

**OFFICIAL PROCEEDINGS – ELKS YOUTH
Board of City Commissioners
May 10, 2018 - 6:00 pm
City Hall – Williston, North Dakota**

1. Roll Call of Commissioners

COMMISSIONERS PRESENT: Tate Cymbaluk/Shanahan Lemus, Chris Brostuen/Matthew Jorgenson, Brad Bekkedahl/Wesley Nygard, Deanette Piesik, Howard Klug/Aliah Campos

COMMISSIONERS ABSENT: None

OTHERS PRESENT: John Kautzman, Jason Catrambone/Milla Lore, David Peterson/Chase Engen, Rachel Laqua, David Tuan/Jaxen Bratcher, Shawn Wenko, Anthony Dudas, Mark Schneider, Taylor Olson/Zach Oster and Bob Hanson/Tanner Germundson.

Mayor Klug/Campos presented a quorum.

CHANGES TO AGENDA: Move 8E1 to Second Agenda

**Motion by Lemus, Seconded by Jorgenson to make a motion to approve the change
UNANIMOUS BY VOICE VOTE**

2. Consent Agenda

- A. Reading and Approval of Minutes
 - 1) Regular Meeting Dated: April 24, 2018
- B. Auditor and Finance
 - 1) Accounts, Claims and Bills
 - a. April 20 – May 2, 2018

For checks between: 04/20/18 - 05/03/18

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Date Issued
-44730	TATE A. CYMBALUK	0.00	04/27/18
-44729	LYNN BYERS-WALLACE	1328.23	04/27/18
-44728	BRENDA D'ANGELO	1389.54	04/27/18
-44727	RANDY M DONNELLY	1713.86	04/27/18
-44726	JOHN L. KAUTZMAN	3474.28	04/27/18
-44725	ERICA KELASH	1981.72	04/27/18
-44724	KATHY KIMLEY	2174.83	04/27/18
-44723	KAREN P. LARSON	1757.53	04/27/18
-44722	STEPHANIE WELLMAN	1452.56	04/27/18
-44721	GINGER ALBY	1244.43	04/27/18
-44720	JASMINE COLLINS	1391.39	04/27/18
-44719	CAITLIN ESTRADA	1389.66	04/27/18

-44718	JUSTIN FREED	1307.17	04/27/18
-44717	SARAH HILTON	1261.99	04/27/18
-44716	GEORGIA HOLLEMBEAK	1395.20	04/27/18
-44715	YULISSA JIMENEZ	1308.77	04/27/18
-44714	JULIE KIRKPATRICK	1386.22	04/27/18
-44713	ELIZABETH OLSON	1455.06	04/27/18
-44712	MIKAELA SKALICKY	1503.93	04/27/18
-44711	JOLEEN S. TINKER	1639.95	04/27/18
-44710	CINDY WHITE	1572.45	04/27/18
-44709	LAURA WOLTJER	1624.33	04/27/18
-44708	BRAD D. BEKKEDAHL	196.77	04/27/18
-44707	CHRISTOPHER J. BROSTUEN	811.04	04/27/18
-44706	HOWARD D. KLUG	546.69	04/27/18
-44705	DEANETTE PIESIK	364.38	04/27/18
-44704	KATHERINE E. BERWICK	2277.10	04/27/18
-44703	THOMAS J. GLENN	437.49	04/27/18
-44702	JACQUELINE MONZON	945.63	04/27/18
-44701	KATHLEEN STAHOWIAK	2425.10	04/27/18
-44700	JANET B. ZANDER	2376.79	04/27/18
-44699	SUSAN E. MOELLER	1369.82	04/27/18
-44698	HASAN ABDUL JABBAR	1567.52	04/27/18
-44697	BRAD AUTTELET	2085.53	04/27/18
-44696	JOSHUA BANKS	1514.84	04/27/18
-44695	CLINTON BATES	2990.84	04/27/18
-44694	ROBERT J. BENTH	2461.71	04/27/18
-44693	MARC BRADE	3224.49	04/27/18
-44692	JAKE BYMAN	1645.61	04/27/18
-44691	JASON CATRAMBONE	3446.41	04/27/18
-44690	JUSTIN CHAMPION	3011.00	04/27/18
-44689	KHRISTOPHER CHAMPION	1667.81	04/27/18
-44688	MATTHEW CLARK	2380.17	04/27/18
-44687	STEPHEN CLARK	1923.39	04/27/18
-44686	PRISCILLA CRAIN	2766.02	04/27/18
-44685	CHRIS DICK	1500.06	04/27/18
-44684	THOMAS DICKEY	188.39	04/27/18
-44683	VICTORIA DOUGLAS	2298.04	04/27/18
-44682	RILEY ECKART	1571.92	04/27/18
-44681	ROSS ESCOBEDO	1338.07	04/27/18
-44680	MICHAEL FRONIMOS	3158.00	04/27/18
-44679	CHRISTOPHER GILLIES	2795.99	04/27/18
-44678	MATTHEW GOODE	1776.75	04/27/18
-44677	CALVIN HENSON	3504.13	04/27/18
-44676	JOHN HOSKINS	1453.73	04/27/18
-44675	EMILY HUGHES	2576.71	04/27/18
-44674	GREGORY HUGHES	2408.90	04/27/18
-44673	ANDREW ISAACS	1262.93	04/27/18
-44672	CHRISTOPHER JAMES	2443.81	04/27/18
-44671	COREY JOHNSON	3083.23	04/27/18
-44670	SHAWN JOHNSON	1491.47	04/27/18

-44669	MAKAILYN KELLY	2725.47	04/27/18
-44668	TRACY C. KERZMANN	1715.51	04/27/18
-44667	ROBERT KISER	2195.53	04/27/18
-44666	JEREMY KNAPKEWICZ	1585.87	04/27/18
-44665	WYATT KOENIG	2150.09	04/27/18
-44664	DYLAN LAMONTIA	2611.62	04/27/18
-44663	JASON LEWIS	1248.54	04/27/18
-44662	CHRISTOPHER MAHONEY	1613.05	04/27/18
-44661	MICHAEL MESCO	1570.93	04/27/18
-44660	RYAN ALAN MILLER	2312.65	04/27/18
-44659	CRAIG MOEN	1869.17	04/27/18
-44658	PAUL MONZON	728.58	04/27/18
-44657	ERICA J. MYERS	1336.32	04/27/18
-44656	BRODERICK NELSON	1641.15	04/27/18
-44655	CHRISTIAN OLSON	1593.55	04/27/18
-44654	JESSICA PATTERSON	2101.48	04/27/18
-44653	MARCUS PEARSON	2677.36	04/27/18
-44652	FLETCHER SCAIFE	1332.56	04/27/18
-44651	IAN SCHULTE	2810.76	04/27/18
-44650	JILL SELLERS	2449.23	04/27/18
-44649	PATRICK SELLERS	1645.33	04/27/18
-44648	TRAVIS SHAY	1436.90	04/27/18
-44647	SARA STAFFORD	1291.08	04/27/18
-44646	IAN STEWART	2250.14	04/27/18
-44645	BRITTANY STORM-ANDERSON	2412.97	04/27/18
-44644	EARNEST THEETGE	1962.72	04/27/18
-44643	ANTHONY VERESPE	3439.17	04/27/18
-44642	RYAN WERNESS	1379.51	04/27/18
-44641	JAMES WESTON	1796.82	04/27/18
-44640	ERIN WETZEL	1100.51	04/27/18
-44639	JOHN DANIEL WILSON	953.59	04/27/18
-44638	SAM M. AIDE	1910.00	04/27/18
-44637	STEVEN D. ARMSTRONG	2742.61	04/27/18
-44636	JASON BARTEN	2078.77	04/27/18
-44635	HUGH E BENZEN	2286.29	04/27/18
-44634	DUSTIN J. BERTSCH	2072.67	04/27/18
-44633	MARTIN BURCH	1842.09	04/27/18
-44632	ASHLEY R. CELANDER	2194.90	04/27/18
-44631	DUSTIN R. CELANDER	1736.12	04/27/18
-44630	KEVIN W. CRAFT	1297.89	04/27/18
-44629	JESSE CRUISE	1594.00	04/27/18
-44628	BRYCE DAHL	1775.96	04/27/18
-44627	DANIEL DERY	2502.62	04/27/18
-44626	RODNEY H. DICKERSON	2775.12	04/27/18
-44625	JAMES DIXON	2099.12	04/27/18
-44624	ALEXIUS ENGET	1826.55	04/27/18
-44623	BRETT FLESNESS	1888.85	04/27/18
-44622	CHELSEA S FOSSEN	1421.35	04/27/18
-44621	LINDA R. GRANBOIS	1503.61	04/27/18

