

OFFICIAL PROCEEDINGS
 OF THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS HELD
 JUNE 14, 2011 AT 6:00 P.M. AT CITY HALL IN WILLISTON, NORTH DAKOTA

1. Roll Call of Commissioners

COMMISSIONERS PRESENT: Brad Bekkedahl, Howard Klug, Tate Cymbaluk, Ward Koeser
 COMMISSIONERS ABSENT: Brent Bogar
 OTHERS PRESENT: Steven Kjeergard, John Kautzman, Doug Lalim, Jim Lokken, Alan Hanson, Kent Jarcik, Monte Meiers

President Koeser entertained a motion to amend and change the agenda in the following areas: Under 8A, an item #2 is proposed which is the county asking us to add a board member to the redistricting committee, 8A#3 dealing with the no wake zone issue on the Little Muddy, and 8A#4 is a Brigham Division Order which needs to be signed. Item 9G#2 can be taken off the agenda due to not being ready to be addressed at this time.

**MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL to amend the agenda
 MOTION CARRIED UNANIMOUSLY.**

2. Consent Agenda

- A. Reading and Approval of Minutes for:
 - 1. Regular Meeting Dated May 24, 2011
 - 2. Special Meeting Dated June 8, 2011
- B. Auditor
 - 1. Accounts, Claims and Bills

**Combined Check Register
 Checks between 5-26-11 - 6-13-11**

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Date Issued
-85782	FIT U.S. TREASURY	149.98	05/26/11
-85781	12020 RANDY M DONNELLY	1171.00	06/03/11
-85780	12017 JOHN L. KAUTZMAN	2347.58	06/03/11
-85779	12028 RAINNIE L. LADUE	1169.76	06/03/11
-85778	12018 SANDRA K. SOLBERG	1411.74	06/03/11
-85777	56119 CHEYENNE E. CHINEA	912.35	06/03/11
-85776	13026 KEVIN W. CRAFT	944.19	06/03/11
-85775	56118 KATALIN C. MAGYAR	888.38	06/03/11
-85774	13027 CRYSTAL A. SCHAUBEL	1059.68	06/03/11
-85773	13025 JOLEEN S. TINKER	1268.90	06/03/11
-85772	56087 CODY M. BAKKEN	542.35	06/03/11
-85771	18022 SHARYL J. BUSCH	1932.67	06/03/11

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-85770	18028 DAVID C. DONNER	1770.08	06/03/11
-85769	56127 RICHARD S. FISHER	71.71	06/03/11
-85768	18026 MATTHEW L. GARDNER	1550.33	06/03/11
-85767	18001 ALAN K. HANSON	1837.55	06/03/11
-85766	18100 TANA L. HINRICKSEN	1441.56	06/03/11
-85765	56101 SUSAN G. HOLMEN	242.66	06/03/11
-85764	18027 STEVEN D. KERZMANN	2005.93	06/03/11
-85763	56107 VICTORIA L. KREGER	328.46	06/03/11
-85762	18099 ERICA J. MYERS	124.92	06/03/11
-85761	18024 JONATHON RASMUSSEN	1909.21	06/03/11
-85760	18020 RICHARD SHEARER	2295.57	06/03/11
-85759	19024 DAVID L. BELISLE	1087.99	06/03/11
-85758	19092 DUSTIN J. BERTSCH	1357.33	06/03/11
-85757	19028 MARK R. BITZ	1531.54	06/03/11
-85756	56097 ALAN C. BRATT	1205.58	06/03/11
-85755	19090 HEATHER M. CECIL	1308.47	06/03/11
-85754	19076 CORY G COLLINGS	1490.54	06/03/11
-85753	19009 LINDA R. GRANBOIS	964.04	06/03/11
-85752	19017 MARK HANSON	1421.24	06/03/11
-85751	19082 RANDY M. HAUGENOE	1170.65	06/03/11
-85750	56102 MICHAEL A. ISENHOWER JR	1242.94	06/03/11
-85749	19012 THOMAS L. LADWIG	1749.85	06/03/11
-85748	19011 JAMES L LOKKEN	2264.65	06/03/11
-85747	56082 TRAVIS J. MARTINSON	1168.74	06/03/11
-85746	56061 AMY D. NICKOLOFF	1319.86	06/03/11
-85745	56078 DAVID A. NYGAARD	1173.68	06/03/11
-85744	19014 KENNETH B. OWENS	1535.23	06/03/11
-85743	19089 JOHN L. PFAU	1302.50	06/03/11
-85742	56052 JAMESON J. O. SEIM	1199.51	06/03/11
-85741	56098 JAKE O. SNYDER	1150.28	06/03/11
-85740	19101 DARYL D. WALLIN	1216.37	06/03/11
-85739	19077 MICHAEL S. WILSON	1365.69	06/03/11
-85738	19100 RYAN C. ZIMMERMAN	1229.38	06/03/11
-85737	20047 KELLY M. ABERLE	997.02	06/03/11
-85736	56094 AMY R. DILLY	771.30	06/03/11
-85735	20045 DOUGLAS I. LALIM	1509.64	06/03/11
-85734	56090 RONALD W. ROLLE	1269.58	06/03/11
-85733	21051 CARL S DUNN	1430.03	06/03/11
-85732	21040 MONTE C. MEIERS	1889.39	06/03/11
-85731	21054 WAYNE A WIEDRICH	1491.69	06/03/11
-85730	22020 ROBERT D. KNAPPER	1537.16	06/03/11
-85729	56100 BILLY J. BAKER	1453.11	06/03/11
-85728	23078 DON A. EIDE	1807.97	06/03/11
-85727	56064 HEATH T. GLENN	713.35	06/03/11
-85726	24018 EFFIE J. BROWN	1016.74	06/03/11
-85725	24019 ROBERT D. COUGHLIN	825.15	06/03/11
-85724	56095 DARREL G. GROTEBERG	594.85	06/03/11
-85723	24017 STEVEN W. JENSEN	1109.06	06/03/11
-85722	24013 THOMAS C. POTTER	1321.46	06/03/11

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-85721	56104 DANIEL W. TUPA	1422.88	06/03/11
-85720	25110 KENNETH W. BERGSTROM	1315.28	06/03/11
-85719	12029 LORI A. LARSEN	850.76	06/03/11
-85718	27076 DANNY R. GERGEN	1168.47	06/03/11
-85717	56091 JAMES A HAGA JR	1277.70	06/03/11
-85716	56046 CRAIG R. MAHLUM	1108.40	06/03/11
-85715	30027 JAMES E. PHILLIPS	952.51	06/03/11
-85714	56084 KENNETH R. BOYKIN	1193.53	06/03/11
-85713	56114 ANTHONY D. DUDAS	871.99	06/03/11
-85712	56110 ADAM M. FREEMAN	1174.26	06/03/11
-85711	56086 STEVEN C. KJERGAARD	1529.46	06/03/11
-85710	54005 ANTHONY W MELBERG	707.51	06/03/11
-85709	34017 KENT A. JARCIK	1858.23	06/03/11
-85708	34016 ELAINE B. SINNESS	764.98	06/03/11
-85707	35025 JOSILYN F BEAN	1124.21	06/03/11
-85706	56079 BRENDA SEPTKA	892.05	06/03/11
-85705	56042 LEPRIEL M. WHITE	942.08	06/03/11
-85704	56039 KERI L. BODA	655.21	06/03/11
-85703	48013 DEBORAH A. SLAIS	1031.34	06/03/11
-85702	48034 YVONNE A. TOPP	395.67	06/03/11
-85701	48089 CLARA WEGLEY	640.93	06/03/11
-85700	56069 HOLLY WEISEL	663.02	06/03/11
-85699	52013 SHANNON K. INNIS	975.02	06/03/11
-85698	52011 ANN M. KVANDE	1090.46	06/03/11
-85697	56041 BARBARA J. PETERSON	586.34	06/03/11
-85696	52003 THOMAS C. ROLFSTAD	2132.57	06/03/11
-85695	52020 SHAWN WENKO	1408.40	06/03/11
-85694	56109 PAULETTE K. BAUER	567.87	06/03/11
-85693	53006 LAURIE K. BECKER	346.03	06/03/11
-85692	53005 BOBBI JO CLARKE	905.60	06/03/11
-85691	56124 NAOMI R. GARMAN	112.05	06/03/11
-85690	53002 AMY A. KRUEGER	1319.12	06/03/11
-85689	56080 BRAD E. SEPTKA	1504.89	06/03/11
-85688	54008 TAMMY K. WRIGHT	1092.42	06/03/11
-85687	56002 Jeremy T. Bakken	14.15	06/03/11
-85686	56059 Christopher M. Barrett	9.43	06/03/11
-85685	56025 Michael S. Conlin	9.43	06/03/11
-85684	56026 Scott Copenhaver	14.15	06/03/11
-85683	56011 Kelly Moody	9.43	06/03/11
-85682	56013 Josh S. Mosbrucker	18.87	06/03/11
-85681	56015 Dwight A. Richter	28.30	06/03/11
-85680	56058 Brenden L. Stevens	28.30	06/03/11
-85679	DEFERRED COMP NATIONWIDE RETIREMENT SO	12743.85	06/02/11
-85678	FIT U.S. TREASURY	53916.44	06/02/11
-85677	WEAPON CITY OF WILLISTON	99.00	06/02/11
-85676	FIT U.S. TREASURY	252.37	06/03/11
1654	132 FIRST NATIONAL BANK	133245.00	06/08/11
43157	LINCOLN MUTUAL LINCOLN MUTUAL LIFE & CA	892.40	05/26/11
43158	USABLE USABLE	309.21	05/26/11

