

**OFFICIAL PROCEEDINGS
BOARD OF CITY COMMISSIONERS
MARCH 12, 2013 6:00 P.M.
CITY HALL WILLISTON, NORTH DAKOTA**

1. Roll Call of Commissioners

Others Present:

COMMISSIONERS PRESENT: Brent Bogar, Howard Klug, Tate Cymbaluk & E. Ward Koeser

COMMISSIONERS ABSENT: Brad Bekkedahl

OTHERS PRESENT: John Kautzman, Donald Kress, James Lokken, Pete Furuseth, Steven Kjergaard, Alan Hanson, Monte Meiers, Scott Molstad, Rachel Ressler, Bill Tracy, Shawn Wenko, Rachel Sawicki Kent Jarcik

- ADD: 2. B. (6.) Special Permit to Sell Alcoholic Beverages: The Williston Building, LLC - Theater Production – 03/22 – 03/23/2013**
- 2. D. (8.) Request to Advertise for a Public Hearing for Ordinance 961**
- 3. B. Police Bids**
- 7. A. Tabled until the March 26, 2013 Meeting**
- 9. G. (1.) Final Plat on Pheasant Crossing**
- 9. G. (2.) Rearrangement on the Final Plat of Mattison Subdivision**

**MOTION BY KLUG, SECONDED BY CYMBALUK, to amend the Agenda as presented.
MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.**

2. Consent Agenda

- A. Reading and Approval of Minutes for:
(1.) Regular Meeting Dated February 26, 2013
- B. Auditor
(1.) Accounts, Claims and Bills

03/11/13
11:52:31

CITY OF WILLISTON
Combined Check Register
For checks between: 02/26/13 - 03/11/13

Payroll

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Date Issued
-79572	MERITAIN HEALTH MERITAIN HEALTH	524.45	02/27/13
-79571	MERITAIN HEALTH MERITAIN HEALTH	571.62	03/07/13
-79570	56169 KATHERINE E. BERWICK	895.29	03/08/13
-79569	12020 RANDY M DONNELLY	1504.03	03/08/13
-79568	56249 GWENDOLYN GUERRETTAZ	650.57	03/08/13
-79567	12017 JOHN L. KAUTZMAN	2708.77	03/08/13
-79566	56240 KAREN D. KUEHL	904.29	03/08/13
-79565	56198 LORI LOOSE	1442.25	03/08/13
-79564	56168 AARON G. MITCHELL	867.44	03/08/13
-79563	56255 CHELSEA CAVANAUGH	659.83	03/08/13
-79562	13026 KEVIN W. CRAFT	1277.90	03/08/13
-79561	56195 JACKIE L. HATCH	929.02	03/08/13

-79560	56206 DANIELLE HENDRICKS	1299.19	03/08/13
-79559	56280 KELSEY KARVONEN	1197.12	03/08/13
-79558	56118 KATALIN C. MAGYAR	635.08	03/08/13
-79557	56261 KARLEEN MONTANEZ	1064.64	03/08/13
-79556	56274 MEGAN NYGARD	1267.61	03/08/13
-79555	56225 SUSAN E. SCHNEIDER	1085.80	03/08/13
-79554	13025 JOLEEN S. TINKER	1228.29	03/08/13
-79553	56245 AMY WAGGONER	1112.83	03/08/13
-79552	18021 ROBERT J. BENTH	173.38	03/08/13
-79551	18022 SHARYL J. BUSCH	2449.96	03/08/13
-79550	56162 JOSHUA A. BUTLER	1529.51	03/08/13
-79549	56237 ADEN A CLARK	983.17	03/08/13
-79548	18028 DAVID C. DONNER	1996.69	03/08/13
-79547	56127 RICHARD S. FISHER	123.64	03/08/13
-79546	56259 ANDREW FOURNELL	1205.04	03/08/13
-79545	56193 CYNTHIA L. GARDNER	306.14	03/08/13
-79544	18001 ALAN K. HANSON	2206.19	03/08/13
-79543	18100 TANA L. HINRICKSEN	164.01	03/08/13
-79542	56101 SUSAN G. HOLMEN	1116.13	03/08/13
-79541	18027 STEVEN D. KERZMANN	2488.32	03/08/13
-79540	18096 TRACY C. KERZMANN	1489.26	03/08/13
-79539	56107 VICTORIA L. KREGER	1089.12	03/08/13
-79538	18099 ERICA J. MYERS	892.96	03/08/13
-79537	18024 JONATHON RASMUSSEN	2295.33	03/08/13
-79536	18070 JEANNE M. SAGASER RASSIER	1681.23	03/08/13
-79535	56130 ANDREW A. SAILER	1632.17	03/08/13
-79534	18097 DUANE S. WINTER	76.65	03/08/13
-79533	56174 SAM M. AIDE	1216.39	03/08/13
-79532	56166 RYAN J. ALLEN	1285.94	03/08/13
-79531	56273 JASON BARTEN	1451.32	03/08/13
-79530	19024 DAVID L. BELISLE	1721.79	03/08/13
-79529	56246 HUGH BENZEN	1062.35	03/08/13
-79528	19092 DUSTIN J. BERTSCH	1645.20	03/08/13
-79527	19028 MARK R. BITZ	1752.37	03/08/13
-79526	56097 ALAN C. BRATT	1852.74	03/08/13
-79525	56121 DUSTIN R. CELANDER	1168.48	03/08/13
-79524	19076 CORY G COLLINGS	2119.61	03/08/13
-79523	56278 DANIEL DERY	946.28	03/08/13
-79522	56173 RODNEY H. DICKERSON	1289.02	03/08/13
-79521	56183 AMBER M. GILMORE	1157.70	03/08/13
-79520	19009 LINDA R. GRANBOIS	1142.43	03/08/13
-79519	56147 JACOB J. GREGORY	1678.72	03/08/13
-79518	19082 RANDY M. HAUGENOE	1744.04	03/08/13
-79517	56210 WILLIAM E. HOLLER	1417.11	03/08/13
-79516	56102 MICHAEL A. ISENHOWER JR	1691.14	03/08/13
-79515	56182 AARON R. KAMPA	1354.30	03/08/13
-79514	19012 THOMAS L. LADWIG	1877.63	03/08/13
-79513	19011 JAMES L LOKKEN	2629.52	03/08/13
-79512	56082 TRAVIS J. MARTINSON	928.80	03/08/13

