



OFFICIAL PROCEEDINGS
Board of City Commissioners
October 24, 2017 - 6:00 pm
City Hall – Williston, North Dakota

1. Roll Call of Commissioners

COMMISSIONERS PRESENT: Tate Cymbaluk, Chris Brostuen, Brad Bekkedahl, Deanette Piesik, Howard Klug

COMMISSIONERS ABSENT: None

OTHERS PRESENT: John Kautzman, Shawn Wenko, Kelly Aberle, Bob Hanson, Nico Buechner, Kent Jarcik, Dave Bell, David Peterson, Jason Catrambone, Pete Furuseth, David Tuan, Amy Kruger, Chery Pierzina

Mayor Klug presented a quorum.

CHANGES TO AGENDA:

Remove 9E1
Add 9E2A
Add 9E2B

Motion by Cymbaluk, Seconded by Bekkedahl to approve the agenda as amended.
UNANIMOUS BY VOICE VOTE

2. Consent Agenda

- A. Reading and Approval of Minutes
 - 1) Regular Meeting Dated: October 10, 2017
 - 2) Special Meeting Dated: October 17, 2017
- B. Auditor
 - 1) Accounts, Claims and Bills

For checks between: 10/06/17 - 10/19/17

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Date Issued
-49428	MERITAIN HEALTH MERITAIN HEALTH	8646.38	10/06/17
-49427	56297 BRENDA D'ANGELO	1393.79	10/13/17
-49426	12020 RANDY M DONNELLY	1602.11	10/13/17
-49425	56656 MELISSA ELLETSON	2095.62	10/13/17
-49424	12017 JOHN L. KAUTZMAN	3267.06	10/13/17
-49423	56719 KATHY KIMLEY	2004.97	10/13/17
-49422	12026 KAREN P. LARSON	1621.43	10/13/17
-49421	56788 MARY-ANN SVOBODA	1119.91	10/13/17
-49420	56655 STEPHANIE WELLMAN	1408.37	10/13/17

-49419	56810 GINGER ALBY	174.11	10/13/17
-49418	56462 BONNIE COLEOTE	1291.99	10/13/17
-49417	56717 JASMINE COLLINS	1188.61	10/13/17
-49416	13026 KEVIN W. CRAFT	1216.44	10/13/17
-49415	56794 CAITLIN ESTRADA	1208.85	10/13/17
-49414	56792 JUSTIN FREED	1329.43	10/13/17
-49413	56795 SARAH HILTON	1075.00	10/13/17
-49412	56729 GEORGIA HOLLEMBEAK	1262.22	10/13/17
-49411	56614 ELIZABETH OLSON	1258.79	10/13/17
-49410	56323 LINDSEY REPP	1289.42	10/13/17
-49409	56660 MIKAELA SKALICKY	1372.24	10/13/17
-49408	13025 JOLEEN S. TINKER	1465.47	10/13/17
-49407	56569 CINDY WHITE	1503.35	10/13/17
-49406	56378 LAURA WOLTJER	1298.12	10/13/17
-49405	56169 KATHERINE E. BERWICK	2039.27	10/13/17
-49404	17016 THOMAS J. GLENN	247.73	10/13/17
-49403	56713 DENISE MELBY	1301.19	10/13/17
-49402	56491 KATHLEEN STAHOWIAK	2249.34	10/13/17
-49401	56225 SUSAN E. MOELLER	1283.89	10/13/17
-49400	56540 BRAD AUTTELET	2883.54	10/13/17
-49399	56699 JOSHUA BANKS	1738.50	10/13/17
-49398	56458 CLINTON BATES	3062.05	10/13/17
-49397	18021 ROBERT J. BENTH	2304.66	10/13/17
-49396	56781 MARC BRADE	2846.13	10/13/17
-49395	56749 JAKE BYMAN	1067.64	10/13/17
-49394	56701 MITCHELL BYMAN	1856.09	10/13/17
-49393	56419 JASON CATRAMBONE	3201.69	10/13/17
-49392	56641 JUSTIN CHAMPION	3050.50	10/13/17
-49391	56746 KHRISTOPHER CHAMPION	1927.49	10/13/17
-49390	56584 MATTHEW CLARK	2166.81	10/13/17
-49389	56743 STEPHEN CLARK	585.52	10/13/17
-49388	56741 PRISCILLA CRAIN	1440.74	10/13/17
-49387	56722 DONALD DEMPSEY	3130.41	10/13/17
-49386	56754 CHRIS DICK	2358.45	10/13/17
-49385	56650 THOMAS DICKEY	222.11	10/13/17
-49384	56661 VICTORIA DOUGLAS	2328.43	10/13/17
-49383	56783 MICHAEL FRONIMOS	3585.30	10/13/17
-49382	56500 CHRISTOPHER GILLIES	2007.11	10/13/17
-49381	56459 MATTHEW GOODE	2224.56	10/13/17
-49380	56634 JAMES HERRMANN	1482.75	10/13/17
-49379	56630 JOHN HOSKINS	1680.94	10/13/17
-49378	56567 EMILY HUGHES	2437.25	10/13/17
-49377	56507 GREGORY HUGHES	2256.89	10/13/17
-49376	56758 CHRISTOPHER JAMES	2181.85	10/13/17
-49375	56636 COREY JOHNSON	1974.16	10/13/17
-49374	56768 SHAWN JOHNSON	1258.79	10/13/17
-49373	56753 MAKAILYN KELLY	2592.98	10/13/17
-49372	18096 TRACY C. KERZMANN	1183.98	10/13/17
-49371	56612 ROBERT KISER	1998.34	10/13/17
-49370	56587 JEREMY KNAPKEWICZ	1713.47	10/13/17
-49369	56498 JASON LEWIS	1783.19	10/13/17
-49368	56483 JOSHUA MAHLUM	1669.02	10/13/17

