174.75	02/16/18
-46305	12026 KAREN P. LARSON	1757.05	02/16/18
-46304	56655 STEPHANIE WELLMAN	1566.11	02/16/18
-46303	56462 BONNIE COLEOTE	1360.77	02/16/18
-46302	56717 JASMINE COLLINS	1361.56	02/16/18

-46301	56794	CAITLIN ESTRADA	1341.67	02/16/18
-46300	56792	JUSTIN FREED	1300.57	02/16/18
-46299	56795	SARAH HILTON	1234.30	02/16/18
-46298	56729	GEORGIA HOLLEMBEAK	1323.41	02/16/18
-46297	56822	KENNETH MASON	1326.79	02/16/18
-46296	56614	ELIZABETH OLSON	1429.03	02/16/18
-46295	56323	LINDSEY REPP	1452.28	02/16/18
-46294	56660	MIKAELA SKALICKY	1477.92	02/16/18
-46293	13025	JOLEEN S. TINKER	1639.55	02/16/18
-46292	56569	CINDY WHITE	1572.34	02/16/18
-46291	56378	LAURA WOLTJER	1513.54	02/16/18
-46290	14021	BRAD D. BEKKEDAHL	196.67	02/16/18
-46289	34103	CHRISTOPHER J. BROSTUEN	810.85	02/16/18
-46288	14025	HOWARD D. KLUG	546.59	02/16/18
-46287	56476	DEANETTE PIESIK	364.38	02/16/18
-46286	56169	KATHERINE E. BERWICK	5139.15	02/16/18
-46285	56713	DENISE MELBY	1293.75	02/16/18
-46284	56491	KATHLEEN STAHOWIAK	2446.83	02/16/18
-46283	15004	JANET B. ZANDER	2376.61	02/16/18
-46282	56225	SUSAN E. MOELLER	1369.42	02/16/18
-46281	56540	BRAD AUTTELET	2817.10	02/16/18
-46280	56699	JOSHUA BANKS	1588.52	02/16/18
-46279	56458	CLINTON BATES	2967.68	02/16/18
-46278	18021	ROBERT J. BENTH	2461.13	02/16/18
-46277	56781	MARC BRADE	3223.65	02/16/18
-46276	56749	JAKE BYMAN	2850.45	02/16/18
-46275	56701	MITCHELL BYMAN	2058.60	02/16/18
-46274	56419	JASON CATRAMBONE	3422.15	02/16/18
-46273	56641	JUSTIN CHAMPION	2123.26	02/16/18
-46272	56746	KHRISTOPHER CHAMPION	1731.87	02/16/18
-46271	56584	MATTHEW CLARK	2290.33	02/16/18
-46270	56743	STEPHEN CLARK	2171.09	02/16/18
-46269	56741	PRISCILLA CRAIN	1678.01	02/16/18
-46268	56732	JESSE CRUISE	1957.64	02/16/18
-46267	56383	MATT DANIELSON	279.26	02/16/18
-46266	56722	DONALD DEMPSEY	188.39	02/16/18
-46265	56754	CHRIS DICK	2322.32	02/16/18
-46264	56661	VICTORIA DOUGLAS	2405.29	02/16/18
-46263	56783	MICHAEL FRONIMOS	4226.09	02/16/18
-46262	56500	CHRISTOPHER GILLIES	1515.23	02/16/18
-46261	56459	MATTHEW GOODE	2819.77	02/16/18
-46260	56817	CALVIN HENSON	1889.78	02/16/18
-46259	56634	JAMES HERRMANN	2027.04	02/16/18
-46258	56630	JOHN HOSKINS	2179.12	02/16/18
-46257	56567	EMILY HUGHES	2575.93	02/16/18
-46256	56507	GREGORY HUGHES	2408.35	02/16/18
-46255	56499	ANDREW ISAACS	1952.52	02/16/18
-46254	56758	CHRISTOPHER JAMES	1299.50	02/16/18
-46253	56636	COREY JOHNSON	1269.30	02/16/18

-46252	56768 SHAWN JOHNSON	1559.35	02/16/18
-46251	56753 MAKAILYN KELLY	2781.55	02/16/18
-46250	18096 TRACY C. KERZMANN	1340.56	02/16/18
-46249	56612 ROBERT KISER	2194.92	02/16/18
-46248	56587 JEREMY KNAPKEWICZ	1460.70	02/16/18
-46247	56715 WYATT KOENIG	1402.05	02/16/18
-46246	56804 DYLAN LAMONTIA	2477.84	02/16/18
-46245	56498 JASON LEWIS	2669.29	02/16/18
-46244	56658 CHRISTOPHER MAHONEY	1396.42	02/16/18
-46243	56731 MICHAEL MESCO	2169.78	02/16/18
-46242	56642 RYAN ALAN MILLER	1836.03	02/16/18
-46241	56527 CRAIG MOEN	1807.75	02/16/18
-46240	56647 PAUL MONZON	351.78	02/16/18
-46239	18099 ERICA J. MYERS	2311.94	02/16/18
-46238	56742 BRODERICK NELSON	2870.55	02/16/18
-46237	56744 CHRISTIAN OLSON	1482.80	02/16/18
-46236	56718 JESSICA PATTERSON	2364.63	02/16/18
-46235	56829 MARCUS PEARSON	2934.62	02/16/18
-46234	56740 FLETCHER SCAIFE	1658.54	02/16/18
-46233	56805 IAN SCHULTE	3004.74	02/16/18
-46232	56645 JILL SELLERS	1953.55	02/16/18
-46231	56504 PATRICK SELLERS	1500.25	02/16/18
-46230	56739 TRAVIS SHAY	1741.79	02/16/18
-46229	56759 SARA STAFFORD	1617.06	02/16/18
-46228	56752 IAN STEWART	2735.00	02/16/18
-46227	56698 BRITTANY STORM-ANDERSON	2528.31	02/16/18
-46226	56649 EARNEST THEETGE	2886.38	02/16/18
-46225	56733 ANTHONY VERESPE	3249.59	02/16/18
-46224	56803 JAMES WESTON	1709.23	02/16/18
-46223	56723 JOHN DANIEL WILSON	826.85	02/16/18
-46222	56174 SAM M. AIDE	1909.61	02/16/18
-46221	56810 GINGER ALBY	1648.49	02/16/18
-46220	19099 STEVEN D. ARMSTRONG	2742.00	02/16/18
-46219	56273 JASON BARTEN	2000.67	02/16/18
-46218	56246 HUGH E BENZEN	2258.28	02/16/18
-46217	19092 DUSTIN J. BERTSCH	2696.20	02/16/18
-46216	56828 MARTIN BURCH	1533.46	02/16/18
-46215	56146 ASHLEY R. CELANDER	1802.13	02/16/18
-46214	56121 DUSTIN R. CELANDER	1908.05	02/16/18
-46213	13026 KEVIN W. CRAFT	1297.49	02/16/18
-46212	56721 BRYCE DAHL	1958.10	02/16/18
-46211	56278 DANIEL DERY	2267.85	02/16/18
-46210	56173 RODNEY H. DICKERSON	2684.88	02/16/18
-46209	56485 JAMES DIXON	1801.95	02/16/18
-46208	56724 ALEXIUS ENGET	2194.22	02/16/18
-46207	56631 BRETT FLESNESS	1792.45	02/16/18
-46206	56255 CHELSEA S FOSSEN	1420.95	02/16/18
-46205	19009 LINDA R. GRANBOIS	1503.21	02/16/18
-46204	56147 JACOB J. GREGORY	2834.68	02/16/18

