

**Official Proceedings  
Board of City Commissioners  
January 22, 2019 - 6:00 pm  
City Hall – Williston, North Dakota**

1. Roll Call of Commissioners and Pledge of Allegiance

**COMMISSIONERS PRESENT:** Tate Cymbaluk, Chris Brostuen, Brad Bekkedahl (via phone), Deanette Piesik and Howard Klug

**COMMISSIONERS ABSENT:** None

**OTHERS PRESENT:** John Kautzman, Dave Tuan, Anthony Dudas, Dave Bell, Kent Jarcik, Jeremy Miller, Rachel Laqua, Mark Schneider, Bob Hanson, David Wicke, Andrea Duntz, Pete Furuseth, Taylor Olson, David Peterson, Jason Catrambone, Shawn Wenko, Chery Pierzina, Amy Krueger and Darcy Anderson

Mayor Klug presented a quorum

**CHANGES TO AGENDA:** None

Mayor Klug addressed the awards given by the Chamber of Commerce, noting that two City of Williston department heads were recognized, Fire Chief Jason Catrambone and Executive Director of Economic Development Shawn Wenko.

Jason Catrambone received the Williston Leadership Award for his tremendous leadership as our Fire Chief, since he has begun his tenure as Chief, he has successfully grown a predominantly volunteer fire department, into a department with over 63 career personnel, five part-time staff and over 30 volunteers. He was also a champion for the remodel of fire station #1 and the construction of two additional stations in Williston. Through his leadership, Chief Catrambone has developed the Williston Fire Department into a nationally recognized department ranking among the top 2% in the United States. His contributions to our community have not only reinforced the professional standards of the City of Williston but also proven our commitment to the safety and well-being of the community we serve.

Shawn Wenko, Executive Director of Economic Development received the distinguished Western Star Award. This is the highest award given by the Chamber of Commerce, the award is presented to an individual who has promoted Williston as a great place to live and work over a long period of time. Shawn began working for his hometown in 2008 and took over as Director in 2014. Over the last 10-years Shawn has been instrumental in building Williston, promoting housing and workforce development and bringing in new business. Shawn's work has been featured in multiple national and international publications, he is a past recipient of Prairie Business Twenty under Forty and North Dakota Business Watch Forty over Forty. Recently Shawn's efforts in leadership have helped Williston Economic Development become the first and only economic development office in the state to receive accreditation through the International Economic Development Counsel. Regardless of the project or the publication, Shawn constantly strives to add to Williston quality of life and share his passion for our city through tireless promotion of everything we have to offer, which includes talented engaged

citizens like Shawn Wenko and Jason Catrambone. Personally, I am proud and honored that we have members of our staff who give their all to the City of Williston.

2. Consent Agenda
  - A. Reading and Approval of Minutes – January 8, 2019
  - B. Auditor and Finance
    - 1) Accounts, Claims and Bills
      - a. January 4 – 17, 2019

For checks between: 01/04/19 - 01/17/19

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Issued
-99897	JOB SERVICE NORTH DAKOTA	3502.24	01/17/19
-38772	LYNN BYERS-WALLACE	1421.25	01/04/19
-38771	BRENDA D'ANGELO	1512.72	01/04/19
-38770	RANDY M DONNELLY	1753.59	01/04/19
-38769	JOHN L. KAUTZMAN	3591.84	01/04/19
-38768	KATHY KIMLEY	2259.84	01/04/19
-38767	KAREN P. LARSON	1846.55	01/04/19
-38766	STEPHANIE WELLMAN	1514.29	01/04/19
-38765	JASMINE COLLINS	1734.80	01/04/19
-38764	HEATHER DREWELow	1579.72	01/04/19
-38763	CAITLIN ESTRADA	1642.12	01/04/19
-38762	SARAH HILTON	1942.29	01/04/19
-38761	GEORGIA HOLLEMBEAK	1379.77	01/04/19
-38760	YULISSA JIMENEZ	1398.01	01/04/19
-38759	JULIE KIRKPATRICK	1886.19	01/04/19
-38758	ELIZABETH OLSON	1592.73	01/04/19
-38757	PATRICIA POTTEIGER	1783.79	01/04/19
-38756	MIKAELA SKALICKY	1777.16	01/04/19
-38755	JOLEEN S. TINKER	1685.33	01/04/19
-38754	CARLI WADE	1655.30	01/04/19
-38753	CINDY WHITE	1764.44	01/04/19
-38752	LAURA WOLTJER	2187.48	01/04/19
-38751	DENISE MELBY	768.84	01/04/19
-38750	JACQUELINE MONZON	2196.74	01/04/19
-38749	KENNETH B. OWENS	234.34	01/04/19
-38748	APREL PURVIS	1512.00	01/04/19
-38747	KATHLEEN STAHOWIAK	2501.85	01/04/19
-38746	SUSAN E. MOELLER	1408.69	01/04/19
-38745	HASAN ABDUL JABBAR	2985.79	01/04/19
-38744	GINGER ALBY	1934.36	01/04/19
-38743	BRAD AUTTELET	2186.58	01/04/19
-38742	JOSHUA BANKS	1470.92	01/04/19
-38741	KARALEE BARLOW	1152.64	01/04/19
-38740	CLINTON BATES	3791.94	01/04/19
-38739	ROBERT J. BENTH	2546.56	01/04/19

-38738	MINDY BERNSTEIN	2088.66	01/04/19
-38737	JAKE BYMAN	2423.93	01/04/19
-38736	JASON CATRAMBONE	3542.84	01/04/19
-38735	JUSTIN CHAMPION	2698.35	01/04/19
-38734	KHRISTOPHER CHAMPION	3585.41	01/04/19
-38733	MATTHEW CLARK	2562.29	01/04/19
-38732	STEPHEN CLARK	2067.72	01/04/19
-38731	PRISCILLA CRAIN	1675.07	01/04/19
-38730	CHRIS DICK	1464.00	01/04/19
-38729	THOMAS DICKEY	193.05	01/04/19
-38728	VICTORIA DOUGLAS	1609.86	01/04/19
-38727	RILEY ECKART	1594.01	01/04/19
-38726	MICHAEL FRONIMOS	2815.51	01/04/19
-38725	CHRISTOPHER GILLIES	2998.30	01/04/19
-38724	MATTHEW GOODE	2479.80	01/04/19
-38723	GRACE GUTLOVICS	1407.55	01/04/19
-38722	JAMES HERRMANN	521.78	01/04/19
-38721	JOHN HOSKINS	3144.46	01/04/19
-38720	EMILY HUGHES	2616.47	01/04/19
-38719	ANDREW ISAACS	1278.50	01/04/19
-38718	CHRISTOPHER JAMES	1451.52	01/04/19
-38717	COREY JOHNSON	3134.08	01/04/19
-38716	MAKAILYN KELLY	1677.48	01/04/19
-38715	TRACY C. KERZMANN	1889.28	01/04/19
-38714	ROBERT KISER	2308.75	01/04/19
-38713	JEREMY KNAPKEWICZ	2169.86	01/04/19
-38712	JILL KNAPKEWICZ	2029.65	01/04/19
-38711	WYATT KOENIG	2909.93	01/04/19
-38710	DYLAN LAMONTIA	1511.87	01/04/19
-38709	JASON LEWIS	1581.24	01/04/19
-38708	CAROLYN LIMERICK	1985.87	01/04/19
-38707	CHRISTOPHER MAHONEY	2608.26	01/04/19
-38706	ANDRE MARTONI	2503.04	01/04/19
-38705	RYAN A. MILLER	2457.00	01/04/19
-38704	CRAIG MOEN	1668.86	01/04/19
-38703	PAUL MONZON	860.79	01/04/19
-38702	ERICA J. MYERS	1371.05	01/04/19
-38701	CHRISTIAN OLSON	1656.06	01/04/19
-38700	JESSICA PATTERSON	2126.30	01/04/19
-38699	TRISHA RUSSELL	1259.11	01/04/19
-38698	FLETCHER SCAIFE	2257.17	01/04/19
-38697	PATRICK SELLERS	2016.23	01/04/19
-38696	TRAVIS SHAY	1435.33	01/04/19
-38695	SARA STAFFORD	1433.77	01/04/19
-38694	IAN STEWART	2803.21	01/04/19
-38693	BRITTANY STORM-ANDERSON	1627.72	01/04/19
-38692	EARNEST THEETGE	3155.10	01/04/19
-38691	JEFFREY VANDYKE	683.54	01/04/19
-38690	ANTHONY VERESPE	2558.20	01/04/19