-79511	56061 AMY D. NICKOLOFF	1191.61	03/08/13
-79510	19014 KENNETH B. OWENS	2089.56	03/08/13
-79509	19098 DAVID A. PETERSON	1153.59	03/08/13
-79508	56181 TREVOR J. ROBERTS	1086.34	03/08/13
-79507	56148 JONATHAN D. ROGGENKAMP	972.85	03/08/13
-79506	13027 CRYSTAL A. SCHAUBEL	1625.35	03/08/13
-79505	56052 JAMESON J. O. SEIM	1512.72	03/08/13
-79504	19077 MICHAEL S. WILSON	1791.69	03/08/13
-79503	19100 RYAN C. ZIMMERMAN	1479.32	03/08/13
-79502	56157 BENJAMIN W. ABBEY	1146.53	03/08/13
-79501	20047 KELLY M. ABERLE	1381.21	03/08/13
-79500	26039 DIANE K. ALBRIGHTSON	1084.57	03/08/13
-79499	56268 MELISSA BUNESS	776.24	03/08/13
-79498	56209 MARTIN L. COLGAN	1331.93	03/08/13
-79497	56270 WILLIAM TRACY III	1198.11	03/08/13
-79496	56220 TRUNG THANH LE	1212.68	03/08/13
-79495	21040 MONTE C. MEIERS	2000.52	03/08/13
-79494	21054 WAYNE A WIEDRICH	1753.00	03/08/13
-79493	22020 ROBERT D. KNAPPER	1874.06	03/08/13
-79492	56214 MICHAEL J. BEARCE	1129.22	03/08/13
-79491	56282 CHASE FORD	1188.11	03/08/13
-79490	56128 VERNON L. HENDRICKSON	1333.35	03/08/13
-79489	56244 ROY LONG	842.75	03/08/13
-79488	56167 MATTHEW TUTAS	1473.97	03/08/13
-79487	24018 EFFIE J. BROWN	1454.70	03/08/13
-79486	56275 JOSEPH CLARYS	1461.33	03/08/13
-79485	24019 ROBERT D. COUGHLIN	513.09	03/08/13
-79484	24017 STEVEN W. JENSEN	1442.65	03/08/13
-79483	56284 SABRINA NIELD - PHILLIPS	941.02	03/08/13
-79482	24013 THOMAS C. POTTER	1286.39	03/08/13
-79481	56104 DANIEL W. TUPA	1652.38	03/08/13
-79480	25110 KENNETH W. BERGSTROM	2151.62	03/08/13
-79479	56286 MONICA KELLEY	535.13	03/08/13
-79478	12029 LORI A. LARSEN	951.07	03/08/13
-79477	56252 DIANE THOMPSON	1056.99	03/08/13
-79476	56164 JACOB T BLOODGOOD	606.80	03/08/13
-79475	56232 ELVIS DINZON	1071.13	03/08/13
-79474	27076 DANNY R. GERGEN	1504.16	03/08/13
-79473	56091 JAMES A HAGA JR	1198.57	03/08/13
-79472	56241 DINA KINDELSPIRE	804.56	03/08/13
-79471	56175 ERIC C. OLSON	1167.89	03/08/13
-79470	56265 HUGH LORENZO OTTLEY	1029.85	03/08/13
-79469	56234 JOSEPH REIFENSTAHL	597.78	03/08/13
-79468	56266 MARK RIDDLE	456.20	03/08/13
-79467	56258 BRYAN THOMPSON	953.67	03/08/13
-79466	56084 KENNETH R. BOYKIN	1416.72	03/08/13
-79465	56112 GARRISON CANTER	1334.83	03/08/13
-79464	56114 ANTHONY D. DUDAS	1441.83	03/08/13
-79463	56110 ADAM M. FREEMAN	1257.92	03/08/13

-79462	56086 STEVEN C. KJERGAARD	1848.00	03/08/13
-79461	56120 VICTORIA M. RUBLE	1233.85	03/08/13
-79460	56100 BILLY J. BAKER	809.51	03/08/13
-79459	56200 GINA MOTTL	621.94	03/08/13
-79458	34103 CHRISTOPHER J. BROSTUEN	41.56	03/08/13
-79457	34017 KENT A. JARCIK	2132.72	03/08/13
-79456	56223 DONALD KRESS	1405.24	03/08/13
-79455	56075 DEEANN M. LONG	41.56	03/08/13
-79454	56057 JON D. MARISTUEN	41.56	03/08/13
-79453	56277 CHEYENNE POTTRIDGE	1037.20	03/08/13
-79452	56239 RACHEL K. RESSLER	1041.11	03/08/13
-79451	34016 ELAINE B. SINNESS	934.30	03/08/13
-79450	35025 JOSILYN F BEAN	916.52	03/08/13
-79449	56267 SUZANNE GAUT	840.09	03/08/13
-79448	56155 SCOTT R. MOLSTAD	1979.59	03/08/13
-79447	56079 BRENDA SEPTKA	1206.09	03/08/13
-79446	36006 NEIL W. BAKKEN	1486.62	03/08/13
-79445	56176 CHAUNCEY CARR, JR.	987.94	03/08/13
-79444	56211 WAYNE E. BEARD	468.78	03/08/13
-79443	56263 CHRISTINA BECK	865.85	03/08/13
-79442	56212 AMELIA A. BICKLER	162.08	03/08/13
-79441	56039 KERI L. BODA	826.02	03/08/13
-79440	56144 CRYSTAL M. BONNER	587.47	03/08/13
-79439	56251 JAMIE ELLINGSON	572.27	03/08/13
-79438	48102 KAYLA J. HELL	247.98	03/08/13
-79437	56188 REBECCA R. MILLER	588.25	03/08/13
-79436	56111 ANDREA L. MITCHELL	787.34	03/08/13
-79435	48013 DEBORAH A. SLAIS	1252.60	03/08/13
-79434	48034 YVONNE A. TOPP	534.37	03/08/13
-79433	52011 ANN M. KVANDE	1244.28	03/08/13
-79432	56165 CODI A. MOBERG	1032.73	03/08/13
-79431	56041 BARBARA J. PETERSON	1103.73	03/08/13
-79430	52003 THOMAS C. ROLFSTAD	1509.14	03/08/13
-79429	56283 RACHEL SAWICKI	1343.08	03/08/13
-79428	52020 SHAWN WENKO	1672.57	03/08/13
-79427	56109 PAULETTE K. BAUER	850.04	03/08/13
-79426	53005 BOBBI JO CLARKE	1158.93	03/08/13
-79425	56222 VIVIAN KALMIK	225.55	03/08/13
-79424	53002 AMY A. KRUEGER	1621.93	03/08/13
-79423	56271 SABRINA RAMEY	1123.08	03/08/13
-79422	56213 ROBERT JASON HILLARD	1052.83	03/08/13
-79421	56080 BRAD E. SEPTKA	2226.67	03/08/13
-79420	56150 SAMANTHA R. YODER	931.26	03/08/13
-79419	56025 Michael S. Conlin	25.85	03/08/13
-79418	56026 Scott Copenhaver	51.72	03/08/13
-79417	56013 Josh S. Mosbrucker	77.57	03/08/13
-79416	56058 Brenden L. Stevens	155.14	03/08/13
-79415	56179 Duane S. Winter	155.14	03/08/13
-79414	DEFERRED COMP NATIONWIDE RETIREMENT SO	17512.13	03/08/13