-46203	19095 WALTER H. HALL	2405.18	02/16/18
-46202	19082 RANDY M. HAUGENOE	2424.31	02/16/18
-46201	56206 DANIELLE HENDRICKS	2263.38	02/16/18
-46200	56243 JACOB R. HENDRICKS	2143.88	02/16/18
-46199	56711 SHAWN HOLM	2087.05	02/16/18
-46198	56353 JONATHAN HOLTER	1833.00	02/16/18
-46197	56102 MICHAEL A. ISENHOWER JR	2206.72	02/16/18
-46196	56787 BEAU JACOBSON	1696.12	02/16/18
-46195	56831 EVAN JOHNSON	1808.38	02/16/18
-46194	56556 AMBER KOEHN	1960.28	02/16/18
-46193	56555 JACOB KOEHN	1960.15	02/16/18
-46192	56651 CINDY KOPAC	1234.23	02/16/18
-46191	56387 AARON KURTENBACH	1773.86	02/16/18
-46190	56827 JEREMIAH LACHNER	1956.44	02/16/18
-46189	56765 MICHAEL LICCIARDI	1732.59	02/16/18
-46188	56483 JOSHUA MAHLUM	1672.85	02/16/18
-46187	56834 ANTHONY MANN	1752.94	02/16/18
-46186	56082 TRAVIS J. MARTINSON	2572.62	02/16/18
-46185	56767 CODY MILLER	1668.68	02/16/18
-46184	56492 HEATHER MONTGOMERY	2226.90	02/16/18
-46183	56449 NICHOLAS NELSON	1932.72	02/16/18
-46182	56061 AMY D. NICKOLOFF	3218.24	02/16/18
-46181	56766 JEFFREY OLSON	1988.53	02/16/18
-46180	56503 JOHN PAGANO	1776.41	02/16/18
-46179	56617 AMBER PELZL	1153.40	02/16/18
-46178	56385 JUSTIN PELZL	1505.21	02/16/18
-46177	19098 DAVID A. PETERSON	3329.39	02/16/18
-46176	56397 MEGAN PETERSON	1549.43	02/16/18
-46175	56418 TRAVIS PETERSON	2138.45	02/16/18
-46174	56403 KRISTIINA RAVASKA	2177.86	02/16/18
-46173	56148 JONATHAN D. ROGGENKAMP	2240.33	02/16/18
-46172	56627 MELANIE RUSSELL	2086.44	02/16/18
-46171	56632 NICHOLAS SATERMO	1862.88	02/16/18
-46170	13027 CRYSTAL A. SCHAUBEL	1384.56	02/16/18
-46169	56807 ZACHARY SCHWARTZ	1768.13	02/16/18
-46168	56842 KEVIN SEDERQUEST	1765.83	02/16/18
-46167	56806 THEODORE VANGRINSVEN	1748.14	02/16/18
-46166	56800 ROBERT VANWINKLE	1772.78	02/16/18
-46165	56571 CRAIG WARE	2115.75	02/16/18
-46164	56832 JESSE WEICHT	1911.22	02/16/18
-46163	19077 MICHAEL S. WILSON	2531.92	02/16/18
-46162	20047 KELLY ABERLE	1928.02	02/16/18
-46161	56296 JOE DOSS	2076.89	02/16/18
-46160	56762 LESLIE HAMRICK	934.85	02/16/18
-46159	56490 RICHARD KIMBALL II	1949.47	02/16/18
-46158	56825 DOMINIC MONSON	1157.50	02/16/18
-46157	56441 DAVID SASSER	1979.96	02/16/18
-46156	56839 MARK SCHNEIDER	2366.96	02/16/18
-46155	56252 DIANE THOMPSON	1272.99	02/16/18

-46154	56793 LORI THRONDSSEN	999.39	02/16/18
-46153	56360 NYDEL TOMPKINS	1308.64	02/16/18
-46152	56791 WILLIAM TOWNSLEY	1636.03	02/16/18
-46151	56826 MATTHEW ELBERT	1731.36	02/16/18
-46150	21041 ROBERT E HANSON	3129.37	02/16/18
-46149	56517 THOMAS HARTLEY	2569.67	02/16/18
-46148	56428 THOMAS SCOTT	1641.15	02/16/18
-46147	21054 WAYNE A WIEDRICH	2954.91	02/16/18
-46146	56421 JAREK WIGNESS	1955.53	02/16/18
-46145	56712 BRANDON BRUNDAGE	2068.28	02/16/18
-46144	22021 LES CHRISTENSEN	2500.10	02/16/18
-46143	56837 AUBREY FOSBURGH	1997.87	02/16/18
-46142	56474 JASON ANDREASON	2749.01	02/16/18
-46141	56558 KYLE BREDWICK	1472.40	02/16/18
-46140	56543 DAVID CURTISS	1320.46	02/16/18
-46139	23136 JAMES B. ENGEN	2892.55	02/16/18
-46138	56653 DOMINICK IOVINO	1911.24	02/16/18
-46137	56528 JONNY IOVINO	2418.07	02/16/18
-46136	23039 BRUCE A. JOHNSON	1874.84	02/16/18
-46135	56559 RANDALL JOHNSON	1424.67	02/16/18
-46134	56601 RICHARD MALONEY	1314.09	02/16/18
-46133	56577 MARC MOHR	1729.42	02/16/18
-46132	56448 EMIL NEHRING	1783.08	02/16/18
-46131	56303 TROY OSTER	1421.69	02/16/18
-46130	56756 CLYDE RANSONET	1324.85	02/16/18
-46129	56482 GARY SKABO JR	1314.97	02/16/18
-46128	56526 GARY SKABO SR	1201.10	02/16/18
-46127	56686 TIMOTHY SNEATH	1248.39	02/16/18
-46126	56167 MATTHEW TUTAS	1541.53	02/16/18
-46125	56652 IAN WEIGEL	1811.66	02/16/18
-46124	56451 DAVID WITTMAN	1309.10	02/16/18
-46123	56370 JEFFREY BRYSON	2234.31	02/16/18
-46122	24019 ROBERT D. COUGHLIN	1341.65	02/16/18
-46121	56381 MORKATAA DHINAA	1594.78	02/16/18
-46120	56575 FRANCIS GOODSKY	1272.85	02/16/18
-46119	56682 LACEY JOHNSTON	1562.03	02/16/18
-46118	56189 AMANDA M. KAISER - LEE	1839.32	02/16/18
-46117	56356 MITCHELL KERSTING	2399.43	02/16/18
-46116	56833 EVAN LEWIS	1366.84	02/16/18
-46115	56629 ALDON OLSON	1302.46	02/16/18
-46114	56415 WILLIAM SCHWENDEMAN	1241.82	02/16/18
-46113	56284 SABRINA SIMS	1711.59	02/16/18
-46112	56550 JAMIE SITZMAN	1143.93	02/16/18
-46111	56836 ROBERT SKURDAL	1105.04	02/16/18
-46110	56472 CURTIS CLARYS	2678.90	02/16/18
-46109	56613 SKYLER HENRIE	2247.23	02/16/18
-46108	25111 JASON W. HOULE	1756.01	02/16/18
-46107	56648 BRANDON SANDBERG	1641.09	02/16/18
-46106	56389 THOMAS ATOR	1690.90	02/16/18

-46105	56735 DAMARA GREGORY	1145.22	02/16/18
-46104	56596 KATRINA HENRY	1307.28	02/16/18
-46103	56835 CHRISTOPHER ADAM	1198.36	02/16/18
-46102	56809 KOLTEN BRUNELLE	1296.44	02/16/18
-46101	56433 RENA COLLIE	1279.97	02/16/18
-46100	56797 JASON COTTAM	1360.17	02/16/18
-46099	56513 ARTHUR CRUMB	1840.27	02/16/18
-46098	54065 PATRICIA K. FIORENZA	2601.96	02/16/18
-46097	27076 DANNY R. GERGEN	1882.96	02/16/18
-46096	56091 JAMES A HAGA JR	2049.82	02/16/18
-46095	56128 VERNON L. HENDRICKSON	1727.01	02/16/18
-46094	56687 LONNY HIATT	1300.74	02/16/18
-46093	56535 JEFFREY LADUCER	1360.35	02/16/18
-46092	27096 RUSSELL E. MOMBERG	2007.20	02/16/18
-46091	27091 JOSEPH G. MONSON	1325.26	02/16/18
-46090	56622 REX OLSON	1364.87	02/16/18
-46089	56785 GARY ROBB	1285.59	02/16/18
-46088	56757 TYRELL SMITH	1258.14	02/16/18
-46087	56565 DAVID SMITHBERG	1281.65	02/16/18
-46086	56815 BRYCE STORY	758.64	02/16/18
-46085	56084 KENNETH R. BOYKIN	2047.54	02/16/18
-46084	56514 NICO BUECHNER	2047.47	02/16/18
-46083	56811 ZACHARY COTHERN	1479.88	02/16/18
-46082	56114 ANTHONY D. DUDAS	3129.80	02/16/18
-46081	56671 ROBERT S HANSON	1942.52	02/16/18
-46080	56598 TERRY HARP	1728.27	02/16/18
-46079	12029 LORI A. LARSEN	1798.08	02/16/18
-46078	56611 CORDELL LINDVIG	1787.00	02/16/18
-46077	56708 JOSHUA LOEWENBERG	1571.38	02/16/18
-46076	56705 BRENT MILLER	1389.84	02/16/18
-46075	56725 DEVIN REIFSTECK	1491.99	02/16/18
-46074	56798 KASEY WYMAN-YOUNG	1136.98	02/16/18
-46073	56508 JAMES HAGA SR	1464.38	02/16/18
-46072	23126 BRENT E. HANSON	1978.75	02/16/18
-46071	56532 BEAU BERGERON	1415.48	02/16/18
-46070	56488 MARK BRUINEKOOL	1563.99	02/16/18
-46069	56367 TONY SCOTT	1148.46	02/16/18
-46068	56340 MICHAEL SIMPSON	1912.98	02/16/18
-46067	56640 BRANDON KUZEL	1428.06	02/16/18
-46066	56200 GINA MOTTL	2628.40	02/16/18
-46065	56693 KELSY NEHRING	1726.98	02/16/18
-46064	56585 SCOTT VASSEN	2526.94	02/16/18
-46063	56352 BRIAN YOUNG	1843.56	02/16/18
-46062	56347 CHRISTINE EDWARDS	1484.79	02/16/18
-46061	34017 KENT A. JARCIK	3178.82	02/16/18
-46060	56239 RACHEL K. LAQUA	2273.31	02/16/18
-46059	56782 JEREMY MILLER	1433.56	02/16/18
-46058	35025 JOSILYN F BEAN	1836.50	02/16/18
-46057	27058 DAVID LEE BELL	3047.60	02/16/18

