

OFFICIAL PROCEEDINGS
Board of City Commissioners
November 22, 2016 - 6:00 pm
City Hall – Williston, North Dakota

1. Roll Call of Commissioners

COMMISSIONERS PRESENT: Tate Cymbaluk, Brad Bekkedahl, Deanette Piesik, Howard Klug

COMMISSIONERS ABSENT: Chris Brostuen

OTHERS PRESENT: John Kautzman, Dave Bell, Bill Tracy, Jason Catrambone, Bob Hanson, James Lokken, David Tuan, Shawn Wenko, Kent Jarcik, Steven Kjergaard, Pete Furuseth

Mayor Klug presented a quorum.

CHANGES TO AGENDA:

Add 8A – Form Sales Tax Committee

Remove 9D2

Motion by Cymbaluk, Seconded by Bekkedahl to approve the agenda as amended.

UNANIMOUS BY VOICE VOTE

2. Consent Agenda

A. Reading and Approval of Minutes

(1) Regular Meeting Dated: November 8, 2016

B. Auditor

(1) Accounts, Claims and Bills

For checks between: 11/04/16 - 11/17/16

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Date Issued
-57617	MERITAIN HEALTH MERITAIN HEALTH	5414.57	11/07/16
-57616	56297 BRENDA D'ANGELO	1368.08	11/10/16
-57615	12020 RANDY M DONNELLY	1455.27	11/10/16
-57614	56656 MELISSA ELLETSON	1981.05	11/10/16
-57613	56444 SUSAN GISLASON	1650.98	11/10/16
-57612	12017 JOHN L. KAUTZMAN	3122.32	11/10/16
-57611	12026 KAREN P. LARSON	1547.16	11/10/16
-57610	56672 BRITTA LIESENER	654.92	11/10/16
-57609	56512 PEGGY MASTERS	1317.81	11/10/16
-57608	56462 BONNIE COLEOTE	1169.33	11/10/16
-57607	13026 KEVIN W. CRAFT	1193.98	11/10/16
-57606	56614 ELIZABETH OLSON	1179.88	11/10/16
-57605	56706 AMANDA RATLIFF	551.30	11/10/16
-57604	56323 LINDSEY REPP	1409.18	11/10/16
-57603	56660 MIKAELA SKALICKY	1391.59	11/10/16
-57602	13025 JOLEEN S. TINKER	1401.23	11/10/16
-57601	56569 CINDY WHITE	1451.92	11/10/16

-57600	56378 LAURA WOLTJER	1559.67	11/10/16
-57599	56600 CARI ZAVALNEY	1225.17	11/10/16
-57598	56169 KATHERINE E. BERWICK	2772.16	11/10/16
-57597	17016 THOMAS J. GLENN	361.12	11/10/16
-57596	56491 KATHLEEN STAHOWIAK	2465.00	11/10/16
-57595	56655 STEPHANIE WELLMAN	955.16	11/10/16
-57594	56225 SUSAN E. MOELLER	1324.55	11/10/16
-57593	56698 BRITTANY ANDERSON	1377.00	11/10/16
-57592	56540 BRAD AUTTELET	2653.26	11/10/16
-57591	56699 JOSHUA BANKS	1306.70	11/10/16
-57590	56458 CLINTON BATES	2986.13	11/10/16
-57589	18021 ROBERT J. BENTH	2184.39	11/10/16
-57588	56701 MITCHELL BYMAN	1213.11	11/10/16
-57587	56419 JASON CATRAMBONE	2984.06	11/10/16
-57586	56641 JUSTIN CHAMPION	2019.96	11/10/16
-57585	56584 MATTHEW CLARK	2010.28	11/10/16
-57584	18028 DAVID C. DONNER	1948.55	11/10/16
-57583	56661 VICTORIA DOUGLAS	1452.71	11/10/16
-57582	56506 RYAN EDMONDSON	1692.74	11/10/16
-57581	56541 JACOB FELTES	2238.79	11/10/16
-57580	56500 CHRISTOPHER GILLIES	2606.90	11/10/16
-57579	56459 MATTHEW GOODE	781.17	11/10/16
-57578	56700 JOSEPH HALL	1311.77	11/10/16
-57577	56634 JAMES HERRMANN	1266.50	11/10/16
-57576	56630 JOHN HOSKINS	1627.70	11/10/16
-57575	56567 EMILY HUGHES	2354.55	11/10/16
-57574	56507 GREGORY HUGHES	2142.19	11/10/16
-57573	56623 ALEXANDER INIGUEZ	1629.08	11/10/16
-57572	56636 COREY JOHNSON	2812.78	11/10/16
-57571	18027 STEVEN D. KERZMANN	3680.21	11/10/16
-57570	18096 TRACY C. KERZMANN	1546.76	11/10/16
-57569	56612 ROBERT KISER	2037.19	11/10/16
-57568	56495 JAMES T. LEWIS	404.78	11/10/16
-57567	56498 JASON LEWIS	1574.45	11/10/16
-57566	56483 JOSHUA MAHLUM	2109.58	11/10/16
-57565	56658 CHRISTOPHER MAHONEY	1702.35	11/10/16
-57564	56463 ANTHONY MCNEIL	1260.59	11/10/16
-57563	56642 RYAN MILLER	1379.48	11/10/16
-57562	56564 BRIAN MINTON	2387.61	11/10/16
-57561	56643 CHRISTIE MINTON	1132.14	11/10/16
-57560	56647 PAUL MONZON	376.78	11/10/16
-57559	18099 ERICA J. MYERS	1155.24	11/10/16
-57558	56583 AMANDA NORTON	2096.71	11/10/16
-57557	56503 JOHN PAGANO	2658.81	11/10/16
-57556	56130 ANDREW A. SAILER	2125.85	11/10/16
-57555	56372 THOMAS SANDO	1308.10	11/10/16
-57554	56645 JILL SELLERS	1021.58	11/10/16
-57553	56504 PATRICK SELLERS	1721.34	11/10/16