-38689	JAMES WESTON	2639.52	01/04/19
-38688	ERIN WETZEL	404.81	01/04/19
-38687	MATTHEW ABERLE	1917.18	01/04/19
-38686	SAM M. AIDE	1979.70	01/04/19
-38685	STEVEN D. ARMSTRONG	3286.55	01/04/19
-38684	JASON BARTEN	2939.03	01/04/19
-38683	HUGH E BENZEN	2194.72	01/04/19
-38682	DUSTIN J. BERTSCH	1999.70	01/04/19
-38681	LUCAS BRINKMAN	2295.79	01/04/19
-38680	MARTIN BURCH	2820.36	01/04/19
-38679	ASHLEY R. CELANDER	1853.87	01/04/19
-38678	DUSTIN R. CELANDER	1945.64	01/04/19
-38677	KEVIN W. CRAFT	1356.29	01/04/19
-38676	JESSE CRUISE	2407.75	01/04/19
-38675	BRYCE DAHL	1820.33	01/04/19
-38674	ERICA DAVIS	2508.94	01/04/19
-38673	DANIEL DERY	2767.79	01/04/19
-38672	RODNEY H. DICKERSON	3693.48	01/04/19
-38671	JAMES DIXON	2384.01	01/04/19
-38670	ALEXIUS ENGET	1948.57	01/04/19
-38669	BRETT FLESNESS	2050.44	01/04/19
-38668	JORY FORSBERG	1466.64	01/04/19
-38667	CHELSEA S FOSSEN	1435.68	01/04/19
-38666	LINDA R. GRANBOIS	1567.95	01/04/19
-38665	ALEXIS HAGGERTY	1943.14	01/04/19
-38664	WALTER H. HALL	2433.71	01/04/19
-38663	RANDY M. HAUGENOE	2541.53	01/04/19
-38662	DANIELLE HENDRICKS	2185.58	01/04/19
-38661	JACOB R. HENDRICKS	2532.76	01/04/19
-38660	SHAWN HOLM	304.89	01/04/19
-38659	JONATHAN HOLTER	2040.07	01/04/19
-38658	MICHAEL A. ISENHOWER JR	2772.65	01/04/19
-38657	BEAU JACOBSON	2613.77	01/04/19
-38656	EVAN JOHNSON	1884.16	01/04/19
-38655	ERIC KEYES	2045.83	01/04/19
-38654	AMBER KOEHN	1854.44	01/04/19
-38653	JACOB KOEHN	2635.55	01/04/19
-38652	CINDY KOPAC	1051.01	01/04/19
-38651	AARON KURTENBACH	1873.68	01/04/19
-38650	JEREMIAH LACHNER	2563.73	01/04/19
-38649	MIA LEFEVER	1689.68	01/04/19
-38648	MICHAEL LICCIARDI	2429.21	01/04/19
-38647	JOSHUA MAHLUM	2023.23	01/04/19
-38646	ANTHONY MANN	2371.00	01/04/19
-38645	TRAVIS J. MARTINSON	2624.80	01/04/19
-38644	CODY MILLER	2043.02	01/04/19
-38643	HEATHER MONTGOMERY	1952.69	01/04/19
-38642	NICHOLAS NELSON	1927.84	01/04/19
-38641	JEFFREY OLSON	2157.63	01/04/19

-38640	GREG OSTER	2371.70	01/04/19
-38639	JOHN PAGANO	2014.70	01/04/19
-38638	AMBER PELZL	1198.15	01/04/19
-38637	JUSTIN PELZL	1530.48	01/04/19
-38636	DAVID A. PETERSON	3840.43	01/04/19
-38635	MEGAN PETERSON	1645.03	01/04/19
-38634	TRAVIS PETERSON	1919.00	01/04/19
-38633	KENNETH L. PRENTICE	1960.44	01/04/19
-38632	KRISTIINA RAVASKA	2069.10	01/04/19
-38631	JONATHAN D. ROGGENKAMP	1628.16	01/04/19
-38630	NICHOLAS SATERMO	1996.98	01/04/19
-38629	CRYSTAL A. SCHAUBEL	1462.67	01/04/19
-38628	ZACHARY SCHWARTZ	1815.97	01/04/19
-38627	CHARLES STAFFORD	2850.37	01/04/19
-38626	THEODORE VANGRINSVEN	2420.97	01/04/19
-38625	ROBERT VANWINKLE	2415.96	01/04/19
-38624	CRAIG WARE	2494.82	01/04/19
-38623	JESSE WEICHT	2226.23	01/04/19
-38622	JENNIFER WILLARD	1760.25	01/04/19
-38621	MICHAEL S. WILSON	3609.65	01/04/19
-38620	KELLY ABERLE	1981.49	01/04/19
-38619	JOE DOSS	2186.70	01/04/19
-38618	LESLIE HAMRICK	1088.04	01/04/19
-38617	DAVID SASSER	2081.94	01/04/19
-38616	MARK SCHNEIDER	3405.07	01/04/19
-38615	DIANE THOMPSON	1082.61	01/04/19
-38614	LORI THRONDSSEN	1052.17	01/04/19
-38613	NYDEL TOMPKINS	1403.48	01/04/19
-38612	WILLIAM TOWNSLEY	1740.57	01/04/19
-38611	MATTHEW ELBERT	1911.64	01/04/19
-38610	ROBERT E HANSON	3195.41	01/04/19
-38609	THOMAS HARTLEY	2041.61	01/04/19
-38608	DAVID WICKE	3421.77	01/04/19
-38607	WAYNE A WIEDRICH	3001.47	01/04/19
-38606	JAREK WIGNESS	2220.65	01/04/19
-38605	LES CHRISTENSEN	2856.48	01/04/19
-38604	AUBREY FOSBURGH	2300.20	01/04/19
-38603	LES WALTER	2458.24	01/04/19
-38602	JASON ANDREASON	3290.64	01/04/19
-38601	KYLE BREDWICK	1593.02	01/04/19
-38600	LANE CLARK	1656.71	01/04/19
-38599	MICHAEL CLARY	1568.15	01/04/19
-38598	DAVID CURTISS	1550.34	01/04/19
-38597	JAMES B. ENGEN	2985.99	01/04/19
-38596	DOMINICK IOVINO	2118.77	01/04/19
-38595	JONNY IOVINO	2131.26	01/04/19
-38594	BRUCE A. JOHNSON	1877.83	01/04/19
-38593	RANDALL JOHNSON	1358.77	01/04/19
-38592	RICHARD MALONEY	1368.43	01/04/19