-46056	25110 KENNETH W. BERGSTROM	2720.17	02/16/18
-46055	56808 STEVEN BROE	941.66	02/16/18
-46054	56516 BARBARA ELLICO	1344.95	02/16/18
-46053	56375 KRISTIN PASEKA	1677.86	02/16/18
-46052	56710 ALYSSA WIEDRICH	1412.18	02/16/18
-46051	36006 NEIL W. BAKKEN	1993.83	02/16/18
-46050	56366 KENT SKABO	2046.04	02/16/18
-46049	56628 GREG OSTER	1798.17	02/16/18
-46048	56180 DIANE C. HAGEN	662.61	02/16/18
-46047	56796 ETHAN BECK	146.28	02/16/18
-46046	56821 TRACI BYRNE	1014.31	02/16/18
-46045	56777 KELLY CRUSCH	491.54	02/16/18
-46044	56830 ARIEL FLECK	646.41	02/16/18
-46043	48102 KAYLA J. HELL	765.60	02/16/18
-46042	56818 MICHAEL HELL	403.45	02/16/18
-46041	56784 MONTANA ICENOGLE	93.46	02/16/18
-46040	56823 MORGAN KEYSER	1064.94	02/16/18
-46039	56819 ELIZABETH LISENBEE	427.96	02/16/18
-46038	56638 WANDA OLAF	1006.91	02/16/18
-46037	56111 ANDREA L. PLACHER	1592.14	02/16/18
-46036	56683 ANN REINKE	106.67	02/16/18
-46035	56588 KIRBY STRICKLAND	1377.95	02/16/18
-46034	56802 NATASHA TORRES	646.45	02/16/18
-46033	56411 LISA WEBB	1101.47	02/16/18
-46032	56298 SAWYER ZENT	335.09	02/16/18
-46031	52011 ANN M. KVANDE	1651.06	02/16/18
-46030	56041 BARBARA J. PETERSON	1540.51	02/16/18
-46029	56578 BRENDA SCHMIDT	1479.15	02/16/18
-46028	52020 SHAWN WENKO	2903.61	02/16/18
-46027	56222 VIVIAN KALMIK	284.71	02/16/18
-46026	53002 AMY A. KRUEGER	2337.98	02/16/18
-46025	56838 ASHLEY OYLOE	263.20	02/16/18
-46024	56271 SABRINA A RAMEY	1445.61	02/16/18
-46023	56310 JENNIFER STRIETZEL	1326.58	02/16/18
-46022	56840 HEATHER VOLL	995.64	02/16/18
-46021	56646 THOMAS FRET LAND	1491.42	02/16/18
-46020	56799 JULIE HATTER	1287.43	02/16/18
-46019	56479 TRISTA HENRIE	1727.39	02/16/18
-46018	56213 ROBERT JASON HILLARD	1794.57	02/16/18
-46017	56728 TERRI JOHNSON	1179.94	02/16/18
-46016	56824 JAMES POIRRIER	1349.60	02/16/18
-46015	56801 AUSTIN TROTTIER	1309.14	02/16/18
-46014	56604 BRET WILLIAMS	2539.41	02/16/18
-46013	56435 KEVIN POWERS	1977.85	02/16/18
-46012	56512 PEGGY MASTERS	1632.36	02/16/18
-46011	56764 CHERYL PIERZINA	2683.05	02/16/18
-46010	56293 DAVID TUAN	3519.57	02/16/18
-46009	IAFF LOCAL 3743 IAFF LOCAL 3743	650.00	02/16/18
-46008	DEFER COMP ROTH NATIONWIDE RETIREMENT SO	18364.97	02/16/18

-46007	ND CHILD SUPPOR	ND CHILD SUPPORT ENFORCE	2488.20	02/16/18
-46006	FIT	U.S. TREASURY	202967.90	02/16/18
-46005	FIT	U.S. TREASURY	1479.57	02/21/18
-46004	WEAPON	CITY OF WILLISTON	1200.88	02/21/18
92925	3432	WILLIAMS COUNTY	500.00	02/09/18
92926	3432	WILLIAMS COUNTY	200.00	02/09/18
92927	999999	KAIDEN LAWERNCE	125.00	02/12/18
92928	999999	MERLE WALKER	400.00	02/12/18
92929	PERS	NORTH DAKOTA PUBLIC EMPL	214349.41	02/12/18
92930	243	MONTANA DAKOTA UTILITIES	1313.62	02/13/18
92931	3120	MONTANA DAKOTA UTILITIES CO	44218.55	02/13/18
92932	243	MONTANA DAKOTA UTILITIES	9211.97	02/13/18
92933	718	AMERIPRIDE LINEN AND APPAREL SERV	255.26	02/13/18
92934	489	VISA	1907.08	02/13/18
92935	3235	JE Dunn Construction	1289982.00	02/13/18
92936	1716	WILLIAMS SCOTSMAN, INC.	586.25	02/13/18
92937	320	NEMONT	426.86	02/13/18
92938	1227	MYERS AUTO PARTS	1350.00	02/14/18
92939	2741	JOURNEYS BY JAN	1342.00	02/14/18
92940	487	VISA	666.84	02/14/18
92941	487	VISA	161.97	02/15/18
92942	487	VISA	758.06	02/15/18
92943	487	VISA	232.29	02/15/18
92944	487	VISA	94.33	02/15/18
92945	275	NAPA AUTO PARTS	2881.24	02/15/18
92946	56406	RICHARD RADEMACHER	2164.15	02/16/18
92947	22014	GARY L. GLOVATSKY	2434.21	02/16/18
92948	25106	RICHARD S. ODEGARD	2011.22	02/16/18
92949	56582	JOSHUA DAGENAIS	1595.54	02/16/18
92950	32006	WILLIAM M. MCQUISTON	1491.57	02/16/18
92951	56478	KYLE FLEMING	3749.79	02/16/18
92952	CHILD SUPPORT P	PA SCDU	505.00	02/16/18
92953	CHILD SUPR ALAB	ALABAMA CHILD SUPPORT PA	150.00	02/16/18
92954	CHILD SUPRT CT	CONNECTICUT - CCSPC	297.65	02/16/18
92955	DCI CREDIT	DCI CREDIT SERVICES INC	98.23	02/16/18
92956	DEPENDANT CARE	DISCOVERY BENEFITS	3065.35	02/16/18
92957	MI CHILD SUPPOR	MICHIGAN STATE DISBURSEM	104.75	02/16/18
92958	MN CHILD SUPPOR	MINNESOTA CHILD SUPPORT	386.40	02/16/18
92959	ND PEA	NDPEA	44.93	02/16/18
92960	RODENBURG LAW	RODENBURG LAW FIRM	200.00	02/16/18
92961	UT CHILD SUPPOR	CHILD SUPPORT SERVICES (141.00	02/16/18
92962	243	MONTANA DAKOTA UTILITIES	3676.83	02/16/18
92963	128	FAMILY CRISIS SHELTER	1744.06	02/16/18
92964	2659	MONTANA DEPARTMENT OF REVENUE	59.03	02/16/18
92965	128	FAMILY CRISIS SHELTER	10884.48	02/16/18
92966	487	VISA	195.94	02/16/18
92967	1815	MARKETPLACE FOR KIDS	1000.00	02/16/18
92968	3134	Fort Union Cooperating Associatio	5000.00	02/16/18
92969	3433	Northern Plains Oyate	3000.00	02/16/18