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43159	79 CITY OF WILLISTON	5331.08	05/26/11
43160	61 BRUCE JOHNSON	114.00	05/26/11
43161	533 WILLIAMS COUNTY TREASURER/RECORDE	49.00	05/26/11
43162	673 CLERK OF DISTRICT COURT	1300.00	05/27/11
43163	999999 JOHNNY PERKINS	290.00	05/27/11
43164	601 BLACKHAWK AGENCY, LLC	1956.96	05/31/11
43165	673 CLERK OF DISTRICT COURT	1500.00	05/31/11
43166	470 US POSTAL SERVICE	1055.43	06/01/11
43167	488 VISA	290.20	06/01/11
43168	489 VISA	109.14	06/01/11
43169	673 CLERK OF DISTRICT COURT	500.00	06/01/11
43170	Vendor not on File	0.00	/ /
43171	673 CLERK OF DISTRICT COURT	1500.00	06/01/11
43172	673 CLERK OF DISTRICT COURT	1950.00	06/01/11
43173	673 CLERK OF DISTRICT COURT	900.00	06/01/11
43174	56108 PATRICA A. BUCK	689.82	06/03/11
43175	12026 KAREN P. LARSON	435.43	06/03/11
43176	17016 TOM J. GLENN	922.61	06/03/11
43177	18019 THOMAS R. BLOCH	1553.31	06/03/11
43178	18094 MICHAEL CASLER	0.00	06/03/11
43179	18096 TRACY C. KERZMANN	63.68	06/03/11
43180	18070 JEANNE M. SAGASER	5.66	06/03/11
43181	18081 JENNIFER A. SAX	20.76	06/03/11
43182	18046 GARVIN SEMENKO	32.31	06/03/11
43183	18048 DARWIN STEVENS	26.89	06/03/11
43184	18078 MICHAEL W. WALTERS	132.30	06/03/11
43185	18097 DUANE S. WINTER	127.57	06/03/11
43186	56121 DUSTIN R. CELANDER	727.00	06/03/11
43187	19095 WALTER H. HALL	1300.30	06/03/11
43188	56113 MINDY SUE MCEWEN	889.00	06/03/11
43189	19098 DAVID A. PETERSON	1397.21	06/03/11
43190	19056 CHARLES TANNER	1144.57	06/03/11
43191	21041 ROBERT E HANSON	2045.54	06/03/11
43192	56105 EDWARD A LODWIG	555.41	06/03/11
43193	21052 RAYMON J. SKOGEN	1120.91	06/03/11
43194	22021 LES CHRISTENSEN	1613.94	06/03/11
43195	22014 GARY L. GLOVATSKY	1170.41	06/03/11
43196	56125 KYLE J. BEAUFEAUX	365.26	06/03/11
43197	56123 CARRIE M. BOLSTAD	237.53	06/03/11
43198	23136 JAMES B. ENGEN	1405.22	06/03/11
43199	23126 BRENT E. HANSON	1436.63	06/03/11
43200	23039 BRUCE A. JOHNSON	1232.71	06/03/11
43201	56126 ARIC K. MELBERG	356.80	06/03/11
43202	23142 ROBIN S OLIVERIA	1473.94	06/03/11
43203	23123 GREGORY C WERKMEISTER	469.16	06/03/11
43204	25030 PEDAR A. ANDRE	1336.74	06/03/11
43205	27058 DAVID LEE BELL	2063.03	06/03/11
43206	25106 RICHARD S. ODEGARD	1148.42	06/03/11
43207	26039 DIANE K. ALBRIGHTSON	744.57	06/03/11

43208	27067 RICHARD D. BORUD	1189.78	06/03/11
43209	27066 GORDON GRIMMER	1395.61	06/03/11
43210	56047 CHASE C. LUTHER	735.43	06/03/11
43211	27096 RUSSELL E. MOMBERG	1085.35	06/03/11
43212	27091 JOSEPH G. MONSON	1047.13	06/03/11
43213	56112 GARRISON CANTER	1068.16	06/03/11
43214	56048 CURTIS E. PAGE, JR.	653.47	06/03/11
43215	31051 GORDON L. SMESTAD	1539.19	06/03/11
43216	56122 WESTON E. SMESTAD	35.85	06/03/11
43217	56115 BRYCE A. SVINGEN	36.09	06/03/11
43218	56099 MARK C. AMONSON	1043.41	06/03/11
43219	25112 DUANE F. OVERBY	1041.25	06/03/11
43220	56055 COLIN M. JOHNSON	298.75	06/03/11
43221	32006 WILLIAM M. MCQUISTON	1534.30	06/03/11
43222	36006 NEIL W. BAKKEN	1495.38	06/03/11
43223	37008 LAVERN GOHL	1225.88	06/03/11
43224	48105 HALEY M BECKER	105.68	06/03/11
43225	48102 KAYLA J. HELL	128.44	06/03/11
43226	48103 JAMES S. HOLMAN	913.85	06/03/11
43227	56111 ANDREA L. MITCHELL	616.23	06/03/11
43228	48106 CLARA A. REINKE	71.71	06/03/11
43229	56066 ZACHARY G. CORCORAN	1770.16	06/03/11
43230	54065 PATRICIA K. FIORENZA	1041.84	06/03/11
43231	54068 LEROY M. MARQUARDT	229.92	06/03/11
43232	54086 BERNADETTE H. NEY	150.08	06/03/11
43233	56028 David Benth	9.43	06/03/11
43234	56003 Randall H. Bjella	165.11	06/03/11
43235	56116 Tyler D. Carlstad	47.17	06/03/11
43236	56085 Kyle D. Christensen	9.43	06/03/11
43237	56023 Mathew P. Ekblad	9.43	06/03/11
43238	56035 Michael Hamers	9.43	06/03/11
43239	56005 Cory J. Hanson	18.87	06/03/11
43240	56006 Randy D. Hanson	51.89	06/03/11
43241	56030 Martin J. Haug	18.87	06/03/11
43242	56007 Troy R. Heupel	9.43	06/03/11
43243	56034 Blaine C. Jeanotte	9.43	06/03/11
43244	56032 Darin P. Luther	9.43	06/03/11
43245	56009 Billy J. Lynn	9.43	06/03/11
43246	56083 Traver D. Melby	9.43	06/03/11
43247	56012 Miles A. Mortenson	9.43	06/03/11
43248	56016 Kyle J. Rosslund	42.46	06/03/11
43249	56019 Garvin D. Semenko	18.87	06/03/11
43250	56020 Darwin J. Stevens	224.27	06/03/11
43251	56022 Scott S. Tanner	204.02	06/03/11
43252	56031 Zachariah J. Waitman	23.59	06/03/11
43253	56027 Michael W. Walters	33.02	06/03/11
43254	54005 ANTHONY W MELBERG	150.57	06/03/11
43255	18094 MICHAEL CASLER	365.38	06/03/11
43256	MN CHILD SUPPOR MINNESOTA CHILD SUPPORT	294.00	06/02/11

43257	MT CSED FT MONTANA CSED	44.18	06/02/11
43258	ND CHILD SUPPOR ND CHILD SUPPORT ENFORCE	406.00	06/02/11
43259	US TREASURY UNITED STATES TREASURY	269.74	06/02/11
43260	56114 ANTHONY D. DUDAS	431.14	06/03/11
43261	1277 Marsh USA Inc. Dallas	407.00	06/03/11
43262	999999 ELIZAONICO O'NEIL	300.00	06/06/11
43263	999999 ERIK ANDERSON	250.00	06/06/11
43264	999999 OK FUEL STOP	3.00	06/06/11
43265	1278 Government Finance Officers Assoc	85.00	06/06/11
43266	585 MCCODY CONCRETE PRODUCTS, INC	292786.00	06/07/11
43267	COLLECTION CENT COLLECTION CENTER, INC.	2088.03	06/08/11
43268	673 CLERK OF DISTRICT COURT	1000.00	06/08/11
43269	999999 RICHARD MUELLER	80.00	06/08/11
43270	999999 CARL NODES	10.00	06/08/11
43271	Vendor not on File	0.00	/ /
43272	999999 COURTNEY OLSON	400.00	06/08/11
43273	569 FEDEX	237.32	06/08/11
43274	673 CLERK OF DISTRICT COURT	1000.00	06/08/11
43275	673 CLERK OF DISTRICT COURT	1000.00	06/10/11
43276	999999 NICOLAS RALPH	6.00	06/10/11
43277	999999 SHARLET MARMON	300.00	06/10/11
43278	999999 STEVEN LARSON	45.00	06/10/11
43279	649 WAL-MART SUPERCENTER	31.50	06/10/11
43280	3 ADVANCED ENGINEERING &	259739.20	06/13/11
43281	4 AGRI INDUSTRIES, INC.	26.71	06/13/11
43282	945 ALBERTSONS	107.60	06/13/11
43283	774 ALERT MAGAZINE LLC	125.00	06/13/11
43284	8 ALL SEASONS SPORT ABOUT	618.00	06/13/11
43285	718 AMERIPRIDE SERVICES	592.67	06/13/11
43286	22 AMERITECH ENGINEERING	4954.75	06/13/11
43287	23 AMY KRUEGER	48.19	06/13/11
43288	1280 Anthony Dudas	1419.65	06/13/11
43289	1263 ARTEKTA ARCHITECT/ENGINEERS	11000.00	06/13/11
43290	30 ASTRO-CHEM LAB, INC.	600.00	06/13/11
43291	723 BADLANDS STEEL, INC	38.26	06/13/11
43292	33 BAKER & TAYLOR CO.	441.71	06/13/11
43293	34 BALCO UNIFORM CO., INC.	92.00	06/13/11
43294	35 BANK OF NORTH DAKOTA	4842.85	06/13/11
43295	37 BASIN CLEANING	3000.00	06/13/11
43296	38 BASIN PRINTERS, INC.	331.00	06/13/11
43297	39 BASIN TIRE SERVICE, INC.	10606.48	06/13/11
43298	628 BEST WESTERN DOUBLEWOOD INN	207.90	06/13/11
43299	48 BISMARCK TRIBUNE	995.00	06/13/11
43300	52 BORDER STATES ELECTRIC	1119.02	06/13/11
43301	973 BORSETH, JAMES	1164.05	06/13/11
43302	55 BRAD BEKKEDAHL	256.75	06/13/11
43303	56 BRADY MARTZ, CPA	9150.00	06/13/11
43304	1064 Bridal Beginnings & Formal Wear	275.00	06/13/11
43305	966 BYERLY COMPUTER SERVICES	60.00	06/13/11

