

**Official Proceedings
Board of City Commissioners
November 27, 2018 - 6:00 pm
City Hall – Williston, North Dakota**

1. Roll Call of Commissioners and Pledge of Allegiance

COMMISSIONERS PRESENT: Tate Cymbaluk, Chris Brostuen (via phone), Brad Bekkedahl, Deanette Piesik and Howard Klug

COMMISSIONERS ABSENT: None

OTHERS PRESENT: John Kautzman, Dave Tuan, Bob Hanson, Anthony Dudas, Dave Bell, Rachel Laqua, Mark Schneider, David Wicke, Jason Catrambone, Andrea Duntz, Pete Furuseth, Randy Haugenoe and Shawn Wenko

Mayor Klug presented a quorum

CHANGES TO AGENDA: Add 8A3

Motion by Cymbaluk, Seconded by Bekkedahl to make a motion to approve UNANIMOUS BY VOICE VOTE

- 2. Consent Agenda
 - A. Reading and Approval of Minutes
 - 1) Regular Meeting Dated: November 13, 2018
 - B. Auditor and Finance
 - 1) Accounts, Claims and Bills
 - a. November 9 – 20, 2018

For checks between: 11/09/18 - 11/20/18

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Issued
-40095	LYNN BYERS-WALLACE	1387.37	11/09/18
-40094	BRENDA D'ANGELO	1409.58	11/09/18
-40093	RANDY M DONNELLY	1665.10	11/09/18
-40092	JOHN L. KAUTZMAN	3475.33	11/09/18
-40091	KATHY KIMLEY	2175.32	11/09/18
-40090	KAREN P. LARSON	1757.95	11/09/18
-40089	STEPHANIE WELLMAN	1453.00	11/09/18
-40088	JASMINE COLLINS	1473.64	11/09/18
-40087	HEATHER DREWELow	1215.28	11/09/18
-40086	CAITLIN ESTRADA	1342.49	11/09/18
-40085	CARLI FREEMAN	1290.42	11/09/18
-40084	SARAH HILTON	1454.83	11/09/18
-40083	GEORGIA HOLLEMBEAK	1443.23	11/09/18
-40082	JULIE KIRKPATRICK	1322.22	11/09/18

-40081	ELIZABETH OLSON	1429.86	11/09/18
-40080	PATRICIA POTTEIGER	981.83	11/09/18
-40079	MIKAELA SKALICKY	1478.32	11/09/18
-40078	JOLEEN S. TINKER	1640.38	11/09/18
-40077	CINDY WHITE	1521.85	11/09/18
-40076	LAURA WOLTJER	1541.98	11/09/18
-40075	DENISE MELBY	837.89	11/09/18
-40074	JACQUELINE MONZON	2163.31	11/09/18
-40073	KENNETH B. OWENS	345.98	11/09/18
-40072	APREL PURVIS	1489.79	11/09/18
-40071	KATHLEEN STAHOWIAK	2583.48	11/09/18
-40070	SUSAN E. MOELLER	1370.87	11/09/18
-40069	HASAN ABDUL JABBAR	1983.29	11/09/18
-40068	GINGER ALBY	2215.80	11/09/18
-40067	BRAD AUTTELET	3557.28	11/09/18
-40066	JOSHUA BANKS	2192.28	11/09/18
-40065	KARALEE BARLOW	1411.77	11/09/18
-40064	CLINTON BATES	2652.73	11/09/18
-40063	ROBERT J. BENTH	2462.13	11/09/18
-40062	MINDY BERNSTEIN	2296.90	11/09/18
-40061	MARC BRADE	3225.55	11/09/18
-40060	JAKE BYMAN	1646.86	11/09/18
-40059	MITCHELL BYMAN	376.60	11/09/18
-40058	JASON CATRAMBONE	3446.41	11/09/18
-40057	JUSTIN CHAMPION	2433.84	11/09/18
-40056	KHRISTOPHER CHAMPION	3284.50	11/09/18
-40055	MATTHEW CLARK	2559.23	11/09/18
-40054	STEPHEN CLARK	1557.62	11/09/18
-40053	PRISCILLA CRAIN	1682.44	11/09/18
-40052	CHRIS DICK	2277.51	11/09/18
-40051	VICTORIA DOUGLAS	2062.09	11/09/18
-40050	RILEY ECKART	1285.98	11/09/18
-40049	MICHAEL FRONIMOS	2763.10	11/09/18
-40048	CHRISTOPHER GILLIES	2363.15	11/09/18
-40047	MATTHEW GOODE	1829.93	11/09/18
-40046	CALVIN HENSON	1592.32	11/09/18
-40045	JOHN HOSKINS	2430.25	11/09/18
-40044	EMILY HUGHES	2515.38	11/09/18
-40043	ANDREW ISAACS	734.08	11/09/18
-40042	CHRISTOPHER JAMES	1774.39	11/09/18
-40041	COREY JOHNSON	3532.84	11/09/18
-40040	MAKAILYN KELLY	1624.13	11/09/18
-40039	TRACY C. KERZMANN	1737.12	11/09/18
-40038	ROBERT KISER	2196.73	11/09/18
-40037	JEREMY KNAPKEWICZ	1901.53	11/09/18
-40036	JILL KNAPKEWICZ	2275.97	11/09/18
-40035	WYATT KOENIG	1629.01	11/09/18
-40034	DYLAN LAMONTIA	2034.33	11/09/18
-40033	JASON LEWIS	1367.43	11/09/18