92970	1817 M-T SADDLE CLUB	3000.00	02/16/18
92971	3434 MonDak Heritage Center	2000.00	02/16/18
92972	1261 CHAMBER OF COMMERCE	5000.00	02/16/18
92973	477 UPPER MISSOURI DISTRICT HEALTH UN	1500.00	02/16/18
92974	1878 WILLISTON CONVENTION & VISITOR BU	6000.00	02/16/18
92975	3435 Save The Maah Daah Hey	3000.00	02/16/18
92976	547 WILLISTON STATE COLLEGE	1000.00	02/16/18
92977	132 FIRST NATIONAL BANK	5518.66	02/16/18
92978	807 WILLISTON AREA BUILDERS ASSOCIATI	2500.00	02/16/18
92979	2985 MonDak Animal Rescue	600.00	02/16/18
92980	1054 C & D WATER SERVICES	7.50	02/16/18
92981	673 CLERK OF DISTRICT COURT	750.00	02/16/18
92982	673 CLERK OF DISTRICT COURT	350.00	02/16/18
92983	673 CLERK OF DISTRICT COURT	750.00	02/16/18
92984	999999 HUNTER BRADEN	500.00	02/16/18
92985	999999 JORDYN BOLLINGER	800.00	02/16/18
92986	999999 JULI CHRISTOFFERSON	500.00	02/16/18
92987	999999 ADAM FUNK-FRONTIER HALL	500.00	02/16/18
92988	999999 TAYLER HOYT	400.00	02/16/18
92989	999999 TAYLOR DAVIS	50.00	02/16/18
92990	2408 ACCENT	854.59	02/16/18
92991	999999 THE BRORBY TRUST	284.07	02/16/18
92992	2253 MEDICARE PART B	1113.56	02/16/18
92993	275 NAPA AUTO PARTS	848.59	02/20/18
92994	999998 SABRINA A RAMEY	112.50	02/20/18
92995	999998 JENNIFER STRIETZEL	112.50	02/20/18
92996	56169 KATHERINE E. BERWICK	3298.57	02/21/18
92997	1261 CHAMBER OF COMMERCE	1500.00	02/21/18
92998	3183 WILLISTON PARKS & RECREATION FOU	12500.00	02/21/18
92999	1018 THE LINKS OF NORTH DAKOTA	50000.00	02/21/18
93000	1261 CHAMBER OF COMMERCE	15000.00	02/21/18
93001	999999 DAVID & COLETTE SORENSON	976.12	02/22/18
93002	999999 DAVID & COLETTE SORENSON	976.11	02/22/18
93003	999999 DAVID & COLETTE SORENSON	976.12	02/22/18
93004	999999 MICHAEL & CURTIS RATZAK DENISE AB	976.13	02/22/18
93005	999999 MICHAEL & CURTIS RATZAK DENISE AB	976.11	02/22/18
93006	999999 PETER & MARY SCORE	976.12	02/22/18
93007	999999 TERRI POFF	976.13	02/22/18
93008	533 WILLIAMS COUNTY TREASURER/RECORDE	1952.26	02/22/18
93009	999999 MICHAEL MACCHIETTO	976.13	02/22/18
93010	999999 JOHN GLENN	976.13	02/22/18
93011	999999 TERRY & DEBRA STARKEY	976.12	02/22/18
93012	19 AMERICAN STATE BANK	1090374.34	02/22/18
93013	483 VECTOR CONTROL DIST #1	66032.05	02/22/18
93014	521 WILLISTON PARK DISTRICT	1052420.55	02/22/18
93015	1079 ABL MOBILE LOCK & SAFE	112.50	02/22/18
93016	526 ACE HARDWARE & FLOORING	555.80	02/22/18
93017	2874 ACI-NA	2688.00	02/22/18
93018	2274 ACME TOOLS	154.16	02/22/18

93019	3	ADVANCED ENGINEERING (AE2S) &	10629.00	02/22/18
93020	3232	AIRGAS ON-SITE SAFETY SERVICES	28.00	02/22/18
93021	3363	All In Enterprises, LLC	412.50	02/22/18
93022	8	ALL SEASONS SPORT ABOUT, INC	572.80	02/22/18
93023	1768	ALLIANCE CONSULTING LC	44149.00	02/22/18
93024	3004	AMERICAN WELDING & GAS	147.19	02/22/18
93025	718	AMERIPRIDE LINEN AND APPAREL SERV	809.08	02/22/18
93026	2848	AT&T MOBILITY	80.22	02/22/18
93027	3267	AUTO VALUE	365.93	02/22/18
93028	33	BAKER & TAYLOR CO.	40.31	02/22/18
93029	34	BALCO UNIFORM CO., INC.	1343.93	02/22/18
93030	38	BASIN PRINTERS, INC.	199.00	02/22/18
93031	52	BORDER STATES ELECTRIC	53.98	02/22/18
93032	2746	BOUND TO STAY BOUND BOOKS, INC.	311.58	02/22/18
93033	599	BRAATEN PLUMBING, INC	148.44	02/22/18
93034	999998	BRAD AUTTELET	1286.81	02/22/18
93035	1054	C & D WATER SERVICES	45.00	02/22/18
93036	3437	Capitol International	3000.00	02/22/18
93037	1897	CAR QUEST	316.20	02/22/18
93038	67	CAR TUNZ	529.95	02/22/18
93039	549	CASH WISE FOODS	41.49	02/22/18
93040	1755	CDW GOVERNMENT	7821.27	02/22/18
93041	2508	CERTIFIED LABORATORIES	4485.00	02/22/18
93042	2749	CG WILLISTON, LLC	1256691.60	02/22/18
93043	1261	CHAMBER OF COMMERCE	1000.00	02/22/18
93044	2275	CHANNING BETE COMPANY	412.31	02/22/18
93045	2112	CHI ST ALEXIUS OCCUPATIONAL CLINI	30.00	02/22/18
93046	2859	CHI St. Alexius	365.00	02/22/18
93047	79	CITY OF WILLISTON	2691.83	02/22/18
93048	80	CITY OF WILLISTON	159.08	02/22/18
93049	1666	CIVIL SCIENCE	468.00	02/22/18
93050	3439	CLARA FIXEN	40.00	02/22/18
93051	2210	CONTINENTAL RESOURCES	400.00	02/22/18
93052	822	COUNTRY FLORAL	110.00	02/22/18
93053	999998	CRAIG WARE	69.20	02/22/18
93054	567	CRAIG'S SMALL ENGINE REPAIR	1042.69	02/22/18
93055	92	DACOTAH PAPER CO.	183.60	02/22/18
93056	548	DAKOTA DIESEL	8690.46	02/22/18
93057	2161	DAN'S TIRE SERVICE	112.79	02/22/18
93058	1705	DEGENSTEIN'S AUTO PLUS	1875.00	02/22/18
93059	568	DPC INDUSTRIES, INC	6106.40	02/22/18
93060	999998	DUSTIN J. BERTSCH	105.00	02/22/18
93061	124	ELECTRIC & MAGNETO, INC.	592.24	02/22/18
93062	125	ELECTRO WATCHMAN, INC.	901.47	02/22/18
93063	2524	ELITE HEALTH & FITNESS	565.00	02/22/18
93064	577	EMERGENCY MEDICAL PRODUCTS	2027.80	02/22/18
93065	126	EMRY'S LOCKSMITHING	11.25	02/22/18
93066	2732	ENTERPRISE FINANCIAL	294.00	02/22/18
93067	999998	ERICA J. MYERS	54.29	02/22/18