43306	69	CARQUEST AUTO PARTS STORES	44.57	06/13/11
43307	71	CENTRAL STATES	2164.00	06/13/11
43308	1261	CHAMBER OF COMMERCE	1000.00	06/13/11
43309	1187	CHAMLEY PIPE & SLAVAGE	3000.00	06/13/11
43310	77	CITY OF WILLISTON	1520.29	06/13/11
43311	78	CITY OF WILLISTON	28455.50	06/13/11
43312	79	CITY OF WILLISTON	46332.22	06/13/11
43313	81	CLAUSEN WELDING	46.74	06/13/11
43314	971	COCA-COLA OF WILLISTON	23.25	06/13/11
43315	682	COLE ELECTRIC, INC	830.23	06/13/11
43316	1275	COMWARE	1577.00	06/13/11
43317	822	COUNTRY FLORAL	360.00	06/13/11
43318	567	CRAIG'S SMALL ENGINE REPAIR	269.67	06/13/11
43319	89	CRAVEN-HAGAN CLINIC, LTD.	135.00	06/13/11
43320	1287	Curley and Associates	240.00	06/13/11
43321	1066	CUSTOM CAGE, INC	350.00	06/13/11
43322	92	DACOTAH PAPER CO.	250.29	06/13/11
43323	1286	Dakota Country	44.00	06/13/11
43324	100	DAWA SOLUTIONS GROUP	75.00	06/13/11
43325	675	DEMARS FOODS	152.34	06/13/11
43326	568	DPC INDUSTRIES, INC	1360.88	06/13/11
43327	999999	DUANE/CYNDI JOHNSON	10.00	06/13/11
43328	118	EARL'S ELECTRIC, INC.	439.15	06/13/11
43329	119	EBEL INC.	280.00	06/13/11
43330	125	ELECTRO WATCHMAN, INC.	489.41	06/13/11
43331	577	EMERGENCY MEDICAL PRODUCTS	676.64	06/13/11
43332	126	EMRY'S LOCKSMITHING	1953.85	06/13/11
43333	670	ENVIRONMENTAL TOXICITY CONTROL, I	675.00	06/13/11
43334	650	ETHANOL PRODUCTS, LLC	5959.47	06/13/11
43335	545	EZ-LINER	2008.01	06/13/11
43336	127	F&F SPRINKLER SYSTEMS	50.00	06/13/11
43337	130	FARGO WATER EQUIPMENT CO	11216.18	06/13/11
43338	668	FASTENAL COMPANY	24.88	06/13/11
43339	907	FERGUSON WATERWORKS	1646.66	06/13/11
43340	816	FIRE EXTINGUISHING SYSTEMS, INC	699.90	06/13/11
43341	623	FLEET SERVICES	2412.36	06/13/11
43342	134	FORT UNION SUPPLY & TRADE	478.48	06/13/11
43343	135	FRANZ CONSTRUCTION, INC.	3334.00	06/13/11
43344	139	GAFFANEY'S	1610.37	06/13/11
43345	1154	GOOSENECK IMPLEMENT	262.00	06/13/11
43346	1283	Gooseneck Implement	103.47	06/13/11
43347	144	GRAYMONT WESTERN CANADA	13706.97	06/13/11
43348	1022	GREEN THUMB LAWN SERVICE	150.00	06/13/11
43349	146	GUMDROP BOOKS	4748.00	06/13/11
43350	151	HAWKINS, INC.	2673.32	06/13/11
43351	550	HEDAHL'S PARTS PLUS	358.69	06/13/11
43352	622	HELENA REGIONAL AIRPORT	1000.00	06/13/11
43353	161	HOME OF ECONOMY	941.59	06/13/11
43354	162	HORIZON RESOURCES	64545.57	06/13/11

43355	163 HOSE AND RUBBER SUPPLY	615.22	06/13/11
43356	164 HOTSY EQUIPMENT CO.	736.00	06/13/11
43357	165 HOWARD SUPPLY COMPANY	503.40	06/13/11
43358	942 Infobase Publishing	31.50	06/13/11
43359	967 Information Systems Corp.	735.00	06/13/11
43360	173 INFORMATION TECHNOLOGY DEPARTMENT	275.00	06/13/11
43361	174 INK SPOT PRINTING	50.00	06/13/11
43362	177 INT'L CODE COUNCIL	393.75	06/13/11
43363	60479 International Code Council, Inc.	125.00	06/13/11
43364	1276 ITT WATER & WASTEWATER	4034.48	06/13/11
43365	1290 Jauayne Oyloe	998.85	06/13/11
43366	196 KADRMAS LEE & JACKSON INC	2016.73	06/13/11
43367	198 KDSR-FM	240.00	06/13/11
43368	204 KEYZ-KYYZ RADIO	80.00	06/13/11
43369	205 KFYZ-TV	250.00	06/13/11
43370	210 KOHLER COMMUNICATIONS	81.55	06/13/11
43371	211 KOIS BROTHERS EQUIP CO	394.54	06/13/11
43372	212 KOTANA COMMUNICATIONS	7090.00	06/13/11
43373	213 KUMV-TV	125.00	06/13/11
43374	591 LEXIS NEXIS	128.35	06/13/11
43375	228 LINDSEY IMPLEMENT, INC.	263.00	06/13/11
43376	233 LYLE SIGNS INC.	1002.43	06/13/11
43377	245 MEDQUEST INC	855.01	06/13/11
43378	250 MICROMARKETING ASSOCIATES	659.62	06/13/11
43379	1232 MIGHTY TOWING AND TRANSPORT	75.00	06/13/11
43380	254 MIKE'S WINDOW CLEANING SERVICE	362.00	06/13/11
43381	255 MILLY'S ALTERATIONS	43.00	06/13/11
43382	968 MINITEX	2000.00	06/13/11
43383	1289 Minot Lodging Expo c/o Bakken Inv	1500.00	06/13/11
43384	260 MODERN MACHINE WORKS	106.00	06/13/11
43385	1150 MONDAK PORTABLES LLC	285.00	06/13/11
43386	243 MONTANA DAKOTA UTILITIES	33597.58	06/13/11
43387	1292 MORPHOTRAK	3720.00	06/13/11
43388	267 MOUNTRAIL-WILLIAMS REC	500.18	06/13/11
43389	270 MURPHY MOTORS, INC.	263.16	06/13/11
43390	271 MVTL/MINNESOTA VALLEY	63.00	06/13/11
43391	275 NAPA AUTO PARTS	1623.55	06/13/11
43392	1285 National Payment Solutions, LLC	375.00	06/13/11
43393	276 NATIONAL-OILWELL	192.18	06/13/11
43394	294 ND FIREFIGHTER'S ASSOC	40.00	06/13/11
43395	1288 ND Freedom of Enterprise Foundation	500.00	06/13/11
43396	297 ND ONE CALL	475.80	06/13/11
43397	303 ND POST BOARD	110.00	06/13/11
43398	320 NEMONT	70.45	06/13/11
43399	584 NMN, INC.	251.50	06/13/11
43400	325 NORTHERN PLAINS	225.00	06/13/11
43401	333 NORTHWEST SUPPLY CO.	511.01	06/13/11
43402	337 O'DAY EQUIPMENT, INC.	705.00	06/13/11
43403	340 OHNSTAD TWICHELL PC	517.50	06/13/11

