

**OFFICIAL PROCEEDINGS  
BOARD OF CITY COMMISSIONERS  
DECEMBER 23, 2014 6:00 P.M.  
CITY HALL WILLISTON, NORTH DAKOTA**

1. Roll Call of Commissioners

COMMISSIONERS PRESENT: Tate Cymbaluk, Chris Brostuen, Brad Bekkedahl, Deanette Piesik and Howard Klug

COMMISSIONERS ABSENT: None

OTHERS PRESENT: John Kautzman, Chief Lokken, Jason Catrambone, David Tuan, Pete Furuseth, Steve Kjergaard, Kent Jarcik, Donald Kress, Bob Hanson, Jordon Evert and Shawn Wenko

Mayor Klug presented a quorum.

CHANGES TO THE AGENDA:

**ADD**

8B Lease Agreement for National Guard

**REMOVE**

11D Removing from Agenda until January 13<sup>th</sup> meeting

**MOTION BY CYMBALUK, SECONDED BY BEKKEDAH, to approve amendments to the agenda.**

**UNANIMOUS BY VOICE VOTE**

2. Consent Agenda

A. Reading and Approval of Minutes for:

(1) Regular Meeting Dated: 12/9/14

B. Auditor

(1) Accounts, Claims and Bills

For checks between: 12/06/14 - 12/18/14

Check #	Vendor/Employee/Payee Number/Name	Check Amount
-70842	56297 BRENDA D'ANGELO	863.24
-70841	12020 RANDY M DONNELLY	1788.25
-70840	56348 TYLER EMERSON	1042.31
-70839	56444 SUSAN GISLASON	1425.72
-70838	12017 JOHN L. KAUTZMAN	2844.85
-70837	56461 HEATHER PARKER	1050.48
-70836	56363 JUSTINA ROSE	17.46
-70835	56462 BONNIE COLEOTE	680.17
-70834	13026 KEVIN W. CRAFT	1114.25
-70833	56475 ROBIN DESCHAMP	1194.20

-70832	56255 CHELSEA S FOSSEN	1429.81
-70831	56323 LINDSEY HATCH	905.33
-70830	56397 MEGAN PETERSON	719.60
-70829	56436 SHELBY PIZZIE	882.07
-70828	13025 JOLEEN S. TINKER	1515.64
-70827	56378 LAURA WOLTJER	665.61
-70826	56344 CARRIE ZELLMER	435.67
-70825	56169 KATHERINE E. BERWICK	2770.78
-70824	56252 DIANE THOMPSON	948.47
-70823	56225 SUSAN E. SCHNEIDER	1714.81
-70822	56460 JAMES BALL	1131.42
-70821	56469 MEGAN BROWN	2997.07
-70820	56419 JASON CATRAMBONE	1615.69
-70819	56452 ARLIE COLVIN II	1404.34
-70818	56465 CARLOS GOMEZ LUNA	2082.54
-70817	56325 DAVID GORDON	787.70
-70816	56382 ETHAN JOHNSON	1290.27
-70815	18027 STEVEN D. KERZMANN	2514.26
-70814	18096 TRACY C. KERZMANN	1586.66
-70813	56332 ANDREW KINDLE	2027.27
-70812	56107 VICTORIA L. KREGER	11.09
-70811	56463 ANTHONY MCNEIL	1517.31
-70810	56377 DAVID MOLITOR	2110.67
-70809	56464 SPENCER MUSCELLI	1129.73
-70808	18099 ERICA J. MYERS	907.35
-70807	18070 JEANNE M. SAGASER RASSIER	201.90
-70806	56130 ANDREW A. SAILER	2377.84
-70805	18046 GARVIN SEMENKO	168.08
-70804	56453 TIMOTHY SWANSON	2029.89
-70803	56408 SAMANTHA VENDITTO	1551.69
-70802	18097 DUANE S. WINTER	65.46
-70801	56174 SAM M. AIDE	1205.67
-70800	56388 RUSSELL ANTHONY	877.80
-70799	56273 JASON BARTEN	1567.82
-70798	56456 BROCC BARTYLLA	1088.77
-70797	56457 JACOB BEITO	934.39
-70796	19024 DAVID L. BELISLE	1622.41
-70795	56246 HUGH E BENZEN	1346.96
-70794	19092 DUSTIN J. BERTSCH	1696.17
-70793	19028 MARK R. BITZ	1839.49
-70792	56097 ALAN C. BRATT	1211.54
-70791	56121 DUSTIN R. CELANDER	915.88
-70790	56278 DANIEL DERY	1199.94
-70789	56183 AMBER M. DICKERSON	1618.93
-70788	56173 RODNEY H. DICKERSON	1603.08
-70787	56455 JESSY DOLS	1034.99
-70786	56354 RYAN EGERMAN	1640.12
-70785	56289 STACEY EISSINGER	989.03

-70784	19009 LINDA R. GRANBOIS	1191.64
-70783	56147 JACOB J. GREGORY	1270.69
-70782	56403 KRISTIINA HANNUS	1494.27
-70781	56343 ZACHARY HANSEN	1107.95
-70780	56195 JACKIE L. HATCH	717.98
-70779	19082 RANDY M. HAUGENOE	1562.12
-70778	56243 JACOB R. HENDRICKS	1003.60
-70777	56466 JOSHUA HILGART	1160.25
-70776	56285 TYLER HOFF	1307.29
-70775	56210 WILLIAM E. HOLLER	1371.67
-70774	56353 JONATHAN HOLTER	1047.47
-70773	56102 MICHAEL A. ISENHOWER JR	1995.42
-70772	56387 AARON KURTENBACH	1019.65
-70771	19011 JAMES L LOKKEN	2739.75
-70770	56082 TRAVIS J. MARTINSON	1141.74
-70769	56449 NICHOLAS NELSON	1434.10
-70768	56061 AMY D. NICKOLOFF	1273.97
-70767	19014 KENNETH B. OWENS	2074.45
-70766	56385 JUSTIN PELZL	1254.56
-70765	19098 DAVID A. PETERSON	1861.62
-70764	56418 TRAVIS PETERSON	1286.56
-70763	56181 TREVOR J. ROBERTS	1858.87
-70762	56148 JONATHAN D. ROGGENKAMP	1168.81
-70761	19077 MICHAEL S. WILSON	2605.38
-70760	20047 KELLY M. ABERLE	1788.18
-70759	56209 MARTIN L. COLGAN	1273.90
-70758	56432 RICHARD DEBRUNNER	1542.66
-70757	56360 NYDEL DEHLBOM	462.05
-70756	56296 JOE DOSS	1223.35
-70755	56308 JAMES LEAHY	1400.16
-70754	56467 MARGARET RICHARDS	890.90
-70753	56441 DAVID SASSER	1668.14
-70752	56270 WILLIAM TRACY III	1463.06
-70751	56302 ANTON LEUTY	938.50
-70750	21040 MONTE C. MEIERS	90.75
-70749	56417 DEAN RENNINGER	1752.35
-70748	21054 WAYNE A WIEDRICH	2140.14
-70747	22020 ROBERT D. KNAPPER	2326.72
-70746	56315 EARL KILLINGSWORTH	1938.79
-70745	56244 ROY LONG	2296.53
-70744	56448 EMIL NEHRING	2134.32
-70743	56451 DAVID WITTMAN	1448.27
-70742	56320 PHILIP ARENDS	1495.62
-70741	56409 KENDELL BROWN	1718.43
-70740	56370 JEFFREY BRYSON	1950.33
-70739	24019 ROBERT D. COUGHLIN	652.20
-70738	56381 MORKATAA DHINAA	2020.96

