

**Official Proceedings
Board of City Commissioners
April 24, 2018 - 6:00 pm
City Hall – Williston, North Dakota**

1. Roll Call of Commissioners

COMMISSIONERS PRESENT: Brad Bekkedahl, Deanette Piesik, Tate Cymbaluk, Chris Brostuen and Howard Klug.

COMMISSIONERS ABSENT: None

OTHERS PRESENT: John Kautzman, Bob Hanson, Anthony Dudas, Dave Bell, Kent Jarcik, Mark Schneider, Jason Catrambone, David Tuan, Taylor Olson, David Peterson, Chery Pierzina and Amy Krueger

Mayor Klug presented a quorum.

A. **CHANGES TO AGENDA:** Add 4B Hedderich Building Demolition Bid

Motion by Cymbaluk, Seconded by Bekkedahl to make a motion to approve UNANIMOUS BY VOICE VOTE

Mayor Klug reminded everyone that the May 8, 2018 City Commission meeting has been moved to Thursday May 10, 2018 at 6pm.

2. Consent Agenda

- A. Reading and Approval of Minutes
 - 1) Regular Meeting Dated: April 10, 2018
- B. Auditor and Finance
 - 1) Accounts, Claims and Bills
 - a. April 6 – 19, 2018

For checks between: 04/06/18 - 04/19/18

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Issued
-45040	LYNN BYERS-WALLACE	1399.27	04/13/18
-45039	BRENDA D'ANGELO	1574.88	04/13/18
-45038	RANDY M DONNELLY	1713.86	04/13/18
-45037	JOHN L. KAUTZMAN	3474.28	04/13/18
-45036	ERICA KELASH	1981.73	04/13/18
-45035	KATHY KIMLEY	2174.83	04/13/18
-45034	KAREN P. LARSON	1757.53	04/13/18
-45033	STEPHANIE WELLMAN	1566.50	04/13/18
-45032	GINGER ALBY	1360.32	04/13/18
-45031	JASMINE COLLINS	1682.16	04/13/18

-45030	CAITLIN ESTRADA	1342.06	04/13/18
-45029	JUSTIN FREED	1307.17	04/13/18
-45028	SARAH HILTON	1550.62	04/13/18
-45027	GEORGIA HOLLEMBEAK	1323.82	04/13/18
-45026	JULIE KIRKPATRICK	1394.15	04/13/18
-45025	ELIZABETH OLSON	1455.06	04/13/18
-45024	LINDSEY REPP	106.80	04/13/18
-45023	MIKAELA SKALICKY	1683.33	04/13/18
-45022	JOLEEN S. TINKER	1639.95	04/13/18
-45021	CINDY WHITE	1572.45	04/13/18
-45020	LAURA WOLTJER	1927.93	04/13/18
-45019	KATHERINE E. BERWICK	2703.55	04/13/18
-45018	THOMAS J. GLENN	200.86	04/13/18
-45017	DENISE MELBY	287.72	04/13/18
-45016	JACQUELINE MONZON	945.63	04/13/18
-45015	KATHLEEN STAHOWIAK	2461.22	04/13/18
-45014	SUSAN E. MOELLER	1369.82	04/13/18
-45013	HASAN ABDUL JABBAR	88.28	04/13/18
-45012	BRAD AUTTELET	2541.38	04/13/18
-45011	JOSHUA BANKS	1514.86	04/13/18
-45010	CLINTON BATES	1772.72	04/13/18
-45009	ROBERT J. BENTH	2461.71	04/13/18
-45008	MARC BRADE	3224.50	04/13/18
-45007	JAKE BYMAN	2153.41	04/13/18
-45006	JASON CATRAMBONE	3422.76	04/13/18
-45005	JUSTIN CHAMPION	3249.02	04/13/18
-45004	KHRISTOPHER CHAMPION	1448.97	04/13/18
-45003	MATTHEW CLARK	1891.89	04/13/18
-45002	STEPHEN CLARK	1775.05	04/13/18
-45001	PRISCILLA CRAIN	1694.81	04/13/18
-45000	MATTHEW DANIELSON	306.72	04/13/18
-44999	CHRIS DICK	2817.23	04/13/18
-44998	VICTORIA DOUGLAS	1893.55	04/13/18
-44997	RILEY ECKART	1571.92	04/13/18
-44996	ROSS ESCOBEDO	1182.23	04/13/18
-44995	MICHAEL FRONIMOS	3531.24	04/13/18
-44994	CHRISTOPHER GILLIES	2470.94	04/13/18
-44993	MATTHEW GOODE	2385.04	04/13/18
-44992	CALVIN HENSON	2559.30	04/13/18
-44991	JOHN HOSKINS	3160.17	04/13/18
-44990	EMILY HUGHES	2576.71	04/13/18
-44989	GREGORY HUGHES	2408.91	04/13/18
-44988	ANDREW ISAACS	2638.32	04/13/18
-44987	CHRISTOPHER JAMES	1845.65	04/13/18
-44986	COREY JOHNSON	2521.97	04/13/18
-44985	SHAWN JOHNSON	1423.71	04/13/18
-44984	MAKAILYN KELLY	1962.99	04/13/18
-44983	TRACY C. KERZMANN	1619.69	04/13/18
-44982	ROBERT KISER	2195.54	04/13/18

-44981	JEREMY KNAPKEWICZ	1671.25	04/13/18
-44980	WYATT KOENIG	2604.21	04/13/18
-44979	DYLAN LAMONTIA	3291.11	04/13/18
-44978	JASON LEWIS	2197.70	04/13/18
-44977	CHRISTOPHER MAHONEY	1786.54	04/13/18
-44976	MICHAEL MESCO	1570.93	04/13/18
-44975	RYAN ALAN MILLER	1707.66	04/13/18
-44974	CRAIG MOEN	1451.61	04/13/18
-44973	ERICA J. MYERS	1336.32	04/13/18
-44972	BRODERICK NELSON	2078.84	04/13/18
-44971	CHRISTIAN OLSON	1757.30	04/13/18
-44970	JESSICA PATTERSON	2604.02	04/13/18
-44969	MARCUS PEARSON	3704.08	04/13/18
-44968	FLETCHER SCAIFE	1756.20	04/13/18
-44967	IAN SCHULTE	2530.65	04/13/18
-44966	JILL SELLERS	2021.90	04/13/18
-44965	PATRICK SELLERS	1645.34	04/13/18
-44964	TRAVIS SHAY	1436.90	04/13/18
-44963	SARA STAFFORD	1617.14	04/13/18
-44962	IAN STEWART	1412.67	04/13/18
-44961	BRITTANY STORM-ANDERSON	2987.79	04/13/18
-44960	EARNEST THEETGE	1565.45	04/13/18
-44959	ANTHONY VERESPE	2647.24	04/13/18
-44958	RYAN WERNESS	411.96	04/13/18
-44957	JAMES WESTON	1894.36	04/13/18
-44956	ERIN WETZEL	1288.81	04/13/18
-44955	JOHN DANIEL WILSON	953.59	04/13/18
-44954	SAM M. AIDE	1910.00	04/13/18
-44953	STEVEN D. ARMSTRONG	2881.95	04/13/18
-44952	JASON BARTEN	2312.40	04/13/18
-44951	HUGH E BENZEN	2213.88	04/13/18
-44950	DUSTIN J. BERTSCH	3204.70	04/13/18
-44949	MARTIN BURCH	2266.20	04/13/18
-44948	ASHLEY R. CELANDER	2194.90	04/13/18
-44947	DUSTIN R. CELANDER	1805.05	04/13/18
-44946	KEVIN W. CRAFT	1297.89	04/13/18
-44945	JESSE CRUISE	1822.49	04/13/18
-44944	BRYCE DAHL	1775.96	04/13/18
-44943	DANIEL DERY	2332.41	04/13/18
-44942	RODNEY H. DICKERSON	2887.22	04/13/18
-44941	JAMES DIXON	1876.33	04/13/18
-44940	ALEXIUS ENGET	1778.54	04/13/18
-44939	BRETT FLESNESS	2064.88	04/13/18
-44938	CHELSEA S FOSSEN	1421.35	04/13/18
-44937	LINDA R. GRANBOIS	1503.62	04/13/18
-44936	JACOB J. GREGORY	1329.04	04/13/18
-44935	WALTER H. HALL	2661.76	04/13/18
-44934	RANDY M. HAUGENOE	2679.01	04/13/18
-44933	DANIELLE HENDRICKS	2328.82	04/13/18