-40032	CAROLYN LIMERICK	2416.99	11/09/18
-40031	CHRISTOPHER MAHONEY	1814.13	11/09/18
-40030	ANDRE MARTONI	2088.90	11/09/18
-40029	RYAN ALAN MILLER	1951.42	11/09/18
-40028	CRAIG MOEN	1809.06	11/09/18
-40027	PAUL MONZON	728.58	11/09/18
-40026	ERICA J. MYERS	1451.71	11/09/18
-40025	CHRISTIAN OLSON	1976.96	11/09/18
-40024	JESSICA PATTERSON	1618.54	11/09/18
-40023	TRISHA RUSSELL	1342.65	11/09/18
-40022	FLETCHER SCAIFE	2875.02	11/09/18
-40021	DEREK SCHIPFERLING	64.64	11/09/18
-40020	PATRICK SELLERS	2908.27	11/09/18
-40019	TRAVIS SHAY	2120.51	11/09/18
-40018	SARA STAFFORD	1618.36	11/09/18
-40017	IAN STEWART	1933.26	11/09/18
-40016	BRITTANY STORM-ANDERSON	3257.18	11/09/18
-40015	EARNEST THEETGE	2831.61	11/09/18
-40014	ANTHONY VERESPE	2260.32	11/09/18
-40013	JAMES WESTON	1697.84	11/09/18
-40012	ERIN WETZEL	84.65	11/09/18
-40011	MATTHEW ABERLE	1750.04	11/09/18
-40010	SAM M. AIDE	1910.43	11/09/18
-40009	STEVEN D. ARMSTRONG	3207.18	11/09/18
-40008	JASON BARTEN	2053.52	11/09/18
-40007	HUGH E BENZEN	2781.62	11/09/18
-40006	DUSTIN J. BERTSCH	1928.25	11/09/18
-40005	LUCAS BRINKMAN	1684.73	11/09/18
-40004	MARTIN BURCH	1875.52	11/09/18
-40003	ASHLEY R. CELANDER	1809.50	11/09/18
-40002	DUSTIN R. CELANDER	1842.17	11/09/18
-40001	KEVIN W. CRAFT	1298.32	11/09/18
-40000	JESSE CRUISE	1694.37	11/09/18
-39999	BRYCE DAHL	1775.96	11/09/18
-39998	ERICA DAVIS	1695.31	11/09/18
-39997	DANIEL DERY	2585.51	11/09/18
-39996	RODNEY H. DICKERSON	3268.37	11/09/18
-39995	JAMES DIXON	1792.43	11/09/18
-39994	ALEXIUS ENGET	1879.30	11/09/18
-39993	BRETT FLESNESS	2112.89	11/09/18
-39992	JORY FORSBERG	1395.82	11/09/18
-39991	CHELSEA S FOSSEN	1421.35	11/09/18
-39990	LINDA R. GRANBOIS	1504.15	11/09/18
-39989	ALEXIS HAGGERTY	1691.74	11/09/18
-39988	WALTER H. HALL	2479.82	11/09/18
-39987	RANDY M. HAUGENOE	2425.80	11/09/18
-39986	DANIELLE HENDRICKS	2079.34	11/09/18
-39985	JACOB R. HENDRICKS	2144.79	11/09/18
-39984	SHAWN HOLM	1672.44	11/09/18

-39983	JONATHAN HOLTER	2065.05	11/09/18
-39982	MICHAEL A. ISENHOWER JR	2260.87	11/09/18
-39981	BEAU JACOBSON	1843.04	11/09/18
-39980	EVAN JOHNSON	1817.72	11/09/18
-39979	ERIC KEYES	1829.76	11/09/18
-39978	AMBER KOEHN	1754.47	11/09/18
-39977	JACOB KOEHN	2232.69	11/09/18
-39976	CINDY KOPAC	1117.75	11/09/18
-39975	AARON KURTENBACH	1774.69	11/09/18
-39974	JEREMIAH LACHNER	1888.58	11/09/18
-39973	MIA LEFEVER	1647.47	11/09/18
-39972	MICHAEL LICCIARDI	1772.53	11/09/18
-39971	JOSHUA MAHLUM	1734.77	11/09/18
-39970	ANTHONY MANN	1729.87	11/09/18
-39969	TRAVIS J. MARTINSON	2287.12	11/09/18
-39968	CODY MILLER	1778.98	11/09/18
-39967	HEATHER MONTGOMERY	1907.40	11/09/18
-39966	NICHOLAS NELSON	1850.20	11/09/18
-39965	JEFFREY OLSON	1800.67	11/09/18
-39964	GREG OSTER	1558.07	11/09/18
-39963	JOHN PAGANO	2043.04	11/09/18
-39962	AMBER PELZL	1233.53	11/09/18
-39961	JUSTIN PELZL	1660.47	11/09/18
-39960	DAVID A. PETERSON	3744.01	11/09/18
-39959	MEGAN PETERSON	1577.43	11/09/18
-39958	TRAVIS PETERSON	1931.23	11/09/18
-39957	KENNETH L. PRENTICE	1851.64	11/09/18
-39956	KRISTIINA RAVASKA	2178.69	11/09/18
-39955	JONATHAN D. ROGGENKAMP	1846.26	11/09/18
-39954	NICHOLAS SATERMO	1949.28	11/09/18
-39953	CRYSTAL A. SCHAUBEL	1385.86	11/09/18
-39952	ZACHARY SCHWARTZ	1749.97	11/09/18
-39951	CHARLES STAFFORD	1885.32	11/09/18
-39950	THEODORE VANGRINSVEN	1950.85	11/09/18
-39949	ROBERT VANWINKLE	1759.46	11/09/18
-39948	CRAIG WARE	1916.54	11/09/18
-39947	JESSE WEICHT	1955.80	11/09/18
-39946	JENNIFER WILLARD	1624.28	11/09/18
-39945	MICHAEL S. WILSON	2556.11	11/09/18
-39944	KELLY ABERLE	1928.41	11/09/18
-39943	JOE DOSS	2078.33	11/09/18
-39942	LESLIE HAMRICK	988.19	11/09/18
-39941	DOMINIC MONSON	1005.73	11/09/18
-39940	DAVID SASSER	1981.34	11/09/18
-39939	MARK SCHNEIDER	3249.21	11/09/18
-39938	DIANE THOMPSON	1230.90	11/09/18
-39937	LORI THRONDSSEN	999.95	11/09/18
-39936	NYDEL TOMPKINS	1310.17	11/09/18
-39935	WILLIAM TOWNSLEY	1673.80	11/09/18