-49367	56658	CHRISTOPHER MAHONEY	1640.56	10/13/17
-49366	56731	MICHAEL MESCO	1801.10	10/13/17
-49365	56642	RYAN A MILLER	1830.96	10/13/17
-49364	56527	CRAIG MOEN	1174.56	10/13/17
-49363	56647	PAUL MONZON	351.78	10/13/17
-49362	18099	ERICA J. MYERS	1301.97	10/13/17
-49361	56742	BRODERICK NELSON	1517.34	10/13/17
-49360	56583	AMANDA NORTON	1430.13	10/13/17
-49359	56744	CHRISTIAN OLSON	1331.51	10/13/17
-49358	56503	JOHN PAGANO	1911.08	10/13/17
-49357	56718	JESSICA PATTERSON	2077.65	10/13/17
-49356	56755	JORDAN RABE	343.35	10/13/17
-49355	56751	STEVEN RISK	2364.58	10/13/17
-49354	56740	FLETCHER SCAIFE	1375.37	10/13/17
-49353	56805	IAN SCHULTE	1079.57	10/13/17
-49352	56645	JILL SELLERS	2073.75	10/13/17
-49351	56504	PATRICK SELLERS	1572.61	10/13/17
-49350	56739	TRAVIS SHAY	1717.88	10/13/17
-49349	56759	SARA STAFFORD	1272.92	10/13/17
-49348	56752	IAN STEWART	1444.80	10/13/17
-49347	56698	BRITTANY STORM-ANDERSON	1301.18	10/13/17
-49346	56649	EARNEST THEETGE	2234.57	10/13/17
-49345	56680	CHELSEA THOMAS	1366.38	10/13/17
-49344	56494	JEFFREY VANDYKE	1234.40	10/13/17
-49343	56733	ANTHONY VERESPE	2721.80	10/13/17
-49342	56803	JAMES WESTON	1410.41	10/13/17
-49341	56723	JOHN DANIEL WILSON	50.81	10/13/17
-49340	56174	SAM M. AIDE	1729.31	10/13/17
-49339	56273	JASON BARTEN	1819.75	10/13/17
-49338	56246	HUGH E BENZEN	1771.40	10/13/17
-49337	19092	DUSTIN J. BERTSCH	2286.94	10/13/17
-49336	56097	ALAN C. BRATT	2021.01	10/13/17
-49335	56146	ASHLEY R. CELANDER	1561.34	10/13/17
-49334	56121	DUSTIN R. CELANDER	1633.19	10/13/17
-49333	56721	BRYCE DAHL	1613.93	10/13/17
-49332	56278	DANIEL DERY	2022.81	10/13/17
-49331	56173	RODNEY H. DICKERSON	2365.43	10/13/17
-49330	56485	JAMES DIXON	1741.20	10/13/17
-49329	56354	RYAN EGERMAN	1771.76	10/13/17
-49328	56724	ALEXIUS ENGET	1609.28	10/13/17
-49327	56631	BRETT FLESNESS	1659.27	10/13/17
-49326	56255	CHELSEA S FOSSEN	1279.22	10/13/17
-49325	19009	LINDA R. GRANBOIS	1374.80	10/13/17
-49324	56147	JACOB J. GREGORY	2517.36	10/13/17
-49323	19095	WALTER H. HALL	2231.53	10/13/17
-49322	19082	RANDY M. HAUGENOE	2190.83	10/13/17
-49321	56737	JASON HAYDEN	1564.19	10/13/17
-49320	56206	DANIELLE HENDRICKS	2054.38	10/13/17
-49319	56243	JACOB R. HENDRICKS	1802.79	10/13/17
-49318	56711	SHAWN HOLM	1506.86	10/13/17
-49317	56353	JONATHAN HOLTER	1716.12	10/13/17
-49316	56102	MICHAEL A. ISENHOWER JR	1923.31	10/13/17

-49315	56787	BEAU JACOBSON	1487.26	10/13/17
-49314	56714	MARNAE KLUNGSETH	799.68	10/13/17
-49313	56556	AMBER KOEHN	1711.85	10/13/17
-49312	56555	JACOB KOEHN	1710.84	10/13/17
-49311	56651	CINDY KOPAC	1165.04	10/13/17
-49310	56726	ERICA KUCERA	1581.65	10/13/17
-49309	56387	AARON KURTENBACH	1641.09	10/13/17
-49308	56765	MICHAEL LICCIARDI	1567.61	10/13/17
-49307	56082	TRAVIS J. MARTINSON	1829.09	10/13/17
-49306	56767	CODY MILLER	1545.19	10/13/17
-49305	56492	HEATHER MONTGOMERY	1779.87	10/13/17
-49304	56449	NICHOLAS NELSON	1737.89	10/13/17
-49303	56061	AMY D. NICKOLOFF	2828.30	10/13/17
-49302	56766	JEFFREY OLSON	1663.36	10/13/17
-49301	56617	AMBER PELZL	1091.32	10/13/17
-49300	56385	JUSTIN PELZL	1295.81	10/13/17
-49299	19098	DAVID A. PETERSON	2796.37	10/13/17
-49298	56397	MEGAN PETERSON	1276.42	10/13/17
-49297	56418	TRAVIS PETERSON	1653.66	10/13/17
-49296	56403	KRISTIINA RAVASKA	1653.51	10/13/17
-49295	56148	JONATHAN D. ROGGENKAMP	1671.56	10/13/17
-49294	56627	MELANIE RUSSELL	1681.73	10/13/17
-49293	56632	NICHOLAS SATERMO	1709.12	10/13/17
-49292	13027	CRYSTAL A. SCHAUBEL	1156.33	10/13/17
-49291	56806	THEODORE VANGRINSVEN	731.82	10/13/17
-49290	56800	ROBERT VANWINKLE	1512.97	10/13/17
-49289	56571	CRAIG WARE	1639.61	10/13/17
-49288	56633	BENJAMIN WILLIAMS	1503.64	10/13/17
-49287	19077	MICHAEL S. WILSON	2380.14	10/13/17
-49286	56572	DANIEL ZIMMERMAN	555.48	10/13/17
-49285	20047	KELLY ABERLE	1892.33	10/13/17
-49284	56209	MARTIN L. COLGAN	155.78	10/13/17
-49283	56296	JOE DOSS	1946.14	10/13/17
-49282	56762	LESLIE HAMRICK	978.31	10/13/17
-49281	56490	RICHARD KIMBALL II	1800.72	10/13/17
-49280	56771	LACEY MIZELL	652.49	10/13/17
-49279	56441	DAVID SASSER	1888.44	10/13/17
-49278	56252	DIANE THOMPSON	1216.02	10/13/17
-49277	56793	LORI THRONDSSEN	924.54	10/13/17
-49276	56360	NYDEL TOMPKINS	1195.85	10/13/17
-49275	56791	WILLIAM TOWNSLEY	1398.96	10/13/17
-49274	25030	PEDAR A. ANDRE	1373.51	10/13/17
-49273	21041	ROBERT E HANSON	2933.82	10/13/17
-49272	56517	THOMAS HARTLEY	2516.42	10/13/17
-49271	56428	THOMAS SCOTT	1464.53	10/13/17
-49270	21054	WAYNE A WIEDRICH	2784.77	10/13/17
-49269	56421	JAREK WIGNESS	1803.16	10/13/17
-49268	56712	BRANDON BRUNDAGE	1882.59	10/13/17
-49267	22021	LES CHRISTENSEN	2275.74	10/13/17
-49266	56474	JASON ANDREASON	2384.14	10/13/17
-49265	56558	KYLE BREDWICK	1133.29	10/13/17
-49264	56543	DAVID CURTISS	1264.93	10/13/17