-57552	18048 DARWIN STEVENS	235.37	11/10/16
-57551	56453 TIMOTHY SWANSON	881.26	11/10/16
-57550	56695 WILLIAM SWOFFORD	1882.42	11/10/16
-57549	56649 EARNEST THEETGE	2528.08	11/10/16
-57548	56680 CHELSEA THOMAS	2339.99	11/10/16
-57547	56494 JEFFREY VANDYKE	3493.33	11/10/16
-57546	18097 DUANE S. WINTER	1313.73	11/10/16
-57545	56174 SAM M. AIDE	1655.80	11/10/16
-57544	56273 JASON BARTEN	1651.55	11/10/16
-57543	19024 DAVID L. BELISLE	1847.21	11/10/16
-57542	56246 HUGH E BENZEN	1622.15	11/10/16
-57541	19092 DUSTIN J. BERTSCH	1765.44	11/10/16
-57540	19028 MARK R. BITZ	1918.00	11/10/16
-57539	56097 ALAN C. BRATT	1935.58	11/10/16
-57538	56146 ASHLEY R. CELANDER	1512.63	11/10/16
-57537	56121 DUSTIN R. CELANDER	1789.71	11/10/16
-57536	56606 BRYTON DAHL	1923.18	11/10/16
-57535	56278 DANIEL DERY	1713.30	11/10/16
-57534	56173 RODNEY H. DICKERSON	1905.50	11/10/16
-57533	56485 JAMES DIXON	1666.83	11/10/16
-57532	56455 JESSY DOLS	1269.09	11/10/16
-57531	56354 RYAN EGERMAN	1443.05	11/10/16
-57530	56631 BRETT FLESNESS	1615.18	11/10/16
-57529	56255 CHELSEA S FOSSEN	1282.20	11/10/16
-57528	19009 LINDA R. GRANBOIS	1312.08	11/10/16
-57527	56147 JACOB J. GREGORY	1715.50	11/10/16
-57526	19095 WALTER H. HALL	2147.63	11/10/16
-57525	56343 ZACHARY HANSEN	1296.58	11/10/16
-57524	19082 RANDY M. HAUGENOE	2235.70	11/10/16
-57523	56206 DANIELLE HENDRICKS	1719.45	11/10/16
-57522	56243 JACOB R. HENDRICKS	1220.67	11/10/16
-57521	56466 JOSHUA HILGART	1286.42	11/10/16
-57520	56285 TYLER HOFF	1625.91	11/10/16
-57519	56210 WILLIAM E. HOLLER	3214.98	11/10/16
-57518	56353 JONATHAN HOLTER	1674.92	11/10/16
-57517	56102 MICHAEL A. ISENHOWER JR	3781.33	11/10/16
-57516	56556 AMBER KOEHN	1666.86	11/10/16
-57515	56555 JACOB KOEHN	1595.83	11/10/16
-57514	56387 AARON KURTENBACH	2603.25	11/10/16
-57513	56525 DERICK LIEN	787.52	11/10/16
-57512	19011 JAMES L LOKKEN	3018.88	11/10/16
-57511	56082 TRAVIS J. MARTINSON	1770.69	11/10/16
-57510	56493 BENJAMIN MELENDEZ	1583.78	11/10/16
-57509	56492 HEATHER MONTGOMERY	199.67	11/10/16
-57508	56599 NATHAN NELSON	1537.05	11/10/16
-57507	56449 NICHOLAS NELSON	2753.51	11/10/16
-57506	56061 AMY D. NICKOLOFF	2013.19	11/10/16
-57505	56617 AMBER PELZL	1107.93	11/10/16

-57504	56385 JUSTIN PELZL	1520.16	11/10/16
-57503	19098 DAVID A. PETERSON	2164.43	11/10/16
-57502	56397 MEGAN PETERSON	1314.68	11/10/16
-57501	56418 TRAVIS PETERSON	1583.78	11/10/16
-57500	56403 KRISTIINA RAVASKA	1881.99	11/10/16
-57499	56148 JONATHAN D. ROGGENKAMP	3481.74	11/10/16
-57498	56627 MELANIE RUSSELL	2478.73	11/10/16
-57497	56632 NICHOLAS SATERMO	1594.79	11/10/16
-57496	13027 CRYSTAL A. SCHAUBEL	1106.98	11/10/16
-57495	56571 CRAIG WARE	1165.30	11/10/16
-57494	56633 BENJAMIN WILLIAMS	1549.09	11/10/16
-57493	19077 MICHAEL S. WILSON	2294.38	11/10/16
-57492	56572 DANIEL ZIMMERMAN	1650.56	11/10/16
-57491	20047 KELLY M. ABERLE	1291.77	11/10/16
-57490	56209 MARTIN L. COLGAN	1872.16	11/10/16
-57489	56432 RICHARD DEBRUNNER	1969.45	11/10/16
-57488	56296 JOE DOSS	1709.87	11/10/16
-57487	56490 RICHARD KIMBALL II	1758.85	11/10/16
-57486	56702 DOREEN MASTERSON	1047.77	11/10/16
-57485	56301 TRAVIS MIZZELL	1197.14	11/10/16
-57484	56467 MARGARET RICHARDS	1053.08	11/10/16
-57483	56637 SHANIA ROCKWELL	884.77	11/10/16
-57482	56441 DAVID SASSER	1808.28	11/10/16
-57481	56252 DIANE THOMPSON	1176.55	11/10/16
-57480	56360 NYDEL TOMPKINS	577.87	11/10/16
-57479	56270 WILLIAM TRACY III	2658.35	11/10/16
-57478	25030 PEDAR A. ANDRE	1362.22	11/10/16
-57477	21041 ROBERT E HANSON	2813.83	11/10/16
-57476	56517 THOMAS HARTLEY	2248.64	11/10/16
-57475	56302 ANTON LEUTY	2051.17	11/10/16
-57474	56417 DEAN RENNINGER	1994.09	11/10/16
-57473	56428 THOMAS SCOTT	1807.55	11/10/16
-57472	21054 WAYNE A WIEDRICH	2666.36	11/10/16
-57471	22021 LES CHRISTENSEN	1814.45	11/10/16
-57470	22020 ROBERT D. KNAPPER	2009.58	11/10/16
-57469	56474 JASON ANDREASON	2380.14	11/10/16
-57468	56558 KYLE BREDWICK	1102.28	11/10/16
-57467	56543 DAVID CURTISS	1243.82	11/10/16
-57466	23136 JAMES B. ENGEN	2432.58	11/10/16
-57465	56653 DOMINICK IOVINO	1285.81	11/10/16
-57464	56528 JONNY IOVINO	1590.81	11/10/16
-57463	23039 BRUCE A. JOHNSON	1330.05	11/10/16
-57462	56559 RANDALL JOHNSON	670.70	11/10/16
-57461	56315 EARL KILLINGSWORTH	1059.42	11/10/16
-57460	56601 RICHARD MALONEY	789.23	11/10/16
-57459	56448 EMIL NEHRING	1630.02	11/10/16
-57458	56628 GREG OSTER	1250.73	11/10/16
-57457	56482 GARY SKABO JR	790.54	11/10/16