-39934	PEDAR A. ANDRE	1483.93	11/09/18
-39933	MATTHEW ELBERT	1719.69	11/09/18
-39932	ROBERT E HANSON	3130.45	11/09/18
-39931	THOMAS HARTLEY	2529.41	11/09/18
-39930	DAVID WICKE	3418.90	11/09/18
-39929	WAYNE A WIEDRICH	2875.66	11/09/18
-39928	JAREK WIGNESS	2061.75	11/09/18
-39927	LES CHRISTENSEN	2388.70	11/09/18
-39926	AUBREY FOSBURGH	2098.60	11/09/18
-39925	LES WALTER	2027.96	11/09/18
-39924	JASON ANDREASON	2849.59	11/09/18
-39923	KYLE BREDWICK	1210.90	11/09/18
-39922	ZACHERY BREWER	1090.56	11/09/18
-39921	LANE CLARK	1336.04	11/09/18
-39920	MICHAEL CLARY	1329.10	11/09/18
-39919	DAVID CURTISS	1208.05	11/09/18
-39918	JAMES B. ENGEN	2894.21	11/09/18
-39917	DOMINICK IOVINO	1835.48	11/09/18
-39916	JONNY IOVINO	2040.58	11/09/18
-39915	BRUCE A. JOHNSON	1528.35	11/09/18
-39914	RANDALL JOHNSON	934.71	11/09/18
-39913	RICHARD MALONEY	1314.91	11/09/18
-39912	MARC MOHR	1227.44	11/09/18
-39911	EMIL NEHRING	1792.19	11/09/18
-39910	TROY OSTER	1339.85	11/09/18
-39909	GARY SKABO SR	86.77	11/09/18
-39908	MATTHEW TUTAS	1622.84	11/09/18
-39907	IAN WEIGEL	1486.90	11/09/18
-39906	MICHAEL BRADFORD	1160.10	11/09/18
-39905	JEFFREY BRYSON	2234.88	11/09/18
-39904	ROBERT D. COUGHLIN	1312.00	11/09/18
-39903	MORKATAA DHINAA	1640.27	11/09/18
-39902	TYLER FIXEN	1330.37	11/09/18
-39901	LACEY JOHNSTON	1598.89	11/09/18
-39900	AMANDA M. KAISER - LEE	1644.13	11/09/18
-39899	MITCHELL KERSTING	2488.55	11/09/18
-39898	EVAN LEWIS	1541.53	11/09/18
-39897	ALDON OLSON	1302.86	11/09/18
-39896	WILLIAM SCHWENDEMAN	2117.73	11/09/18
-39895	SABRINA SIMS	1695.54	11/09/18
-39894	JAMIE SITZMAN	1236.54	11/09/18
-39893	ROBERT SKURDAL	1415.79	11/09/18
-39892	CURTIS CLARYS	2367.38	11/09/18
-39891	CHASE ENGEN	1334.76	11/09/18
-39890	JASON W. HOULE	1429.31	11/09/18
-39889	BRANDON SANDBERG	1799.96	11/09/18
-39888	WYATT WILLSON	1324.11	11/09/18
-39887	THOMAS ATOR	1840.99	11/09/18
-39886	KATRINA HENRY	1502.43	11/09/18

-39885	CHRISTOPHER ADAM	1380.83	11/09/18
-39884	KOLTEN BRUNELLE	1322.04	11/09/18
-39883	RENA COLLIE	1294.55	11/09/18
-39882	JASON COTTAM	1468.01	11/09/18
-39881	ARTHUR CRUMB	1986.68	11/09/18
-39880	PATRICIA K. FIORENZA	2603.64	11/09/18
-39879	DANNY R. GERGEN	1878.78	11/09/18
-39878	JAMES A HAGA JR	2130.41	11/09/18
-39877	VERNON L. HENDRICKSON	1761.26	11/09/18
-39876	LONNY HIATT	1376.12	11/09/18
-39875	JEFFREY LADUCER	1525.83	11/09/18
-39874	JESSICA MEADE	1260.98	11/09/18
-39873	RUSSELL E. MOMBERG	2090.63	11/09/18
-39872	JOSEPH G. MONSON	1250.43	11/09/18
-39871	REX OLSON	1366.18	11/09/18
-39870	ZACHERY OSTER	1330.37	11/09/18
-39869	TYRELL SMITH	1406.03	11/09/18
-39868	DAVID SMITHBERG	1363.76	11/09/18
-39867	BRYCE STORY	752.86	11/09/18
-39866	KENNETH R. BOYKIN	2047.93	11/09/18
-39865	KASSANDRA BROWN	1203.42	11/09/18
-39864	ZACHARY COTHERN	1101.20	11/09/18
-39863	ANTHONY D. DUDAS	3130.84	11/09/18
-39862	ROBERT S HANSON	1662.11	11/09/18
-39861	TERRY HARP	1737.87	11/09/18
-39860	LORI A. LARSEN	1798.47	11/09/18
-39859	CORDELL LINDVIG	1658.79	11/09/18
-39858	JOSHUA LOEWENBERG	1579.28	11/09/18
-39857	BRENT MILLER	1175.69	11/09/18
-39856	RYAN O'REAR	2340.14	11/09/18
-39855	DEVIN REIFSTECK	1526.11	11/09/18
-39854	KASEY WYMAN-YOUNG	1149.43	11/09/18
-39853	ARMAND BARBOT	986.58	11/09/18
-39852	JAMES HAGA SR	1343.25	11/09/18
-39851	BRENT E. HANSON	2129.80	11/09/18
-39850	BEAU BERGERON	1503.06	11/09/18
-39849	MARK BRUINEKOOL	1525.78	11/09/18
-39848	TONY SCOTT	1136.24	11/09/18
-39847	MICHAEL SIMPSON	1993.30	11/09/18
-39846	JORDAN BLOTSKE	1279.00	11/09/18
-39845	PORTER LEWIS	1359.22	11/09/18
-39844	GINA MOTT	2624.10	11/09/18
-39843	KELSY NEHRING	1591.33	11/09/18
-39842	SCOTT VASSEN	2395.22	11/09/18
-39841	BRIAN YOUNG	1989.43	11/09/18
-39840	CHRISTINE EDWARDS	1453.50	11/09/18
-39839	ROBERT EYNON	41.56	11/09/18
-39838	DONNA HANSEN	41.56	11/09/18
-39837	KENT A. JARCIK	3155.32	11/09/18