43404	1069 Oil Patch Hotline	125.00	06/13/11
43405	342 OILIND SAFETY	37.32	06/13/11
43406	1250 OK TIRE STORE	539.60	06/13/11
43407	343 OLYMPIC SALES, INC.	22450.00	06/13/11
43408	344 ONE FULFILLMENT	152.50	06/13/11
43409	345 OPPORTUNITY FOUNDATION	3650.00	06/13/11
43410	901 PAGE, WOLFBERG & WIRTH, LLC	99.00	06/13/11
43411	354 PETER H. FURUSETH	6870.00	06/13/11
43412	1282 PHOTOS BY CRYSTAL	375.00	06/13/11
43413	356 PITNEY BOWES, INC.	207.00	06/13/11
43414	357 POLAR REFRIGERATION, INC.	322.60	06/13/11
43415	359 PRAXAIR DISTRIBUTION INC	497.35	06/13/11
43416	641 PREBLE MEDICAL SERVICES, INC	343.00	06/13/11
43417	360 PRISTINE WATER SOLUTIONS	4296.60	06/13/11
43418	362 PRO SAFE PEST CONTROL	471.00	06/13/11
43419	714 PROBUILD	78.90	06/13/11
43420	367 QUILL CORPORATION	318.74	06/13/11
43421	743 RAY COMPANY, INC	826.74	06/13/11
43422	711 RAY O'HERRON CO., INC	1834.06	06/13/11
43423	380 REEVES COMPANY, INC.	30.71	06/13/11
43424	388 RESULTS UNLIMITED	375.00	06/13/11
43425	390 RICHARD A. JOHNSON	325.20	06/13/11
43426	405 RYAN MOTORS	190.91	06/13/11
43427	1133 SANDERSON STEWART	19435.98	06/13/11
43428	409 SANITATION PRODUCTS	1024.72	06/13/11
43429	412 SCHMITZ LAW OFFICE	3157.50	06/13/11
43430	416 SELID PLUMBING & HEATING INC	241.15	06/13/11
43431	739 SEMENKO ENTERPRISES INC	47.14	06/13/11
43432	669 SHIRT WORX	420.00	06/13/11
43433	422 SIGNS BY DAN	64.20	06/13/11
43434	543 SKJEI DESIGN CO.	12319.98	06/13/11
43435	426 SOURIS RIVER TELECOMMUNICATIONS	156.31	06/13/11
43436	817 STEIN'S, INC	663.67	06/13/11
43437	814 TONY'S TRANSFER	39.00	06/13/11
43438	460 TRACTOR & EQUIPMENT CO.	1497.74	06/13/11
43439	878 TRACTOR SUPPLY COMPANY	16.98	06/13/11
43440	464 TRI-COUNTY GLASS	250.00	06/13/11
43441	463 TRIANGLE ELECTRIC	1207.00	06/13/11
43442	471 ULTRA MAX	198.00	06/13/11
43443	470 US POSTAL SERVICE	220.00	06/13/11
43444	484 VERIZON WIRELESS	1598.01	06/13/11
43445	1281 Victoria Ruble	658.90	06/13/11
43446	487 VISA	1597.41	06/13/11
43447	1284 Vogel Law Firm	280.51	06/13/11
43448	508 WADF	2069.28	06/13/11
43449	496 WCS TELECOM	323.37	06/13/11
43450	1279 WESTERN COMPANY OF TX	14660.00	06/13/11
43451	501 WESTERN VET CLINIC	210.00	06/13/11
43452	503 WESTLIE MOTOR CO.	123.81	06/13/11

43453	652 WILD THINGS GALLERY	120.00	06/13/11
43454	532 WILLIAMS COUNTY HIGHWAY DEPT.	337.50	06/13/11
43455	629 WILLIAMS COUNTY INFORMATION TECH	1299.00	06/13/11
43456	648 WILLIAMS COUNTY SHERIFF'S OFFICE	5370.00	06/13/11
43457	564 WILLIAMS RURAL WATER DISTRICT	915.96	06/13/11
43458	511 WILLISTON BASIN FLORAL	61.24	06/13/11
43459	514 WILLISTON COMMUNITY LIBRARY	352.00	06/13/11
43460	518 WILLISTON HERALD	6782.26	06/13/11
43461	519 WILLISTON HOME & LUMBER	34.99	06/13/11
43462	523 WILLISTON POLICE ASSN.	5000.00	06/13/11
43463	525 WILLISTON TIRE CENTER	293.56	06/13/11
43464	526 WILLISTON TRUE VALUE	185.85	06/13/11
43465	527 WILLISTON VOLUNTEER	1820.89	06/13/11
43466	530 WILLISTON/WILLIAMS COUNTY - LEC	423.42	06/13/11
43467	1 Woodworks, Inc	153.36	06/13/11
43468	999998 YVONNE A. TOPP	115.84	06/13/11
43469	536 ZEE MEDICAL SERVICES	28.65	06/13/11

Total Claims	421	1,170,516.12
Total Payroll		<u>233,185.75</u>
Grand Total		1,403,701.87

2. Application for Local Site Authorization to Conduct Games of Chance
 - a. Williston State College to include the following:
 1. DK's Lounge – 2 Twenty One Tables, 4 Tip Jars
 2. Travel Host Lounge – 1 Twenty One Table, 3 Tip Jars
 3. Super 8 Lounge – 1 Twenty One Table, 3 Tip Jars
 4. Sports Den – 1 Twenty One Table, 3 Tip Jars
 5. Whispers – 1 Twenty One Table, 3 Tip Jars
 6. J-Dubs – 1 Twenty One Table, 3 Tip Jars
 7. Buster's Bar – 0 Twenty One Tables
 - b. Edgar M. Boyd Post #37 – 1 Twenty one Table, 5 Tip Jars
 - c. Disabled American Veterans Dept of ND – Raffle; November 17, 2011
 3. Application for Special Event Permit to Sell Alcoholic Beverages
 - a. American Legion; June 17, 2011; Wedding Reception; Old Armory
- C. Building Official
1. Application for Master Mechanic License
 - a. Bruce David Fitting – Fitting Mechanical
 - b. Randy Bowers – Shamrock Plumbing
 - c. Kent Daniels – Shamrock Plumbing
 - d. Michael Bujarski
 2. Application for Journeyman Mechanic License
 - a. James R. Frantz – Fitting Mechanical
 - b. Ted Armstrong – Fitting Mechanical
 - c. Nicholas Fitting – Fitting Mechanical
 - d. John Calvin Johnson, Jr. – Fitting Mechanical
 - e. Adam Brodston – Shamrock Plumbing
 - g. Jeff Krause – Shamrock Plumbing
 3. Application for Master Plumber License

- a. Tyler Ressemann – Prospective Plumbing
- b. Wayne Raulston – Great Northern Plumbing
- 4. Application for Journeyman Plumber License
 - a. Mather Dotzler – Ellingson Plumbing & Heating & AC
 - b. Chris Fletcher – Williams Plumbing
- 5. Application for Fuel/Gas Piping Installer License
 - a. Wayne Raulston – Great Northern Plumbing
 - b. Michael Bujarski
- D. City Planner
 - 1. Request to set public hearing for July 26th, 2011 for a petition to vacate a Right of way in Lot(s) 22-24, Block 1, Ruetten Addition, City of Williston – Lee, Suess, and Voller
- E. Assessor.
 - 1. Abatement
 - 2. Exemptions
 - a. N 5' of Lot 16 & Lots 17, 18, & 19, Block 19, Original Town site, City of Williston – Rough Rider Motel Partners LLC – Bathrooms, windows, exterior update – Years exempt 2011-2013

MOTION BY BEKKEDAHL, 2ND BY KLUG to approve the consent agenda as presented.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

- 3. Bid Openings
 - A. Fire Hall Roof
 - B. National Guard Roof

Kautzman announced the architect moved the bid for these to the week after June 21st because of some clarifications that were needed, so this should be taken off the agenda for now.

MOTION BY CYMBALUK, 2ND BY KLUG to table these bid openings.

MOTION CARRIED UNANIMOUSLY

Bekkedahl asked for clarification on the bid opening date. Kautzman responded the bid opening date would be June 21st and the Commission would be presented with them for consideration on June 28th.

- 4. Public Hearings
 - A. Proposed Zone Change for RIA: Rural Residential to R-3: Low-rise, Multi-Family & Township Residential to C-3: Restricted Commercial for unplatted property in unplatted portion of the SW 1/4, Section 12, T154N, R101. And preliminary plat for University Commons Subdivision – Williston Ventures/Baird

Koeser opened the public hearing.

Jarcik explained the property is a 60 acre plat located northeast of Applebee's, south of 34th Street and west of University Ave. It is proposed to be a primarily multifamily

residential development with a small restricted commercial area in the northwest corner of the development. After review of the preliminary plat there were some neighbors comments about density of development adjacent to the lot north of the property, road build out access, buffering to east side along University Street, possibility of 30th Street being extended, a third access road and truck parking/traffic.

The commissioners addressed putting a buffer between the residential and commercial property, additional third access for street improvements with a traffic study, and consideration for airport restrictions there may be needed to be held with Airport Board of Adjustment.

The Planning and Zoning Commission Recommendations were to recommend approval of the rezones. Contingent upon: Engineering and grading plan for the proposal, traffic study for necessary improvements to accommodate build out including impacts on major road connections, park dedication fee/or park-open space included in the development, development agreement, buffering standard to be used between the C-3 commercial lot and residential property and on the North side of Block 2-to be included with the development agreement, water and sewer plan, closing on City owned piece of property, title opinion and final plat requirements.

Cymbaluk questioned if they could have access coming off University Ave and if there could be a approach in the larger lots and Jarcik replied there is going to be access on a new street.

Brent Moore, CTR Tech and Engineers who is a agent for the applicant, told those present this proposal is consistent with the master plan and provides additional housing for this area. This company along with Interstate Engineers will address any technique issues that the city has with this project.