-70737	24017 STEVEN W. JENSEN	1398.57
-70736	56189 AMANDA M. KAISER - LEE	1894.86
-70735	56356 MITCHELL KERSTING	1451.35
-70734	56391 THOMAS MOTTI	2619.58
-70733	56415 WILLIAM SCHWENDEMAN	1849.52
-70732	56284 SABRINA SIMS	1186.53
-70731	56454 MARCIA THOMAS	884.62
-70730	56104 DANIEL W. TUPA	1663.24
-70729	25110 KENNETH W. BERGSTROM	2065.89
-70728	56472 CURTIS CLARYS	1942.16
-70727	25111 JASON W. HOULE	921.58
-70726	56187 STEPHEN R. KOHLER	1567.58
-70725	56389 THOMAS ATOR	1608.20
-70724	56368 ERICA KELASH	1526.35
-70723	56349 LILLIAN MCGUIRE	780.48
-70722	56164 JACOB T BLOODGOOD	738.68
-70721	27076 DANNY R. GERGEN	1744.64
-70720	56091 JAMES A HAGA JR	1288.99
-70719	56128 VERNON L. HENDRICKSON	1681.90
-70718	56477 ROBERT LADUCER	1072.12
-70717	56423 GREGORY MACE	778.20
-70716	56433 RENA MATLOCK	1087.40
-70715	56303 TROY OSTER	887.27
-70714	56435 KEVIN POWERS	778.30
-70713	56379 WILLIAM REED	1034.66
-70712	56258 BRYAN THOMPSON	1285.18
-70711	56443 JOAN WITTMAN	1347.83
-70710	56084 KENNETH R. BOYKIN	1570.40
-70709	56313 WILLIAM BRENNY	1299.79
-70708	56114 ANTHONY D. DUDAS	1613.11
-70707	56396 EMILY GATHJE	1121.25
-70706	56086 STEVEN C. KJERGAARD	2194.42
-70705	12029 LORI A. LARSEN	467.62
-70704	56395 JAMES MURAWSKI	761.37
-70703	56358 RYAN O'REAR	1537.45
-70702	56422 MICHAEL SHEARER	1163.74
-70701	56340 MICHAEL SIMPSON	1832.95
-70700	56481 ELIAS BLACKWOOD	1327.69
-70699	56352 BRIAN YOUNG	848.64
-70698	56473 ANGELA DECKER	118.20
-70697	56347 CHRISTINE EDWARDS	1094.82
-70696	34017 KENT A. JARCIK	2419.99
-70695	56223 DONALD KRESS	1366.45
-70694	56416 SAMANTHA NEILL	773.85
-70693	56239 RACHEL K. RESSLER	1676.33
-70692	56438 KELSEY VLAMIS	923.35
-70691	35025 JOSILYN F BEAN	960.12
-70690	56301 TRAVIS MIZZELL	919.14

-70689	56079 BRENDA SEPTKA	1211.23
-70688	56293 DAVID TUAN	2443.85
-70687	56375 KRISTIN WENDT	466.28
-70686	36006 NEIL W. BAKKEN	1659.37
-70685	56366 KENT SKABO	970.09
-70684	37008 LAVERN GOHL	1584.74
-70683	56180 DIANE C. HAGEN	419.17
-70682	56276 ELTON LARSON	175.46
-70681	56211 WAYNE E. BEARD	1362.27
-70680	56413 LEXI CASTRO	94.20
-70679	48102 KAYLA J. HELL	692.30
-70678	56333 STEVEN MCGAUGHEY	553.67
-70677	56111 ANDREA L. MITCHELL	217.27
-70676	56364 JASON SAGE	259.77
-70675	48013 DEBORAH A. SLAIS	1315.16
-70674	48034 YVONNE A. TOPP	591.55
-70673	56411 LISA WEBB	858.30
-70672	52011 ANN M. KVANDE	1382.97
-70671	56306 MARGARET LUNSFORD	1118.20
-70670	56041 BARBARA J. PETERSON	1176.02
-70669	52003 THOMAS C. ROLFSTAD	1578.05
-70668	52020 SHAWN WENKO	2138.14
-70667	56399 JENNIFER FLECK	972.18
-70666	56222 VIVIAN KALMIK	303.39
-70665	53002 AMY A. KRUEGER	1920.31
-70664	56271 SABRINA A RAMEY	1207.77
-70663	56310 JENNIFER STRIETZEL	1083.32
-70662	56390 DENICE SUESS	1057.24
-70661	56144 CRYSTAL M. BONNER	538.48
-70660	56213 ROBERT JASON HILLARD	1109.17
-70659	56484 AMANDA NEWPORT	52.96
-70658	56080 BRAD E. SEPTKA	2148.11
-70657	IAFF LOCAL 3743 IAFF LOCAL 3743	250.00
-70656	DEFER COMP ROTH NATIONWIDE RETIREMENT SO	16560.74
-70655	ND CHILD SUPPOR ND CHILD SUPPORT ENFORCE	1322.90
-70654	FIT U.S. TREASURY	155233.66
-70653	Medicare U.S. TREASURY	21.86
68506	2122 The Meadows Development, LLC	26334.98
68507	986 WILLIAMS COUNTY ABSTRACT	75000.00
68508	ND HEALTH ND PUBLIC EMPLOYEES RETI	151319.58
68509	418 SHAWN R. WENKO	68.15
68510	35 BANK OF NORTH DAKOTA	52782.00
68511	35 BANK OF NORTH DAKOTA	24975.00
68512	1731 North Dakota Fire Chiefs Associat	50.00
68513	2162 PRAXAIR DISTRIBUTION INC.	1918.99
68514	999999 ANTHONY LEWIS	50.00
68515	999999 TIMOTHY TODD	200.00
68516	999999 RICK VIGIL	850.00

68517	999999	ARNOLD SOLBERG	230.00
68518	999999	BREC KENNEDY	850.00
68519	999999	CARL GOODMAN	750.00
68520	673	CLERK OF DISTRICT COURT	750.00
68521	673	CLERK OF DISTRICT COURT	750.00
68522	673	CLERK OF DISTRICT COURT	750.00
68523	673	CLERK OF DISTRICT COURT	750.00
68524	673	CLERK OF DISTRICT COURT	750.00
68525	999999	THOMAS UMU	500.00
68526	12026	KAREN P. LARSON	1323.48
68527	17016	THOMAS J. GLENN	1100.47
68528	56458	CLINTON BATES	1153.01
68529	56337	DARIN JOHNSON	1576.64
68530	56290	BRADLEY SCHERER	975.89
68531	18048	DARWIN STEVENS	6.47
68532	19095	WALTER H. HALL	1964.63
68533	56206	DANIELLE HENDRICKS	1789.33
68534	13027	CRYSTAL A. SCHAUBEL	1009.93
68535	26039	DIANE K. ALBRIGHTSON	972.25
68536	56406	RICHARD RADEMACHER	1275.50
68537	25030	PEDAR A. ANDRE	1127.12
68538	21041	ROBERT E HANSON	2569.94
68539	56428	THOMAS SCOTT	997.50
68540	22021	LES CHRISTENSEN	1931.33
68541	22014	GARY L. GLOVATSKY	1638.33
68542	56474	JASON ANDREASON	2215.84
68543	56402	CHRISTOPHER BARONSSON	1830.35
68544	23136	JAMES B. ENGEN	3355.47
68545	56480	TYLER GLADYS	1623.37
68546	23126	BRENT E. HANSON	2969.90
68547	23039	BRUCE A. JOHNSON	2009.07
68548	56288	CHRISTOPHER MALONE	1403.70
68549	56482	GARY SKABO	603.95
68550	56167	MATTHEW TUTAS	1966.35
68551	56478	KYLE FLEMING	1090.66
68552	27058	DAVID LEE BELL	2323.85
68553	25106	RICHARD S. ODEGARD	1935.87
68554	27067	RICHARD D. BORUD	1473.00
68555	56355	TIMOTHY JEWELL	1762.03
68556	27096	RUSSELL E. MOMBERG	1666.09
68557	27091	JOSEPH G. MONSON	1129.70
68558	56414	TREVOR WAGSTAFF	1092.86
68559	22022	KATELYN CHRISTENSEN	1193.57
68560	31051	GORDON L. SMESTAD	1474.73
68561	56361	JUSTIN EDWARDS	1172.85
68562	56367	TONY SCOTT	738.07
68563	32006	WILLIAM M. MCQUISTON	1209.18
68564	56253	STEPHEN OLEGARIO	1026.73