-44932	JACOB R. HENDRICKS	2488.37	04/13/18
-44931	SHAWN HOLM	1895.41	04/13/18
-44930	JONATHAN HOLTER	1944.47	04/13/18
-44929	MICHAEL A. ISENHOWER JR	2497.33	04/13/18
-44928	BEAU JACOBSON	2133.67	04/13/18
-44927	EVAN JOHNSON	1747.92	04/13/18
-44926	AMBER KOEHN	1815.80	04/13/18
-44925	JACOB KOEHN	2012.61	04/13/18
-44924	CINDY KOPAC	1234.28	04/13/18
-44923	AARON KURTENBACH	2142.32	04/13/18
-44922	JEREMIAH LACHNER	2337.88	04/13/18
-44921	MICHAEL LICCIARDI	1951.57	04/13/18
-44920	JOSHUA MAHLUM	1673.35	04/13/18
-44919	ANTHONY MANN	1935.02	04/13/18
-44918	TRAVIS J. MARTINSON	2383.50	04/13/18
-44917	CODY MILLER	1972.45	04/13/18
-44916	HEATHER MONTGOMERY	2099.44	04/13/18
-44915	NICHOLAS NELSON	2189.24	04/13/18
-44914	JOHN NEWBURG	1785.68	04/13/18
-44913	AMY D. NICKOLOFF	3219.02	04/13/18
-44912	JEFFREY OLSON	1898.05	04/13/18
-44911	JOHN PAGANO	1777.04	04/13/18
-44910	AMBER PELZL	1153.48	04/13/18
-44909	JUSTIN PELZL	1905.76	04/13/18
-44908	DAVID A. PETERSON	3330.01	04/13/18
-44907	MEGAN PETERSON	1549.83	04/13/18
-44906	TRAVIS PETERSON	2170.85	04/13/18
-44905	KRISTIINA RAVASKA	2608.52	04/13/18
-44904	JONATHAN D. ROGGENKAMP	2005.41	04/13/18
-44903	MELANIE RUSSELL	3428.27	04/13/18
-44902	NICHOLAS SATERMO	1949.28	04/13/18
-44901	CRYSTAL A. SCHAUBEL	1384.63	04/13/18
-44900	ZACHARY SCHWARTZ	2293.62	04/13/18
-44899	THEODORE VANGRINSVEN	1695.30	04/13/18
-44898	ROBERT VANWINKLE	1719.95	04/13/18
-44897	CRAIG WARE	2180.17	04/13/18
-44896	JESSE WEICHT	2123.57	04/13/18
-44895	JENNIFER WILLARD	1475.22	04/13/18
-44894	MICHAEL S. WILSON	3166.28	04/13/18
-44893	KELLY ABERLE	1928.41	04/13/18
-44892	JOE DOSS	2077.28	04/13/18
-44891	LESLIE HAMRICK	986.95	04/13/18
-44890	RICHARD KIMBALL II	1949.95	04/13/18
-44889	DOMINIC MONSON	1157.58	04/13/18
-44888	DAVID SASSER	1980.12	04/13/18
-44887	MARK SCHNEIDER	3248.17	04/13/18
-44886	DIANE THOMPSON	1273.11	04/13/18
-44885	LORI THRONDSSEN	999.45	04/13/18
-44884	NYDEL TOMPKINS	1309.04	04/13/18

-44883	WILLIAM TOWNSLEY	1636.43	04/13/18
-44882	MATTHEW ELBERT	1719.27	04/13/18
-44881	ROBERT E HANSON	3130.03	04/13/18
-44880	THOMAS HARTLEY	2488.20	04/13/18
-44879	WAYNE A WIEDRICH	2874.60	04/13/18
-44878	JAREK WIGNESS	1956.01	04/13/18
-44877	BRANDON BRUNDAGE	2068.37	04/13/18
-44876	LES CHRISTENSEN	2885.09	04/13/18
-44875	AUBREY FOSBURGH	2468.23	04/13/18
-44874	JASON ANDREASON	3574.93	04/13/18
-44873	KYLE BREDWICK	1855.89	04/13/18
-44872	DAVID CURTISS	1428.97	04/13/18
-44871	JAMES B. ENGEN	2893.16	04/13/18
-44870	DOMINICK IOVINO	2041.11	04/13/18
-44869	JONNY IOVINO	3099.34	04/13/18
-44868	BRUCE A. JOHNSON	1921.28	04/13/18
-44867	RANDALL JOHNSON	1599.60	04/13/18
-44866	RICHARD MALONEY	1407.35	04/13/18
-44865	MARC MOHR	2620.16	04/13/18
-44864	EMIL NEHRING	2390.46	04/13/18
-44863	TROY OSTER	1992.31	04/13/18
-44862	CLYDE RANSONET	1580.87	04/13/18
-44861	GARY SKABO SR	1214.32	04/13/18
-44860	TIMOTHY SNEATH	1626.07	04/13/18
-44859	MATTHEW TUTAS	1831.37	04/13/18
-44858	IAN WEIGEL	2242.86	04/13/18
-44857	DAVID WITTMAN	1861.37	04/13/18
-44856	JEFFREY BRYSON	2234.88	04/13/18
-44855	ROBERT D. COUGHLIN	1409.13	04/13/18
-44854	MORKATAA DHINAA	1959.33	04/13/18
-44853	FRANCIS GOODSKY	1635.51	04/13/18
-44852	LACEY JOHNSTON	1801.64	04/13/18
-44851	AMANDA M. KAISER - LEE	1748.33	04/13/18
-44850	MITCHELL KERSTING	2327.90	04/13/18
-44849	EVAN LEWIS	1611.67	04/13/18
-44848	ALDON OLSON	1395.94	04/13/18
-44847	WILLIAM SCHWENDEMAN	1511.22	04/13/18
-44846	SABRINA SIMS	1738.65	04/13/18
-44845	JAMIE SITZMAN	1457.10	04/13/18
-44844	ROBERT SKURDAL	1508.01	04/13/18
-44843	CURTIS CLARYS	2712.30	04/13/18
-44842	JASON W. HOULE	1905.69	04/13/18
-44841	PRESTON OLSON	1386.99	04/13/18
-44840	BRANDON SANDBERG	1746.57	04/13/18
-44839	THOMAS ATOR	1668.51	04/13/18
-44838	DAMARA GREGORY	1145.35	04/13/18
-44837	KATRINA HENRY	1328.63	04/13/18
-44836	CHRISTOPHER ADAM	1446.79	04/13/18
-44835	KOLTEN BRUNELLE	1327.41	04/13/18