-79413	ND CHILD SUPPOR ND CHILD SUPPORT ENFORCE	780.50	03/08/13
-79412	FIT U.S. TREASURY	105073.96	03/08/13
54968	935 DAKOTA REALTY AND LEASING INC	5200.00	02/26/13
54969	1479 E.D.E.N. Hand and Foot Spa	300.00	02/26/13
54970	1788 Grandview Enterprises	5000.00	02/26/13
54971	999999 MARCY HARPER	150.00	02/26/13
54972	AFLAC AMERICAN FAMILY LIFE ASS	210.61	02/28/13
54973	AMERICAN NATION AMERICAN NATIONAL LIFE I	240.56	02/28/13
54974	FIDELITY SECURI FIDELITY SECURITY LIFE I	175.94	02/28/13
54975	LINCOLN MUTUAL LINCOLN MUTUAL LIFE & CA	1233.90	02/28/13
54976	USABLE USABLE	281.82	02/28/13
54977	128 FAMILY CRISIS SHELTER	2125.00	02/28/13
54978	673 CLERK OF DISTRICT COURT	500.00	02/28/13
54979	999999 TYLER KOLARIK	250.00	02/28/13
54980	999999 COREY AKINS	350.00	02/28/13
54981	19 AMERICAN STATE BANK	281190.00	02/28/13
54982	999999 TONYA SCOTT	214.00	02/28/13
54983	550 HEDAHL'S PARTS PLUS	93.90	02/28/13
54984	APARTMENT BH2 VALLEY RENTAL - BAKKEN H	2820.00	02/28/13
54985	APARTMENT BH5 VALLEY RENTAL - BAKKEN H	20070.00	02/28/13
54986	APARTMENT BH7 VALLEY RENTAL - BAKKEN H	24300.00	02/28/13
54987	APARTMENT BH8 VALLEY RENTAL - BAKKEN H	5460.00	02/28/13
54988	APARTMENT BH9 VALLEY RENTAL - BAKKEN H	24300.00	02/28/13
54989	470 US POSTAL SERVICE	1219.14	03/01/13
54990	1351 YOCKUM CONTRACTING, INC.	86050.00	03/01/13
54991	128 FAMILY CRISIS SHELTER	1419.02	03/01/13
54992	673 CLERK OF DISTRICT COURT	500.00	03/05/13
54993	673 CLERK OF DISTRICT COURT	500.00	03/05/13
54994	673 CLERK OF DISTRICT COURT	500.00	03/05/13
54995	673 CLERK OF DISTRICT COURT	200.00	03/05/13
54996	673 CLERK OF DISTRICT COURT	200.00	03/05/13
54997	673 CLERK OF DISTRICT COURT	1000.00	03/05/13
54998	999999 KYLE HANNAWALT	300.00	03/05/13
54999	999999 ANDREW MITLYNG	350.00	03/05/13
55000	999999 RICARDO GUTIERREZ	3850.00	03/05/13
55001	999999 TREVOR FISHELL	280.00	03/05/13
55002	999999 SCOTT MOLSTAD	20.00	03/05/13
55003	999999 LEVI KNUTSON	300.00	03/05/13
55004	999999 GREGORY MEUCHEL	280.00	03/05/13
55005	999999 ANGELA GUERRERO	380.00	03/05/13
55006	999999 ELLEN KIRKNESS	350.00	03/05/13
55007	649 WAL-MART SUPERCENTER	66.00	03/05/13
55008	999999 AUSTIN OLSON	78.00	03/05/13
55009	999999 BRITTANY HUNT	668.84	03/06/13
55010	Vendor not on File	0.00	/ /
55011	ND HEALTH ND PUBLIC EMPLOYEES RETI	109131.70	03/07/13
55012	673 CLERK OF DISTRICT COURT	200.00	03/07/13
55013	35 BANK OF NORTH DAKOTA	100000.00	03/07/13
55014	12026 KAREN P. LARSON	979.63	03/08/13

55015	17016 THOMAS J. GLENN	1048.71	03/08/13
55016	56269 CLAY KAUTZER	929.49	03/08/13
55017	56250 JUSTIN LOGAN MAYNARD	258.26	03/08/13
55018	18046 GARVIN SEMENKO	37.40	03/08/13
55019	18020 RICHARD SHEARER	30.93	03/08/13
55020	18048 DARWIN STEVENS	506.07	03/08/13
55021	18078 MICHAEL W. WALTERS	267.28	03/08/13
55022	56113 MINDY SUE DEGENSTEIN	1034.35	03/08/13
55023	19095 WALTER H. HALL	1547.14	03/08/13
55024	56243 JACOB R. HENDRICKS	1158.88	03/08/13
55025	56285 TYLER HOFF	945.47	03/08/13
55026	56279 ALEC RAISBECK	916.03	03/08/13
55027	21041 ROBERT E HANSON	2357.96	03/08/13
55028	22021 LES CHRISTENSEN	1688.49	03/08/13
55029	22014 GARY L. GLOVATSKY	1320.89	03/08/13
55030	23126 BRENT E. HANSON	1903.25	03/08/13
55031	23039 BRUCE A. JOHNSON	1156.88	03/08/13
55032	27096 RUSSELL E. MOMBERG	1396.84	03/08/13
55033	56189 AMANDA M. KAISER	900.40	03/08/13
55034	25030 PEDAR A. ANDRE	1066.30	03/08/13
55035	27058 DAVID LEE BELL	2238.06	03/08/13
55036	56187 STEPHEN R. KOHLER	781.77	03/08/13
55037	25106 RICHARD S. ODEGARD	1398.23	03/08/13
55038	27067 RICHARD D. BORUD	1407.18	03/08/13
55039	23136 JAMES B. ENGEN	2191.77	03/08/13
55040	27091 JOSEPH G. MONSON	1214.18	03/08/13
55041	56253 STEPHEN OLEGARIO	1185.47	03/08/13
55042	31051 GORDON L. SMESTAD	2072.18	03/08/13
55043	56099 MARK C. AMONSON	733.69	03/08/13
55044	56264 COREY HEIKKINEN	420.56	03/08/13
55045	32006 WILLIAM M. MCQUISTON	944.43	03/08/13
55046	34105 GLENN A. BOYEFF	41.56	03/08/13
55047	34106 GERALD L. FLECK	41.56	03/08/13
55048	37008 LAVERN GOHL	1454.96	03/08/13
55049	56180 DIANE C. HAGEN	432.44	03/08/13
55050	56276 ELTON LARSON	343.42	03/08/13
55051	56066 ZACHARY G. CORCORAN	1289.05	03/08/13
55052	54065 PATRICIA K. FIORENZA	1755.68	03/08/13
55053	56001 David W. Arnson	51.72	03/08/13
55054	56028 David Benth	51.72	03/08/13
55055	56003 Randall H. Bjella	155.14	03/08/13
55056	56116 Tyler D. Carlstad	155.14	03/08/13
55057	56023 Mathew P. Ekblad	113.90	03/08/13
55058	56005 Cory J. Hanson	446.97	03/08/13
55059	56006 Randy D. Hanson	25.85	03/08/13
55060	56030 Martin J. Haug	77.57	03/08/13
55061	56007 Troy R. Heupel	51.72	03/08/13
55062	56205 Brandon Hoffman	169.34	03/08/13
55063	56034 Blaine C. Jeanotte	164.48	03/08/13