-44620	WALTER H. HALL	2386.67	04/27/18
-44619	RANDY M. HAUGENOE	2424.74	04/27/18
-44618	DANIELLE HENDRICKS	2208.18	04/27/18
-44617	JACOB R. HENDRICKS	2361.64	04/27/18
-44616	SHAWN HOLM	1879.42	04/27/18
-44615	JONATHAN HOLTER	2370.94	04/27/18
-44614	MICHAEL A. ISENHOWER JR	2478.05	04/27/18
-44613	BEAU JACOBSON	1993.15	04/27/18
-44612	EVAN JOHNSON	1747.92	04/27/18
-44611	AMBER KOEHN	1815.79	04/27/18
-44610	JACOB KOEHN	1692.56	04/27/18
-44609	CINDY KOPAC	1234.28	04/27/18
-44608	AARON KURTENBACH	1790.27	04/27/18
-44607	JEREMIAH LACHNER	1850.44	04/27/18
-44606	MICHAEL LICCIARDI	1764.22	04/27/18
-44605	JOSHUA MAHLUM	1673.33	04/27/18
-44604	ANTHONY MANN	1691.30	04/27/18
-44603	TRAVIS J. MARTINSON	2450.76	04/27/18
-44602	CODY MILLER	1778.35	04/27/18
-44601	HEATHER MONTGOMERY	2371.48	04/27/18
-44600	NICHOLAS NELSON	1831.21	04/27/18
-44599	JOHN NEWBURG	1679.05	04/27/18
-44598	AMY D. NICKOLOFF	3219.01	04/27/18
-44597	JEFFREY OLSON	2115.39	04/27/18
-44596	JOHN PAGANO	1777.03	04/27/18
-44595	AMBER PELZL	1153.48	04/27/18
-44594	JUSTIN PELZL	1425.66	04/27/18
-44593	DAVID A. PETERSON	3330.01	04/27/18
-44592	MEGAN PETERSON	1605.02	04/27/18
-44591	TRAVIS PETERSON	1786.78	04/27/18
-44590	KENNETH L. PRENTICE	1416.77	04/27/18
-44589	KRISTIINA RAVASKA	1997.21	04/27/18
-44588	JONATHAN D. ROGGENKAMP	1971.78	04/27/18
-44587	MELANIE RUSSELL	2222.95	04/27/18
-44586	NICHOLAS SATERMO	1986.41	04/27/18
-44585	CRYSTAL A. SCHAUBEL	1384.63	04/27/18
-44584	ZACHARY SCHWARTZ	1749.53	04/27/18
-44583	THEODORE VANGRINSVEN	1695.29	04/27/18
-44582	ROBERT VANWINKLE	1719.94	04/27/18
-44581	CRAIG WARE	1772.09	04/27/18
-44580	JESSE WEICHT	1911.51	04/27/18
-44579	JENNIFER WILLARD	1533.76	04/27/18
-44578	MICHAEL S. WILSON	2532.13	04/27/18
-44577	PATRICK YEKALDO	900.81	04/27/18
-44576	KELLY ABERLE	1928.41	04/27/18
-44575	JOE DOSS	2077.28	04/27/18
-44574	LESLIE HAMRICK	986.94	04/27/18
-44573	RICHARD KIMBALL II	1949.95	04/27/18
-44572	DOMINIC MONSON	1157.58	04/27/18

-44571	DAVID SASSER	1980.12	04/27/18
-44570	MARK SCHNEIDER	3248.16	04/27/18
-44569	DIANE THOMPSON	1273.11	04/27/18
-44568	LORI THRONSEN	999.44	04/27/18
-44567	NYDEL TOMPKINS	1309.04	04/27/18
-44566	WILLIAM TOWNSLEY	1636.43	04/27/18
-44565	MATTHEW ELBERT	1719.26	04/27/18
-44564	ROBERT E HANSON	3130.03	04/27/18
-44563	THOMAS HARTLEY	2088.33	04/27/18
-44562	WAYNE A WIEDRICH	2874.60	04/27/18
-44561	JAREK WIGNESS	1956.01	04/27/18
-44560	BRANDON BRUNDAGE	2068.37	04/27/18
-44559	LES CHRISTENSEN	2401.65	04/27/18
-44558	AUBREY FOSBURGH	2142.66	04/27/18
-44557	JASON ANDREASON	2873.97	04/27/18
-44556	KYLE BREDWICK	1209.67	04/27/18
-44555	DAVID CURTISS	1376.72	04/27/18
-44554	JAMES B. ENGEN	2893.16	04/27/18
-44553	DOMINICK IOVINO	1987.80	04/27/18
-44552	JONNY IOVINO	2901.80	04/27/18
-44551	BRUCE A. JOHNSON	1503.93	04/27/18
-44550	RANDALL JOHNSON	1687.77	04/27/18
-44549	RICHARD MALONEY	1320.29	04/27/18
-44548	MARC MOHR	1444.54	04/27/18
-44547	EMIL NEHRING	1783.55	04/27/18
-44546	DANA O'DELL	1283.77	04/27/18
-44545	TROY OSTER	1358.02	04/27/18
-44544	CLYDE RANSONET	1377.70	04/27/18
-44543	GARY SKABO SR	1234.03	04/27/18
-44542	TIMOTHY SNEATH	1225.57	04/27/18
-44541	MATTHEW TUTAS	1622.70	04/27/18
-44540	IAN WEIGEL	1556.25	04/27/18
-44539	DAVID WITTMAN	768.04	04/27/18
-44538	JEFFREY BRYSON	2234.86	04/27/18
-44537	ROBERT D. COUGHLIN	1335.94	04/27/18
-44536	MORKATAA DHINAA	2619.86	04/27/18
-44535	TYLER FIXEN	1381.33	04/27/18
-44534	FRANCIS GOODSKY	1379.65	04/27/18
-44533	LACEY JOHNSTON	1562.42	04/27/18
-44532	AMANDA M. KAISER - LEE	1443.69	04/27/18
-44531	MITCHELL KERSTING	2338.16	04/27/18
-44530	EVAN LEWIS	1374.35	04/27/18
-44529	ALDON OLSON	1314.68	04/27/18
-44528	WILLIAM SCHWENDEMAN	1192.33	04/27/18
-44527	SABRINA SIMS	1844.62	04/27/18
-44526	JAMIE SITZMAN	1201.81	04/27/18
-44525	ROBERT SKURDAL	1279.01	04/27/18
-44524	CURTIS CLARYS	2591.99	04/27/18
-44523	JASON W. HOULE	1641.50	04/27/18

-44522	PRESTON OLSON	1386.99	04/27/18
-44521	BRANDON SANDBERG	1982.99	04/27/18
-44520	THOMAS ATOR	1592.37	04/27/18
-44519	DAMARA GREGORY	1145.35	04/27/18
-44518	KATRINA HENRY	871.70	04/27/18
-44517	CHRISTOPHER ADAM	1349.69	04/27/18
-44516	KOLTEN BRUNELLE	1309.97	04/27/18
-44515	RENA COLLIE	1306.63	04/27/18
-44514	JASON COTTAM	1434.34	04/27/18
-44513	ARTHUR CRUMB	1827.27	04/27/18
-44512	PATRICIA K. FIORENZA	2602.63	04/27/18
-44511	DANNY R. GERGEN	0.00	04/27/18
-44510	JAMES A HAGA JR	2163.27	04/27/18
-44509	VERNON L. HENDRICKSON	1735.60	04/27/18
-44508	LONNY HIATT	1347.96	04/27/18
-44507	JEFFREY LADUCER	1354.65	04/27/18
-44506	RUSSELL E. MOMBERG	2068.79	04/27/18
-44505	JOSEPH G. MONSON	1258.73	04/27/18
-44504	REX OLSON	1372.37	04/27/18
-44503	GARY ROBB	1336.86	04/27/18
-44502	TYRELL SMITH	1352.55	04/27/18
-44501	DAVID SMITHBERG	1295.18	04/27/18
-44500	BRYCE STORY	812.48	04/27/18
-44499	KENNETH R. BOYKIN	2270.62	04/27/18
-44498	KASSANDRA BROWN	1100.79	04/27/18
-44497	NICO BUECHNER	2095.13	04/27/18
-44496	ZACHARY COTHERN	1144.44	04/27/18
-44495	ANTHONY D. DUDAS	3130.42	04/27/18
-44494	ROBERT S HANSON	1574.39	04/27/18
-44493	TERRY HARP	1705.91	04/27/18
-44492	LORI A. LARSEN	1798.47	04/27/18
-44491	CORDELL LINDVIG	1703.27	04/27/18
-44490	JOSHUA LOEWENBERG	1642.50	04/27/18
-44489	BRENT MILLER	1147.12	04/27/18
-44488	DEVIN REIFSTECK	1472.68	04/27/18
-44487	KASEY WYMAN-YOUNG	1137.03	04/27/18
-44486	JAMES HAGA SR	1269.17	04/27/18
-44485	BRENT E. HANSON	2063.52	04/27/18
-44484	BEAU BERGERON	1381.07	04/27/18
-44483	MARK BRUINEKOOL	1474.85	04/27/18
-44482	TONY SCOTT	773.21	04/27/18
-44481	MICHAEL SIMPSON	2063.53	04/27/18
-44480	GINA MOTT	2623.08	04/27/18
-44479	KELSY NEHRING	1590.28	04/27/18
-44478	SCOTT VASSEN	2571.28	04/27/18
-44477	BRIAN YOUNG	1991.81	04/27/18
-44476	CHRISTINE EDWARDS	1530.36	04/27/18
-44475	ROBERT EYNON	41.56	04/27/18
-44474	DONNA HANSEN	41.56	04/27/18