-49263	23136	JAMES B. ENGEN	2721.65	10/13/17
-49262	56653	DOMINICK IOVINO	1658.93	10/13/17
-49261	56528	JONNY IOVINO	1916.51	10/13/17
-49260	23039	BRUCE A. JOHNSON	1495.41	10/13/17
-49259	56559	RANDALL JOHNSON	1254.66	10/13/17
-49258	56315	EARL KILLINGSWORTH	1179.19	10/13/17
-49257	56601	RICHARD MALONEY	1236.53	10/13/17
-49256	56577	MARC MOHR	1521.91	10/13/17
-49255	56448	EMIL NEHRING	1507.97	10/13/17
-49254	56303	TROY OSTER	1297.81	10/13/17
-49253	56756	CLYDE RANSONET	952.26	10/13/17
-49252	56720	JAMES SCHMIDT	1111.79	10/13/17
-49251	56482	GARY SKABO JR	1258.84	10/13/17
-49250	56526	GARY SKABO SR	1079.11	10/13/17
-49249	56686	TIMOTHY SNEATH	1240.89	10/13/17
-49248	56167	MATTHEW TUTAS	1498.13	10/13/17
-49247	56652	IAN WEIGEL	1463.02	10/13/17
-49246	56451	DAVID WITTMAN	1665.08	10/13/17
-49245	56409	KENDELL BROWN	1135.58	10/13/17
-49244	56370	JEFFREY BRYSON	2077.14	10/13/17
-49243	24019	ROBERT D. COUGHLIN	1251.74	10/13/17
-49242	56381	MORKATAA DHINAA	1455.22	10/13/17
-49241	56478	KYLE FLEMING	1087.71	10/13/17
-49240	56575	FRANCIS GOODSKY	1233.77	10/13/17
-49239	56189	AMANDA M. KAISER - LEE	1326.42	10/13/17
-49238	56356	MITCHELL KERSTING	2079.00	10/13/17
-49237	56629	ALDON OLSON	1225.37	10/13/17
-49236	56682	LACEY RIXEN	1466.64	10/13/17
-49235	56415	WILLIAM SCHWENDEMAN	1127.62	10/13/17
-49234	56284	SABRINA SIMS	1488.72	10/13/17
-49233	56550	JAMIE SITZMAN	969.05	10/13/17
-49232	56539	ETHAN TUNNELL	1268.99	10/13/17
-49231	56472	CURTIS CLARYS	2012.80	10/13/17
-49230	56613	SKYLER HENRIE	1511.48	10/13/17
-49229	25111	JASON W. HOULE	1226.04	10/13/17
-49228	56648	BRANDON SANDBERG	1483.24	10/13/17
-49227	56389	THOMAS ATOR	1370.86	10/13/17
-49226	56735	DAMARA GREGORY	1029.31	10/13/17
-49225	56596	KATRINA HENRY	796.34	10/13/17
-49224	56368	ERICA KELASH	1777.88	10/13/17
-49223	56809	KOLTEN BRUNELLE	360.44	10/13/17
-49222	56433	RENA COLLIE	1285.66	10/13/17
-49221	56797	JASON COTTAM	1309.65	10/13/17
-49220	56513	ARTHUR CRUMB	1733.06	10/13/17
-49219	54065	PATRICIA K. FIORENZA	2433.30	10/13/17
-49218	27076	DANNY R. GERGEN	1737.76	10/13/17
-49217	56091	JAMES A HAGA JR	2026.01	10/13/17
-49216	56128	VERNON L. HENDRICKSON	1757.77	10/13/17
-49215	56687	LONNY HIATT	1366.44	10/13/17
-49214	56535	JEFFREY LADUCER	1296.32	10/13/17
-49213	56477	ROBERT LADUCER	1284.21	10/13/17
-49212	27096	RUSSELL E. MOMBERG	1934.27	10/13/17

-49211	27091	JOSEPH G. MONSON	1170.05	10/13/17
-49210	56622	REX OLSON	1298.74	10/13/17
-49209	56785	GARY ROBB	1301.50	10/13/17
-49208	56757	TYRELL SMITH	1214.04	10/13/17
-49207	56565	DAVID SMITHBERG	1247.03	10/13/17
-49206	56084	KENNETH R. BOYKIN	1879.49	10/13/17
-49205	56514	NICO BUECHNER	2004.54	10/13/17
-49204	56114	ANTHONY D. DUDAS	2990.67	10/13/17
-49203	56688	MASON FUNDERBURG	2030.87	10/13/17
-49202	56671	ROBERT S HANSON	1503.95	10/13/17
-49201	56598	TERRY HARP	1857.08	10/13/17
-49200	12029	LORI A. LARSEN	1615.70	10/13/17
-49199	56611	CORDELL LINDVIG	1354.10	10/13/17
-49198	56708	JOSHUA LOEWENBERG	1681.75	10/13/17
-49197	56705	BRENT MILLER	1057.16	10/13/17
-49196	56725	DEVIN REIFSTECK	1134.65	10/13/17
-49195	56798	KASEY WYMAN-YOUNG	1073.63	10/13/17
-49194	56508	JAMES HAGA SR	1298.84	10/13/17
-49193	23126	BRENT E. HANSON	2008.09	10/13/17
-49192	56532	BEAU BERGERON	1244.15	10/13/17
-49191	56488	MARK BRUINEKOOL	1521.60	10/13/17
-49190	56367	TONY SCOTT	784.84	10/13/17
-49189	56340	MICHAEL SIMPSON	1675.40	10/13/17
-49188	56640	BRANDON KUZEL	1343.00	10/13/17
-49187	56200	GINA MOTTL	2370.25	10/13/17
-49186	56693	KELSY NEHRING	1153.67	10/13/17
-49185	56585	SCOTT VASSEN	2562.10	10/13/17
-49184	56352	BRIAN YOUNG	1991.34	10/13/17
-49183	56347	CHRISTINE EDWARDS	1419.28	10/13/17
-49182	34017	KENT A. JARCIK	3029.50	10/13/17
-49181	56239	RACHEL K. LAQUA	2141.30	10/13/17
-49180	56782	JEREMY MILLER	1391.84	10/13/17
-49179	35025	JOSILYN F BEAN	1721.45	10/13/17
-49178	27058	DAVID LEE BELL	2863.33	10/13/17
-49177	25110	KENNETH W. BERGSTROM	2552.31	10/13/17
-49176	56516	BARBARA ELLICO	1260.16	10/13/17
-49175	56375	KRISTIN THORSON	1586.87	10/13/17
-49174	56710	ALYSSA WIEDRICH	1275.13	10/13/17
-49173	36006	NEIL W. BAKKEN	1935.56	10/13/17
-49172	56366	KENT SKABO	2086.58	10/13/17
-49171	56628	GREG OSTER	1832.86	10/13/17
-49170	56180	DIANE C. HAGEN	645.13	10/13/17
-49169	56796	ETHAN BECK	132.98	10/13/17
-49168	56777	KELLY CRUSCH	444.71	10/13/17
-49167	48102	KAYLA J. HELL	856.47	10/13/17
-49166	56784	MONTANA ICENOGLIE	51.72	10/13/17
-49165	56638	WANDA OLAF	669.08	10/13/17
-49164	56111	ANDREA L. PLACHER	1005.25	10/13/17
-49163	56683	ANN REINKE	34.91	10/13/17
-49162	48013	DEBORAH A. SLAIS	1335.82	10/13/17
-49161	56588	KIRBY STRICKLAND	944.04	10/13/17
-49160	48034	YVONNE A. TOPP	333.19	10/13/17