-39836	RACHEL K. LAQUA	2235.04	11/09/18
-39835	JEREMY MILLER	1399.91	11/09/18
-39834	JOSILYN F BEAN	1989.85	11/09/18
-39833	DAVID LEE BELL	3049.27	11/09/18
-39832	KENNETH W. BERGSTROM	2706.18	11/09/18
-39831	STEVEN BROE	947.08	11/09/18
-39830	BARBARA ELLICO	1345.78	11/09/18
-39829	KRISTIN PASEKA	1679.46	11/09/18
-39828	ALYSSA WIEDRICH	1082.55	11/09/18
-39827	NEIL W. BAKKEN	2008.25	11/09/18
-39826	SKYLER HENRIE	2419.20	11/09/18
-39825	KENT SKABO	2074.25	11/09/18
-39824	DIANE C. HAGEN	662.65	11/09/18
-39823	ETHAN BECK	178.79	11/09/18
-39822	TRACI BYRNE	1014.42	11/09/18
-39821	KELLY CRUSCH	184.45	11/09/18
-39820	GARY DESJARDINS	958.31	11/09/18
-39819	ARIEL FLECK	646.45	11/09/18
-39818	KAYLA J. HELL	865.19	11/09/18
-39817	MICHAEL HELL	597.15	11/09/18
-39816	MONTANA ICENOGLE	319.78	11/09/18
-39815	MORGAN KEYSER	1065.52	11/09/18
-39814	REBECCA KIEFER	136.07	11/09/18
-39813	WANDA OLAF	1007.02	11/09/18
-39812	ANDREA L. PLACHER	1558.73	11/09/18
-39811	ANN REINKE	68.27	11/09/18
-39810	NATASHA TORRES	369.40	11/09/18
-39809	LISA WEBB	1076.80	11/09/18
-39808	SAWYER ZENT	972.56	11/09/18
-39807	ANN M. KVANDE	1564.01	11/09/18
-39806	BARBARA J. PETERSON	1541.95	11/09/18
-39805	BRENDA SCHMIDT	1480.05	11/09/18
-39804	SHAWN WENKO	2905.21	11/09/18
-39803	KATHY HAVSKJOLD	38.79	11/09/18
-39802	VIVIAN KALMIK	408.23	11/09/18
-39801	AMY A. KRUEGER	2338.60	11/09/18
-39800	ASHLEY OYLOE	1187.97	11/09/18
-39799	SABRINA A RAMEY	1705.90	11/09/18
-39798	JENNIFER STRIETZEL	1326.98	11/09/18
-39797	JONATHAN DEAN	1340.50	11/09/18
-39796	THOMAS FRET LAND	1655.19	11/09/18
-39795	JULIE HATTER	2496.82	11/09/18
-39794	TRISTA HENRIE	1808.08	11/09/18
-39793	MONICA LAMOREUX	1199.60	11/09/18
-39792	JAMES POIRRIER	1465.46	11/09/18
-39791	Derek Booth	243.56	11/09/18
-39790	Mathew P. Ekblad	699.86	11/09/18
-39789	Matthew Flaten	32.32	11/09/18
-39788	Joshua Foust	96.97	11/09/18

-39787	Brandon Hoffman	154.18	11/09/18
-39786	Kenny Kukuk	64.64	11/09/18
-39785	James Laqua	392.91	11/09/18
-39784	Ryan Lee	544.86	11/09/18
-39783	Lyle Lordemann	347.65	11/09/18
-39782	Eli Lund	432.96	11/09/18
-39781	Josh S. Mosbrucker	193.93	11/09/18
-39780	Paul Riely	350.93	11/09/18
-39779	Milton Sluder	154.18	11/09/18
-39778	Brenden L. Stevens	304.75	11/09/18
-39777	Darwin J. Stevens	96.97	11/09/18
-39776	CJ Vinger	226.26	11/09/18
-39775	Michael W. Walters	448.74	11/09/18
-39774	PRESTON OLSON	1330.37	11/09/18
-39773	KEVIN POWERS	2147.59	11/09/18
-39772	BRET WILLIAMS	2527.90	11/09/18
-39771	ANDREA DUNTZ	2059.49	11/09/18
-39770	PEGGY MASTERS	1709.83	11/09/18
-39769	CHERYL PIERZINA	2396.53	11/09/18
-39768	DAVID TUAN	3520.57	11/09/18
-39767	LOCAL 3743 IAFF LOCAL 3743	625.00	11/09/18
-39766	CHILD SUPPOR ND CHILD SUPPORT ENFORCE	1680.10	11/09/18
-39765	COMP ROTH NATIONWIDE RETIREMENT SO	15595.03	11/09/18
-39764	U.S. TREASURY	204100.13	11/09/18
97639	RICHARD RADEMACHER	2165.49	11/09/18
97640	GARY L. GLOVATSKY	2481.96	11/09/18
97641	TREVOR ODEGARD	1033.98	11/09/18
97642	RICHARD S. ODEGARD	1853.69	11/09/18
97643	JOSHUA DAGENAIS	1392.70	11/09/18
97644	WILLIAM M. MCQUISTON	2287.54	11/09/18
97645	PAUL BAUER	41.56	11/09/18
97646	Nicholas High	64.64	11/09/18
97878	SUPPORT P PA SCDU	505.00	11/09/18
97879	SUPRT CT CONNECTICUT - CCSPC	274.00	11/09/18
97880	SUPRT VIR TREASURER OF VIRGINIA	368.14	11/09/18
97881	DCI CREDIT SERVICES INC	107.99	11/09/18
97882	LI & KRAM MESSERLI KRAMER P. A.	378.83	11/09/18
97883	CHILD SUPPOR MICHIGAN STATE DISBURSEM	104.75	11/09/18
97884	CHILD SUPPOR MINNESOTA CHILD SUPPORT	322.00	11/09/18
97885	TE TAX CO ND STATE TAX COMMISSIONE	370.80	11/09/18
97886	URG LAW RODENBURG LAW FIRM	100.00	11/09/18
97887	CHILD SUPPOR CHILD SUPPORT SERVICES	76.00	11/09/18
97888	CHILD S WASHINGTON STATE SUPPORT	418.00	11/09/18
97889	CALVIN HENSON	3299.62	11/09/18
97890	DOMINIC MONSON	287.19	11/09/18
97891	Thompson Information Services	536.99	11/13/18
97892	Thompson Information Services	1997.00	11/13/18
97893	CLERK OF DISTRICT COURT	500.00	11/13/18
97894	CLERK OF DISTRICT COURT	300.00	11/13/18