-44473	KENT A. JARCIK	3154.11	04/27/18
-44472	RACHEL K. LAQUA	2273.86	04/27/18
-44471	JEREMY MILLER	1455.24	04/27/18
-44470	JOSILYN F BEAN	1880.77	04/27/18
-44469	DAVID LEE BELL	3048.21	04/27/18
-44468	KENNETH W. BERGSTROM	2706.18	04/27/18
-44467	STEVEN BROE	951.47	04/27/18
-44466	BARBARA ELLICO	1345.34	04/27/18
-44465	KRISTIN PASEKA	1678.41	04/27/18
-44464	ALYSSA WIEDRICH	1294.81	04/27/18
-44463	NEIL W. BAKKEN	1993.90	04/27/18
-44462	SKYLER HENRIE	1798.07	04/27/18
-44461	KENT SKABO	2064.09	04/27/18
-44460	GREG OSTER	1886.89	04/27/18
-44459	DIANE C. HAGEN	662.65	04/27/18
-44458	ETHAN BECK	199.10	04/27/18
-44457	TRACI BYRNE	1014.42	04/27/18
-44456	KELLY CRUSCH	779.00	04/27/18
-44455	GARY DESJARDINS	562.69	04/27/18
-44454	ARIEL FLECK	646.45	04/27/18
-44453	KAYLA J. HELL	910.64	04/27/18
-44452	MICHAEL HELL	911.98	04/27/18
-44451	MONTANA ICENOGLE	32.51	04/27/18
-44450	MORGAN KEYSER	1065.02	04/27/18
-44449	ELIZABETH LISENBEE	222.02	04/27/18
-44448	WANDA OLAF	1154.93	04/27/18
-44447	ANDREA L. PLACHER	1557.50	04/27/18
-44446	ANN REINKE	98.13	04/27/18
-44445	NATASHA TORRES	646.45	04/27/18
-44444	LISA WEBB	1075.55	04/27/18
-44443	SAWYER ZENT	306.97	04/27/18
-44442	ANN M. KVANDE	1562.79	04/27/18
-44441	BARBARA J. PETERSON	1571.37	04/27/18
-44440	BRENDA SCHMIDT	1479.62	04/27/18
-44439	SHAWN WENKO	2904.19	04/27/18
-44438	KATHY HAVSKJOLD	84.04	04/27/18
-44437	VIVIAN KALMIK	177.10	04/27/18
-44436	AMY A. KRUEGER	2338.59	04/27/18
-44435	ASHLEY OYLOE	83.11	04/27/18
-44434	SABRINA A RAMEY	1445.77	04/27/18
-44433	JENNIFER STRIETZEL	1326.98	04/27/18
-44432	HEATHER VOLL	1122.37	04/27/18
-44431	THOMAS FRET LAND	1402.34	04/27/18
-44430	JULIE HATTER	1327.91	04/27/18
-44429	TRISTA HENRIE	1615.46	04/27/18
-44428	ROBERT JASON HILLARD	1724.39	04/27/18
-44427	TERRI JOHNSON	1213.65	04/27/18
-44426	JAMES POIRRIER	1228.58	04/27/18
-44425	AUSTIN TROTTIER	1302.92	04/27/18

-44424	Derek Booth	357.31	04/27/18
-44423	Tyler D. Carlstad	96.97	04/27/18
-44422	Mathew P. Ekblad	410.12	04/27/18
-44421	Cory J. Hanson	697.24	04/27/18
-44420	Thomas Hartley	64.64	04/27/18
-44419	Brandon Hoffman	96.97	04/27/18
-44418	Blaine C. Jeanotte	604.76	04/27/18
-44417	Kenny Kukuk	161.61	04/27/18
-44416	James Laqua	62.76	04/27/18
-44415	Ryan Lee	309.37	04/27/18
-44414	Lyle Lordemann	290.20	04/27/18
-44413	Kelly Moody	32.32	04/27/18
-44412	Paul Riely	161.61	04/27/18
-44411	Kyle J. Rosslund	481.71	04/27/18
-44410	Milton Sluder	32.32	04/27/18
-44409	Brenden L. Stevens	406.34	04/27/18
-44408	Darwin J. Stevens	193.93	04/27/18
-44407	Michael W. Walters	207.05	04/27/18
-44406	KEVIN POWERS	2022.41	04/27/18
-44405	BRET WILLIAMS	2592.24	04/27/18
-44404	PEGGY MASTERS	1647.03	04/27/18
-44403	CHERYL PIERZINA	2367.06	04/27/18
-44402	DAVID TUAN	3520.15	04/27/18
-44401	OCAL 3743 IAFF LOCAL 3743	650.00	04/27/18
-44400	COMP ROTH NATIONWIDE RETIREMENT SO	18467.69	04/27/18
-44399	LD SUPPOR ND CHILD SUPPORT ENFORCE	2181.60	04/27/18
-44398	U.S. TREASURY	105873.57	04/27/18
-44397	IN HEALTH MERITAIN HEALTH	0.00	04/27/18
-44396	Security U.S. TREASURY	95785.32	04/27/18
-44395	MS CITY OF WILLISTON	1529.62	04/30/18
94123	AMERICAN STATE BANK	4255098.48	04/20/18
94124	KATHERINE E. BERWICK	6.16	04/20/18
94125	NICHOLAS KUEHL	300.00	04/20/18
94126	MonDak Animal Rescue	200.00	04/20/18
94127	CLERK OF DISTRICT COURT	500.00	04/20/18
94128	CLERK OF DISTRICT COURT	750.00	04/20/18
94129	ROTARY CLUB OF WILLISTON	110.00	04/24/18
94130	LASER DESIGNS ND	299.70	04/24/18
94131	MIDCONTINENT COMMUNICATIONS	105.00	04/24/18
94132	GAFFANEY'S	338.54	04/24/18
94133	Mediafast	2804.85	04/24/18
94134	Barb Peterson	30.72	04/24/18
94135	FIRST NATIONAL BANK	1785.94	04/24/18
94136	WILLISTON PARK DISTRICT	684160.14	04/24/18
94137	AMERICAN STATE BANK	684918.08	04/24/18
94138	CLERK OF DISTRICT COURT	750.00	04/24/18
94139	Sportsman's Warehouse	38.00	04/24/18
94140	ERIC GARCIA	362.00	04/24/18
94141	KOREY SCHROEDER	400.00	04/24/18