Bekkedahl questioned Moore if the M3 Zoning would be apartment buildings or condos and Moore responded it would be a mixture of apartments and town houses.

Cymbaluk questioned why there is not an access going east and west on 30th Street. Moore answered on a revised drawing; there is an access which leads to that street.

Koeser asked for any public input.

Koeser asked for a second time for public input.

Koeser asked for a third time and final time for public input. Hearing no more public input the hearing was closed. He reminded the commissioners there are two motions to deal with: 1) The proposed zone change and 2) the preliminary plat. A final plat would come back to the commissioners at another time.

MOTION BY CYMBALUK, 2ND BY BEKKEDAHL to approve the rezone from R-1A: Rural Residential to C-3: Restricted Commercial for Lot 6 Block 7 in the northwest corner and to R-3: Low-rise multifamily Residential for the remaining approximately 57 acres shown as Blocks 1-6, and Lots 1-5, 7 Block 7 on proposed zoning map subject to plat approval.

Klug questioned Meiers if all the right of way issues in the area were taken care of and

Meiers assured him it was. Cymbaluk questioned if this would be identified on the final plat and Meiers pointed it out on the map.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

MOTION BY KLUG, 2ND BY CYMBALUK to approve the preliminary plat for University Commons Blocks 1-7 approximately 60 acres a part of the SW ¼ of the SE1/4 of Section 11, T154N R101W City of Williston, contingent on the recommendations of Planning and Zoning.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

B. Application for New On-Sale Beer License – R. Rooster BBQ Company LLC

Koeser opened the hearing.

Kautzman informed the commissioners this is for a barbeque company restaurant who would like an on-site beer license also. The public hearing is due to a new location and how close they are to other businesses.

Koeser asked for any public input.

Koeser asked Kautzman the location of this business, which is 14 2nd Street West and there is no square footage requirements.

Koeser called a second time for public input.

Koeser called a third and final time for public input. Hearing no more public input the hearing was closed.

MOTION BY KLUG, 2ND BY CYMBALUK to approve the on sale beer license for the R. Rooster BBQ Company.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

C. Protest Hearing Resolution 11-48 - a Resolution as to Protests on Proposed Improvement Benefitting Amended Water, Sewer, Street & Alley Improvement District 11-4, Sections VI & VII

Koeser opened the hearing.

Meiers updated the commissioners on the two sections (VI-22nd Street & VII-Harmon Park/Highland Drive) added to Resolution 11-48. Section VI was protested out with the south side of street not thinking it was fair to access them a third of it. No protests were received for Harmon Park/Highland Drive.

Koeser asked for any public input.

Koeser called a second time for public input.

Koeser called a third and final time for public input. Hearing no more public input the hearing was closed.

Meiers would like to see two resolutions passed, basically one where there was sufficient protests to stop the project and one where there was insufficient protests.

Kautzman informed the commissioners of the next resolution numbers (11-49/11-50)

Bekkedahl questioned about Section V1 being protested out, with the condition of the street, what can do done. Meiers commented this is on the agenda later to discuss, the repairs can be made but the street can't be redone.

MOTION BY BEKKEDAHL, 2ND BY KLUG to approve Resolution 11-49 tentative that water, street, alley improvement District 11-4, Section 6, reconstructing 22nd Street is not moving forward because there was insufficiency support from the property owners.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

MOTION BY BEKKEDAHL, 2ND BY CYMBALUK for Resolution 11-50 which approves the amended water, sewer, street, alley Improvement District 11-4, Section VII reconstructing West Highland Drive between 1st and 2nd Ave West as there was not protests sufficient to deny this project.

Koeser questioned Meiers about doing something about parking by Harmon Park along with the other improvements. Meiers had contacted Parks and Rec. about this by either putting in diagonal parking or changing the tennis courts to parking and they were not in favor of this, so it was left out and it will be rebuilt as is. Klug suggested solving the parking problem by Harmon Park by running a shuttle bus from the High School, where there is lots of parking spaces.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

5. Accounts, Claims and Bills Not Approved in the Consent Agenda
6. Ordinances
7. Petitions, Communications and Remonstrance's
 - A. 2011 Statewide Housing Needs Assessment Letter

Koeser explained the letter explains they are looking for a contribution request. Kautzman informed the commissioners the normal amount to contribute is \$500, but can be less and your needs would still be addressed. Bekkedahl stated we need all the help we can get, so he would suggest the \$500 donation.

MOTION BY BEKKEDAHL, 2ND BY CYMBALUK to support the request from the North Dakota Housing Finance Agency in the amount of \$500 for the Statewide Housing Needs Assessment.

Cymbaluk asked if we would get a copy of list assessment when completed and Kautzman responded we would.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

B. Discussion of potential New Ordinance –Driving trucks on city streets

Kautzman informed the Commissioners of a communication received from Tioga about a truck traffic ordinance on how they were going to handle truck traffic. He did communicate this to Meiers and Furuseth to find out how they could do this, because moving violations have always been a state controlled area. Jerry Hjelmstad indicated to him the only area where he thought this could be done is under 400506, where basically you have a different category of violations, not the moving violations, where you could have a higher fine. When brought to Furuseth's attention, he mentioned this should be brought to Commissioners before doing an ordinance. Furuseth informed the commissioners after talking to the Tioga City Attorney, their proposed ordinance was written up so it was a B Misdemeanor with a fine of \$1,000 or 30 days in jail or both. Kautzman suggested having the police department ticket one or two of these trucks and this might put a stop to it, assuming we prevail in the court system. Furuseth also commented some truck traffic is allowed in town for delivery. Cymbaluk commented these trucks are damaging our streets at our expense and the fines should go up. Furuseth questioned what the fine should be and if these fines could go out with each offense. He will work with Lokken on this and Klug is supportive of this.

MOTION BY KLUG, 2ND BY BEKKEDAHL to allow the City Attorney to go forth with this study.

Bekkedahl made the comment we should all be at the next State Legislative Session to testify on bills to change the fine structure from the State. The League of Cities was heavily in favor of that and the Legislature only thinks our city wants to make money and are not thinking of our streets, safety, etc.

Sharlo Halvorson questioned when people complain about East Dakota Parkway being used as a truck route, would it be affected also and Furuseth commented this is a local truck route.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

C. MDU/ Mountrail Rural Service Agreement

Ken Callihan and Dale Haugen explained as the city grows, the agencies started to intermingle with some of the infrastructure. MDU and Mountrail Rural Electric have been visiting about this service agreement for years. Callihan explained how anything that annexes north and east outside the city limits will be in the Mountrail Williams area and anything that annexes south and west will be in the MDU area. There would be a map available so people who came to the Building Dept. would know which utility company to go to with anything yellow being MDU, anything blue being Mountrail Williams and anything else Mountrail Williams as well. The agreement needs to be signed off by MDU, Mountrail Rural Williams, the City, and then the PSC needs to approve it, with a hearing. Koeser expressed the City Commissioners appreciation for Callihan and Haugen for coming up with this fair agreement and Cymbaluk seconded this. Kautzman questioned the rate differences between the two companies and Haugen expressed they are comparable and this is a ten year agreement.

MOTION BY CYMBALUK, 2ND BY KLUG to approve the MDU/Mountrail Rural Service Agreement and allow the Mayor to sign.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

D. Little Muddy Recreation's request to the Corp of Engineers

Koeser reported on a request from Rich Slagle representing Little Muddy Rec., Inc, who are requesting the city request a study from the Corp of Engineers an assessment of the dike that holds back up water. Little Muddy Rec. would like a low level dam with the dike holding this. In the past, the Corp made the comment the dikes were made for a high water event, not for long term storage.

MOTION BY BEKKEDAHL, 2ND BY CYMBALUK to approve this request and forward this on at this time.

Bekkedahl made this request because last year the Corp of Engineers did request funding for long term levee studies in the United States and Williston was selected for this and thinks this would be timely.

Klug believes if you put the water out there and leaves it there; it will affect the ground water of Williston. Bekkedahl responded they are trying to get a recreation area and the city would have to approve this before it is done.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

E. Basin Concrete Request

Koeser informed the commissioners this is regarding their property west of the city. They store some tanks on top of hill in area zoned agriculture and the City Compliance Officer notified them this area needs to be Light Industrial in order to store this there. They have requested they have some time to look at the rezoning process to Light Industrial.

MOTION BY CYMBALUK, 2ND BY KLUG to allow Basin Concrete time to go through the process for a Zone Change.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

F. Letter regarding Around about Shuttle & Possible Taxi License

Koeser introduced Russell Larson representing the Around About Shuttle Company, who is charter shuttle service providing group transportation from the airport, train station, and man camps. It could also grow to provide special event and tour transportation as needed. Since the North Dakota Century Code places the responsibility in the municipality court, he has looked through Chapter 21 regarding vehicles for hire and it only has ordinances for taxis, not for a shuttle service. He is before the commission this evening to request permission to operate a company which would be a vehicle for hire.

Klug asked if he was approaching Minot for the same type of license and Larson replied he is not because it would be coming into Minot and dropping people off at the airport. If there is a need to go to Minot, he would approach the Commissioners in Minot. If approve through the City of Williston, he would go back to the Small Business Administration to continue the paperwork, develop this business and then put together the services that would be best for this company.

Kautzman inputted if the city does approve this, they do require a taxi cab license category which does have some bonding and insurance requirements for the vehicles to protect the public. Larson has worked with a cooperative insurance company already and has come up with a rate that exceeds the requirements in Chapter 21.