-44834	RENA COLLIE	1457.68	04/13/18
-44833	JASON COTTAM	1400.65	04/13/18
-44832	ARTHUR CRUMB	1959.75	04/13/18
-44831	PATRICIA K. FIORENZA	2602.63	04/13/18
-44830	DANNY R. GERGEN	1892.60	04/13/18
-44829	JAMES A HAGA JR	2546.81	04/13/18
-44828	VERNON L. HENDRICKSON	1858.62	04/13/18
-44827	LONNY HIATT	1307.56	04/13/18
-44826	JEFFREY LADUCER	1354.64	04/13/18
-44825	RUSSELL E. MOMBERG	2120.03	04/13/18
-44824	JOSEPH G. MONSON	1249.21	04/13/18
-44823	REX OLSON	1521.04	04/13/18
-44822	GARY ROBB	1331.05	04/13/18
-44821	TYRELL SMITH	1702.71	04/13/18
-44820	DAVID SMITHBERG	1288.45	04/13/18
-44819	BRYCE STORY	765.69	04/13/18
-44818	KENNETH R. BOYKIN	2233.51	04/13/18
-44817	KASSANDRA BROWN	1240.14	04/13/18
-44816	NICO BUECHNER	2095.13	04/13/18
-44815	ZACHARY COTHERN	1788.09	04/13/18
-44814	ANTHONY D. DUDAS	3130.42	04/13/18
-44813	ROBERT S HANSON	2555.61	04/13/18
-44812	TERRY HARP	2322.80	04/13/18
-44811	LORI A. LARSEN	1798.47	04/13/18
-44810	CORDELL LINDVIG	1794.69	04/13/18
-44809	JOSHUA LOEWENBERG	1847.59	04/13/18
-44808	BRENT MILLER	1749.37	04/13/18
-44807	DEVIN REIFSTECK	1472.68	04/13/18
-44806	KASEY WYMAN-YOUNG	1402.06	04/13/18
-44805	JAMES HAGA SR	1525.06	04/13/18
-44804	BRENT E. HANSON	2214.02	04/13/18
-44803	BEAU BERGERON	1711.92	04/13/18
-44802	MARK BRUINEKOOL	1730.13	04/13/18
-44801	TONY SCOTT	827.10	04/13/18
-44800	MICHAEL SIMPSON	1833.90	04/13/18
-44799	GINA MOTTL	2623.08	04/13/18
-44798	KELSY NEHRING	1773.06	04/13/18
-44797	SCOTT VASSEN	2604.08	04/13/18
-44796	BRIAN YOUNG	1841.67	04/13/18
-44795	KEVIN CHRISTENSEN	41.56	04/13/18
-44794	CHRISTINE EDWARDS	1296.85	04/13/18
-44793	ROBERT EYNON	41.56	04/13/18
-44792	LUCAS GJOVIG	124.67	04/13/18
-44791	DONNA HANSEN	41.56	04/13/18
-44790	KENT A. JARCIK	3154.11	04/13/18
-44789	RACHEL K. LAQUA	2273.87	04/13/18
-44788	JEREMY MILLER	1455.25	04/13/18
-44787	JOSILYN F BEAN	1953.20	04/13/18
-44786	DAVID LEE BELL	3048.21	04/13/18

-44785	KENNETH W. BERGSTROM	2706.18	04/13/18
-44784	STEVEN BROE	951.47	04/13/18
-44783	BARBARA ELLICO	1345.35	04/13/18
-44782	KRISTIN PASEKA	1739.34	04/13/18
-44781	ALYSSA WIEDRICH	1294.81	04/13/18
-44780	NEIL W. BAKKEN	2007.01	04/13/18
-44779	SKYLER HENRIE	1798.07	04/13/18
-44778	KENT SKABO	1993.43	04/13/18
-44777	GREG OSTER	1798.57	04/13/18
-44776	DIANE C. HAGEN	662.65	04/13/18
-44775	ETHAN BECK	146.28	04/13/18
-44774	TRACI BYRNE	1014.43	04/13/18
-44773	KELLY CRUSCH	607.92	04/13/18
-44772	GARY DESJARDINS	291.10	04/13/18
-44771	ARIEL FLECK	565.64	04/13/18
-44770	KAYLA J. HELL	857.30	04/13/18
-44769	MICHAEL HELL	952.61	04/13/18
-44768	MONTANA ICENOGLE	101.58	04/13/18
-44767	MORGAN KEYSER	1065.02	04/13/18
-44766	ELIZABETH LISENBEE	510.46	04/13/18
-44765	WANDA OLAF	1007.02	04/13/18
-44764	ANDREA L. PLACHER	1557.50	04/13/18
-44763	ANN REINKE	68.27	04/13/18
-44762	NATASHA TORRES	565.64	04/13/18
-44761	LISA WEBB	1075.55	04/13/18
-44760	SAWYER ZENT	288.19	04/13/18
-44759	ANN M. KVANDE	1612.79	04/13/18
-44758	BARBARA J. PETERSON	1540.90	04/13/18
-44757	BRENDA SCHMIDT	1454.95	04/13/18
-44756	SHAWN WENKO	2904.19	04/13/18
-44755	KATHY HAVSKJOLD	51.72	04/13/18
-44754	VIVIAN KALMIK	44.30	04/13/18
-44753	AMY A. KRUEGER	2338.60	04/13/18
-44752	ASHLEY OYLOE	138.52	04/13/18
-44751	SABRINA A RAMEY	1445.78	04/13/18
-44750	JENNIFER STRIETZEL	1326.98	04/13/18
-44749	HEATHER VOLL	1122.37	04/13/18
-44748	THOMAS FRETLAND	1521.27	04/13/18
-44747	JULIE HATTER	1314.45	04/13/18
-44746	TRISTA HENRIE	1727.53	04/13/18
-44745	ROBERT JASON HILLARD	1945.19	04/13/18
-44744	TERRI JOHNSON	1200.20	04/13/18
-44743	JAMES POIRRIER	1262.24	04/13/18
-44742	AUSTIN TROTTIER	1302.92	04/13/18
-44741	BRET WILLIAMS	2631.61	04/13/18
-44740	KEVIN POWERS	2936.41	04/13/18
-44739	PEGGY MASTERS	1677.50	04/13/18
-44738	CHERYL PIERZINA	2423.16	04/13/18
-44737	DAVID TUAN	3520.16	04/13/18

-44736	OCAL 3743 IAFF LOCAL 3743	625.00	04/13/18
-44735	MITCHELL BYMAN	422.47	04/13/18
-44734	LD SUPPOR ND CHILD SUPPORT ENFORCE	2181.60	04/13/18
-44733	COMP ROTH NATIONWIDE RETIREMENT SO	16456.69	04/13/18
-44732	U.S. TREASURY	223593.87	04/13/18
-44731	IN HEALTH MERITAIN HEALTH	9122.09	04/13/18
93869	BEAU BLUMER	150.00	04/06/18
93870	HEATHER WILSON	143.63	04/06/18
93871	NAPA AUTO PARTS	1635.08	04/06/18
93872	DEANNA EVANS	2606.37	04/06/18
93873	LTH ND PUBLIC EMPLOYEES RETI	262965.92	04/06/18
93874	THE CLOTHING CONNECTION	25.72	04/06/18
93875	JENNIE BELL	56.94	04/06/18
93876	CHARLOTTE KLEPPEN	30.87	04/06/18
93877	COLBY WETZEL	26.51	04/06/18
93878	KATELYN SANDVIK	39.96	04/06/18
93879	LESLIE ARELLANO	26.46	04/06/18
93880	MARTIN HELMINEN	16.78	04/06/18
93881	WILLIAM ARMSTRONG	19.36	04/06/18
93882	BAYLESS PUTNEY	30.08	04/06/18
93883	CSI INSPECTION LLC	44.24	04/06/18
93884	RJ MANN & ASSOCIATES INC	52.93	04/06/18
93885	PURITY OILFIELD SERVICES LLC	43.62	04/06/18
93886	PURITY OILFIELD SERVICES LLC	37.98	04/06/18
93887	AMANDA ELMER	14.55	04/06/18
93888	RICHARD YATES	7.14	04/06/18
93889	DAVID VARELA	17.04	04/06/18
93890	WW GRAINGER	163.00	04/06/18
93891	PHILLIP KEYSER	118.46	04/06/18
93892	BANK OF NORTH DAKOTA	8620.80	04/09/18
93893	THE BODY SHOPPE	5000.00	04/09/18
93894	LUTHERAN SOCIAL SERVICES	25000.00	04/09/18
93895	VECTOR CONTROL DIST #1	58380.00	04/09/18
93896	CITY OF WILLISTON	5.00	04/10/18
93897	BENJAMIN EVERETT	500.00	04/10/18
93898	STEPHEN CHOLODEWITSCH	135.00	04/10/18
93899	WILLIAMS SCOTSMAN, INC.	586.25	04/10/18
93900	Christ Scheen	1950.00	04/10/18
93901	ULTEIG	186176.75	04/11/18
93902	JMAC RESOURCES	2578.23	04/11/18
93903	PRESIDENT AND FELLOWS OF HARVARD	16100.00	04/12/18
93904	MITCHELL BYMAN	0.00	04/13/18
93905	RICHARD RADEMACHER	2164.27	04/13/18
93906	GARY L. GLOVATSKY	2364.44	04/13/18
93907	RICHARD S. ODEGARD	2126.43	04/13/18
93908	JOSHUA DAGENAIS	1434.04	04/13/18
93909	WILLIAM M. MCQUISTON	1480.67	04/13/18
93910	PAUL BAUER	41.56	04/13/18
93911	LINDSEY REPP	4809.95	04/13/18