94142	JACOB SCHROEDER	400.00	04/24/18
94143	MIDCONTINENT COMMUNICATIONS	524.25	04/24/18
94144	AVIATION MANAGEMENT CONSULTING GR	1625.00	04/24/18
94145	WILLIAMS SCOTSMAN, INC.	2189.55	04/24/18
94146	Christ Scheen	1180.00	04/24/18
94147	WILLISTON PARK DISTRICT	69476.34	04/25/18
94148	WILLIAMS COUNTY TREASURER/RECORDE	4634.06	04/25/18
94149	TOM WIESS	16131.67	04/25/18
94150	RICHARD RADEMACHER	2164.27	04/27/18
94151	GARY L. GLOVATSKY	2403.47	04/27/18
94152	RICHARD S. ODEGARD	1879.14	04/27/18
94153	GREGORY VASSEN	386.21	04/27/18
94154	JOSHUA DAGENAIS	1346.51	04/27/18
94155	WILLIAM M. MCQUISTON	1514.58	04/27/18
94156	PAUL BAUER	41.56	04/27/18
94157	MARLIN BUSINESS BANK	61598.58	04/26/18
94158	DAVID WITTMAN	4549.69	04/27/18
94159	CHI St. Alexius	214.00	04/26/18
94160	VISA	273.70	04/26/18
94161	NAEMT	210.00	04/26/18
94162	US POSTAL SERVICE	1428.24	04/26/18
94163	SECRETARY OF STATE	36.00	04/26/18
94164	AMERICAN STATE BANK	757098.26	04/27/18
94165	SUPPORT P PA SCDU	505.00	04/27/18
94166	SUPR ALAB ALABAMA CHILD SUPPORT PA	150.00	04/27/18
94167	SUPRT CT CONNECTICUT - CCSPC	274.00	04/27/18
94168	SUPRT TX OFFICE OF ATTORNEY GENER	323.00	04/27/18
94169	SUPRT VIR TREASURER OF VIRGINIA	368.14	04/27/18
94170	COLL BUR CREDIT COLLECTIONS BUREA	368.54	04/27/18
94171	ANT CARE DISCOVERY BENEFITS	3425.53	04/27/18
94172	LD SUPPOR MICHIGAN STATE DISBURSEM	104.75	04/27/18
94173	RI CHILD FAMILY SUPPORT PAYMENT C	188.39	04/27/18
94174	LD SUPPOR MINNESOTA CHILD SUPPORT	386.40	04/27/18
94175	NDPEA	44.93	04/27/18
94176	URG LAW RODENBURG LAW FIRM	200.00	04/27/18
94177	LD SUPPOR CHILD SUPPORT SERVICES (141.00	04/27/18
94178	JAMES WESTON	78.50	04/27/18
94179	MIDCONTINENT COMMUNICATIONS	65.00	04/27/18
94180	MONTANA DAKOTA UTILITIES	36911.02	04/27/18
94181	STEDMAN DIXON	400.00	04/27/18
94182	CLERK OF DISTRICT COURT	500.00	04/27/18
94183	CLERK OF DISTRICT COURT	750.00	04/27/18
94184	CLERK OF DISTRICT COURT	750.00	04/27/18
94185	CLERK OF DISTRICT COURT	750.00	04/27/18
94186	CLERK OF DISTRICT COURT	750.00	04/27/18
94187	CHELAN COOPER	400.00	04/27/18
94188	DEON GUTIERREZ	383.00	04/27/18
94189	WALMART RESTITUTION RECOVERY	17.00	04/27/18
94190	WALLACE PENDLETON	125.00	04/27/18

94191	MISTY GENTRY	50.00	04/27/18
94192	JOSE JORDAN	500.00	04/27/18
94193	JOSHUA WAHL	250.00	04/27/18
94194	ALLEN LEAVITT	250.00	04/27/18
94195	SKYLER MCENTEE	750.00	04/27/18
94196	SKYLAR MCNAC	400.00	04/27/18
94197	MOUNTRAIL-WILLIAMS REC	5707.58	04/27/18
94198	UNITED AIRLINES	505.95	04/27/18
94199	CHI St. Alexius	14.00	04/30/18
94200	AMERICAN FAMILY LIFE ASS	3677.09	04/30/18
94201	AVESIS	2015.30	04/30/18
94202	LIFE MEDICO LIFE AND HEALTH I	1874.44	04/30/18
94203	USABLE	138.40	04/30/18
94204	KADRMAS LEE & JACKSON INC	324608.62	04/30/18
94205	KADRMAS LEE & JACKSON INC	26070.09	04/30/18
94206	BANK OF NORTH DAKOTA	71018.37	05/01/18
94207	Ironhide Equipment Co	53893.00	05/01/18
94208	OFFICE OF STATE AUDITOR	250.00	05/01/18
94209	RDO EQUIPMENT CO	18500.00	05/02/18
94210	Ironhide Equipment Co	13642.00	05/02/18
94211	MP PERS1 NORTH DAKOTA PUBLIC EMPL	3905.00	05/02/18
94212	NORTH DAKOTA PUBLIC EMPL	218739.59	05/02/18
94213	Divide County High School	2000.00	05/02/18
94214	WEX BANK	9538.01	05/03/18
94215	VISA	277.74	05/03/18
94216	VISA	331.12	05/03/18
94217	VISA	382.06	05/03/18
94218	VISA	1623.03	05/03/18
94219	VISA	323.94	05/03/18
94220	VISA	228.52	05/03/18
94221	VISA	67.45	05/03/18
94222	Office of North Dakota State Trea	20180.12	05/03/18
94223	Office of North Dakota State Trea	18974.68	05/03/18
94224	NDACo-911	3794.94	05/03/18
94225	11TH STREET PROPERTY, LLC	6000.00	05/03/18
94226	A & A LANDSCAPE AND MAINTENANCE L	17757.00	05/03/18
94227	ABL MOBILE LOCK & SAFE	340.00	05/03/18
94228	ACE HARDWARE & FLOORING	644.46	05/03/18
94229	ACME TOOLS	869.44	05/03/18
94230	ADVANCED ENGINEERING (AE2S) &	165643.25	05/03/18
94231	AGRI INDUSTRIES, INC.	1869.54	05/03/18
94232	ALEXIUS ENGET	25.00	05/03/18
94233	ALONSO RAMIREZ	12.06	05/03/18
94234	AMBER KOEHN	17.50	05/03/18
94235	AMERICAN PLANNING ASSN.	540.00	05/03/18
94236	AMERICAN WATER WORKS ASSOCIATION	192.00	05/03/18
94237	AMERIPRIDE FR & SAFETY GEAR	61.35	05/03/18
94238	AMERIPRIDE LINEN AND APPAREL SERV	1485.96	05/03/18
94239	AMY D. NICKOLOFF	43.42	05/03/18

94240	ANGELINA O'KEEFE	61.48	05/03/18
94241	ANTHONY D. DUDAS	3387.95	05/03/18
94242	ANTHONY MANN	25.00	05/03/18
94243	AXON ENTERPRISE, INC.	3459.00	05/03/18
94244	BAKER & TAYLOR CO.	220.53	05/03/18
94245	BALCO UNIFORM CO., INC.	2392.53	05/03/18
94246	BASIN PRINTERS, INC.	340.00	05/03/18
94247	BLACK GOLD CLEANING LLC	7864.55	05/03/18
94248	BORDER STATES ELECTRIC	679.50	05/03/18
94249	BOUND TO STAY BOUND BOOKS, INC.	51.83	05/03/18
94250	BRAATEN PLUMBING, INC	885.46	05/03/18
94251	BURNS & MCDONNELL	99496.88	05/03/18
94252	BUTTONS BY FISH, INC.	244.75	05/03/18
94253	BYERLY COMPUTER SERVICES	1100.00	05/03/18
94254	C & D WATER SERVICES	75.00	05/03/18
94255	Capital One Commercial	16.08	05/03/18
94256	CAR QUEST	300.21	05/03/18
94257	CDW GOVERNMENT	7319.39	05/03/18
94258	CHAMBER OF COMMERCE	15.00	05/03/18
94259	CHERYL PIERZINA	290.52	05/03/18
94260	CHIMENE BUCKNER	23.81	05/03/18
94261	CITY OF WILLISTON	2778.73	05/03/18
94262	CITY OF WILLISTON	28455.50	05/03/18
94263	CITY OF WILLISTON	69025.80	05/03/18
94264	CIVIL SCIENCE	526.75	05/03/18
94265	CONFLUENCE AT HARVEST HILLS	667.88	05/03/18
94266	COPRO GARAGE DOORS	330.00	05/03/18
94267	CORDELL LINDVIG	24.09	05/03/18
94268	CORE & MAIN LP	2596.98	05/03/18
94269	CRAIG'S SMALL ENGINE REPAIR	231.55	05/03/18
94270	CURTIS CLARYS	62.57	05/03/18
94271	DAKOTA DIESEL	557.24	05/03/18
94272	DANIELLE STRATTON	12.81	05/03/18
94273	DAVID THORNBERG	52.03	05/03/18
94274	DEGENSTEIN'S AUTO PLUS	1375.00	05/03/18
94275	DUCKS UNLIMITED GREAT PLAINS REGI	24000.00	05/03/18
94276	EBI DRILLING INC	88.86	05/03/18
94277	ELDON K MCCASLIN	49.77	05/03/18
94278	ELECTRIC & MAGNETO, INC.	198.00	05/03/18
94279	EMERGENCY MEDICAL PRODUCTS	259.22	05/03/18
94280	EMILY HUGHES	251.45	05/03/18
94281	EMRY'S LOCKSMITHING	39.90	05/03/18
94282	ETSYSTEMS, INC	671.16	05/03/18
94283	FASTENAL COMPANY	49.75	05/03/18
94284	FEDEX	164.75	05/03/18
94285	FIRST - FAST INITIAL RESPONSE SYS	382.75	05/03/18
94286	FOREMOST PROMOTIONS	774.10	05/03/18
94287	FORT UNION SUPPLY & TRADE	711.35	05/03/18
94288	FURUSETH LAW FIRM, PC	34538.75	05/03/18