68565	56298 SAWYER ZENT	229.72
68566	56066 ZACHARY G. CORCORAN	1303.96
68567	56434 CHARLES DENHAM	886.29
68568	54065 PATRICIA K. FIORENZA	2136.08
68569	56479 TRISTA HENRIE	1352.33
68570	56181 TREVOR J. ROBERTS	2473.00
68571	56284 SABRINA SIMS	199.05
68572	UT CHILD SUPPOR CHILD SUPPORT SERVICES (	141.00
68573	CHILD SUPRT CT CONNECTICUT - CCSPC	297.65
68574	DCI CREDIT DCI CREDIT SERVICES INC	796.88
68575	DEL CHILD SUPPO DCSE	135.00
68576	MN CHILD SUPPOR MINNESOTA CHILD SUPPORT	549.00
68577	NC CHILD SUPPOR NC CHILD SUPPORT	205.00
68578	56434 CHARLES DENHAM	132.04
68579	673 CLERK OF DISTRICT COURT	750.00
68580	673 CLERK OF DISTRICT COURT	0.00
68581	673 CLERK OF DISTRICT COURT	0.00
68582	999999 LACIE KRUCKEBERG	750.00
68583	275 NAPA AUTO PARTS	527.46
68584	160 HOLLEN AUTO BODY	510.73
68585	623 Wex Bank	3439.34
68586	533 WILLIAMS COUNTY TREASURER/RECORDE	2457.41
68587	1821 MARCO	476.24
68588	128 FAMILY CRISIS SHELTER	11269.33
68589	999999 CHRISTIAN IRONS	1000.00
68590	999999 JAIME ESCOBAR-PEREZ	1650.00
68591	999999 SHELLIE DAWSON	250.00
68592	2334 Cigna	455.63
68593	999999 EBENEZER ODOI DONKER	200.00
68594	320 NEMONT	437.98
68595	2332 LORI L. HAUGE	950.44
68596	2337 NORTH BY NORTHWEST	143810.02
68597	1079 ABL MOBILE LOCK & SAFE	175.00
68598	632 ACKERMAN-ESTVOLD	790.00
68599	2340 ADVANCE IMAGING SUPPLY, INC.	216.91
68600	1230 AFFORDABLE TOWING	1705.00
68601	4 AGRI INDUSTRIES, INC.	32475.00
68602	999998 ALAN C. BRATT	52.50
68603	2341 ALLIED 100, LLC	12450.00
68604	718 AMERIPRIDE LINEN AND APPAREL SERV	1079.18
68605	723 BADLANDS STEEL, INC	5697.38
68606	33 BAKER & TAYLOR CO.	707.15
68607	34 BALCO UNIFORM CO., INC.	2193.24
68608	38 BASIN PRINTERS, INC.	139.00
68609	999998 BENJAMIN W. ABBEY	69.00
68610	2013 Bergy Construction	730.00
68611	1223 BEST WESTERN PLUS/RAMKOTA HOTEL	91.00
68612	46 BIG SKY BATTERY MFG.	89.95

68613	1013 BLACKBURN MFG. CO.	607.94
68614	1339 BOBCAT OF WILLISTON	145.18
68615	51 BOOKS ON BROADWAY	154.16
68616	52 BORDER STATES ELECTRIC	750.24
68617	999998 BROC BARTYLLA	35.00
68618	999999 BROCK SAILER	400.00
68619	997 BUTLER MACHINERY CO.	3501.00
68620	1054 C & D WATER SERVICES	64.50
68621	69 CARQUEST AUTO PARTS STORES	153.91
68622	549 CASH WISE FOODS	89.35
68623	616 CENTER POINT LARGE PRINT	120.42
68624	1261 CHAMBER OF COMMERCE	1000.00
68625	999999 CHRISTINA ONEILL	253.06
68626	79 CITY OF WILLISTON	1961.08
68627	999999 CODI AUSTREIM	126.00
68628	83 COLLECTION CENTER, INC.	3199.68
68629	1662 Connecting Point Computers Center	150.00
68630	822 COUNTRY FLORAL	84.99
68631	567 CRAIG'S SMALL ENGINE REPAIR	4600.74
68632	2070 CRYOTECH DEICING TECHNOLOGY	24696.00
68633	1625 CTS LANGUAGE LINK	32.40
68634	548 DAKOTA DIESEL	164.52
68635	2015 Dakota Fire Extinguishers	194.85
68636	93 DAKOTA SUPPLY GROUP	7736.68
68637	2161 Dan's Tire Service	2132.70
68638	999998 DARLENE STENBERG	82.82
68639	100 DAWA SOLUTIONS GROUP	1200.00
68640	999999 DIANE NELSON	84.58
68641	109 DOEDEN CONSTRUCTION	1820.51
68642	691 DON'S DIRECTORY	55.00
68643	2141 DOT'S PRETZELS	560.09
68644	568 DPC INDUSTRIES, INC	5443.50
68645	999998 DUSTIN J. BERTSCH	150.50
68646	124 ELECTRIC & MAGNETO, INC.	1126.31
68647	577 EMERGENCY MEDICAL PRODUCTS	435.95
68648	126 EMRY'S LOCKSMITHING	82.00
68649	1630 EPIC ENGINEERING	2280.00
68650	1823 ESRI INC	825.75
68651	1962 EXECUTIVE CLEANING SERVICE, LLC	5275.00
68652	1567 EXPERT AUTO GLASS	895.00
68653	999999 FALON JUSTICE	93.08
68654	129 FARGO GLASS & PAINT CO.	165.00
68655	668 FASTENAL COMPANY	56.51
68656	571 FEE INSURANCE AGENCY, INC	3234.00
68657	134 FORT UNION SUPPLY & TRADE	599.02
68658	1496 FOUND IT NOW	47.52
68659	777 FULKERSON FUNERAL HOME	140.00
68660	354 FURUSETH LAW FIRM, PC	22448.25