-57456	56526 GARY SKABO SR	1030.53	11/10/16
-57455	56167 MATTHEW TUTAS	1339.29	11/10/16
-57454	56652 IAN WEIGEL	1250.94	11/10/16
-57453	56451 DAVID WITTMAN	1352.58	11/10/16
-57452	56409 KENDELL BROWN	761.04	11/10/16
-57451	56370 JEFFREY BRYSON	1956.27	11/10/16
-57450	24019 ROBERT D. COUGHLIN	684.32	11/10/16
-57449	56381 MORKATAA DHINAA	2304.84	11/10/16
-57448	56478 KYLE FLEMING	1273.97	11/10/16
-57447	56575 FRANCIS GOODSKY	722.30	11/10/16
-57446	24017 STEVEN W. JENSEN	2194.60	11/10/16
-57445	56189 AMANDA M. KAISER - LEE	1556.96	11/10/16
-57444	56356 MITCHELL KERSTING	2132.47	11/10/16
-57443	56629 ALDON OLSON	1174.51	11/10/16
-57442	56682 LACEY RIXEN	1362.71	11/10/16
-57441	56415 WILLIAM SCHWENDEMAN	1285.28	11/10/16
-57440	56284 SABRINA SIMS	1567.49	11/10/16
-57439	56550 JAMIE SITZMAN	1130.41	11/10/16
-57438	56539 ETHAN TUNNELL	867.18	11/10/16
-57437	25110 KENNETH W. BERGSTROM	2347.92	11/10/16
-57436	56472 CURTIS CLARYS	1833.04	11/10/16
-57435	56613 SKYLER HENRIE	905.58	11/10/16
-57434	25111 JASON W. HOULE	967.82	11/10/16
-57433	56648 BRANDON SANDBERG	1261.25	11/10/16
-57432	56389 THOMAS ATOR	1668.44	11/10/16
-57431	56596 KATRINA HENRY	944.33	11/10/16
-57430	56368 ERICA KELASH	2035.98	11/10/16
-57429	56513 ARTHUR CRUMB	1656.57	11/10/16
-57428	56704 JAMIE DUESSLER	1120.44	11/10/16
-57427	54065 PATRICIA K. FIORENZA	2135.33	11/10/16
-57426	27076 DANNY R. GERGEN	1670.04	11/10/16
-57425	56091 JAMES A HAGA JR	1152.77	11/10/16
-57424	56128 VERNON L. HENDRICKSON	1554.26	11/10/16
-57423	56687 LONNY HIATT	1118.87	11/10/16
-57422	56535 JEFFREY LADUCER	1181.28	11/10/16
-57421	56477 ROBERT LADUCER	1230.91	11/10/16
-57420	56603 DARIN LUTHER	361.42	11/10/16
-57419	56423 GREGORY MACE	868.96	11/10/16
-57418	56433 RENA MATLOCK	1424.41	11/10/16
-57417	27096 RUSSELL E. MOMBERG	1853.51	11/10/16
-57416	27091 JOSEPH G. MONSON	1094.26	11/10/16
-57415	56622 REX OLSON	1127.01	11/10/16
-57414	56565 DAVID SMITHBERG	1171.71	11/10/16
-57413	56686 TIMOTHY SNEATH	1189.57	11/10/16
-57412	56258 BRYAN THOMPSON	1351.15	11/10/16
-57411	56703 BRIAN BOLANOWSKI	541.52	11/10/16
-57410	56084 KENNETH R. BOYKIN	1758.07	11/10/16
-57409	56514 NICO BUECHNER	2424.71	11/10/16

-57408	56114 ANTHONY D. DUDAS	2053.76	11/10/16
-57407	56662 GESTINE FINLEY	729.04	11/10/16
-57406	56688 MASON FUNDERBURG	1499.87	11/10/16
-57405	56671 ROBERT S HANSON	2250.75	11/10/16
-57404	56598 TERRY HARP	1831.19	11/10/16
-57403	56086 STEVEN C. KJERGAARD	2812.70	11/10/16
-57402	12029 LORI A. LARSEN	1628.55	11/10/16
-57401	56611 CORDELL LINDVIG	1308.76	11/10/16
-57400	56708 JOSHUA LOEWENBERG	543.98	11/10/16
-57399	56705 BRENT MILLER	1010.22	11/10/16
-57398	56508 JAMES HAGA SR	1352.47	11/10/16
-57397	23126 BRENT E. HANSON	2011.22	11/10/16
-57396	56679 TREVIS ALTON	1158.26	11/10/16
-57395	56488 MARK BRUINEKOOL	1109.09	11/10/16
-57394	56367 TONY SCOTT	655.61	11/10/16
-57393	56340 MICHAEL SIMPSON	1686.31	11/10/16
-57392	56640 BRANDON KUZEL	1280.98	11/10/16
-57391	56200 GINA MOTTL	2326.02	11/10/16
-57390	56693 KELSY NEHRING	1073.26	11/10/16
-57389	56644 HEIDI VANEGAS	452.16	11/10/16
-57388	56585 SCOTT VASSEN	2023.10	11/10/16
-57387	56352 BRIAN YOUNG	1801.78	11/10/16
-57386	56579 JOSEPHINE CHING	1065.71	11/10/16
-57385	56347 CHRISTINE EDWARDS	1219.96	11/10/16
-57384	34017 KENT A. JARCIK	2863.03	11/10/16
-57383	56239 RACHEL K. LAQUA	2108.04	11/10/16
-57382	35025 JOSILYN F BEAN	1648.10	11/10/16
-57381	27058 DAVID LEE BELL	2809.46	11/10/16
-57380	56516 BARBARA ELLICO	1365.62	11/10/16
-57379	56375 KRISTIN WENDT	1535.20	11/10/16
-57378	56710 ALYSSA WIEDRICH	789.42	11/10/16
-57377	36006 NEIL W. BAKKEN	1836.65	11/10/16
-57376	56366 KENT SKABO	1360.07	11/10/16
-57375	56180 DIANE C. HAGEN	428.48	11/10/16
-57374	56276 ELTON LARSON	213.33	11/10/16
-57373	56473 ANGELA DECKER	132.98	11/10/16
-57372	48102 KAYLA J. HELL	782.05	11/10/16
-57371	56609 MARIA HILGART	882.27	11/10/16
-57370	56111 ANDREA L. MITCHELL	575.09	11/10/16
-57369	56638 WANDA OLAF	639.43	11/10/16
-57368	56683 ANN REINKE	136.67	11/10/16
-57367	56364 JASON SAGE	883.94	11/10/16
-57366	48013 DEBORAH A. SLAIS	1252.85	11/10/16
-57365	56588 KIRBY STRICKLAND	888.05	11/10/16
-57364	48034 YVONNE A. TOPP	708.85	11/10/16
-57363	56411 LISA WEBB	946.67	11/10/16
-57362	56298 SAWYER ZENT	250.20	11/10/16
-57361	52011 ANN M. KVANDE	1582.34	11/10/16