94289	FUSION FABRICATION INC	480.61	05/03/18
94290	GAFFANEY'S	629.13	05/03/18
94291	GALE/CENGAGE LEARNING	197.53	05/03/18
94292	GALLS, LLC	561.12	05/03/18
94293	GRAINGER	830.45	05/03/18
94294	GRAYMONT WESTERN CANADA	16970.34	05/03/18
94295	Great American Financial Services	284.90	05/03/18
94296	GREAT NORTHERN ENVIROMENTAL	582.62	05/03/18
94297	GREG & VICKIE SALVESON	16.81	05/03/18
94298	HACH	2429.27	05/03/18
94299	HAMERS AUTOMOTIVE	3205.20	05/03/18
94300	HAWKINS, INC.	7819.41	05/03/18
94301	HEATHER RALPH	27.71	05/03/18
94302	HOLEN LLC	138.50	05/03/18
94303	HOME OF ECONOMY	2.99	05/03/18
94304	HORIZON RESOURCES	26417.93	05/03/18
94305	HOSE AND RUBBER SUPPLY	75.13	05/03/18
94306	Hotsy Cleaning Systems	801.50	05/03/18
94307	IDEXX LABORATORIES	198.22	05/03/18
94308	idSS GLOBAL LLC	250.00	05/03/18
94309	INFORMATION TECHNOLOGY DEPARTMENT	1220.80	05/03/18
94310	INK SPOT PRINTING	194.89	05/03/18
94311	INSURANCE INFORMATION EXCHANGE	116.40	05/03/18
94312	INTELLICORP	105.33	05/03/18
94313	INTERSTATE BILLING SERVICE, INC	61.04	05/03/18
94314	IWI LIGHTING	580.70	05/03/18
94315	JAMES DIXON	210.00	05/03/18
94316	JELENA ROGIC	28.62	05/03/18
94317	JEREMIAH LACHNER	25.00	05/03/18
94318	JILL LANDRIE	26.71	05/03/18
94319	JMAC RESOURCES	1312.50	05/03/18
94320	JOHN B MENDIS	21.98	05/03/18
94321	KADRMAS LEE & JACKSON INC	300223.08	05/03/18
94322	KDW CONSTRUCTION	2835.00	05/03/18
94323	KENDRA COMBS	25.00	05/03/18
94324	KENNETH R. BOYKIN	109.90	05/03/18
94325	LEXIS NEXIS	124.00	05/03/18
94326	LINDA BORROR	12.99	05/03/18
94327	M-B COMPANIES, INC.	873.77	05/03/18
94328	MARC BRADE	40.00	05/03/18
94329	MARCO, INC.	671.04	05/03/18
94330	MARVIN HEIM	49.99	05/03/18
94331	MATTHEW VOLK	30.58	05/03/18
94332	MCCODY CONCRETE PRODUCTS, INC	987.61	05/03/18
94333	MEGAN PETERSON	17.50	05/03/18
94334	MEGEN STACY-JONES	32.68	05/03/18
94335	MENARDS	286.40	05/03/18
94336	MICHAEL & TAMARA JOHNSON	42.99	05/03/18
94337	MICROMARKETING ASSOCIATES	162.38	05/03/18

94338	MIDCONTINENT COMMUNICATIONS	75.00	05/03/18
94339	MIKE'S WINDOW CLEANING SERVICE	80.00	05/03/18
94340	MON-DAK HTG & PLG, INC.	260.00	05/03/18
94341	MONTANA DAKOTA UTILITIES	52072.05	05/03/18
94342	MOUNTRAIL-WILLIAMS REC	3054.41	05/03/18
94343	MOWBRAY & SON INC	25.00	05/03/18
94344	MVTL/MINNESOTA VALLEY	88.00	05/03/18
94345	MYGOV, LLC	1520.00	05/03/18
94346	NALCO FAB-TECH LLC	47.33	05/03/18
94347	NAPA AUTO PARTS	568.87	05/03/18
94348	ND DEPT OF HEALTH	911.00	05/03/18
94349	ND DEPT OF TRANSPORTATION	135.00	05/03/18
94350	ND ONE CALL	3.60	05/03/18
94351	ND POST BOARD	405.00	05/03/18
94352	NEO SOLUTIONS, INC	18768.00	05/03/18
94353	NORTH DAKOTA GUARANTY & TITLE COM	1.13	05/03/18
94354	NORTHWEST RURAL WATER DISTRICT	601.68	05/03/18
94355	NORTHWEST SUPPLY & R&R TROPHIES I	232.00	05/03/18
94356	OK DISTRIBUTING CO. INC.	4.38	05/03/18
94357	Otis Elevator Company	1937.04	05/03/18
94358	OVERLAND AERIAL PHOTOGRAPHY	325.00	05/03/18
94359	OWL	614.40	05/03/18
94360	PABLO FICARA	26.40	05/03/18
94361	PAYMENT PRINCIPALS	20.06	05/03/18
94362	PERMA-BOUND	12.72	05/03/18
94363	POET ETHANOL PRODUCTS, LLC	3994.08	05/03/18
94364	POWERPLAN OIB	195.30	05/03/18
94365	PRAXAIR DISTRIBUTION INC.	849.46	05/03/18
94366	PRO SAFE SERVICES, INC	500.00	05/03/18
94367	QUILL CORPORATION	568.23	05/03/18
94368	RACHEL K. LAQUA	291.67	05/03/18
94369	RAMKOTA HOTEL BISMARCK	477.44	05/03/18
94370	RED ROCK FORD	718.98	05/03/18
94371	RICHARD A. JOHNSON	3600.00	05/03/18
94372	RICHARD KIMBALL II	170.07	05/03/18
94373	Roger Brooks International	1500.00	05/03/18
94374	ROSENBAUER MINNESOTA, LLC	714.00	05/03/18
94375	RYAN STEVENS	30.59	05/03/18
94376	SANI-STAR	200.00	05/03/18
94377	SANITATION PRODUCTS	407.20	05/03/18
94378	SCOTT VASSEN	40.00	05/03/18
94379	SHIRTWORX	1420.00	05/03/18
94380	SLATE GROUP	528.94	05/03/18
94381	SOURIS RIVER TELECOMMUNICATIONS	1.87	05/03/18
94382	STITCHED & FIXED BY RHODA	112.00	05/03/18
94383	STREICHER'S	257.50	05/03/18
94384	THALES AIR TRAFFIC MANAGEMENT U.S	122975.00	05/03/18
94385	THE SIGN SHOP	650.00	05/03/18
94386	THOMAS JOHNSON	48.47	05/03/18

94387	TKDA	10033.19	05/03/18
94388	TRACTOR & EQUIPMENT CO.	10293.93	05/03/18
94389	TRIANGLE ELECTRIC	2441.30	05/03/18
94390	TRILLION AVIATION	9605.00	05/03/18
94391	USA BLUEBOOK	807.87	05/03/18
94392	VERIZON WIRELESS	173.76	05/03/18
94393	VISA	11387.15	05/03/18
94394	VISA	2759.57	05/03/18
94395	VISA	8163.86	05/03/18
94396	W-5 EXCAVATION INC	7950.00	05/03/18
94397	WASTE NOT RECYCLING LLC	3502.80	05/03/18
94398	WESTERN VET CLINIC	56.92	05/03/18
94399	WILLIAM TOWNSLEY	298.50	05/03/18
94400	WILLIAMS COUNTY SHERIFF'S OFFICE	15525.00	05/03/18
94401	WILLIAMS COUNTY TREASURER/RECORDE	20.00	05/03/18
94402	WILLIAMS SCOTSMAN, INC.	12131.86	05/03/18
94403	Williston Auto	141.03	05/03/18
94404	WILLISTON COMMUNITY LIBRARY	633.65	05/03/18
94405	WILLISTON CONVENTION & VISITOR BU	2693.16	05/03/18
94406	WILLISTON FIRE & SAFETY	483.68	05/03/18
94407	WILLISTON HERALD	3562.52	05/03/18
94408	WILLISTON PD PETTY CASH	60.30	05/03/18
94409	ZUERCHER TECHNOLOGIES, LLC	9288.00	05/03/18

Total Claims: \$8,365,015.36

Total Payroll: \$1,012,235.66

Grand Total: \$9,377,251.02

of Checks: 623

- 2) Business Licenses
 - a. Bill's Back 40 – Tobacco
 - b. Bakken Taxi – New Vehicle
 - c. G-Style Transport – Bulk Storage
 - d. James Borseth – Auctioneer
- C. Development Services
- D. Engineering
 - 1) Contractor Licenses
- E. Authorization to Bid

Motion by Lemus, Seconded by Jorgenson to make a motion to approve the Consent Agenda

UNANIMOUS BY VOICE VOTE

- 3. Public Hearings
- 4. Bid Openings
- 5. Ordinances
- 6. Petitions, Communications and Remonstrance's
- 7. Report of Commissioners
 - A. President of the Board

1) Proclamation – Elks Youth Week

WHEREAS: The Benevolent and Protective Order of Elks has designated the week beginning May 7, 2018 as Youth Week to honor America’s Junior Citizens for their accomplishments, and to give fitting recognition of their service to Community, State, and Nation; and

WHEREAS: Elks Post 1214 will sponsor an observance during that week in tribute to the Junior Citizens of this Community; and

WHEREAS: no event could be more deserving of our support and participation than one dedicated to these young people who represent the nation’s greatest resource, and who in the years ahead will assume the responsibility for the advancement of our free society; and

WHEREAS: our Youth need the guidance, inspiration, and encouragement which we alone can give in order to develop those qualities of character essential for future leadership, and go forth to serve America; and

WHEREAS: to achieve this worthy objective we should demonstrate our partnership with Youth, and understanding of their hopes and aspirations and a sincere willingness to help prepare them in every way for the responsibilities and opportunities of citizenship;

NOW, THEREFORE, I, Howard Klug, Mayor of the City of Williston, North Dakota, do hereby proclaim the week beginning May 7, 2018 as Youth Week, and urge all departments of Government, Civic, Fraternal, and Patriotic groups, and our citizens generally, to participate wholeheartedly in its observance.

