

OFFICIAL PROCEEDINGS
Board of City Commissioners
February 28, 2017 - 6:00 pm
City Hall – Williston, North Dakota

1. Roll Call of Commissioners

COMMISSIONERS PRESENT: Brad Bekkedahl, Tate Cymbaluk, Chris Brostuen, Howard Klug

COMMISSIONERS ABSENT: Deanette Piesik

OTHERS PRESENT: John Kautzman, Dave Bell, James Lokken, Jason Catrambone, Bob Hanson, Shawn Wenko, Anthony Dudas, David Peterson, Bill Tracy, Kent Jarcik, Rachel Laqua, David Tuan, Pete Furuseth.

Mayor Klug presented a quorum.

CHANGES TO AGENDA: NONE

2. Consent Agenda

- A. Reading and Approval of Minutes
 - 1) Regular Meeting Dated: February 14, 2017
- B. Auditor
 - 1) Accounts, Claims and Bills

For checks between: 02/10/17 - 02/24/17

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Issued
-55334	56070 TATE A. CYMBALUK	0.00	02/17/17
-55333	56297 BRENDA D'ANGELO	1427.48	02/17/17
-55332	12020 RANDY M DONNELLY	1496.86	02/17/17
-55331	56656 MELISSA ELLETSON	2095.62	02/17/17
-55330	56444 SUSAN GISLASON	1322.03	02/17/17
-55329	12017 JOHN L. KAUTZMAN	3276.13	02/17/17
-55328	56719 KATHY KIMLEY	2140.04	02/17/17
-55327	12026 KAREN P. LARSON	1625.18	02/17/17
-55326	56716 JAMIE MONTGOMERY	1469.56	02/17/17
-55325	56462 BONNIE COLEOTE	1203.49	02/17/17
-55324	56717 JASMINE COLLINS	1077.97	02/17/17
-55323	13026 KEVIN W. CRAFT	1220.19	02/17/17
-55322	56614 ELIZABETH OLSON	1235.66	02/17/17
-55321	56323 LINDSEY REPP	1446.42	02/17/17
-55320	56660 MIKAELA SKALICKY	1340.83	02/17/17
-55319	13025 JOLEEN S. TINKER	1580.11	02/17/17
-55318	56569 CINDY WHITE	1278.65	02/17/17
-55317	56378 LAURA WOLTJER	1390.72	02/17/17
-55316	14021 BRAD D. BEKKEDAHL	185.07	02/17/17

-55315	34103	CHRISTOPHER J. BROSTUEN	794.65	02/17/17
-55314	14025	HOWARD D. KLUG	557.57	02/17/17
-55313	56476	DEANETTE PIESIK	811.40	02/17/17
-55312	56169	KATHERINE E. BERWICK	2929.57	02/17/17
-55311	17016	THOMAS J. GLENN	408.64	02/17/17
-55310	56713	DENISE MELBY	1137.87	02/17/17
-55309	56491	KATHLEEN STAHOWIAK	2323.33	02/17/17
-55308	56655	STEPHANIE WELLMAN	1357.80	02/17/17
-55307	15004	JANET B. ZANDER	2352.30	02/17/17
-55306	56225	SUSAN E. MOELLER	1387.79	02/17/17
-55305	56698	BRITTANY ANDERSON	2224.72	02/17/17
-55304	56540	BRAD AUTTELET	1752.31	02/17/17
-55303	56699	JOSHUA BANKS	987.71	02/17/17
-55302	56458	CLINTON BATES	2047.94	02/17/17
-55301	18021	ROBERT J. BENTH	2292.06	02/17/17
-55300	56701	MITCHELL BYMAN	1994.26	02/17/17
-55299	56419	JASON CATRAMBONE	3179.13	02/17/17
-55298	56641	JUSTIN CHAMPION	3204.47	02/17/17
-55297	56584	MATTHEW CLARK	1868.21	02/17/17
-55296	56722	DONALD DEMPSEY	1579.27	02/17/17
-55295	56650	THOMAS DICKEY	376.01	02/17/17
-55294	56661	VICTORIA DOUGLAS	1272.51	02/17/17
-55293	56506	RYAN EDMONDSON	1231.03	02/17/17
-55292	56541	JACOB FELTES	2050.95	02/17/17
-55291	56500	CHRISTOPHER GILLIES	1431.29	02/17/17
-55290	56459	MATTHEW GOODE	581.96	02/17/17
-55289	56700	JOSEPH HALL	2580.60	02/17/17
-55288	56634	JAMES HERRMANN	1519.98	02/17/17
-55287	56630	JOHN HOSKINS	2058.82	02/17/17
-55286	56567	EMILY HUGHES	2461.10	02/17/17
-55285	56507	GREGORY HUGHES	2249.19	02/17/17
-55284	56636	COREY JOHNSON	2625.33	02/17/17
-55283	18027	STEVEN D. KERZMANN	3409.55	02/17/17
-55282	56612	ROBERT KISER	2091.06	02/17/17
-55281	56587	JEREMY KNAPKEWICZ	1628.20	02/17/17
-55280	56715	WYATT KOENIG	1534.88	02/17/17
-55279	56498	JASON LEWIS	1386.66	02/17/17
-55278	56483	JOSHUA MAHLUM	2413.29	02/17/17
-55277	56658	CHRISTOPHER MAHONEY	1948.34	02/17/17
-55276	56642	RYAN MILLER	1445.32	02/17/17
-55275	56564	BRIAN MINTON	4083.49	02/17/17
-55274	56643	CHRISTIE MINTON	1201.83	02/17/17
-55273	56527	CRAIG MOEN	1305.08	02/17/17

-55272	56647 PAUL MONZON	376.78	02/17/17
-55271	18099 ERICA J. MYERS	1694.05	02/17/17
-55270	56583 AMANDA NORTON	1738.95	02/17/17
-55269	56503 JOHN PAGANO	1952.96	02/17/17
-55268	56718 JESSICA PATTERSON	2102.25	02/17/17
-55267	56645 JILL SELLERS	2142.82	02/17/17
-55266	56504 PATRICK SELLERS	2881.55	02/17/17
-55265	56649 EARNEST THEETGE	2608.00	02/17/17
-55264	56680 CHELSEA THOMAS	2071.71	02/17/17
-55263	56494 JEFFREY VANDYKE	902.72	02/17/17
-55262	56723 JOHN DANIEL WILSON	1326.92	02/17/17
-55261	18097 DUANE S. WINTER	1391.44	02/17/17
-55260	56174 SAM M. AIDE	1733.06	02/17/17
-55259	56273 JASON BARTEN	1736.51	02/17/17
-55258	56246 HUGH E BENZEN	1815.18	02/17/17
-55257	19092 DUSTIN J. BERTSCH	1784.22	02/17/17
-55256	19028 MARK R. BITZ	2023.90	02/17/17
-55255	56097 ALAN C. BRATT	2031.60	02/17/17
-55254	56146 ASHLEY R. CELANDER	1863.63	02/17/17
-55253	56121 DUSTIN R. CELANDER	1979.37	02/17/17
-55252	56721 BRYCE DAHL	1623.75	02/17/17
-55251	56606 BRYTON DAHL	1657.25	02/17/17
-55250	56278 DANIEL DERY	1802.53	02/17/17
-55249	56173 RODNEY H. DICKERSON	1892.13	02/17/17
-55248	56485 JAMES DIXON	1873.78	02/17/17
-55247	56455 JESSY DOLS	1239.49	02/17/17
-55246	56354 RYAN EGERMAN	2397.95	02/17/17
-55245	56724 ALEXIUS ENGET	1548.24	02/17/17
-55244	56631 BRETT FLESNESS	1755.46	02/17/17
-55243	56255 CHELSEA S FOSSEN	1465.49	02/17/17
-55242	19009 LINDA R. GRANBOIS	1378.54	02/17/17
-55241	56147 JACOB J. GREGORY	1896.06	02/17/17
-55240	19095 WALTER H. HALL	2253.52	02/17/17
-55239	19082 RANDY M. HAUGENOE	2218.15	02/17/17
-55238	56206 DANIELLE HENDRICKS	1671.38	02/17/17
-55237	56243 JACOB R. HENDRICKS	1198.14	02/17/17
-55236	56466 JOSHUA HILGART	2382.70	02/17/17
-55235	56285 TYLER HOFF	1699.53	02/17/17
-55234	56210 WILLIAM E. HOLLER	44.39	02/17/17
-55233	56711 SHAWN HOLM	1042.10	02/17/17
-55232	56353 JONATHAN HOLTER	1761.56	02/17/17
-55231	56102 MICHAEL A. ISENHOWER JR	2288.28	02/17/17
-55230	56714 MARNAE KLUNGSETH	1586.60	02/17/17