68661	904 G & R CONTROLS, INC	8800.00
68662	139 GAFFANEY'S	2339.03
68663	785 GALE/CENGAGE Learning	119.95
68664	138 GALL'S, INC.	956.95
68665	144 GRAYMONT WESTERN CANADA	29910.33
68666	624 HAMERS AUTOMOTIVE	2737.55
68667	151 HAWKINS, INC.	1918.87
68668	1833 HDR ENGINEERING INC	67958.68
68669	550 HEDAHL'S PARTS PLUS	444.64
68670	161 HOME OF ECONOMY	1234.00
68671	162 HORIZON RESOURCES	51393.12
68672	163 HOSE AND RUBBER SUPPLY	203.39
68673	173 INFORMATION TECHNOLOGY DEPARTMENT	551.45
68674	2333 Innovative Housing Institute	4000.00
68675	4561 International Code Council, Inc.	192.17
68676	2113 JAME O'S TIRES	15940.00
68677	2280 James Woody Ball	147.28
68678	999999 JESSE JAQUITH	150.00
68679	999998 JESSY DOLS	35.00
68680	1786 JLG Architects	3924.27
68681	2336 JOHNSON SUPPLY COMPANY INC	5987.00
68682	2338 Jorgenson Lockers	4884.06
68683	999998 JOSHUA HILGART	35.00
68684	196 KADRMAS LEE & JACKSON INC	49801.13
68685	999998 KATHERINE E. BERWICK	43.05
68686	198 KDSR-FM	3125.00
68687	999998 KELLY M. ABERLE	327.00
68688	2335 KEU, INC	2160.00
68689	210 KOHLER COMMUNICATIONS	488.30
68690	212 KOTANA COMMUNICATIONS	7575.30
68691	233 LYLE SIGNS INC.	103.83
68692	999999 MAILBOX SOLUTIONS PLUS	123.73
68693	1821 MARCO	4808.40
68694	999998 MARTIN L. COLGAN	50.00
68695	585 MCCODY CONCRETE PRODUCTS, INC	338.50
68696	245 MEDQUEST INC	431.17
68697	2112 Mercy Occupational Health Clinic	670.00
68698	729 MFOA	60.00
68699	250 MICROMARKETING ASSOCIATES	182.65
68700	1235 MIDWEST HOSE & SPECIALTY, INC.	29.13
68701	999999 MIKE TAYLOR	150.00
68702	254 MIKE'S WINDOW CLEANING SERVICE	240.00
68703	260 MODERN MACHINE WORKS	55.44
68704	261 MON-DAK HTG & PLG, INC.	8.50
68705	243 MONTANA DAKOTA UTILITIES	58762.32
68706	265 MOTOROLA	4716.00
68707	270 MURPHY MOTORS, INC.	3874.40
68708	1772 MYGOV,LLC	1650.00

68709	275 NAPA AUTO PARTS	1666.33
68710	665 ND DEPT OF COMMERCE	550.00
68711	296 ND LEAGUE OF CITIES	105.00
68712	314 ND WORKFORCE SAFETY & INS	250.00
68713	320 NEMONT	5130.30
68714	2205 NEWMAN DIGITAL	4628.00
68715	322 NICE PLUMBING & HEATING	615.00
68716	584 NMN, INC.	263.00
68717	1449 NORTH DAKOTA TOURISM	250.00
68718	1003 NORTH PRAIRIE SIGNATURE,LLP	599.10
68719	1407 Northern Improvement Company	4830.59
68720	333 NORTHWEST SUPPLY CO.	158.00
68721	1635 OCLC, Inc.	519.08
68722	1803 ODNEY	13541.25
68723	2339 Office Depot	799.98
68724	340 OHNSTAD TWICHELL PC	4540.00
68725	343 OLYMPIC SALES, INC.	48192.92
68726	351 PENWORTHY	236.29
68727	2084 PHILLIPS & JORDAN INC	10548.92
68728	246 PHYSIO-CONTROL, INC	3406.54
68729	1956 PIERCE AUTO BODY INC	2458.78
68730	1051 POET ETHANOL PRODUCTS, LLC	8113.10
68731	2162 PRAXAIR DISTRIBUTION INC.	144.07
68732	362 PRO SAFE PEST CONTROL	84.00
68733	714 PROBUILD	83.28
68734	367 QUILL CORPORATION	1327.26
68735	376 RDJ SPECIALTIES	590.41
68736	387 RESPOND SYSTEMS	103.24
68737	390 RICHARD A. JOHNSON	2973.40
68738	717 RICOH PRODUCTION PRINT SOLUTIONS,	366.92
68739	396 RITTER BROTHERS	165.00
68740	409 SANITATION PRODUCTS	392.04
68741	920 SCALLON AUTO BODY	3694.02
68742	415 SELECT FORD	54.12
68743	2331 SOLO TEK LLC	3000.00
68744	427 SRF CONSULTING GROUP, INC	23308.05
68745	431 STATE HISTORICAL SOCIETY	115.00
68746	999998 STEVEN C. KJERGAARD	545.79
68747	999999 STYLISH EVENS, LLC	2295.00
68748	2163 Tecta America Dakotas	1033.82
68749	447 THE SHOPPER	1066.00
68750	1896 The UPS Store 6375	2648.85
68751	1637 Thomas Petroleum	523.22
68752	460 TRACTOR & EQUIPMENT CO.	256.87
68753	461 TRACTOR SUPPLY CREDIT PLAN	376.90
68754	463 TRIANGLE ELECTRIC	1022.13
68755	999998 TYLER HOFF	25.00
68756	2267 UNIVERSITY OF MARY	575.00

68757	477 UPPER MISSOURI DISTRICT	572.00
68758	939 USA BLUEBOOK	462.95
68759	482 VAC-U-JET	1780.20
68760	484 VERIZON WIRELESS	4641.28
68761	485 VESSCO, INC.	4462.00
68762	2139 VINTAGE POINT	216.00
68763	487 VISA	3516.97
68764	489 VISA	3072.05
68765	1866 Vivid Ink and Toner	2065.46
68766	1249 WASTE NOT RECYCLING LLC	5976.00
68767	496 WCS TELECOM	766.44
68768	501 WESTERN VET CLINIC	249.39
68769	503 WESTLIE MOTOR CO.	412.95
68770	531 WILLIAMS COUNTY AUDITOR	4573.13
68771	533 WILLIAMS COUNTY TREASURER/RECORDE	29291.90
68772	513 WILLISTON COMMUNITY LIBRARY	20.00
68773	516 WILLISTON CVB	1679.68
68774	518 WILLISTON HERALD	4782.91
68775	522 WILLISTON PD PETTY CASH	183.63
68776	525 WILLISTON TIRE CENTER	841.94
68777	526 WILLISTON TRUE VALUE	228.01
68778	1762 WINTER EQUIPMENT COMPANY	668.62
68779	2045 WORKLIFE	456.00

# of Checks 464

Grand Total \$1723524.63

Claims \$1088086.47

Payroll \$635438.16

- (2) Application for a Local Permit or Charity Local Permit
  - a. Williams County Deputy Sheriff's Assoc. – Local Permit
- (3) Special Permit to Sell Alcoholic Beverages
- (4) Taxi License
  - a. VIP Taxi – new application – 1 vehicle
- C. Building Official
  - (1) Master Mechanical
    - a. Floyd Nichols
    - b. Doug Madden
    - c. Aaron Zimmiond
    - d. Chester Rhoades
  - (2) Fuel and Gas Installer
    - a. Floyd Nichols
    - b. Chris Choate
    - c. Kyle Phillips
    - d. Todd Groulet
    - e. Chester Rhoades
  - (3) Journeyman Mechanical
    - a. Anthony Mony
    - b. Timothy Latavish

- D. City Planner
  - (1) Request for public hearing on January 13, 2014 on proposed Ordinance 1008 amending Section 25 (G), modifying residential parking requirements-Staff
- E. Assessor
  - (1) Abatement
  - (2) Exemptions

**MOTION BY BEKKEDAH, SECONDED BY BROSTUEN, to approve consent agenda as presented to the commission.  
UNANIMOUS BY VOICE VOTE**

3. Bid Openings

David Tuan, Director of Public Works presented:

- A. Tracked Skid Steer

Budgeted amount was \$75,000 in 2015. Bids were opened December 18<sup>th</sup>. We would like to award the bid to Ironhide Equipment for \$56,121.

**MOTION BY Cymbaluk, SECONDED BY BROSTUEN to approve the bid for \$56,212.  
AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug  
NAY: NONE  
ABSENT AND NOT VOTING: NONE  
CARRIED: 5-0**

- 4. Public Hearings
- 5. Accounts, Claims and Bills Not Approved in the Consent Agenda
- 6. Ordinances
  - A. Ordinance 1007-Landscaping- Second Reading

Request to table the item.