- B. Vice-President; Finance Commissioner
- C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
- D. Fire, Police and Ambulance Commissioner
- E. Water Works, Sewer, Airport, Building and Planning Commissioner
- 8. Report of Departments
 - A. Administration
 - 1) Williston Communication Tower #413234 – American Tower

City Administrator Jaxen Bratcher presented the following;

This is a second amendment to the July 2003 lease agreement for a cell phone tower located on 11th Street near Fire Station #1, between the City of Williston and the Northwest Dakota Cellular, of North Dakota, dba Verizon Wireless. This amendment extends the terms of the agreement to June 30, 2028, with an option to extend the lease for each of eight additional 5-year renewal terms. In addition to a monthly lease payment of \$925.75, a one-time payment of \$40,000., will be made. I recommend approval of the second amendment to the lease agreement with Northwest Dakota Cellular, of North Dakota, limited partnership, contingent upon attorney review.

It was asked if the Fire Department fund will receive the money, it was clarified there is no Fire Department fund, that the money will go to the General Fund.

Motion by Jorgenson, Seconded by Nygard to so move for the approval of the second amendment to the lease agreement with Northwest Dakota Cellular, of North Dakota, limited partnership, dba Verizon Wireless

AYE: Lemus, Jorgenson, Nygard, Piesik and Campos

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- B. Auditor and Finance
- C. Attorney
- D. Public Works
- E. Engineering
 - 1) ~~Material Testing Services Contract—Public Works Building Project~~
 - 2) Demolition of House – 320 10th Street West

City Engineer Tanner Germundson presented the following;

During the last City Commission meeting Wagner Construction was awarded a contract to construct Water, Sewer and Street District 18-3. Part of this project includes the reconstruction and expansion of the parking lot located behind Fire Station #1. The area in which this parking lot is to be expanded into is currently occupied by a City owned house located at 320 10th Street West which needs to be removed before the new parking facility can be constructed. We have solicited and received the following quotes for the demolition of this house, back filling its basement and the removal of the trees and bushes located on the property. The results of this solicitation are;

KDW	\$7,350.00
Joe's Digging	\$10,000.00

I recommend that KDW be awarded the contract in the amount of \$7,350., for the demolition of the house located at 320 10th Street West.

Commissioner Jorgenson asked when the demolition would start. Tanner Germundson indicated demolition would begin in approximately two weeks.

Motion by Jorgenson, Seconded by Lemus to move that KDW be awarded the contract in the amount of \$7,350., for the demolition of the house located at 320 10th Street W

AYE: Lemus, Jorgenson, Nygard and Campos

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 4-0

- F. Fire Department
- G. Police Department
- H. Development Services
- I. Economic Development
 - 1) Flex PACE Applications
 - a. The Coffee Post

Executive Director of Economic Development Shawn Wenko presented the following;

Coffee Post, owner Gretchen Johnson is seeking to update both her facilities at Cash wise and Albertson's to add new flooring, shelving, countertops and appliances. She is also looking to update the Albertsons facility to a candy post style kiosk to sell flavored drinks, candy and shave ice. Total amount of investment is \$60,000., and wants Commissioner's to note that the amount in the memo is incorrect (\$5,000.) The Star Fund is recommending approval of the flex pace buy down in the amount, not to exceed \$6,000., for the Coffee Post.

Mayor Campos asked the City Attorney if all the Star Fund items could be voted on as one. The City Attorney indicated they prefer to do them separate.

Motion by Lemus, Seconded by Jorgenson make a motion to approve the Coffee Post Flex Pace Express in the amount not to exceed \$6,000., for equipment and building upgrades

AYE: Lemus, Jorgenson, Nygard and Campos

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 4-0

b. The Shop Bar, Lounge and Casino

Deran Hasting is seeking to purchase this facility, he has worked with our small business development center, total investment for the purchase is going to be around \$500,000., the recommendation from the Star Fund is to approve a Flex Pace buy down in an amount, not to exceed \$27,000.

Motion by Jorgenson, Seconded by Lemus to make a motion to approve the Shop Bar Lounge Casino Flex Pace Express in the amount not to exceed \$27,000., for purchase of business from existing owner

AYE: Lemus, Jorgenson, Nygard and Campos

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 4-0

c. American Amusement Authority, LCL/Safari Trampoline Park

We have been working on this project since July 2017 for Safari Trampoline Park. The owner Jawaid Surani is seeking a Flex Pace buy down towards the construction of a trampoline park. The facility will be located at the corner of 32nd Street & 26th Avenue in the Harvest Hills area, 25,000., square feet, of which, 13,000., square feet will be for trampoline space, 4,000., square feet of space for an arcade, 3D gaming center and bumper cars and approximately 1,800., square feet for kitchen and food court area. There is also a second floor, approximately 2,000., square feet for offices and potentially adding more activates, possibly mini golf, in the future. This is approximately a \$2.8 million project and the Star Fund is recommending a Flex Pace interest buy down, not to exceed \$82,000 for the construction and equipment costs associated with the new business.

Motion by Jorgenson, Seconded by Lemus to make a motion to approve the American Amusement Authority, LLC/Safari Trampoline Park Flex Pace Express in the amount, not to exceed \$82,000., for construction and equipment costs associated with the new business

AYE: Lemus, Jorgenson, Nygard and Campos

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 4-0

- 2) Community Growth Application
 - a. Mercy Medical Center/CHI St. Alexius Williston Birthing Center

CHI St. Alexis is seeking to increase labor & delivery capacity for the growing community by transforming the outpatient birth center to an inpatient birth center. This is the new facility that was built in 2012, the State of North Dakota has approved their plans, however, the changes that have been made during the approval process, which was mainly for adding a C-Section suite, has tripled the necessary funds for completion. To date they have \$1.1 million that has been donated for these upgrades. The total estimated cost is around \$3 million, when complete this will increase capacity from five labor rooms to seven, four after care rooms to seven, the ability to do fetal monitoring, will increase from six to eight and the addition of a C-section suite or a full operating room on that floor. There are looking at a community growth grant for \$50,000. Shawn did indicate that they had an application in 2015 from CHI for \$50,000., for this facility that was approved and paid out; however, the Star Fund agrees this is a needed project for this community because of the growing birth rates and recommend approval of this second round of grants for \$50,000.

Mayor Campos asked for an explanation between a level one and a level two care center. Shawn indicated that a level two is able to provide additional care for babies who are born with challenges. Right now if babies are born with challenges, they have to be flown out or sent out to other facilities, which greatly increases our costs for transportation, etc. With a growing community we want to be able to provide a better level of care. It was also asked how long these upgrades are expected to take to complete. It was clarified that is unknown at this point, sooner rather than later though and hopefully by the end of the year.

Motion by Lemus, Seconded by Jorgenson make a motion to recommend the City Commission approve the above Community Growth Grant in the amount of \$50,000.

AYE: Lemus, Jorgenson, Nygard and Campos

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 4-0

- J. Airport
- K. Convention and Visitor's Bureau
9. Appointments and Consultations with Officers
10. Unfinished Business
11. New Business
12. Executive Session

13. Adjourn meeting at 6:23 pm

**Motion by Jorgenson, Seconded by Nygard to adjourn
UNANIMOUS BY VOICE VOTE**

Howard Klug, President
Board of City Commissioners

John Kautzman, City Auditor

**Official Proceedings – Addendum 1
Board of City Commissioners
May 10, 2018 - 6:00 pm
City Hall – Williston, North Dakota**

1. Roll Call of Board of Adjustments

COMMISSIONERS PRESENT: Tate Cymbaluk, Chris Brostuen, Brad Bekkedahl, Deanette Piesik and Howard Klug

COMMISSIONERS ABSENT: None

Mayor Klug presented a quorum.