-57360	56041 BARBARA J. PETERSON	1351.64	11/10/16
-57359	56578 BRENDA SCHMIDT	1198.63	11/10/16
-57358	52020 SHAWN WENKO	2144.80	11/10/16
-57357	56538 KATHY HAVSKJOLD	360.88	11/10/16
-57356	56222 VIVIAN KALMIK	81.71	11/10/16
-57355	53002 AMY A. KRUEGER	2112.47	11/10/16
-57354	56271 SABRINA A RAMEY	1331.09	11/10/16
-57353	56310 JENNIFER STRIETZEL	1197.45	11/10/16
-57352	56390 DENICE SUESS	986.42	11/10/16
-57351	56659 AMANDA EBERLY	1272.38	11/10/16
-57350	56646 THOMAS FRET LAND	1273.98	11/10/16
-57349	56479 TRISTA HENRIE	1598.30	11/10/16
-57348	56213 ROBERT JASON HILLARD	1182.29	11/10/16
-57347	56303 TROY OSTER	937.54	11/10/16
-57346	56604 BRET WILLIAMS	2198.60	11/10/16
-57345	56391 THOMAS MOTT L	1122.55	11/10/16
-57344	56435 KEVIN POWERS	1307.66	11/10/16
-57343	56522 RYAN SLAPNICKA	2668.47	11/10/16
-57342	56293 DAVID TUAN	3285.89	11/10/16
-57341	IAFF LOCAL 3743 IAFF LOCAL 3743	375.00	11/10/16
-57340	DEFER COMP ROTH NATIONWIDE RETIREMENT SO	18212.58	11/10/16
-57339	ND CHILD SUPPOR ND CHILD SUPPORT ENFORCE	2000.70	11/10/16
-57338	FIT U.S. TREASURY	197676.14	11/10/16
84499	999998 ANTHONY D. DUDAS	317.34	11/04/16
84500	999998 LORI A. LARSEN	157.97	11/04/16
84501	999998 STEVEN C. KJERGAARD	570.28	11/04/16
84502	PERS NORTH DAKOTA PUBLIC EMPL	186403.16	11/04/16
84503	2712 BROWN & SAENGER	37956.37	11/07/16
84504	77 CITY OF WILLISTON	191.58	11/07/16
84505	2732 ENTERPRISE FINANCIAL	294.00	11/07/16
84506	267 MOUNTRAIL-WILLIAMS REC	1502.08	11/07/16
84507	275 NAPA AUTO PARTS	3617.38	11/07/16
84508	275 NAPA AUTO PARTS	875.00	11/07/16
84509	999999 DALTON HOLCOMB	500.00	11/08/16
84510	999999 HANNA HOGLUND	500.00	11/08/16
84511	999999 RODNEY HOLDER	600.00	11/08/16
84512	673 CLERK OF DISTRICT COURT	750.00	11/08/16
84513	673 CLERK OF DISTRICT COURT	750.00	11/08/16
84514	673 CLERK OF DISTRICT COURT	1000.00	11/08/16
84515	673 CLERK OF DISTRICT COURT	750.00	11/08/16
84516	999999 KENDALL JOHNSON	500.00	11/08/16
84517	999999 REBEKKAH WITHOUSE-PEARSON	500.00	11/08/16
84518	999999 DAVID WILSON	10.00	11/08/16
84519	999999 JESSE WILLIAMSON	1300.00	11/08/16
84520	673 CLERK OF DISTRICT COURT	750.00	11/08/16
84521	673 CLERK OF DISTRICT COURT	50.00	11/08/16
84522	673 CLERK OF DISTRICT COURT	750.00	11/08/16
84523	2489 DUCKS UNLIMITED GREAT PLAINS REGI	330000.00	11/08/16

84524	56709 KAYLA HEILLE	616.61	11/10/16
84525	56711 SHAWN HOLM	538.89	11/10/16
84526	26039 DIANE K. ALBRIGHTSON	1101.31	11/10/16
84527	56406 RICHARD RADEMACHER	1966.26	11/10/16
84528	56712 BRANDON BRUNDAGE	808.36	11/10/16
84529	22014 GARY L. GLOVATSKY	2193.40	11/10/16
84530	56577 MARC MOHR	1369.04	11/10/16
84531	25106 RICHARD S. ODEGARD	1720.28	11/10/16
84532	56582 JOSHUA DAGENAIS	1186.53	11/10/16
84533	32006 WILLIAM M. MCQUISTON	1346.53	11/10/16
84534	56625 JEREMY WRIGHT	1622.16	11/10/16
84535	56623 ALEXANDER INIGUEZ	3410.17	11/10/16
84536	56495 JAMES T. LEWIS	4003.60	11/10/16
84537	56525 DERICK LIEN	4224.89	11/10/16
84538	243 MONTANA-DAKOTA UTILITIES	2046.35	11/09/16
84539	2118 VISA	1581.26	11/09/16
84540	1611 HASLER	500.00	11/09/16
84541	549 CASH WISE FOODS	41.49	11/09/16
84542	484 VERIZON WIRELESS	6460.48	11/09/16
84543	999999 BAKKEN TEK	300.00	11/09/16
84544	CHILD SUPR ALAB ALABAMA CHILD SUPPORT PA	150.00	11/10/16
84545	UT CHILD SUPPOR CHILD SUPPORT SERVICES (141.00	11/10/16
84546	CHILD SUPRT CT CONNECTICUT - CCSPC	297.65	11/10/16
84547	DEL CHILD SUPPO DCSE	135.00	11/10/16
84548	FIRST RES INV C FIRST RESOLUTION INVESTM	412.79	11/10/16
84549	MI CHILD SUPPOR MICHIGAN STATE DISBURSEM	104.75	11/10/16
84550	MN CHILD SUPPOR MINNESOTA CHILD SUPPORT	173.50	11/10/16
84551	NC CHILD SUPPOR NC CHILD SUPPORT	36.00	11/10/16
84552	CHILD SUPPORT P PA SCDU	505.00	11/10/16
84553	19 AMERICAN STATE BANK	260507.00	11/10/16
84554	281 ND ASSN. OF OIL & GAS	75.00	11/10/16
84555	2895 FCI CONSTRUCTORS, INC - ND	89701.23	11/10/16
84556	3016 GRAYBAR	75064.75	11/10/16
84557	433 ND TAX COMMISSIONER	73.85	11/14/16
84558	19 AMERICAN STATE BANK	1370245.83	11/15/16
84559	2895 FCI CONSTRUCTORS, INC - ND	164491.55	11/15/16
84560	999999 AMANDA SCHOOLING	110.99	11/15/16
84561	ND HEALTH ND PUBLIC EMPLOYEES RETI	227429.04	11/15/16
84562	DEF COMP PERS1 NORTH DAKOTA PUBLIC EMPL	2318.33	11/15/16
84563	2969 KIRBY STRICKLAND	1062.50	11/15/16
84564	999999 KEVIN WHITMAN	750.00	11/15/16
84565	999999 TRACEY SORENSON	750.00	11/15/16
84566	999999 GERARDO GONZALEZ-SOTO	200.00	11/15/16
84567	2859 CHI St. Alexius	23.00	11/15/16
84568	2669 SHINGOBEE BUILDERS, INC.	210853.23	11/15/16
84569	2895 FCI CONSTRUCTORS, INC - ND	402596.70	11/15/16
84570	2968 L & H ELECTRIC INC	95643.06	11/15/16
84571	2099 WILLIAMS PLUMBING, HEATING & UTIL	142661.68	11/15/16