-38591	MARC MOHR	1497.75	01/04/19
-38590	EMIL NEHRING	2190.02	01/04/19
-38589	TROY OSTER	1836.18	01/04/19
-38588	MATTHEW TUTAS	1831.19	01/04/19
-38587	IAN WEIGEL	1938.65	01/04/19
-38586	MICHAEL BRADFORD	1987.70	01/04/19
-38585	JEFFREY BRYSON	2279.97	01/04/19
-38584	ROBERT D. COUGHLIN	1362.61	01/04/19
-38583	MORKATAA DHINAA	2512.99	01/04/19
-38582	TYLER FIXEN	1831.27	01/04/19
-38581	LACEY JOHNSTON	2015.40	01/04/19
-38580	AMANDA M. KAISER - LEE	2336.38	01/04/19
-38579	MITCHELL KERSTING	2907.36	01/04/19
-38578	EVAN LEWIS	1911.12	01/04/19
-38577	ALDON OLSON	1383.76	01/04/19
-38576	WILLIAM SCHWENDEMAN	1801.72	01/04/19
-38575	SABRINA SIMS	1859.44	01/04/19
-38574	JAMIE SITZMAN	1799.90	01/04/19
-38573	ROBERT SKURDAL	1426.78	01/04/19
-38572	CURTIS CLARYS	2574.00	01/04/19
-38571	CHASE ENGEN	1399.39	01/04/19
-38570	JASON W. HOULE	1555.44	01/04/19
-38569	BRANDON SANDBERG	2108.48	01/04/19
-38568	WYATT WILLSON	1311.58	01/04/19
-38567	THOMAS ATOR	1956.65	01/04/19
-38566	KATRINA HENRY	1394.07	01/04/19
-38565	CHRISTOPHER ADAM	1442.89	01/04/19
-38564	KOLTEN BRUNELLE	1382.05	01/04/19
-38563	RENA COLLIE	1331.43	01/04/19
-38562	JASON COTTAM	1683.12	01/04/19
-38561	ARTHUR CRUMB	2353.85	01/04/19
-38560	PATRICIA K. FIORENZA	2660.39	01/04/19
-38559	DANNY R. GERGEN	2260.30	01/04/19
-38558	JAMES A HAGA JR	2284.32	01/04/19
-38557	VERNON L. HENDRICKSON	1874.14	01/04/19
-38556	LONNY HIATT	1424.43	01/04/19
-38555	JEFFREY LADUCER	1473.71	01/04/19
-38554	JESSICA MEADE	1376.49	01/04/19
-38553	RUSSELL E. MOMBERG	2173.76	01/04/19
-38552	JOSEPH G. MONSON	1388.77	01/04/19
-38551	REX OLSON	1701.41	01/04/19
-38550	ZACKERY OSTER	1517.05	01/04/19
-38549	THAYNE POPE	1655.59	01/04/19
-38548	TYRELL SMITH	1678.61	01/04/19
-38547	DAVID SMITHBERG	1528.72	01/04/19
-38546	BRYCE STORY	1044.41	01/04/19
-38545	KENNETH R. BOYKIN	2136.42	01/04/19
-38544	KASSANDRA BROWN	2702.39	01/04/19
-38543	ZACHARY COTHERN	1231.57	01/04/19

-38542	ANTHONY D. DUDAS	3523.72	01/04/19
-38541	ROBERT S HANSON	1921.30	01/04/19
-38540	TERRY HARP	2284.27	01/04/19
-38539	LORI A. LARSEN	1810.56	01/04/19
-38538	CORDELL LINDVIG	1700.29	01/04/19
-38537	JOSHUA LOEWENBERG	2242.94	01/04/19
-38536	BRENT MILLER	1303.28	01/04/19
-38535	RYAN O'REAR	2453.94	01/04/19
-38534	DEVIN REIFSTECK	2131.40	01/04/19
-38533	KASEY WYMAN-YOUNG	2442.73	01/04/19
-38532	JAMES HAGA SR	1583.60	01/04/19
-38531	BRENT E. HANSON	2339.13	01/04/19
-38530	BEAU BERGERON	1533.70	01/04/19
-38529	MARK BRUINEKOOL	1666.73	01/04/19
-38528	TONY SCOTT	1688.63	01/04/19
-38527	MICHAEL SIMPSON	1833.06	01/04/19
-38526	JORDAN BLOTSKE	1363.47	01/04/19
-38525	PORTER LEWIS	1562.34	01/04/19
-38524	GINA MOTTL	2645.07	01/04/19
-38523	KELSY NEHRING	1704.34	01/04/19
-38522	SCOTT VASSEN	2648.31	01/04/19
-38521	BRIAN YOUNG	1983.42	01/04/19
-38520	KEVIN CHRISTENSEN	83.11	01/04/19
-38519	ROBERT EYNON	83.11	01/04/19
-38518	LUCAS GJOVIG	83.11	01/04/19
-38517	DONNA HANSEN	83.11	01/04/19
-38516	KENT A. JARCIK	3275.23	01/04/19
-38515	RACHEL K. LAQUA	2350.86	01/04/19
-38514	DEEANN M. LONG	83.11	01/04/19
-38513	JEREMY MILLER	1532.88	01/04/19
-38512	JOSILYN F BEAN	2082.49	01/04/19
-38511	DAVID LEE BELL	3503.59	01/04/19
-38510	KENNETH W. BERGSTROM	2785.02	01/04/19
-38509	STEVEN BROE	1150.11	01/04/19
-38508	BARBARA ELLICO	1521.82	01/04/19
-38507	KRISTIN PASEKA	1725.06	01/04/19
-38506	ALYSSA WIEDRICH	1211.69	01/04/19
-38505	NEIL W. BAKKEN	2111.95	01/04/19
-38504	SKYLER HENRIE	2725.65	01/04/19
-38503	KENT SKABO	1887.56	01/04/19
-38502	DIANE C. HAGEN	663.29	01/04/19
-38501	ETHAN BECK	244.73	01/04/19
-38500	KELLY CRUSCH	142.60	01/04/19
-38499	GARY DESJARDINS	958.95	01/04/19
-38498	ARIEL FLECK	745.81	01/04/19
-38497	LEA HEINEY	554.10	01/04/19
-38496	KAYLA J. HELL	1003.65	01/04/19
-38495	MONTANA ICENOGLE	346.43	01/04/19
-38494	MORGAN KEYSER	1185.33	01/04/19