-49159	56802 NATASHA TORRES	1226.92	10/13/17
-49158	56411 LISA WEBB	984.31	10/13/17
-49157	56298 SAWYER ZENT	405.25	10/13/17
-49156	52011 ANN M. KVANDE	1494.01	10/13/17
-49155	56041 BARBARA J. PETERSON	1341.78	10/13/17
-49154	56578 BRENDA SCHMIDT	1345.18	10/13/17
-49153	52020 SHAWN WENKO	2213.63	10/13/17
-49152	56538 KATHY HAVSKJOLD	57.02	10/13/17
-49151	56222 VIVIAN KALMIK	438.22	10/13/17
-49150	53002 AMY A. KRUEGER	2215.14	10/13/17
-49149	56271 SABRINA A RAMEY	1385.52	10/13/17
-49148	56310 JENNIFER STRIETZEL	1249.24	10/13/17
-49147	56646 THOMAS FRET LAND	1534.70	10/13/17
-49146	56799 JULIE HATTER	1638.39	10/13/17
-49145	56479 TRISTA HENRIE	2013.75	10/13/17
-49144	56213 ROBERT JASON HILLARD	1752.98	10/13/17
-49143	56728 TERRI JOHNSON	1155.51	10/13/17
-49142	56801 AUSTIN TROTTIER	1186.75	10/13/17
-49141	56604 BRET WILLIAMS	2623.74	10/13/17
-49140	56690 Derek Booth	226.26	10/13/17
-49139	56407 Tyson Burkle	96.97	10/13/17
-49138	56116 Tyler D. Carlstad	129.29	10/13/17
-49137	56023 Mathew P. Ekblad	509.53	10/13/17
-49136	56405 Matthew Flaten	192.13	10/13/17
-49135	56618 Joshua Foust	32.32	10/13/17
-49134	56005 Cory J. Hanson	1064.38	10/13/17
-49133	56563 Thomas Hartley	161.61	10/13/17
-49132	56205 Brandon Hoffman	32.32	10/13/17
-49131	56034 Blaine C. Jeanotte	429.46	10/13/17
-49130	56691 Kenny Kukuk	129.29	10/13/17
-49129	56291 James Laqua	418.31	10/13/17
-49128	56238 Ryan Lee	406.34	10/13/17
-49127	56668 Lyle Lordemann	364.39	10/13/17
-49126	56011 Kelly Moody	64.64	10/13/17
-49125	56013 Josh S. Mosbrucker	96.97	10/13/17
-49124	56447 Paul Riely	355.55	10/13/17
-49123	56016 Kyle J. Rosslund	526.89	10/13/17
-49122	56619 Milton Sluder	323.43	10/13/17
-49121	56058 Brenden L. Stevens	244.73	10/13/17
-49120	56020 Darwin J. Stevens	161.61	10/13/17
-49119	56027 Michael W. Walters	437.51	10/13/17
-49118	56435 KEVIN POWERS	1954.34	10/13/17
-49117	56512 PEGGY MASTERS	1594.22	10/13/17
-49116	56764 CHERYL PIERZINA	2553.76	10/13/17
-49115	56293 DAVID TUAN	3284.20	10/13/17
-49114	IAFF LOCAL 3743 IAFF LOCAL 3743	525.00	10/13/17
-49113	DEFER COMP ROTH NATIONWIDE RETIREMENT SO	19302.99	10/13/17
-49112	ND CHILD SUPPOR ND CHILD SUPPORT ENFORCE	2524.90	10/13/17
-49111	FIT U.S. TREASURY	205720.50	10/13/17
90659	3312 Kenneth M. Zawadzki	1200.00	10/06/17
90660	3312 Kenneth M. Zawadzki	2800.00	10/10/17
90661	1716 WILLIAMS SCOTSMAN, INC.	586.25	10/10/17

90662	DEF COMP PERS1 NORTH DAKOTA PUBLIC EMPL	3885.00	10/10/17
90663	3313 Tot Stop Daycare	1000.00	10/10/17
90664	1521 LITTLE LAMBS CHILDCARE	850.00	10/10/17
90665	3314 Brielle Beauty, LLC	5000.00	10/10/17
90666	3310 Hardscapes Plus	5000.00	10/10/17
90667	3311 Elite Designz	5000.00	10/10/17
90668	999999 MARY WILSON	400.00	10/11/17
90669	999999 CADEN LERBAKKEN	1150.00	10/11/17
90670	999999 KENDRA KNUTSON	500.00	10/11/17
90671	999999 LEXUS BUBLITZ	500.00	10/11/17
90672	999999 EMILY VICHA	500.00	10/11/17
90673	999999 HENRY RENVILLE	150.00	10/11/17
90674	999999 MCKADE NJOS	500.00	10/11/17
90675	999999 WALMART RESTITUTION RECOVERY	51.00	10/11/17
90676	999999 DEANGELO DAVIS	300.00	10/11/17
90677	3044 Christ Scheen	1000.00	10/11/17
90678	243 MONTANA DAKOTA UTILITIES	51174.40	10/11/17
90679	79 CITY OF WILLISTON	150.00	10/11/17
90680	999998 CHERYL PIERZINA	621.36	10/11/17
90681	3122 Witmer Public Safety Group Inc.	3967.74	10/11/17
90682	514 WILLISTON COMMUNITY LIBRARY	541.00	10/11/17
90683	56804 DYLAN LAMONTIA	1615.09	10/13/17
90684	56406 RICHARD RADEMACHER	2055.77	10/13/17
90685	22014 GARY L. GLOVATSKY	2257.44	10/13/17
90686	25106 RICHARD S. ODEGARD	1786.26	10/13/17
90687	56582 JOSHUA DAGENAIS	1237.35	10/13/17
90688	32006 WILLIAM M. MCQUISTON	1445.65	10/13/17
90689	166 HUSKY OIL MARKETING CO.	2245.20	10/12/17
90690	243 MONTANA DAKOTA UTILITIES	2743.74	10/12/17
90691	56209 MARTIN L. COLGAN	8943.59	10/13/17
90692	56714 MARNAE KLUNGSETH	1676.92	10/13/17
90693	56539 ETHAN TUNNELL	1284.58	10/13/17
90694	56572 DANIEL ZIMMERMAN	4760.00	10/13/17
90695	128 FAMILY CRISIS SHELTER	3172.00	10/13/17
90696	CHILD SUPPORT P PA SCDU	505.00	10/13/17
90697	CHILD SUPR ALAB ALABAMA CHILD SUPPORT PA	150.00	10/13/17
90698	CHILD SUPRT CT CONNECTICUT - CCSPC	297.65	10/13/17
90699	CREDIT COLL BUR CREDIT COLLECTIONS BUREA	388.38	10/13/17
90700	DCI CREDIT DCI CREDIT SERVICES INC	162.31	10/13/17
90701	MI CHILD SUPPOR MICHIGAN STATE DISBURSEM	104.75	10/13/17
90702	MISSOURI CHILD FAMILY SUPPORT PAYMENT C	222.10	10/13/17
90703	MN CHILD SUPPOR MINNESOTA CHILD SUPPORT	386.40	10/13/17
90704	RODENBURG LAW RODENBURG LAW FIRM	200.00	10/13/17
90705	UT CHILD SUPPOR CHILD SUPPORT SERVICES (141.00	10/13/17
90706	999999 JEREMY VELO	25.00	10/13/17
90707	3216 GRATECH COMPANY	0.00	10/13/17
90708	3177 RACHEL CONTRACTING INC	165474.28	10/13/17
90709	3176 MARTIN CONSTRUCTION INC	1073597.77	10/13/17
90710	SIT ND STATE TAX COMMISSIONE	56656.46	10/16/17
90711	433 ND TAX COMMISSIONER	302.50	10/16/17
90712	623 WEX BANK	7077.48	10/16/17
90713	2052 ESO Solutions, Inc.	5795.00	10/16/17