-55229	56556 AMBER KOEHN	1923.56	02/17/17
-55228	56555 JACOB KOEHN	1639.95	02/17/17
-55227	56651 CINDY KOPAC	1179.90	02/17/17
-55226	56726 ERICA KUCERA	486.85	02/17/17
-55225	56387 AARON KURTENBACH	847.63	02/17/17
-55224	19011 JAMES L LOKKEN	3205.87	02/17/17
-55223	56082 TRAVIS J. MARTINSON	1853.77	02/17/17
-55222	56492 HEATHER MONTGOMERY	1779.87	02/17/17
-55221	56449 NICHOLAS NELSON	1737.89	02/17/17
-55220	56061 AMY D. NICKOLOFF	2573.13	02/17/17
-55219	56617 AMBER PELZL	1191.18	02/17/17
-55218	56385 JUSTIN PELZL	1550.36	02/17/17
-55217	19098 DAVID A. PETERSON	2474.60	02/17/17
-55216	56397 MEGAN PETERSON	1254.20	02/17/17
-55215	56418 TRAVIS PETERSON	1836.53	02/17/17
-55214	56403 KRISTIINA RAVASKA	1657.25	02/17/17
-55213	56148 JONATHAN D. ROGGENKAMP	1720.87	02/17/17
-55212	56627 MELANIE RUSSELL	1685.49	02/17/17
-55211	56632 NICHOLAS SATERMO	1754.56	02/17/17
-55210	13027 CRYSTAL A. SCHAUBEL	1166.92	02/17/17
-55209	56571 CRAIG WARE	1643.37	02/17/17
-55208	56633 BENJAMIN WILLIAMS	1657.40	02/17/17
-55207	19077 MICHAEL S. WILSON	2413.45	02/17/17
-55206	56572 DANIEL ZIMMERMAN	1800.25	02/17/17
-55205	20047 KELLY ABERLE	1306.49	02/17/17
-55204	26039 DIANE K. ALBRIGHTSON	1295.05	02/17/17
-55203	56209 MARTIN L. COLGAN	1929.89	02/17/17
-55202	56432 RICHARD DEBRUNNER	2004.19	02/17/17
-55201	56296 JOE DOSS	1955.21	02/17/17
-55200	56490 RICHARD KIMBALL II	1839.07	02/17/17
-55199	56702 DOREEN MASTERSON	1034.15	02/17/17
-55198	56301 TRAVIS MIZZELL	1255.12	02/17/17
-55197	56467 MARGARET RICHARDS	1106.60	02/17/17
-55196	56441 DAVID SASSER	1899.04	02/17/17
-55195	56252 DIANE THOMPSON	1226.61	02/17/17
-55194	56360 NYDEL TOMPKINS	563.77	02/17/17
-55193	56270 WILLIAM TRACY III	2800.97	02/17/17
-55192	25030 PEDAR A. ANDRE	1382.57	02/17/17
-55191	21041 ROBERT E HANSON	2937.38	02/17/17
-55190	56517 THOMAS HARTLEY	2283.40	02/17/17
-55189	56302 ANTON LEUTY	1918.79	02/17/17
-55188	56417 DEAN RENNINGER	1828.94	02/17/17
-55187	56428 THOMAS SCOTT	1829.32	02/17/17

-55186	21054 WAYNE A WIEDRICH	2793.82	02/17/17
-55185	56712 BRANDON BRUNDAGE	2261.72	02/17/17
-55184	22021 LES CHRISTENSEN	2296.16	02/17/17
-55183	22020 ROBERT D. KNAPPER	2173.07	02/17/17
-55182	56474 JASON ANDREASON	4083.15	02/17/17
-55181	56558 KYLE BREDWICK	1694.12	02/17/17
-55180	56543 DAVID CURTISS	1628.47	02/17/17
-55179	23136 JAMES B. ENGEN	2730.72	02/17/17
-55178	56653 DOMINICK IOVINO	1900.04	02/17/17
-55177	56528 JONNY IOVINO	2572.47	02/17/17
-55176	23039 BRUCE A. JOHNSON	1424.86	02/17/17
-55175	56559 RANDALL JOHNSON	773.90	02/17/17
-55174	56315 EARL KILLINGSWORTH	1364.47	02/17/17
-55173	56601 RICHARD MALONEY	738.88	02/17/17
-55172	56577 MARC MOHR	2476.41	02/17/17
-55171	56448 EMIL NEHRING	2401.87	02/17/17
-55170	56628 GREG OSTER	1841.61	02/17/17
-55169	56720 JAMES SCHMIDT	1615.17	02/17/17
-55168	56482 GARY SKABO JR	1131.72	02/17/17
-55167	56526 GARY SKABO SR	1450.47	02/17/17
-55166	56652 IAN WEIGEL	1955.39	02/17/17
-55165	56451 DAVID WITTMAN	1700.96	02/17/17
-55164	56409 KENDELL BROWN	1342.90	02/17/17
-55163	56370 JEFFREY BRYSON	2077.12	02/17/17
-55162	24019 ROBERT D. COUGHLIN	399.44	02/17/17
-55161	56381 MORKATAA DHINAA	1678.35	02/17/17
-55160	56478 KYLE FLEMING	890.27	02/17/17
-55159	56575 FRANCIS GOODSKY	1565.63	02/17/17
-55158	24017 STEVEN W. JENSEN	2302.86	02/17/17
-55157	56189 AMANDA M. KAISER - LEE	1495.72	02/17/17
-55156	56356 MITCHELL KERSTING	2189.92	02/17/17
-55155	56629 ALDON OLSON	1225.37	02/17/17
-55154	56682 LACEY RIXEN	1437.58	02/17/17
-55153	56415 WILLIAM SCHWENDEMAN	1164.46	02/17/17
-55152	56284 SABRINA SIMS	1525.20	02/17/17
-55151	56550 JAMIE SITZMAN	1126.21	02/17/17
-55150	56539 ETHAN TUNNELL	895.99	02/17/17
-55149	25110 KENNETH W. BERGSTROM	2454.69	02/17/17
-55148	56472 CURTIS CLARYS	1960.09	02/17/17
-55147	56613 SKYLER HENRIE	1543.88	02/17/17
-55146	25111 JASON W. HOULE	897.20	02/17/17
-55145	56648 BRANDON SANDBERG	1367.21	02/17/17
-55144	56389 THOMAS ATOR	1631.81	02/17/17

-55143	56596 KATRINA HENRY	601.65	02/17/17
-55142	56368 ERICA KELASH	2075.89	02/17/17
-55141	56672 BRITTA LIESENER	383.44	02/17/17
-55140	56513 ARTHUR CRUMB	2324.11	02/17/17
-55139	56704 JAMIE DUESSLER	1271.13	02/17/17
-55138	54065 PATRICIA K. FIORENZA	2442.33	02/17/17
-55137	27076 DANNY R. GERGEN	1778.40	02/17/17
-55136	56091 JAMES A HAGA JR	1342.64	02/17/17
-55135	56128 VERNON L. HENDRICKSON	1629.13	02/17/17
-55134	56687 LONNY HIATT	1421.28	02/17/17
-55133	56535 JEFFREY LADUCER	1228.24	02/17/17
-55132	56477 ROBERT LADUCER	1301.44	02/17/17
-55131	56423 GREGORY MACE	962.79	02/17/17
-55130	56433 RENA MATLOCK	1253.35	02/17/17
-55129	27096 RUSSELL E. MOMBERG	1703.79	02/17/17
-55128	27091 JOSEPH G. MONSON	1204.20	02/17/17
-55127	56622 REX OLSON	1210.38	02/17/17
-55126	56565 DAVID SMITHBERG	1194.41	02/17/17
-55125	56686 TIMOTHY SNEATH	1687.75	02/17/17
-55124	56258 BRYAN THOMPSON	1532.68	02/17/17
-55123	56703 BRIAN BOLANOWSKI	690.17	02/17/17
-55122	56084 KENNETH R. BOYKIN	1879.49	02/17/17
-55121	56514 NICO BUECHNER	1781.90	02/17/17
-55120	56114 ANTHONY D. DUDAS	2412.24	02/17/17
-55119	56688 MASON FUNDERBURG	1099.04	02/17/17
-55118	56671 ROBERT S HANSON	1544.78	02/17/17
-55117	56598 TERRY HARP	1618.25	02/17/17
-55116	56086 STEVEN C. KJERGAARD	2989.96	02/17/17
-55115	12029 LORI A. LARSEN	1623.54	02/17/17
-55114	56611 CORDELL LINDVIG	1550.54	02/17/17
-55113	56708 JOSHUA LOEWENBERG	1403.14	02/17/17
-55112	56705 BRENT MILLER	1044.77	02/17/17
-55111	56725 DEVIN REIFSTECK	1464.70	02/17/17
-55110	56508 JAMES HAGA SR	1474.13	02/17/17
-55109	23126 BRENT E. HANSON	1985.56	02/17/17
-55108	56679 TREVIS ALTON	1463.16	02/17/17
-55107	56488 MARK BRUINEKOOL	1167.51	02/17/17
-55106	56367 TONY SCOTT	596.94	02/17/17
-55105	56340 MICHAEL SIMPSON	1748.59	02/17/17
-55104	56640 BRANDON KUZEL	1456.79	02/17/17
-55103	56200 GINA MOTT	2422.93	02/17/17
-55102	56693 KELSY NEHRING	1321.77	02/17/17
-55101	56585 SCOTT VASSEN	2140.02	02/17/17