Bekkedahl questioned if this requires any change in our ordinances. Kautzman suggested possibly approving the concept with the idea the attorney and intern looks at possible code adjustments he could present if needed by the next meeting. If an ordinance change is required, there would be a one month process, but Larson could start the process at this point.

Larson explained this would not be a taxi service; this would be a charter shuttle service for groups of five or more.

MOTION BY KLUG, 2ND BY BEKKEDAHL to move forward with this idea of allowing shuttle service in the City of Williston subject to attorney review and ordinance change if needed.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser
NAY: None
ABSENT AND NOT VOTING: Bogar
CARRIED: 4-0

G. Request from Park for Sales Tax Committee Formation

Koeser informed the Commissioners approval for this Sales Tax is going back to the voters and part of this process is to establish a charter committee. The people on this committee are Larry Grondahl, Ken Calahan, Melanie Stillwell, Darin Krueger, Kirk Schoepp, Brad Bekkedahl, Glen Granbois, Ward Koeser and John Kautzman.

MOTION BY CYMBALUK, 2ND BY BEKKEDAHL to approve Larry Grondahl, Ken Calahan, Melanie Stillwell, Darin Krueger, Kirk Schoepp, Brad Bekkedahl, Glen Granrud, Ward Koeser and John Kautzman to be on the Sales Tax Committee.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser
NAY: None
ABSENT AND NOT VOTING: Bogar
CARRIED: 4-0

8. Report of Commissioners
 - A. President of the Board
 1. Committee Salary/Budget Recommendations
 - a. Building Dept. Employee Request

Lalim reported in the past 2-3 years he has had to double his staff because of the amount of permits issued. Kelly Aberle has expressed to him that she would like to do more advanced work including building inspections and do office work also. The position he is hiring for is the office manager/plans examiner (range 52-with a 2 year probationary period for the required test to be taken), which Kelly would move into and Amy would be moved from Secretary I into the Administrative Assistant position, then he would be hiring a Secretary I. In his budget for 2012 he has a commercial and mechanical inspector, due to restructuring in the department.

MOTION BY KLUG, 2ND BY CYMBALUK to approve the Building Dept. Employee Request.

Bekkedahl wanted it noted at the end of May, the Building Dept. was double what the anticipated fees were and there is significant income to cover this at this time. If things do slow down, we will have to address this when it happens.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser
NAY: None
ABSENT AND NOT VOTING: Bogar
CARRIED: 4-0

- b. Fire Dept. Employee Request

Hanson reported their department is looking for a Secretary I position in their office to answer the phone, answer questions, and to organize paperwork. This position is not covered by fees, but an important position to help out. The Committee Salary/Budget recommendations approval

to add this position (Range 31) to the Fire Dept. staff, even though this dept does not add to the revenue.

MOTION BY CYMBALUK, 2ND BY KLUG to approve the Fire Dept. Employee Request.

Bekkedahl questioned the loss of revenue in this department. Hanson responded they are losing some revenue due to flights for medical emergency and reimbursement of Medicare/Medicaid has been decreased. They are busier on the 911 side, but this doesn't pay as well.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

c. Board Member for the Redistricting Committee

Koeser announced the need for a board member for the Redistricting Committee, since this is a census year. He is recommending Commissioner Bekkedahl for this position.

MOTION BY CYMBALUK, 2ND BY KLUG to approve Brad Bekkedahl to this committee.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

d. No wake zone issue letter

Koeser read a letter from the City to the Game and Fish Department to approve a no wake zone for the nine mile dike adjacent to Williston due to the high water levels.

MOTION BY CYMBALUK, 2ND BY KLUG to approve this letter as amended.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

Cymbaluk questioned if the dike system stops at 26th Street, could this no wake zone be extended to the White Bridge. Kautzman reminded the commissioners the reason for this letter is to protect the dike. Koeser suggested we re-word the letter from the Water Treatment Plant to the White Bridge.

MOTION BY CYMBALUK TO AMEND HIS MOTION, 2ND BY KLUG to add in from the Water Treatment Plant to the White Bridge.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser
NAY: None
ABSENT AND NOT VOTING: Bogar
CARRIED: 4-0

e. Division order for Brigham

Kautzman reported the division order is to separate the disputed acres and the undisputed ones. Furuseth reported the city will not get a check until Brigham has a signed division order.

MOTION BY CYMBALUK, 2ND BY BEKKEDAHL to approve signing this division order from Brigham.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser
NAY: None
ABSENT AND NOT VOTING: Bogar
CARRIED: 4-0

Koeser declared a ten minute recess.

Koeser called the meeting back to order.

- B. Vice-President; Finance Commissioner
 - 1. Resolution on \$30 million dollar tax bond issue

Mike Mansfield spoke to those present regarding the resolution which makes changes in the 25% of the one cent sales tax that can be allocated 75 of the 25. This will be additional revenue which will be used to shore up the total monies available in the sales tax fund to be pledged toward the sales tax bond issue which we are doing for 12 million dollars. That additional revenue is insurance as we work with STP to maintain our A1 rating. In 2010 the city collected 4.1 million dollars, this serves as a bond issue which is projected to be with today's low interest rates around 1.4 million dollars. We would like to show a two times coverage ratio to insure the A1 rating with STP, which we are doing by being able to dedicate 75% of the one cent. This is for infrastructure improvements and the remaining 25% is Economic Development and by a 4/5 vote tonight, 75% of that 25% can be pledged to infrastructure improvements and we are looking at around 95% as a pledge. On an annual basis, we should never have to access the 25% which has been set aside for Economic Development. This is because 75% of 4.1 million dollars collected is 3 million and the debt service on these bonds is around 1.8 million, so we will always have adequate funds to make the payments on the bonds. Mansfield and Kautzman are working on the A1 coverage, which should not be an issue and we are working with projections. We are selling the bulk of these Sales Tax Revenue bonds as Tax Exempt Bank Qualified Bonds so local North Dakota banks can buy the bond, which will be a tax incentive for them. The payoff will be as short as we can make it. Bekkedahl informed the commissioners we will receive 18.8 million from the Legislature to pay this bond back and will also be paid off with our sales tax funds.

MOTION BY BEKKEDAHL, 2ND BY CYMBALUK to approve Resolution No. 11-51 dedicates Williston Sales Tax as presented.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

Bekkedahl thanked Manfield for coming from Bismarck to present this to us.

- C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
 - 1. Downtown Streetscape Plan – Brett Gurholt, KLJ

Koeser introduced Brett Gurholt, representing KLJ from Bismarck presenting the Downtown Streetscape Plan for the city of Williston. He presented a power point presentation with highlights of the Plan and a document also. This is a continuation of the Amtrak depot project with this feeling/theme being brought in to the downtown area. These improvements also have infrastructure some dated to 1910 tied to this. KLJ has partnered with a local steering team to look at some of the traffic issues in the downtown area. One of the goals of this project is to fill the streets with people. Gurholt explained a Streetscape is when we consider everything from building to building phase, including sidewalks, street pavement and lighting. It is creating a more comforting feeling for pedestrians with vegetation, public art, and treatments for decorative pavement, etc and also to accommodate the streets. The study area starts at Amtrak Depot, ends at Harmon Park on 11th Street, includes one block east and west of Main up to 4th and all of University to Broadway. Three items that are being worked on are 1) Streetscape Enhancement Concepts, 2) Traffic Characteristics and 3) Utility Analysis and Planning. The intent of the project is to establish a welcoming and revitalizing character to downtown Williston, creating a inviting pedestrian experience, increase the investment and interest in downtown Williston, embrace local history and culture, incorporate opportunities for public art, address opportunities for public spaces, and in the end promote a well balanced system of transportation opportunities for everybody.

KLJ has studied what Williston is all about and is trying to bring those elements into the streetscape. KLJ met with the steering committee three times with one of these being a public input meeting. Strengths and Weaknesses were addressed with the truck traffic being looked at on First Street. Regarding Traffic Conditions, we need to gain space for improvements for wider streets. We are also dealing with a fairly old infrastructure system in this area.

The document handed out should act as a basis for guidance of a common theme that can be worked toward. The Streetscape Improvements have been broken down into four areas: 1) The core area streetscape which is the most intense area of streeting that is proposed, 2) Primary includes Main and Broadway, 3) Secondary includes side streets off Main, 4) Residential includes 6th to 11th.

Gateway zones are the areas when a person knows they are arriving downtown either by taller buildings or more traffic/parking. There are things that can be done to enhance someone's sense of arrival to the downtown. The Amtrak Depot project is serving this very well as the arrival off the train, but this needs to be enhanced through the downtown area. Instead of having a four lane street in this area, due to the traffic concept, he is purposing a three lane street, with widening out the parallel parking space, this is also better for pedestrian traffic. There will be updated pavement, with stamped concrete being utilized as the cross walks similar to what was done at the Amtrak Depot. In addition, there would be changeable seasonal banners and curb extensions for landscape treatments and lighting.

Gurholt explained what makes Williston: 1) Confluence of the rivers, 2) Farming and Agriculture, 3) Oil, and 4) Railroad and his company developed icons, logos, and signage packages to go along with this.