55064	56219 Jeremy V. Knapkewicz	103.44	03/08/13
55065	56238 Ryan Lee	77.57	03/08/13
55066	56032 Darin P. Luther	25.85	03/08/13
55067	56009 Billy J. Lynn	25.85	03/08/13
55068	56083 Traver D. Melby	103.44	03/08/13
55069	56012 Miles A. Mortenson	25.85	03/08/13
55070	56016 Kyle J. Rosslund	92.35	03/08/13
55071	56020 Darwin J. Stevens	599.05	03/08/13
55072	56022 Scott S. Tanner	495.57	03/08/13
55073	56027 Michael W. Walters	215.94	03/08/13
55074	56281 Joshua Mahlum	535.01	03/08/13
55075	56198 LORI LOOSE	796.49	03/08/13
55076	MN CHILD SUPPOR MINNESOTA CHILD SUPPORT	153.00	03/08/13
55077	MT CSED FT MONTANA CSED	21.62	03/08/13
55078	NC CHILD SUPPOR NC CHILD SUPPORT	205.00	03/08/13
55079	PERS NORTH DAKOTA PUBLIC EMPL	85937.28	03/08/13
55080	999999 ANDREW MITLYNG	150.00	03/08/13
55081	673 CLERK OF DISTRICT COURT	500.00	03/08/13
55082	999999 BENJAMIN BRANDT	100.00	03/08/13
55083	56034 Blaine C. Jeanotte	134.82	03/11/13
55084	192 JOHN KAUTZMAN	80.00	03/11/13
55085	1079 ABL MOBILE LOCK & SAFE	293.40	03/11/13
55086	632 ACKERMAN-ESTVOLD	2310.00	03/11/13
55087	3 ADVANCED ENGINEERING &	173359.54	03/11/13
55088	8 ALL SEASONS SPORT ABOUT	129.00	03/11/13
55089	999999 ALLEN TIPPETTS	15.22	03/11/13
55090	1768 ALLIANCE CONSULTING LC	20463.10	03/11/13
55091	999998 AMBER M. GILMORE	25.00	03/11/13
55092	806 AMERICAN CEMETERY	49.00	03/11/13
55093	718 AMERIPRIDE SERVICES	193.10	03/11/13
55094	23 AMY KRUEGER	287.50	03/11/13
55095	30 ASTRO-CHEM LAB, INC.	320.00	03/11/13
55096	723 BADLANDS STEEL, INC	493.17	03/11/13
55097	33 BAKER & TAYLOR CO.	57.17	03/11/13
55098	34 BALCO UNIFORM CO., INC.	8329.20	03/11/13
55099	38 BASIN PRINTERS, INC.	1036.00	03/11/13
55100	999998 BENJAMIN W. ABBEY	60.00	03/11/13
55101	843 Bobbi Clarke	187.50	03/11/13
55102	999999 BOBBY HELMS	38.55	03/11/13
55103	52 BORDER STATES ELECTRIC	329.61	03/11/13
55104	53 BORDER STEEL	91.64	03/11/13
55105	599 BRAATEN PLUMBING, INC	150.00	03/11/13
55106	1054 C & D WATER SERVICES	13.00	03/11/13
55107	67 CAR TUNZ	128.65	03/11/13
55108	69 CARQUEST AUTO PARTS STORES	172.25	03/11/13
55109	1516 CENTURYLINK	1300.00	03/11/13
55110	999999 CHRIS JEFFRIES	331.00	03/11/13
55111	1794 CiNet	2565.00	03/11/13
55112	769 Circle Banner	40.00	03/11/13

55113	77 CITY OF WILLISTON	216.15	03/11/13
55114	79 CITY OF WILLISTON	71597.73	03/11/13
55115	80 CITY OF WILLISTON	85.80	03/11/13
55116	81 CLAUSEN WELDING	45.00	03/11/13
55117	1759 Clay Kautzer	360.43	03/11/13
55118	83 COLLECTION CENTER, INC.	1896.92	03/11/13
55119	1486 CONNEX INTERNATIONAL	9.46	03/11/13
55120	90 CRYSTAL SCHAUBEL	25.00	03/11/13
55121	1789 D'MO BRASS	6500.00	03/11/13
55122	548 DAKOTA DIESEL	511.74	03/11/13
55123	1136 DAKOTA FENCE	3235.00	03/11/13
55124	927 DAKOTA PUMP & CONTROL	4432.50	03/11/13
55125	93 DAKOTA SUPPLY GROUP	2611.11	03/11/13
55126	1774 Darley Fire Equipment	1989.75	03/11/13
55127	595 DASH MEDICAL GLOVES	59.90	03/11/13
55128	1705 DEGENSTEIN'S AUTO PLUS	2100.00	03/11/13
55129	568 DPC INDUSTRIES, INC	4082.63	03/11/13
55130	119 EBEL INC.	2866.25	03/11/13
55131	549 ECONOMART	22.36	03/11/13
55132	124 ELECTRIC & MAGNETO, INC.	29.61	03/11/13
55133	125 ELECTRO WATCHMAN, INC.	359.40	03/11/13
55134	577 EMERGENCY MEDICAL PRODUCTS	236.70	03/11/13
55135	126 EMRY'S LOCKSMITHING	288.78	03/11/13
55136	1567 EXPERT AUTO GLASS	175.00	03/11/13
55137	571 FEE INSURANCE AGENCY, INC	80.00	03/11/13
55138	1797 FIRST LUTHERN CHURCH	161.22	03/11/13
55139	134 FORT UNION SUPPLY & TRADE	510.79	03/11/13
55140	1496 FOUND IT NOW	339.72	03/11/13
55141	354 FURUSETH LAW FIRM, PC	18030.00	03/11/13
55142	139 GAFFANEY'S	1179.18	03/11/13
55143	785 GALE	52.79	03/11/13
55144	1125 GENERAL TRAFFIC CONTROLS, INC	765.55	03/11/13
55145	144 GRAYMONT WESTERN CANADA	24460.01	03/11/13
55146	624 HAMERS AUTOMOTIVE	7897.99	03/11/13
55147	151 HAWKINS, INC.	21912.60	03/11/13
55148	153 HEIMAN FIRE EQUIPMENT, INC.	163.40	03/11/13
55149	161 HOME OF ECONOMY	461.60	03/11/13
55150	162 HORIZON RESOURCES	65177.88	03/11/13
55151	163 HOSE AND RUBBER SUPPLY	219.32	03/11/13
55152	1645 INTERIOR DESIGN CENTER	13175.90	03/11/13
55153	4561 International Code Council, Inc.	95.36	03/11/13
55154	191 JOE'S DIGGING SERVICE INC	5250.00	03/11/13
55155	999998 JOHN L. KAUTZMAN	265.00	03/11/13
55156	196 KADRMAS LEE & JACKSON INC	16438.95	03/11/13
55157	895 KDSR-FM	475.00	03/11/13
55158	210 KOHLER COMMUNICATIONS	203.90	03/11/13
55159	212 KOTANA COMMUNICATIONS	2631.95	03/11/13
55160	591 LEXIS NEXIS	20.99	03/11/13
55161	999999 LUMBER ONE	11.50	03/11/13