**MOTION BY Cymbaluk, SECONDED BY BEKKEDAH to table.  
AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug  
NAY: NONE  
ABSENT AND NOT VOTING: NONE  
CARRIED: 5-0**

- 7. Petitions, Communications and Remonstrance's
  - A. Agri Industries letter- Ed Garcia – Borsheim Subdivision

Currently, Williston City Ordinance prohibits does not allow water wells to be drilled within City limits. Agri Industries requests that the City grant an exception to the ordinance and allow Agri Industries to drill a water well for Mr. Ed Garcia at he is unable to obtain rural water from Williams County. Bob Hanson, City Engineer, stated there are no plans on paper as of yet to develop water and sewer in the Borsheim Subdivision; however, he would like to put something

together over the next couple of months to evaluate if there is sufficient amount of interest to create a special assessment district.

Mayor Klug suggested sending this back to the Water Well Committee and the City Attorney to find out if the City should look at possibly changing the ordinance to provide relief in some circumstances.

**Agreement by voice vote.**

Mayor Klug discussed the following taxi items:

When the ordinance was put together, all types of vehicles were required to have a meter. He would like to propose that limo services, carrying nine or more people, for example, anything larger than a suburban, be exempt from having a meter. He would like to see this topic brought back to the Taxi Committee for discussion. This item could be brought back in a couple of weeks. In the meantime, the limo services could operate under a limo fare structure.

- B. Brad Wold – Stardust Limo – schedule of fares & taxi meter exception
- C. Jason Evanson – Big Shot Limo – schedule of fares & taxi meter exception

**Agreement by voice vote.**

- 8. Report of Commissioners
  - A. President of the Board
    - (1) Proposed Resolution 14-065-Taxi Cab License Application Rate Increase

Mayor Klug presented the following:

We have not changed the taxi application rate in many years. Now we are inspecting the vehicles. We are checking the meters, etc. The current \$15 fee was based on rates from 1965. The new proposed fee is recommended by the Taxi Committee at \$250 per vehicle beginning January 1, 2015.

**MOTION BY Brostuen, SECONDED BY Cymbaluk to approve the application fee as presented**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug**

**NAY: NONE**

**ABSENT AND NOT VOTING: NONE**

**CARRIED: 5-0**

- B. Vice-President; Finance Commissioner
  - (1) National Guard Lease

Finance Commissioner Brad Bekkedahl presented:

The National Guard Facilities Coordinator, in order to continue to work a possible new facility in the area, has to have a lease on property. We've since acquired properties, as you may recall from one of our last meetings. This is the standard lease that the federal government provides for new facilities to cities or government entities that are going to provide the property for construction. The National Guard Coordinator is asking that we make a decision on this before the end of the year. It is a one dollar lease – a single payment of one dollar, for the initial term. There are two terms – each for 50 years. Essentially, it is a 99 year lease.

**MOTION BY Bekkedahl, SECONDED BY Cymbaluk to approve the lease as presented to the Commission and reviewed by the City Attorney.**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug**

**NAY: NONE**

**ABSENT AND NOT VOTING: NONE**

**CARRIED: 5-0**

- C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
- D. Fire, Police, and Ambulance Commissioner
- E. Water Works, Sewer, Airport, Building and Planning Commissioner

- (1) WAWS Project Quarterly Update

Commission Brostuen introduced from the WAWS project Executive Director, Jaret Wirtz, and Board Chairman, Mark Owen. They will present the quarterly update.

Mr. Wirtz informed the Commission that in 2011 the State Legislature created WAWS through house bill 2016. In approximately four years, things have changed immensely – most of that from population increases. WAWS is serving the majority of the population growth throughout most of northwest North Dakota. Originally, the plan was to serve about 50,000 people. In 2013, WAWS went back to the legislature to update those figures to 75,000-100,000. At the current rate, we expect to serve approximately 165,000 by the time of completion. As we look at the water demand to service these people, we started in 2011 at the plant with 10 mgd and we expect to be at 21 mgd, with that capacity to be complete by April. In order for the plant to service 160,000 people, we need to be at 50 mgd. The current facility in Williston can only produce 35 mgd. We are looking into alternative sources of water. One option is to put in a satellite plant somewhere else, either downstream somewhere around the Ray area; or upstream is another option. We need to stay ahead of the population to ensure that we can provide water, not only to Williston, but the entire region that we are serving.

With regard to project costs, when we first started this we thought it would be about a \$150,000,000 project. Populace has driven that to approximately \$450,000,000. In 2011 we were given the first \$110,000,000 in loans. In 2013 we were given another \$119,000,000 which was a combination of approximately 40% grant and 80% loan.

As we move into the next legislative session, we have another \$120,000,000 request in front of you that will be a request in the governor's budget. This includes rural water projects; transmission line improvements around the east side of Williston that include tank, transmission line and a pump station to be put in. We are already starting the expansion line to go to 35 mgd. It's about a two year process. To date, an additional \$80,000,000 in projects have been built, or approved for construction, that benefit Williston. There are approximately 74,000 wells to be drilled in the Bakken/Three Forks area at an estimate \$460 million project costs and serving 160,000 people. Some revenues are returned to the

City from industrial sales. A total of \$8.8 million was returned in 2014. In terms of repayment, industrial sales has covered expenses, to date. We expect these numbers to hold in 2015 and into the future. WAWS has prepaid on some of its loans into 2016. This prepayment allows a cushion for any slow-downs we may experience.

Mr. Wirtz conducted a brief Q and A session and thanked the Commission for their time.

9. Report of Department Heads
  - A. City Auditor

John Kautzman presented:

- (1) City Commission Board Meeting Dates and Times for 2015

Request to schedule regular City Board meeting dates for the calendar year 2015 as:

January 13th & 27th  
February 10th & 24th  
March 10th & 24th  
April 14th & 28th  
May 12th & 26th  
June 9th & 23rd  
July 14th & 28th  
August 11th & 25th  
September 8th & 22nd  
October 13th & 27th  
November 10th & 24th  
December 8th & 22nd

**MOTION BY Cymbaluk, SECONDED BY Brostuen to approve the dates as set by the City Auditor.**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug**

**NAY: NONE**

**ABSENT AND NOT VOTING: NONE**

**CARRIED: 5-0**

- (2) Authority for Auditor & Deputy Auditor to Make Investment Transactions in 2015

Requesting authorization for the Auditor and Deputy Auditor to make investment transactions, for the City of Williston, year 2015.

**MOTION BY Bekkedahl, SECONDED BY Cymbaluk to approve as presented.**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug**

**NAY: NONE**

**ABSENT AND NOT VOTING: NONE**

**CARRIED: 5-0**

- (3) Designate Official Depositories for 2015

Request to designate the following institutions as the Official Depositories for the City of Williston, year 2015:

American State Bank & Trust  
 Bank of North Dakota  
 First International Bank & Trust  
 First National Bank & Trust  
 Gate City Federal Savings Bank  
 US Bank  
 Western Cooperative Credit Union

**MOTION BY Bekkedahl, SECONDED BY Cymbaluk to designate the Official Depositories as listed be the City Auditor.**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug**

**NAY: NONE**

**ABSENT AND NOT VOTING: NONE**

**CARRIED: 5-0**

(4) Renewal of Alcohol Beverage Licenses for 2015

As per the memo distributed in the Commission Packet, request to approve the listed licenses with an understanding that those with conditional problems will have to correct them within the approved time-frames provided to them, or their licenses will be pulled.