The entryway options are: 1) brick column at the entryway to signify an entrance into downtown, 2) play off the Amtrak depot monument, 3) a sign attached to a street light/pole. Updated parking is needed with a changeable graphic for the enforcement of these. Options for lighting are also included, along with a fresh look with seasonal banners, railing around landscape areas, and artwork. Gurholt reminded the commissioners, any downtown project needs to be sensitive to the businesses located there and the time frame of this would depend on the funding.

Bekkedahl commented the downtown infrastructure and pavement needs to be replaced anyway and the other million dollars in enhancements could be done also to make downtown Williston what we would like it to be. Gurholt would like to come back to the commissioners with a breakdown of what he feels are federal eligible costs and other funding strategies.

Meiers questioned when the trucks take the corners on those intersections; they could be taking a lot of stuff out through the curb extensions. Gurholt answered this would need to be verified by the engineer.

Willie Moe asked if there was designated area for trucks to drive. Koeser explained this had been discussed earlier at the meeting and what had been decided. Moe went on to explain there are always trucks parked by Mobile Village every night.

Angela DeMars announced there is a group of downtown shop owners excited about going from a four lane to a three lane due to the truck traffic in this area.

Gurholt explained the costs for the different phases of the downtown project. Phase 5 may not be touched ever, since the infrastructure was replaced in the 1980's and there are also trees along the streets.

Gurholt finished his presentation with small projects which could be done what: Using a test area to stripe from four lanes to three; purchased and install the seasonal banners on lighting poles, purchase and install the benches and trash receptacles; and to develop and improve the signage program. There needs to be the organization of management team to start getting people to come into the downtown area by getting some activities going in the area.

Koeser suggested having a separate meeting to talk about this, since this needs to be an issue to move forward on.

MOTION BY BEKKEDAHL, 2ND BY CYMBALUK for the City Commission to accept the finalized Williston Downtown Streetscape Plan as presented by Kadrmas, Lee & Jackson presented by Brett Gurholt and also welcome the assistance of Angela DeMars in working with the downtown business community to integrate some type of phasing in the possibilities of moving forward.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

Koeser thanked Brett Gurholt for being at the meeting.

- D. Fire, Police, and Ambulance Commissioner
- E. Water Works, Sewer, Airport, Building and Planning Commissioner
 - 1. Proposed Framework for 2nd Street Hot Water Depot from Armstrong International.

Koeser brought before the commission the proposed framework for the 2nd Street Hot Water Depot from Armstrong International that is being handled by Brent Bogar. Bogar is recommending that we refer this to a committee of Kautzman, Furuseth, Meiers, Klug and himself to make some recommendation to the commission. Dan Mussan from Armstrong explained they were contacted by oil companies in the area which use a lot of heated water, and this company has the technology for this to bring here. In the course of the study, the 2nd Street station has been looked at and it is believed there could be added sales by adding this heated water system. They would be adding an additional three loading spouts to be able to fill trucks quicker.

MOTION BY BEKKEDAHL, 2ND BY CYMBALUK to appointment the committee of John Kautzman, Monte Meiers, Pete Furuseth, Brent Bogar and Howard Klug.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

9. Report of Department Heads
 - A. City Auditor
 1. Right of Way Acquisition Proposal – Quail Creek Right-of-Way

Kautzman reminded the commissioners at the last meeting it was discussed the possibility of other companies getting involved in the right of way acquisition. Craig McIvor is already working with us, but Quail Creek Right-of-Way has submitted a proposal when other companies can't help us out, they could. Kautzman wants the commissioners to be comfortable with the rates in their proposal, which is said to be a discounted rate.

MOTION BY BEKKEDAHL, 2ND BY CYMBALUK to accept as a non-exclusive vendor on utilization as needed by department heads Kautzman or Meiers.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

2. Industrial Park North Development Agreement – Granite Peak

Kautzman addressed the Industrial Park Agreement where we need authorization for the mayor to sign. This agreement relates to the proposed Industrial Park Development to the north side of Williston to get reimbursed to have the infrastructure in plan. A large part of the grant dollars (three and a half million) basically pay for a lot of these proposed extensions and Granite Peak will have to be annexed for this agreement to take place.

MOTION BY BEKKEDAHL, 2ND BY CYMBALUK, to approve this agreement as presented by the Auditor between the parties of Granite Peak and the City of Williston.

Koeser mentioned this plan has taken pressure off the city to start an Industrial Park; it will be done by private enterprise. The city is assisting in getting infrastructure to this area and he feels we should be supportive of this.

Klug questioned how fast we would have to pay this back and Kautzman responded we would pay them as we hook the facility up with a lump sum. They will put the infrastructure in; we annex and then reimburse them upon completion of the infrastructure. This was agreed to previously, with Public Works input on what was agreed to.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

3. Application Request Approval to the State Land Department for Impact Related Improvements

Kautzman informed the commissioners the State Land Department is putting together the upfront grant monies (around 20 million). The eleven projects listed will be put in to the Land Department and need to be pre-approved. Each project should be assessed its own application and we need permission to fill these out and the mayor to sign.

MOTION BY KLUG, 2ND BY CYMBALUK to proceed in this matter.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

- B. Attorney
- C. Director of Public Works/City Engineer
 1. Review of truck route alignments and preferred route

Meiers reported on the comprehensive plan issues with road improvements for a possible route on the north end of the alternate truck route to try to get a bypass. A committee of City, County & NDDOT personnel met with SRF to discuss this and their recommendation was to go with the purple route as shown on the map. He is looking to the City Commission for concurrence on this. They would use County Road 6, 4 and 9 and preferred alternatives are also being looked into.

MOTION BY CYMBALUK, 2ND BY KLUG to approve the above request.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

Meiers informed the commissioners the estimate on this would be eighty-three million with DOT paying for the majority of this. Also, the district indicated there should be exchanges at the intersections, not traffic signals.

2. Review of 11th/West Dakota Bypass alignment options

Meiers pointed out to the commissioners the two drawings provided by SRF Consulting requested to the DOT to try to fast track to place a traffic signal at 11th Street and the bypass. The maps show two alternatives for realignment; one affects where Trinity Clinic is and the other affects Herman Oil. They

are asking for direction on a preferred route as both affected adjoining property. Meiers would recommend the parking lot of Herman Oil as being the most logical.

MOTION BY KLUG, 2ND BY BEKKEDAHL to approve Figure 2 of West Dakota Parkway and 11th Street Intersection.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

3. Engineer's Proposal for 4th Ave W Improvements

Meiers reminded the Commissioners of where at the last meeting Best Western is coming in and wants to pave a portion of 4th Ave West and talked about we should have some engineering. He gave a recap of the proposals which he received a number of. He recommends we retain Bartlett & West, as they do have an office here and they do have one of the earliest preparation times.

MOTION BY BEKKEDAHL, 2ND BY KLUG to approve this recommendation.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

4. Contract for West Water and Sewer construction engineering

Meiers announced the contract for the West Water and Sewer construction engineering has been awarded to Advanced Engineering and Environmental Services, Inc. and they have a pre-job next week with the contractor. He needs to enter the construction/engineers services with AE2S to the design firm and the amendment agreed for them to do that in the amount of \$269,500.

MOTION BY BEKKEDAHL, 2ND BY CYMBALUK to approve as presented by the Engineer.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

5. Street damage report

Meiers informed the commissioners the firm Barlett & West has evaluated the street damage and prepared a list of what needs to be done, with 27 hundred square yards of street repair and a total cost of 1.5 million dollars. Meiers needs direction, as he doesn't have the money or personnel to do this. Koeser asked Kautzman if he had any ideas on this, since this was not anticipated and Kautzman suggested taking this out of our Sales Tax Income. Bekkedahl suggested empowering Meiers and Klug to act on this and bring back a recommendation if they would like to seek bids.

MOTION BY BEKKEDAHL, 2ND BY CYMBALUK to approve empowering Meiers and Klug to act on this and bring back a recommendation if they would like to seek bids.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

Klug questioned if we could fast track this issue and move along as soon as we can. Meiers responded every year there is a section called maintenance of patching which is usually set up to do overlay, not dig out repairs, so we may have to go back and rebid it.

6. North Sewer extension improvement ad for bid

Meiers reported on the Marburger/Vizina sewer extension, which we have not received all of the right-of-way yet. He thinks we should bid the project, before it gets too late, with the intent to have acquired the easements prior to awarding the contract. He pointed out on the map the route of this extension which the bid opening will be July 7th.

MOTION BY KLUG, 2ND BY CYMBALUK to approve this bid project.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

7. East Broadway Water Main Extension

Meiers reported on the ad for bid and resolutions for this extension. He did get verbal approval from the corp. to extend our water main out along the Industrial Park. He pointed out on the map where this is located and he believes this should get out for bids also. We are still missing some right of way for this, some temporary and some permanent. The cost will be picked up by doing special assessments on the businesses in the area, which will be notified.

MOTION BY BEKKEDAHL, 2ND BY KLUG to approve the eight resolutions necessary as presented by the Engineer for the Water Main Improvement District 11-5.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

8. Landfill Projects

Meiers informed the commissions of an ad for bids for a lift station improvement at the landfill. He recommended approval with a bid opening date of July 14th.

MOTION BY CYMBALUK, 2ND BY KLUG to approve this bid opening.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

- D. Fire Chief
 - 1. Pass through grant for State Health Department training grant for paramedic.

Hanson informed the Commissioners the State has a grant available through the Health Department to help with the cost of becoming a paramedic. This request can only go through a Department, so if a person pays for their paramedic program on their own, it is up to the dept to reimburse them. The grant is first come, first serve, not guaranteed and up to \$5,000. Hanson is asking for permission to make this application and if accepted turn this money directly over to the student.