-38493	REBECCA KIEFER	120.05	01/04/19
-38492	WANDA OLAF	1136.82	01/04/19
-38491	ANDREA L. PLACHER	1923.61	01/04/19
-38490	ANN REINKE	69.26	01/04/19
-38489	NATASHA TORRES	750.34	01/04/19
-38488	LISA WEBB	1209.72	01/04/19
-38487	SAWYER ZENT	973.20	01/04/19
-38486	ANN M. KVANDE	1713.34	01/04/19
-38485	BARBARA J. PETERSON	1639.16	01/04/19
-38484	BRENDA SCHMIDT	1570.92	01/04/19
-38483	SHAWN WENKO	3034.16	01/04/19
-38482	KATHY HAVSKJOLD	90.04	01/04/19
-38481	VIVIAN KALMIK	305.95	01/04/19
-38480	AMY A. KRUEGER	2351.73	01/04/19
-38479	ASHLEY OYLOE	1265.01	01/04/19
-38478	SABRINA A RAMEY	1768.52	01/04/19
-38477	JENNIFER STRIETZEL	1433.09	01/04/19
-38476	THOMAS FRET LAND	1750.40	01/04/19
-38475	JULIE HATTER	2711.68	01/04/19
-38474	TRISTA HENRIE	2433.51	01/04/19
-38473	MICHAEL HOWETH	1481.12	01/04/19
-38472	MONICA LAMOREUX	1370.81	01/04/19
-38471	JAMES POIRRIER	1531.08	01/04/19
-38470	Derek Booth	64.64	01/04/19
-38469	Tyler D. Carlstad	129.29	01/04/19
-38468	Mathew P. Ekblad	394.32	01/04/19
-38467	Matthew Flaten	161.61	01/04/19
-38466	Joshua Foust	96.97	01/04/19
-38465	Brandon Hoffman	154.59	01/04/19
-38464	Kenny Kukuk	129.29	01/04/19
-38463	James Laqua	22.71	01/04/19
-38462	Ryan Lee	383.25	01/04/19
-38461	Lyle Lordemann	96.97	01/04/19
-38460	Eli Lund	129.29	01/04/19
-38459	Kelly Moody	96.97	01/04/19
-38458	Paul Riely	221.64	01/04/19
-38457	Milton Sluder	27.70	01/04/19
-38456	Brenden L. Stevens	240.11	01/04/19
-38455	CJ Vinger	64.64	01/04/19
-38454	Michael W. Walters	152.00	01/04/19
-38453	PRESTON OLSON	1463.87	01/04/19
-38452	KEVIN POWERS	3435.32	01/04/19
-38451	BRET WILLIAMS	2237.90	01/04/19
-38450	ANDREA DUNTZ	2211.12	01/04/19
-38449	PEGGY MASTERS	1814.45	01/04/19
-38448	CHERYL PIERZINA	2704.54	01/04/19
-38447	DAVID TUAN	3701.37	01/04/19
-38446	LOCAL 3743 IAFF LOCAL 3743	700.00	01/04/19
-38445	COMP ROTH NATIONWIDE RETIREMENT SO	14798.93	01/04/19



-38444	ND CHILD SUPPORT ENFORCE	2220.10	01/04/19
-38443	U.S. TREASURY	224874.53	01/04/19
-38442	TRACI BYRNE	0.00	01/08/19
-38441	JASON LEWIS	0.00	01/08/19
-38440	TRACI BYRNE	272.21	01/08/19
-38439	JASON LEWIS	783.26	01/08/19
-38438	U.S. TREASURY	293.90	01/08/19
-38437	MERITAIN HEALTH	9980.01	01/09/19
-38436	RANDY M DONNELLY	1735.28	01/11/19
-38435	JOHN L. KAUTZMAN	2624.92	01/11/19
-38434	KAREN P. LARSON	1883.93	01/11/19
-38433	JOLEEN S. TINKER	966.81	01/11/19
-38432	HUGH E BENZEN	1395.81	01/11/19
-38431	DUSTIN J. BERTSCH	542.75	01/11/19
-38430	RODNEY H. DICKERSON	379.50	01/11/19
-38429	LINDA R. GRANBOIS	591.64	01/11/19
-38428	WALTER H. HALL	1767.10	01/11/19
-38427	RANDY M. HAUGENOE	1506.54	01/11/19
-38426	DAVID A. PETERSON	2566.13	01/11/19
-38425	ROBERT E HANSON	1731.94	01/11/19
-38424	LES CHRISTENSEN	1778.13	01/11/19
-38423	JAMES B. ENGEN	1106.36	01/11/19
-38422	AMANDA M. KAISER - LEE	2164.75	01/11/19
-38421	VERNON L. HENDRICKSON	1260.58	01/11/19
-38420	ANTHONY D. DUDAS	2566.13	01/11/19
-38419	BRENT E. HANSON	1448.73	01/11/19
-38418	KENT A. JARCIK	2384.84	01/11/19
-38417	DAVID LEE BELL	2566.13	01/11/19
-38416	KENNETH W. BERGSTROM	2042.27	01/11/19
-38415	NEIL W. BAKKEN	1636.02	01/11/19
-38414	SHAWN WENKO	208.03	01/11/19
-38413	AMY A. KRUEGER	1341.16	01/11/19
-38412	SABRINA A RAMEY	667.23	01/11/19
-38411	DAVID TUAN	1283.08	01/11/19
-38410	U.S. TREASURY	12484.84	01/11/19
-38078	LOCAL 3743 IAFF LOCAL 3743	700.00	01/17/19
98682	RICHARD RADEMACHER	2285.88	01/04/19
98683	GARY L. GLOVATSKY	2145.68	01/04/19
98684	TREVOR ODEGARD	1515.78	01/04/19
98685	RICHARD S. ODEGARD	1953.95	01/04/19
98686	JOSHUA DAGENAIS	1485.10	01/04/19
98687	PAUL BAUER	41.56	01/04/19
98840	JAMIE SITZMAN	199.38	01/04/19
98841	PA SCDU	505.00	01/04/19
98842	CONNECTICUT - CCSPC	274.00	01/04/19
98843	TREASURER OF VIRGINIA	368.14	01/04/19
98844	DCI CREDIT SERVICES INC	750.49	01/04/19
98845	KRAM MESSERLI KRAMER P. A.	378.83	01/04/19
98846	CHILD SUPPORT MICHIGAN STATE DISBURSEMENT	104.75	01/04/19

