

**OFFICIAL PROCEEDINGS
BOARD OF CITY COMMISSIONERS
NOVEMBER 25, 2014 6:00 P.M.
CITY HALL WILLISTON, NORTH DAKOTA**

1. Roll Call of Commissioners

COMMISSIONERS PRESENT: Deanette Piesik, Tate Cymbaluk, Chris Brostuen, Brad Bekkedahl and Howard Klug

COMMISSIONERS ABSENT: None

OTHERS PRESENT: John Kautzman, Chief Lokken, Jason Catrambone, David Tuan, Bill Tracy, Taylor Olson, Steve Kjergaard, Kent Jarcik, Donald Kress and Bob Hanson

Mayor Klug presented a quorum.

CHANGES TO THE AGENDA:

ADD

- 9D1- Traffic Signal Project-Change Order #1
- 9D2- NDDOT Scenic Sports Traffic Signal Project
- 12A- Holiday Schedule
- 13A- Executive Session- Economic Development Issue

MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to approve amendments to the agenda.

UNANIMOUS BY VOICE VOTE

2. Consent Agenda

- A. Reading and Approval of Minutes for:
 - (1) Regular Meeting Dated: 11/12/14
- B. Auditor
 - (1) Accounts, Claims and Bills

Combined Check Register

For checks between: 11/08/14 - 11/20/14

| Check # | Vendor/Employee/Payee Number/Name | Check Amount |
|---------|-----------------------------------|--------------|
| -71240 | 56297 BRENDA D'ANGELO | 977.86 |
| -71239 | 12020 RANDY M DONNELLY | 1675.82 |
| -71238 | 56348 TYLER EMERSON | 1075.77 |
| -71237 | 56444 SUSAN GISLASON | 1907.66 |
| -71236 | 12017 JOHN L. KAUTZMAN | 2844.85 |
| -71235 | 56461 HEATHER PARKER | 1005.24 |
| -71234 | 56363 JUSTINA ROSE | 0.94 |
| -71233 | 56462 BONNIE COLEOTE | 193.12 |

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|--------|---------------------------------|---------|
| -71232 | 13026 KEVIN W. CRAFT | 1114.25 |
| -71231 | 56475 ROBIN DESCHAMP | 918.34 |
| -71230 | 56255 CHELSEA S FOSSEN | 952.30 |
| -71229 | 56323 LINDSEY HATCH | 771.45 |
| -71228 | 56397 MEGAN PETERSON | 719.60 |
| -71227 | 56436 SHELBY PIZZIE | 695.99 |
| -71226 | 56225 SUSAN E. SCHNEIDER | 1127.09 |
| -71225 | 13025 JOLEEN S. TINKER | 1277.43 |
| -71224 | 56378 LAURA WOLTJER | 875.43 |
| -71223 | 56344 CARRIE ZELLMER | 438.53 |
| -71222 | 56169 KATHERINE E. BERWICK | 2195.01 |
| -71221 | 56252 DIANE THOMPSON | 1205.52 |
| -71220 | 56460 JAMES BALL | 1131.42 |
| -71219 | 18021 ROBERT J. BENTH | 195.24 |
| -71218 | 56469 MEGAN BROWN | 1683.78 |
| -71217 | 56419 JASON CATRAMBONE | 1617.90 |
| -71216 | 56452 ARLIE COLVIN II | 1258.51 |
| -71215 | 56465 CARLOS GOMEZ LUNA | 2669.15 |
| -71214 | 56459 MATTHEW GOODE | 137.14 |
| -71213 | 56325 DAVID GORDON | 701.64 |
| -71212 | 56382 ETHAN JOHNSON | 2088.57 |
| -71211 | 18027 STEVEN D. KERZMANN | 3186.32 |
| -71210 | 18096 TRACY C. KERZMANN | 1678.14 |
| -71209 | 56332 ANDREW KINDLE | 1302.03 |
| -71208 | 56107 VICTORIA L. KREGER | 414.89 |
| -71207 | 56463 ANTHONY MCNEIL | 1074.57 |
| -71206 | 56377 DAVID MOLITOR | 1285.16 |
| -71205 | 56464 SPENCER MUSCELLI | 1311.49 |
| -71204 | 18099 ERICA J. MYERS | 918.01 |
| -71203 | 18070 JEANNE M. SAGASER RASSIER | 513.78 |
| -71202 | 56130 ANDREW A. SAILER | 1921.55 |
| -71201 | 18046 GARVIN SEMENKO | 84.97 |
| -71200 | 56453 TIMOTHY SWANSON | 1183.26 |
| -71199 | 56408 SAMANTHA VENDITTO | 1201.85 |
| -71198 | 18097 DUANE S. WINTER | 37.40 |
| -71197 | 56174 SAM M. AIDE | 1205.67 |
| -71196 | 56166 RYAN J. ALLEN | 1449.02 |
| -71195 | 56388 RUSSELL ANTHONY | 1042.62 |
| -71194 | 56273 JASON BARTEN | 1590.32 |
| -71193 | 56456 BROCC BARTYLLA | 795.77 |
| -71192 | 56457 JACOB BEITO | 946.60 |
| -71191 | 19024 DAVID L. BELISLE | 1622.41 |
| -71190 | 56246 HUGH E BENZEN | 962.18 |
| -71189 | 19092 DUSTIN J. BERTSCH | 1480.56 |
| -71188 | 19028 MARK R. BITZ | 1839.49 |
| -71187 | 56097 ALAN C. BRATT | 1151.54 |
| -71186 | 56121 DUSTIN R. CELANDER | 1031.31 |
| -71185 | 56278 DANIEL DERY | 1034.90 |

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| -71184 | 56183 AMBER M. DICKERSON | 1632.41 |
| -71183 | 56173 RODNEY H. DICKERSON | 1449.17 |
| -71182 | 56354 RYAN EGERMAN | 1056.05 |
| -71181 | 56289 STACEY EISSINGER | 1027.51 |
| -71180 | 19009 LINDA R. GRANBOIS | 1191.55 |
| -71179 | 56147 JACOB J. GREGORY | 1270.69 |
| -71178 | 56403 KRISTIINA HANNUS | 1157.59 |
| -71177 | 56343 ZACHARY HANSEN | 1338.82 |
| -71176 | 56195 JACKIE L. HATCH | 717.98 |
| -71175 | 19082 RANDY M. HAUGENOE | 1562.12 |
| -71174 | 56243 JACOB R. HENDRICKS | 1003.60 |
| -71173 | 56466 JOSHUA HILGART | 831.80 |
| -71172 | 56285 TYLER HOFF | 1025.12 |
| -71171 | 56210 WILLIAM E. HOLLER | 1384.49 |
| -71170 | 56353 JONATHAN HOLTER | 1197.50 |
| -71169 | 56102 MICHAEL A. ISENHOWER JR | 1590.32 |
| -71168 | 56387 AARON KURTENBACH | 957.09 |
| -71167 | 19011 JAMES L LOKKEN | 2740.95 |
| -71166 | 56082 TRAVIS J. MARTINSON | 987.84 |
| -71165 | 56449 NICHOLAS NELSON | 1067.86 |
| -71164 | 56061 AMY D. NICKOLOFF | 1317.34 |
| -71163 | 19014 KENNETH B. OWENS | 2161.38 |
| -71162 | 56385 JUSTIN PELZL | 759.29 |
| -71161 | 19098 DAVID A. PETERSON | 1861.62 |
| -71160 | 56418 TRAVIS PETERSON | 1017.98 |
| -71159 | 56181 TREVOR J. ROBERTS | 1003.60 |
| -71158 | 56148 JONATHAN D. ROGGENKAMP | 707.06 |
| -71157 | 19077 MICHAEL S. WILSON | 1580.00 |
| -71156 | 20047 KELLY M. ABERLE | 1689.07 |
| -71155 | 56209 MARTIN L. COLGAN | 1305.16 |
| -71154 | 56432 RICHARD DEBRUNNER | 1244.17 |
| -71153 | 56360 NYDEL DEHLBOM | 478.91 |
| -71152 | 56296 JOE DOSS | 1190.30 |
| -71151 | 56308 JAMES LEAHY | 1520.80 |
| -71150 | 56467 MARGARET RICHARDS | 901.03 |
| -71149 | 56441 DAVID SASSER | 1668.14 |
| -71148 | 56270 WILLIAM TRACY III | 1463.06 |
| -71147 | 56302 ANTON LEUTY | 886.49 |
| -71146 | 21040 MONTE C. MEIERS | 502.32 |
| -71145 | 56417 DEAN RENNINGER | 1506.60 |
| -71144 | 21054 WAYNE A WIEDRICH | 2657.61 |
| -71143 | 22020 ROBERT D. KNAPPER | 1928.62 |
| -71142 | 56315 EARL KILLINGSWORTH | 956.87 |
| -71141 | 56244 ROY LONG | 1204.34 |
| -71140 | 56448 EMIL NEHRING | 1542.97 |
| -71139 | 56445 RANDOLPH WHITE | 1089.85 |
| -71138 | 56451 DAVID WITTMAN | 1225.16 |
| -71137 | 56320 PHILIP ARENDS | 1479.85 |