93912	FRANCIS GOODSKY	143.86	04/13/18
93913	JACOB J. GREGORY	14664.07	04/13/18
93914	VISA	740.75	04/12/18
93915	MIDCONTINENT COMMUNICATIONS	84.34	04/12/18
93916	KENNETH R. BOYKIN	56.82	04/12/18
93917	TKDA	14122.41	04/12/18
93918	MONTANA DAKOTA UTILITIES	8511.07	04/12/18
93919	KADRMAS LEE & JACKSON INC	159819.87	04/12/18
93920	GINGER ALBY	591.70	04/13/18
93921	DEREK SCHIPFERLING	129.29	04/13/18
93922	SUPPORT P PA SCDU	505.00	04/13/18
93923	SUPR ALAB ALABAMA CHILD SUPPORT PA	150.00	04/13/18
93924	SUPRT CT CONNECTICUT - CCSPC	297.65	04/13/18
93925	SUPRT TX OFFICE OF ATTORNEY GENER	323.00	04/13/18
93926	SUPRT VIR TREASURER OF VIRGINIA	368.14	04/13/18
93927	COLL BUR CREDIT COLLECTIONS BUREA	368.54	04/13/18
93928	LD SUPPOR MICHIGAN STATE DISBURSEM	104.75	04/13/18
93929	LD SUPPOR MINNESOTA CHILD SUPPORT	386.40	04/13/18
93930	URG LAW RODENBURG LAW FIRM	200.00	04/13/18
93931	LD SUPPOR CHILD SUPPORT SERVICES (141.00	04/13/18
93932	MONTANA DAKOTA UTILITIES	4311.50	04/13/18
93933	BCN Telecom, Inc	483.65	04/13/18
93934	NORTHWEST RURAL WATER DISTRICT	281.76	04/13/18
93935	VERIZON WIRELESS	8091.80	04/13/18
93936	COOKS ON MAIN	5000.00	04/13/18
93937	CHRISTIAN CALVERT	500.00	04/13/18
93938	TANNER REINHOLDT	500.00	04/13/18
93939	RASHIMA GREGLEY-BEY	400.00	04/13/18
93940	KIARA BARTLETTE	500.00	04/13/18
93941	MICHAEL DONDELINGER	500.00	04/13/18
93942	QUADE SLATER	500.00	04/13/18
93943	MP PERS1 NORTH DAKOTA PUBLIC EMPL	5055.00	04/16/18
93944	ND STATE TAX COMMISSIONE	61694.44	04/16/18
93945	ND TAX COMMISSIONER	746.54	04/17/18
93946	AMB	8679.94	04/17/18
93947	FRONTIER MUSEUM	15520.00	04/17/18
93948	CHANTEL ANDERSON	500.00	04/17/18
93949	ALEISA TANNER	400.00	04/17/18
93950	SANDRA EGGE	2790.00	04/17/18
93951	WALMART RESTITUTION RECOVERY	102.00	04/17/18
93952	BANK OF NORTH DAKOTA	9449.85	04/17/18
93953	WILLISTON COWBOYS, INC.-WILLISTON	2500.00	04/18/18
93954	WILLISTON CITY BAND	2500.00	04/18/18
93955	CHI St. Alexius	286.00	04/18/18
93956	CHI St. Alexius	107.00	04/18/18
93957	VISA	1184.24	04/18/18
93958	VISA	1343.67	04/18/18
93959	NAPA AUTO PARTS	1977.52	04/18/18
93960	Ironhide Equipment Co	13642.00	04/19/18

93961	Memorial Monuments	10040.00	04/19/18
93962	KASSANDRA BROWN	275.00	04/19/18
93963	NEMONT	417.03	04/19/18
93964	NATIONAL TRADE SUPPLY, LLC	818.48	04/19/18
93965	SCENIC SPORTS & REC	617.49	04/19/18
93966	ND POST BOARD	45.00	04/19/18
93967	ND POST BOARD	45.00	04/19/18
93968	ACE HARDWARE & FLOORING	210.61	04/19/18
93969	ADVANCED ENGINEERING (AE2S) &	69438.00	04/19/18
93970	AFFORDABLE TOWING	260.00	04/19/18
93971	AGRI INDUSTRIES, INC.	119.13	04/19/18
93972	AIRSIDE SOLUTIONS, INC	305.89	04/19/18
93973	All In Enterprises, LLC	412.50	04/19/18
93974	ALLIANCE CONSULTING LC	99295.00	04/19/18
93975	AMBER KOEHN	10.50	04/19/18
93976	AMERICAN WELDING & GAS	5299.22	04/19/18
93977	AMERIPRIDE LINEN AND APPAREL SERV	1065.95	04/19/18
93978	AQUA-PURE INCORPORATED	17184.00	04/19/18
93979	AT&T	99.65	04/19/18
93980	AT&T MOBILITY	80.22	04/19/18
93981	AUTO VALUE	47.88	04/19/18
93982	BADLANDS STEEL, INC	440.41	04/19/18
93983	BAKER & TAYLOR CO.	101.95	04/19/18
93984	BALCO UNIFORM CO., INC.	1428.56	04/19/18
93985	BASIN PRINTERS, INC.	514.00	04/19/18
93986	BASIN TOWING AND RECOVERY	570.00	04/19/18
93987	BORDER STATES ELECTRIC	1347.30	04/19/18
93988	BOUND TO STAY BOUND BOOKS, INC.	61.64	04/19/18
93989	BRAATEN PLUMBING, INC	3272.44	04/19/18
93990	BRAD AUTTELET	106.88	04/19/18
93991	BRAUN INTERTEC CORPORATION	12108.00	04/19/18
93992	BURNS & MCDONNELL	9049.35	04/19/18
93993	BYERLY COMPUTER SERVICES	125.00	04/19/18
93994	C & D WATER SERVICES	99.00	04/19/18
93995	CAR QUEST	806.47	04/19/18
93996	Cardon Advisors Group, LLC	38888.88	04/19/18
93997	CASH WISE FOODS	65.99	04/19/18
93998	CERTIFIED LABORATORIES	4485.00	04/19/18
93999	CG WILLISTON, LLC	256691.60	04/19/18
94000	CHAMBER OF COMMERCE	1000.00	04/19/18
94001	CHARLES WILDER	1300.00	04/19/18
94002	CHI ST ALEXIUS OCCUPATIONAL CLINI	868.86	04/19/18
94003	CHRIS DICK	270.85	04/19/18
94004	CHRISTOPHER GILLIES	695.00	04/19/18
94005	CITY OF WILLISTON	2581.08	04/19/18
94006	CITY OF WILLISTON	80.00	04/19/18
94007	CLARA FIXEN	56.00	04/19/18
94008	COLSTRIP ELECTRIC INC	594955.54	04/19/18
94009	CONNEX INTERNATIONAL	19.56	04/19/18