98847	RI CHILD FAMILY SUPPORT PAYMENT	193.06	01/04/19
98848	MINNESOTA CHILD SUPPORT	322.00	01/04/19
98849	MONTANA CSED SDU	85.82	01/04/19
98850	ND STATE TAX COMMISSIONE	370.80	01/04/19
98851	RODENBURG LAW FIRM	100.00	01/04/19
98852	CHILD SUPPORT SERVICES	76.00	01/04/19
98853	WASHINGTON STATE SUPPORT	393.00	01/04/19
98854	CLERK OF DISTRICT COURT	1000.00	01/04/19
98855	TIERO MECHAM	50.00	01/04/19
98856	TANISHA WOODS	391.00	01/04/19
98857	DANIEL BRIDGES	400.00	01/04/19
98858	LAKOTA LOOMIS	400.00	01/04/19
98859	NDWPCC	160.00	01/04/19
98860	AMERICAN FAMILY LIFE ASS	3662.98	01/04/19
98861	USABLE	138.40	01/04/19
98862	MEDICO LIFE AND HEALTH I	1887.92	01/04/19
98863	NORTH DAKOTA PUBLIC EMPL	222631.72	01/08/19
98864	ND PUBLIC EMPLOYEES RETI	264829.84	01/08/19
98865	NDWPCC	20.00	01/08/19
98866	NDWPCC	60.00	01/08/19
98867	VECTOR CONTROL DIST #1	121828.67	01/09/19
98868	CLERK OF DISTRICT COURT	1500.00	01/09/19
98869	VICENTE PEREZ	750.00	01/09/19
98870	CLERK OF DISTRICT COURT	750.00	01/09/19
98871	CLERK OF DISTRICT COURT	750.00	01/09/19
98872	JACOB LESLIE	750.00	01/09/19
98873	COLIN LEWIS	750.00	01/09/19
98874	WALMART RESTITUTION RECOVERY	37.00	01/09/19
98875	MOUNTRAIL-WILLIAMS REC	726.56	01/09/19
98876	ZACHARY COTHERN	275.00	01/09/19
98877	KASEY WYMAN-YOUNG	275.00	01/09/19
98878	WILLIAMS SCOTSMAN, INC.	586.25	01/09/19
98879	TRACTOR & EQUIPMENT CO.	148.98	01/09/19
98880	ADVANCED ENGINEERING (AE2S)	43036.75	01/09/19
98881	WILLISTON HOME & LUMBER	34.89	01/09/19
98882	AIRPORT ASSOCIATION OF NORTH DAKO	850.00	01/09/19
98883	BASIN PRINTERS, INC.	135.00	01/09/19
98884	VERIZON WIRELESS	7661.24	01/09/19
98885	C & D WATER SERVICES	12.00	01/09/19
98886	ADLER HOT OIL SERVICES LLC	850.00	01/09/19
98887	FAMILY CRISIS SHELTER	974.70	01/09/19
98888	CLERK OF DISTRICT COURT	1500.00	01/09/19
98889	CITY OF WILLISTON	259.00	01/09/19
98890	Ironhide Equipment Co	5705.00	01/09/19
98891	HORIZON RESOURCES	20.03	01/09/19
98892	NEOPOST	102.29	01/09/19
98893	VISA	1373.22	01/09/19
98894	NORTH DAKOTA PUBLIC EMPLOYEES	4175.00	01/09/19
98895	VISA	4087.75	01/09/19

98896	RICHARD S. ODEGARD	649.71	01/11/19
98897	UPPER MISSOURI DISTRICT HEALTH UNIT	50.00	01/10/19
98898	UPPER MISSOURI DISTRICT HEALTH UNIT	342.29	01/10/19
98899	NAPA AUTO PARTS	478.00	01/10/19
98900	ULTEIG	540.00	01/10/19
98901	BANK OF NORTH DAKOTA	6889.79	01/10/19
98902	Debra Beard Daycare	1000.00	01/10/19
98903	ND POST BOARD	100.00	01/11/19
98904	Christ Scheen	920.00	01/11/19
98905	MONTANA DAKOTA UTILITIES	27894.59	01/11/19
98906	BCN Telecom, Inc	494.56	01/11/19
98907	NORTHWEST RURAL WATER DISTRICT	219.35	01/11/19
98908	AMERICAN STATE BANK	55.00	01/11/19
98909	CLERK OF DISTRICT COURT	1500.00	01/11/19
98910	CLERK OF DISTRICT COURT	350.00	01/11/19
98911	NDWPCC	100.00	01/11/19
98912	CRYOTECH DEICING TECHNOLOGY	24171.93	01/11/19
98913	FAMILY CRISIS SHELTER	5850.00	01/11/19
98914	NAPA AUTO PARTS	910.33	01/11/19
98915	MEDICAL ACCTS RECEIVABLE SYSTEMS	22.58	01/14/19
98916	CLERK OF DISTRICT COURT	1500.00	01/15/19
98917	CLERK OF DISTRICT COURT	750.00	01/15/19
98918	CLERK OF DISTRICT COURT	750.00	01/15/19
98919	BLAINES AUTO BODY & SALES, inc.	184.99	01/15/19
98920	NEMONT	393.76	01/15/19
98921	MMI EXCAVATION, LLC	15875.00	01/15/19
98922	MONTANA DAKOTA UTILITIES	2024.60	01/15/19
98923	WE INTEGRATE, LLC	639.00	01/15/19
98924	BURNS & MCDONNELL ENGINEERING CO,	51074.98	01/16/19
98925	ANTHONY D. DUDAS	2980.90	01/16/19
98926	WILLISTON REGIONAL ECONOMIC DEVEL	342.42	01/17/19
98927	WEX BANK	11066.89	01/17/19
98928	VISA	1638.79	01/17/19
98929	VISA	437.89	01/17/19
98930	VISA	2306.46	01/17/19
98931	not processed in this period	0.00	/ /
98932	not processed in this period	0.00	/ /
98933	not processed in this period	0.00	/ /
98934	not processed in this period	0.00	/ /
98935	not processed in this period	0.00	/ /
98936	DEVANTE NEWMAN	25.00	01/17/19
98937	Thompson Information Services	536.99	01/17/19
98938	Office of North Dakota State Trea	4247.37	01/17/19
98939	ACE HARDWARE & FLOORING	556.33	01/17/19
98940	ADVANCED ENGINEERING (AE2S)	6278.50	01/17/19
98941	AFFORDABLE TOWING	300.00	01/17/19
98942	ALL SEASONS SPORT ABOUT, INC	12.00	01/17/19
98943	ALLEN BILLEHUS	32.27	01/17/19
98944	ALLIANCE CONSULTING LC	1200.00	01/17/19

98945	AMERICAN GENERAL CONTRACTORS, INC	231332.43	01/17/19
98946	AMERICAN WELDING & GAS	6290.34	01/17/19
98947	AMERIPRIDE LINEN AND APPAREL SERV	1426.65	01/17/19
98948	APPLIED INDUSTRIAL TECHNOLOGIES	76.96	01/17/19
98949	AT&T MOBILITY	82.68	01/17/19
98950	BADLANDS STEEL, INC	518.70	01/17/19
98951	BAKER & TAYLOR CO.	104.19	01/17/19
98952	BALCO UNIFORM CO., INC.	1023.57	01/17/19
98953	BASIN PRINTERS, INC.	321.00	01/17/19
98954	BLACK GOLD CLEANING LLC	11700.36	01/17/19
98955	BORDER STATES ELECTRIC	1440.78	01/17/19
98956	BOSS OFFICE PRODUCTS	577.41	01/17/19
98957	BRAATEN PLUMBING, INC	1319.75	01/17/19
98958	BRENDA SCHMIDT	500.00	01/17/19
98959	C & D WATER SERVICES	102.00	01/17/19
98960	CAR QUEST	49.98	01/17/19
98961	CAR TUNZ	225.00	01/17/19
98962	Card Services	62.61	01/17/19
98963	CASH WISE FOODS	185.07	01/17/19
98964	CDW GOVERNMENT	423.23	01/17/19
98965	CERTIFIED LABORATORIES	4600.00	01/17/19
98966	CG WILLISTON, LLC	1344039.35	01/17/19
98967	CHAMBER OF COMMERCE	2200.00	01/17/19
98968	CHARLES STAFFORD	25.00	01/17/19
98969	CHARLES WILDER	1900.00	01/17/19
98970	CHI ST ALEXIUS OCCUPATIONAL CLINIC	390.00	01/17/19
98971	CHI St. Alexius	28.00	01/17/19
98972	CHRIS DICK	100.00	01/17/19
98973	CITY OF WILLISTON	1961.08	01/17/19
98974	CIVIL SCIENCE	766.00	01/17/19
98975	COLSTRIP ELECTRIC INC	4478.58	01/17/19
98976	CONNEX INTERNATIONAL	63.66	01/17/19
98977	CORE & MAIN LP	286.92	01/17/19
98978	COUGHLIN FUNERAL HOME INC	582.28	01/17/19
98979	COUNTRY FLORAL	105.00	01/17/19
98980	CRAIG'S SMALL ENGINE REPAIR	592.22	01/17/19
98981	CREATIVE PRODUCT SOURCE	241.70	01/17/19
98982	DACOTAH PAPER CO.	133.40	01/17/19
98983	DAKOTA FENCE	2075.00	01/17/19
98984	DAKOTA SUPPLY GROUP	3325.72	01/17/19
98985	DAN'S TIRE SERVICE	5264.89	01/17/19
98986	DEGENSTEIN'S AUTO PLUS	1125.00	01/17/19
98987	DESTINATION MARKETING ASSOC OF ND	150.00	01/17/19
98988	DISCOVERY BENEFITS	159.50	01/17/19
98989	DOUGHERTY & COMPANY LLC	1500.00	01/17/19
98990	DPC INDUSTRIES, INC	6333.00	01/17/19
98991	EARL'S ELECTRIC, INC.	465.59	01/17/19
98992	EATON TOWING/RECOVERY	3750.00	01/17/19
98993	ELECTRIC & MAGNETO, INC.	25.10	01/17/19