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| -71136 | 56409 KENDELL BROWN | 1221.16 |
| -71135 | 56370 JEFFREY BRYSON | 1950.92 |
| -71134 | 24019 ROBERT D. COUGHLIN | 637.54 |
| -71133 | 56381 MORKATAA DHINAA | 1805.31 |
| -71132 | 24017 STEVEN W. JENSEN | 1483.16 |
| -71131 | 56189 AMANDA M. KAISER - LEE | 1208.06 |
| -71130 | 56356 MITCHELL KERSTING | 1319.62 |
| -71129 | 56468 ANTHONY KNIGHT | 16.38 |
| -71128 | 56391 THOMAS MOTT | 2447.61 |
| -71127 | 56415 WILLIAM SCHWENDEMAN | 1562.15 |
| -71126 | 56284 SABRINA SIMS | 1193.54 |
| -71125 | 56454 MARCIA THOMAS | 112.66 |
| -71124 | 56104 DANIEL W. TUPA | 1413.94 |
| -71123 | 25110 KENNETH W. BERGSTROM | 2065.89 |
| -71122 | 25111 JASON W. HOULE | 835.30 |
| -71121 | 56187 STEPHEN R. KOHLER | 1110.32 |
| -71120 | 56389 THOMAS ATOR | 1511.46 |
| -71119 | 56368 ERICA KELASH | 1502.18 |
| -71118 | 56349 LILLIAN MCGUIRE | 751.32 |
| -71117 | 56164 JACOB T BLOODGOOD | 826.10 |
| -71116 | 27076 DANNY R. GERGEN | 1592.75 |
| -71115 | 56091 JAMES A HAGA JR | 1395.32 |
| -71114 | 56128 VERNON L. HENDRICKSON | 1576.72 |
| -71113 | 56423 GREGORY MACE | 883.73 |
| -71112 | 56433 RENA MATLOCK | 1222.72 |
| -71111 | 56303 TROY OSTER | 701.20 |
| -71110 | 56435 KEVIN POWERS | 747.22 |
| -71109 | 56379 WILLIAM REED | 1009.25 |
| -71108 | 56258 BRYAN THOMPSON | 1086.95 |
| -71107 | 56443 JOAN WITTMAN | 1224.53 |
| -71106 | 56084 KENNETH R. BOYKIN | 1536.93 |
| -71105 | 56313 WILLIAM BRENNY | 1915.95 |
| -71104 | 56114 ANTHONY D. DUDAS | 1613.11 |
| -71103 | 56396 EMILY GATHJE | 835.04 |
| -71102 | 56086 STEVEN C. KJERGAARD | 2194.42 |
| -71101 | 12029 LORI A. LARSEN | 467.62 |
| -71100 | 56395 JAMES MURAWSKI | 1144.74 |
| -71099 | 56358 RYAN O'REAR | 961.40 |
| -71098 | 56422 MICHAEL SHEARER | 978.24 |
| -71097 | 56340 MICHAEL SIMPSON | 1712.60 |
| -71096 | 56352 BRIAN YOUNG | 780.79 |
| -71095 | 56473 ANGELA DECKER | 118.20 |
| -71094 | 56347 CHRISTINE EDWARDS | 1094.82 |
| -71093 | 34017 KENT A. JARCIK | 2419.99 |
| -71092 | 56223 DONALD KRESS | 1366.71 |
| -71091 | 56416 SAMANTHA NEILL | 728.44 |
| -71090 | 56239 RACHEL K. RESSLER | 1586.50 |
| -71089 | 56438 KELSEY VLAMIS | 1215.99 |

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| -71088 | 35025 JOSILYN F BEAN | 945.35 |
| -71087 | 56301 TRAVIS MIZZELL | 919.14 |
| -71086 | 56079 BRENDA SEPTKA | 1211.23 |
| -71085 | 56293 DAVID TUAN | 2444.43 |
| -71084 | 56375 KRISTIN WENDT | 466.28 |
| -71083 | 36006 NEIL W. BAKKEN | 1551.62 |
| -71082 | 56366 KENT SKABO | 807.44 |
| -71081 | 37008 LAVERN GOHL | 1548.16 |
| -71080 | 56180 DIANE C. HAGEN | 419.17 |
| -71079 | 56276 ELTON LARSON | 129.29 |
| -71078 | 56211 WAYNE E. BEARD | 1362.27 |
| -71077 | 56413 LEXI CASTRO | 153.07 |
| -71076 | 48102 KAYLA J. HELL | 696.77 |
| -71075 | 56333 STEVEN MCGAUGHEY | 553.67 |
| -71074 | 56111 ANDREA L. MITCHELL | 217.27 |
| -71073 | 56364 JASON SAGE | 259.77 |
| -71072 | 48013 DEBORAH A. SLAIS | 1315.16 |
| -71071 | 48034 YVONNE A. TOPP | 591.55 |
| -71070 | 56411 LISA WEBB | 858.30 |
| -71069 | 52011 ANN M. KVANDE | 1355.79 |
| -71068 | 56306 MARGARET LUNSFORD | 977.22 |
| -71067 | 56041 BARBARA J. PETERSON | 1176.02 |
| -71066 | 52003 THOMAS C. ROLFSTAD | 1578.05 |
| -71065 | 52020 SHAWN WENKO | 2138.14 |
| -71064 | 56399 JENNIFER FLECK | 973.03 |
| -71063 | 56222 VIVIAN KALMIK | 262.25 |
| -71062 | 53002 AMY A. KRUEGER | 1920.31 |
| -71061 | 56271 SABRINA A RAMEY | 1210.63 |
| -71060 | 56310 JENNIFER STRIETZEL | 965.08 |
| -71059 | 56390 DENICE SUESS | 1057.24 |
| -71058 | 56144 CRYSTAL M. BONNER | 980.76 |
| -71057 | 56213 ROBERT JASON HILLARD | 1256.56 |
| -71056 | 56080 BRAD E. SEPTKA | 2309.67 |
| -71055 | IAFF LOCAL 3743 IAFF LOCAL 3743 | 250.00 |
| -71054 | DEFER COMP ROTH NATIONWIDE RETIREMENT SO | 17700.74 |
| -71053 | ND CHILD SUPPOR ND CHILD SUPPORT ENFORCE | 1322.90 |
| -71052 | FIT U.S. TREASURY | 141370.82 |
| -71051 | MERITAIN HEALTH MERITAIN HEALTH | 2435.95 |
| 67886 | 999999 JACOB SCHROEDER | 50.00 |
| 67887 | 999999 STEPHEN SMITH | 730.00 |
| 67888 | 999999 MARTIN GUZMAN | 400.00 |
| 67889 | 673 CLERK OF DISTRICT COURT | 750.00 |
| 67890 | 999999 MIKE BUSH | 380.00 |
| 67891 | 999999 SHERILYNN AYER | 150.00 |
| 67892 | 673 CLERK OF DISTRICT COURT | 750.00 |
| 67893 | 999999 ROBERT HINESLEY | 500.00 |
| 67894 | 159 HOLIDAY INN | 394.50 |
| 67895 | 999999 MICHAEL HATHORN | 1050.00 |