94010	CORPORATE TRANSLATION SERVICES, I	20.46	04/19/18
94011	CRAIG'S SMALL ENGINE REPAIR	77.56	04/19/18
94012	DAKOTA DIESEL	4781.41	04/19/18
94013	DAKOTA SUPPLY GROUP	1518.98	04/19/18
94014	DEGENSTEIN'S AUTO PLUS	625.00	04/19/18
94015	DISCOVERY BENEFITS	198.00	04/19/18
94016	DOT'S PRETZELS	568.55	04/19/18
94017	DPC INDUSTRIES, INC	6106.40	04/19/18
94018	DXP ENTERPRISES, INC.	91.49	04/19/18
94019	EAPC	935.75	04/19/18
94020	EATON TOWING/RECOVERY	500.00	04/19/18
94021	ELITE HEALTH & FITNESS	190.00	04/19/18
94022	EMERGENCY MEDICAL PRODUCTS	2231.47	04/19/18
94023	EMRY'S LOCKSMITHING	128.70	04/19/18
94024	ENTERPRISE FINANCIAL	294.00	04/19/18
94025	ENVIRONMENTAL RESOURCE ASSOCIATES	194.64	04/19/18
94026	ESRI INC	1900.00	04/19/18
94027	FASTENAL COMPANY	4.54	04/19/18
94028	FEDEX	546.27	04/19/18
94029	FEE INSURANCE AGENCY, INC	295095.40	04/19/18
94030	FISHER SCIENTIFIC	355.95	04/19/18
94031	FLEXIBLE PIPE TOOL CO.	276.60	04/19/18
94032	FOREMOST PROMOTIONS	626.73	04/19/18
94033	FORT UNION SUPPLY & TRADE	251.15	04/19/18
94034	G & R CONTROLS, INC	187.50	04/19/18
94035	GAFFANEY'S	149.75	04/19/18
94036	GOOSENECK IMPLEMENT	240.33	04/19/18
94037	GRAINGER	253.75	04/19/18
94038	GRAND FORKS FIRE EQUIPMENT LLC	510.72	04/19/18
94039	GRAYMONT WESTERN CANADA	22437.49	04/19/18
94040	HACH	1142.62	04/19/18
94041	HAMERS AUTOMOTIVE	3375.60	04/19/18
94042	HAWKINS, INC.	35308.19	04/19/18
94043	HEIL ENVIRONMENTAL	83.50	04/19/18
94044	HEIMAN FIRE EQUIPMENT, INC.	9809.57	04/19/18
94045	HOME OF ECONOMY	159.48	04/19/18
94046	HORIZON RESOURCES	59597.54	04/19/18
94047	IDEXX DISTRIBUTION, INC	897.26	04/19/18
94048	INNOVA INTEGRATED SOLUTIONS	493.75	04/19/18
94049	INTELLICORP	210.55	04/19/18
94050	INTERSTATE BILLING SERVICE, INC	384.03	04/19/18
94051	JAMES SWARTOUT SERVICES, LLC	46.00	04/19/18
94052	JMAC RESOURCES	74980.00	04/19/18
94053	JOB SERVICE NORTH DAKOTA	10426.26	04/19/18
94054	JOE'S DIGGING SERVICE INC	5250.00	04/19/18
94055	KFYR-TV	600.00	04/19/18
94056	KODET ARCHITECTURAL GROUP, INC.	145020.00	04/19/18
94057	KOHLER COMMUNICATIONS	425.00	04/19/18
94058	LACEY JOHNSTON	17.50	04/19/18

94059	MARCO, INC.	784.87	04/19/18
94060	MCCODY CONCRETE PRODUCTS, INC	1125.00	04/19/18
94061	MENARDS	162.25	04/19/18
94062	MERCY MEDICAL CENTER	1527.01	04/19/18
94063	MICROMARKETING ASSOCIATES	172.47	04/19/18
94064	MILLY'S ALTERATIONS	25.50	04/19/18
94065	MITCHELL KERSTING	17.50	04/19/18
94066	MON-DAK HTG & PLG, INC.	2291.14	04/19/18
94067	MONTANA DAKOTA UTILITIES	9962.44	04/19/18
94068	MORPHOTRAK, LLC	4333.00	04/19/18
94069	MUNICIPAL GOVERNMENT ACADEMY	25.00	04/19/18
94070	MVTL/MINNESOTA VALLEY	510.50	04/19/18
94071	NAPA AUTO PARTS	428.47	04/19/18
94072	ND POST BOARD	45.00	04/19/18
94073	NEHRING LAW OFFICE, PLLC	1321.25	04/19/18
94074	NEMONT	7806.74	04/19/18
94075	NORTH DAKOTA FIRE FIGHTERS ASSOCI	80.00	04/19/18
94076	NORTH DAKOTA RECYCLING SERVICES	100.00	04/19/18
94077	NORTHERN TRUCK EQUIPMENT CORP	52.60	04/19/18
94078	NORTHWEST SUPPLY & R&R TROPHIES I	496.45	04/19/18
94079	OCLC, Inc.	582.05	04/19/18
94080	OFFICE DEPOT	328.54	04/19/18
94081	OHNSTAD TWICHELL PC	465.00	04/19/18
94082	OLYMPIC SALES, INC.	1523.70	04/19/18
94083	OVERLAND AERIAL PHOTOGRAPHY	325.00	04/19/18
94084	PARACLETE PRESS, INC	178.06	04/19/18
94085	Party Crashers, LLC	14000.00	04/19/18
94086	PENWORTHY	142.68	04/19/18
94087	PERMA-BOUND	26.22	04/19/18
94088	POLAR REFRIGERATION LLC	372.63	04/19/18
94089	PRAIRIE WELDING, INC.	2329.24	04/19/18
94090	PRAXAIR DISTRIBUTION INC.	765.09	04/19/18
94091	PREBLE MEDICAL SERVICES, INC	50.00	04/19/18
94092	PRO SAFE SERVICES, INC	369.00	04/19/18
94093	PURCHASE POWER	1352.26	04/19/18
94094	QUILL CORPORATION	1924.06	04/19/18
94095	RDJ SPECIALTIES	813.55	04/19/18
94096	RECORD KEEPERS LLC	65.00	04/19/18
94097	RED ROCK FORD	1060.01	04/19/18
94098	REEVES COMPANY, INC.	135.06	04/19/18
94099	RICHARD A. JOHNSON	3559.21	04/19/18
94100	SAFARILAND, LLC	375.00	04/19/18
94101	SANITATION PRODUCTS	405.37	04/19/18
94102	SHIRT WORX	50.00	04/19/18
94103	STITCHED & FIXED BY RHODA	103.00	04/19/18
94104	STRYKER	17835.00	04/19/18
94105	THE SHOPPER	1955.00	04/19/18
94106	TRACTOR & EQUIPMENT CO.	4804.67	04/19/18
94107	TRI-COUNTY GLASS	702.00	04/19/18

94108	ULTEIG	98855.66	04/19/18
94109	UPS	7.19	04/19/18
94110	VISA	2072.95	04/19/18
94111	VISA	649.72	04/19/18
94112	VOICE PRODUCTS SERVICE, LLC	2681.00	04/19/18
94113	WALTER H. HALL	28.00	04/19/18
94114	WATCHGUARD VIDEO	5020.00	04/19/18
94115	WESTERN VET CLINIC	294.07	04/19/18
94116	WILLIAMS COUNTY AUDITOR	39276.88	04/19/18
94117	Williams Plumbing and Heating	1517.91	04/19/18
94118	WILLIAMS PLUMBING, HEATING & UTIL	53601.80	04/19/18
94119	Williston Concert Association	200.00	04/19/18
94120	WILLISTON HERALD	5029.93	04/19/18
94121	WILLISTON PD PETTY CASH	408.70	04/19/18
94122	WINTER EQUIPMENT COMPANY	1044.47	04/19/18