98994	EMERGENCY MEDICAL PRODUCTS	4784.68	01/17/19
98995	EMRY'S LOCKSMITHING	8.50	01/17/19
98996	FEDEX	257.45	01/17/19
98997	FIRE SAFETY USA, INC.	429.00	01/17/19
98998	FIRST NATIONAL BANK	2825.46	01/17/19
98999	FLEXIBLE PIPE TOOL CO.	2572.75	01/17/19
99000	FORT UNION SUPPLY & TRADE	239.55	01/17/19
99001	FORTERRA	5862.10	01/17/19
99002	FURUSETH LAW FIRM, PC	29479.24	01/17/19
99003	GA Group, PC	7500.00	01/17/19
99004	GAFFANEY'S	261.80	01/17/19
99005	GALLS, LLC	683.99	01/17/19
99006	GATED SOLUTIONS	393.00	01/17/19
99007	GIS PLANNING	7500.00	01/17/19
99008	GRAYMONT WESTERN CANADA	34376.12	01/17/19
99009	Great American Financial Services	284.90	01/17/19
99010	GREAT NORTHERN ENVIROMENTAL	116.50	01/17/19
99011	GREG OSTER	25.00	01/17/19
99012	HACH	683.28	01/17/19
99013	HAWKINS, INC.	35357.75	01/17/19
99014	HOME OF ECONOMY	108.92	01/17/19
99015	HORIZON RESOURCES	29469.66	01/17/19
99016	HOSE AND RUBBER SUPPLY	266.68	01/17/19
99017	Hotsy Cleaning Systems	17.60	01/17/19
99018	ID WHOLESALER SOUTH	357.00	01/17/19
99019	INFORMATION TECHNOLOGY DEPARTMENT	1243.85	01/17/19
99020	INNOVA INTEGRATED SOLUTIONS	137.50	01/17/19
99021	INTELLICORP	857.60	01/17/19
99022	JE DUNN CONSTRUCTION	2080886.38	01/17/19
99023	JEFFREY BRYSON	17.50	01/17/19
99024	JESSE CRUISE	25.00	01/17/19
99025	JONES & BARLETT LEARNING	1407.68	01/17/19
99026	KAISER OILFIELD SERVICES, INC.	1930.00	01/17/19
99027	KNIFE RIVER-NORTH CENTRAL	338179.92	01/17/19
99028	KODET ARCHITECTURAL GROUP, INC.	14511.89	01/17/19
99029	KOTANA COMMUNICATIONS	1392.50	01/17/19
99030	LASER DESIGNS ND	78.00	01/17/19
99031	LUCAS BRINKMAN	25.00	01/17/19
99032	MailFinance Inc.	867.00	01/17/19
99033	MARCO TECHNOLOGIES LLC	1534.40	01/17/19
99034	MARCO, INC.	6644.39	01/17/19
99035	MCCODY CONCRETE PRODUCTS, INC	150.00	01/17/19
99036	MEGAN PETERSON	17.50	01/17/19
99037	MENARDS	465.21	01/17/19
99038	MERCY MEDICAL CENTER	538.82	01/17/19
99039	MID-STATES ORGANIZED	250.00	01/17/19
99040	MIDAMERICA BOOKS	315.92	01/17/19
99041	MIDCONTINENT COMMUNICATIONS	89.98	01/17/19
99042	MILLY'S ALTERATIONS	5.00	01/17/19

99043	Minot Restaurant Supply Co.	1746.07	01/17/19
99044	MonDak Animal Rescue	600.00	01/17/19
99045	MONDAK HARDWARE, INC	433.88	01/17/19
99046	MONTANA DAKOTA UTILITIES	19848.77	01/17/19
99047	MUNICIPAL GOVERNMENT ACADEMY	30.00	01/17/19
99048	MVTL/MINNESOTA VALLEY	95.00	01/17/19
99049	MYGOV, LLC	1520.00	01/17/19
99050	NAPA AUTO PARTS	815.83	01/17/19
99051	ND ASSOC OF BUILDERS	1000.00	01/17/19
99052	ND DEPT OF HEALTH	911.00	01/17/19
99053	ND DEPT OF TRANSPORTATION	112012.26	01/17/19
99054	ND ONE CALL	85.40	01/17/19
99055	ND POST BOARD	135.00	01/17/19
99056	ND STATE RADIO COMM.	1800.00	01/17/19
99057	NEMONT	6655.30	01/17/19
99058	NEOPOST	1286.49	01/17/19
99059	NEWTON BONDING	50.00	01/17/19
99060	North Dakota Petroleum Council	300.00	01/17/19
99061	NORTH DAKOTA RECYCLING SERVICES	80.00	01/17/19
99062	NORTHERN IMPROVEMENT COMPANY	89345.25	01/17/19
99063	NORTHWEST SUPPLY & R&R TROPHIES	987.43	01/17/19
99064	O'DAY EQUIPMENT, INC.	289.19	01/17/19
99065	OCLC, Inc.	603.87	01/17/19
99066	OFFICE DEPOT	759.47	01/17/19
99067	OLYMPIC SALES, INC.	751.69	01/17/19
99068	PAYMENT PRINCIPALS	20.00	01/17/19
99069	PHYSIO-CONTROL, INC	1044.60	01/17/19
99070	POET ETHANOL PRODUCTS, LLC	5023.92	01/17/19
99071	PRAXAIR DISTRIBUTION INC.	539.48	01/17/19
99072	PRO SAFE SERVICES, INC	885.00	01/17/19
99073	QUILL CORPORATION	513.51	01/17/19
99074	RECORD KEEPERS LLC	80.00	01/17/19
99075	RED ROCK FORD	3055.23	01/17/19
99076	RICHARD A. JOHNSON	3559.21	01/17/19
99077	RYAN MOTORS	32199.00	01/17/19
99078	SANITATION PRODUCTS	2061.88	01/17/19
99079	Seneca Companies, Inc.	750.00	01/17/19
99080	SMITH TRAVEL RESEARCH	5220.00	01/17/19
99081	SNAP ON TOOLS	583.95	01/17/19
99082	STITCHED & FIXED BY RHODA	40.00	01/17/19
99083	STORBAKKEN & SONS CONSTRUCTION	270.00	01/17/19
99084	STRATA CORPORATION - ND	37820.50	01/17/19
99085	STRATA INCORPORATED - ID	1760.00	01/17/19
99086	TODAY'S MACHINE SHOP	950.00	01/17/19
99087	TRACTOR & EQUIPMENT CO.	3096.29	01/17/19
99088	TRI-COUNTY GLASS	270.00	01/17/19
99089	TRILLION AVIATION	3852.50	01/17/19
99090	TRUCK UTILITIES, INC	949.95	01/17/19
99091	U.S. IDENTIFICATION MANUA	82.50	01/17/19