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| 67896 | 12026 KAREN P. LARSON | 1323.48 |
| 67897 | 17016 THOMAS J. GLENN | 1100.47 |
| 67898 | 56458 CLINTON BATES | 2248.63 |
| 67899 | 56337 DARIN JOHNSON | 1192.55 |
| 67900 | 56290 BRADLEY SCHERER | 1505.49 |
| 67901 | 18048 DARWIN STEVENS | 37.40 |
| 67902 | 56455 JESSY DOLS | 1059.40 |
| 67903 | 19095 WALTER H. HALL | 1645.40 |
| 67904 | 56206 DANIELLE HENDRICKS | 1432.22 |
| 67905 | 13027 CRYSTAL A. SCHAUBEL | 1009.93 |
| 67906 | 26039 DIANE K. ALBRIGHTSON | 994.02 |
| 67907 | 56406 RICHARD RADEMACHER | 1298.71 |
| 67908 | 25030 PEDAR A. ANDRE | 1192.79 |
| 67909 | 21041 ROBERT E HANSON | 2569.94 |
| 67910 | 22021 LES CHRISTENSEN | 1661.64 |
| 67911 | 22014 GARY L. GLOVATSKY | 1739.29 |
| 67912 | 56474 JASON ANDREASON | 1616.93 |
| 67913 | 56402 CHRISTOPHER BARONSSON | 1699.75 |
| 67914 | 23136 JAMES B. ENGEN | 2639.63 |
| 67915 | 23126 BRENT E. HANSON | 2083.40 |
| 67916 | 23039 BRUCE A. JOHNSON | 1268.93 |
| 67917 | 56288 CHRISTOPHER MALONE | 641.81 |
| 67918 | 56167 MATTHEW TUTAS | 1318.93 |
| 67919 | 56414 TREVOR WAGSTAFF | 872.48 |
| 67920 | 56478 KYLE FLEMING | 707.34 |
| 67921 | 27058 DAVID LEE BELL | 2324.37 |
| 67922 | 56472 CURTIS CLARYS | 1925.09 |
| 67923 | 25106 RICHARD S. ODEGARD | 1560.70 |
| 67924 | 27067 RICHARD D. BORUD | 1473.85 |
| 67925 | 56355 TIMOTHY JEWELL | 1720.95 |
| 67926 | 56477 ROBERT LADUCER | 452.05 |
| 67927 | 27096 RUSSELL E. MOMBERG | 1666.09 |
| 67928 | 27091 JOSEPH G. MONSON | 193.67 |
| 67929 | 22022 KATELYN CHRISTENSEN | 1115.24 |
| 67930 | 31051 GORDON L. SMESTAD | 1746.42 |
| 67931 | 56361 JUSTIN EDWARDS | 1105.27 |
| 67932 | 56367 TONY SCOTT | 634.68 |
| 67933 | 32006 WILLIAM M. MCQUISTON | 1321.31 |
| 67934 | 56253 STEPHEN OLEGARIO | 705.27 |
| 67935 | 56298 SAWYER ZENT | 291.80 |
| 67936 | 56066 ZACHARY G. CORCORAN | 1310.22 |
| 67937 | 56434 CHARLES DENHAM | 979.33 |
| 67938 | 54065 PATRICIA K. FIORENZA | 2104.63 |
| 67939 | 56144 CRYSTAL M. BONNER | 209.76 |
| 67940 | COLLECTION CENT COLLECTION CENTER, INC. | 494.22 |
| 67941 | CHILD SUPRT CT CONNECTICUT - CCSPC | 297.65 |
| 67942 | DCI CREDIT DCI CREDIT SERVICES INC | 232.08 |
| 67943 | DEL CHILD SUPPO DCSE | 135.00 |

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| 67944 | MN CHILD SUPPOR MINNESOTA CHILD SUPPORT | 549.00 |
| 67945 | NC CHILD SUPPOR NC CHILD SUPPORT | 205.00 |
| 67946 | 1401 Valley Rental - Bakken Heights VI | 500.00 |
| 67947 | 999999 MARISSA SAYETSITTY | 550.00 |
| 67948 | 999999 ROBERT HINESLEY | 500.00 |
| 67949 | 673 CLERK OF DISTRICT COURT | 750.00 |
| 67950 | 673 CLERK OF DISTRICT COURT | 750.00 |
| 67951 | 1712 Professional Microsystems | 1165.00 |
| 67952 | 275 NAPA AUTO PARTS | 540.00 |
| 67953 | 313 ND WATER USERS ASSOCIATION | 175.00 |
| 67954 | 2321 Matt VanGrinsven | 3000.00 |
| 67955 | DEF COMP PERS1 NORTH DAKOTA PUBLIC EMPL | 1687.50 |
| 67956 | 1162 NORTHLAND TRUCK SALES, INC. | 205500.00 |
| 67957 | 35 BANK OF NORTH DAKOTA | 4100.00 |
| 67958 | 1879 CITY OF WILLISTON | 44013.75 |
| 67959 | 1401 Valley Rental - Bakken Heights VI | 500.00 |
| 67960 | 1247 SOISETH CONSTRUCTION | 7786.00 |
| 67961 | 320 NEMONT | 455.97 |
| 67962 | 489 VISA | 4330.14 |
| 67963 | 574 STARION BOND SERVICES | 1142.00 |
| 67964 | 673 CLERK OF DISTRICT COURT | 750.00 |
| 67965 | 649 WAL-MART SUPERCENTER | 2.00 |
| 67966 | 999999 TYLER SHANAFELT | 28.00 |
| 67967 | 999999 MICHAEL SHEPHERD | 750.00 |
| 67968 | 999999 RONDA TORRES | 400.00 |
| 67969 | 999999 ANTUAN ODOM | 600.00 |
| 67970 | 1162 NORTHLAND TRUCK SALES, INC. | 221500.00 |
| 67971 | 2064 NORTH CENTRAL AMBULANCE | 159015.00 |
| 67972 | 999998 RACHEL K. RESSLER | 46.13 |
| 67973 | 999999 ADCOM OF MT | 1000.00 |
| 67974 | 2037 ADVANCED PUMP & EQUIPMENT | 1973.64 |
| 67975 | 8 ALL SEASONS SPORT ABOUT | 1698.15 |
| 67976 | 1768 ALLIANCE CONSULTING LC | 74272.50 |
| 67977 | 610 AMERICAN HONEY COMPANY | 63.00 |
| 67978 | 718 AMERIPRIDE LINEN AND APPAREL SERV | 761.05 |
| 67979 | 999998 AMY A. KRUEGER | 265.50 |
| 67980 | 540 AQUA-PURE INCORPORATED | 14445.41 |
| 67981 | 30 ASTRO-CHEM LAB, INC. | 787.00 |
| 67982 | 708 AT&T | 107.00 |
| 67983 | 33 BAKER & TAYLOR CO. | 238.16 |
| 67984 | 34 BALCO UNIFORM CO., INC. | 7741.33 |
| 67985 | 38 BASIN PRINTERS, INC. | 762.00 |
| 67986 | 1357 BLAINS AUTO BODY & SALES, iNC. | 1685.00 |
| 67987 | 52 BORDER STATES ELECTRIC | 844.94 |
| 67988 | 54 BOUND TREE MEDICAL | 3488.11 |
| 67989 | 59 BRODART CO. | 849.00 |
| 67990 | 1054 C & D WATER SERVICES | 34.50 |
| 67991 | 69 CARQUEST AUTO PARTS STORES | 241.78 |