-55100	56352 BRIAN YOUNG	1743.40	02/17/17
-55099	56579 JOSEPHINE CHING	1061.56	02/17/17
-55098	56347 CHRISTINE EDWARDS	1429.87	02/17/17
-55097	34017 KENT A. JARCIK	3039.97	02/17/17
-55096	56239 RACHEL K. LAQUA	2204.67	02/17/17
-55095	35025 JOSILYN F BEAN	1725.19	02/17/17
-55094	27058 DAVID LEE BELL	2945.37	02/17/17
-55093	56516 BARBARA ELLICO	1453.81	02/17/17
-55092	56375 KRISTIN THORSON	1595.94	02/17/17
-55091	56710 ALYSSA WIEDRICH	1275.13	02/17/17
-55090	36006 NEIL W. BAKKEN	1884.59	02/17/17
-55089	56366 KENT SKABO	1177.99	02/17/17
-55088	56180 DIANE C. HAGEN	645.13	02/17/17
-55087	56276 ELTON LARSON	179.39	02/17/17
-55086	56473 ANGELA DECKER	170.18	02/17/17
-55085	48102 KAYLA J. HELL	818.69	02/17/17
-55084	56609 MARIA HILGART	532.83	02/17/17
-55083	56638 WANDA OLAF	515.52	02/17/17
-55082	56111 ANDREA L. PLACHER	1016.54	02/17/17
-55081	56683 ANN REINKE	81.45	02/17/17
-55080	56364 JASON SAGE	909.80	02/17/17
-55079	48013 DEBORAH A. SLAIS	1346.31	02/17/17
-55078	56588 KIRBY STRICKLAND	944.04	02/17/17
-55077	48034 YVONNE A. TOPP	604.55	02/17/17
-55076	56411 LISA WEBB	995.60	02/17/17
-55075	56298 SAWYER ZENT	300.68	02/17/17
-55074	52011 ANN M. KVANDE	1503.21	02/17/17
-55073	56041 BARBARA J. PETERSON	1350.85	02/17/17
-55072	56578 BRENDA SCHMIDT	1246.28	02/17/17
-55071	52020 SHAWN WENKO	2076.78	02/17/17
-55070	53002 AMY A. KRUEGER	2215.13	02/17/17
-55069	56271 SABRINA A RAMEY	1396.11	02/17/17
-55068	56310 JENNIFER STRIETZEL	1249.24	02/17/17
-55067	56390 DENICE SUESS	484.90	02/17/17
-55066	56646 THOMAS FRET LAND	1767.98	02/17/17
-55065	56479 TRISTA HENRIE	2588.68	02/17/17
-55064	56213 ROBERT JASON HILLARD	2013.30	02/17/17
-55063	56728 TERRI JOHNSON	1144.85	02/17/17
-55062	56303 TROY OSTER	1215.93	02/17/17
-55061	56604 BRET WILLIAMS	3397.27	02/17/17
-55060	56435 KEVIN POWERS	1230.15	02/17/17
-55059	56522 RYAN SLAPNICKA	2789.28	02/17/17
-55058	56512 PEGGY MASTERS	1458.84	02/17/17

-55057	56293 DAVID TUAN	3287.76	02/17/17
-55056	IAFF LOCAL 3743 IAFF LOCAL 3743	525.00	02/17/17
-55055	WEAPON CITY OF WILLISTON	551.63	02/17/17
-55054	DEFER COMP ROTH NATIONWIDE RETIREMENT SO	19463.89	02/17/17
-55053	ND CHILD SUPPOR ND CHILD SUPPORT ENFORCE	2298.10	02/17/17
-55052	DEPOSIT CITY OF WILLISTON	300.00	02/17/17
-55051	FIT U.S. TREASURY	199098.54	02/17/17
86249	999998 PEGGY MASTERS	97.41	02/10/17
86250	35 BANK OF NORTH DAKOTA	26822.56	02/13/17
86251	1261 CHAMBER OF COMMERCE	200.00	02/13/17
86252	132 FIRST NATIONAL BANK	3004.36	02/13/17
86253	3088 ND DEPT OF HEALTH	6296.39	02/14/17
86254	999999 ILENE E HAMRE	100.00	02/14/17
86255	2334 CIGNA	500.00	02/14/17
86256	999999 TREVOR VILLAMOR	120.71	02/14/17
86257	999999 TERAN DICKINSON	25.00	02/14/17
86258	999999 MEDICA RECOVERY SERVICES	404.45	02/14/17
86259	3044 Christ Scheen	1390.00	02/14/17
86260	673 CLERK OF DISTRICT COURT	250.00	02/14/17
86261	673 CLERK OF DISTRICT COURT	250.00	02/14/17
86262	999999 SPORTSMAN'S WAREHOUSE	90.00	02/14/17
86263	999999 KIMBERLY BROOKS	500.00	02/14/17
86264	999999 WALMART RESTITUTION RECOVEERY	173.00	02/14/17
86265	2669 SHINGOBEE BUILDERS, INC.	317240.44	02/14/17
86266	2669 SHINGOBEE BUILDERS, INC.	255305.34	02/14/17
86267	243 MONTANA DAKOTA UTILITIES	296.73	02/14/17
86268	2882 Alabama Fire College	475.00	02/14/17
86269	624 HAMERS AUTOMOTIVE	4625.00	02/14/17
86270	3100 Lighthouse Uniform	1231.35	02/14/17
86271	3100 Lighthouse Uniform	255.00	02/14/17
86272	623 WEX BANK	7304.86	02/14/17
86273	275 NAPA AUTO PARTS	4700.13	02/14/17
86274	79 CITY OF WILLISTON	0.00	02/14/17
86275	56727 PATRICK MULLEN	1087.15	02/17/17
86276	56406 RICHARD RADEMACHER	2066.35	02/17/17
86277	22014 GARY L. GLOVATSKY	2244.96	02/17/17
86278	25106 RICHARD S. ODEGARD	1811.80	02/17/17
86279	56582 JOSHUA DAGENAIS	1349.08	02/17/17
86280	32006 WILLIAM M. MCQUISTON	1435.66	02/17/17
86281	56625 JEREMY WRIGHT	1705.02	02/17/17
86282	56459 MATTHEW GOODE	303.11	02/17/17
86283	402 ROUGH RIDER INDUSTRIES	344.80	02/16/17
86284	2066 DEPARTMENT OF AIRPORTS	1995.00	02/16/17