93068	999998 ERICA KELASH	1009.38	02/22/18
93069	129 FARGO GLASS & PAINT CO.	270.00	02/22/18
93070	3047 FBI-LEEDA	50.00	02/22/18
93071	816 FIRE EXTINGUISHING SYSTEMS, INC	239.90	02/22/18
93072	134 FORT UNION SUPPLY & TRADE	428.45	02/22/18
93073	139 GAFFANEY'S	1186.89	02/22/18
93074	785 GALE/CENGAGE LEARNING	232.60	02/22/18
93075	1219 GASB	265.00	02/22/18
93076	846 GRAND FORKS FIRE EQUIPMENT LLC	556.92	02/22/18
93077	144 GRAYMONT WESTERN CANADA	17567.58	02/22/18
93078	618 H W WILSON COMPANY	307.50	02/22/18
93079	539 HACH	754.05	02/22/18
93080	624 HAMERS AUTOMOTIVE	3480.00	02/22/18
93081	151 HAWKINS, INC.	26670.24	02/22/18
93082	153 HEIMAN FIRE EQUIPMENT, INC.	781.72	02/22/18
93083	161 HOME OF ECONOMY	817.50	02/22/18
93084	162 HORIZON RESOURCES	9775.06	02/22/18
93085	163 HOSE AND RUBBER SUPPLY	39.28	02/22/18
93086	170 IBM CORPORATION	512.50	02/22/18
93087	2553 IDEXX LABORATORIES	1001.45	02/22/18
93088	174 INK SPOT PRINTING	30.00	02/22/18
93089	177 INT'L CODE COUNCIL	69.00	02/22/18
93090	707 INT'L CODE COUNCIL - CERTIFICATIO	190.00	02/22/18
93091	2322 INTERSTATE BILLING SERVICE, INC	210.41	02/22/18
93092	176 INTERSTATE POWER SYSTEMS	445.00	02/22/18
93093	999998 JEREMIAH LACHNER	25.00	02/22/18
93094	1609 JMAC RESOURCES	13165.00	02/22/18
93095	191 JOE'S DIGGING SERVICE INC	3150.00	02/22/18
93096	2881 KODET ARCHITECTURAL GROUP, INC.	372907.50	02/22/18
93097	210 KOHLER COMMUNICATIONS	24.00	02/22/18
93098	999998 KRISTIINA RAVASKA	69.20	02/22/18
93099	1644 M-B COMPANIES, INC.	3849.03	02/22/18
93100	3252 MARLIN BUSINESS BANK	61598.58	02/22/18
93101	245 MEDQUEST INC	524.21	02/22/18
93102	999998 MEGAN PETERSON	17.50	02/22/18
93103	2685 MENARDS	243.48	02/22/18
93104	250 MICROMARKETING ASSOCIATES	13.94	02/22/18
93105	251 MIDAMERICA BOOKS	175.56	02/22/18
93106	252 MIDCONTINENT COMMUNICATIONS	84.34	02/22/18
93107	255 MILLY'S ALTERATIONS	97.50	02/22/18
93108	261 MON-DAK HTG & PLG, INC.	464.00	02/22/18
93109	243 MONTANA DAKOTA UTILITIES	34453.55	02/22/18
93110	268 MPOWER TECHNOLOGIES	2500.00	02/22/18
93111	2291 MUNICIPAL EMERGENCY SERVICES, INC	98.95	02/22/18
93112	275 NAPA AUTO PARTS	631.04	02/22/18
93113	2216 NATASHA YAVORIVSKA	850.00	02/22/18
93114	290 ND DEPT OF TRANSPORTATION	145089.42	02/22/18
93115	311 ND STATE RADIO COMM.	180.00	02/22/18
93116	314 ND WORKFORCE SAFETY & INS	219173.34	02/22/18

93117	320 NEMONT	6400.27	02/22/18
93118	1494 NORTH DAKOTA INSURANCE DEPARTMENT	242.45	02/22/18
93119	564 NORTHWEST RURAL WATER DISTRICT	294.73	02/22/18
93120	333 NORTHWEST SUPPLY & R&R TROPHIES I	460.89	02/22/18
93121	1635 OCLC, Inc.	582.05	02/22/18
93122	340 OHNSTAD TWICHELL PC	465.00	02/22/18
93123	343 OLYMPIC SALES, INC.	100.05	02/22/18
93124	772 PARACLETE PRESS, INC	101.73	02/22/18
93125	999999 PEARL HOYT	25.00	02/22/18
93126	3430 PENNWELL/FDIC2018	7025.00	02/22/18
93127	351 PENWORTHY	487.88	02/22/18
93128	353 PESCO DISTRIBUTORS, INC	1748.47	02/22/18
93129	1051 POET ETHANOL PRODUCTS, LLC	5956.63	02/22/18
93130	357 POLAR REFRIGERATION LLC	370.36	02/22/18
93131	813 PONTEM SOFTWARE BY RIA	593.00	02/22/18
93132	641 PREBLE MEDICAL SERVICES, INC	193.50	02/22/18
93133	362 PRO SAFE SERVICES, INC	75.00	02/22/18
93134	364 PURCHASE POWER	1404.55	02/22/18
93135	3390 QUALITY INN	502.20	02/22/18
93136	367 QUILL CORPORATION	492.80	02/22/18
93137	371 RAMKOTA HOTEL BISMARCK	815.92	02/22/18
93138	2922 RED ROCK FORD	3043.96	02/22/18
93139	380 REEVES COMPANY, INC.	48.47	02/22/18
93140	390 RICHARD A. JOHNSON	3559.21	02/22/18
93141	402 ROUGH RIDER INDUSTRIES	3560.00	02/22/18
93142	1274 SAFEGUARD BUSINESS SYSTEMS	81.67	02/22/18
93143	409 SANITATION PRODUCTS	1718.60	02/22/18
93144	417 SENSUS METERING SYSTEMS	1949.94	02/22/18
93145	2669 SHINGOBEE BUILDERS, INC.	215900.72	02/22/18
93146	669 SHIRT WORX	496.00	02/22/18
93147	3406 Snake River Doodles	2200.00	02/22/18
93148	438 STREICHER'S	2054.99	02/22/18
93149	3438 The Butterfly Encounter, LLC	3000.00	02/22/18
93150	2692 TKDA	4812.42	02/22/18
93151	701 TOURISM ALLIANCE PARTNERSHIP	1000.00	02/22/18
93152	3072 TRACTOR & EQUIPMENT CO.	1638.10	02/22/18
93153	3399 TRANS SOURCE	24.00	02/22/18
93154	463 TRIANGLE ELECTRIC	3837.67	02/22/18
93155	1610 ULTEIG	114966.49	02/22/18
93156	750 UPS	1.29	02/22/18
93157	939 USA BLUEBOOK	400.03	02/22/18
93158	3351 USBORNE BOOKS	858.99	02/22/18
93159	485 VESSCO, INC.	1149.70	02/22/18
93160	488 VISA	583.78	02/22/18
93161	489 VISA	1964.03	02/22/18
93162	2284 W-5 EXCAVATION INC	6435.00	02/22/18
93163	1249 WASTE NOT RECYCLING LLC	4332.60	02/22/18
93164	501 WESTERN VET CLINIC	197.63	02/22/18
93165	999998 WILLIAM TOWNSLEY	388.08	02/22/18

93166	531 WILLIAMS COUNTY AUDITOR	8026.88	02/22/18
93167	648 WILLIAMS COUNTY SHERIFF'S OFFICE	18975.00	02/22/18
93168	514 WILLISTON COMMUNITY LIBRARY	102.83	02/22/18
93169	1878 WILLISTON CONVENTION & VISITOR BU	387.51	02/22/18
93170	517 WILLISTON FIRE & SAFETY	29.95	02/22/18
93171	518 WILLISTON HERALD	1906.08	02/22/18
93172	3183 WILLISTON PARKS & RECREATION FOU	2500.00	02/22/18
93173	2299 WILLISTON REGIONAL ECONOMIC DEVEL	250.00	02/22/18
93174	525 WILLISTON TIRE CENTER	4531.16	02/22/18
93175	2192 ZUERCHER TECHNOLOGIES, LLC	1575.00	02/22/18

Total Claims: \$6,458,193.03

Total Payroll: \$1,011,117.86

Grand Total: \$7,469,310.89

of Checks: 561

- 2) Business License
 - a. Dakota Diesel – Bulk Storage
 - b. General Equipment & Supplies – Bulk Storage
 - c. White Mountain Operating – Bulk Storage
- C. Development Services
 - 1) Building Official
 - a. Master Mechanical License
 - Kent Pendleton – Windsong Contracting
 - 2) Planning and Zoning
 - a. Request for Public Hearing for Zone Change from M-1:Light Industrial and M-3: Industrial Park Districts to HCC: Highway Corridor Commercial District for an area of East Broadway between University Ave & East Dakota Parkway
- D. Engineering
- E. Authorization to Bid
 - 1) Grapple Forks (Roads & Streets)

**Motion by Piesik, Seconded by Bekkedahl to approve the Consent Agenda
UNANIMOUS BY VOICE VOTE**

- 3. Public Hearings
 - A. Ordinance 1075 – Compassion Centers (First Reading)

Rachel Laqua from Planning & Zoning presented the following;

This ordinance is a request to add Compassion Care Distributors as a Special Permitted Use in C-2: General Commercial, C-3: Restricted Commercial and HCC-Highway Corridor Commercial and also add Compassion Center Grower as a Special Permitted Use in M-2: Heavy Industrial.

A committee to examine this issue was put together after the State released preliminary regulations. The committee consisted of Howard Klug, City Commissioner; Tate Cymbaluk, City Commissioner; Cyndy Aafedt, Planning and Zoning Commissioner; Donna Hanson, Planning and Zoning Commissioner; Jon Maristuen, Planning and Zoning Commissioner (former); David

Tuan, City Administrator; David Peterson, Police Department Chief; John Kautzman, City Auditor; Dave Bell, Public Works Director; Jordon Evert, Assistant City Attorney; Jason Catrambone, Williston Fire Chief; Kelly Aberle, Building Department; Rachel Laqua, Principal Planner, Williston Planning Department; and Kent Jarcik, Planning Director, Williston Planning Department. The committee was set up to review the State regulations, provide any comments necessary to the State, determine appropriate City regulations, and create any necessary ordinances. At the time when those regulations came out they were still being worked on by the state so the committee discussions revolved around the original regulations, provided comments and created an ordinance based on those regulations.