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| 67992 | 616 CENTER POINT LARGE PRINT | 120.42 |
| 67993 | 1261 CHAMBER OF COMMERCE | 1000.00 |
| 67994 | 1623 CHEMSEARCH | 4211.20 |
| 67995 | 77 CITY OF WILLISTON | 355.89 |
| 67996 | 79 CITY OF WILLISTON | 1961.08 |
| 67997 | 1666 CIVIL SCIENCE | 975.50 |
| 67998 | 1127 CLIA LABORATORY PROGRAM | 150.00 |
| 67999 | 1517 COAST TO COAST SOLUTIONS | 510.25 |
| 68000 | 822 COUNTRY FLORAL | 29.95 |
| 68001 | 87 COWBOY ROPE ART | 144.00 |
| 68002 | 92 DACOTAH PAPER CO. | 46.52 |
| 68003 | 927 DAKOTA PUMP & CONTROL | 1270.00 |
| 68004 | 93 DAKOTA SUPPLY GROUP | 9875.24 |
| 68005 | 2161 Dan's Tire Service | 76.46 |
| 68006 | 1968 Darin Johnson | 119.31 |
| 68007 | 2324 David Molitor | 209.00 |
| 68008 | 675 DEMARS FOODS | 129.00 |
| 68009 | 1365 DEZURIK | 100.62 |
| 68010 | 109 DOEDEN CONSTRUCTION | 71190.00 |
| 68011 | 2141 DOT'S PRETZELS | 204.66 |
| 68012 | 568 DPC INDUSTRIES, INC | 5443.50 |
| 68013 | 118 EARL'S ELECTRIC, INC. | 115.00 |
| 68014 | 1665 EAST & WEST EXCAVATING LLC | 5974.85 |
| 68015 | 933 EBSCO | 17.60 |
| 68016 | 124 ELECTRIC & MAGNETO, INC. | 2762.34 |
| 68017 | 125 ELECTRO WATCHMAN, INC. | 348.00 |
| 68018 | 2020 EMEDCO INC | 1120.75 |
| 68019 | 1030 EMERGENCY APPARATUS MAINTENANCE, | 90.01 |
| 68020 | 1630 EPIC ENGINEERING | 3251.25 |
| 68021 | 650 ETHANOL PRODUCTS, LLC | 4296.79 |
| 68022 | 1962 EXECUTIVE CLEANING SERVICE, LLC | 5275.00 |
| 68023 | 1567 EXPERT AUTO GLASS | 250.00 |
| 68024 | 127 F&F SPRINKLER SYSTEMS | 150.00 |
| 68025 | 2316 FAIRBANKS SCALES | 195789.99 |
| 68026 | 571 FEE INSURANCE AGENCY, INC | 931.00 |
| 68027 | 133 FLEXIBLE PIPE TOOL CO. | 54.30 |
| 68028 | 134 FORT UNION SUPPLY & TRADE | 621.57 |
| 68029 | 1496 FOUND IT NOW | 69.29 |
| 68030 | 354 FURUSETH LAW FIRM, PC | 28875.00 |
| 68031 | 139 GAFFANEY'S | 2920.24 |
| 68032 | 785 GALE/CENGAGE Learning | 160.75 |
| 68033 | 1965 GRAINGER | 275.50 |
| 68034 | 846 GRAND FORKS FIRE | 145.82 |
| 68035 | 2287 GRAVEL PRODUCTS INC | 4889.94 |
| 68036 | 144 GRAYMONT WESTERN CANADA | 18216.52 |
| 68037 | 151 HAWKINS, INC. | 4098.18 |
| 68038 | 161 HOME OF ECONOMY | 7302.12 |
| 68039 | 162 HORIZON RESOURCES | 3012.42 |

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| 68040 | 163 HOSE AND RUBBER SUPPLY | 362.77 |
| 68041 | 164 HOTSYS EQUIPMENT CO. | 1210.00 |
| 68042 | 999999 IBRAPHTOG.COM | 412.50 |
| 68043 | 171 INDUSTRIAL EQUIPMENT | 806.78 |
| 68044 | 967 Information Systems Corp. | 425.00 |
| 68045 | 173 INFORMATION TECHNOLOGY DEPARTMENT | 551.45 |
| 68046 | 174 INK SPOT PRINTING | 60.28 |
| 68047 | 2322 INTERSTATE BILLING SERVICE, INC | 30.90 |
| 68048 | 175 INTERSTATE ENGINEERING | 14690.00 |
| 68049 | 176 INTERSTATE POWER SYSTEMS | 616.63 |
| 68050 | 2113 JAMES O'S TIRES | 850.00 |
| 68051 | 2280 James Woody Ball | 263.67 |
| 68052 | 999998 JENNIFER FLECK | 87.50 |
| 68053 | 1786 JLG Architects | 14768.52 |
| 68054 | 999999 JUMP N FUN INFLATABLES | 8000.00 |
| 68055 | 195 JUNIOR LIBRARY GUILD | 21.00 |
| 68056 | 999998 JUSTIN PELZL | 25.00 |
| 68057 | 198 KDSR-FM | 1550.00 |
| 68058 | 1299 KNIFE RIVER-NORTH CENTRAL | 998107.81 |
| 68059 | 212 KOTANA COMMUNICATIONS | 72265.55 |
| 68060 | 1761 Lands' End Business Outfitters | 533.45 |
| 68061 | 219 LAWSON PRODUCTS, INC. | 721.95 |
| 68062 | 1821 MARCO | 486.24 |
| 68063 | 585 MCCODY CONCRETE PRODUCTS, INC | 297.40 |
| 68064 | 245 MEDQUEST INC | 100.05 |
| 68065 | 2325 Mercedes- Benz | 330.00 |
| 68066 | 2112 Mercy Occupational Health Clinic | 450.00 |
| 68067 | 2103 MERRYMAN EXCAVATION | 63495.25 |
| 68068 | 999999 METRO ICE SCULPTURES | 3150.00 |
| 68069 | 250 MICROMARKETING ASSOCIATES | 709.15 |
| 68070 | 255 MILLY'S ALTERATIONS | 45.00 |
| 68071 | 261 MON-DAK HTG & PLG, INC. | 8605.55 |
| 68072 | 243 MONTANA DAKOTA UTILITIES | 44985.65 |
| 68073 | 271 MVTL/MINNESOTA VALLEY | 66.00 |
| 68074 | 275 NAPA AUTO PARTS | 1475.02 |
| 68075 | 290 ND DEPT OF TRANSPORTATION | 510371.89 |
| 68076 | 314 ND WORKFORCE SAFETY & INS | 252.50 |
| 68077 | 317 NDWPCC | 1205.00 |
| 68078 | 1947 NEESE INC | 203.46 |
| 68079 | 1243 NEFF EIKEN & NEFF PC | 7791.49 |
| 68080 | 2224 NELSON INTERNATIONAL DICKINSON | 113.46 |
| 68081 | 1713 NELSON INTERNATIONAL OF BISMARCK | 167.81 |
| 68082 | 320 NEMONT | 4754.29 |
| 68083 | 2205 NEWMAN DIGITAL | 1639.00 |
| 68084 | 584 NMN, INC. | 1328.50 |
| 68085 | 1003 NORTH PRAIRIE SIGNATURE,LLP | 773.20 |
| 68086 | 324 NORTHERN IMPROVEMENT CO. | 90854.41 |
| 68087 | 1225 NORTHSTAR SAFETY INC. | 671.99 |