55162	1382 Lutheran Social Services	14609.24	03/11/13
55163	994 MEDICARE/NORIDIAN	1125.07	03/11/13
55164	245 MEDQUEST INC	1419.34	03/11/13
55165	247 MERCY MEDICAL CENTER	2087.60	03/11/13
55166	250 MICROMARKETING ASSOCIATES	255.74	03/11/13
55167	999999 MIKE CUMMINGS	50.00	03/11/13
55168	255 MILLY'S ALTERATIONS	60.50	03/11/13
55169	260 MODERN MACHINE WORKS	45.65	03/11/13
55170	1193 MON-DAK ENERGY ALLIANCE	1410.00	03/11/13
55171	261 MON-DAK HTG & PLG, INC.	4186.38	03/11/13
55172	243 MONTANA DAKOTA UTILITIES	26780.64	03/11/13
55173	267 MOUNTRAIL-WILLIAMS REC	1018.02	03/11/13
55174	270 MURPHY MOTORS, INC.	649.54	03/11/13
55175	1792 MUTH ELECTRIC	82158.03	03/11/13
55176	271 MVTL/MINNESOTA VALLEY	63.00	03/11/13
55177	275 NAPA AUTO PARTS	1283.58	03/11/13
55178	297 ND ONE CALL	197.00	03/11/13
55179	314 ND WORKFORCE SAFETY & INS	77776.11	03/11/13
55180	1440 NORTHEAST WISCONSIN TECHNICAL COL	350.00	03/11/13
55181	333 NORTHWEST SUPPLY CO.	179.28	03/11/13
55182	340 OHNSTAD TWICHELL PC	294.00	03/11/13
55183	1250 OK TIRE STORE	2591.80	03/11/13
55184	866 OLLIS BOOK CORPORATION	502.28	03/11/13
55185	343 OLYMPIC SALES, INC.	26600.00	03/11/13
55186	1795 On Scene Tags	960.00	03/11/13
55187	344 ONE FULFILLMENT	330.00	03/11/13
55188	1055 PARTS CENTRAL - HEIL ENVIRONMENTA	253.94	03/11/13
55189	351 PENWORTHY	552.84	03/11/13
55190	246 PHYSIO-CONTROL, INC	94.15	03/11/13
55191	356 PITNEY BOWES, INC.	1480.50	03/11/13
55192	999999 PLAY 4 ALL PLAYGROUND	1000.00	03/11/13
55193	1051 POET ETHANOL PRODUCTS, LLC	4104.50	03/11/13
55194	359 PRAXAIR DISTRIBUTION INC	329.77	03/11/13
55195	641 PREBLE MEDICAL SERVICES, INC	235.00	03/11/13
55196	1712 Professional Microsystems	5220.88	03/11/13
55197	819 PUBLIC SAFETY EQUIPMENT CO., LLC	44.80	03/11/13
55198	367 QUILL CORPORATION	404.73	03/11/13
55199	743 RAY COMPANY, INC	902.57	03/11/13
55200	381 REGENT BOOK CO.	13.74	03/11/13
55201	1447 Regional Maple Leaf Communication	246.00	03/11/13
55202	390 RICHARD A. JOHNSON	240.00	03/11/13
55203	717 RICOH PRODUCTION PRINT SOLUTIONS,	366.94	03/11/13
55204	407 SALEM PRESS, INC.	275.00	03/11/13
55205	1133 SANDERSON STEWART	90085.88	03/11/13
55206	417 SENSUS METERING SYSTEMS	1524.60	03/11/13
55207	999999 SHIRLEY EVENSON-HUTCHINS	34.10	03/11/13
55208	669 SHIRT WORX	251.00	03/11/13
55209	1542 Sleep Inn & Suites	177.61	03/11/13
55210	426 SOURIS RIVER TELECOMMUNICATIONS	169.97	03/11/13