This ordinance is the work of that committee, and:

1. Establishes Compassion Center – Distributer as an available Special Use Permit in C-2, C-3, and HCC.
2. Establishes Compassion Center – Grower as an available Special Use Permit in M-2.
3. Clarifies implementation intent, which clarifies that all Compassion Centers must follow all State regulations.
4. Clarifies that in this case, special use permit applications will follow standard review process by the Planning and Zoning Commission but will also require a review at the City Commission.
5. Clarifies that special use permits for a Compassion Center are only available in the stated zones, and are not intended to be applied for in any other zone.
6. Creates regulations for Compassion Centers, including:
 - a. Requiring that any approvals also be contingent on application approval by the State.
 - b. Requiring that Compassion Centers meet the state-required distance of 1,000 feet from the property line of a pre-existing public or private school.
 - c. Additionally, requiring that Compassion Centers be located at least 1,000 feet from the property line of any church.
 - d. Additionally, requiring that Compassion Centers be located least 300 feet from a residential zone, nor with residential zoning on any side of the property.
 - e. Building in an exception area as noted on the attached Exhibit A.
 - f. Requiring that the applicant must provide a copy of their State application
 - g. Requiring a notarized statement from the applicant holding the City harmless against claims and litigations for issuing an SPU.
 - h. Requiring the applicant to submit a copy of their current permit to the City
 - i. Requiring that the applicant begin construction or opening process by submitting building permits, showing work has been done, or opening within 30 days of State approval.
 - j. Requiring that a Compassion Center must be operational within 18 months of State approval.
 - k. Declares that any issued SPU shall be considered invalid if items I or J above are not complete.
 - l. Requiring the Planning and Zoning Commission to record findings certifying compliance following the meeting at which a Compassion Center is considered.

The State has said they will allow eight distributors and two growers within the State, allowing them within designated area, one per area within a 50 mile radius around each major population area. This is subject to change and they may add more, the State may also move to recreational use in the future and then we may have to revisit this ordinance. A map of the City was presented to showing the boundaries and commercial areas, the State required boundaries

around schools, and this map shows the 1000' buffers around all schools in the City also to include churches. This map also shows the required 300' buffer around residential areas. After seeing how limited areas are for distributors and growers the committee decided to make some exceptions which encroach upon some residential and church boundaries while maintaining the 1000' school boundaries, in order to make areas accessible.

Commissioner Bekkedahl asked to clarify which locations are useable areas. Rachel clarified those areas as being the red and blue areas on the map are eligible and the green areas within the gray areas indicate those exception areas that encroach on residential areas and churches.

Commissioner Cymbaluk asked to clarify the 1000' buffer is for all public and private schools to include churches. Rachel indicated the 1000' buffer is a regulation from the State, whereas the 1000' buffer for churches was added by the City.

At the Planning & Zoning Commission on February 20, 2018 it was discussed to move this at an accelerated pace, due to the fact that the State is set to release applications in April and we want to make sure the City process is in place, in case someone applies from this area or from the City. At that meeting there was also some discussion in regards to the Planning & Zoning Commission was not adding to many barriers to this use. There was also a great deal of discussion in regards to the potential of orders from growing facilities in the M-2 and the discussion was about adding a larger buffer area from those growers in to this ordinance and if it would really make a difference, as M-2 is zoned for heavy odor use. As a result of these discussions, additions were made to the ordinance, we added that the Building Department would have to sign off on any HVAC systems as part of the review process for any proposed SPU, with the intention it remain odor free. At the time we were under the impression that the State regulation required that the growing facilities be odor free, turns out that is not the case and they don't have that in there, so we will have to add it into our local regulations. With the help of Assistant City Attorney Jordon Evert, we have looked up a couple rules from Denver that require odor control plans, in the case of a complaint a plan will have to be submitted showing how they will get back into compliance. We can work this into the ordinance for the second reading if it is something the Commission wants to accept as a recommendation from the Planning & Zoning Commission. We have also included a section from the Planning & Zoning Commission, adding a clear violation section, giving Code Enforcement and the City Attorney the power to enforce any and all violations of this ordinance. We recommend approval with the addition of the HVAC review and local enforcement.

Commissioner Bekkedahl asked if a distributor and a grower could be on the same property. Rachel clarified that they could not be, a distributor can only be in the commercial area and a grower can only be in the industrial areas. Growers are restricted to M-2 areas.

Mayor Klug opened the public meeting for this item and asked if anyone wanted to approach the podium and speak.

Mr. Bill Glenn approached and stated he was also at the Planning & Zoning meeting, he commented on the odor issues and was happy to see the items that have been added in an effort to be pro-active. He stated he feels that with the proper HVAC systems, etc., inside these facilities, these odors can be mitigated. He stated he appreciates that we have looked at what other cities have done and are again being pro-active by dealing with these things before they become an issue, as we can benefit from other cities experience.

Mayor Klug asked a second time if anyone would like to speak on this issue, he asked a third time if anyone would like to speak on this issue, hearing none, Mayor Klug closed the public hearing.

There was no discussion. However, Mayor Klug did say that a lot of time was spent on getting ready for the medical part of this. This conversation started out with the idea that the City just be the Compassion Care Center and would control all aspects. Unfortunately, we cannot do this as marijuana is still frowned upon by the Federal Government; since we get federal funding this rules us out. Mayor Klug indicated he feels good about the product we have now and going forward.

Motion by Cymbaluk, Seconded by Bekkedahl to make a motion to approve the first reading of Ordinance 1075 Compassion Care Center along with the HVAC requirement being reviewed by the Building Department as well as having the local authority able to enforce such department or facility

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: NONE

CARRIES: 5-0

4. Bid Openings
 - A. Side by Side (Roads & Streets)

Director of Public Works Dave Bell presented the following;

The first piece of equipment is a Side by Side utility vehicle that will be shared between Roads & Streets and the Cemetery. The budget was \$55,000. We had one successful bidder at \$53,893. which came with a broom attachment, a regular bucket and a push bucket for snow removal. We recommend award of the Side by Side to Bobcat-Ironhide of Williston in the amount of \$53,893.

Motion by Cymbaluk, Seconded by Piesik to make a motion to approve the Side by Side to Bobcat-Ironhide of Williston in the amount of \$53,893. as presented

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: NONE

CARRIES: 5-0

- B. Underbody Mower (Waste Water Treatment)

The second piece of equipment, bids opened on February 15, 2018, was for an Underbody Mower for the Waste Water Treatment Plant, we had three bids, one we did not accept, the other two; from Bobcat-Ironhide and Gooseneck Implement. We recommend award of the Underbody Mower with the baggage attachment to Bobcat-Ironhide of Williston in the amount of \$13,642.

Motion by Bekkedahl, Seconded by Cymbaluk to make a motion to award the Underbody Mower with baggage attachment to Bobcat-Ironhide of Williston in the amount of \$13,642. as presented

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: NONE

CARRIES: 5-0

5. Ordinances
 - A. Ordinance 1077 – Headlights / Taillights (Second Reading)

Motion by Cymbaluk, Seconded by Bekkedahl to make a motion to approve the Second Reading of Ordinance 1077 as presented

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: NONE

CARRIES: 5-0

6. Petitions, Communications and Remonstrance's
 - A. ~~Shari Buck, Western Regional Director, Senator Hoeven's Office~~
 - B. CVB Street Closure Request – March 20 Easter Egg Hunt

Mayor Klug indicated this happens out in front of the Convention & Visitors Bureau and this been ongoing for the last two or three years.

Motion by Cymbaluk, Seconded by Piesik to make a motion to approve the Street Closure Request as presented with the Public Works Director, Fire Chief and Police Chief signing off

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: NONE

CARRIES: 5-0

7. Report of Commissioners
 - A. President of the Board
 - 1) General Aviation Appreciation Month Proclamation

Mayor Klug read the following proclamation;

WHEREAS, the City of Williston in the state of North Dakota has a significant interest in the continued quality of general aviation and community airports; and

WHEREAS, general aviation and the Sloulin Field International Airport have an immense economic impact on the City of Williston; and

WHEREAS, general aviation in North Dakota contributes over \$1.56 billion to the state's economy and is home to 89 public-use airports, which accounts for approximately 32,200 jobs in North Dakota; and

WHEREAS, general aviation not only supports North Dakota's economy, it improves overall quality of life by supporting emergency medical and healthcare services, law enforcement, firefighting and disaster relief, and by transporting visitors and business travelers to their destinations quickly and safely; and

WHEREAS, the national aviation infrastructure represents an important public benefit and Congressional oversight should be in place of this system to ensure that it remains a public system and serves communities of all sizes;

NOW, THEREFORE, I, Howard Klug, Mayor of the City of Williston, North Dakota, do hereby proclaim March 2018 as

"GENERAL AVIATION APPRECIATION MONTH"

In the City of Williston and urge all the citizens of the City to recognize general aviation as a vital strategic resource.