86285	999998 DEVIN REIFSTECK	225.00	02/16/17
86286	56390 DENICE SUESS	2253.36	02/17/17
86287	CHILD SUPR ALAB ALABAMA CHILD SUPPORT PA	150.00	02/17/17
86288	UT CHILD SUPPOR CHILD SUPPORT SERVICES (141.00	02/17/17
86289	CHILD SUPRT CT CONNECTICUT - CCSPC	297.65	02/17/17
86290	DCI CREDIT DCI CREDIT SERVICES INC	438.27	02/17/17
86291	DEL CHILD SUPPO DCSE	135.00	02/17/17
86292	DEPENDANT CARE DISCOVERY BENEFITS	4051.54	02/17/17
86293	MISSOURI CHILD FAMILY SUPPORT PAYMENT C	376.01	02/17/17
86294	MI CHILD SUPPOR MICHIGAN STATE DISBURSEM	104.75	02/17/17
86295	MN CHILD SUPPOR MINNESOTA CHILD SUPPORT	173.50	02/17/17
86296	ND PEA NDPEA	81.70	02/17/17
86297	CHILD SUPPORT P PA SCDU	505.00	02/17/17
86298	UNITED WAY UNITED WAY	40.00	02/17/17
86299	79 CITY OF WILLISTON	74328.74	02/21/17
86300	284 ND BLDG OFFICIALS ASSOC.	110.00	02/21/17
86301	564 WILLIAMS RURAL WATER DISTRICT	131.91	02/21/17
86302	190 JOB SERVICE NORTH DAKOTA	1452.16	02/21/17
86303	320 NEMONT	2180.08	02/21/17
86304	673 CLERK OF DISTRICT COURT	750.00	02/21/17
86305	999999 MATTHEW SMITH	150.00	02/21/17
86306	999999 MYLES DEAN MAZURKIEWICZ	30.00	02/21/17
86307	999999 ADAN PANTOJO	250.00	02/21/17
86308	999999 DWIGHT CLAY	100.00	02/21/17
86309	673 CLERK OF DISTRICT COURT	750.00	02/21/17
86310	999998 RAUL BROWN	150.56	02/21/17
86311	999999 BATES, CHARLES	50.00	02/22/17
86312	999999 RHONDA PIERRE	1.60	02/22/17
86313	79 CITY OF WILLISTON	1089.80	02/22/17
86314	79 CITY OF WILLISTON	74279.67	02/22/17
86315	3103 iPROMOTEu	708.98	02/22/17
86316	19 AMERICAN STATE BANK	822990.75	02/22/17
86317	521 WILLISTON PARK DISTRICT	787535.90	02/22/17
86318	19 AMERICAN STATE BANK	1308970.04	02/22/17
86319	243 MONTANA DAKOTA UTILITIES	10596.05	02/22/17
86320	320 NEMONT	445.66	02/22/17
86321	3107 Victoria Douglas	500.00	02/22/17
86322	3059 Matthew Clark	500.00	02/22/17
86323	527 WILLISTON VOLUNTEER	691.61	02/22/17
86324	3108 Republic Parking System	29.00	02/22/17
86325	2099 WILLIAMS PLUMBING, HEATING & UTIL	58205.65	02/22/17
86326	2859 CHI St. Alexius	35.00	02/22/17
86327	2859 CHI St. Alexius	15.00	02/22/17

86328	2859 CHI St. Alexius	43.00	02/22/17
86329	488 VISA	500.25	02/22/17
86330	488 VISA	1810.34	02/22/17
86331	488 VISA	1090.85	02/22/17
86332	488 VISA	501.30	02/22/17
86333	488 VISA	1552.50	02/22/17
86334	488 VISA	568.20	02/22/17
86335	488 VISA	1510.18	02/22/17
86336	196 KADRMAS LEE & JACKSON INC	156572.15	02/23/17
86337	196 KADRMAS LEE & JACKSON INC	179386.72	02/23/17
86338	1665 EAST & WEST EXCAVATING LLC	3700.00	02/23/17
86339	3113 JEFF JORDHEIM	1000.00	02/23/17
86340	999999 ROXIE HELSTAD	206.01	02/24/17
86341	83 COLLECTION CENTER, INC.	247.13	02/24/17
86342	999999 BERNARD OKLAND	200.00	02/24/17
86343	999999 BERNARD OKLAND	150.00	02/24/17
86344	999999 KEVIN STEDMAN	400.00	02/24/17
86345	999999 GARY TREADWAY	150.00	02/24/17
86346	999999 DARREN BERRY	250.00	02/24/17
86347	999999 LOREN CLARK	45.00	02/24/17
86348	999999 WALMART RESTITUTION RECOVERY	47.00	02/24/17
86349	673 CLERK OF DISTRICT COURT	750.00	02/24/17
86350	673 CLERK OF DISTRICT COURT	750.00	02/24/17
86351	673 CLERK OF DISTRICT COURT	750.00	02/24/17
86352	673 CLERK OF DISTRICT COURT	500.00	02/24/17
86353	2764 BEN JOHNSON	280.00	02/24/17
86354	2359 11TH STREET PROPERTY, LLC	6000.00	02/24/17
86355	999998 AARON KURTENBACH	35.00	02/24/17
86356	526 ACE HARDWARE & FLOORING	1155.66	02/24/17
86357	3 ADVANCED ENGINEERING &	364834.36	02/24/17
86358	4 AGRI INDUSTRIES, INC.	291.15	02/24/17
86359	999998 AMBER KOEHN	25.00	02/24/17
86360	3004 AMERICAN WELDING & GAS	25.38	02/24/17
86361	718 AMERIPRIDE LINEN AND APPAREL SERV	618.31	02/24/17
86362	999998 AMY D. NICKOLOFF	105.00	02/24/17
86363	2563 APPLIED INDUSTRIAL TECHNOLOGIES	202.38	02/24/17
86364	3109 Aridan Books - Krayon Kiosk	120.00	02/24/17
86365	723 BADLANDS STEEL, INC	277.26	02/24/17
86366	33 BAKER & TAYLOR CO.	320.40	02/24/17
86367	38 BASIN PRINTERS, INC.	1041.00	02/24/17
86368	2764 BEN JOHNSON	122.50	02/24/17
86369	3102 Bice Investments LLC	344.89	02/24/17
86370	256 BIG SKY BATTERY/MINUTE LUBE	35.00	02/24/17

86371	52 BORDER STATES ELECTRIC	149.70	02/24/17
86372	2746 BOUND TO STAY BOUND BOOKS, INC.	227.54	02/24/17
86373	599 BRAATEN PLUMBING, INC	429.39	02/24/17
86374	1926 BRAUN INTERTEC CORPORATION	1677.75	02/24/17
86375	999998 BRENDA D'ANGELO	113.80	02/24/17
86376	999998 BRYTON DAHL	25.00	02/24/17
86377	1054 C & D WATER SERVICES	52.50	02/24/17
86378	1897 CAR QUEST	15.50	02/24/17
86379	616 CENTER POINT LARGE PRINT	41.34	02/24/17
86380	2508 CERTIFIED LABORATORIES	4324.00	02/24/17
86381	1261 CHAMBER OF COMMERCE	1325.00	02/24/17
86382	999999 CHARISE MYERS	44.83	02/24/17
86383	1332 CHARLES WILDER	2600.00	02/24/17
86384	79 CITY OF WILLISTON	2581.08	02/24/17
86385	81 CLAUSEN WELDING	155.00	02/24/17
86386	971 COCA-COLA OF WILLISTON	50.00	02/24/17
86387	640 COMFORT INN	1474.20	02/24/17
86388	92 DACOTAH PAPER CO.	838.51	02/24/17
86389	548 DAKOTA DIESEL	641.99	02/24/17
86390	2514 DAL GLOBAL SERVICES LLC	6500.00	02/24/17
86391	999999 DAMIEN JONES	31.26	02/24/17
86392	999999 DELMONTE GREVIOUS	31.01	02/24/17
86393	999999 DENISE DOWTON	34.15	02/24/17
86394	671 DF LIGHTING COMPANY	1015.49	02/24/17
86395	568 DPC INDUSTRIES, INC	2876.40	02/24/17
86396	118 EARL'S ELECTRIC, INC.	4846.21	02/24/17
86397	125 ELECTRO WATCHMAN, INC.	359.40	02/24/17
86398	2524 ELITE HEALTH & FITNESS	225.00	02/24/17
86399	577 EMERGENCY MEDICAL PRODUCTS	228.00	02/24/17
86400	126 EMRY'S LOCKSMITHING	50.95	02/24/17
86401	2071 ERICA MYERS	174.00	02/24/17
86402	1823 ESRI INC	1900.00	02/24/17
86403	569 FEDEX	540.54	02/24/17
86404	816 FIRE EXTINGUISHING SYSTEMS, INC	229.90	02/24/17
86405	134 FORT UNION SUPPLY & TRADE	131.20	02/24/17
86406	139 GAFFANEY'S	1984.63	02/24/17
86407	138 GALLS, LLC	291.39	02/24/17
86408	1019 GARDNER MEDIA, LLC	97.96	02/24/17
86409	1125 GENERAL TRAFFIC CONTROLS, INC	614.50	02/24/17
86410	846 GRAND FORKS FIRE	110.97	02/24/17
86411	2946 GRAND HOTEL	174.60	02/24/17
86412	144 GRAYMONT WESTERN CANADA	14173.85	02/24/17
86413	2892 Great American Financial Services	307.70	02/24/17