Total Claims: \$2,702,624.70

Total Payroll: \$1,165,580.00

Grand Total: \$3,868,204.70

of Checks: 564

- 2) Business Licenses
 - a. The Shop Bar & Casino – Transfer of Recreational Beer & Liquor license from Norland Enterprises
- C. Development Services
 - 1) Contractor Licensing
 - 2) Request for a Public Hearing in front of the **Board of Adjustments** on May 10, 2018, to consider Variance request to create a lot smaller than 10 acres in an Agriculture district located in the SE1/4, S17, T154N, R101W except deeded parts – Larry Farris
 - 3) Request for a Public Hearing in front of the **Board of Adjustments** on May 10, 2018, to consider Variance request to create a parcel taking access other than from a public right-of-way, located in the SE1/4, S17, T154N, R101W except deeded parts – Larry Farris
- D. Engineering
- E. Authorization to Bid
 - 1) Hook Truck (Sanitation)

**Motion by Cymbaluk, Seconded by Piesik to make a motion to approve the Consent Agenda for April 24, 2018 as presented
UNANIMOUS BY VOICE VOTE**

- 3. Public Hearings
 - A. Water, Sewer & Street Improvement District 18-3 Protest Hearing

City Engineer Bob Hanson presented the following;

This is a protest hearing for the creation of Water, Sewer and Street Improvement District 18-3 for the reconstruction of the following streets;

- 3rd Avenue West from 7th to 11th Street.
- 4th Avenue West from 7th to 11th Street.
- 8th Street from 2nd Avenue West to 4th Avenue West.
- 9th Street from 3rd Avenue West to 4th Avenue West.
- 10th Street from 3rd Avenue West to 4th Avenue West.

The project involves new water, sewer and streets; the City will pay 100% of the water and sewer costs and 2/3 of the street reconstruction costs with the remaining 1/3 of the street reconstruction costs being assessed to the adjacent property owners in the district. This is a special assessment district that is subject to protests, if too many protests are received (50%) the City cannot proceed with the project, to date, no protests have been received. Bids were opened for this project and came in right at our estimate. At the end of the protest hearing a resolution will need to be adopted, finding the protests are sufficient or they are not, in order to proceed with construction.

Mayor Klug opened the public hearing and asked if anyone would like to comment on this to approach the podium and state name for the record. Mayor Klug asked if anyone would like to speak, Mayor Klug asked as second time if anyone would like to speak and asked a third time if anyone would like to speak on this project, hearing none, Mayor Klug closed the public hearing.

Bob Hanson recommended the City adopt the resolution finding that protests have not been filed by property owners sufficient to stop the project and that the City may proceed.

Motion by Bekkedahl, Seconded by Brostuen to move that the proposed improvement benefitting Street Improvement District 18-3 finding that there was not sufficient protests received and the City may proceed with construction of District 18-3 and assess the project costs to the benefited property owners

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

4. Bid Openings
 - A. Water, Sewer & Street Improvement District 18-3

City Engineer Bob Hanson presented the following;

This bid opening includes the Water, Sewer & Street Improvements along with two companion projects;

- Section II – Reconstruction of the south parking lot of Fire Station #1
- Section III – Reconstruction of the parking lot on the west side of the Library

We opened bids and Wagner Construction has submitted the low bid of \$3,146,169.50, which is right in line with our estimate and I recommend that the City accept the low bid from Wagner Construction. In regards to the Fire Department parking lot, there is a house that needs to be removed and we are trying to work our way through the demolition of that house so we can

complete the project. Recommendation is to award sections I & III and section II contingent upon being able to remove the house in time.

Commissioner Cymbaluk asked about the state baseball tournament and Bob indicated they would be in touch with those affected by the library parking lot project.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the contract to Wagner Construction in the amount of \$3,146,169.50 for the construction of sections I & III Sewer and Street Improvement District 18-3 and subject to number two being able to remove the house behind the Fire Hall as presented

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

B. Hedderich Building Demolition Bid

Public Works Director Dave Bell presented the following;

Public Works opened bids on Thursday April 19, 2018 for the Hedderich's Building Demolition project. There were a total of five bids opened; the results are enclosed in your packets. The low bidder for the project was Berger Enterprises of Grand Forks for \$107,230., and we recommend award to Berger Enterprises for that amount.

Commissioner Cymbaluk asked why the bid from Berger Enterprises was so much lower than the other bids. Dave Bell indicated they had contacted Berger Enterprises and asked them that question and their response was why was everyone else so high. Dave stated they feel it is a solid bid. This project will begin May 1, 2018 and take 3-4 weeks to complete.

Motion by Piesik, Seconded by Cymbaluk to make a motion to award the bid for the demolition of the Hedderich's Building to Berger Enterprises of Grand Forks in the amount of \$107,230.

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

5. Ordinances

A. Ordinance 1036 – Airport Zoning District (Second Reading)

Commissioner Cymbaluk asked if this now allows us to vacate whatever section lines necessary within that district. City Administrator David Tuan indicated this is being handled in a separate process. Airport Director Anthony Dudas also stated this will take place through the zoning process with Williams County, which is currently in process.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the second reading of Ordinance 1036 creating the Municipal Airport Zoning District as presented

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

6. Petitions, Communications and Remonstrance's
 - A. Mayor for the Day

This year there are two winners out of 104 essays. Mayor Klug indicated this is one of his favorite meetings. Mayor Klug invited Mason and Avy upfront. Mason was the first runner up; he is here tonight with his Parents, Dustin & Melissa Buth, Sister Abby and Brother Eli. Avy is here with her Parents, Tom & Ann Ator, Brother John and Grandparents John & Lois Kuester, Avy's Dad Tom also works for the City of Williston Water Department. Mayor Klug asked the kids to read their essays. Mayor Klug praised them for their efforts and awarded them both a Certificate and a basket from the Convention and Visitors Bureau filled with local North Dakota products. Mayor Klug invited them to ride in the Band Day Parade with him. Mayor Klug thanked them for the letters. Mayor Klug also asked the teachers to introduce themselves; Mary Persson, 3rd grade from Lewis & Clark Elementary and Jenna Mangel, 3rd grade from Hagan Elementary.

- B. Public Works – Street Closure Request – PW Celebration May 21st
- C. CVB – Street Closure Request – Band Day May 12th

Mayor Klug indicated both of these street closures would be voted on together.

**Motion by Cymbaluk, Seconded by Bekkedahl to make a motion to approve the Street Closure requests for the Public Works Week activities which is May 21, 2018 and the Band Day street closure request as presented on 18th Street down 2nd Avenue West
UNANIMOUS BY VOICE VOTE**

7. Report of Commissioners
 - A. President of the Board
 - 1) Arbor Day Proclamation

Mayor Klug indicated Arbor Day will be May 11, 2018; there will be a tree planting ceremony at the Williston Fire Station #2 at 11am on May 11th.

Whereas, In 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, This holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, Trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen and provide habitat for wildlife, and

Whereas, Trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, Trees in our city increase property values, enhance the economic vitality of business areas and beautify our community, and

Whereas, Trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, therefore, I, Howard Klug, Mayor of the City of Williston, do hereby proclaim May 11, 2018 as Arbor Day, in the City of Williston and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Mayor Klug reminded everyone that the City has a relief program, if you want to plant a tree get ahold of the City Forrester and they will pay part of the cost of the tree.