97895	MICHAEL MCCREARY	750.00	11/13/18
97896	CHARITY JOHNSON	736.00	11/13/18
97897	MISTY ROSS	150.00	11/13/18
97898	BCN Telecom, Inc	498.42	11/13/18
97899	Christ Scheen	1740.00	11/13/18
97900	DEMARIO HODGE	400.00	11/13/18
97901	ALEX FENTON	400.00	11/13/18
97902	NICHOLAS BROWN	500.00	11/13/18
97903	CHEYENNE BURKE WARD	0.00	11/13/18
97904	ALDO HERNANDEZ LOBO	1500.00	11/13/18
97905	JOEL SKABO	400.00	11/13/18
97906	BETH ROLLE	20.00	11/13/18
97907	PAUL MAXIMEA	552.44	11/13/18
97908	MONTANA DAKOTA UTILITIES	654.87	11/13/18
97909	MONTANA DAKOTA UTILITIES	3137.64	11/13/18
97910	WILLIAMS SCOTSMAN, INC.	586.25	11/13/18
97911	NEMONT	391.40	11/14/18
97912	Office of North Dakota State Trea	4310.65	11/14/18
97913	CHEYENNE BURKE WARD	750.00	11/15/18
97914	CASTLE FRAMING	2664.56	11/15/18
97915	Memorial Monuments	10040.00	11/15/18
97916	NORTHERN IMPROVEMENT	138244.35	11/16/18
97917	VISA	11852.24	11/16/18
97918	SECOND AMENDMENT ARMORY	496.80	11/16/18
97919	FAO USAED-OMAHA	2635.00	11/19/18
97920	CHI St. Alexius	97.50	11/20/18
97921	WEX BANK	2215.03	11/20/18
97922	NAPA AUTO PARTS	4409.00	11/20/18
97923	JOSEPH MENARD	355.00	11/20/18
97924	CLERK OF DISTRICT COURT	500.00	11/20/18
97925	CLERK OF DISTRICT COURT	1500.00	11/20/18
97926	CLERK OF DISTRICT COURT	750.00	11/20/18
97927	WALMART RESTITUTION RECOVERY	458.00	11/20/18
97928	ELVIS LEUNGUEN KOUNDJO	20.00	11/20/18
97929	not processed in this period	0.00	/ /
97930	not processed in this period	0.00	/ /
97931	not processed in this period	0.00	/ /
97932	not processed in this period	0.00	/ /
97933	not processed in this period	0.00	/ /
97934	not processed in this period	0.00	/ /
97935	not processed in this period	0.00	/ /
97936	ACE HARDWARE & FLOORING	595.04	11/20/18
97937	ACME TOOLS	391.75	11/20/18
97938	ADVANCED BUSINESS METHODS	124.00	11/20/18
97939	ADVANCED ENGINEERING (AE2S) &	67032.24	11/20/18
97940	AFFORDABLE TOWING	225.00	11/20/18
97941	AGRI INDUSTRIES, INC.	130.80	11/20/18
97942	AIRGAS ON-SITE SAFETY SERVICES	76.00	11/20/18
97943	ALL SEASONS SPORT ABOUT, INC	1447.00	11/20/18

97944	ALLIANCE CONSULTING LC	65545.00	11/20/18
97945	AMERICAN ASSOCIATION OF AIRPORT E	1710.00	11/20/18
97946	AMERIPRIDE LINEN AND APPAREL SERV	745.76	11/20/18
97947	AQUA-PURE INCORPORATED	5115.00	11/20/18
97948	AT&T	102.73	11/20/18
97949	BALCO UNIFORM CO., INC.	175.10	11/20/18
97950	BASIN PRINTERS, INC.	1813.00	11/20/18
97951	BASIN TOWING AND RECOVERY	100.00	11/20/18
97952	Best Choice Cleaning Service, LLC	150.00	11/20/18
97953	BLACK GOLD CLEANING LLC	6960.41	11/20/18
97954	BORDER STATES ELECTRIC	442.08	11/20/18
97955	BOSS OFFICE PRODUCTS	245.07	11/20/18
97956	BRAATEN PLUMBING, INC	669.42	11/20/18
97957	BRETT FLESNESS	25.00	11/20/18
97958	C & D WATER SERVICES	30.00	11/20/18
97959	Capital One Commercial	27.98	11/20/18
97960	CARSTENSEN CONTRACTING INC	121448.52	11/20/18
97961	CDW GOVERNMENT	22997.09	11/20/18
97962	CHAMBER OF COMMERCE	1000.00	11/20/18
97963	CHI ST ALEXIUS OCCUPATIONAL CLINIC	65.00	11/20/18
97964	CHRISTOPHERSON'S TIN	2673.90	11/20/18
97965	CITY OF WILLISTON	3037.75	11/20/18
97966	CIVIL SCIENCE	499.50	11/20/18
97967	CLARA FIXEN	88.00	11/20/18
97968	CODY MILLER	25.00	11/20/18
97969	COMMERCIAL BUILDERS	650.00	11/20/18
97970	CRAIG WARE	25.00	11/20/18
97971	CRAIG'S SMALL ENGINE REPAIR	159.85	11/20/18
97972	DAKOTA DIESEL	12844.89	11/20/18
97973	DAKOTA SUNRISE BROKERS, LLC	2827.86	11/20/18
97974	DEGENSTEIN'S AUTO PLUS	375.00	11/20/18
97975	DF LIGHTING COMPANY	147.50	11/20/18
97976	DOT'S PRETZELS	899.05	11/20/18
97977	EAST & WEST EXCAVATING LLC	116922.50	11/20/18
97978	ELECTRO WATCHMAN, INC.	348.00	11/20/18
97979	ELITE HEALTH & FITNESS	1140.00	11/20/18
97980	EMRY'S LOCKSMITHING	19.50	11/20/18
97981	EXPRESSWAY SUITES	338.40	11/20/18
97982	FEDEX	198.70	11/20/18
97983	FILPRO CORPORATION	1728.00	11/20/18
97984	FORT UNION SUPPLY & TRADE	128.81	11/20/18
97985	GALLS, LLC	138.25	11/20/18
97986	GOOSENECK IMPLEMENT	207.59	11/20/18
97987	GRAND FORKS FIRE EQUIPMENT LLC	340.24	11/20/18
97988	GRAYMONT WESTERN CANADA	11976.91	11/20/18
97989	HACH	438.96	11/20/18
97990	HAMERS AUTOMOTIVE	1384.60	11/20/18
97991	HAWKINS, INC.	52.00	11/20/18
97992	HEIL ENVIRONMENTAL	1799.35	11/20/18