MOTION BY KLUG, 2ND BY CYMBALUK to grant Hanson's request.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

- E. Chief of Police
- F. Building Official
- G. City Planner
 - 1. Request for an 80' x 100' temporary construction equipment shelter in the Timbers Subdivision – Bruce Milyard.

Jarcik gave a brief overview on the request for temporary construction equipment shelter in the Timbers Development, which originally came into the building department. The planning dept. uses an R3Zonehalf, which is temporary use for an office/contractor's shed. This proposal is for an 80'x100' vinyl industrial structure, which is 800 square feet. The first request came from Matt Miles who purposed an 800 square feet vinyl structure with a concrete floor and footers with the building cost of \$80,000, plus concrete. Jarcik did some research to look at the needs of construction, because this has never been presented before. This would be on the Timbers Subdivision for work on the six acres apartment unit and other work done by Bruce Milyard. Jarcik has reported in the past the planning department does not support these temporary construction equipment shelters, but Bruce Milyard is adamant this is a positive and beneficial thing. So at this point, Jarcik is looking for City Commission input and decision beyond that.

Bruce Milyard, Residential Home Builder and Commercial Builder has been in business for 30 years and built 2,500 homes. He states the purpose of this building is to ship and receive supplies for building houses and keep them from getting weathered damaged. He is asking for one year, with a year renewal if everything is going right and would be willing to bond for taking this down in the two year time frame.

Koeser expressed appreciation to Milyard for coming here and the fact he is willing to bond this for clean up. Milyard explained there would be concrete all around with a gravel floor and maybe a small concrete slab.

Bekkedahl questioned the height of the structure and Milyard responded it would be about 30 feet with doors in and out on both ends. He presented a brochure to the commissioners regarding the structure information. Cymbaluk questioned what would this structure be taxed as and Tax Equalization said it would be taxed at some level. Milyard expressed this would help the companies that are trying to build here by providing more housing and being more productive during North Dakota weather. Koeser stated this could set the standards for others who came to the commissioners with this idea. Milyard

explained they can store materials and also work in this building in inclement weather. Bekkedahl' expressed as long as this structure is professionally done, attached to the ground with taxable valuation and also has a life term of not to exceed two years.

Craig McIvor commented this concept is something the commission should take a look at due, even if they don't look the best. With the weather this year and to get production done, we need to take a look at this concept.

Bekkedahl questioned with the one year renewal, would Milyard to comfortable with the Commissioner's or his discretion? Milyard responded if he does what he represented tonight; keeping a clean yard and structure is not an eyesore, he is comfortable leaving it in our hands the commissioners will treat him fairly after one year. Bekkedahl questioned the need to put together a committee and bring back recommendations.

Terry Metzler commented he would like to see this structure be on the center part of the east side, so people in their development don't have to see it. Klug questioned Milyard if he could do this and was answered yes. Klug responded because of this statement, we should approve this now since it will speed up the housing in Williston. Metzler went on to suggest there be some sort of mechanism in place for if the individual doesn't take care of their property, this structure can be removed or cleaned out regardless of the time period.

MOTION BY BEKKEDAHL, 2ND BY KLUG to approve the request placed before the Commissioners with the stipulation that it be placed on the lot position as described between discussions tonight with Granite Peak and the Timbers Organization. This would be for a term of one year temporary usage with provision of a one year extension, not to exceed two years in total. There would be provisions put in for attaching the structure to the ground through some kind of concrete footing or foundation structure. Also, a provision for bonding and the removal costs of the structure should it be in disrepair and not removed by the contractor. Finally, is a provision in the document that allows the city if the terms are not being met to require removal upon immediate notification within 30 days.

Cymbaluk questioned if the extension would have to be agreed upon by both parties and if it would become a taxable building, to which was answered yes.

Klug commented the location is critical to allow these structures to go in so they don't affect other subdivisions.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

- 2. Review of the City's current policy on workforce housing
 - H. Economic Development
 - 1. STAR Fund
 - a. Car Tunz – Flex PACE

Shawn Wenko presented two recommendations for a request from the Star Fund.

Greg Fuchs of Car Tunes is requesting a Flex PACE buy down in the amount of \$24,999. Fuchs informed the Commissioners he is in the need of a larger building and in the process of trying to purchase the Martinson's building. He thanked the City of Williston, his customers, and his rep. firm for getting them on Provold twelve top retailers electronic list and depending upon their size and location may be running for number one for small chain stores, which the commissioners congratulated him on. Wenko continued explaining the expansion would create 2-3 full time positions and one of his employees has a great knowledge on home audio. The Star Fund Board recommends to the City Commission to approve funds for a flex pace buy down up to \$24,999.

MOTION BY KLUG, 2ND BY CYMBALUK to approve this request.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

b St. Luke's Hospital and Clinic – Community Build Grant

St. Lukes Hospital and Clinics has a grant request in the amount of \$25,000 to do an expansion for a therapy pool in their assisted living facility. Keith Urvand and Keith Baker from St. Luke's Hospital and Clinic presented this project to the Commissioners. A Community Build Grant helped them to start the project and now they need money to finish it. The therapy pool is not a part of the building process, because the stimulus money would not allow it. The 7.8 million dollar project is stated to be done by November 2011 and they would like the therapy pool to be completed at this time also. Wenko continued the Star Fund Board recommends to the City to grant St. Luke's Hospital and Clinics \$25,000 toward their therapy pool.

MOTION BY BEKKEDAHL, 2ND BY CYMBALUK to approve this request.

Klug commented for people who live outside the city of Williston who comment about our sales tax, this is one way we give back to people who are outside our city limits but in our trading area.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

- I. Airport
 - 1. Marburger Spraying Request for City Approval to Mosquito Spray over The City and Receive FAA Clearance per Vector Directive

Marburger commented he is here tonight to complete the approval process for aerial spraying for mosquitoes over the city. He has an aircraft approved by the FAA, along with licenses and insurance. He has hired another pilot to fly with him over the city, even though it is not required. He also contacted Kjeergard, so he can issue notices to the airlines, flying public that they will be low flying operations. He will use the local media to give 24 hour notice to the public, with operations at dusk and night. He is under contract with the Vector Control who will tell him when/where to spray. In order to complete the process, Marburger needs permission from the mayor.

MOTION BY BEKKEDAHL, 2ND BY CYMBALUK to approve and authorize this application.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

- J. Assessor
- K. Convention and Visitor's Bureau
- 10. Appointments and Consultations with Officers
 - 1. Old Armory Governing Board Change

Koeser announced the Old Armory Governing Board is recommending Dave Richter and Diane Hagen to replace the expired three year terms of Allen Bervig and Doug Nelson.

MOTION BY CYMBALUK, 2ND BY KLUG to make these appointments.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

- 11. Unfinished Business
 - A. Status of the Erickson Mobile Home Court sewer lagoon: R-5: Mobile Home Court for an unplatted parcel (43.40ac) in S1/2NW1/4, Section 2, T145, R101, Williston Township – Erickson Family Trust

Kautzman informed the Commissioners a work up has been made by Meiers in response to the connection point to the city. Meiers is purposing they have a certain amount of acres and they could use an easement strip and not annex the road. Kautzman is purposing this be put in a plat map concept and then bring this resolution to the next commission meeting, where it will be decided if we want it to be published. If the commissioners wants to do this, the Erickson Mobile Home Court is prepared with the idea to annex and put utilities in and set up the trailer Court, which Koeser agreed to.

IT WAS AGREED BY COMMON CONCEPT TO BRING THIS TO THE NEXT COMMISSION MEETING.

- B. Building Department Resolution to raise and outline some areas of permitting fees and fines.

Lalim relayed Bogar input regarding permitting fees and fines resolution. One of Bogar's suggestions was to double the building permit fee and add a \$250 fine if there is no building permit was in place. The other one if a required inspection was not done, there would be a fine up to \$500 and/or removal of the building materials. Lalim would also like to see the 25% discount removed from the permit fee schedule which was implemented in 1988 after a oil boom. He did include a line item for a temporary structure, which he has a minimal fee of \$50, with the items approved tonight tacked on. Regarding a site draining permit where there are two levels, one or two family or multi-family/commercial, with the weather people like to get in the ground before they get their engineering documents in place. This would allow them to do this with everything being reviewed except the actual documents of the building itself, so this can get the contractor in the ground earlier. If there is no garbage container on the site or it is not

cleaned up, there will be a \$150 fee. Occupying a structure without a Occupancy Permit there will be a \$500 fine, along with working in the city without proper licensing.

Bekkedahl questioned Furusetth if these were all enforceable upon the Commissioners acceptance or do they need to be in resolution/ordinance form. Furusetth responded these need to be in ordinance form and this could be done tonight in a first reading concept. Kautzman announced the next available ordinance number is 937.

MOTION BY CYMBALUK, 2ND BY KLUG to approve the first reading of this ordinance relating to these fees as presented by Doug Lalim.

Cymbaluk requested Lalim get copies of this fee schedule to the commissioners.

AYE: Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bogar

CARRIED: 4-0

Koeser announced this will come back for a second reading in two weeks.

12. New Business
13. Executive Session
14. Adjourn

MOTION BY CYMBALUK, 2ND BY KLUG TO ADJOURN.