90714	999999	CESAR DENNIS	25.00	10/17/17
90715	2688	RECORD KEEPERS LLC	48.00	10/17/17
90716	496	WCS TELECOM	464.79	10/17/17
90717	243	MONTANA DAKOTA UTILITIES	5099.03	10/17/17
90718	484	VERIZON WIRELESS	7505.42	10/17/17
90719	PERS	PUBLIC SAF NORTH DAKOTA PUBLIC EMPL	120977.31	10/17/17
90720	PERS	NORTH DAKOTA PUBLIC EMPL	186085.30	10/17/17
90721	55	BRAD BEKKEDAHL	151.62	10/17/17
90722	3216	GRATECH COMPANY	374881.74	10/18/17
90723	38	BASIN PRINTERS, INC.	234.00	10/19/17
90724	673	CLERK OF DISTRICT COURT	200.00	10/19/17
90725	673	CLERK OF DISTRICT COURT	750.00	10/19/17
90726	673	CLERK OF DISTRICT COURT	200.00	10/19/17
90727	673	CLERK OF DISTRICT COURT	350.00	10/19/17
90728	673	CLERK OF DISTRICT COURT	750.00	10/19/17
90729	999999	KERRI BUMPUS	100.00	10/19/17
90730	673	CLERK OF DISTRICT COURT	750.00	10/19/17
90731	673	CLERK OF DISTRICT COURT	750.00	10/19/17
90732	673	CLERK OF DISTRICT COURT	400.00	10/19/17
90733	673	CLERK OF DISTRICT COURT	750.00	10/19/17
90734	673	CLERK OF DISTRICT COURT	350.00	10/19/17
90735	999999	MICHAEL PARMETER	90.00	10/19/17
90736	999999	LONNIES ROADHOUSE CAFE	300.00	10/19/17
90737	999999	MICHELLE LOVINO	100.00	10/19/17
90738	320	NEMONT	474.20	10/19/17
90739	1573	TATE CYMBALUK	677.69	10/19/17
90740	2359	11TH STREET PROPERTY, LLC	6000.00	10/19/17
90741	1079	ABL MOBILE LOCK & SAFE	175.00	10/19/17
90742	526	ACE HARDWARE & FLOORING	806.05	10/19/17
90743	3	ADVANCED ENGINEERING &	152760.28	10/19/17
90744	4	AGRI INDUSTRIES, INC.	53.48	10/19/17
90745	3232	AIRGAS ON-SITE SAFETY SERVICES	35.00	10/19/17
90746	8	ALL SEASONS SPORT ABOUT, INC	2843.00	10/19/17
90747	608	ALLGUARD SECURITY LLC	72.00	10/19/17
90748	1768	ALLIANCE CONSULTING LC	85140.00	10/19/17
90749	2993	ALTEC	1428.08	10/19/17
90750	3119	AMB	5810.51	10/19/17
90751	21	AMERICAN WATER WORKS ASSOCIATION	767.00	10/19/17
90752	3004	AMERICAN WELDING & GAS	27.75	10/19/17
90753	718	AMERIPRIDE LINEN AND APPAREL SERV	1113.01	10/19/17
90754	540	AQUA-PURE INCORPORATED	43779.00	10/19/17
90755	3316	ARLO HENDRICKSON	89.50	10/19/17
90756	708	AT&T	106.58	10/19/17
90757	3267	AUTO VALUE	36.99	10/19/17
90758	33	BAKER & TAYLOR CO.	75.29	10/19/17
90759	34	BALCO UNIFORM CO., INC.	1488.75	10/19/17
90760	38	BASIN PRINTERS, INC.	254.00	10/19/17
90761	3318	BLUE 360 MEDIA	249.00	10/19/17
90762	52	BORDER STATES ELECTRIC	1895.30	10/19/17
90763	2746	BOUND TO STAY BOUND BOOKS, INC.	133.77	10/19/17
90764	599	BRAATEN PLUMBING, INC	4027.96	10/19/17
90765	56	BRADY MARTZ, CPA	9630.00	10/19/17

90766	1926 BRAUN INTERTEC CORPORATION	10845.32	10/19/17
90767	1054 C & D WATER SERVICES	42.00	10/19/17
90768	3141 Carrot-Top Industries, Inc	115.70	10/19/17
90769	1755 CDW GOVERNMENT	5332.22	10/19/17
90770	616 CENTER POINT LARGE PRINT	71.75	10/19/17
90771	2508 CERTIFIED LABORATORIES	4324.00	10/19/17
90772	1261 CHAMBER OF COMMERCE	1000.00	10/19/17
90773	710 CHANEY'S CAR & TRUCK REPAIR	350.00	10/19/17
90774	2112 CHI ST ALEXIUS OCCUPATIONAL CLINI	50.00	10/19/17
90775	77 CITY OF WILLISTON	129.60	10/19/17
90776	79 CITY OF WILLISTON	2561.08	10/19/17
90777	1666 CIVIL SCIENCE	1348.00	10/19/17
90778	1486 CONNEX INTERNATIONAL	122.52	10/19/17
90779	1519 CORPORATE TRANSLATION SERVICES, I	12.40	10/19/17
90780	999998 CRAIG WARE	25.00	10/19/17
90781	2015 DAKOTA FIRE EXTINGUISHERS	1659.73	10/19/17
90782	927 DAKOTA PUMP & CONTROL	4635.00	10/19/17
90783	93 DAKOTA SUPPLY GROUP	1092.66	10/19/17
90784	2514 DAL GLOBAL SERVICES LLC	6450.00	10/19/17
90785	2161 DAN'S TIRE SERVICE	107.00	10/19/17
90786	1705 DEGENSTEIN'S AUTO PLUS	225.00	10/19/17
90787	2066 DEPARTMENT OF AIRPORTS	1995.00	10/19/17
90788	3230 DIAMOND RESOURCES CO	347.25	10/19/17
90789	107 DISCOVERY BENEFITS	159.50	10/19/17
90790	568 DPC INDUSTRIES, INC	4392.60	10/19/17
90791	1665 EAST & WEST EXCAVATING LLC	150000.00	10/19/17
90792	1735 EATON TOWING/RECOVERY	250.00	10/19/17
90793	2490 ECO DESIGN	171.38	10/19/17
90794	122 EL RANCHO CORP.	1500.00	10/19/17
90795	124 ELECTRIC & MAGNETO, INC.	1484.86	10/19/17
90796	125 ELECTRO WATCHMAN, INC.	80.16	10/19/17
90797	2524 ELITE HEALTH & FITNESS	380.00	10/19/17
90798	577 EMERGENCY MEDICAL PRODUCTS	172.60	10/19/17
90799	3069 ENBRIDGE ENERGY LIMITED PARTNERSH	4410500.00	10/19/17
90800	127 F&F SPRINKLER SYSTEMS	150.00	10/19/17
90801	668 FASTENAL COMPANY	6.33	10/19/17
90802	2895 FCI CONSTRUCTORS, INC - ND	430188.50	10/19/17
90803	569 FEDEX	461.31	10/19/17
90804	571 FEE INSURANCE AGENCY, INC	250.00	10/19/17
90805	387 FIRST - FAST INITIAL RESPONSE SYS	102.54	10/19/17
90806	133 FLEXIBLE PIPE TOOL CO.	70.55	10/19/17
90807	2538 FOSTER CONSTRUCTION	1350.00	10/19/17
90808	354 FURUSETH LAW FIRM, PC	31587.50	10/19/17
90809	139 GAFFANEY'S	937.54	10/19/17
90810	1019 GARDNER MEDIA, LLC	87.95	10/19/17
90811	3315 GENE STORBAKKEN	119.01	10/19/17
90812	1657 GIBBS TOWING LLC	80.00	10/19/17
90813	846 GRAND FORKS FIRE EQUIPMENT LLC	1180.76	10/19/17
90814	2287 GRAVEL PRODUCTS INC	8321.67	10/19/17
90815	144 GRAYMONT WESTERN CANADA	17260.54	10/19/17
90816	659 H & H TRUCKING	5356.08	10/19/17
90817	539 HACH	1408.63	10/19/17