- A. Variance request to create a lot smaller than 10 acres in an Agriculture district located in the SE1/4, S17, T154N R101W except deeded parts – Larry Farris
- B. Variance request to create a parcel taking access other than from a public right-of-way, located in the SE1/4, S17, t154N, R101W except deeded parts – Larry Farris

Rachel Laqua from Planning & Zoning presented the following;

Indicated both of these items result from the same application and asked to table this item.

Mayor Klug opened the public hearing asked if anyone wanted to speak on either one of these matters, he asked a second time if anyone wanted to speak on either item, hearing none, Mayor Klug closed the public hearing.

Mayor Klug asked the Commissioners, if they want to hear any explanation in regards to these items. No questions were heard.

Motion by Cymbaluk, Seconded by Brostuen to move to table

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

Motion by Brostuen, Seconded by Cymbaluk to adjourn the Board of Adjustments

UNANIMOUS BY VOICE VOTE

1a. Roll Call of Commissioners

COMMISSIONERS PRESENT: Tate Cymbaluk, Chris Brostuen, Brad Bekkedahl, Deanette Piesik and Howard Klug

COMMISSIONERS ABSENT: None

Mayor Klug presented a quorum.

CHANGES TO AGENDA: Moved 8E1 from first Agenda
Add 8G1
Table 7A2

**Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve
UNANIMOUS BY VOICE VOTE**

2. Consent Agenda
 - A. Reading and Approval of Minutes
 - B. Auditor and Finance
 - C. Development Services
 - D. Engineering
 - E. Authorization to Bid
3. Public Hearings
4. Bid Openings
5. Ordinances
6. Petitions, Communications and Remonstrance's
7. Report of Commissioners
 - A. President of the Board
 - 2) ~~ND Tourism Award~~
 - B. Vice-President; Finance Commissioner
 - C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
 - D. Fire, Police and Ambulance Commissioner
 - E. Water Works, Sewer, Airport, Building and Planning Commissioner
 - 1) XWA Farming Plan Request to Advertise

Airport Director Anthony Dudas presented the following;

The project team has identified three areas that can be farmed or grazed moving forward as these areas will not be further disturbed and will not interrupt airport operations. Area 1 consists of 201 tillable acres. Area 2 consists of 185 tillable acres. Area 3 consists of 124 pasture acres. All agreements are subject to FAA approval. We anticipate having a one-year lease with an option to extend for a second year, as both farming seasons will be prior to the airport operation commencing. Then we anticipate re-advertising for a five-year lease periods that will be subject to situations from the FAA based on a wildlife study for specific types of crops. I recommend approval to advertise the proposed farming plans for areas 1,2 & 3.

Commissioner Bekkedahl asked for which growing season. Anthony indicated it was for the 2018-2019. Mayor Klug asked how long is has to be advertised for, it was clarified it needs to advertise for 21-days, which puts us into June. Comment from the audience was it was going to be tough to get a bid for one farming season and then another five year, due to preparation, etc. and might have better luck advertising for a three-year time frame. Mayor Klug asked about a one-year with a one-year option and we cannot extend past that due to the FAA doing the wildlife study.

Commissioner Cymbaluk indicated it may be too late in the season to find a responsible bidder.

Commissioner Piesik asked if the farmers who farmed it last year would want to farm it again this year. Anthony indicated this was one possibility.

Motion by Piesik, Seconded by Brostuen to make a motion to advertise a proposed farming plans for areas 1,2 & 3 as presented

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- 2) KLJ CA/CO Contract Amendments
 - a. ~~Task Order 16 Amendment 1 – 59th Street~~
 - b. ~~Task order 17 Amendment 1 – Site Grading~~
 - c. ~~Task order 18 Amendment 1 – Terminal Surcharge~~
 - d. ~~Task Order 19 Amendment 1 – Terminal Surcharge Load Settlement Monitoring~~
 - e. Task Order 35 Amendment 1 – Terminal Surcharge Load Settlement Monitoring

This is for XWA CA/CO Contract Amendment 1 to Task Order 35 – Waste Water Treatment System. The City of Williston awarded this contract to KLJ as part of the previous Engineer of Record agreement. At the time, the City was planning to have on-site waste water treatment. As design progressed, we learned that on-site treatment wasn't the best alternative long-term for the facility. The Department of Health also strongly recommended other alternatives. We are currently planning to pump and haul the waste water generated at XWA until a final decision has been made for a permanent solution. In order for us to close out this project, a formal task order amendment for the amount of work that has been billed and completed must be executed to ensure no payments are misappropriated. The original task order was for \$171,325. KLJ completed \$55,680., of that work. I recommend approval of Contract Amendment 1 to Task Order 35 in the amount of \$55,680.63

Commissioner Bekkedahl asked if Task Order 35 will be closed out, Anthony indicated this is correct.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to move to approve the Amendment No.1 to Task Order 35 in the amount of \$55,680.63 as presented

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

f. Task Order 28 Amendment 2 – 59th Street

The City of Williston awarded this contract to KLJ as part of the previous Engineer of Record agreement. At the time of construction, the City chose to utilize a qualifications-based selection process to select the professional service firm to perform this service. Ulteig Engineering was selected during this process and a contract was awarded to them to complete this service. When this selection was made, KLJ was notified their services would end on May 12, 2017 and Ulteig would take over. In order for us to close out this project with the FAA, a formal task order amendment for the amount of work that has been billed and completed must be executed to

ensure no federal payments are misappropriated. The original task order was for \$148,415.41. KLJ completed \$125,394.85 of that work prior to May 12th. I recommend approval of Contract Amendment 2 to Task Order 28 in the amount of \$125,394.85.

Commissioner Bekkedahl asked if Ulteig was able to utilize the work completed by KLJ and Anthony indicated they were able to utilize it.

Motion by Brostuen, Seconded by Cymbaluk to make a motion to move for approval of Contract Amendment No.2 to Task Order 28 in the amount of \$125,394.85

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

g. Task Order 30 Amendment 2 – Site Grading

The City of Williston awarded this contract to KLJ as part of the previous Engineer of Record agreement. At the time of construction, the City chose to utilize a qualifications-based selection process to select the professional service firm to perform this service. Ulteig Engineering was selected during this process and a contract was awarded to them to complete this service. When this selection was made, KLJ was notified their services would end on May 12, 2017 and Ulteig would take over. In order for us to close out this project with the FAA, a formal task order amendment for the amount of work that has been billed and completed must be executed to ensure no federal payments are misappropriated. The original task order was for \$340,313. KLJ completed \$338,987.02 of that work prior to May 12th. I recommend approval of Contract Amendment 2 to Task Order 30 in the amount of \$338,987.02.

Motion by Brostuen, Seconded by Piesik to make a motion to move for approval of Contract Amendment No.2 to Task Order 30 in the amount of \$338,987.02 as presented

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

h. Task Order 25 Amendment 2 – Terminal Surcharge

The City of Williston awarded this contract to KLJ as part of the previous Engineer of Record agreement. At the time of construction, the City chose to utilize a qualifications-based selection process to select the professional service firm to perform this service. Ulteig Engineering was selected during this process and a contract was awarded to them to complete this service. When this selection was made, KLJ was notified their services would end on May 12, 2017 and Ulteig would take over. In order for us to close out this project with the FAA, a formal task order amendment for the amount of work that has been billed and completed must be executed to ensure no federal payments are misappropriated. The original task order was for \$173,193.08. KLJ completed \$159,507.34 of that work prior to May 12th. I recommend approval of Contract Amendment 2 to Task Order 25 in the amount of \$159,507.34.

Motion by Cymbaluk, Seconded by Bekkedahl to make a motion to move for approval of Task Order 25 Amendment 2 in the amount of \$159,507.34 as presented

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

3) MDU Utility Easement

The City of Williston has worked with MDU for the design and construction of natural gas utilities on the new airport site which will service the commercial terminal, fire station, commercial operators and the private hanger area. This easement for the required utilities has been reviewed and approved by City legal staff. The agreement allows MDU access to all utilities at any time outside of the airport security fence. The agreement specifies the notification requirements to get on the airfield for routine and emergency repairs. I recommend approval of the MDU utility easement on the Williston Basin International Airport in the amount of \$1.00.

Commissioner Brostuen asked if the easement was only for MDU use and Anthony indicated this is correct.

Commissioner Bekkedahl asked if these easements are delineated on the map by a GIS System or are they just a blanket easement for anyplace they need to go, as needed. Anthony indicated they are delineated on a map and we are working to develop a GIS program for all of our utilities to ensure they are as-built and put into a GIS program so we will know where they are at in the future.