2) Public Works Proclamation

This proclamation is in regards to Public Works Week which will take place May 20-26, 2018, in honor of this year's theme "The Power of Public Works" the City of Williston Public Works Department will be hosting a Community Outreach Day on May 21, 2018 from 10am until 3pm.

Whereas, Public Works services provided in our community are an integral part of our citizens' everyday lives; and

Whereas, The support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, streets and highways, public buildings and solid waste collection; and

Whereas, The health, safety and comfort of this community greatly depends on these facilities and services; and

Whereas, The quality and effectiveness of these facilities, as well as their planning, design and construction, are vitally dependent upon the efforts and skill of public works officials; and

Whereas, The efficiency of the qualified and dedicated personal who staff public works departments is materially influenced by the peoples attitude and understanding of the importance of the work they perform;

Now, therefore, I Howard Klug, Mayor of the City of Williston, do hereby proclaim the week of May 20, 2018 as "National Public Works Week". In the City of Williston and I call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which public works officials make every day to our health, safety, comfort and quality of life.

Given under my hand and Seal of the City of Williston, North Dakota, this 24th day of April, 2018.

- B. Vice-President; Finance Commissioner
- C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
- D. Fire, Police and Ambulance Commissioner
- E. Water Works, Sewer, Airport, Building and Planning Commissioner
 - 1) XWA Commercial Apron CA/CO Contract

Commissioner Brostuen indicated there are two items, Airport related tonight and the first is a CA/CO contract with KLJ. KLJ was selected through an RFQ process, a scope of services was developed, KLJ submitted a fee for this service, at the same time we submitted the scope of services to TKDA for an independent fee evaluation. These numbers have come back and indicated Airport Director Anthony Dudas would walk us through that part. The second item tonight is an Aviation Business Services Consultant Selection with Trillion Aviation.

Airport Director Anthony Dudas presented the following;

KLJ was selected through a qualifications based selection for Construction Administration and Observation Services for the Commercial Apron, which is where the aircrafts park at the new commercial terminal. KLJ proposed a fee of \$856,445., the independent fee evaluation from TKDA came back at \$742,311.17, 13.3% lower. The FAA and the state both require these fees to be within 10%. We commenced negotiations with KLJ, City Staff and the Owner's Representative; we reviewed both proposals to ensure the scope was adequately addressed. We did find some areas within KLJ's scope that we felt have too many hours and/or too many personnel and they agreed. We also found there was some geotechnical evaluation that could be removed, as it has been covered elsewhere. We also changed the on-site per diem from \$250/day to \$175/day. After the negotiation KLJ proposed a new fee of \$810,720., which is 8.4% higher than the IFE (Independent fee evaluation). We recommend approval to KLJ for XWA commercial apron CA/CO Services in the amount, hourly, not to exceed \$810,720.

Motion by Brostuen, Seconded by Cymbaluk to move for approval to KLJ for XWA commercial apron CA/CO Services in the amount, hourly, not to exceed \$810,720., as presented

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- 2) Aviation Business Services Consultant Selection

The City of Williston advertised an RFQ for Aviation Business Consulting Services to include: commercial tenant fee and lease development, rental car operator fee development and other ad hoc services we may need, as we get closer to relocation date of the new airport. We received one proposal from Trillion Aviation, whom we work with on many other aspects of the new airport and current airport. This proposal was reviewed with our same review team that we have utilized throughout all of these qualifications based selections and they all agreed that the proposal that was submitted from Trillion Aviation did meet all of our needs and was very well thought out and put together. If Trillion is approved, we will work to develop a scope and fee for

these services and will then bring these back for commission approval. I recommend approval of Trillion Aviation for XWA Aviation Business Consultant Services.

Motion by Brostuen, Seconded by Bekkedahl to move for approval of the selection of Trillion Aviation for XWA Aviation Business Consultant Services as presented

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

8. Report of Departments
 - A. Administration
 - 1) WRRF Dedication

City Administrator David Tuan presented the following;

During National Public Works Week, we would like to honor Monte Meiers for his forward-thinking approach, strong leadership and 30 years of committed public service to the City of Williston by dedicating the Williston Water Resource Recovery Facility in his name. This modern and efficient facility is due to Monte's efforts as Public Works Director during which time he guided Williston through one of its most challenging periods. This dedication will take place on May 25, 2018. I recommend approval of dedication of the Williston Water Resource Recovery Facility to Monte Meiers.

Motion by Bekkedahl, Seconded by Cymbaluk to move the City Commission approve the dedication of the Williston Water Resource Recovery Facility to Monte Meiers

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- 2) Public Works Facility Expansion GMP

City Administrator David Tuan presented the following;

Public Works Facility Expansion Guaranteed Maximum Price Contract Amendment with FCI. This is Phase II of the Public Works expansion project. Phase I was in 2017, which included some site work, the installation of a new fuel island, salt & sand storage areas and some utility work. Phase II will be the facility itself, located at the corner of 8th & 5th. It is a brand new shop and maintenance facility. David commended the team, FCI, Kodet Architects and AE2S for all their hard work.

City Engineer Bob Hanson presented the following;

FCI has submitted a GMP proposal, consisting of several elements;

- Base GMP \$21,905,563.
- Alternate #1 – Roofing:
 - Alt #1a – Base Project single ply ballasted \$213,282.
 - Alt #1b – Mechanically fastened 60 mil EPDM \$260,318.
 - Alt #1c – Mechanically fastened 75 mil EPDM \$414,932.
- Alternate #2 – Vehicle Door Snow Melt System \$100,644.
- Alternate #3 - Sidewalk Snow Melt System \$64,380.
- Alternate #4 – Precast Concrete Panel Architectural Finish \$401,825.

I recommend the City accept FCI's offered GMP for the Base Project, Alternate #1c, Alternate #2 and Alternate #3, with the rejection of Alternate #4 for a total GMP price of \$22,485,519., this contract is under review by the city attorney and acceptance is contingent upon his approval also.

Commissioner Piesik asked in regards to Alternate #4 to clarify discussions about doing a fancier panel facing East Dakota Parkway and the entrance area and having a decorative wall. Bob stated in the packet there is a drawing that shows a feature wall already included and what we are dealing with is the building in the rear and cannot be seen from East Dakota Parkway.

Commissioner Brostuen asked Bob to explain the difference in the roofing. What is included in the base bid is a 60 mil membrane roof ballasted with rocks on it, the biggest issue with this type of roof is debris getting in between the rocks and working their way through and punching holes in the roof, the rocks can also move around and do the same thing. The roofing contractor recommends using an adhered membrane that is glued to the surface, however, the glue is temperature sensitive and this means we would not be able to do the roof until November. The next best thing is to mechanically fasten it to the surface and this is Alternate #1b, Alternate #1c is one step above this and the extra thickness will give a much longer service life.

Commissioner Piesik asked how long we have been in the current Public Works Building. It was stated since 1980. Commissioner Piesik asked the Commission to seriously consider the exterior of the building as it should look as nice as the new airport. She would like to consider Alternate #4 for the panels and what this would mean for the look of the building for the next 40-60 years.

Commissioner Cymbaluk asked how much of the building will be seen by the public. Bob Hanson indicated it will primarily be the south and north facing sides of the building, it was also stated there is a color in the concrete and Commissioner Cymbaluk asked Commissioner Piesik if her concern was that the side of the building was just a plain concrete block, she indicated yes that was her concern. Bob indicated there is a color scheme included for this wall. There was also some confusion in regards to the completion date, with the panels as opposed to the plain wall. It was clarified that when the public approaches the building they will see decorative panels and glass.

Commissioner Cymbaluk asked for the time frame of competition. Bob indicated an estimated September 2019 completion date.

Motion by Brostuen, Seconded by Cymbaluk to move the City accept FCI's offered Guaranteed Maximum Price for the Base Project, Alternate #1c, Alternate #2, Alternate #3 and the rejection of Alternate #4 for a total Guaranteed Maximum Price of \$22,485,519.