55211	427 SRF CONSULTING GROUP, INC	13353.90	03/11/13
55212	1186 SYN-TECH SYSTEMS, INC.	1639.00	03/11/13
55213	1756 The Child's World	17.10	03/11/13
55214	928 THE JOURNAL	42.00	03/11/13
55215	1436 TOTAL SAFETY U.S., INC	27.57	03/11/13
55216	460 TRACTOR & EQUIPMENT CO.	1575.85	03/11/13
55217	464 TRI-COUNTY GLASS	126.00	03/11/13
55218	1610 ULTEIG	1036.20	03/11/13
55219	750 UPS	232.56	03/11/13
55220	470 US POSTAL SERVICE	250.00	03/11/13
55221	485 VESSCO, INC.	525.92	03/11/13
55222	487 VISA	5838.99	03/11/13
55223	1249 WASTE NOT RECYCLING LLC	5538.60	03/11/13
55224	1741 Western Edge Aviation	2067.21	03/11/13
55225	999998 WILLIAM E. HOLLER	25.00	03/11/13
55226	999998 WILLIAM TRACY III	48.14	03/11/13
55227	533 WILLIAMS COUNTY TREASURER/RECORDE	218.00	03/11/13
55228	564 WILLIAMS RURAL WATER DISTRICT	26349.99	03/11/13
55229	538 WILLIAMS RURAL WATER DISTRICT/RAA	119.28	03/11/13
55230	1716 Williams Scotsman, Inc.	2460.50	03/11/13
55231	807 WILLISTON AREA BUILDERS ASSOCIATI	45.00	03/11/13
55232	518 WILLISTON HERALD	1713.42	03/11/13
55233	519 WILLISTON HOME & LUMBER	66.85	03/11/13
55234	521 WILLISTON PARK DISTRICT	1985.00	03/11/13
55235	523 WILLISTON POLICE ASSN.	30.00	03/11/13
55236	525 WILLISTON TIRE CENTER	317.21	03/11/13
55237	526 WILLISTON TRUE VALUE	371.83	03/11/13
55238	530 WILLISTON/WILLIAMS COUNTY - LEC	747.06	03/11/13
55239	1790 YARD SUPREME INC.	250.00	03/11/13
55240	536 ZEE MEDICAL SERVICES	62.10	03/11/13

Grand Total 434 **Total:** 2040305.57

- (2.) Application for a Local Permit or Charity Local Permit
 - (a.) Operation Graduation – Raffle – May 27, 2013
 - (b.) NDAD – Raffle – March 18, 2013
 - (c.) Relay for Life “Team Tom” – Calendar Raffle – April 1, 2013
 - (d.) Williston Boys Baseball (Williston Parks District) – Raffle – 4/1/13 thru 8/18/13
 - (e.) United Way of Williston – Raffle – 3/10/13 – 5/4/13
- (3.) Application for Taxi License
 - (a.) Mr. Kab Taxi LLC – Add additional vehicle
- (4.) Application for Arborist License
 - (a.) Northern Lights Construction Landscape and Reclamation
- (5.) Application for Waste Haulers License
 - (a.) G&G Garbage, Inc.
- (6.) Application for Special Permit to Sell Alcoholic Beverages: The Williston Building, LLC – Theater Production – 03/22-03/23/2013

- C. Building Official
- D. City Planner

- (1.) Request for Public Hearing for March 26, 2013: Proposed Zone change from A: Agricultural to R-1: Single Family Residential, R-3: Lowrise, Multifamily & Townhouse Residential and C-2: General Commercial, located in the SW1/4, Section 10, T154 N, R101W and Preliminary Plat for Fairhills Subdivision (containing 152+ acres) – Larry Nygard/Roers Williston LLC
- (2.) Request for Public Hearing for March 26, 2013: Proposed Zone Change from A: Agriculture to R-4: Highrise, Multifamily Residential, and C-2: General Commercial, located in the NE 1/4 Section 21, T154N, R101W and Preliminary Plat for Skyline Subdivision (containing 79+ acres)- Granite Peak Development – ND/Hagen Family Partnership
- (3.) Request for Public Hearing for March 26, 2013: Proposed Zone Change from R-1: Single Family Residential to R-3: Lowrise, Multifamily & Townhouse Residential, located in the NE 1/4 Section 13, T154N, R101W and Preliminary Plat for Jonathan’s Landing Subdivision (containing 19+ acres)- Redland LLC--Jon McCreary/Redland LLC
- (4.) Request for Public Hearing for March 26, 2013: Proposed Zone Change from A: Agricultural to C-2: General Commercial, located in the SW 1/4 Section 22, T154N, R101W (Sublot 14) (containing 7+ acres) - Granite Peak Development—ND/Hagan Family Partnership, LLLP
- (5.) Request for Public Hearing for March 26, 2013: Amendment to Future Land Use from Industrial to Commercial and Proposed Zone Change from R-3: Lowrise, Multifamily & Townhouse Residential to C-3: Restricted Commercial, located in Lot 1, Block 1, Roseland Subdivision (containing 5+ acres) - Triland Holdings, LLC/Dale Branson
- (6.) Request for Public Hearing for March 26, 2013: Proposed Zone Change from M-1: Light Industrial to C-2: General Commercial, located in the NW 1/4 Section 1, T154N, R101W (5606 2nd Ave. W.) (containing 9+ acres)- Wright Investments, LLC, applicant and owner
- (7.) Request for Public Hearing for April 23, 2013: Proposed Vacation of (24') platted frontage road, located in Lot 2, Block 1 of Holm’s First Subdivision and Lot 5, Block 2 of the Rearrangement of Block 2 of the Holm’s First Subdivision—New Hope Wesleyan Church
- (8.) Request to Advertise to set a Public Hearing on March 26, 2013 for Ordinance 961

E. Assessor

- (1.) Exemptions
 - (a.) Abatement – Robert & Marlene Roles, 1305 E. Hillcourt: Wheelchair Exemption

MOTION BY CYMBALUK, SECONDED BY BOGAR, to approve the Consent Agenda as presented.

AYE: Bogar, Klug, Cymbaluk & Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

3. Bid Openings

- A. Street Durapatcher

Scott Molstad presented the following information:

There were two bids received for a Durapatcher for the Street Department, both from Swanston Equipment. One was for the purchase of a new Durapatcher at \$55,800 and one was for a used Durapatcher for the purchase price of \$49,000 which only has 142 hrs. of use on it.

The recommendation of the Public Works Department is to purchase the used Durapatcher from Swanston Equipment for \$49,000 including the trade in value of the existing equipment. This equipment will be available in approximately 30-45 days.

MOTION BY KLUG, SECONDED BY CYMBALUK, to approve the recommendation of the Public Works Department as presented.

AYE: Bogar, Klug, Cymbaluk & Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

B. Police Bids

Chief Lokken presented the following information:

There were three vehicles up for bid for the police department. Bids were to be opened on March 5, 2013 at 2:00 pm however no bids were received by that time. The following bids were received late:

- 4 Wheel Drive SUV: Murphy Motors bid \$34,272 for a Tahoe (no trade in)
Select Ford's bid did not meet the specifications for a 4 Wheel Drive

- 2 WD or AWD SUV: Murphy Motors bid \$30,460 for a 2WD Tahoe (no trade)
Select Ford bid \$28,404.68 (no trade) or (-\$300 trade for unit #2)
or (-\$1,500 trade for unit #1)

- 4-Dr. Sedan: Murphy Motors bid \$23,200 (no trade)
Select For bid \$25,570.68 (no trade)

The Police Department recommends accepting the bids even though they were late.

MOTION BY KLUG, SECONDED BY CYMBALUK, to accept the late bids.