84572	2910 SPEARFISH EXCAVATING, INC.	268834.45	11/16/16
84573	320 NEMONT	445.57	11/16/16
84574	69 CARQUEST/ADVANCED AUTO PARTS STOR	143.75	11/16/16
84575	2560 11TH STREET PROPERTIES LLC	6000.00	11/17/16
84576	1079 ABL MOBILE LOCK & SAFE	80.00	11/17/16
84577	526 ACE HARDWARE & FLOORING	238.34	11/17/16
84578	2274 ACME TOOLS	685.12	11/17/16
84579	2991 ADAMS - ISC WILLISTON	634.40	11/17/16
84580	3 ADVANCED ENGINEERING &	385115.15	11/17/16
84581	1953 AE2S CONSTRUCTION LLC	21510.32	11/17/16
84582	2578 AIRSIDE SOLUTIONS, INC	25.45	11/17/16
84583	8 ALL SEASONS SPORT ABOUT	1390.00	11/17/16
84584	999998 AMBER KOEHN	25.00	11/17/16
84585	1591 AMERICAN ASSOCIATION OF AIRPORT E	1710.00	11/17/16
84586	718 AMERIPRIDE LINEN AND APPAREL SERV	910.24	11/17/16
84587	1910 ANDERSON & WOOD CONSTRUCTION CO I	142260.55	11/17/16
84588	2399 ARROW International, Inc.	2762.82	11/17/16
84589	2848 AT&T MOBILITY	79.76	11/17/16
84590	33 BAKER & TAYLOR CO.	453.38	11/17/16
84591	34 BALCO UNIFORM CO., INC.	589.21	11/17/16
84592	38 BASIN PRINTERS, INC.	377.00	11/17/16
84593	2488 BEK CONSULTING, LLC	109624.64	11/17/16
84594	2764 BEN JOHNSON	262.50	11/17/16
84595	41 BERRY DAKOTA	915.00	11/17/16
84596	52 BORDER STATES ELECTRIC	6589.45	11/17/16
84597	53 BORDER STEEL	187.68	11/17/16
84598	599 BRAATEN PLUMBING, INC	3122.19	11/17/16
84599	1926 BRAUN INTERTEC CORPORATION	19342.25	11/17/16
84600	59 BRODART CO.	168.46	11/17/16
84601	1054 C & D WATER SERVICES	53.50	11/17/16
84602	67 CAR TUNZ	48.85	11/17/16
84603	549 CASH WISE FOODS	65.99	11/17/16
84604	1755 CDW GOVERNMENT	12215.87	11/17/16
84605	616 CENTER POINT LARGE PRINT	41.34	11/17/16
84606	1261 CHAMBER OF COMMERCE	1000.00	11/17/16
84607	2275 CHANNING BETE COMPANY	1933.12	11/17/16
84608	2112 CHI ST ALEXIUS OCCUPATIONAL CLINI	5424.50	11/17/16
84609	77 CITY OF WILLISTON	373.20	11/17/16
84610	79 CITY OF WILLISTON	1966.28	11/17/16
84611	1666 CIVIL SCIENCE	82499.75	11/17/16
84612	1711 CODED SYSTEMS	6380.00	11/17/16
84613	2310 COLSTRIP ELECTRIC INC	219450.00	11/17/16
84614	640 COMFORT INN	2457.00	11/17/16
84615	1486 CONNEX INTERNATIONAL	25.41	11/17/16
84616	822 COUNTRY FLORAL	105.00	11/17/16
84617	999998 CRAIG WARE	25.00	11/17/16
84618	567 CRAIG'S SMALL ENGINE REPAIR	14.62	11/17/16
84619	3025 CRAVEN HAGAN CLINIC	17.00	11/17/16

84620	1625 CTS LANGUAGE LINK	89.40	11/17/16
84621	548 DAKOTA DIESEL	206.09	11/17/16
84622	1136 DAKOTA FENCE	2176.00	11/17/16
84623	2015 DAKOTA FIRE EXTINGUISHERS	30759.92	11/17/16
84624	93 DAKOTA SUPPLY GROUP	1961.57	11/17/16
84625	2944 DAKOTA TRUCK & FARM	8146.66	11/17/16
84626	2514 DAL GLOBAL SERVICES LLC	6500.00	11/17/16
84627	2161 DAN'S TIRE SERVICE	2722.72	11/17/16
84628	100 DAWA SOLUTIONS GROUP	100.00	11/17/16
84629	1198 DEMCO	228.38	11/17/16
84630	1996 EDND (ECONOMIC DEV ASSOC OF ND)	150.00	11/17/16
84631	1331 ELECTRIC PUMP	1753.18	11/17/16
84632	2524 ELITE HEALTH & FITNESS	380.00	11/17/16
84633	577 EMERGENCY MEDICAL PRODUCTS	3295.38	11/17/16
84634	2617 EMILY HUGHES	540.00	11/17/16
84635	2097 EVIDENT CRIME SCENE PRODUCTS	686.50	11/17/16
84636	1567 EXPERT AUTO GLASS	625.00	11/17/16
84637	2845 FAIRLIGHT MEDICAL CENTER	191.75	11/17/16
84638	668 FASTENAL COMPANY	106.08	11/17/16
84639	569 FEDEX	474.35	11/17/16
84640	132 FIRST NATIONAL BANK	741.70	11/17/16
84641	134 FORT UNION SUPPLY & TRADE	809.91	11/17/16
84642	136 FRED'S SEWER & DRAIN SRVC	500.00	11/17/16
84643	354 FURUSETH LAW FIRM, PC	22657.58	11/17/16
84644	139 GAFFANEY'S	20775.48	11/17/16
84645	1118 GARD SPECIALISTS	229.86	11/17/16
84646	846 GRAND FORKS FIRE	420.42	11/17/16
84647	144 GRAYMONT WESTERN CANADA	7076.22	11/17/16
84648	1466 GREAT PLAINS FIRE, INC	2257.25	11/17/16
84649	3012 HANSEN AUTOMOTIVE	192.72	11/17/16
84650	1833 HDR ENGINEERING INC	3356.49	11/17/16
84651	559 HOLIDAY INN MINOT	900.00	11/17/16
84652	161 HOME OF ECONOMY	360.53	11/17/16
84653	162 HORIZON RESOURCES	5188.34	11/17/16
84654	163 HOSE AND RUBBER SUPPLY	228.36	11/17/16
84655	164 HOTSY EQUIPMENT COMPANY	476.00	11/17/16
84656	2751 INDIGO SIGNWORKS, INC.	3480.50	11/17/16
84657	173 INFORMATION TECHNOLOGY DEPARTMENT	982.90	11/17/16
84658	2636 INTELLICORP	26.70	11/17/16
84659	175 INTERSTATE ENGINEERING	804.00	11/17/16
84660	176 INTERSTATE POWER SYSTEMS	96.30	11/17/16
84661	3019 JADE TRANSPORT	1944.60	11/17/16
84662	2972 JAMES SWARTOUT SERVICES, LLC	1250.00	11/17/16
84663	999998 JANET B. ZANDER	376.68	11/17/16
84664	1609 JMAC RESOURCES	778711.02	11/17/16
84665	3023 JOHNSON CONTROLS	2911.27	11/17/16
84666	2637 JONES & BARLETT LEARNING	1245.25	11/17/16
84667	999998 JUSTIN CHAMPION	540.00	11/17/16