90818	624 HAMERS AUTOMOTIVE	3821.80	10/19/17
90819	151 HAWKINS, INC.	20274.62	10/19/17
90820	153 HEIMAN FIRE EQUIPMENT, INC.	31380.50	10/19/17
90821	1061 HILL ENTERPRISES LLC	200.00	10/19/17
90822	159 HOLIDAY INN	238.00	10/19/17
90823	559 HOLIDAY INN MINOT	422.00	10/19/17
90824	161 HOME OF ECONOMY	69.36	10/19/17
90825	162 HORIZON RESOURCES	36807.19	10/19/17
90826	163 HOSE AND RUBBER SUPPLY	159.66	10/19/17
90827	987 IAFC	460.00	10/19/17
90828	174 INK SPOT PRINTING	770.39	10/19/17
90829	2636 INTELLICORP	44.84	10/19/17
90830	2322 INTERSTATE BILLING SERVICE, INC	821.29	10/19/17
90831	176 INTERSTATE POWER SYSTEMS	487.24	10/19/17
90832	1609 JMAC RESOURCES	259175.95	10/19/17
90833	196 KADRMAS LEE & JACKSON INC	131968.46	10/19/17
90834	999999 KAILIE FERGUSON	25.00	10/19/17
90835	999998 KATHY HAVSKJOLD	14.00	10/19/17
90836	2881 KODET ARCHITECTURAL GROUP, INC.	30027.35	10/19/17
90837	212 KOTANA COMMUNICATIONS	637.35	10/19/17
90838	2583 LANDSCAPE ELEMENTS LLC	500.00	10/19/17
90839	3259 LUIS JARAMILLO	4230.00	10/19/17
90840	233 LYLE SIGNS INC.	1660.00	10/19/17
90841	2386 LYNN CARD COMPANY	98.90	10/19/17
90842	3319 MAGNET FORENSICS	1200.00	10/19/17
90843	3272 MEDICAL ACCTS RECEIVABLE SYSTEMS	188.25	10/19/17
90844	245 MEDQUEST INC	1970.25	10/19/17
90845	999998 MEGAN PETERSON	17.50	10/19/17
90846	2685 MENARDS	748.17	10/19/17
90847	247 MERCY MEDICAL CENTER	25.00	10/19/17
90848	250 MICROMARKETING ASSOCIATES	78.53	10/19/17
90849	261 MON-DAK HTG & PLG, INC.	175.00	10/19/17
90850	243 MONTANA DAKOTA UTILITIES	10250.45	10/19/17
90851	271 MVTL/MINNESOTA VALLEY	197.60	10/19/17
90852	275 NAPA AUTO PARTS	1120.30	10/19/17
90853	3317 NATIONAL TRADE SUPPLY, LLC	534.00	10/19/17
90854	291 ND DEPARTMENT OF HEALTH	5.00	10/19/17
90855	290 ND DEPT OF TRANSPORTATION	24339.11	10/19/17
90856	297 ND ONE CALL	356.55	10/19/17
90857	303 ND POST BOARD	270.00	10/19/17
90858	314 ND WORKFORCE SAFETY & INS	459.53	10/19/17
90859	1243 NEFF EIKEN & NEFF PC	1225.00	10/19/17
90860	320 NEMONT	5763.62	10/19/17
90861	1494 NORTH DAKOTA INSURANCE DEPARTMENT	1062.54	10/19/17
90862	626 NORTH DAKOTA LEAGUE OF CITIES	1407.50	10/19/17
90863	324 NORTHERN IMPROVEMENT CO.	4144.40	10/19/17
90864	333 NORTHWEST SUPPLY & R&R TROPHIES I	652.20	10/19/17
90865	1635 OCLC, Inc.	582.05	10/19/17
90866	1803 ODNEY	140.30	10/19/17
90867	2339 OFFICE DEPOT	638.46	10/19/17
90868	343 OLYMPIC SALES, INC.	4598.62	10/19/17
90869	3320 OSI Batteries	3954.40	10/19/17

90870	2677 PAYMENT PRINCIPALS	20.39	10/19/17
90871	351 PENWORTHY	278.07	10/19/17
90872	357 POLAR REFRIGERATION LLC	973.00	10/19/17
90873	377 POWERPLAN OIB	166.40	10/19/17
90874	2162 PRAXAIR DISTRIBUTION INC.	1149.68	10/19/17
90875	641 PREBLE MEDICAL SERVICES, INC	220.00	10/19/17
90876	362 PRO SAFE SERVICES, INC	371.00	10/19/17
90877	364 PURCHASE POWER	809.22	10/19/17
90878	367 QUILL CORPORATION	749.80	10/19/17
90879	2688 RECORD KEEPERS LLC	32.00	10/19/17
90880	390 RICHARD A. JOHNSON	3235.65	10/19/17
90881	669 SHIRT WORX	977.00	10/19/17
90882	999999 SIERRA RENVILLE	25.00	10/19/17
90883	2897 STRATEGIC GOVERNMENT RESOURCES, I	1481.92	10/19/17
90884	2692 TKDA	7877.27	10/19/17
90885	3072 TRACTOR & EQUIPMENT CO.	3695.50	10/19/17
90886	463 TRIANGLE ELECTRIC	2897.96	10/19/17
90887	2067 ULINE SHIPPING SUPPLY SPECIALISTS	2455.55	10/19/17
90888	1610 ULTEIG	159513.37	10/19/17
90889	750 UPS	4.59	10/19/17
90890	489 VISA	2220.40	10/19/17
90891	501 WESTERN VET CLINIC	97.16	10/19/17
90892	531 WILLIAMS COUNTY AUDITOR	8026.88	10/19/17
90893	564 WILLIAMS RURAL WATER DISTRICT	224.23	10/19/17
90894	514 WILLISTON COMMUNITY LIBRARY	59.87	10/19/17
90895	1878 WILLISTON CONVENTION & VISITOR BU	244.85	10/19/17
90896	517 WILLISTON FIRE & SAFETY	79.40	10/19/17
90897	518 WILLISTON HERALD	2058.15	10/19/17
90898	522 WILLISTON PD PETTY CASH	73.17	10/19/17
90899	525 WILLISTON TIRE CENTER	12815.33	10/19/17
90900	3200 WILTEC SOLUTIONS	55.00	10/19/17
90901	2238 WONDERWARE MIDWEST	11040.00	10/19/17

Total Claims: \$1,102,595.55

- 2) Business License
- C. Building Official
- D. City Planner
- E. City Engineer
 - 1) Annual NDDOT Maintenance Certification
- F. Authorization to Bid
 - 1) XWA Design and CA/CO Services for MALSR Support Structures
- G. Assessor

Motion by Bekkedahl, Seconded Piesik by to approve the consent agenda.

UNANIMOUS BY VOICE VOTE

3. Public Hearings

- A. Bakken Park, LLC / WoodSprings Suites Hotel – Abatement Applications – 2015, 2016; Bakken Industrial Park Sub L1R REARR L1 B1

Mayor Klug opened the hearing for public comment.

Dylan Bedford with Altus Group called in representing WoodSprings Suites Hotel. They are

appealing this property because an appraisal was done on the property due to the oil market crashing. WoodSprings Suites Hotel isn't doing as well as it was predicted back when they first built it in 2012. The appraisal was performed last year by Johnathon Horowitz with CBRE Hotels. He did two approaches to value. His first approach was sales and second was income approach. Both values are coming in around \$8.5million and part of that is about \$1million in personal property. He is requesting that WoodSprings Suites Hotel be appraised at \$8.5million.

Dylan stated that the hotel is an average wood frame building with 98,934 square feet with basic amenities. Hotel was doing well until the end of 2014. Occupancy for 2015 was 49.2% and for 2016 it was 26.4%. The projected rate was occupancy of 90%. The hotel is losing money on this building and no potential buyer would be interested in purchasing it at the assessor's value.

Commissioner Bekkedahl asked Dylan to clarify NOI.

Dylan stated that it is Net Operating Income after you take your room revenue, other income, and miscellaneous income, and it gives you your EGI effective gross income then you take out your expenses you have your Net Operating Income. That's how properties are valued all over the world if there was a potential buyer. They would look at the NOI and see that the NOI isn't where it should be and wouldn't pay what the county has on it.

Commissioner Bekkedahl asked Dylan if the Net Operating Income is a negative number. Bekkedahl stated that it looks like a positive number in the report.

Dylan said the NOI is positive for 2015 because the report is suggesting a value of \$6,750,000 using the 8.5 cap rate and add in the taxes you get your effective loaded tax rate. The appraiser with CBRE used a 9.5 from sales data that he found.