license Type	Beer	liquor	license#	Business Name	Manager Name	Fee Paid	Status
General	off	off	18	Albertson's #2028	Kristian Brurud	\$2,200.00	complete
Specialty Supper Club	on	on	48	Applebee's Neighborhood Grill & Bar	TerriAnnSwanson	\$2,300.00	complete
Restaurant On-Sale Beer and Liquor	on	on	112	Basil Restaurant	Jenny Sam Ho	\$2,300.00	complete
General	on and off	on	2	Bill's Back 40	William J.Geyer	\$2,500.00	complete
General	on	on	5	Cattails	Vckie or Steve Erickson	\$2,300.00	complete
Restaurant On-Sale Beer and Liquor	on	on	104	Doc Holiday's Roadhouse	Kelly Willis	\$2,300.00	complete
General	on and off	on and off	120	Eagle Ridge Golf Club /Mulligans	Nick Krebsbach	\$4,500.00	complete
Hotel or Motel On Sale and General Off Sale Beer	on and off	on	7	EIRancho Lounge	Howard Klug	\$2500.00	complete
Restaurant On-Sale Beer and Liquor	on	on	117	Famous Dave's BBQ	Beau Fredericks	\$2300.00	complete
Hotel or Motel and General Off Sale Beer	on and off	on	25	Grand Williston Hotel	Alyssa Jager	\$2,500.00	complete



Hotel or Motel	on	on	66	Hampton Inn & Suites	Charlotte Ragland	\$2,300.00	complete
Specialty Recreational	on	on	52	J Dub's Bar & Grill	Greg Snodgrass	\$2,300.00	complete
Hotel or Motel	on	on	67	Mainstay Suites	Joe Dora	\$2,300.00	complete
Club or Lodge	on	on	12	Moose Lodge #239	Dennis Bauste	\$2,300.00	complete
General	on and off	on	21	No Place Bar	Kris or Gloria Lind	\$2,500.00	complete
Specialty Supper Club	on	on	30	Northbound Restaurant	Hieu Nhieu	\$2,300.00	complete
Restaurant On-Sale Beer and Liquor	on	on	118	Outlaws Bar & Grill	John Eboli	\$2,300.00	complete
Specialty Restaurant Beer	bottled only		64	R Rooster BBQ Company	Maeve MacStevens	\$300.00	complete
General	off	off	111	Racers 101	Shannon Michels	\$2,200.00	complete
Specialty Restaurant Beer	on tap only		60	Rice & Spice	Zhou Chen	\$300.00	complete
Restaurant On-Sale Beer and Liquor	on	on	114	Sakura Sushi House	Cun JuLin	\$2,300.00	complete
General	off	off	59	Scenic Sports & Liquor	Loren D. Anderson	\$2,200.00	complete
General	on	on	16	Sports Den	Bryan Goehring	\$230,000	complete
Hotel or Motel	on	on	110	The Brooks	Arda Kandirali 703-307-0424	\$2,300.00	complete
Specialty Supper Club	on	on	53	The Williston	Nick Krebsbach	\$2,300.00	complete
Specialty Restaurant Beer	bottle only		103	Three Amigos Grill, Inc	Cam Holt	\$300.00	complete

License Type	Beer	Liquor	License#	Business Name	Manager Name	Fee Paid	Status
Hotel or Motel	on	on	40	Travel Host lounge	Robert Stenehjem	\$230,000	complete
Hotel or Motel	on	on	56	Vegas Motel	Jeffrey T. Smith	\$2,300.00	complete
General	off	off	10	Walmart Supercenter #1565	Josh Comer	\$2,200.00	complete
Specialty Restaurant Beer	on tap only		62	Wildcat Pizzeria	Scott Lippert	\$300.00	complete
Restaurant On-Sale Beer and Liquor	on	on	113	Williston Brewing Company	Angel Cervantes	\$2,300.00	complete
General	on	on	119	Missouri Club	Jason Esperum	\$2,300.00	complete - location is pending

General	off		123	MMRK	Raymond Melendez	\$200.00	complete - location is pending due to sale taking place in January
Specialty Recreational	on	on	51	The Shop	Michael J. Norland	\$2,300.00	Fire Dept recommends no renewal - numerous critical criteria fails
General	off		126	Kum & Go #805	Bryan Goehring	\$200.00	new location - pending public hearings and Bldg Dept approval
Hotel or Motel	on	on	122	Landmark Suites	Dana Livings	\$0.00	no payment received, no documents received
Hotel or Motel	on		108	Best Western Plus, Williston	Lane Livings	\$0.00	no payment received, no documents received
Club or Lodge	on	on	115	Bakken Club, LLC	Joel Lundeen	\$0.00	no payment received; pending Bldg Dept approval
General	off	off	28	26th Street Liquor	Sheila Goehring	\$2,200.00	pending Bldg Dept approval
Club or Lodge	on	on	1	American Legion Club	Cindy Jundt	\$2,300.00	pending Bldg Dept approval
Hotel or Motel	on	on	61	Big Willy's Saloon & Grill	James Powell	\$2,300.00	pending Bldg Dept approval
Restaurant On-Sale Beer and Liquor	on	on	107	Buffalo Wild Wings	William Fillingim	\$2,300.00	pending Bldg Dept approval
General	on and off	on	4	Buster's Bar	Marti Pankowski	\$2,500.00	pending Bldg Dept approval
General	off	off	9	Cash Wise Liquor	Brad Knakmuhs	\$2,200.00	pending Bldg Dept approval
Specialty Restaurant Beer	on tap only		109	Fuddrucker's	Arda Kandirali 703-307-0424	\$30000	pending Bldg Dept approval
Specialty Restaurant Beer	bottle only		102	Los Compadres Steak & Seafood Grill Inc.	Gerardo Gonzalez	\$30000	pending Bldg Dept approval
Specialty Restaurant Beer	on tap only		65	Pita Palace	Caleb Hinricksen	\$30000	pending Bldg Dept approval
Specialty Restaurant Beer	on tap only		24	Pizza Hut	Theron Fisher	\$30000	pending Bldg Dept approval
General	on	on	106	Seidel's Midway Junction	Kristi Bartlett	\$2,300.00	pending Bldg Dept approval

License Type	Beer	Liquor	License#	Business Name	Manager Name	Fee Paid	Status
General	on and off	on and off	116	Upper Missouri Valley Fair Association	Reachell Littlefield	\$4,500.00	pending Bldg Dept approval
Club or Lodge	on	on	121	Williston Basin Curling Club	Travis Kitchens	\$2,300.00	pending Bldg Dept approval
Golf Course	off		45	Williston Municipal Golf Course	Jeremy Ludlum	\$300.00	pending Bldg Dept approval
General	on	on	20	Whispers	John Thorpe	\$2,300.00	pending Bldg Dept approval - 60 day suspension ends 2/9/15
Specialty Recreational	on	on	55	Heartbreakers	Jared Holbrook	\$0.00	pending Bldg Dept approval - 60 day suspension ends 2/9/14
General	on and off	on and off	124	Champ's Place	Steve Parkman	\$4,500.00	pending Fire Dept approval
Specialty Recreational	on	on	42	DK's Lounge & Casino	Blain K. Brunelle	\$2,300.00	pending Fire Dept approval
Restaurant On-Sale Beer and Liquor	on	on	100	Don Pedro's Mexican Restaurant #7	AnnabelDesiree Morin	\$2,300.00	pending Fire Dept approval
General	off	off	13	M&H Gas #34	Stephanie Huntsman	\$2,200.00	pending Fire Dept approval
General	off	off	125	Racers Store 102, LLC	Shannon Michels	\$2,200.00	pending Fire Dept approval
Specialty Supper Club	on	on	54	Lucy Lu's (formerly Russon's)	Jason Esperum	\$2,200.00	pending Fire Dept approval
General	off		31	Kum & Go #806	Matthew Bubka	\$200.00	pending Fire Dept approval - correct w/in 60 days or revoke
General	on and off	on	11	Shorty's Place (name change from KK Korner Bar)	Barbara Ling	\$2,500.00	pending PD / pending Bldg Dept approval - numerous changes required by the State

**MOTION BY Cymbaluk, SECONDED BY Brostuen to accept the renewal of Alcoholic Beverage Licenses for 2014 as presented as well as the statements and conditions given.**  
**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug**  
**NAY: NONE**  
**ABSENT AND NOT VOTING: NONE**  
**CARRIED: 5-0**

## (5) Renewal of Business Licenses for 2015

The Business Licenses are recapped in the memo provided. They are recommended for approval. There are some that paperwork has not been received for. In these, the recommendation is to approve only if paperwork is received and given staff and department review approval.

