

FIREFIGHTER/EMT TRAINEE

SALARY: \$47,128.00/ Academy and Probation
\$53,322.00/ Upon Completion of Probation

OPENING DATE: 09/28/2018 0800

CLOSING DATE: 10/31/2018 2300

DESCRIPTION:

The City of Williston invites you to apply to begin your career as a firefighter/EMT. A firefighter/EMT serves as a member of a crew responding to fire calls, disaster calls, and emergency medical calls, and studying and training in the methods and techniques for firefighting, hazardous materials handling, and emergency medical care. A firefighter/ performs responsible, technical work in protecting City residents from fire and environmental emergencies or disasters, rendering emergency treatment to the sick and injured, and responding to emergency rescue situations involving bodily injury or potential loss of life. Work includes training in control and extinguishment of fires and/or mitigating other disasters, applying necessary emergency medical care to sick or injured persons, and participating in the maintenance of station equipment and quarters. Work is frequently performed under hazardous conditions, requiring rapid response and strenuous physical exertion. Tact, courtesy, and firmness are required in dealing with sick or injured persons and with the general public. Work is performed in accordance with established emergency procedures and techniques, but the employee must exercise some independent judgment. Work is performed under the general supervision of a Fire Officer and is evaluated by the employee's ability to respond effectively to emergency situations.

Please note that we will be using email to communicate with applicants throughout the recruitment process. **It is important that you check your email on a regular basis** to ensure you have all of the information you need regarding the hiring process for the firefighter opportunity. **It is advised that you also check your junk or spam email to ensure you receive all necessary information.**

For more information on the hiring process including a timeline, links to practice exams and assessment descriptions please visit the Williston Fire Department's website

www.WFDEMS.com

All dates are subject to change and we will notify you by email as needed throughout the process.

The written exam takes approximately 2.5 - 3 hours to complete and dates are set for:

December 4th , 2018 at 0800

December 5th , 2018 at 0800

APPLICANT WILL BE NOTIFIED OF EXACT TEST DATE

Physical Ability testing is:

December 4th , 2018 at 1300

December 5th , 2018 at 1300

Panel and Chief Interviews will be scheduled also on the 4th and 5th of December.

Completion of all pre-employment conditional requirements will be completed by the start date of the Recruit Academy.

Tentative start date will be – January 21st , 2019

Final applicants are subject to pre-employment drug screening and background check. Final applicants must successfully complete physical per National Fire Protection Association (NFPA) guidelines which includes hearing, vision, breathing capacity and cardiology tests. These physicals require a scheduled appointment. The exams are at the City's expense after a conditional offer is made, but before a final offer of employment.

If hired, the training schedule is M-F, 8-5. Some extended days and weekends may be required. After completion of training, the firefighter schedule is 48 hour shift rotations.

EXAMPLES OF DUTIES:

- Responds to fire calls as a firefighter; performs necessary work related to fire suppression.
- Responds to calls for environmental and other disasters involving hazardous materials, such as gas leaks, fuel spills and chemical emergencies; takes proper steps to mitigate hazardous situations.
- Responds to emergency calls as an emergency medical technician, performs necessary rescue work; administers necessary emergency medical care.
- Responds to non-emergency calls, such as requests to assist other emergency medical care providers in moving patients into transportation vehicles and assisting disabled persons in their homes when other assistance is inadequate.
- Participates in a continuous training program to improve competence in all areas related to firefighting functions and meet Federal, State and Local standards.

- Assists in inspection and maintenance of assigned apparatus and equipment and performs station maintenance.
- Actively participates in public fire and life safety education activities, hydrant maintenance, professional development reviews, and any other assigned duties.
- Utilizes specialized hand and power tools in rescuing victims of fire, disaster and other emergencies.
- Performs cardiopulmonary resuscitation or defibrillation as necessary.
- Maintains appropriate level of physical fitness for duty.
- Participates in as a member of a company in pre-fire planning.
- Utilizes computerized data entry equipment and various word processing, spreadsheet, file maintenance and/or database programs to enter, store and/or retrieve information.

ADDITIONAL JOB FUNCTIONS

- May assist with traffic control duties as required.
- May be required to respond on an off-duty basis in event of major fire, rescue, hazardous-materials or other emergency.
- Performs related work as required.

QUALIFICATIONS:

Graduation from high school (or equivalent) with verbal and written communications skills and reading comprehension skills required to successfully complete basic firefighter training and certification; and/or any equivalent combination of training and experience required to perform the essential position functions.

SPECIAL REQUIREMENTS

Possession of a valid driver's license issued by the State of North Dakota, or ability to obtain same. The following certifications issued by the State of North Dakota must be obtained upon completion of the Academy: Firefighter I & II, Hazardous Materials Awareness & Operations, ARFF, Extrication, and Emergency Vehicle Operator Course. Must be at least 18 years of age.

Final Applicants are subject to Pre-employment Drug Screening and Background Check.

The City of Williston is an Equal Opportunity Employer that does not discriminate in employment or the provision of services on the basis of race, color, creed, religion, national origin, age, disability, sexual orientation, gender (including pregnancy), gender identity or expression, or familial status.

APPLICATIONS MAY BE FOUND ONLINE AT:

<http://www.WFDEMS.com>

[http://www.cityofwilliston.com/City%20of%20Williston%20Employment%20Application%20\(7-18\).pdf](http://www.cityofwilliston.com/City%20of%20Williston%20Employment%20Application%20(7-18).pdf)

Applications with Resume should be mailed to:

Firefighter Trainee
City of Williston
317 11th Street West
Williston, ND 58801