Commissioner Cymbaluk questioned that the sales data Dylan provided is based off of previous sales. Commissioner Cymbaluk wanted Dylan to explain how Iowa, Ohio, Texas, and North Carolina have any influence on Williston's market.

Dylan explained with the market being down there haven't been many sales because no one wants to purchase hotels losing money. Right now you have to look outside the market.

Commissioner Cymbaluk asked how that other states markets influence the values in Williston, North Dakota.

Dylan stated that they pulled similar sales because most of the sales in that area were not comparable. The appraiser pulled sales based on his experience with the hotels of similar areas that are also being affected by oil. Appraiser looked for similar buildings that were built including size, shape, and the year of construction.

Commissioner Bekkedahl stated that he sits on the North Dakota Senate and they deal with this on his finance and tax committee. Bekkedahl is familiar with the assessing system in North Dakota. By Century Code, assessors have to use sales in the local market and can't use the sales that Dylan is referring to in the report.

Dylan stated that they added in a cost approach to assess their property. CBRE appraiser comes in \$2 million under what the County Assessor has. The County Assessor isn't making any changes for the market conditions since it's decreased over the past 2-3 years due to the oil market crashing.

Commissioner Bekkedahl stated that appraisals are done for sale perspective and that's a transactional world the government doesn't live in. Government deals with facts and figures of

past sales history. The Assessor's office has the ability to use some income approach.

Commissioner Bekkedahl asked if the property ever made money.

Dylan said the property did make money when the market was higher and they didn't challenge the taxes or the value. The company just wants to be treated like everyone else.

Mayor Klug asks the public for any more comments, with 3 attempts no one requested to speak. Mayor Klug closed the public hearing.

Commissioner Bekkedahl asked if there is any evidence that hotel has been treated differently from others in the Williston market.

Dylan said that he doesn't have the actual value or income statements.

Commissioner Cymbaluk asked if it was correct that Dylan wants the Assessor to use local data but your appraiser is using data from other states.

Dylan said the appraiser is using market data. The way to value these properties is market. The market with the oil industry going down, it's showing a much lower rate. The operating statements are showing a much lower rate.

Commissioner Cymbaluk stated that he isn't going to North Carolina to do market research. That has zero influence on our market here.

Dylan understands that but the actual operating statement coming from that hotel in that market and it's showing a much lower value you have to consider the change that's occurred.

Commissioner Bekkedahl said he has some questions to ask the Assessor's office but if the commission wants to make a decision tonight, he is fine with that as well. He would like to know if the Assessor used income approach, cost approach, or a blended approach of this assessment.

Mayor Klug said the City Commission is careful to ensure it treats everyone the same and that there is no evidence in this case the City hasn't done so. Under Century Code there is a procedure the City has to follow.

Darcy Anderson, Williams County Director of Tax Equalization, was unable to attend but provided the following testimony:

The intended use of the report is stated as being for internal decision making purposes and no other use, this indicates that the appraisal isn't written to establish an Ad Valorem (according to value) taxable value. In addition, any values that were in reported as January of 2017 would affect 2017 valuations, not 2015 & 2016. What Darcy found is that in her opinion was the report doesn't provide proper evidence to accurately support the valuation of \$8,500,000 that it has placed on the parcel.

The report uses an income vs sales approach to arrive at its value. Williams County does not value hotels by the income method, but use a replacement cost new minus depreciation method that we back up with sales data. Based on a lack of hotel sales in the area, we have to depend on other commercial sales to verify that our cost tables are accurate. The lack of local sales makes the sales approach in this report obsolete because the comparable sales they were able to use, only 2 of them were even in North Dakota, let alone Williston, and none of the areas are experiencing an economic climate similar to Williston. In addition, the comparables are in areas

where the property tax rate is considerably higher than Williston, yet they consider the expenses to be apples to apples similar. This coupled with a lack of any adjustments to the comparable sales to try to bring them in line with the local market leaves me with no choice but to consider the entire appraisal as misleading.

After fully reviewing the report, Darcy stated that her conclusion is that this valuation is not accurate for 2017, and it is far from accurate for 2016 or 2015.

Motion by Cymbaluk, Seconded by Piesik with the recommendation of the Assessor's office as presented.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

4. Bid Openings
5. Accounts, Claims and Bills Not Approved in the Consent Agenda
6. Ordinances
 - A. Ordinance 1069 – Animal and Fowl (Second Reading)

Motion by Bekkedahl, Seconded by Brostuen to approve the second reading of Ordinance 1069 as presented.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- B. Ordinance 1070 – Clarifying the Establishment of Issuance and Transfer Fees for Alcoholic Beverage Licenses by Means of Resolution (First Reading)

Motion by Piesik, Seconded by Cymbaluk to approve the first reading of Ordinance 1070 clarifying the establishment of issuance and transfer fees for alcoholic beverages.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

7. Petitions, Communications and Remonstrance's
8. Report of Commissioners
 - A. President of the Board
 - 1) Proclamation of Miss America 2018 Cara Mund Day

Mayor Klug reads the Miss America 2018 Proclamation as follows:

WHEREAS, the young woman selected annually as Miss North Dakota epitomizes the finest traditions of our City, State and Nation through her talent, scholarship, service to others, and style; and

WHEREAS, in June of this year, Cara Mund became Miss North Dakota 2017, representing the pride and joy of the Peace Garden State; and

WHEREAS, Cara Mund was crowned Miss North Dakota 2017 in the great City of Williston which is home to the Miss North Dakota Scholarship Competition; and

WHEREAS, the City joins in celebrating her outstanding achievement as the first young woman from North Dakota to be awarded the title of Miss America;

NOW, THEREFORE, I, Howard Klug, Mayor of the City of Williston, North Dakota, do hereby proclaim November 3, 2017 Miss America 2018 Cara Mund Day in Williston and encourage all citizens to join me in celebrating this exciting achievement.

- B. Vice-President; Finance Commissioner
- C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
- D. Fire, Police and Ambulance Commissioner

- E. Water Works, Sewer, Airport, Building and Planning Commissioner

City Administrator David Tuan presented the following:

- 1) XWA AE2S Task Order 15 – On-Site Water Service
- 2) XWA AE2S Task Order 16 – On-Site Sanitary Sewer Service
- 3) XWA AE2S Task Order 17 – Off-Site Sanitary Service

These three task orders are agreements between the City and AE2S related to the on-site utilities at the airport and also the off-site connection on the sanitary sewer end. The staff is comfortable with the task orders but has not had a chance to review with City Attorney. Dave asked the Commission to table the task orders until next meeting.

Motion by Bekkedahl, Seconded by Brostuen to table as presented by the City Administrator, Task Order 15, Task Order 16, and Task Order 17.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

9. Report of Department Heads

- A. City Administrator
 - 1) Exchange Agreement – BNSF (Revised)

City Administrator David Tuan presents:

This agreement was previously approved last year. This is a right-of-way agreement with BNSF at the Williston Water Treatment Plant. There was an exchange in right-of-way and the document the City signed had a thirty day provision in order for BNSF to conduct a re-plat. BNSF has requested more time because they administratively can't get it done within thirty days. The agreement has been revised to give BNSF more time.

Motion by Brostuen, Seconded by Cymbaluk to approve the amendment to the BNSF City of Williston Exchange Agreement as presented.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- B. City Auditor
 - 1) 2017 Special Election Canvassing Results

City Auditor John Kautzman presents:

Looking for Commission to approve the canvassing of the 2017 Special Election measure regarding an extension of the 1% City Sales Tax took place on October 16th. The measure passed with the final tally showing 600 'Yes' votes and 228 'No' votes with a 72.46% passage rate.