License Type	License#	Business Name	2015 Fees Paid	Status
Arborist	41	A&A Landscape and Maintenance of NO, LLC	\$ 100.00	complete
Arborist	37	Green Carpet Lawn Care LLC	\$ 100.00	complete
Arborist	8	Green Thumb Lawn Service/Stan's Trenching	\$ 100.00	complete
Arborist	17	JK Foods, Inc dba Country Floral & Greenhouse	\$ 100.00	complete
Arborist	32	Kim's Lawn & Sprinkler Service	\$ 100.00	complete
Arborist	2	Larry's Lawn & Tree Service	\$ 100.00	complete
Arborist	30	Northern Lights Construction	\$ 100.00	complete
Arborist	35	R&C Tree Service	\$ 100.00	complete
Arborist	39	Scott Grothe	\$ 100.00	complete
Arborist	40	Slagle Service	\$ 100.00	complete
Arborist	9	Wally Rassier dba Trees	\$ 100.00	complete
Auctioneer	29	Gary E Tofte	\$ 25.00	complete
Auctioneer	27	Gene L Lindsey	\$ 25.00	complete
Auctioneer	31	Gerald "Butch" Haugland	\$ 25.00	complete
Auctioneer	23	Lee Halvorson	\$ 25.00	complete
Bulk Storage	10	Landmark Aviaton / Williston Jet Center	\$ 25.00	complete
Flea Market	1	Thomas J. and Lucille J. Carns dba Carns Pawn Shop	\$ 100.00	complete
House Mover	4	Huwe the Housemover, Inc.	\$ 25.00	complete
House Mover	3	O'Neil Company, Inc	\$ 25.00	complete
Pawn Shop	5	Robert Oube and Kym Oube dba What Not Shop	\$ 50.00	complete
Pesticide Applicator	43	A&A Landscape and Maintenance of NO, LLC	\$ 65.00	complete
Pesticide Applicator	8	Green Carpet Lawn Care LLC	\$ 65.00	complete
Pesticide Applicator	7	GreenWorks Services, Inc	\$ 65.00	complete

Pesticide Applicator	5	Horizon Resources	\$ 65.00	complete
Pesticide Applicator	4	Larry's Lawn & Tree Service	\$ 65.00	complete
Pesticide Applicator	9	Mike Palmer Petroleum Services dba Petroleum Services, Inc	\$ 65.00	complete
Pesticide Applicator	6	Pro Safe Services, Inc.	\$ 65.00	complete
Pesticide Applicator	10	The Bugs Stop Here LLC	\$ 65.00	complete
Pet Shop	6	Grant and Shellie Johnson dba Paw Prints and Fish Tails	\$ 25.00	complete

License Type	License#	Business Name	2015 Fees Paid	Status
Waste Hauler	11	ABCO Recycling, LLC	\$ 75.00	complete
Waste Hauler	7	A-rrow Sanitation Services, Inc	\$ 75.00	complete
Waste Hauler	8	Basin Concrete, Inc	\$ 75.00	complete
Waste Hauler	9	Charnley Pipe & Salvage	\$ 75.00	complete
Waste Hauler	10	Dakota Dumpster LLC	\$ 75.00	complete
Waste Hauler	6	G & G Garbage, Inc	\$ 75.00	complete
Waste Hauler	4	Waste Connections of NO, Inc dba Armstrong Sanitation Plus	\$ 75.00	complete
Waster Hauler	12	Herman Trucking, LLC	\$ 75.00	complete
Waster Hauler	13	IHD Solids Management, LLC	\$ 75.00	complete
Bulk Storage	6	Horizon Resources	\$ 25.00	pending Fire Dept approval
Pawn Shop	1	Thomas J and Lucille J Carns dba Carns Pawn Shop	\$ 50.00	pending Bldg Dept approval
Arborist	36	Yard Supreme, Inc		no paperwork
Auctioneer	35	LaVern D. Seal		no paperwork
Bulk Storage	1	Thomas Petroleum LLC dba Herman Oil		no paperwork

		Taxi Service Companies			#of Vehicles
Taxi	16	Black Gold Taxi& Shuttle, LLC	\$ 15.00	complete	1
Taxi	18	Brooklyn Cab	\$ 15.00	complete	1
Taxi	12	Simon The Cab Dude	\$ 60.00	complete	10
Taxi	17	Yellow Cab, Inc	\$ 45.00	missing 1 registration, missing 1 insurance; zero safety inspections done	7
Taxi	1	Basin Cab Co.	\$ 25.00	not in good standing with the State; missing Commercial Liability Insur; missing 1 registration; missing 1 safety inspection	3

License Type	License#	Business Name	2015 Fees Paid	Status	#of Vehicles
		Taxi Service Companies			
Taxi	13	Big Shot Limousine Service	\$ 30.00	missing Commercial Liability Insur; missing 1 registration; missing 1 auto insur; zero safety inspections completed; missing PO driver authorization	4
Taxi	10	Mr. Kab Taxi c/o Sheila Taranto	\$ 35.00	zero PO driver authorizations	5
Taxi	4	Brad Wold dba Stardust Limousine		missing 1 insurance; missing all registrations, safety inspections and PO driver authorizations	4
Taxi	15	Bakken Taxi- sold to Tarek Huq 11/5/14		no paperwork	3
Taxi	14	Big Easy Limo Service		no paperwork	1

**MOTION BY Cymbaluk, SECONDED BY Piesik to approve the renewal of 2015 Business Licenses along with memo and comments presented by the City Auditor.**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug**

**NAY: NONE**

**ABSENT AND NOT VOTING: NONE**

**CARRIED: 5-0**

(6) Special Assessment Agreement Waiver of Irregularity

An assessment was done on all property in an area. Property owner is requesting that the City move the assessments that were property assessed from property B to property A. Property A as an example has vertical construction on it and from a City stand point that makes the City more protected. It would be to the City's advantage to approve. The owner is trying to clear the specials off the area so that he can market and sell the property without specials.

**MOTION BY BEKKEDAH, SECONDED BY BROSTUEN as presented as it is beneficial for the City.**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug**

**NAY: NONE**

**ABSENT AND NOT VOTING: NONE**

**CARRIED: 5-0**

(7) City Offices - Noon closing on Wednesday, December 24<sup>th</sup>

This item is before the Board to consider closing all City offices at 12:00 Noon on Wednesday 12/24/14 for Christmas Eve. This is generally what has been done in the past.

**MOTION BY CYMBALUK, SECONDED BY BEKKEDAH to close at Noon 20 12/24/14 for all City Offices**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug**

**NAY: NONE**

**ABSENT AND NOT VOTING: NONE**

**CARRIED: 5-0**

B. Attorney

(1) Indemnification and Hold Harmless Agreement between the City and Aries Buildings Systems

This is regarding an Indemnification and Hold Harmless Agreement between The City and Aries Buildings Systems. Aries out on Hwy 85 is willing to host the City's EMS Antenna tower for free. The only thing asked in return is that the City indemnifies them in the event something should happen.