AYE: Bogar, Klug, Cymbaluk & Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

The Police Department recommends the following, purchasing the 4WD Tahoe SUV from Murphy Motors for a bid of \$34,272 with no trade in; the 2WD/AWD from Select Ford for a bid of \$28,104.68 with a \$300 trade in for unit #2, a 2009 Impala; the 4-Dr Sedan from Murphy Motors for a bid of \$23,200 with no trade in.

MOTION BY CYMBALUK, SECONDED BY KLUG, to approve the recommendations of the Police Department and purchase the 4WD and 4-Dr. Sedan from Murphy Motors and the 2WD/AWD from Select Ford.

AYE: Bogar, Klug, Cymbaluk & Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

4. Public Hearings
 - A. Application for New Specialty Restaurant On-Sale Beer License – Bunnie’s Burgers & Brews

This application is for an On-Sale Beer License for tap beer. This location is where Quizno’s was located, most recently it was the location of Oh Burrito. As is required by Ordinance, when a new location applies for an alcohol beverage license a public hearing is required.

The Public Hearing is opened and a call is made for public input.

A second call is made for public input, a third and final call is made for public input. There is no public input and the Public Hearing is closed.

MOTION BY CYMBALUK, SECONDED BY KLUG, to approve the On-Sale (Tap) License.

AYE: Bogar, Klug, Cymbaluk & Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

5. Accounts, Claims and Bills Not Approved in the Consent Agenda
6. Ordinances
7. Petitions, Communications and Remonstrance’s
 - A. Proposed Resolution on allowing concealed weapons in churches and schools

Tabled until March 26, 2013 Meeting

- B. Request for Temporary Street Closing – Williston Area Chamber of Commerce – from 6am Saturday July 6th until 5am July 7th – Ribfest & Blast Street Dance

Mayor Koeser presented the following information:

This is for the Chamber’s Annual Ribfest & Blast this is something that we have approved for them for a number of years.

They are also requesting Public Works to place dumpsters at designated areas.

MOTION BY CYMBALUK, SECONDED BY BOGAR, to approve the request as submitted.

AYE: Bogar, Klug, Cymbaluk & Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

8. Report of Commissioners
 - A. President of the Board
 - (1.) Recognition of winners – Mayor for a Day

Mayor Koeser read the Proclamation declaring April 8-12, 2013 as "City Government Week". Noah Charboneau was the Grand Prize Winner of the Mayor for a Day Essay Contest; Haylee Melby and Ryanne Slein were both Runner-up winners.

The winners were then asked to read their essays.

- B. Vice-President; Finance Commissioner
 - C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
 - D. Fire, Police, and Ambulance Commissioner
 - E. Water Works, Sewer, Airport, Building and Planning Commissioner
9. Report of Department Heads
- A. City Auditor
 - (1.) Space Needs Study update

Mike McLean from JLG presented the following information:

There were five main components to the Space Needs Study, those components are:

1. Assessing the existing facilities in terms of physical condition.
2. Defining the current space and program needs that the City has.
3. Research and case studies to identify multipliers for growth.
4. Develop options for long-term needs and identifying locations that were expressed by the Committee.
5. Open house which will be held at 6:00 pm on March 28th at the library for community input.

Phase II of the study is actually moving forward with a building. Through our meetings with the City we have identified that there are huge needs especially for the Building Department, the Engineering Department and the Planning Department. What was proposed at the last Committee meeting was to actually moving ahead with an office building project with a proposed site just west of the Public Works building. It would be approximately a 14,000 sq. ft. building. The preliminary budget number is 5.2 million dollars.

The schedule would be that the design phase would be completed in June and construction could begin in July. Construction would take approximately 10-11 months with the building being completed in May, 2014.

- (2.) Review Ordinance regarding burning restrictions (Sec. 8-8 Amendments made in the Uniform Fire Code) for the newly annexed areas

This was put on the Agenda at Commissioner Bekkedahl request; there is a person in the newly annexed area that was burning some stuff on his property and he was concerned about being in violation of the fire code. It was mentioned that a business in the newly annexed area sells fireworks and historically has set off fireworks in front of the store and that now that it is in the City limits, as the law currently reads it would be illegal for them to do so.

It was decided that an Annexation Policy Review Committee needs to be formed to review the policies and concerns of the newly annexed area and certain ordinances.

Commissioners Cymbaluk and Klug, along with Chiefs Hanson and Lokken and Pete Furuseth volunteered for the Committee.

MOTION BY KLUG, SECONDED BY CYMBALUK, to appoint the aforementioned Committee to review those policies as may be effected by the newly annexed areas.

AYE: Bogar, Klug, Cymbaluk & Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

- B. Attorney
- C. Director of Public Works/City Engineer
 - (1.) MOU – NDDOT Truck Route

Monte Meiers presented the following information:

I have provided you with a Memo of Understanding from NDDOT that establishes the responsibilities that the City, County and NDDOT have in regards to the West Truck route.

I have pointed out to the NDDOT that this document refers to this as the Williston West By-Pass. I believe our decision was that this route be considered a truck route and that we will be open to reconsidering the route being a West By-Pass to Williston sometime in the future.

We can approve and ask that they change the wording or we can approve it since it is non-legally binding as stated and re-clarify our intent for this to be considered a truck route, until the City Commission concurs on it being the new West By-Pass to Williston.

MOTION BY BOGAR, SECONDED BY CYMBALUK, to approve the Mayor's signature on the Memorandum of Understand from NDDOT, after crossing out "West By-Pass" and changing it to "Truck-Route".

AYE: Bogar, Klug, Cymbaluk & Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

- (2.) Engineering Agreements – Corridor Improvements

Monte Meiers presented the following information:

In an effort to keep on track to build out corridor improvements if we receive enough funding from the legislature, we have requested Engineering Proposals for the following areas:

Area 1: Water and Sewer Extension: 42nd St. North – Recommend Alliance Consulting.

Area 2: 42nd St. West – Recommend Ulteig Engineering

Area 3: 16th Ave. West – Recommend Morrison & Mairele, Inc.

Area 4: REC Road – Recommend hold for future evaluation

Area 5: 32nd Ave West (26th St. South) – Recommend Sanderson Stewart

Area 6: 42nd St. Traffic Signal Upgrades – Recommend Morrison & Maierle Inc.

MOTION BY CYMBALUK, SECONDED BY BOGAR, to approve the Recommendations to request Engineering Proposals for the corridor improvements as presented.

AYE: Bogar, Klug, Cymbaluk & Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

(3.) Sidewalk District Ad for Bids

We are requesting approval to advertise for our annual bids for Sidewalk Improvement for District 13-1. We have certain areas that we have specifically requested bids on. The bid opening will be April 4, 2013 at 3:00 pm at City Hall.