86414	1580 GREAT PLAINS DIRECTORY SERVICE	110.00	02/24/17
86415	146 GUMDROP BOOKS	5687.81	02/24/17
86416	618 H W WILSON COMPANY	307.50	02/24/17
86417	539 HACH	100.34	02/24/17
86418	151 HAWKINS, INC.	7361.72	02/24/17
86419	848 HEIL ENVIRONMENTAL	28.70	02/24/17
86420	153 HEIMAN FIRE EQUIPMENT, INC.	3884.58	02/24/17
86421	161 HOME OF ECONOMY	107.73	02/24/17
86422	3104 Home Place Lodge and Suites	41.97	02/24/17
86423	162 HORIZON RESOURCES	53882.03	02/24/17
86424	163 HOSE AND RUBBER SUPPLY	343.15	02/24/17
86425	164 HOTSY EQUIPMENT COMPANY	466.60	02/24/17
86426	3110 IAFC Membership	493.00	02/24/17
86427	170 IBM CORPORATION	495.83	02/24/17
86428	2322 INTERSTATE BILLING SERVICE, INC	532.66	02/24/17
86429	2973 J.M. MARSCHUETZ CONSTRUCTION CO	122298.87	02/24/17
86430	999998 JACOB R. HENDRICKS	25.00	02/24/17
86431	2113 JAME O's TIRES	2995.00	02/24/17
86432	999998 JAMIE SITZMAN	68.56	02/24/17
86433	999999 JASON HANSELMANN	52.07	02/24/17
86434	191 JOE'S DIGGING SERVICE INC	4500.00	02/24/17
86435	3023 JOHNSON CONTROLS	587.20	02/24/17
86436	3114 Jump-N-Fun Inflatables	3250.00	02/24/17
86437	999999 JUSTIN LINDSEY	27.85	02/24/17
86438	1299 KNIFE RIVER-NORTH CENTRAL	30243.01	02/24/17
86439	2881 KODET ARCHITECTURAL GROUP, INC.	20113.10	02/24/17
86440	212 KOTANA COMMUNICATIONS	234.95	02/24/17
86441	893 KRUGER INC.	14579.41	02/24/17
86442	3112 LASER TECHNOLOGY, INC.	5190.00	02/24/17
86443	999999 LATISHA VENNES	28.52	02/24/17
86444	591 LEXIS NEXIS	22.94	02/24/17
86445	232 LOOKOUT BOOKS	267.89	02/24/17
86446	2036 MACHINE TOOL & FAB CORP	522.15	02/24/17
86447	1821 MARCO	81.13	02/24/17
86448	2824 MARCO, INC.	4801.80	02/24/17
86449	585 MCCODY CONCRETE PRODUCTS, INC	979.06	02/24/17
86450	2685 MENARDS	485.77	02/24/17
86451	250 MICROMARKETING ASSOCIATES	282.07	02/24/17
86452	999999 MOLLY NYDEGGER	20.30	02/24/17
86453	261 MON-DAK HTG & PLG, INC.	653.40	02/24/17
86454	243 MONTANA DAKOTA UTILITIES	38888.64	02/24/17
86455	2189 MONTANA-DAKOTA UTILITIES	470.76	02/24/17
86456	271 MVTL/MINNESOTA VALLEY	502.00	02/24/17

86457	275 NAPA AUTO PARTS	1010.50	02/24/17
86458	919 ND 911 ASSOCIATION	50.00	02/24/17
86459	284 ND BLDG OFFICIALS ASSOC.	105.00	02/24/17
86460	2383 ND CLERKS ASSOCIATION	100.00	02/24/17
86461	314 ND WORKFORCE SAFETY & INS	268955.56	02/24/17
86462	319 NELSON INTERNATIONAL	342.12	02/24/17
86463	320 NEMONT	3582.31	02/24/17
86464	324 NORTHERN IMPROVEMENT CO.	134834.58	02/24/17
86465	3106 NORTHWEST IRON FIREMAN	2209.90	02/24/17
86466	333 NORTHWEST SUPPLY & R&R TROPHIES I	404.30	02/24/17
86467	1635 OCLC, Inc.	554.53	02/24/17
86468	2339 OFFICE DEPOT	741.01	02/24/17
86469	351 PENWORTHY	483.97	02/24/17
86470	3105 Petroleum Services	5.20	02/24/17
86471	1051 POET ETHANOL PRODUCTS, LLC	2508.83	02/24/17
86472	813 PONTEM SOFTWARE BY RIA	593.00	02/24/17
86473	377 POWERPLAN OIB	2569.33	02/24/17
86474	2162 PRAXAIR DISTRIBUTION INC.	1035.11	02/24/17
86475	641 PREBLE MEDICAL SERVICES, INC	1000.00	02/24/17
86476	362 PRO SAFE SERVICES, INC	75.00	02/24/17
86477	364 PURCHASE POWER	2020.99	02/24/17
86478	367 QUILL CORPORATION	1597.64	02/24/17
86479	999999 RACHEL KARVONEN	9.23	02/24/17
86480	999999 RALPH LINDVIG	19.12	02/24/17
86481	1492 RAMADA PLAZA AND SUITES	181.00	02/24/17
86482	2922 RED ROCK FORD	3924.75	02/24/17
86483	380 REEVES COMPANY, INC.	314.65	02/24/17
86484	390 RICHARD A. JOHNSON	3235.65	02/24/17
86485	3062 Ryan Edmondson	500.00	02/24/17
86486	999998 SCOTT VASSEN	70.00	02/24/17
86487	417 SENSUS METERING SYSTEMS	1893.15	02/24/17
86488	2477 SNAP ON TOOLS	38.00	02/24/17
86489	817 STEIN'S, INC	261.00	02/24/17
86490	1514 TEI LANDMARK AUDIO	31.19	02/24/17
86491	3072 TRACTOR & EQUIPMENT CO.	36257.42	02/24/17
86492	463 TRIANGLE ELECTRIC	2025.82	02/24/17
86493	999999 TYCEE EVANS	51.37	02/24/17
86494	2067 ULINE SHIPPING SUPPLY SPECIALISTS	93.68	02/24/17
86495	1610 ULTEIG	144714.78	02/24/17
86496	477 UPPER MISSOURI DISTRICT	70.45	02/24/17
86497	489 VISA	4601.61	02/24/17
86498	2284 W-5 EXCAVATION INC	2500.00	02/24/17
86499	2023 WALTER CURTIS CO.	10.00	02/24/17

86500	2827 WAUSAU EQUIPMENT COM.	955.29	02/24/17
86501	501 WESTERN VET CLINIC	284.68	02/24/17
86502	531 WILLIAMS COUNTY AUDITOR	6898.13	02/24/17
86503	648 WILLIAMS COUNTY SHERIFF'S OFFICE	23775.00	02/24/17
86504	564 WILLIAMS RURAL WATER DISTRICT	218.41	02/24/17
86505	514 WILLISTON COMMUNITY LIBRARY	383.44	02/24/17
86506	1878 WILLISTON CONVENTION & VISITOR BU	270.16	02/24/17
86507	517 WILLISTON FIRE & SAFETY	103.14	02/24/17
86508	518 WILLISTON HERALD	1407.48	02/24/17
86509	519 WILLISTON HOME & LUMBER	74.72	02/24/17
86510	522 WILLISTON PD PETTY CASH	121.12	02/24/17

Total Claims: \$5,549,549.24

Total Payroll: \$698,768.64

Grand Total: \$6,248,317.88

of Checks: 546

- 2) Application for a Local Permit or Charity Local Permit
 - a. Williston CVB – Additional Site Authorization – Harmon Park
 - b. Oilfield Wives of Williston – Bingo 3/18/2017
 - c. Mule Deer Foundation – Site Authorization 4/22/2017
 - d. Williston Lodge #239 Loyal Order of Moose – Site Authorization Renewal 7/1/2017-6/30/2018
- 3) Special Permit to Sell Alcoholic Beverages
- 4) Business License
 - a. Sunshine Taxi – New Application
- C. Building Official
- D. City Planner
 - 1) Request for Public Hearing on March 14 (16), 2017, City Commission Meeting to Consider Adoption of the Updated Williston-Williams Country Regional Plan
- E. Authorization to Bid Equipment
 - 1) New Slinger Truck (Waste Water Treatment Department)
 - 2) New Sand Truck with Plow (Roads & Streets Department)
 - 3) Sidewalk Improvement District 17-1
- F. Assessor
 - 1) Abatement
 - 2) Exemptions

Motion by Bekkedahl, Seconded by Cymbaluk to approve the Consent Agenda as presented.