Motion by Brostuen, Seconded by Cymbaluk to make a motion to move for approval of MDU utility easement on the Williston Basin International Airport in the amount of \$1.00 as presented

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

8. Report of Departments

A. Administration

B. Auditor and Finance

C. Attorney

D. Public Works

E. Engineering

1) **Materials Testing Services Contract – Public Works Building Project**

City Engineer Bob Hanson presented the following;

Kodet Architectural Group, our architect for the Public Works Building Expansion Project has solicited estimates from local Material Testing Firms to provide the third party testing services needed to assure the quality of materials being used in the project. Material testing includes

such items as soil compaction tests, concrete cylinder tests, rebar testing, etc. The results of this solicitation are:

- Braun Inter-Tech \$30,429.
- American Engineering \$67,117.
- Materials Testing Services \$36,000.
- Strata \$25,192.

Each firm was asked to estimate the number of tests required and the cost of individual tests. I am told that the cost of each test each firm's individual tests are essentially the same. Each firm's estimate of the number of tests required account for the variability of the individual estimates shown above. The number of tests required will be determined by FCI, the project's GMAR Contractor. We estimate that the final material testing cost for this project will be in the \$35,000 to \$40,000 range. Braun Inter-Tech provided the testing services for Phase I of the Public Works Building Expansion Project and already has a relationship with FCI. I recommend that Braun Inter-Tech be awarded a contract to provide the materials testing services required to complete the Public Works Building Expansion Project. Bob also pointed out a few of the variables in the pricing from the individual estimates.

Commissioner Bekkedahl asked if the firm that is building the project is going to be calling for services, why is this not included in their contract. Bob indicated it is due to wanting to separate the testing services from the contractor and having third party independence. Commissioner Bekkedahl asked where is the cost containment and Bob indicated FCI pays for all failing tests.

Commissioner Piesik asked in regards to the City going with the lowest bidder, why in this case we are not taking the lower bid, is it because we used Braun for Phase I.

Mayor Klug asked for clarification in regards to the Phase I testing and if Braun was under their contract at the time. Bob indicated this is correct, however, we should always have third party testing. We did receive copies of the reports from FCI during Phase I.

Commissioner Piesik asked why we accept something that is not a clear definition of the work being done. Bob indicated the outline is explained in the specifications, as they all include the same tests. The respondents had to guess as to how many trips would be necessary. Commissioner Piesik then commented that the final number could be much higher or much lower.

Commissioner Cymbaluk asked based on that, when does the cost end and who makes this decision. Bob indicated the requirement for having the testing firm on site will be determined by FCI's construction schedule and progress, as they don't get paid until these tests are complete and pass.

City Administrator David Tuan asked if we could table this until the next meeting, Bob indicated they were going to begin on Monday, May 14th. David Tuan recommends to hire someone short term, table until the next meeting to hire someone to complete the project.

Commissioner Brostuen asked Bob to clarify why he is selecting Braun. Bob indicated it is based on the relationship that exists between them and FCI and their involvement in Phase I.

Mayor Klug asked what would be gained by hiring someone temporary to in order to analyze the contract in more depth. David Tuan indicated he feels the contract was not put together properly; we can do an amendment to the Phase I contract and still have Braun on site until we have time to get things in better order for the completion of the project.

City Attorney, Taylor Olson agreed with David Tuan in regards to the contract and having more reasons for why we are not taking the lowest bid.

Commissioner Piesik asked if Bob had reviewed the estimates and he indicated he just asked Kodet to solicit quotes.

Commissioner Cymbaluk stated he agrees with David Tuan also.

Mark Schneider, Director of Development Services indicated this is a pretty standard process in every project and it is typical to have third party inspections. He indicated he has not seen the bid numbers, but can't imagine this would go over \$20,000. Mark agreed with Bob and not knowing for sure how many times they would need to come out, etc., and feels it is a simple process.

Commissioner Bekkedahl asked if the bid process should have been done by the City, rather than having Kodet do it. City Attorney Taylor Olson indicated these are complicated questions to answer without having seen any of the contracts.

Mayor Klug asked what the process is, if we table this item, how do we extend a contract we do not have to provide interim service, while we make a decision on whom to give the contract to. David Tuan indicated we have done this in the past, where we hire someone in the interim to provide the service we need, while a final decision is being made.

Motion by Brostuen, Seconded by Cymbaluk to make a motion to move to table the approval of this contract but in the meantime enter into a short-term contract with Braun Inter-Tech to cover our immediate testing needs until we've resolved the contract issue

AYE: Cymbaluk, Brostuen, Bekkedahl and Piesik

NAY: Klug

ABSENT AND NOT VOTING: None

CARRIES: 4-1

3) Resolution Amending Water, Sewer & Street District 15-3

This is a request from a landowner (Hagen Family) in the National Guard Subdivision, they own land on both sides of 44th Avenue. We have assessed property on the east side of 44th Avenue, just south of the High School, approximately 30 some acres for \$1,357,557.43 and this results in a heavy assessment, it's not quite as bad considering the size and if divided into a series of 10,000 square foot lots, that would be an assessment of \$12,000., per lot. They also own the property on the west side of 44th Avenue that is outside of this district. The Hagen Family has asked the City to consider spreading that \$1.3 million assessment over both properties, which would result in about \$3,000., per 10,000 square foot lot. This is a unique request as we have not done this before. The danger in this is we are diluting the assessment. However, the property owner wants to develop both sides of 44th Avenue. I recommend the City adopt the Resolution amending the boundaries of District 15-3.

Commissioner Bekkedahl asked to clarify that this assessment was still in the same family, just spreading it over more than one property. Bob indicated this is correct.

Commissioner Cymbaluk asked to clarify that the Hagen Family is asking to have this assessment deferred until they began developing it. Bob indicated this is correct; it is currently deferred until development begins and they want to continue the deferment. Commissioner Cymbaluk asked how long the original agreement is for and Bob stated there currently is no time limit on this deferment.

They want to move forward on development soon. Commissioner Cymbaluk commented that we have done this in the past and it took 35 years to finally develop the property and that cost the City quite a bit of money. Bob indicated this does not change the deferment and it may accelerate development. Commissioner Cymbaluk asked what they are trying to accomplish and Bob indicated it is easier to deal with a \$3,000 assessment instead of a \$12,000 assessment.

Commissioner Bekkedahl clarified that the property west of 44th did not have specials applied at the time of its platting and development, was because there was interest expressed by the City and the developer, to keep costs low on those lots for affordable housing project that was part of the City's request. Bob also indicated that the \$12,000 lots on the east side were intended to be apartment complexes and now we need more housing rather than apartments.

Commissioner Cymbaluk asked if there is any risk to the City by spreading the assessment over the two parcels. Mayor Klug stated no risk, as the City will still receive the money.

Motion by Bekkedahl, Seconded by Brostuen to make a motion to move the City adopt the Resolution, the next appropriate number, amending the boundaries of Water, Sewer and Street Improvement District 15-3 to include Lot 1, Block 4 of the National Guard Subdivision as presented by the City Engineer

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

F. Fire Department

G. Police Department

1) Request for Proposal for Auctioneering Services to the City of Williston Police Department

Chief of Police David Peterson presented the following;

The Williston Police Department opened sealed proposals on Friday May 4, 2018. One proposal was submitted by Stevens Auctioneer Service. The proposal listed the auctioneer's compensation as 8% for Auctioneering and Clerking. The term for the proposal is two years. I recommend awarding the proposal for Auctioneering to Stevens Auctioneering Service for a fee of 8%.

Motion by Cymbaluk, Seconded by Piesik to make a motion to approve as presented**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug****NAY: None****ABSENT AND NOT VOTING: None****CARRIES: 5-0**

Mayor Klug addressed the Elks Youth in the audience and asked them to introduce themselves and thanked them for their participation and acknowledged it has also been a busy week, a good week for Williston, with the Governors visit, the Economic Development Awards Banquet and also thanked Shawn Wenko and all Economic Development for doing an excellent job.

- H. Development Services
- I. Economic Development
- J. Airport
- K. Convention and Visitor's Bureau
- 9. Appointments and Consultations with Officers
- 10. Unfinished Business
- 11. New Business
- 12. Ratification of Elks Youth Actions

Motion by Cymbaluk, Seconded by Piesik to make a motion to approve and ratify the decisions made by the Elks Youth as presented this evening**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug****NAY: None****ABSENT AND NOT VOTING: None****CARRIES: 5-0**

- 13. Executive Session
- 14. Adjourned meeting at 7:20pm

Motion by Cymbaluk, Seconded by Brostuen to adjourn**UNANIMOUS BY VOICE VOTE**

Howard Klug, President
Board of City Commissioners

John Kautzman, City Auditor