| | | |
|-------|--|-----------|
| 68088 | 333 NORTHWEST SUPPLY CO. | 215.80 |
| 68089 | 1635 OCLC, Inc. | 520.25 |
| 68090 | 340 OHNSTAD TWICHELL PC | 4120.00 |
| 68091 | 343 OLYMPIC SALES, INC. | 910.03 |
| 68092 | 947 OVERDRIVE, INC | 3000.00 |
| 68093 | 1055 PARTS CENTRAL - HEIL ENVIRONMENTA | 1364.56 |
| 68094 | 351 PENWORTHY | 199.13 |
| 68095 | 2150 PORTER LEE CORPORATION | 1700.00 |
| 68096 | 2162 PRAXAIR DISTRIBUTION INC. | 1116.81 |
| 68097 | 2226 PRO IT, LLC | 1000.00 |
| 68098 | 362 PRO SAFE PEST CONTROL | 470.75 |
| 68099 | 1988 QUAM CONSTRUCTION COMPANY INC | 184756.39 |
| 68100 | 367 QUILL CORPORATION | 911.56 |
| 68101 | 1898 RDG Planning & Design | 6650.00 |
| 68102 | 390 RICHARD A. JOHNSON | 3151.50 |
| 68103 | 999998 ROBIN DESCHAMP | 102.52 |
| 68104 | 2010 S & S PRODUCTS | 103.75 |
| 68105 | 999998 SABRINA A RAMEY | 187.50 |
| 68106 | 1274 Safeguard Business Systems | 329.58 |
| 68107 | 415 SELECT FORD | 47.66 |
| 68108 | 416 SELID PLUMBING & HEATING INC | 772.88 |
| 68109 | 2320 SERVOCAL INSTRUMENTS INC | 1200.00 |
| 68110 | 2130 SOUTHWEST AG REPAIR INC | 544.20 |
| 68111 | 436 STONY CREEK RENTALS, LLC | 4500.00 |
| 68112 | 1167 STRATA CORPORATION | 15777.65 |
| 68113 | 2163 Tecta America Dakotas | 2394.28 |
| 68114 | 447 THE SHOPPER | 1611.00 |
| 68115 | 1637 Thomas Petroleum | 63.22 |
| 68116 | 460 TRACTOR & EQUIPMENT CO. | 188.48 |
| 68117 | 461 TRACTOR SUPPLY CREDIT PLAN | 188.97 |
| 68118 | 463 TRIANGLE ELECTRIC | 1695.68 |
| 68119 | 2072 TriZetto Provider Solutions | 58.40 |
| 68120 | 471 ULTRA MAX | 1995.00 |
| 68121 | 750 UPS | 950.03 |
| 68122 | 939 USA BLUEBOOK | 3303.02 |
| 68123 | 1422 VEIT & COMPANY INC | 606981.45 |
| 68124 | 2323 VERICOM COMPUTERS, INC | 6221.00 |
| 68125 | 484 VERIZON WIRELESS | 4111.79 |
| 68126 | 2022 VERIZON WIRELESS | 50.00 |
| 68127 | 485 VESSCO, INC. | 714.42 |
| 68128 | 487 VISA | 7526.13 |
| 68129 | 488 VISA | 3294.57 |
| 68130 | 489 VISA | 649.41 |
| 68131 | 812 WALLWORK TRUCK CENTER | 104.44 |
| 68132 | 1249 WASTE NOT RECYCLING LLC | 5932.80 |
| 68133 | 496 WCS TELECOM | 1001.73 |
| 68134 | 501 WESTERN VET CLINIC | 120.00 |
| 68135 | 623 Wex Bank | 296.70 |

| | | |
|-------|-----------------------------------|---------|
| 68136 | 531 WILLIAMS COUNTY AUDITOR | 4573.13 |
| 68137 | 532 WILLIAMS COUNTY HIGHWAY DEPT. | 309.43 |
| 68138 | 514 WILLISTON COMMUNITY LIBRARY | 411.82 |
| 68139 | 516 WILLISTON CVB | 198.39 |
| 68140 | 518 WILLISTON HERALD | 626.22 |
| 68141 | 525 WILLISTON TIRE CENTER | 1679.00 |
| 68142 | 526 WILLISTON TRUE VALUE | 353.59 |
| 68143 | 999999 WINTERLAND, INC | 3010.00 |
| 68144 | 2045 WORKLIFE | 127.00 |

Total Checks #449 Total \$4365315.80 Claims \$3919475.08 Payroll \$445840.72

- (2) Application for a Local Permit or Charity Local Permit
 - a. Local Permit – St Joseph’s Parish Mardi Gras
 - b. Local Permit – Missouri Basin Bowmen
 - (3) Special Permit to Sell Alcoholic Beverages
 - a. American Legion – ARC – 12/6/14
 - b. American Legion – Old Armory – 12/12/14
 - c. American Legion – Old Armory - 12/13/14
 - d. American Legion – James Memorial Art Center 12/13/14
 - (4) Taxi License
- C. Building Official
- (1) Master Mechanical
 - a. Keith Benz
 - b. Dennis Teft
 - (2) Master Plumber
 - a. Benjamin Kiffmeyer
 - b. Scott Kiffmeyer
 - c. Bradley Kiffmeyer
 - (3) Fuel and Gas Installer
 - a. Brady Raber
 - (4) Journeyman Mechanical
 - a. Corey Lauer
 - b. Jason Scofield
 - c. Dustin Eddy
 - d. Mathew Brorby
- D. City Planner
- (1) Request for Public Hearing on 12/9/14 for a preliminary plat and zone change for two lots from A: Agriculture to C-2: General Commercial, for proposed St. Joes Subdivision, an unplatted 36.154 parcel at the ND Intersection of 32nd Ave W and the 11th St W, City of Williston – Hagan Family Partnership/Sanderson Stewart
 - (2) Review rural water application, Edward & Megan Wold, Lot 2 Block 2 Bar Nothing Estates
 - (3) Review rural water application, Frank & Karen Weisz, Lot 3, Block 3, Bar Nothing Estates
 - (4) Request for Public Hearing on proposed Ordinance 1007 – Landscaping

- E. Assessor
 - (1) Abatement
 - (2) Exemptions

**MOTION BY CYMBULAK, SECONDED BY BROSTUEN, to approve consent agenda as presented to the commission.
UNANIMOUS BY VOICE VOTE**

3. Bid Openings

Bill Tracy, Building Official presented the following:

- A. Bid Opening for the General, Electrical and Mechanical Contractors for the Williston Development Center
This building has previously been known as the Hess Building and may in the future be known as the Williston Development Center. Mr. Tracy presented to the commission a form showing the recommended contractors for the general, mechanical and electrical work on the bid and also showing the recommended alternates to the bid. Three community contractors bid the general contracting portion. Petra Contracting, Community Contractors and Bakken Contracting. Petra Contracting came in with the lowest bid at \$1,052,612.00. Mr. Tracy recommends the bid be awarded to Petra Contracting as prime contractor.

MOTION BY CYMBALUK, SECONDED BY BROSTUEN, to approve awarding bid to Petra Contracting as presented per the building inspector, with the alternatives (1, 3, 4 and 5) as presented.

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen, Klug

NAY: NONE

ABSENT AND NOT VOTING: NONE

CARRIED: 5-0

For the Mechanical portion of the bid, only one bid was received. The bid came in from Williams Contracting and Heating in the amount of \$1,069,150.00. Mr. Tracy recommends awarding the bid to Williams Contracting and Heating.

MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to approve awarding bid to Williams Contracting and Heating as presented.

AYE: Bekkedahl, Cymbaluk, Brostuen, Klug

NAY: Piesik

ABSENT AND NOT VOTING: NONE

CARRIED: 4-0

For the Electrical portion, four bids were received; Anderson & Wood Construction, Sax Electric, We Integrate and Persevere, LLC. Persevere, LLC was rejected due to not following the stipulations of the way the bid was supposed to be submitted. They neglected to give a bond and their license and insurance information. Of the three remaining bids Sax Electric was lowest at \$511,780.00. Mr. Tracy recommends awarding the bid to Sax Electric. Mayor Klug asked when the work will be started and estimated finish time. Mr. Tracy stated December 1st will start the asbestos remediation, this is The City's responsibility, and this was not in the contract. January 1st 2015 is the

anticipated dated for the general contractor to mobilize and start working. Anticipated completion is between July and August of 2015.

MOTION BY PIESIK, SECONDED BY CYMBALUK, to approve awarding bid to Sax Electric as presented per the building inspector.

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen, Klug

NAY: NONE

ABSENT AND NOT VOTING: NONE

CARRIED: 5-0

David Tuan, Director of Public Works presented the following:

B. Public Works Bid Opening – Hook Truck

Two bids below the budgeted amount of \$175,000 were received. Northland Truck/Olympic Sales bid \$149,000.00 and Nelson International bid \$136,515. Although Northland Truck Olympic Sales has a higher bid, the truck they have is available January 1st and also there are two locations in Williston that can service the truck. The international that Nelson International is offering can only be serviced in Bismarck. The recommendation is to award the Hook Truck bid to Northland Truck/Olympic Sales in the amount of \$149,000.00. This will be delivered and paid for with the 2015 budget.

MOTION BY BROSTUEN, SECONDED BY CYMBALUK, to approve awarding bid to Northland Truck/Olympic Sales for the Hook Truck in the amount of \$149,000.00.

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen, Klug

NAY: NONE

ABSENT AND NOT VOTING: NONE

CARRIED: 5-0

4. Public Hearings

Donald Kress, City Planner presented the following:

A. Vacation of alley Right of Way – 1623 2nd Ave W, Lot 7-13 and 18, Block 1, Ferndale Subdivision, City of Williston - El Rancho Hotel

Part of the Hotel is built over a section of the alley way that is the alley way between the parking lot and the Tesoro. This is not a usable alley way. The El Rancho owns the land on both sides of the alley to be vacated. The alley south of the El Rancho property, between the parking lot on the west side and the Tesoro on the east side, is not affected by this vacation. An Ad Hoc Meeting was held 11/3/14. The committee understood that this section of alley is no longer usable, and recommended approval of the vacation. The applicant stated there is no intention to block off any access to the alley that will remain. The alley will still provide access to the adjacent Tesoro car wash and the parking lot on the west side of the alley as it currently does. The Planning Commission recommends approval of the vacation of a 20 foot wide by 50 foot long portion of the dedicated public alley between lots 7 and 12 of the Ferndale Subdivision.

Mayor Klug opened the public hearing and asked for public comment. A second and third time were called for public input. None was given. Mayor Klug closed the public hearing.

MOTION BY CYMBALUK, SECONDED BY BROSTUEN, to approve the vacation of a 20' wide by 50' long portion of the dedicated public alley between lots 7 and 12 of the Ferndale Subdivision as presented including the adoption of Resolution 14-058.

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen

NAY: NONE

ABSENT AND NOT VOTING: Klug (abstain)

CARRIED: 4-1

- B. Public Hearing for a preliminary plat of National Guard Subdivision and a Future Land Use Amendment to re-designate approximately 28 acres from "residential" to "public/institutional" for a National Guard Armory on an unplatted 138.84 acres in Sec. 9, NE intersection of 139th Ave NW and 54th St NW/26th St W, City of Williston – Hagan Family Partnership/Sanderson Stewart
- This is 171 acres to include the City sludge pit. The development proposed on the lots is as follows:
- Block1, Lot 1: Existing city sludge pit to remain
 - Block1, Lot 2: Future low density residential
 - Block2, Lot 1: Future National Guard Armory
 - Block3, Lot 1: Future school development
 - Block4, Lot 1: Future low density residential
 - Block4, Lot 2: Sewer lift station (dedicated to city)
- No development is proposed at this time, except for the following public streets: 44th Ave W, running north from 26th St to continue through the project site and along the west side of the new high school in the property adjacent to the north; 32nd St W, continuing west from Harvest Hills to intersect with 44th Ave Prairie Commons St, continuing west from Harvest Hills to intersect with 44th Ave
- Additional streets will be created at the time of future platting. A portion of the cost of developing these streets will be undertaken by the City, rather than the entire cost being borne by the developer. Water and sewer are available through the continuation of existing mains in Harvest Hills. The entire property is currently zoned A: Agricultural, except the existing City owned sublots 3 and 4 which are zoned M-2: Heavy Industrial. No zone change is proposed. The Planning Commission recommends approval of the National Guard Subdivision, a preliminary plat of 171 acres in the SW ¼ and a portion of the SE ¼ Section 9, T154N R101W, contingent on addressing all staff comments and Future Land Use amendment for block 2, Lot 1 (approx. 26 acres) of the proposed National Guard Subdivision to change from the "residential" designation to "public/institutional" designation for the site of the future National Guard Armory, contingent on recordation of the final plat.
- Mayor Klug opened the public hearing and asked for public comment. A second and third time were called for public input. None was given. Mayor Klug closed the public hearing. Commissioner Cymbaluk asked who owns 26th. Mr. Kress answered the property has not been annexed yet, but that the dedication is included on the plat. The city does have jurisdiction over this area.

MOTION BY CYMBALUK, SECONDED BY BROSTUEN, to approve a preliminary plat of 171 acres in the SW ¼ and a portion of the SE ¼ section 9, contingent on addressing all staff comments.

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen

NAY: NONE

ABSENT AND NOT VOTING: NONE

CARRIED: 5-0

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to approve Future Land Use amendment for block 2, Lot 1 (approx. 26 acres) of the proposed National Guard Subdivision to change from the “residential” designation to “public/institutional” designation for the site of the future National Guard Armory, contingent on recordation of the final plat.

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen, Klug

NAY: NONE

ABSENT AND NOT VOTING: NONE

CARRIED: 5-0

5. Accounts, Claims and Bills Not Approved in the Consent Agenda

6. Ordinances

Taylor Olson, City Attorney presented the following:

- A. Ordinance 1006-Penalties/Building and Building Regulations – Second Reading
Ms. Olson stated a couple of grammatical changes have been made, other than that no changes have been made since the first passing of the ordinance.

MOTION BY CYMBALUK, SECONDED BY PIESIK, to approve Ordinance 1006 as presented.

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen, Klug

NAY: NONE

ABSENT AND NOT VOTING: NONE

CARRIED: 5-0

7. Petitions, Communications and Remonstrance’s

John Kautzman, City Auditor presented the following:

- A. November 2014 General Election Results (Approved to Record in Minutes at 11/12/14 City Commission Meeting)
Mr. Kautzman is asking to approve the numbers on the election as they have been included in the commission packet; to include the county sales tax, as the City is tied in with that; and the two ballot measures that were City related that were voted down. The measure passed with the County tax includes the City receiving 50% of the funds for the public safety sales tax.