UNANIMOUS BY VOICE VOTE

3. Public Hearings

Bob Hanson, City Engineer presented the following item:

4. Bid Openings

A. 2017 Water Main Replacement

Construction bids were opened on Thursday, February 23rd for our 2017 Water Main Replacement Project with the following results:

Contractor	Section I 7th Ave East	Section II 6th Ave East	Section III 2nd Ave East	Total Base Bid	Alternate #1	Grand Total
Wesslen	\$709,006.48	\$640,821.79	\$416,899.98	\$1,766,728.25	\$64,777.42	\$1,831,505.67
BEK Consulting	\$776,029.00	\$654,603.00	\$407,885.00	\$1,838,517.00	\$52,874.00	\$1,891,391.00
Wagner Construction	\$801,351.03	\$686,961.03	\$409,043.43	\$1,897,355.49	\$43,410.75	\$1,940,766.24
Kemper Construction	\$755,847.20	\$705,314.00	\$482,875.75	\$1,944,036.95	\$97,570.80	\$2,041,607.75
JMAK	\$828,560.81	\$719,018.72	\$446,064.16	\$1,993,643.69	\$74,175.90	\$2,067,819.59
Anderson & Wood	\$864,137.37	\$749,973.19	\$439,790.08	\$2,053,900.64	\$113,942.84	\$2,167,843.48
Utility Systems of America	\$920,323.20	\$826,001.50	\$518,597.20	\$2,264,921.90	\$63,043.40	\$2,327,965.30
Keller Paving	\$1,163,973.50	\$939,417.50	\$574,842.25	\$2,678,233.25	\$98,458.50	\$2,776,691.75

Copies of the bid tabulation, abstract of bids and letter of recommendation prepared by Alliance Engineering, are included in the Commission Packet. A map showing the location of this project is also included in the Commission Packet.

The 2017 Capital Improvement Budget includes \$2,000,000.00 for this project. The City Engineer's office recommends awarding a contract to Wesslen Construction for the construction of the 2017 Water Main Replacement Project including Alternate #1 in the amount of \$1,831,505.67 as presented.

Motion by Brostuen, Seconded by Cymbaluk to approve as requested by the City Engineer as presented.

AYE: Bekkedahl, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

Mayor Klug takes a moment to request an item requested by the Boy Scouts Troop 302 be added to the agenda under 8A.

**Motion by Brostuen, Seconded by Cymbaluk to add Item 8A to the Agenda.
UNANIMOUS BY VOICE VOTE**

5. Accounts, Claims and Bills Not Approved in the Consent Agenda

Pete Furuseth, City Attorney, presented the following two items:

6. Ordinances

A. Ordinance 1059 Tobacco, with Resolution 17-006 – replacing Ordinance 1056 –
First reading

This is a first reading requested for Ordinance 1059. This is a tobacco ordinance, previously addressed by Ordinance 1056 at the request of the Upper Missouri Health Unit. The amended version of the modeled ordinance is drafted by Breath ND and enacted in several communities. Minor amendments were made to the ordinance to incorporate the administrative needs of the City Auditor's office. Resolution 17-006 is a schedule of fees and valid license dates.

Motion by Bekkedahl, Seconded by Brostuen to approve the first reading of Ordinance 1059 and Resolution 17-006.

AYE: Bekkedahl, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

B. Ordinance 1044 Adding Microbrew Pub, Brewer Taproom and Domestic Winery
licenses – First reading

This is a first reading requested for Ordinance 1044. This ordinance has been drafted in response to several inquiries in recent years to add licenses for microbrew pubs, brewer taprooms and domestic wineries. This ordinance is modeled from state statute and enacted in conformance with similar license provisions in several communities, specifically Fargo, Bismarck, and Minot. The Liquor Committee is encouraged to review some highlighted areas after the first reading.

Motion by Bekkedahl, Seconded by Cymbaluk to approve the first reading of Ordinance 1044 with a review to be completed by the Liquor Committee prior to the second reading.

AYE: Bekkedahl, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

Discussion was held regarding coordinating the next Liquor Committee meeting with the timing of the ordinance.

Mayor Klug also asked the definition of a "barrel of beer" be more specifically defined and clarified within the ordinance.

7. Petitions, Communications and Remonstrance's
 - A. AMENDED Temporary Street Closure – National Multiple Sclerosis Society 5K Walk 5/20/17

Motion by Cymbaluk, Seconded by Brostuen to approve the request for the Temporary Street Closure-preferred Option #1 with the signatures of Chief Lokken, Chief Catrambone and Dave Bell, Public Works Director.

AYE: Bekkedahl, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

8. Report of Commissioners

Mayor Klug, Commission President, presented the following item:

- A. President of the Board
 - 1) Boy Scouts Troop 302

Vance Smith, member of Boy Scout Troop 302, addressed the Commission:
On behalf of Boy Scout Troop 302, we would like to thank the Commission for allowing us to use Spring Lake Park for the Klondike Derby. Many people showed up and we had a really good time, so thank-you.

- B. Vice-President; Finance Commissioner
- C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
- D. Fire, Police and Ambulance Commissioner
- E. Water Works, Sewer, Airport, Building and Planning Commissioner

9. Report of Department Heads

David Tuan, City Administrator, presented the following item:

- A. City Administrator
 - 1) Program Management Update

This is an update on the Program Management effort of 2017, led primarily by the Steering Committee. The program is continuing with some of the initiatives started in 2016 with the capital improvements planning, including categorizing project lists and reviewing funding applications.

The program is also continuing efforts with staffing initiatives, specifically in the Engineering and Human Resources departments. The Steering Committee has assisted with job descriptions, where these positions will be and how to fill them. The HR Director position is posted and is being advertised until the end of the month. At that point, an interview and selection process will be completed. Staff support in the Engineering department continues through the consultants, since the department is currently under staffed.

City branding is an initiative being worked on currently. Recently, a website redesign process was completed through the Steering Committee and managed by Economic Development. The website redesign and the new facility build-outs for the Fire Department, Public Works and the Airport, would be a good time to revitalize the logo. A few options will be presented to the Commission and department heads by the end of March for approval. This is still in the early stages; however, the logo will not be markedly different from the current logo.

IT Administration is a joint effort between the City and County. Currently, the Steering Committee discussed the need to standardize building security systems in all City facilities. City staff will be working with County IT staff to advance this initiative. The Steering Committee is also looking at having discussion regarding the 911 program administration in the coming weeks. The goal is to make the 911 program administration more efficient, particularly cost and management. Currently, the City manages the program across the entire county.

John Kautzman, City Auditor, presented the following two items:

- B. City Auditor
1) Opportunity Foundation – Quit Claim Deed

The City, in collaboration with a State Pilot Childcare Facilities Grant, worked with Opportunity Foundation to build a child care center. With the grant requirements completed, Opportunity Foundation is asking the City to deed the land back to them. Recommendation to approve the Quit Claim Deed for Lots 1 and 2 of Block 8 of the Ledosquet Addition to Opportunity Foundation.

Motion by Cymbaluk, Seconded by Bekkedahl to approve the Quit Claim Deed for Lots 1 and 2 of Block 8 of the Ledosquet Addition to Opportunity Foundation and authorize Mayor Klug to sign as needed.

AYE: Bekkedahl, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

Mr. Kautzman invited Mike Manstrom from Dougherty & Company to speak on the following:

- 2) Bond Issue Approval

Resolution 17-007 addresses the results of a bond sale for \$19,030,000.00 in Tax Increment Financing (TIF) Bonds. There is \$10,280,000.00 in tax-exempt bonds and \$8,750,000.00 in taxable bonds, all being funded through 4 separate TIF Districts. Dougherty & company was the underwriter for this proposed issue. If the resolution is passed tonight, we will lock up the interest rates for \$19,030,000.00. The net interest cost of the combined \$19,030,000.00 is a 5.69% interest rate over 19 years. The tax-exempt bonds are structured under a 19 year maturity and the taxable bond issue structured under a 12 year maturity.

There was very good response in the market, with local bank participation and quite a bit of work with institutional investors.

Dougherty & Company has offered to purchase the bonds with closing to occur March 16th.

Discussion was held between regarding rate increases, stabilization and economic activity.

Mr. Manstrom proceeded to read the heading to Resolution 17-007

Motion by Cymbaluk, Seconded by Brostuen to approve Resolution 17-007 as presented.

AYE: Bekkedahl, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

- C. Attorney
- D. Director of Public Works

Bob Hanson, City Engineer presented the following two items:

- E. City Engineer
 - 1) NDDOT Cost Participation Agreement—9th Avenue West Mill & Overlay

Using Federal Urban Aid Funds, the City plans to construct a mill & overlay project along 9th Avenue West between 2nd and 11th Street in the summer. One of the Federal Urban Aid Program requirements is that the City enters into a Cost Participation and Maintenance Agreement that outlines the project responsibilities of the City and NDDOT.