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- B. Auditor and Finance
 - 1) ~~Resolution 18-018 – Cabaret Worker Application Fee~~
- C. Attorney
 - 1) ND Information Technology Department MOU

City Attorney Taylor Olson presented the following;

This MOU is regarding radio frequencies and the state wide siren system (state wide interoperable radio network. This has been worked on with Fire Chief Catrambone, Police Chief Peterson and City Administrator David Tuan; we have proposed some changes that have come back from the State of North Dakota. One of the changes was allowing the City to keep the frequencies during the development and deployment of the project and the second was to transition back if the project is no longer operable. This is the first step in starting this project, to begin a state-wide system for public safety.

Commissioner Cymbaluk indicated that Fire Chief Jason Catrambone is part of this committee and is available to answer questions.

We are asking for approval to send back the document signed to include the above changes that have been approved by Commission President Howard Klug, Commissioner Cymbaluk, Fire Chief Catrambone, Police Chief Peterson and City Administrator David Tuan and the State of North Dakota.

Motion by Cymbaluk, Seconded by Piesik to make a motion to approve the Memorandum of Understanding with the North Dakota Information Technology Department as presented

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- 2) Sale of Hedderich's Building

City Attorney Taylor Olson provided an update on the sale of the Hedderich's Building. Mr. Neff, who is representing Mr. Ashton, has let her know they are meeting on Friday to sign the deed.

- D. Public Works
- E. Engineering
 - 1) East Dakota Parkway Reconstruction Plan Approval and Authorization to Bid

City Engineer Bob Hanson presented the following;

Ulteig Engineering has submitted the construction plans for the East Dakota Parkway Project. This project consists of the following main elements:

- Reconstruction between 6th & 11th Street to a three lane 10 inch concrete surface.
- Reconstruction between 11th & 18th Street to a three lane 8 inch concrete surface.
- Reconstruction between 18th & 26th Street to a three lane 6 inch asphalt surface with a conventional tee intersection at 26th Street.

We are working through some last minute details; there is a thought that a roundabout could be added at the intersection of 26th Street, those plans are not ready yet. The plan is to add this as an addendum to the project, to be bid as an alternate. We have also been approached by the College and the Community Builders about a walking path, rather than a sidewalk along East Dakota Parkway. The College has also asked if the driveway up to Jimmy Johns could be reworked to provide an entrance off of East Highland Drive, directly to the drive-up window. This would also include a parking lot to relieve some of the parking issues we have on East Highland Drive, provide parking for a proposed community garden and the business located in the dormitories. This project requires a three week advertising period. I recommend the City Commission approve the plans for the East Dakota Parkway Reconstruction Project and authorize the City Engineer to advertise for bids for the construction.

Mayor Klug asked if it was necessary to do this project this year. Bob indicated we could choose to do part of the project this construction period and the second half next year, which would give us ample time to deal with the roundabout. This project is tailor made to be split up or we could delay until next year. The estimated project cost is approximately \$7.5 million and we have access to an \$8 million Bank of North Dakota loan. City Administrator David Tuan did indicate we have committed to doing this project in 2018 and would need to clarify if the loan would still be available in 2019.

Commissioner Piesik asked if the bid was being structured so it could be separated easily. Bob indicated yes. Commissioner Piesik asked if it would be as complete a bid if written in two separate sections. Bob indicated his thought was we would be better off with one contract.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the authorization of bids for the construction of the East Dakota Parkway Reconstruction Project as presented

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- F. Fire Department
- G. Police Department
- H. Development Services
- I. Economic Development
- J. Airport
 - 1) Non-Commercial Hangar Ground Lease Amendment – 19 Leases

Airport Director Anthony Dudas presented the following;

Anthony asked if all 19 could be taken at once, as they are identical. City Attorney Taylor Olson indicated this could be done, as long as the answer was the same for all. Anthony indicated all 19 are identical.

For your review is a lease amendment specifying how current private hangars on city owned lease holds will be appraised during the airport relocation process. We have had multiple public input meetings with these lease holders and all have agreed to this process. Exhibit A outlines the appraisal process and how it will move forward, details of appraiser qualifications, approved methods of appraisal, dispute resolution and who will be paying for these different items throughout the appraisal process. We felt the current clause within the lease agreement did not adequately articulate what those requirements are. All 19 lease agreements have been signed. If this is approved our next step will be to solicit for bids for these appraisal services, a number of bids have already been received. I recommend approval of the amendment to Sloulin Field International Airport non-commercial hangar ground leases, all 19 of them.

Motion by Piesik, Seconded by Bekkedahl to make a motion to approve the amendment to Sloulin Field International Airport non-commercial hangar ground leases as presented

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- K. Convention and Visitor's Bureau
9. Appointments and Consultations with Officers
 - A. Williston Housing Authority Board Appointment – Trevor Hunter

Mayor Klug indicated we needed to appoint someone to the Williston Housing Authority Board and the name that was recommended was Trevor Hunter.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve UNANIMOUS BY VOICE VOTE

10. Unfinished Business
 - A. XWA 2018 Program Coordination Contract – Ulteig

City Administrator David Tuan presented the following;

The Program Coordination Contract for XWA includes a very broad umbrella of services that provide project management for all the different components of this project. This is multiple engineers, contractors, architects and construction managers and this is the scope of services that keep everything together. We started this process in 2017, not realizing how complex this project would become so we decided to do year over year service contracts rather than do it all in one contract. This contract is for 2018 only and has gone through considerable review from Staff and the Airport Commissioner. We have within this scope of services, program coordination, program level planning and master program scheduling, and capital improvement planning, our FAA and State level coordination and grant management, construction program coordination, survey verification, QA/QC efforts, financial and status reporting, document

management and miscellaneous ad hoc services. In 2017 we had a budget of approximately \$1.7 million for about half the year. This scope of services is projected at \$3,325,271., it is consistent with the effort we have put forth in the previous year, and we found some efficiency and came in under budget thanks to our consultant team on Ulteig side. We have added some services at the request of the FAA. We recommend approval of the 2018 XWA Program Coordination Contract with Ulteig for \$3,325,271.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the work order No. 18.00053.01 as presented in the amount of \$3,325,271.

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

B. Williston Jobs & Industries

City Attorney Taylor Olson presented the following;

The state was petitioned to have Williston Jobs & Industries reinstated as an entity in order to transfer these minerals out; everything that Williston Jobs & Industries had at the time they were dissolved went to the Williston State College Foundation, which they keep for different business grants and things they disperse. We received the reinstatement for North Dakota and it was taken to the Williston State College Foundation Board, at their meeting last week and they indicated the City of Williston could have the minerals and whatever comes from it. The City Attorney's office has sent the reinstatement fees and some of the required reports. Once the fees have been received then there is a designated amount of time to transfer the minerals to the City of Williston. The transfer will be complete as soon as we get the correct paperwork back.

Commissioner Bekkedahl asked if the quit title was being bypassed. Tylor Olson asked if one was required. Commissioner Cymbaluk indicated that City Attorney Pete Furuseth indicated it would be a good idea. Taylor stated that Pete had not mentioned this to her and she did not believe this was in the title requirement, but Taylor indicated if it needs to be done, she can do it and bring it back.

Mayor Klug asked how much the reinstatement fee was and Taylor indicated it was \$1080. Mayor Klug stated that considering how much money we have spent on this he would like a motion that the Commission accepts the minerals back.

Motion by Brostuen, Seconded by Cymbaluk to so move

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

11. New Business
12. Executive Session
13. Adjourned meeting at 6:08pm

**Motion by Piesik, Seconded by Bekkedahl to adjourn
UNANIMOUS BY VOICE VOTE**

Howard Klug, President
Board of City Commissioners

John Kautzman, City Auditor