The final vote numbers are:

| Issue | Yes Votes | No Votes | Total Votes |
|-------------------------------------|-----------|----------|-------------|
| • Public Safety 1.0% Sales/Use Tax | 3847 | 3039 | 6886 |
| • City Charter Amendment | 1531 | 2665 | 4196 |
| • New/Expanding Business Exemptions | 1419 | 2934 | 4353 |

MOTION BY BROSTUEN, SECONDED BY CYMBALUK, to approve the 2014 General Election Result numbers as presented in the commission packet.

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen, Klug

NAY: NONE

ABSENT AND NOT VOTING: NONE

CARRIED: 5-0

8. Report of Commissioners
 - A. President of the Board
 - B. Vice-President; Finance Commissioner

Commissioner Bekkedahl presented the following:

- (1) National Guard Armory Flag Pole and Light
Commissioner Bekkedahl attended the Military Fairs Committee Meeting of the Chamber. In the discussion it was brought up currently the Armory downtown has an angled flag pole that never has a flag on it. It is an issue as to who puts the flag up and who puts it down. Citizens also walk by and rip the flag by pulling on it. Request is that a straight flag pole with a light be placed at the Armory as a federal facility. The city does own this building. Mayor Klug asked if there was an idea where it would be put. Commissioner Bekkedahl stated he thought in the same place the current pole is at the front entrance.

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to approve to place a straight illuminated flag pole at the Armory facility.

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen, Klug

NAY: NONE

ABSENT AND NOT VOTING: NONE

CARRIED: 5-0

- C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
- D. Fire, Police, and Ambulance Commissioner
- E. Water Works, Sewer, Airport, Building and Planning Commissioner
9. Report of Department Heads

John Kautzman, City Auditor presented the following:

- A. City Auditor
 - (1) Fireworks Application – Mercy Hospice – Reflections of Love Annual Event
This is an annual application and is subject to the Fire Chief's approval. This event will be held December 11th.

MOTION BY CYMBALUK, SECONDED BY BROSTUEN, to approve the Reflections of Love Event as long as it is coordinated with the Fire Chief.

UNANIMOUS BY VOICE VOTE

- B. Attorney
 - (1) Liquor License Review
Mayor Klug stated this item should be tabled as some notices did not go out and felt the commission was not ready to address it. Mr. Kautzman verified the item

should be placed on the next agenda under Attorney rather than unfinished business.

**MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to table the Liquor License Review.
UNANIMOUS BY VOICE VOTE**

C. Director of Public Works

David Tuan, Director of Public Works presented the following:

- (1) Waste Water Sale Proposal
In the commission packet is a proposed sale contract for waste water sales to Oasis Petroleum to be used as frac water. Oasis Petroleum and Statoil, have active well pads within one mile of the storage ponds and are “landlocked” between the rail and river which makes trucking and storing large quantities of water to these sites logistically difficult. Currently there is an excessive volume of waste water coming into the treatment plant. This sale contract will help greatly with the excess wastewater and also a lack of available fresh water to use for fracing. The contract has been negotiated by AE2S on behalf of the City in development over the last year and half. Preliminary discussions sited that of the \$0.25/bbl fee, \$0.05/bbl would be payment to AE2S Water Solutions for its negotiating and consulting role, however, AE2S is open to two scenarios for payment. Scenario A includes Oasis Petroleum would pay the City the amount of the bbls actually used at \$0.25/bbl. Of that, the City would then reimburse AE2S for \$0.05/bbl. Currently, it is estimated that the City will receive payment from Oasis of approximately \$110,000 if they utilize the estimated volume of 440,000 bbls. Therefore, the City would reimburse AE2S approximately \$22,000. Scenario B, the City could issue a task order for AE2S’s negotiating and consulting services at an hourly rate. The AE2S project team has been logging their time and expenses towards this project and would continue to do so throughout the completion of the hydraulic fracturing process. Currently the team estimates that the hourly rate total for this task order will be approximately \$15,000 at the completion of the project regardless of the volume of water used by Oasis. Mr. Tuan recommends Scenario A, as it limits the risk to the City should the sales be less than predicted, while maintaining a reasonable profit. Commissioner Bekkedahl clarified with Mr. Tuan that this is a one-time deal for this project only. Mayor Klug asked if this contract is only for Oasis or for both Oasis and Statoil. Mr. Tuan stated nothing at this point has been agreed upon with Statoil.

MOTION BY BROSTUEN, SECONDED BY CYMBALUK, to approve scenario A as recommended by Mr. Tuan contingent upon attorney review.

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen, Klug

NAY: NONE

ABSENT AND NOT VOTING: NONE

CARRIED: 5-0

D. City Engineer

Bob Hanson, City Engineer presented the following:

(1) Traffic Signal Project – Change order #1

This involves pedestrian push button posts at the corner of 26th Street and University Avenue. The Highway Department is requesting that the posts be added instead of push buttons that you normally have on the signal light standard. Eighty percent of this is paid for by the federal government, the cost to the City is 20%. Ulteig Engineering is recommending that Pedestrian Activated Crossing Signal Button Posts be installed at the NW corner of 26th St and University. The project contractor, Strata, Inc., is requesting \$2800 to install the recommended posts.

Commissioner Bekkedahl asked what will make these posts different than the posts on 11th and Main that trucks kept running over. Mr. Hanson stated they would be placed back and if they continue to get hit the buttons would be put back in the light posts. The City is responsible for all costs of replacing and moving any buttons. This is a federally funded project which is why the requirements have to be followed although history has shown that placement of these posts has caused issues with being run over. Commissioner Cymbaluk asked what would happen if the City refused to do this, would it go back for discussion again and if it would stall the project.

MOTION BY CYMBALUK, SECONDED BY BROSTUEN, to deny this Change Order at this time.

AYE: NONE

NAY: Bekkedahl, Piesik, Cymbaluk, Brostuen, Klug

ABSENT AND NOT VOTING: NONE

CARRIED: 5-0

Upon further discussion, Commissioner Bekkedahl asked if this would put the City in noncompliance with the Americans with Disabilities Act. Taylor Olson, City Attorney stated these questions should be looked in to before making any decisions. It was also noted that this is a federally funded project and so must follow federal funding guidelines including following ADA requirements. The main component of the location of the button on the post is to give the public, including those in wheelchairs, access to the button. Finally, this intersection is not a major trucking area, so concerns about the post getting hit and then the City having to bear the cost of replacement are minimal.

MOTION BY CYMABALUK, SECONDED BY BEKKEDAHL, to approve the request as presented - with the intent to have the button on the pedestrian post, not the street sign pole.

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen, Klug

NAY: NONE

ABSENT AND NOT VOTING: NONE

CARRIED: 5-0

(2) NDDOT Scenic Sports Traffic Signal Project

NDDOT has received construction bids for the installation of permanent traffic signals at the intersection of East Broadway and East Dakota Parkway. The low bid was received from Strata with a bid of \$354,647.20 which is less than the

states estimate of \$396,753.00. The city's estimate was \$350,000. The City would be responsible for a 10% local match of the project cost plus engineering and right of way costs. NDDOT has acquired the right of way from Scenic Sports under the condition that Scenic Sports allow the closure of their western East Dakota Driveway with the concurrent 15 foot extension of their eastern East Dakota driveway. This driveway work included a right of way acquisition agreement the City had with Scenic Sports as part of the Tofte Bean Improvement Project. The estimated cost of the driveway work is \$13,500 which was included in the assessments for the Tofte Bean project. The total City costs for this project are estimated at \$35,464.72 for construction, \$3,546.47 for engineering and \$13,500.00 for right of way; for a total of \$52,511.19. The NDDOT requests the City's concurrence with the award of this project's construction to Strata.

MOTION BY CYMABALUK, SECONDED BY BEKKEDAHL, to approve the request for \$354,647.20 as presented.