To that end, NDDOT has presented the City with one of their standard Cost Participation and Maintenance Agreements for the 9th Avenue West Mill & Overlay Project. Among other things, this agreement calls for NDDOT to pay for 80.93% of the construction costs up to a cap of \$680,000.00. The 9th Avenue West Mill & Overlay Project is estimated to cost \$850,000.00. The City's 2017 Capital Improvement Budget includes \$170,000.00 for the construction of this project. NDDOT is scheduled to open bids for this project in April.

A copy of the 9th Avenue West Mill & Overlay Project Cost Participation and Maintenance Agreement is included in the Commission Packet. The Engineer's office recommends entering into the 9th Avenue West Mill & Overlay Project Cost Participation and Maintenance Agreement with NDDOT as presented.

Motion by Bekkedahl, Seconded by Cymbaluk to approve the City Engineer's recommendation for the 9th Avenue West Mill & Overlay Project Cost and Participation and Maintenance Agreement with NDDOT as presented.

AYE: Bekkedahl, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

2) 2016 Street Improvement Project—Northern Improvement Change Order #1

Last year, Northern Improvement entered into a contract with the City to construct the 2016 Street Improvement Project which is complete with exception to the drain pipe installation in the Granite Peaks Subdivision. Part of the contract called for the installation of a series of drain pipes along the streets in the subdivision that would collect and carry sump pump water that currently is discharged onto the streets. The constant flow of sump pump water is damaging the asphalt pavements in the subdivision and causing icing problems during the winter.

Northern Improvement's subcontractor commenced work only to find that ground water conditions prevented the installation of the drain pipes at the depths called for by the plans. Attempts to negotiate a change order with Northern's subcontractor to install the drain pipes at a shallower depth only resulted in costs higher than originally bid. Northern and their subcontractor, failing to reach an agreeable price to install these drain pipes, have since parted ways.

The installation of drain pipes is something that Northern does not do and they would need to engage a new subcontractor to install these drain pipes and new Change Order prices be negotiated for the installation of the shallower drain pipes.

In discussions with Northern Improvement and our project consultant, Ulteig Engineering, we came to the conclusion that the City would be better served to relieve Northern Improvement of their contractual responsibility to install these drain pipes and to rebid their installation to contractors that actually install drain pipes under a separate project.

Northern Improvement presents the City with Change Order #1 removing Area 5, the drain pipe installation, from their 2016 Street Reconstruction Project. This Change Order would lower the contract cost of the project by \$685,606.00

A copy of Change Order #1 is included in the Commission Packet. The Engineer's office recommends accepting Change Order #1, removing Area 5 and its \$685,606.00 cost from the Northern Improvement contract for the construction of the 2016 Street Improvement Project as presented.

Discussion held regarding the design of the drain pipe system and how the project would be finished going forward, and a back-up plan, if needed.

Motion by Cymbaluk, Seconded by Brostuen to approve Change Order #1, removing Area 5 and its cost of \$685,606.00 from of the Northern Improvement contract for the construction of 2016 Street Reconstruction Project as presented.

AYE: Bekkedahl, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

Chief Jason Catrambone presented the following item:

- F. Fire Chief
 - 1) Shingobee Change Order 001 – Fire Station #3

This is a change order for the construction of Fire Station #3 in the Harvest Hills area. Because these changes are similar to changes that came up during the buildout of Station #2, these can be addressed in Station #3 early and for less money. The Fire Department recommends approval of Shingobee Change Order 001 in the amount of \$28,238.00.

Motion by Cymbaluk, Seconded by Bekkedahl to approve as presented

AYE: Bekkedahl, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

Chief James Lokken presented the following item:

- G. Chief of Police
 - 1) Annual Report

A copy of the Williston Police Department 2016 Annual Report was provided to each Commissioner last week. Chief Lokken asked if the Commissioners could review the report at their leisure and call with any questions.

Chief Lokken confirmed that a copy of the report was given to the media and should be posted in the Williston Herald in a few days.

- H. Building Official

Rachel Laqua, Planning and Zoning, presented the following item:

- I. City Planner
 - 1) Renaissance Zone Application for the W98' Lot 23, Block 10 of the Original Townsite and Lot 22, Block 10 of the Original Townsite

This application for the Renaissance Zone is from Angela Skogen of Cooks on Main, for the west 98' of Lot 23, Block 10, of the original townsite and for Lot 22 of Block 10 of the original townsite. The properties are within Block 5 of the Renaissance Zone and are fully eligible for the Zone. A previous application was requested for Building A (located on the west 98' of Lot 23), but has been removed. This new application includes both Building A and Building B (located on Lot 22). This application requests full property tax abatement for 5 years, as well as full tax benefits through the state Renaissance Zone program. Building A, owned by Angela Skogen, is currently assessed at \$280,800.00. The estimated cost of eligible work is \$141,270.00, which is more than 50% of the value of the building and therefore eligible for a full abatement. Building B, owned by 222 Main St, LLC, is currently assessed at \$248,000.00. The estimated cost of eligible work is \$136,449.00, which is more than 50% of the building value and therefore eligible for a full abatement. The project will include updating the

exterior of Building A to historical proportions and aesthetics, adding new windows, adding an ADA compliant bathroom to the first floor of Building B, and renovating and expanding the store into Building B to provide a kitchen, retail space and classroom.

The proposed property tax benefit from the Renaissance Zone to Cooks on Main for Building A is estimated at \$18,999.60 over 5 years, which is about \$3,799.92 per year. The proposed property tax benefit for Building B is about \$2,736.02 yearly, for a total of about \$13,680.10. There would be an additional income tax benefit from the state for those 5 years, if the state accepts the project. The Renaissance Board felt that the project clearly meets the full requirements of the Renaissance Zone. The owner is also working with the State Historic Commission to obtain Historical Tax Credits and has certified Building A on the historic registry.

The Renaissance Board recommends that the City Commission approve the application from Angela Skogen/Cooks on Main with 100% property tax abatement for the property for 5 years, pending completion of the project, and contingent on acquiring Building B. In addition, the board recommends that the City Commission approve the application for Renaissance Zone state income tax benefits for five years, pending approval by the North Dakota Department of Commerce and contingent on acquiring Building B.

Discussion held regarding the use of the upper floors of Building A & B.

Motion by Brostuen, Seconded by Bekkedahl to approve Renaissance Zone application with the contingencies as presented.

AYE: Bekkedahl, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

Shawn Wenko, Director of Economic Development, presented the following five items:

- J. Economic Development
 - 1) Everson Enterprises DBA Alpha Roustabout

Everson Enterprises is requesting FLEX Pace Express interest buydown in the amount of \$30,000.00 for the purchase of Alpha Roustabout from Clearwater Energy.

Alpha Roustabout currently has 25 employees, and will be looking to add five more full time positions. Sales revenue is about \$5,000,000.00.

The STAR Fund board does note that Alpha Roustabout is currently in rented space within the ETJ. The Board recommends approval of a FLEX Pace Express interest buydown in the amount not to exceed \$30,000.00 with the contingency that if Alpha changes locations outside of Williston or the ETJ, the subsidy will end.

Motion by Brostuen, Seconded by Cymbaluk to approve.**AYE: Bekkedahl, Cymbaluk, Brostuen, Klug****NAY:****ABSENT AND NOT VOTING: Piesik****CARRIES: 4-0**

2) Alliance Consulting

Alliance Consulting is requesting a FLEX Pace Express interest buydown in the amount of \$37,500.00 for the purchase of the old Kum & Go off of 26th Street. The company is looking to rehab the current building as office space, with the potential to add additional offices at some point.

Economic Development has worked for over a year and half with this property and several different potential developers. The property has some environmental issues causing developers to back away. Alliance has agreed to take on the project.

The STAR Fund Board recommends approval of a FLEX Pace Express interest buydown in the amount not to exceed \$37,500.00 for the purchase of the business location on 26th Street West.

Motion by Cymbaluk, Seconded by Bekkedahl to approve as presented.**AYE: Bekkedahl, Cymbaluk, Brostuen, Klug****NAY:****ABSENT AND NOT VOTING: Piesik****CARRIES: 4-0**

3) Northmen Utility Construction

Northmen Utility Construction owner, Alan Mapes, is requesting a FLEX Pace Interest buydown from the STAR Fund in the amount of \$17,695.00. Mapes and a partner are looking to purchase boring equipment, backhoe and other equipment in order to provide local boring services for utility construction such as water, electric and fiber optic lines.

The STAR Fund Board recommends approval of a FLEX Pace Express interest buydown in the amount not to exceed \$17,695.00 for the purchase of boring equipment.