- B. Vice-President; Finance Commissioner
- C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
- D. Fire, Police and Ambulance Commissioner
- E. Water Works, Sewer, Airport, Building and Planning Commissioner
 - 1) General Aviation Apron & Associated Taxiways Design, Bid, CA/CO & Runway 4/22 Design

Airport Director Anthony Dudas presented the following;

First item for review is a fee proposed by Burns & McDonnell/Alliance Consulting for General Aviation Apron & Associated Taxiways Design, Bid, CA/CO & Cross Wind Runway 4/22 Design. We did not feel it was appropriate to have construction administration services for the runway, at this time, since construction will not begin until 2020.

Burns & McDonnell/Alliance Consulting were selected by the selection committee, consisting of City Administrator David Tuan, Commissioner Brostuen, Airport Director Anthony Dudas, City Engineer Bob Hanson and Rick Skumavc. After developing a scope of services that was vetted by our team, it was then sent to the NDAC and the FAA for review and comment. The FAA comments were just received and we are working through them, however, we don't feel they will create any substantial changes of scope, just more so clarifications.

Burns & McDonnell/Alliance originally proposed a fee of \$1,199,556.49; at the same time we had an independent fee evaluation performed by TKDA, which came in at \$1,060,296.49 which is 11.6% lower. After negotiations, to determine the causes of the difference, the following items constituted the largest differences;

1. The first is the federally audited, DOT determination overhead rate for Burns & McDonnell. This is something that is set by the DOT and cannot be changed by Burns & McDonnell. Burns & McDonnell rate is 218.64% where TKDA rate is 156.52%
2. The second is the sub consultant costs with Braun Intertec for geotechnical evaluation. We were able to negotiate this cost down by removing certain study areas that already have information available from previous studies.
3. The third item reduced the senior technician hourly rate from \$35/hour to \$34/hour. This is consistent with other consultant contracts we have signed recently.

After this review we were able to agree on a fee of \$1,140,207.82, approximately \$59,000., less than what was initially proposed. This fee is also under our estimated cost for this service. We recommend approval to Burns & McDonnell/Alliance in the amount, hourly, not to exceed \$1,140,207.82, contingent upon FAA review and approval.

Commissioner Bekkedahl asked for clarification on the DOT overhead rate and why the large difference between the two firms. Anthony Dudas asked Lee Underwood, the program coordinator to explain this; Lee clarified there is a cost of doing business for each firm, as a requirement of the Federal Government, they audit this rate to see what goes into unbillable hours, vacation time, overhead costs, etc., all this goes into the rating and the government audits it and agrees that each firm needs to make a certain amount of money to break even. This is how these rates are established. These rates are not really set by the government rather just audited and approved by the Government and are not changeable in this instance and we do not know this information beforehand as the selection is based on qualifications, as we cannot take cost into account.

Commissioner Bekkedahl also asked for clarification on what is being asked for approval tonight is for the General Aviation Apron & Associated Taxiways Design, Bid, CA/CO & Runway 4/22 Design and clarification that KLJ is not involved. Anthony Dudas clarified that KLJ did submit a proposal; however, we selected Burns & McDonnell. KLJ is not involved in this aspect, as far as being our engineer of record.

Motion by Brostuen, Seconded by Cymbaluk to make a motion to approve to Burns & McDonnell in the amount hourly not to exceed \$1,140,207.82 contingent upon FAA review and approval

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: NONE

CARRIES: 5-0

- 1) Request to Advertise: RFQ For Airport Operational Readiness Consultant

As opening day nears, the City will need to take all precautions necessary to ensure that passenger service is not disrupted, which includes our general aviation areas, rental car facilities, TSA, FAA coordination and any other area that may we may have not even thought of yet. The goal of this consultant will be to coordinate all the other entities and facilities to ensure that they all have exactly what they need to begin operations on October 10, 2019.

Mayor Klug asked if there are any firms out there that meet these qualifications, as a new Airport like this, has not been built in 15 years. Anthony indicated he feels there are a few firms that perform this service. One firm in particular is involved in a multi-million dollar terminal reconstruction at LAX; they are working with Delta Airlines to coordinate moving Delta from their current terminal to a new one.

Commissioner Brostuen asked when the timeline is for this to start; will it be addressed in the scope and fee negotiations. Anthony stated this was correct and they anticipate this consultant to be on board 9-12 months prior to the Airport opening.

Motion by Cymbaluk, Seconded by Bekkedahl to make a motion to approve the approval to solicit proposals based on the qualifications for the service as presented

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: NONE

CARRIES: 5-0

8. Report of Departments
 - A. Administration
 - 1) Community Service Program Funding

City Administrator David Tuan presented the following;

We met with the Community Services Program Director, Lacey Dixon recently and this is a program that is vital to the Community and in the past the City has funded the program as part of the General Fund budget. This program exists based on state funding and some internal revenue generation. The program serves a couple purposes and for us, in a savings context, we not only save some money by having this program exist, it avoids folks going to jail and incurring costs of approximately \$75/day, but we also make use of the community service labor, in the community and the city throughout. This program has a lot of value and we were surprised to see the state funding decrease, based on this, we are requesting to fund this program again for 2018 and also make it a permanent funding allotment within the Police Department budget for 2019. It is my recommendation that a grant for \$36,000 to be allocated from the Corrections Fund and the General Fund.

Motion by Bekkedahl, Seconded by Cymbaluk to make a motion to approve a Grant of \$36,000. be awarded to the North Dakota Community Corrections Association, Williston Region from the Corrections account under the General Fund and direct that the City Commission review this in the budget process on-going through the Police Department Corrections Account

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: NONE

CARRIES: 5-0

2) Upper Missouri River Dispatch Center Joint Powers Agreement

This concept came about between the City and County to consolidate our 911 program dispatch center that currently operates out of the Police Department and is funded by the General Fund under the Police Department budget. The concept for this, in the future, is to create a joint organization that would oversee those dispatch operations as they exist throughout Williams County. Currently through our dispatch center we dispatch all emergency resources throughout the County and it is advantageous for us to not only have some representation from those not in Williston, but also a cost share, as the City shoulders a large burden of this cost. The County has been a fantastic partner, the City and County Attorneys have been working together with a group of stake holders, to include City Commissioner Cymbaluk, County Commissioner David Montgomery, the Sheriff, Police Chief, Fire Chief and various others, to attempt to put together the terms of this agreement and form this organization that will oversee the operations of 911 dispatch in our region. We are close; however, there are still a lot of details that need to be worked out. The concern we have is that there is a requirement to produce a budget for 2019 and those deadlines are approaching quickly and we feel it is beneficial to push forward. We recommend approval and hope to have a similar approval from the County, get a Board appointed and have that Board work to remedy the remaining steps within the agreement and finalize it. This distribution would be approximately 60% City and 40% County and the representation on this board would be five City members and four County members. We feel this is a fair distribution based on the call volume we currently have in Williams County. We hope to bring Board Member recommendations to you, for your consideration at the next Board meeting. We recommend approval of this agreement in its current form with the intent of appointing Board Members and having a meeting in the near future to work on a budget and complete the agreement.

Commissioner Bekkedahl asked if there is any opportunity within this agreement to add other members to the joint powers agreement; specifically McKenzie County, who is currently under state radio and has expressed interest in having their own 911 center and the question has come up if Williams and McKenzie Counties would share, considering we share the river boundary. Commissioner Cymbaluk indicated the intent is to have the flexibility in the future; however, at this point our focus is Williams County, eventually it is likely this could happen.

Commissioner Bekkedahl asked if anyone has reached out to McKenzie County in regards to this. Commissioner Cymbaluk stated it has been a few months but yes the attempt has been made. Chief of Police David Peterson indicated we have been approached by Watford City, in relation to obtaining services through a dispatch center, however, not by McKenzie County at this point. We have built in wording that indicates a lay out process to expand, if we feel the need to grow to more regional as opposed to just county wide PSAP (Public Service Answering Point). Commissioner Bekkedahl pointed out the possibility of consolidating the number of PSAP's to a more manageable number. He also indicated that McKenzie county has some difficulty with state radio understanding their addressing system and getting first responders to places soon enough. Commissioner Bekkedahl also stated he would be in support as long as this agreement allowed some flexibility to expand in the future. Commissioner Cymbaluk agreed, as we have so much in common with McKenzie County and want to continue to maintain that relationship. Jordon Evert, indicated that all it would take is an amendment to the agreement, if in the future we were approached to expand.