Motion by Piesik, Seconded by Cymbaluk to approve the 2017 special election canvassing results as presented by the Auditor.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- C. Attorney
- D. Director of Public Works
 - 1) Operator of the Year Award

Public Works Director Dave Bell presents:

Bell would like to recognize one of our Public Works employees. Each year the NDDOH nominates and votes on who they feel is the top Water Distribution and Sewer Collection System Operators in the State. They are nominated based on how the system is managed, maintained and the knowledge that they have of their system. This year Kenny Bergstrom, Operations Manager for Public Works was voted as one of the top Operators of the year.

President of the Commission, Howard Klug thanked Kenny for the effort he has put forth during the trying times and what he does on a daily basis. The Commission appreciates him and his employees.

- E. City Engineer
 - 1) ~~2017 Drainage Project Change Order #1~~
 - 2) *Ulteig Engineering Services Proposals for the Sloulin Field Redevelopment Access Improvements*
 - a) *NDDOT Funding Application*

City Engineer Bob Hanson presented the following:

Each year NDDOT asks the City to certify that we have been maintaining all Federal Aid Street Projects in a good and safe condition as required by the Cost Participation and Maintenance Agreements we have signed for each project.

Public Works recommends that the Mayor be allowed to sign the certification form by the consent of the City Commission.

The City has informally engaged the services of Ulteig Engineering to explore and develop alternatives for the access improvements needed for the redevelopment of the Sloulin Filed Airport property with the idea that we would submit a funding application to NDDOT in December. A December application is needed if the City is to have any hope of our application being accepted and scheduled for construction within NDDOT's 5 year State Transportation Improvement Plan; at the earliest Bob would anticipate construction in 2022. Ulteig has submitted the following proposed Engineering Services Agreements to formalize their engagement.

For the preparation and preliminary design of the access improvement alternatives including geometrics, right-of-way requirements, environmental assessments, drainage and municipal utility assessments and cost estimates for each alternative and for the preparation of the applications needed to qualify for NDDOT funding, Ulteig submits a standard Engineering Services Agreement in the amount to be billed hourly not to exceed a total of \$138,630.

Public Works recommends accepting Ulteig's proposal for the Preliminary Design and NDDOT Funding Application for the Sloulin Field Redevelopment Access Improvements for an engineering services fee to be billed hourly not to exceed a total of \$138,630.

Motion by Piesik, Seconded by Cymbaluk to accept Ulteig's proposal for the preliminary design and NDDOT funding application for the Sloulin Field redevelopment access improvements for an engineering services fee to be billed hourly not to exceed a total of \$138,630.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

b) Traffic Impact Analysis

City Engineer Bob Hanson presented the following:

For the collection and analysis of the traffic data needed to assure that each access alternative will have the capacities needed to function as intended Ulteig submits a standard Engineering Services Agreement in the amount to be billed hourly not to exceed a total of \$52,199.

Public Works recommends accepting Ulteig's proposal for the Preliminary Traffic Impact Analysis for the Sloulin Field Redevelopment Access Improvements for an engineering services fee to be billed hourly not to exceed a total of \$52,199.

Motion by Brostuen, Seconded by Bekkedahl for approval of the Ulteig's Engineering services agreement for the preliminary traffic impact analysis for the Sloulin Field redevelopment project to be billed hourly not to exceed a total of \$52,199 as presented.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- F. Fire Chief
- G. Chief of Police
- H. Building Official
- I. City Planner
- J. Economic Development
- K. Airport
- L. Assessor
- M. Convention and Visitor's Bureau
- 10. Appointments and Consultations with Officers
- 11. Unfinished Business
 - A. XWA Environmental, Safety and Security Consulting Services

City Administrator David Tuan presents:

This is a scope of work or proposal that marks the first time the City has ever combined these

services on a project. Typically when the City does a large infrastructure project, the general contractor will implement a safety program and all subcontractors that come on that job are that contractor's responsibility. The airport is a large project with over 1,600 acres with a very aggressive timeline and a lot of different contractors that will be there over the next two years. Expecting one contractor to take responsibility for others that aren't necessarily subcontracted to them becomes a challenge. The City visited with staff and emergency services to come up with a concept of how to put these things together and came up with a request for proposals that asked for services to extend for the duration of the project, to incorporate a safety program that would be globally accepted by all subcontractors and prime contractors. Site security is also incorporated into proposal. This was advertised for 21 days and only received one proposal, but it was a very good proposal. The proposal comes from JE Dunn which has a bulk of the work already contracted on the site. JE Dunn is currently visiting with the City to propose a specific scope of work.

City Administrator Tuan requested the Board approve the award of the Environmental, Safety and Security Consulting services to JE Dunn with the directive to develop a scope of work and come back with a fee for approval within the next 30 days.

Motion by Bekkedahl, Seconded by Brostuen to accept the recommendation of the City Administrator.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

B. Resolution 17-029 Alcoholic Beverage License Fees

City Auditor John Kautzman presents:

This Resolution is in response to Ordinance 1044 that created microbreweries, brewer taprooms, and domestic wineries and distilleries. The ordinance specifies that license fees will be determined by City Resolution.

The Liquor Committee has reviewed the annual fees currently in place for alcoholic beverage licenses. While there is no recommendation for changes to current fees at this time, annual fees are recognized in the fee schedule of this resolution as required by the ordinance. For the newly established license types of microbrew pubs, brewer taprooms, and domestic distilleries and wineries, annual fees would be set at \$2,500 with an issuance and transfer fee of \$5,000.

Annual fees are subject to pro-rating by quarter. Issuance and transfer fees are not subject to pro-rating; additionally, \$250 of issuance and transfer fees are non-refundable.

The Liquor Committee recommends approval of the fee schedule laid out in Resolution 17-029.

Motion by Bekkedahl, Seconded by Cymbaluk to approve Resolution 17-029 related to alcoholic beverage license fees as presented.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik

ABSTAIN: Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 4-0

C. Beer and Wine Alcoholic Beverage License – Meg-A-Latte 204 13th St W – Hold for November 14th meeting

- D. Beer and Wine Alcoholic Beverage License – Meg-A-Latte 3210 27th St W – Hold for November 14th meeting

Commission President Klug wants to put both of the Meg-A-Latte beer and wine alcoholic beverage licenses on hold until November 14. Klug said he has expanded the scope of work to include trimming down the number of alcoholic beverage license categories to five or six. That could take longer than the 30 days he had initially promised.

- 12. New Business
- 13. Executive Session
 - A. Economic Development Discussion

**Motion by Cymbaluk, Seconded by Bekkedahl, to approve moving to Executive Session.
UNANIMOUS BY VOICE VOTE**

Pursuant to the motion, the commissioners moved into executive session to discuss an economic development issue as authorized by Section 44-04-19.1 of the North Dakota Century Code.

Commission President Klug resumed the Board of City Commissioners meeting. Two executive sessions were held, one for an Economic Development issue and will vote on that matter as Motion #1 and the other executive session was an attorney consultation that will be voted on as motion #2.

- A. Economic Development Discussion (Motion #1)

Roll Call.

AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- B. City Attorney Consultation (Motion #2)*

Roll Call.

AYE: Piesik, Klug

NAY: Cymbaluk, Brostuen, Bekkedahl

ABSENT AND NOT VOTING: None

MOTION FAILED: 3-2

- 14. Adjourn

Adjourned at 8:51 p.m.

**Motion by Bekkedahl, Seconded by Cymbaluk to adjourn.
UNANIMOUS BY VOICE VOTE**

Howard Klug, President
Board of City Commissioners

John Kautzman, City Auditor