Motion by Bekkedahl, Seconded by Brostuen to approve FLEX Pace Express interest buydown in the amount not to exceed \$17,695.00 for the purchase of boring equipment.**AYE: Bekkedahl, Cymbaluk, Brostuen, Klug****NAY:****ABSENT AND NOT VOTING: Piesik****CARRIES: 4-0**

Mr. Wenko takes a moment to point out for every dollar this City invests through the FLEX Pace Program; the City leverages two dollars from the Bank of North Dakota for business development in the community.

4) Patriot Productions

Brandin Foos of Patriot Productions spearheaded the Summer Jam Concert held last summer at Black Magic Harley Davidson that attracted nearly 6,000 people to the area.

Patriot Productions was formed to host civic events, concerts, and music festivals in the local community. They also pledge to honor Veterans at every event to show appreciation. Philanthropic work also includes donating back to local Non-Profit Organizations. 2016 Summer Jam saw a tremendous turnout that included:

- 4 Concerts with Montgomery Gentry headlining
- 3 Motocross Aerial Shows
- Military Tribute-Medal of Honor Recipient
- \$10,000.00 Donated to Local Groups
- 10 Food, Beverage, & Apparel Vendors

Foos is looking to continue with that and hopefully have a bigger event in 2017 to include:

- 11 Concerts-Headliners to be finalized by March
- 4 Motocross Aerial Shows
- Military Tribute
- Pyrotechnic Show
- 20 Food, Beverage, Apparel Vendors
- Donation to the Williston Chamber of Commerce Military Affairs Committee

It is the goal of Patriot Productions to continue this event annually while increasing attendance and festivity options.

The discussion of the STAR Fund Board noted the potential an event this size could bring to the community annually in regards to economic activity.

It is also noted that this event may assist in meeting the annual event obligation the City of Williston has with its membership in the ND Cares Coalition.

Overall cost of the event is estimated to be \$300,000.00 with \$10,000.00 from the STAR Fund.

The STAR Fund Board recommends approval of a Community Growth Grant to Patriot Productions in the amount not to exceed \$10,000.00 towards the 2017 Annual Summer Jam event.

Motion by Cymbaluk, Seconded by Brostuen to approve the Community Growth Grant to Patriot Productions in the amount not to exceed \$10,000.00 towards the 2017 Annual Summer Jam event as presented.

AYE: Bekkedahl, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

5) FlowCore

The FlowCore FC500 - Fresh Water Management System provides precision chemical dosing and water management for treating fresh water being introduced to the well bore as a desalinization process or chemical carrier to reduce scaling, corrosion, and bacteria. The FC500 uses patent-pending microprocessor controlled technology to accurately and consistently meter up to three chemicals at once with a 95% accuracy. When installed in place of LMI and other dumb-pumps, the FC500 fresh water non-mechanical "smart-system"

Flowcore is a local manufacturing start up that consists of 10 individual investors. They have received overall positive acceptance from the Oil and Gas industry including commitment/purchase orders from several of our large operators. Their quick rise in success has created a unique challenge. They do not have the assets by bank standards to fulfill all of the current purchase orders they have received for manufacturing and sale of their components.

Flowcore's current bank lender will extend up to a \$150,000.00 line of credit to fulfill orders. Flowcore demonstrates a needed line of \$300,000.00.

The STAR Fund has partnered with the Tri-County Regional Development Corp to act as the management entity and has agreed to work with Flowcore systems on a short term loan basis by providing a portion of the remaining funds necessary to fulfill purchase order agreements.

The STAR Fund will lend \$120,000.00 to the Tri County Regional Development Corp. Tri County will manage this as a revolving loan program with the funds allocated to Flowcore's local lender on a 50/50 basis with the company's line of credit with their bank. The lead lender will monitor the purchase orders and advance the funds. Each advance will be tied to specific purchase orders. Tri County has agreed to monitor and report back to the STAR Fund.

Term of the loan will be for 1 year. This will operate as a true line of credit. Every time a purchase order is paid for. The funds will be put back into the account. At the one year anniversary date they will quit advancing from the line and allow up to three months for repayment. Tri County Will charge 4% for management of the loan and reporting. After the 15-month term, Tri County will return \$120,000.00 to the STAR Fund.

The City of Williston agrees to hold Tri-County Harmless in the event of default by Flowcore Systems.

The STAR Fund Board recommends approval of a Community Growth/Build Loan not to exceed \$120,000.00 to the Tri County Regional Development Corp towards the management of a revolving loan fund to Flowcore Systems per the guidelines stated in the Commission Packet.

Discussion held regarding the possibility of a personal guarantee to back the loan.

Mayor Klug commented the thought how to help a local manufacturing plant startup that has national potential with this product. This project went through several different entities to make sure the City could invest in such a startup. This is a very unique and creative situation which could potentially set a precedent for other communities to model after.

Motion by Brostuen, Seconded by Cymbaluk to approve the Community Growth/Build Loan not to exceed \$120,000.00 to the Tri County Regional Development Corp towards the management of a revolving loan fund to Flowcore Systems per the guidelines stated in the presentation.

AYE: Bekkedahl, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

Motion by Bekkedahl, Seconded by Cymbaluk to approve and authorize Mayor Klug to sign the Indemnification and Hold Harmless Agreement between the City of Williston and Tri County Regional Development Corporation as presented.

AYE: Bekkedahl, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

Anthony Dudas, Assistant Airport Director, presented the following two items:

- K. Airport
- 1) Ramada Williston-Monthly Advertising Agreement

This agreement is for electronic advertising in our commercial terminal building. Ramada will pay \$300/month on a month to month agreement. The Airport recommends approval.

Motion by Brostuen, Seconded by Bekkedahl to

AYE: Bekkedahl, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

- 2) ACMG Relocation Agreement

ACMG has provided a proposal to the City to allow the City and ACMG to develop a policy regarding the relocation of general aviation tenants to the new Williston Basin Airport. The agreement will include two phases:

Phase 1:

- Gathering information about our community, market, current lease agreements, tenant facilities, etc.
- A site visit to include: (1) Project initialization meeting with City staff, (2) Tour of subject properties, (3) Photographs of subject properties, (4) public meeting with lessees to gather input for the relocation policy, and (5) Meetings with City staff to finalize the relocation policy.

Phase 2:

- Work through the relocation policy that is decided upon by the City to determine the course of action for each lessee. The City staff will negotiate with the tenants directly.

The Airport recommends approval of this agreement contingent upon review by City Administrator Tuan and the City Attorney.

Motion by Brostuen, Seconded by Cymbaluk to approve contingent upon review by the City Administrator, City Attorney and Cardon Global.

AYE: Bekkedahl, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

- L. Assessor
- M. Convention and Visitor's Bureau

Rachel Laqua, Planning and Zoning, presented the following two items:

10. Appointments and Consultations with Officers
 - A. Robert Eynon to be appointed to the City of Williston Planning & Zoning Commission for a five (5) year term beginning March 1, 2017 and expiring March 31, 2022.

This will fill the vacated seat of retired Commissioner, Glenn Boyeff.

Motion by Bekkedahl, Seconded by Cymbaluk to approve.

AYE: Bekkedahl, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

Mayor Klug wished to thank, on behalf of the Commission, Mr. Boyeff for his 21 years of service on the Planning & Zoning Commission.

- B. Kevin Christensen to be appointed to the Renaissance Authority Board for a term of two (2) years beginning March 1, 2017 and expiring March 31, 2019.

Mr. Christensen will replace outgoing Commissioner Glenn Boyeff as Planning & Zoning Commission representative.

Motion by Cymbaluk, Seconded by Brostuen to approve.

AYE: Bekkedahl, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Piesik

CARRIES: 4-0

11. Unfinished Business

12. New Business

- A. Mayor Klug stated as a reminder of the Legislative Forum, coordinated by Economic Development on March 4th at 10:00am the Ernie French Center. ND Senators will be attendance to answer any questions in regards to the Legislative Session in Bismarck. Additional forums are being coordinated in Watford City, Crosby and New Town.

Mayor Klug presented the following pursuant to Section 44-04-19.1 of the ND Century Code:

**Motion by Bekkedahl, Seconded by Cymbaluk to move to Executive Session.
UNANIMOUS BY VOICE VOTE**

13. Executive Session

- A. Attorney Consultation

Mayor Klug reconvened the regular meeting of the City Commission and confirmed an Executive Session was held and the only item discussed was an attorney consultation.

14. Adjourn

**Motion by Bekkedahl, Seconded by Brostuen to adjourn.
UNANIMOUS BY VOICE VOTE**