97993	HOME OF ECONOMY	7674.54	11/20/18
97994	HORIZON RESOURCES	33701.57	11/20/18
97995	IHRY INSURANCE AGENCY INC	100.00	11/20/18
97996	J.M. MARSCHUETZ CONSTRUCTION CO	1595030.69	11/20/18
97997	JEREMIAH LACHNER	25.00	11/20/18
97998	JMAC RESOURCES	10500.00	11/20/18
97999	JORY FORSBERG	25.00	11/20/18
98000	JOSHUA MAHLUM	25.00	11/20/18
98001	KADRMAS LEE & JACKSON INC	437567.01	11/20/18
98002	KLE CONSTRUCTION, LLC	803043.57	11/20/18
98003	LeadsOnline	2238.00	11/20/18
98004	MARCO TECHNOLOGIES LLC	446.73	11/20/18
98005	MARCO, INC.	180.00	11/20/18
98006	MARTIN BURCH	25.00	11/20/18
98007	MARTIN CONSTRUCTION INC	199563.65	11/20/18
98008	MATHEW EKBLAD	1294.98	11/20/18
98009	MCCODY CONCRETE PRODUCTS, INC	145.37	11/20/18
98010	MEDQUEST INC	315.70	11/20/18
98011	MENARDS	499.81	11/20/18
98012	MERCY MEDICAL CENTER	25.00	11/20/18
98013	MIDCONTINENT COMMUNICATIONS	105.00	11/20/18
98014	MON-DAK HTG & PLG, INC.	1968.07	11/20/18
98015	MONTANA DAKOTA UTILITIES	4535.85	11/20/18
98016	MONTY SATHER	75.00	11/20/18
98017	MUNICIPAL EMERGENCY SERVICES, INC	1278.90	11/20/18
98018	NAPA AUTO PARTS	254.17	11/20/18
98019	ND WORKFORCE SAFETY & INS	600.00	11/20/18
98020	NEFF EIKEN & NEFF PC	1225.00	11/20/18
98021	NEHRING LAW OFFICE, PLLC	1207.50	11/20/18
98022	NEMONT	7487.40	11/20/18
98023	NMN, INC.	753.50	11/20/18
98024	NORTH DAKOTA TOURISM	250.00	11/20/18
98025	NORTH PRAIRIE SIGNATURE, LLP	2378.40	11/20/18
98026	NORTHERN IMPROVEMENT COMPANY	2833743.50	11/20/18
98027	NORTHERN LIGHTS HONEY	452.00	11/20/18
98028	NORTHWEST SUPPLY & R&R TROPHIES	1137.10	11/20/18
98029	NYDEL TOMPKINS	141.88	11/20/18
98030	OCLC, Inc.	603.87	11/20/18
98031	ODNEY, INC	11548.03	11/20/18
98032	OFFICE DEPOT	184.73	11/20/18
98033	POET ETHANOL PRODUCTS, LLC	3381.49	11/20/18
98034	POWER SERVICE	957.88	11/20/18
98035	PRAXAIR DISTRIBUTION INC.	564.72	11/20/18
98036	PREBLE MEDICAL SERVICES, INC	549.00	11/20/18
98037	PRO SAFE SERVICES, INC	135.00	11/20/18
98038	PUBLIC AGENCY TRAINING COUNCIL	1000.00	11/20/18
98039	QUILL CORPORATION	498.17	11/20/18
98040	RDO TRUCK CENTERS	92.39	11/20/18
98041	RECORD KEEPERS LLC	32.00	11/20/18

98042	RED ROCK FORD	1721.72	11/20/18
98043	RICHARD A. JOHNSON	3769.21	11/20/18
98044	Roughneck Coffee	664.24	11/20/18
98045	RYAN MOTORS	1651.42	11/20/18
98046	SAFEGUARD BUSINESS SYSTEMS	304.39	11/20/18
98047	SAM M. AIDE	400.00	11/20/18
98048	SANITATION PRODUCTS	1093.17	11/20/18
98049	SCENIC SPORTS & REC	44.99	11/20/18
98050	Seneca Companies, Inc.	1500.00	11/20/18
98051	SERVICE FIRST CLEANING & RESTORAT	175.00	11/20/18
98052	SHIRTWORX	81.98	11/20/18
98053	STRATA CORPORATION - ND	3758.40	11/20/18
98054	SUNSET LAW ENFORCEMENT	2063.04	11/20/18
98055	SUSAN E. MOELLER	35.00	11/20/18
98056	THE SHOPPER	42.00	11/20/18
98057	TIME MANAGEMENT SYSTEMS	162.00	11/20/18
98058	TRI-COUNTY GLASS	35.00	11/20/18
98059	TRIANGLE ELECTRIC	58.71	11/20/18
98060	TRILLION AVIATION	5315.00	11/20/18
98061	TRINITY HOSPITAL PHARMACY	8.05	11/20/18
98062	TYSON VANWYCK	25.00	11/20/18
98063	ULINE SHIPPING SUPPLY SPECIALISTS	87.69	11/20/18
98064	UPS	293.69	11/20/18
98065	USA BLUEBOOK	595.01	11/20/18
98066	VAC-U-JET	822.50	11/20/18
98067	VISA	170.58	11/20/18
98068	VISA	318.85	11/20/18
98069	VISA	1441.98	11/20/18
98070	WASTE NOT RECYCLING LLC	8989.20	11/20/18
98071	WAYNE A WIEDRICH	53.23	11/20/18
98072	Wesslen Construction	111942.26	11/20/18
98073	WESTERN VET CLINIC	1244.89	11/20/18
98074	Williston Auto	265.74	11/20/18
98075	WILLISTON FIRE & SAFETY	52.49	11/20/18
98076	WILLISTON HERALD	4092.15	11/20/18
98077	WILLISTON TIRE CENTER	1674.36	11/20/18
98078	XYLEM WATER SOLUTIONS	7201.45	11/20/18
98079	ZUERCHER TECHNOLOGIES, LLC	165.44	11/20/18

Total Claims: \$6,789,740.24

Total Payroll: \$786,556.94

Grand Total: \$7,576,297.18

of Checks: 542

- 2) Business Licenses
 - a. Four Points by Sheraton – New Ownership
 - b. Fuddruckers – New Ownership
 - c. TransportMe – New Vehicle (ADA Compliant)
- C. Development Services
 - 1) Request for Public Hearing at the December 11, 2018 City Commission Meeting to Consider an Amendment to Chapter 3: Alcoholic Beverages
- D. Engineering
- E. Authorization to Bid

**Motion by Cymbaluk, Seconded by Piesik to make a motion to approve the Consent Agenda for November 27, 2018 as presented
UNANIMOUS BY VOICE VOTE**

- 3. Public Hearings
 - A. Ordinance 1092 – Modernizing and Correcting Sections of Existing Zoning Ordinance 613

Rachel Laqua from Planning and Zoning presented the following;

This is an ordinance update to modernize and correct sections of our existing zoning ordinance. We are going through a codification process, basically taking the ordinance as it is and adding in all of the ordinance amendments that have occurred over the last 15-years, as the last time this was done was 2003, there are a number of things that will be updated. In the process of going through this we found several sections that had typos and/or incomplete sentences.