84668	2881 KODET ARCHITECTURAL GROUP, INC.	18848.75	11/17/16
84669	2227 KONICA MINOLTA PREMIER FINANCE	486.24	11/17/16
84670	212 KOTANA COMMUNICATIONS	7216.80	11/17/16
84671	999999 LASER TECHNOLOGY INC	138.00	11/17/16
84672	2740 LJA	194.40	11/17/16
84673	1209 MASS MARKETING INC.	380.00	11/17/16
84674	585 MCCODY CONCRETE PRODUCTS, INC	134.82	11/17/16
84675	245 MEDQUEST INC	262.00	11/17/16
84676	999998 MELANIE RUSSELL	25.00	11/17/16
84677	2685 MENARDS	736.22	11/17/16
84678	247 MERCY MEDICAL CENTER	6144.73	11/17/16
84679	999999 METRO ICE SCULPTURES	2150.00	11/17/16
84680	250 MICROMARKETING ASSOCIATES	54.08	11/17/16
84681	252 MIDCONTINENT COMMUNICATIONS	78.73	11/17/16
84682	254 MIKE'S WINDOW CLEANING SERVICE	80.00	11/17/16
84683	261 MON-DAK HTG & PLG, INC.	16.95	11/17/16
84684	243 MONTANA-DAKOTA UTILITIES	17258.75	11/17/16
84685	2291 MUNICIPAL EMERGENCY SERVICES, INC	88.00	11/17/16
84686	271 MVTL/MINNESOTA VALLEY	457.00	11/17/16
84687	275 NAPA AUTO PARTS	3085.43	11/17/16
84688	2273 NATIONAL SERVICE CENTER	300.00	11/17/16
84689	297 ND ONE CALL	377.95	11/17/16
84690	314 ND WORKFORCE SAFETY & INS	132.54	11/17/16
84691	2635 NEHRING LAW OFFICE, PLLC	860.00	11/17/16
84692	320 NEMONT	5336.69	11/17/16
84693	999998 NICHOLAS NELSON	98.00	11/17/16
84694	999998 NICHOLAS SATERMO	133.00	11/17/16
84695	584 NMN, INC.	385.70	11/17/16
84696	1494 NORTH DAKOTA INSURANCE DEPARTMENT	55.00	11/17/16
84697	1449 NORTH DAKOTA TOURISM	250.00	11/17/16
84698	333 NORTHWEST SUPPLY & R&R TROPHIES I	439.70	11/17/16
84699	1635 OCLC, Inc.	554.53	11/17/16
84700	2339 OFFICE DEPOT	389.32	11/17/16
84701	339 OFFICE OF STATE AUDITOR	165.00	11/17/16
84702	340 OHNSTAD TWICHELL PC	638.00	11/17/16
84703	343 OLYMPIC SALES, INC.	277.99	11/17/16
84704	344 ONE FULFILLMENT	445.00	11/17/16
84705	1055 PARTS CENTRAL - HEIL ENVIRONMENTA	397.86	11/17/16
84706	2677 PAYMENT PRINCIPALS	20.00	11/17/16
84707	351 PENWORTHY	347.43	11/17/16
84708	246 PHYSIO-CONTROL, INC	1010.51	11/17/16
84709	1051 POET ETHANOL PRODUCTS, LLC	3937.01	11/17/16
84710	2162 PRAXAIR DISTRIBUTION INC.	655.85	11/17/16
84711	362 PRO SAFE SERVICES, INC	359.75	11/17/16
84712	364 PURCHASE POWER	2119.14	11/17/16
84713	367 QUILL CORPORATION	586.75	11/17/16
84714	1394 RDO EQUIPMENT CO	2459.00	11/17/16
84715	2688 RECORD KEEPERS LLC	32.00	11/17/16

84716	380 REEVES COMPANY, INC.	126.69	11/17/16
84717	2309 RICE LAKE CONSTRUCTION GROUP	300283.12	11/17/16
84718	390 RICHARD A. JOHNSON	6985.65	11/17/16
84719	3026 River Oaks Communications Corpora	5381.70	11/17/16
84720	1091 ROBERT GIBB & SONS	100000.00	11/17/16
84721	3024 ROBOTRONICS INC	4003.00	11/17/16
84722	999998 RYAN EDMONDSON	540.00	11/17/16
84723	669 SHIRT WORX	294.00	11/17/16
84724	2477 SNAP ON TOOLS	110.10	11/17/16
84725	1247 SOISETH CONSTRUCTION	4290.00	11/17/16
84726	2910 SPEARFISH EXCAVATING, INC.	36860.86	11/17/16
84727	3020 ST. JAMES HOTEL	430.28	11/17/16
84728	1080 STANDARD AND POOR'S	20000.00	11/17/16
84729	454 THUNDERBIRD RANCH	1544.00	11/17/16
84730	701 TOURISM ALLIANCE PARTNERSHIP	1000.00	11/17/16
84731	460 TRACTOR & EQUIPMENT CO.	2517.66	11/17/16
84732	655 TRAINND NORTHWEST	925.00	11/17/16
84733	463 TRIANGLE ELECTRIC	2428.22	11/17/16
84734	2781 TRILLION AVIATION	2000.00	11/17/16
84735	2072 TRIZETTO PROVIDER SOLUTIONS	89.06	11/17/16
84736	477 UPPER MISSOURI DISTRICT	798.66	11/17/16
84737	939 USA BLUEBOOK	725.58	11/17/16
84738	487 VISA	68.10	11/17/16
84739	489 VISA	3616.73	11/17/16
84740	496 WCS TELECOM	1143.02	11/17/16
84741	2528 WD & J PROPERTIES, LLC	10250.00	11/17/16
84742	501 WESTERN VET CLINIC	155.12	11/17/16
84743	623 WEX BANK	6863.51	11/17/16
84744	999998 WILLIAM E. HOLLER	25.00	11/17/16
84745	999998 WILLIAM E. HOLLER	98.00	11/17/16
84746	531 WILLIAMS COUNTY AUDITOR	6898.13	11/17/16
84747	2099 WILLIAMS PLUMBING, HEATING & UTIL	172740.15	11/17/16
84748	564 WILLIAMS RURAL WATER DISTRICT	222.96	11/17/16
84749	1878 WILLISTON CONVENTION & VISITOR BU	420.08	11/17/16
84750	517 WILLISTON FIRE & SAFETY	289.85	11/17/16
84751	518 WILLISTON HERALD	2186.86	11/17/16
84752	522 WILLISTON PD PETTY CASH	39.37	11/17/16
84753	1 WOODWORKS, INC.	2640.00	11/17/16
Total Claims:	\$6,217,734.20		
Payroll:	\$1,094,873.50		
Grand Total:	\$7,312,607.70		
# of Checks:	535		

- (2) Application for a Local Permit or Charity Local Permit
- a. Rocky Mountain Elk Foundation–Site Authorization – December 10
 - b. Development Homes – Site Authorization Amendment
 - c. Williston Trailriders Snowmobile Club – Raffle – February 5
 - d. Williston Basin Skating Club – Site Authorization

- (3) Special Permit to Sell Alcoholic Beverages
 - a. American Legion – Christmas Party – December 10
 - b. The Williston – Holiday Open House – December 9
 - c. Basin Safety Consulting – Christmas Party – December 16
- (4) Taxi License
- C. Building Official
 - (1) Journeyman Plumber
 - a. Joseph Swiftbird – Lange, Inc.
- D. City Planner
- E. Assessor
 - (1) Abatement
 - (2) Exemptions

Motion by Bekkedahl, Seconded by Cymbaluk to approve the consent agenda as presented.