MOTION BY BOGAR, SECONDED BY CYMBALUK, to approve the Ad for Bids for the Sidewalk Improvement for District 13-1 as requested.

AYE: Bogar, Klug, Cymbaluk & Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

(4.) 23rd St. West – Easements and Ad for Bid

The consultant engineers believe we are close to getting the required easements to construct the above referenced project. We are in need of easements to acquire a right-of-way to install the improvements and a resolution for an Ad for Bid for the Construction.

The Planning Department does not concur with our Master Planning. I believe that Kent has indicated that they are willing to discuss that. We may need to hold off on the easements, but we would like approval for a Resolution for an Ad for a Construction Bid for Sewer Improvement District 13-4, the Bid Opening will be held at 3:00 pm April 4, 2013 at City Hall.

MOTION BY CYMBALUK, SECONDED BY BOGAR, to approve Resolution 13-026 for Ad for Construction Bid for Sewer Improvement for District 13-4 as requested.

AYE: Bogar, Klug, Cymbaluk & Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

D. Fire Chief

- E. Chief of Police
- F. Building Official

- G. City Planner
 - (1.) Final Plat on Pheasant Crossing

Donald Kress presented the following information:

On January 28, 2013, the Planning and Zoning Commission approved, with a vote of 5-0 (two commissioners absent—not voting), the preliminary plat to create 96 residential lots, three apartment lots, and two detention basin lots on an approximately 26.9 acre property located in NW1/4 NE1/4, Section 12, T154 N, R101W, (east of the intersection of 42nd Street East and University Avenue), Williston. This subdivision is known as “Pheasant Crossing.” A zone change from A: Agricultural to R-3: Lowrise, Multi-Family and Townhouse Residential for the entire project site was approved by the City Commission on December 11, 2012.

The Planning and Zoning Commission’s approval was contingent upon (1) approval of all submitted documents (2) final staff review; and (3) any necessary plat corrections; and (4) approval of the final plat for the partial vacation of the Mattison Subdivision.

The standard development agreement has been amended to address:

- Ownership, maintenance, and screening of the detention basins;
- Screening of the apartment patios from 42nd Street West;
- Building future building across platted lot lines;
- Future development of and along the portion of 38th Street East that borders the project site on the south; and
- Participation in the 42nd Street and University Avenue improvement plans.

The final plat for the partial vacation of the Mattison Subdivision was approved by the Planning and Zoning Commission on January 28, 2013.

Planning and Zoning Staff recommends the City Commission approve the final plat for the Pheasant Crossing Subdivision contingent on final staff review of all required documents prior to the plat being put into Mylar. Park dedication fees must be paid prior to building permit issuance.

Commissioner Cymbaluk had questions regarding a drainage issue on the South Side of the property and whether or not the bond was large enough to cover the cost of fixing the drainage issue if the developer fails to adequately handle the situation.

Mr. Leuthold and Mr. Meiers spoke to the issues and explained that there is a plan, and that the City is covered.

MOTION BY KLUG, SECONDED BY CYMBALUK, to approve the Final Plat for the Pheasant Crossing Subdivision contingent on final staff review of all required documents

to the Plat be put into Mylar, that the Park dedication fees be paid prior to building permits being issued.

AYE: Bogar, Klug, Cymbaluk & Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

(2.) Rearrangement on the Final Plat of Mattison Subdivision

On January 28, 2013, the Planning and Zoning Commission approved, with a vote of 5-0 (two commissioners absent—note voting), a preliminary plat to partially vacate the Mattison Subdivision, a recorded plat of approximately 4.66 acres located in the NW $\frac{1}{4}$ NW $\frac{1}{4}$ NE $\frac{1}{4}$ of Section 12, Township 154 North, Range 101 West, Williston. Though this project is a vacation of a recorded plat, the plat is identified as “Lot 1R, Rearrangement of Lots 5 through 13 and Adjacent Vacated Streets and Alleys, Block 1” The plat has been designated this way at the request of the Williams County Assessor and Recorder, in order that they may more accurately track the history of this subdivision in their records.

The vacation will include nine of the 13 lots in Block 1 this subdivision, a dedicated street right of way, and a dedicated alley right of way. As the dedicated street and alley rights-of-way are within a plat being vacated, these rights of way do not have to be separately vacated.

After the plat has been vacated, Lots 1, 2, 3, and 4, Block 1 of the Mattison Subdivision, which are not part of the vacation, will have 10 feet added to the rear of the properties resulting from the vacation of the alley adjacent to the rear of these properties. The Williams County Assessor indicated this could be done internally at that office once the vacation plat is recorded. The individual property owners who will be gaining land are required to sign the final plat.

The rearrangement includes the dedication of seven feet of right of way along 42nd Street East, to provide a full 40-foot wide right of way on the south side of that street.

The Planning and Zoning Commission’s approval was contingent upon (1) approval of all submitted documents; (2) final staff review; (3) any necessary plat corrections and 4) approval of the final plat for the Pheasant Crossing subdivision. No development agreement was required for this plat.

The final plat for the Mattison Subdivision was approved by the Planning and Zoning Commission on January 28, 2013.

Planning and Zoning Staff recommends the City Commission approve the final plat for the Mattison Subdivision contingent on final staff review of all required documents prior to the plat being put into Mylar.

MOTION BY CYMBALUK, SECONDED BY BOGAR, to approve the final plat for the Mattison Subdivision as recommended.

AYE: Bogar, Klug, Cymbaluk & Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl
CARRIED: 4-0

- H. Economic Development
- I. Airport
 - (1.) FAA Safety Award

This information was presented by Steven Kjergaard and is for informational purposes only.

I am very proud to announce that the Williston airport has received a prestigious award from the Federal Aviation Administration (FAA).

We were presented a 2012 Airport Safety Award from the FAA Great Lakes Region.

This is a great honor and a rarity for most airports. Most airports don't receive this award. There have been only five winners in the Dakotas since the program was established.

The awards program was established in 2001 to recognize airports that have made extraordinary contributions to airport safety. The FAA reviewed the inspections for the 94 certified airports in the region and selected the Williston airport and Chicago O'Hare International Airport as the award winners. One other airport has yet to be named.

I just wanted to take this time to thank the Commission for allowing me to make the changes that were made and in supporting me.

- J. Assessor
- K. Convention and Visitor's Bureau
- 10. Appointments and Consultations with Officers
- 11. Unfinished Business
- 12. New Business
- 13. Executive Session
- 14. Adjourn

MOTION BY BOGAR, SECONDED BY CYMBALUK, to adjourn
MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.

E. Ward Koeser, President
Board of City Commissioners

John Kautzman, City Auditor