99092	ULTEIG	394513.67	01/17/19
99093	USA BLUEBOOK	196.69	01/17/19
99094	VESSCO, INC.	3227.54	01/17/19
99095	VISA	697.00	01/17/19
99096	VISA	709.57	01/17/19
99097	WASTE NOT RECYCLING LLC	7443.00	01/17/19
99098	Wesslen Construction	97004.16	01/17/19
99099	WESTERN VET CLINIC	83.80	01/17/19
99100	WESTLIE MOTOR CO.	149.60	01/17/19
99101	WILLIAMS COUNTY INFORMATION TECH	435818.68	01/17/19
99102	WILLIAMS COUNTY SHERIFF'S OFFICE	58950.00	01/17/19
99103	WILLIAMS SCOTSMAN, INC.	562.58	01/17/19
99104	WILLISTON API	5000.00	01/17/19
99105	WILLISTON AREA SAFETY ASSOCIATION	175.00	01/17/19
99106	WILLISTON AUTO	25722.84	01/17/19
99107	WILLISTON CONVENTION & VISITOR BU	3833.20	01/17/19
99108	WILLISTON FIRE & SAFETY	219.14	01/17/19
99109	WILLISTON HERALD	1663.20	01/17/19
99110	WILLISTON HOME & LUMBER	1.12	01/17/19
99111	ZUERCHER TECHNOLOGIES, LLC	1786.05	01/17/19

Total Claims: \$6,023,143.06

Total Payroll: \$1,410,191.78

Grand Total: \$7,433,334.84

# of Checks: 643

- 2) Business Licenses
  - a. FedEx – Bulk Storage
  - b. The Cab Dude – New Vehicle Application (Grandfathered Veh)
- C. Development Services
- D. Engineering
- E. Authorization to Bid
  - 1) 3½ Yard Payloader (Roads & Streets)
  - 2) Rock Screener (Roads & Streets)
  - 3) Airfield Monument Sign and Landscaping Scope of Work (XWA)
  - 4) General Aviation Taxiways and Taxilanes (XWA)
  - 5) Wildlife and Security Fence Phase II (XWA)
  - 6) On-Site Access Roads (XWA)
  - 7) County Road 7 Paving (XWA)
  - 8) Commercial Service Parking Lot Phase II (XWA)
  - 9) Rental Car Quick Turn Around Facility and Parking (XWA)

**Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the Consent Agenda for January 22, 2019 as presented**

**UNANIMOUS BY VOICE VOTE**

3. Public Hearings

- A. Calvary Baptist Church – Tax Abatement: Property 01-640-00-35-55-100;  
Henry H Sorenson 4th Add L 1-2-3 & 4 EX S 20' + 10' ADJ VAC Alley B8

Darcy Anderson Williams County Tax Director and City of Williston Assessor presented the following;

This application is to request abatement of taxes per the exemption provided by NDCC 57-02-08(9) – Property used exclusively for public worship or property belonging to a religious organization and used for religious purposes. In December of 2017 applications for privileged exemptions were sent out to all current holders of the exemptions, including Calvary Baptist Church, these applications must be received by February 1<sup>st</sup> of the year the exemption is claimed. Our office does go above and beyond to ensure all qualifying properties claim their exemptions, to include second notice mailings and phone calls, if no response is given, our office assumes the property no longer qualifies for the exemption and is placed on the tax bill. We did visit the church to confirm characteristics and there was no answer to our knocking and we received no return phone call after leaving notice. According to statute a notice of increase in true and full value was sent to the Church prior to the city equalization. Our office received no response until the tax bill was received by Mr. Amsden. Mr. Amsden has provided a signed application for exemption for 2018, dated January 9, 2019 after visiting with our office. All information seems to be in order to grant this exemption.

The Assessor's Office has reviewed the application and recommends approval of the application for the 2018 tax year for Cavalry Baptist Church.

Mayor Klug opened the public hearing for the tax abatement for the Cavalry Baptist Church and indicated if anyone would like to speak to approach the podium and state your name for the record, he asked a second time if anyone would like to speak, he asked a third time, hearing none, Mayor Klug closed the public hearing.

**Motion by Cymbaluk, Seconded by Piesik to make a motion to approve the Cavalry Baptist Church Tax Abatement as presented for the year 2018**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

4. Bid Openings

5. Ordinances

- A. Ordinance 1094 Updating Section 25.W of the City Zoning Ordinance Regarding Telecommunication Devices (Second Reading)

Jeremy Miller from Planning and Zoning presented the following;

This ordinance updates the review timeframes for collocation and new site or tower applications for small cells to match those specified in a recent Federal Communication Commission (FCC) ruling release on September 27, 2018. There were no public comments during the first reading of this ordinance at the January 8, 2019 City Commission meeting.



**Motion by Brostuen, Seconded by Cymbaluk to move for approval of the Second Reading of Ordinance 1094 which updates the Review Timeframes of Collocation and New Site or Tower Applications for Small Cells as presented**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

- B. Ordinance 1095 Updating the Subdivision Ordinance Regarding Administrative Review Requirements (Second Reading)

Rachel Laqua from Planning and Zoning presented the following;

This ordinance updates the requirements for an administrative review plat to allow a split of one lot into two lots in residential zones. There were no public comments at the January 8, 2019 City Commission meeting and we recommend approval.

**Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the Second Reading of Ordinance 1095 as presented**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

- C. Ordinance 1098 Updating Vehicle for Hire Penalty Provision (Second Reading)

**Motion by Piesik, Seconded by Cymbaluk to make a motion to approve the Second Reading of Ordinance 1098 Updating the Vehicle for Hire Penalty**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

- 6. Petitions, Communications and Remonstrance's
- 7. Report of Commissioners
  - A. President of the Board
  - B. Vice-President; Finance Commissioner
  - C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
  - D. Fire, Police and Ambulance Commissioner
  - E. Water Works, Sewer, Airport, Building and Planning Commissioner
    - 1) XWA Site Grading CA/CO Change Order #1 – Ulteig

Anthony Dudas Airport Director presented the following;

Ulteig has reached the maximum on the Construction Administration and Construction Observation (CA/CO) Site Grading project at XWA. This project was intended to be complete in

2017. During the site grading effort, we moved roughly 2.5 million cubic yards of dirt and thought that time frame there were travel consultations and travel coordination that occurred, also there were several areas identified to be culturally sensitive areas and required redesign, which also took time and the consultation process to be finalized with the FAA and the tribal communities that were involved. These delays caused extra time to be allotted toward this professional service that Ulteig was providing for this specific project. The total cost overrun for this was \$72,502.14 and there is still additional work that needs to be complete on this site grading project and we estimate about two months of time, for a total of \$40,000, \$20,000 per month. Lastly there was some slight additional effort on the geotechnical firm Braun Intertech for \$13,053.75.