UNANIMOUS BY VOICE VOTE

- 3. Public Hearings
- 4. Bid Openings

Jason Catrambone, Fire Chief, presented the following:

- A. SCBA Air Compressor (Fire)

This was pulled from the construction project at Station 1 as a cost savings effort of 14.5%. Recommendation is to award the SCBA Air Compressor to Alex Air in the amount of \$81,770.

Motion by Cymbaluk, Seconded by Bekkedahl to approve as presented.

AYE: Cymbaluk, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING: Brostuen

CARRIES: 4-0

- B. SCBA (Fire)

This is a budgeted item and one bid was received from the regional sales representative, Dakota Fire, in the amount of \$82,380. Recommendation is for approval.

Motion by Piesik, Seconded by Cymbaluk to approve the bid for \$82,380 to Dakota Fire as presented.

AYE: Cymbaluk, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING: Brostuen

CARRIES: 4-0

- C. Specialty Equipment (Fire)

This is used for new apparatus. The representative for this area, Great Plains Fire, submitted two bids for both new and demo equipment. Recommendation is to purchase the demo equipment in the amount of \$51,911, which comes with the same warranty and saves approximately 10%

Motion by Cymbaluk, Seconded by Bekkedahl to approve as presented.**AYE: Cymbaluk, Bekkedahl, Piesik, Klug****NAY:****ABSENT AND NOT VOTING: Brostuen****CARRIES: 4-0**

5. Accounts, Claims and Bills Not Approved in the Consent Agenda
6. Ordinances
7. Petitions, Communications and Remonstrance's
 - A. Williston Downtowners Street Closure Request – December 1 Holiday Stroll

Motion by Cymbaluk, Seconded by Piesik to approve the request as presented.**UNANIMOUS BY VOICE VOTE**

- B. CHI Health at Home – Reflections of Love - Fireworks Permit – December 8

Motion by Piesik, Seconded by Bekkedahl to approve the fireworks permit for December 8 for CHI Health.**UNANIMOUS BY VOICE VOTE**

8. Report of Commissioners

Mayor Klug presented the following:

- A. President of the Board
 - (1) Form Sales Tax Committee
The current sales tax expires 2020. Mayor Klug requested a committee be formed to start discussion on a timeline for future sales tax including himself, Finance Commissioner Brad Bekkedahl and City Administrator David Tuan.

Motion by Cymbaluk, Seconded by Bekkedahl to approve.**UNANIMOUS BY VOICE VOTE**

- B. Vice-President; Finance Commissioner
- C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
- D. Fire, Police, and Ambulance Commissioner

David Tuan, City Administrator, presented the following:

- E. Water Works, Sewer, Airport, Building and Planning Commissioner
 - (1) Resolution to Support "Good Title" for the FAA
This resolution is designed to address the Good Title and land control issue in purchasing the land and providing appropriate documentation to the FAA. The second part pertains to the mineral rights and the City not allowing oil and gas drilling or production on any of the lands acquired for the relocation of the airport per zoning ordinances. Discussion held on the need and purpose of including a date in the FURTHERMORE section on page two regarding the acquisition of title of land. The City Attorney will determine a date or event that fits within the parameters.

Motion by Bekkedahl, Seconded by Cymbaluk to approve Resolution 16-074, Resolution of Intent to acquire Good Title for airport properties with the appropriate language of a date in the FURTHERMORE on page two as commented on, left to the discretion of the attorney's office.

Further discussion confirmed that title insurance has been received on the land purchases and a request that the County Planning and Zoning Commission be made aware of development around the airport regarding oil production and any future exploration.

AYE: Cymbaluk, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING: Brostuen

CARRIES: 4-0

- (2) Chevron's Agreement/Estimate for Pipeline Removal
Mr. Tuan requested this item be tabled to December 13, 2016.

Motion by Cymbaluk, Seconded by Piesik to approve.

UNANIMOUS BY VOICE VOTE

9. Report of Department Heads

David Tuan, City Administrator, presented the following:

A. City Administrator

(1) WAWS Loan Agreement

This is a loan agreement for two members of the WAWS organization. This does not impact the City in an adverse way as the source of the loan would not change the City's loan repayment obligation. Rather than using WAWS funding, the two entities are borrowing from other sources for system projects. To mitigate the risk of the loan repayment, all members of WAWS are committed to paying back the loan payments. The City Attorney has requested Section 4.10 regarding Attorney Fees be removed from the agreement. Recommendation is for approval of this loan agreement in accordance with the comments of the City Attorney stipulating the removal of Section 4.10 Attorneys Fees. Commissioner Bekkedahl added that he has had discussions with two members of the WAWS Board, Ward Koeser and City Commissioner Chris Brostuen, both of whom are in agreement with this loan. To date this has been approved and adopted by all other members of WAWS.

Motion by Cymbaluk, Seconded by Piesik to approve the loan agreement in accordance with the comments of the City Attorney stipulating the removal of Section 4.10 Attorneys Fees.

AYE: Cymbaluk, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING: Brostuen

CARRIES: 4-0

John Kautzman, City Auditor, presented the following:

B. City Auditor

(1) Furuseth Olson & Evert – Contract for City Attorney Legal Services

This is a request to change the contract with Furuseth Law Firm to increase the hourly rate from \$165 per hour to \$175 with an expiration date of September 30, 2019. This was included in the budget process.

Motion by Cymbaluk, Seconded by Bekkedahl to approve as presented.

AYE: Cymbaluk, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING: Brostuen

CARRIES: 4-0

C. Attorney

Dave Bell, Public Works Director, presented the following:

D. Director of Public Works

(1) Authorization to Bid Equipment

a. $\frac{3}{4}$ Ton 4x4 Crew Cab Pickup (Forestry)

This is a request for authorization to advertise for bid a $\frac{3}{4}$ ton 4x4 crew cab pickup for the Forestry Department. Advertisement to take place November 27th and December 4th with bids being opened December 15, 2016.

Motion by Bekkedahl, Seconded by Cymbaluk to approve request.

AYE: Cymbaluk, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING: Brostuen

CARRIES: 4-0

~~(2) Authorization to Proceed with CMAR for PW Expansion Project~~

Bob Hanson, City Engineer, presented the following:

E. City Engineer

(1) Amendment to AE2S Task Order #8—7th Street Bell Drainage Stream Crossing

This is an amendment to the 7th Street/Bell Coulee Dry Dam Embankment to add a construction material testing component at an estimated cost not to exceed \$57,500. This testing will monitor the settlement of the embankment being built that will have a water line at the top when completed. Recommendation is for approval of the amendment.

Motion by Piesik, Seconded by Bekkedahl to amend AE2S Task Order #8 for the 7th Street/Bell Coulee Dry Dam Embankment project not to exceed \$57,500 for material testing costs.