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen, Klug

NAY: NONE

ABSENT AND NOT VOTING: NONE

CARRIED: 5-0

E. Fire Chief

Jason Catrambone, Fire Chief presented the following:

- (1) Request to Advertise RFP
Chief Catrambone is requesting permission to go out for RFP's for next year (budget items), trying to catch end of year pricing to help with costs. Mayor Klug asked where this equipment will be used. Chief Catrambone stated the equipment would be used for moving into the new substation early 2016.
 - a. Apparatus
 - b. Vehicles
 - c. Hydraulic and Electric Tools and Accessories

MOTION BY CYMABALUK, SECONDED BY BROSTUEN, to approve the request as presented to go out for RFP's for apparatus, vehicles and hydraulic and electric tools and accessories.

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen, Klug

NAY: NONE

ABSENT AND NOT VOTING: NONE

CARRIED: 5-0

F. Chief of Police
G. Building Official
H. City Planner

Donald Kress, City Planner presented the following:

- (1) Request to Williams County to dedicate Lot 23 of the Lake Park Subdivision to the City of Williston as public Right of Way

Lot 23 is owned by Williams County. The entire lot is an access easement in favor of Missouri Ridge Township. This easement was established by a record document in 1999. While the easement across Lot 23 as is, would provide access to the Northern Heights Subdivision, constructing a dedicated city street through Lot 23 connecting to 66th St E to the streets in the Northern Heights Subdivision would make a more effective connection. However, as the developer does not own Lot 23, it is not possible for him to dedicate that lot to the City. Lot 23 as it exists now provides access to the general public; after dedication to the City, it would still perform the same function. The entire lot would become right of way. Only the ownership of Lot 23 would change as a result of the dedication to the City. The lot is 60' wide, which is the width of the standard city street right of way required for the street here. The dedication of Lot 23 would be directly from the County to the City; the developer is not involved in the dedication process. No development other than a dedicated city street would be allowed on Lot 23. The determination is to propose a resolution (14-059) to the Williston City Commission that requests the Williams County Commission dedicate Lot 23 directly to the City for the purposes of a dedicated public street. The commission was presented a draft resolution in their commission packet. If the City Commission moves to approve the resolution, Planning staff, along with the Williams County Development Director Mike Sizemore intends to present the resolution to the Williams County Commission at their regular December 9th meeting.

MOTION BY CYMABALUK, SECONDED BY BROSTUEN, to approve the Resolution 14-059 as presented for the Williams County Commission to dedicate Lot 23 Block 1 to the City of Williston.

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen, Klug

NAY: NONE

ABSENT AND NOT VOTING: NONE

CARRIED: 5-0

- I. Economic Development
- J. Airport

Steven Kjergaard, Airport Manager presented the following:

- (1) Advertising Lease Agreement – Oleum Tech Corporation – 1 year @ \$4,000
This is a digital advertising agreement for one year at a rate of \$4000 per year. Oleum currently has a month to month lease, they are moving to a year lease.

MOTION BY BROSTUEN, SECONDED BY CYMBALUK, to approve.

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen, Klug

NAY: NONE

ABSENT AND NOT VOTING: NONE

CARRIED: 5-0

- (2) Request to add staff early

Requesting to move up the hiring of supervisors by about 19 weeks. With Delta adding an additional flight at 5am and United having a 1am arrival, it is creating a

situation where we are going to have to have to move to 24 hour coverage earlier than anticipated. The new flight starts on March 2nd. Due to this Mr. Kjergaard is requesting the ability to move up the addition of Airport Operation Supervisors from July 1st to March 1st. Attached in the commission packet is the cost break down of the additional cost as well as the additional revenue generated from the flights. At this time Mr. Kjergaard is requesting this be sent to the budget committee. Commissioner Bekkedahl asked how many supervisors would be added, Mr. Kjergaard stated it would be the addition of 4 supervisors and the deletion of two operation officers.

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to approve sending this item to the budget committee.

UNANIMOUS BY VOICE VOTE

- (3) Airport Authority Rights - Proposed Resolution 14-060

Looking through background items, it seems a resolution by the City Commission stating the City is taking the same rights as an Airport Authority under state law may be missing. Although this was probably done 30-40 years prior, it does not seem time efficient to look through records dating back that long. Mr. Kjergaard has asked the City Attorney to draft a new resolution giving the City Commission the same rights as an Airport Authority. The City Attorney at this time has not provided the resolution.

MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to table this item.

UNANIMOUS BY VOICE VOTE

- K. Assessor
- L. Convention and Visitor's Bureau
- 10. Appointments and Consultations with Officers
- 11. Unfinished Business
 - A. Zone Change from M-1:Light Industrial to A: Agricultural for Lot 1, Block 2, Saddle Ridge Subdivision, City of Williston – GO Aggregate, LLC/R&R Engineers, Becky Hogan
 - (1) Legal opinion – impact fee and sales tax
 - (2) Planning Commission – zone change and SPU results
 This item will be postponed and rescheduled for the 12/9/14 Commission Meeting
 - B. Larry Grondahl – MDU Utility Pole

Meeting was held 11/24/14. A follow up meeting is scheduled for the week of December 9th, looking to avoid December 11th.

 Table
 - C. Williston Public School District #1 Letter

Table
 - D. Special Assessment Agreement – Williston Public School #1 Budget Committee

Table
 - E. Liaison Committee – County 911 Fee Agreement

Table

- F. Taxi Committee – Ordinance and Rates Review Table
- G. AE2S – Task Order #5
 - (1) Scope of work - Steering Committee
 - (2) Funding – Budget CommitteeCommission Brostuen stated the committee has met twice. The Budget Committee has also met on this item. It is feasible for the City to manage this project in its cash flow situation for next year.

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to have the City Commission accept the Budget Committee recommendation to have the funding be in place.

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen, Klug

NAY: NONE

ABSENT AND NOT VOTING: NONE

CARRIED: 5-0

12. New Business

Mayor Klug presented the following:

- A. Holiday Schedule for City Employees
December 25th falls on a Thursday and Mayor Klug would like to allow the employees to have Friday December 26th off, also.

MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to approve December 26th off to all city employees.

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen, Klug

NAY: NONE

ABSENT AND NOT VOTING: NONE

CARRIED: 5-0

13. Executive Session

Mayor Klug stated that he would entertain a motion to move to Executive session to confer with the City for an Economic Development issue dealing with a government facility.

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to approve moving to Executive Session to discuss an Economic Development issue pertaining to a government facility.

UNANIMOUS BY VOICE VOTE

Mayor Klug stated that pursuant to the motion, the Board will move into Executive session to discuss the issues authorized by section 44-04-18.4 of the ND Century Code.

Mayor Klug resumed the Regular City Committee Meeting. The only item discussed was an attorney consultation on public facility and an economic development matter.

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to authorize the mayor and the others to sign a purchase agreement between the American State Bank and Trust

Company of Williston, Successor Trustee under that certain revocable trust agreement dated 10/14/1983, as contained in Article IV of the Last Will and Testament of Edward J Hagan dated 11/1/1983, and the Hagen Family Partnership, LLLP of Williston, North Dakota, hereinafter and the City of Williston, North Dakota concerning real estate situated in Williams County; Lot 1, Block 2, National Guard Subdivision containing approximately 6.429 acres and Lot 1 Block 1 National Guard Subdivision containing approximately 29.863 acres. \$75,000 earnest money shall be deposited at Williams County Abstract Company for a total purchase price of \$2,241,810.

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen, Klug

NAY: NONE

ABSENT AND NOT VOTING: NONE

CARRIED: 5-0

14. Adjourn

**MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK to adjourn the meeting.
UNANIMOUS BY VOICE VOTE.**

Howard Klug, President
Board of City Commissioners

John Kautzman, City Auditor