**MOTION BY CYMBALUK, SECONDED BY BEKKEDAH to approve as presented for an Indemnification and Hold Harmless Agreement**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug**

**NAY: NONE**

**ABSENT AND NOT VOTING: NONE**

**CARRIED: 5-0**

~~(2) — EMS Antenna Hold Harmless Agreement~~

- C. Director of Public Works
  - (1) Task Order-WTP Risk Management Plan

An inspection was recently done through the EPA and through the records and operational inspection it was determined that the risk management plan is out of date. Last one done was 1999. A proposal was requested from AE2S. This is a response and action plan for a potential hazardous chemical spill. There is chlorine at the plant and this requires a certain protocol for notification of the public, PD and Fire and to get the employees out of the plant. Requesting authorization to award the RMP to AE2S in the amount of \$25,000. This is a reimbursable expense that WAWS will ultimately pay us back for.

**MOTION BY CYMBALUK, SECONDED BY BROSTUEN to approve as presented.**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug**

**NAY: NONE**

**ABSENT AND NOT VOTING: NONE**

**CARRIED: 5-0**

- D. City Engineer
- E. Fire Chief
- F. Chief of Police
- G. Building Official
- H. City Planner

- (1) Final plat for the proposed St. Joes Subdivision, an unplatted ~~36.154~~ 48.733 acre parcel northeast corner of the intersection of 32<sup>nd</sup> Ave. W and 11<sup>th</sup> St. W, City of Williston – Hagan

Mr. Kress presented the map included in the commission packet. The zone change is already approved contingent on the final plat recording. This plat will be dedicated to St. Joseph school by the Hagan Family. All surrounding neighbors have been in attendance at previous meetings and will also continue to be involved. In particular, there is a concern for the location of a school on a main street, and it has been asked that this be considered in the site planning process. There are special provisions to be included in the development agreement as noted in the memo to the commissioners.

The Planning Commission recommends approval of a final plat of 48.733 acres in the SW ¼ and SE ¼ of the SW ¼ Section 15, T154N R101W, contingent on staff comments being addressed and a development agreement be recorded.

**MOTION BY Cymbaluk, SECONDED BY Bekkedahl to approve the final plat of 48.733 acres in the SW ¼ and SE ¼ of the SW ¼ Section 15, T154N R101W, contingent on staff comments being addressed and a development agreement be recorded, otherwise known as the St Joes Subdivision Plan.**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug**

**NAY: NONE**

**ABSENT AND NOT VOTING: NONE**

**CARRIED: 5-0**



- (2) Final plat of National Guard Subdivision on an unplatted 171 acres in Section 9, NE intersection of 139<sup>th</sup> Ave. NW and 54<sup>th</sup> NW/26<sup>th</sup> St W, City of Williston – Hagan Family Partnership/Sanderson Stewart

This is called the National Guard Subdivision and includes the City sludge pit. It will create six lots on 171 acres. This will remain zoned Agricultural. The larger lots will be for future residential development. Block 2, Lot 1 will be the future National Guard Armory – as referred to in the lease discussed earlier tonight. Unlike most construction agreements where the developer is responsible for the streets, with this the City will be responsible for some of the streets. The development agreement is being finalized with that wording to provide clarity for those responsibilities with all parties involved.

The Planning Commission recommended approval of the National Guard Subdivision, a preliminary plat of 171 acres in the SW ¼ and a portion of the SE ¼ Section 9, T154N R101W, contingent on addressing all staff comments and a development agreement.

**MOTION BY Brostuen, SECONDED BY Cymbaluk to approve the National Guard Subdivision, a preliminary plat of 171 acres in the SW ¼ and a portion of the SE ¼ Section 9, T154N R101W, contingent on addressing all staff comments and submittal of a development agreement.**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug**

**NAY: NONE**

**ABSENT AND NOT VOTING: NONE**

**CARRIED: 5-0**

I. Economic Development

- (1) Airport RFQ

Shawn Wenko presented an update on the RFQ (Request for Qualifications) Committee for the Airport:

The Committee was assigned a couple of months ago with members assigned as myself, Airport Manager, Steven Kjergaard and Kent Jarcik, Director of Planning and Zoning. The RFQ report has been assembled and the City Attorney has reviewed it. The Committee is now looking for direction from the Board as to when would the Board like the report issued, and the time frame when would you like to see it back? Keeping in mind that the out for bid process must be followed, but you might want to give it a little time; however we wouldn't want to violate anything with FAA regulations.

Steve Kjergaard noted that the sale of the property can't be done until we have an EA signed. We don't have that signed yet. Until that is done we can't agree to do a property sale until that is completed because we can't predetermine a site.

Shawn Wenko stated the Committee recommends a four week time line for turn-around. To go beyond the normal two weeks allows for a more in-depth questioning. Mayor Klug stated his thoughts are to put it out there and see what comes back. There is no obligation to accept any of them, but there has been a lot of discussion about what is going to go on at the airport and it is time to move forward. The Committee recommends putting this out on Sunday, January 4<sup>th</sup> with a 30 day return time. This would bring results in by February.

**MOTION BY CYMBALUK, SECONDED BY PIESIK to approve the request to go out January 4<sup>th</sup>, 2015 with 30 days to respond.**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug**

**NAY: NONE**

**ABSENT AND NOT VOTING: NONE**

**CARRIED: 5-0**

- J. Airport
  - (1) Request to hire Airport Supervisors early

Steve Kjergaard informed the Commission that he had met with the Budget Committee earlier and discussed adding supervisors early and came to the agreement that we should move forward with hiring them 19 weeks early. Mr. Kjergaard recommends this hiring which would remove two operations officers and add four supervisors.

**MOTION BY Bekkedahl, SECONDED BY Brostuen to approve the request as submitted.**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug**

**NAY: NONE**

**ABSENT AND NOT VOTING: NONE**

**CARRIED: 5-0**

- K. Assessor
- L. Convention and Visitor's Bureau
- 10. Appointments and Consultations with Officers
- 11. Unfinished Business
- A. Larry Grondahl-MDU Utility Pole

Mayor Klug noted this is still being worked on – it's a matter of schedules of when people can get together to discuss this.

**HOLD**

- B. Williston Public School District #1 Letter

**HOLD**

- C. Special Assessment Agreement-Williston Public School #1 Budget Committee

**HOLD**

- D. ~~Public Hearing to consider a zone change from M-1: Light Industrial to A: Agricultural for Lot 1, Block 2, Saddle Ridge Subdivision, City of Williston – Go Aggregate, LLC/R&R Engineers, Becky Hogan~~ **Removed**
- 12. New Business
- 13. Executive Session

A. Consultation with Attorney

Mayor Klug stated he would entertain a motion to move to executive session to confer with the City Attorney.

**MOTION BY Cymbaluk, SECONDED BY Brostuen  
UNANIMOUS BY VOICE VOTE.**

Mayor Klug stated that pursuant to the motion, the Board will move into executive session to discuss the issues authorized by Section 44-04-18.4 of the North Dakota Century Code.

Mayor Klug reconvened the regular meeting. Mayor Klug stated that an executive session was held and the only issue discussed was an Attorney consultation.

A motion with a second was made. Roll call on Motion #1:

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik, Klug**

**NAY: NONE**

**ABSENT AND NOT VOTING: NONE**

**CARRIED: 5-0**

14. Adjourn

**MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK to adjourn the meeting.  
UNANIMOUS BY VOICE VOTE.**

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Howard Klug, President  
Board of City Commissioners

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John Kautzman, City Auditor