David Tuan also indicated there is a lot of support for the regional approach, which is why we are modeling parts of this agreement on the Red River model, on the east side of the state, which has multiple counties, multiple states and not all of them joined at once. Not everyone

will be ready at the same time, so we want to have everything in place when they are. Which is one of the sections Assistant City Attorney, Jordon Evert is working on. This will allow us to adjust the cost share mid cycle, in the event another entity wants to join.

Commissioner Bekkedahl asked if the Burleigh-Morton County model had been looked at, as it is also a river boundary situation, similar to us. It was indicated several were looked at throughout this process.

Mayor Klug asked where this potential stand-alone dispatch center will be located. Chief Peterson said at this point the focus has been putting together the joint power agreement first and then it would be up to the Board to make these types of decisions, with feedback from all the different departments. The Board would then bring recommendations to the Commission for approval.

Motion by Cymbaluk, Seconded by Bekkedahl to make a motion to approve the Upper Missouri River Regional Dispatch Center Joint Powers Agreement as presented subject to final attorney review

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: NONE

CARRIES: 5-0

- B. Auditor and Finance
- C. Attorney
- D. Public Works
- E. Engineering
 - 1) State Water Commission Cost Share Grant – US Highway 2 Water Main Project

City Engineer Bob Hanson presented the following;

This cost share grant would cover 60% of the construction costs to extend water lines across US Highway 2, along 32nd Avenue, a project that began last year and is set to be completed this year, by the State Highway Department. The grant should cover 60% of these costs up to a cap of \$434,000. This is a standard agreement and I recommend approval.

Motion by Piesik, Seconded by Cymbaluk to make a motion to enter into the State Water Commission US Highway 2 Water Main Project Cost Share Agreement as presented

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: NONE

CARRIES: 5-0

- 2) 2018 Street Light Improvement Project – Plan Approval and Authorization to Advertise for Bids

We are asking for plan approval and authorization to advertise for bids on our 2018 Street Light Improvement Project. New street lights; 32nd Ave W between 11th and 26th Street; 32nd Avenue W between 32nd and 37th Street; 26th Street between Harvest Hills Avenue and the Eagle Crest Apartment complex. The current project cost estimate is \$338,000. our CIP (Capital Improvement Plan) calls for an expenditure of \$325,000., we are a bit over our budget, but once we near completion we are hoping to be closer to that number. We request plan approval and authorization to bid this project.

Motion by Cymbaluk, Seconded by Piesik to make a motion to approve the Plans and Specifications for the 2018 Street Light Improvement Project and Authorization for the City Engineer to advertise for bids for its construction as presented

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: NONE

CARRIES: 5-0

F. Fire Department
1) **ISO Update**

Assistant Fire Chief Marc Brade presented the following;

The recent results of the ISO Organization, this is a private entity that comes and evaluates the Fire Departments and gives a 1-10 rating (one being the best, ten being the worst). They look at our staffing module, water supply system, personnel, dispatch center and all things related to making the City safe. Recently, the last few years the rating for the City of Williston has been a five (which is average with the rest of the Country). This most recent review, we went from a rating of five to a rating of two. The City of Williston is now in the top 25% of the Cities, Counties and Towns in the Nation for fire suppression systems. This is a direct result of the commitment that the Board and the citizens have put into the Fire Department. This also has a direct impact on the insurance rate that our citizens carry. Going forward, as long as we continue to carry such a high mark for safety within the City, there will be a direct result for our citizens to have decreased insurance costs.

Commissioner Bekkedahl asked how we currently compare to other major Cities in the State. Marc stated, currently, only Grand Forks holds a rating of one and that four Cities have a rating of two, Williston, Fargo, Minot and Bismarck.

Commissioner Cymbaluk stated that this rating is a reflection of Chief Catrambone, Assistant Chief Brade and the people they have chosen to surround themselves with, good help, good people within the Department and also thanked the public for the Public Safety Tax that assisted in getting us to that level and without it, may not have risen to this level. Commissioner Cymbaluk gave the entire Fire Department accolades.

G. Police Department
1) Northwest Coordinating Regional Interoperability Board (CRIB)
Subcommittee Appointment

Chief of Police David Peterson presented the following;

As part of the Statewide Interoperable Radio Network (SIRN) and a CRIB (Coordinating Regional Interoperable Board), the City needs to appoint a representative to the CRIB, to be the voice of the City and County, which in turn gives a regional voice to the SIEC (Statewide Interoperability Executive Committee) who reports directly to our State Legislature. This representative relays the CRIB's needs and concerns of Williston and Williams County and then relays that information back to the entities. The Northwest CRIB has decided on Monthly meetings being held the third Thursday of each Month at the Minot Police Department. We recommend Joleen Tinker, Administrative Dispatch Supervisor to be the appointed representative of the Williston, Williams County area of the Northwest CRIB.

Motion by Cymbaluk, Seconded by Bekkedahl to make a motion to approve as presented UNANIMOUS BY VOICE VOTE

2) 2017 Annual Report

Chief Peterson presented the 2017 Annual Report to the Commission.

Commissioner Cymbaluk asked how many sworn Officers the Williston Police Department has now, just so the public knows and how many civilian. Chief Peterson stated they have 57 sworn Officers and 17 civilian.

Commissioner Piesik asked if the Police Department is fully staffed. Chief Peterson indicated they have one opening, currently, to fill.

Chief Peterson stated in the beginning of 2017 from January-March; 5,983 calls for service were received, April-June that number increased to 7,047, July-September; 7,239 and October-December; 7,542.

Mayor Klug and Commissioner Cymbaluk thanked the Chief for the report.

H. Development Services
1) Final Plat of HBM Subdivision

Rachel Laqua from Planning & Zoning presented the following;

The final plat of the HBM Subdivision located in the SE SESE, Section 24, Township 155 North, Range 101 West, is basically the SE corner of the Bakken Industrial Park, it is currently platted as sub lots, included is also a lot the City owns and the lot owned by the applicant. The applicant requested a zone change to M-2, contingent upon the approval of this final plat. In the fact sheet there is a statement about taxes that had not been paid for the City parcel, the Assessor's Office is working with the Auditors Office to determine why, however, this will not hold up the recordation of this plat. The Planning & Zoning Commission recommended approval of the final plat, as presented, contingent on recordation requirements;

1. Review of final plat at City Commission.
2. Final zone change is contingent on approval of plat.
3. Correction of final redlines.
4. Modifying the plat to include specific "no-build" language.

Rachel indicated #4 has been completed.

Motion by Bekkedahl, Seconded by Cymbaluk to make a motion to approve the final plat of HBM Subdivision as presented contingent on recordation requirements as listed above

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: NONE

CARRIES: 5-0

- I. Economic Development
- J. Airport
- K. Convention and Visitor's Bureau
- 9. Appointments and Consultations with Officers
 - A. Appointment of Moses Jacobs to Design Review Board

Rachel Laqua from Planning & Zoning presented the following;

Since Mark Schneider accepted the position of Director of Development Services, he can no longer serve as an Architect on the Design and Review Board. He has recommended Moses Jacobs to take his seat. Our recommendation is to appoint Moses Jacobs to the Design and Review Board.

Motion by Cymbaluk, Seconded by Bekkedahl to make a motion to so move UNANIMOUS BY VOICE VOTE

Mayor Klug entertained a motion to recess at 7pm

Motion by Cymbaluk, Seconded by Bekkedahl to make a motion to recess UNANIMOUS BY VOICE VOTE

Mayor Klug reconvened the meeting and stated that Commissioner Brostuen is no longer present.

- 10. Unfinished Business
- 11. New Business
- 12. Executive Session
 - A. Economic Development Discussion

Mayor Klug stated that he would entertain a motion to move into an Executive Session to confer with City Attorney pursuant to Section 44-04-1.8.4 of the North Dakota Century Code.

Motion by Cymbaluk, Seconded by Piesik to make a motion to move into Executive Session UNANIMOUS BY VOICE VOTE

Mayor Klug stated that Commissioner Bekkedahl was not in the room for the vote, however, would be in the Executive Session.

Mayor, Howard Klug reconvened the Board of City Commissioners Meeting. An Executive Session was held and the only issue discussed was an attorney consultation and one motion was made, which will be voted on as Motion #1.

A. Economic Development Discussion (Motion #1)

Roll Call.

AYE: Bekkedahl, Piesik, Cymbaluk and Klug

NAY: None

ABSENT AND NOT VOTING: Brostuen

CARRIES: 4-0

13. Adjourn at 11:15pm

Motion by Cymbaluk, Seconded by Piesik to adjourn.

UNANIMOUS BY VOICE VOTE

Howard Klug, President
Board of City Commissioners

John Kautzman, City Auditor