1. Updates the district zoning map requirements to reflect use of electronic record keeping. Refers to paper maps kept in the Auditors Office and is outdated for how we deal with mapping systems.
2. Reflects updated Flood Insurance information, which is updated to reflect our city code.
3. Adds previously approved sections back into R-2 which were accidentally removed during previous amendments.
4. Section 18 on pg. 6, we are removing the P-1 in its entirety, as we use P-2 instead.
5. Page 7, Section 18, update title in P-2.
6. Sections 20-21, 21a & 23, update typo regarding medical marijuana in C-2, C-3, HCC, M-2.
7. Page 12 of 13, update typo in definition of Single Family Detached Dwelling. Another typo since the 1990's that we have been correcting stating that units shall be no more than 10-years old, the ordinance said no less than 10-years old. With this discussion at the Planning Commission meeting, it came up to switch the time line from 10 to 15-year timeline and said we would take this back to meet with the Building Department and the attorneys, based on that conversation we are recommending that it be switched to a 15-year timeline, this is based on what current loan programs are for manufactured homes quality of today's construction.
8. Remove growing season definition which is not used.
9. Update definition of PUD.
10. Update definition of Telecommunications Dish.
11. Change Section 32 to update wireless communications facilities ordinance and added it to section 25.W.

This item was recommended for approval by the Planning Commissioners and requires a second reading at the December 11, 2018 meeting.

Mayor Klug opened the public hearing and indicated if anyone would like to speak on the matter to approach the podium and state your name for the record.

Bob Horob questioned changing manufactured housing from 10 to 15 years of age, new construction techniques, what would be considered a modular or mobile home and at what point does it become not an asset.

Mayor Klug asked a second time, he asked a third time, hearing none he closed the public hearing.

Mark Schneider Director of Development Services responded to Bob Horabs question by saying that we checked into some of the financing options and found that for the manufactured homes, now called modular construction, reach out to 15-30 years and needed to extend this time frame, we picked 15-years as this is a common loan term.

Commissioner Bekkedahl asked if we approve 15-years and in another five years this is obsolete, could we consider going out to 20-years, as with newer construction keeps getting better, as time goes by. Mark answered yes this could be changed at that point, but we did not want to say arbitrarily we have to go look at each individual case and evaluate at our discretion. We thought a time frame would be better guideline, Mark gave a brief description of the difference between manufactured and modular homes.

There was some further discussion regarding this issue and Mark indicated he would get some current data.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the first reading of Ordinance 1092 as presented

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

4. Bid Openings
 - A. Response Vehicles (Fire Department)

Jason Catrambone Fire Chief presented the following;

The Fire Department opened bids for two response vehicles on Friday November 16, 2018. This request was for two 4x4 ½ ton response vehicles which are both 2019 budgeted items. We received three bids for these vehicles, from Nelson Automotive Group, Fergus Falls MN (\$71,680), Kupper Chevrolet, Mandan ND (\$80,912) and Ryan Motors, Williston ND (\$92,384). After review of the bids, two met the requirements and desired safety and operational features. These were the bids from Kupper Chevrolet and Ryan Motors. I recommended the award to Kupper Chevrolet in the amount of \$80,912 for two 2019 Chevy 1500 4x4 pickups.

Mayor Klug asked why Nelson (Red Rock) did not meet the requirements, Jason answered out of all the requirements they were missing five of the key ones, related to (2) of the safety features, suspension, alternator system and warranty service, they did come back with a second option that was more than Kupper that included all those items.

Mayor Klug stated he does not like buying vehicles from companies out of town, especially when we are dealing with a department that relies heavily on Public Safety sales tax generated in Williams County. Jason indicated they hand delivered the bid packets to Williston Auto who could have done the Chevy's at the same cost, but they did not submit a bid. Mayor Klug asked if this could be re-bid, Jason answered yes it could.

Commissioner Cymbaluk asked what the time frame is, Jason indicated we will make it work.

Pete Furuseth City Attorney indicated we could refuse any bid. Mayor Klug indicated he would like the opportunity to go visit with the local dealer and express the concerns regarding the lack of response and see if we can get a bid.

Commissioner Cymbaluk asked if we could get it done by next meeting, Jason indicated no and City Administrator Tuan indicated it would not, as it would require another advertising period.

Commissioner Cymbaluk agreed with Mayor Klug regarding the public safety sales tax.

Motion by Cymbaluk, Seconded by Bekkedahl to make a motion to deny the bids as presented and request Chief Catrambone follow-up with a new advertisement for bids on the two vehicles as presented

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

B. Ambulance (Fire Department)

The Fire Department held bid openings for a 4x4 Type 1 Ambulance on Friday November 16, 2018, which is a 2019 budgeted item. We received one bid for this ambulance from Premier Specialty Vehicles. The bid was for \$284,403. There were two discounts offered in the amount of a Ford Fleet for \$3,800 and PSV loyal customer for \$1,500. There was also a trade allowance for our 2012 Medtec Type 1 Ambulance for \$35,000, with these deductions the purchase price for the new ambulance would be \$241,103. We recommend the award to Premier Specialty Vehicles in the amount of \$241,103.

Commissioner Cymbaluk asked what the time frame is, Jason answered delivery would be June-July.

Commissioner Bekkedahl asked what the budget amount was, and Jason answered it was \$250,000.

Motion by Cymbaluk, Seconded by Bekkedahl to make a motion to award the Ambulance bid to Premier Specialty Vehicles for a new 4x4 Type 1 Ambulance in the amount of \$241,103 as presented

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

5. Ordinances
6. Petitions, Communications and Remonstrance's
 - A. Williston Downtowners – Street Close Request

John Kautzman City Auditor presented the following;

The Williston Downtowners will be hosting their annual Holiday Stroll event December 7-8, 2018, for the safety of participants they are requesting to close Main Street, between 4th Street and half block past Broadway. Times for the closure will be from 2-9pm on Friday, December 7th and from 8am – 3pm on Saturday, December 8th. This request has been reviewed and approved by Public Works, Police and Fire Departments and we recommend approval.