AYE: Cymbaluk, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING: Brostuen

CARRIES: 4-0

- (2) Resolution Accepting Right of Way Dedication for 58th Street
This resolution formally accepts the Williston Parks and Recreation District's right-of-way dedication for the construction of 58th Street East from US Highway 2. Recommendation is for approval of the right-of-way dedication.

Motion by Cymbaluk, Seconded by Bekkedahl to approve Resolution 16-075, formally accepting the Williston Parks and Recreation District dedication of the right-of-way needed to construct 58th Street as presented.

AYE: Cymbaluk, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING: Brostuen

CARRIES: 4-0

- (3) Resolution Accepting Right of Way Dedication for 2nd Avenue West
This resolution formally accepts the Williston Parks and Recreation District's right-of-way dedication necessary to construct the relocation of 2nd Avenue West between 58th Street and Spring Lake Park. This required acquisition of an additional right-of-way is in exchange for the City vacating the original right-of-way. Recommendation is for approval of the right-of-way dedication.

Motion by Cymbaluk, Seconded by Piesik to adopt Resolution 16-076 formally accepting the Williston Parks and Recreation District dedication of the right-of-way needed to realign 2nd Avenue West as presented.

AYE: Cymbaluk, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING: Brostuen

CARRIES: 4-0

- (4) Horizon Resource Right of Way Acquisition—West Williston Drainage Project
This right-of-way acquisition is necessary to acquire 2,050.6 square feet from Horizon Resources to accommodate the construction of a drainage channel from the proposed Front Street box culvert to the BNSF rail road trestle. Horizon Resources has agreed to provide a permanent right-of-way easement for the proposed drainage channel for \$.050 per square foot for a total of \$1,025.30. Recommendation is to accept the offer for this right-of-way.

Motion by Bekkedahl, Seconded by Cymbaluk to accept the offer from Horizon Resources to provide the permanent easement needed to construct the West Williston Drainage project for \$1,025.30 as presented.

AYE: Cymbaluk, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING: Brostuen

CARRIES: 4-0

- (5) NDDOT Concurrence of Award—2nd Avenue West Mill & Overlay Project—18th to 26th Street.

This is a concurrence agreement to award Northern Improvement the construction contract for the construction of the 2nd Avenue West Mill & Overlay Project in the amount of \$354,936.65. Recommendation is for concurrence of the NDDOT award to Northern Improvement.

Motion by Piesik, Seconded by Cymbaluk to concur with NDDOT’s recommendation to award Northern Improvement a construction contract in the amount of \$354,936.65 for the 2nd Avenue West Mill & Overlay project.

It was confirmed this does not included the requested traffic signal at 22nd Street, which Mr. Hanson indicated is still in discussion and he will follow-up with NDDOT. The concrete work included in the project is for ADA ramps at 19th and 20th Streets and areas that have suffered concrete sidewalk cracking will not be replaced under this project.

AYE: Cymbaluk, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING: Brostuen

CARRIES: 4-0

- F. Fire Chief
- G. Chief of Police
- H. Building Official
- I. City Planner
- J. Economic Development
- K. Airport
- L. Assessor
- M. Convention and Visitor’s Bureau
- 10. Appointments and Consultations with Officers
- 11. Unfinished Business
 - A. Vacation of Public Right-of-Way, 50th Rd NW, Sundby Annexation – Vestal Properties, LLC
Continue to hold for legal work on right-of-way.
 - B. alliantgroup/Obermiller Nelson Engineering – Section 179D Allocation
City Auditor, John Kautzman initiated a call with Brandon Robertson, representative for Obermiller Nelson Engineering. Mr. Robertson stated the specific tax deduction is made available to those that have contributed to the energy efficiency of any publically known building and on the Development Building renovation project, Obermiller Nelson Engineering was the engineer of record qualifying the activities they contributed to be eligible for the tax deduction. The tax deduction does not make sense for all parties on the job depending on the activities and how the company tax structure is setup. In response to questions, Mr. Robertson stated the cost of property listed is confirming the total cost of the project, which is required by the tax code and the percentage would be split if there were multiple parties pursuing the deduction. The actual deduction is based on the square footage and can be anywhere from \$0.60 to \$1.20 per square foot. Commissioner Bekkedahl asked that other parties involved in the constructed be contacted and provide letters certifying they are not seeking any of the same expense Obermiller Nelson Engineering is requesting, to which Mr. Robertson confirmed they can reach out to those parties.

Motion by Bekkedahl, Seconded by Cymbaluk to approve subject to any further attorney review or comments necessary for the Mayor to sign.

AYE: Cymbaluk, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING: Brostuen

CARRIES: 4-0

C. WSI Insurance

David Tuan, City Administrator, stated that under the current WSI insurance coverage, the City is not eligible for premium discounts because the City does not participate in the safety action menu program or the safety management program. The City has not met the requirements of these programs in the past but with the safety training, adoption of a drug policy and the EAP program, the City now meets the requirement. Recommendation is to authorize the City to enroll in the SAM and SMP programs to be eligible for a 15% discount on premiums.

Motion by Piesik, Seconded by Cymbaluk to approve as presented.

AYE: Cymbaluk, Bekkedahl, Piesik, Klug

NAY:

ABSENT AND NOT VOTING: Brostuen

CARRIES: 4-0

D. Taxi/Shuttle Ordinance

Mayor Klug reviewed a memo provided to the Commissioners regarding a request to modify the taxi ordinance and how shuttles would be licensed. The Taxi Committee met and recommended the City license all shuttle businesses following the current taxi ordinance. These requirements can be revisited in two years after the opening of the new airport. No further action is required at this time.

E. Ambulance Billing Contract

Jason Catrambone, Fire Chief, recommended the City move to an outside billing source. Ambulance Medical Billing (AMB) is one of a few companies that can align with the current software in place so that the time and effort put into place over the last five years is not lost. AMB's experience and references received, as well as the service and training they can provide, will benefit the City in moving forward with our service. In response to questions, Chief Catrambone stated there has been an increase in collections due to both call volume and billing practices. Medical billing requires a specific skillset and using an outside specialist with that skillset and certified coders will protect the City.

Commissioner Bekkedahl asked if a meeting will be held with fire personnel, AMB and current billing personnel to discuss a smooth transition, to which Chief Catrambone stated this is part of the transition and will also include hospital billing personnel. AMB's software ties in with electronic healthcare systems.

This is a three year contract with no early termination fee and the data is maintained by the City. The data is maintained on AMB's secure server and should the City opt out of the contract, the data is still available to the City through the ESO program. Chief Catrambone will inquire as to whether or not the meeting with all personnel can be held before signing the contract.

Discussion held on the elimination of staff and a promise to retain through the

end of the year with further discussion to be held once the transition process and ongoing workload is determined. Recommendation made and agreed upon to hold this item until December 13, 2016 to allow time for a meeting to be held to be sure all questions are answered before signing a contract.

12. New Business
13. Executive Session
14. Adjourn

**Motion by Bekkedahl, Seconded by Cymbaluk to adjourn.
UNANIMOUS BY VOICE VOTE**