Motion by Piesik, Seconded by Bekkedahl to make a motion to approve the Williston Downtowners Street Closure request as presented

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

7. Report of Commissioners
 - A. President of the Board
 - B. Vice-President; Finance Commissioner
 - C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
 - D. Fire, Police and Ambulance Commissioner
 - E. Water Works, Sewer, Airport, Building and Planning Commissioner
8. Report of Departments
 - A. Administration
 - 1) City Hangar Property Sale

David Tuan City Administrator presented the following;

This is a proposed sale of the city hangar property at Sloulin Field, currently not platted, but still part of the airport. We anticipate when the airport moves, the bulk of the property at Sloulin Field will be available for redevelopment, we have had significant interest in this property. Before you tonight is a request to advertise the property and entertain proposals. We do not have the ability to sell it yet, as we have to go through a process with the FAA and our own process to define what this property will be. What we are hoping to accomplish with this, is to begin the development process that private parties may have an interest in. If there is sufficient public interest in a valuable project, it is a benefit to us to have this started now so we can see what those development proposals may be. Our proposal is to advertise through the end of

December and bring proposals to the review committee, consisting of the following members; myself (David Tuan), David Wicke (City Engineer), David Bell (Public Works Director), Shawn Wenko (Economic Development Director), Mark Schneider (Development Services Director), Keith Olson and two Commissioners. We are asking for authorization to advertise beginning of December.

Motion by Bekkedahl, Seconded by Piesik to make a motion to approve the advertisement for bid, the sale of the City Hangar at Sloulin Field and the appointment of the proposed review committee and two appointed City Commissioners by the Mayor

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

Mayor Klug appointed Commissioners Brostuen and Piesik to the review committee for the above item

2) Program Management Amendment 1 – AE2S

This is an amendment to the Program Management Services agreement with AE2S, it expires at the end of this year. Our intent is to dwindle this down to the point we do not need it anymore, as it is already a minimal effort. We do have legislative session prep coming up and some administrative tasks, we may ask for their help with. We are asking to extend the date and time by one year, to January 31, 2020, the current agreement expires the end of 2018. This would cover us for one more cycle, it is as needed services, billed on a time and material basis.

Motion by Cymbaluk, Seconded by Bekkedahl to make a motion to approve the request as presented

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

3) Domestic Debt Allocation Agreement

This is a resolution and an agreement for a \$16.5M SRF loan for Western Area Water Supply Authority (WAWSA) system improvements. As a member entity of WAWSA, the resolution and agreement are presented for consideration by the City Commission. The language in the agreement is intended to provide security to the SRF loan should WAWSA default on the debt payments for the loan. The improvements planned for this loan include treatment and supply improvements at the water treatment plant, a 2 MG reservoir in the system and distribution improvements.

Commissioner Cymbaluk reiterated that all members will need to sign off on this to make it valid and Administrator Tuan concurred.

Motion by Bekkedahl, Seconded by Cymbaluk to make a motion to approve the Authorization Agreement Resolution 18-034 and Authorize the Mayor to sign the Agreement regarding SRF Loan contingent upon changes to Section 1 & 2 removing rate covenant requirements and replacing with providing additional funds language for compliance, all contingent upon Attorney review, all members of WAWSA in agreement and approval by the WAWSA Board

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- B. Auditor and Finance
- C. Attorney
 - 1) Settlement Agreement – Weatherford

Pete Furuseth City Attorney presented the following;

Jordan Evert has been working on this settlement agreement with Weatherford and they have agreed to dismiss the action against the City of Williston without prejudice. We have reviewed the documents and recommend approval.

Motion by Bekkedahl, Seconded by Cymbaluk to make a motion to approve the Settlement Agreement as presented by the City Attorney's Office and grant the Mayor the authority to execute the same

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- D. Public Works
- E. Engineering
- F. Fire Department
- G. Police Department
- H. Development Services
- I. Economic Development
 - 1) Flex PACE
 - a. All the Rage Hair Studio

Shawn Wenko Director of Economic Development presented the following;

This request is from All The Rage Hair Studio, they want to expand their current space. What they qualify for on interest buy down is up to \$5,000 and the Star Fund Board recommendation is to approve this request.

Motion by Piesik, Seconded by Cymbaluk to make a motion to approve the Flex Pace Buy Down for \$5,000 not to exceed to All The Rage Hair Studio as presented

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- 2) C4 Façade
 - a. Old Armory

The purpose of this program is to promote exterior maintenance rehabilitation and exterior improvements of commercial buildings, to enhance the overall appearance, quality and vitality of downtown Williston. This is a dollar for dollar match program, maximum match of \$20,000 per exposed side. Their plan is to replace three sets of doors and 15 windows on the street side of the building, estimated cost is \$72,000. The Star Fund Board recommends approval of a C4 Façade incentive program, not to exceed \$20,000 per side. This has not gone through Planning and Zoning's Design Review Board, so if you approve this, I would put that caveat that it needs to be approval from them also.

Motion by Cymbaluk, Seconded by Piesik to make a motion to approve the request as presented subject to the Design Review Board approval

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- J. Airport
 - 1) Request to Increase the Rental Car Operator Customer Facility Charge

Anthony Dudas Airport Director presented the following;

A customer facility charge is intended to fund the operational and maintenance costs (O&M) as well as infrastructure improvements for rental car operations at an airport. The City of Williston currently collects \$3.00 per rental day for the first 10 days on all car rental at Sloulin Field. We have been collecting this fee since January 2015. As of today, this fund totals approximately \$623,000. These funds have been allocated for the construction of new facilities at XWA as well as O&M costs moving forward. As we've worked through design of the new rental car facilities and our financial model, we've identified that this fee will need to increase to \$4.50 per rental day for the first 30 days to cover these costs. It is estimated this increase will allow for this infrastructure to be paid over approximately 15-years. We have held two meetings with the current rental car operators and all three have agreed to this increase. A copy of the letters outlining the request as well as the documents provided for review to the operators has been included in you packet. I recommend approval to increase the customer facility charge.

Motion by Cymbaluk, Seconded by Bekkedahl to make a motion to so move

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- K. Convention and Visitor's Bureau
- 9. Appointments and Consultations with Officers
- 10. Unfinished Business
- 11. New Business
- 12. Executive Session
- 13. Adjourned meeting at 6:36pm

Motion by Bekkedahl, Seconded by Cymbaluk to make a motion to adjourn

UNANIMOUS BY VOICE VOTE

Howard Klug, President
Board of City Commissioners

John Kautzman, City Auditor