There is one other item, during the original contract review and approval by the Commission, there was a transposed number that we did not catch, the Braun Intertech contract was supposed to be \$323,060, but was entered as \$232,060, causing a \$91,000 difference. I recommend approval of the Site Grading Change Order #1 to Ulteig in the amount of \$126,000 with a new contract amount not to exceed \$982,973.

Commissioner Cymbaluk asked who error this was. Anthony indicated ultimately Ulteig provided the information, however, we also did not catch the error. Commissioner Cymbaluk asked there is no recourse to Ulteig for their error, Anthony indicated there is.

Mayor Klug asked why you would approve an additional budget to cover labor and expenses that are expected to accrue in the first two months of the 2019 construction season, when they do not know what that money is going to be and why don't they come in afterwards and ask for approval. I realize it is \$40,000, why are we doing this now. Anthony indicated we have utilized what their typical burn rate was per month for the project over the last year and it has been less than \$20,000, this is a time and materials contract, so they will only bill for the actual hours they spend on site gradings CA/CO.

Mayor Klug asked again, why this can't be done after the fact. Anthony indicated it could.

City Administrator clarified that what Anthony is presented tonight is just an estimate and they will only bill for time worked.

Commissioner Piesik asked if it is more important to do this as a contract change amount or to do the change orders individually. Anthony indicated the challenge doing it that way, is we don't have a contract to pay them towards at that point in time, they would be charging over 100% of the contracted amount.

Mayor Klug asked Anthony to clarify that this is a not to exceed amount and Anthony answered yes.

**Motion by Brostuen, Seconded by Piesik to move for approval of the Site Grading Change Order No.1 to Ulteig in the amount of \$126,000 with a New Contract Total Amount Not to Exceed \$982,976 as presented**

**AYE: Brostuen, Bekkedahl and Piesik**

**NAY: Cymbaluk and Klug**

**ABSENT AND NOT VOTING: None**

**CARRIES: 3-2**

2) XWA Commercial Terminal Parking Lot Phase I Change Order #2 – KLE Construction

This is the long-term parking section. The project, as it was beginning construction was delayed due to a design error, which was identified and covered in Change Order No.1 for drain tiles that were not originally included as per the geotechnical engineer's recommendations when they did the soil testing review. With these delays in new design and construction plans, it caused the contractor to have to pour concrete in cold weather months as we did receive an early winter in October. We wanted to make sure the sub-grade they had prepared did not get damaged throughout the winter. We asked them to move forward with a very specific amount, not the full paving project, but in order to protect the sub-grade we wanted to make sure we got it capped, to include the costs listed in your packet. The focus of these costs was to complete five passes on the main part of the parking lot that was ready in the fall while still having manageable temperatures, to include; covering and uncovering of those paved areas to prevent freezing, one cover and one uncover for sawing and four days of heated water, to make sure the material was at the adequate temperature while it was being placed. This is the amount that will be paid should you agree to this request. In anticipation of potential winter provisions in the spring, quantities will be included for about 25% of this amount if they are deemed to be necessary. The City maintains the right to delay paving in the spring to avoid winter provision costs if they see fit. I recommend approval of Commercial Parking Lot Phase 1 Change Order #2 to KLE Construction in the amount of \$65,023.30.

Commissioner Brostuen asked if the 25% is in the \$65,023.30 amount, Anthony indicated it is.

Commissioner Bekkedahl asked about the omissions in the design for the sub-grade drainage and how they overlooked and what engineering firm did this for us. Anthony indicated it was KLJ Engineering that provided the design and the drain tiles underneath this section of the parking lot were omitted from the design, as per the sub-grade consultant which was Braun Intertech recommendation when they did the testing and soil review. Commissioner Bekkedahl asked if none of this is the responsibility of the engineering firm. Anthony indicated this is something that has been reviewed with KLJ and we understand it was an error and/or omission, but it is something that can be the responsibility of an engineering firm to ensure that these are included. Commissioner Bekkedahl stated that it seems like every time a mistake is made by an engineering firms, the City ends up paying for it and asked if we have any recourse with the engineering companies for omissions like this. Anthony agreed with this statement.

Commissioner Cymbaluk also agreed with Commissioner Bekkedahl and asked at what point we can hold the engineers accountable and they must fix the error at their expense. Anthony indicated it would ultimately it would be up to the Commission to make this decision.

Commissioner Cymbaluk asked Anthony if, in the near future, could he put something together for the Commission to review to determine where some of these errors are. Commissioner Cymbaluk also stated its time to hold some of these firms accountable and feels the City is being taken advantage of at every level.

City Administrator David Tuan stated that on a project of this magnitude to have an engineering design that is 100% bulletproof is uncommon and we have a quarter billion dollars' worth of work going on out there, we still have an opportunity to negotiate and we have done this several times already on projects and had other costs covered, in some cases. In this case, with this contractor, it may still be a wise choice to pay the contractor and we can follow up afterwards with the engineer to re-coup those dollars, so the contractor is not out of pocket, as the contract

is with us, not the engineer. On the other hand, we could defer payment until that point, but it may take time for us to negotiate with KLJ.

Commissioner Cymbaluk asked we still need to consider this, as we seem to be the ones constantly eating the bill.

Commissioner Brostuen asked if there is some type of errors and omissions insurance that we could get. City Attorney Pete Furuseth indicated he was not sure, he would have to see the contract.

**Motion by Bekkedahl, Seconded by Cymbaluk to make a motion to approve the Commercial Parking Lot Phase I Change Order No. 2 KLE Construction in the amount of \$65,023.30 and instruct the Attorney to bring back any information he can regarding the issue of omissions from the engineering firm discussed**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

8. Report of Departments
  - A. Administration
    - 1) NDDOT Motor Vehicle Division Contract Termination

David Tuan City Administrator presented the following;

This is a revised amendment to the DOT Motor Vehicle Division contract, this is for the termination of the cities contract with the Motor Vehicle Department to host and manage the Williston office. This has since been taken over by Williams County, this was originally a City of Williston effort until such time an agreement could have been made with Williams County, which was successful, they have elected to oversee and manage the operations independently. I recommend approval of the amendment with the NDDOT Motor Vehicle Division, which terminates the City of Williston's management of the Williston Motor Vehicle Branch office.

**Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve as presented**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

- B. Auditor and Finance
  - 1) Pledged Collateral

John Kautzman City Auditor presented the following;

Semi-annually, per code, the Board of Commissioners is asked to review the pledged collateral and acknowledge, for the official record, that we have funds covered to 110% for each dollar invested over the FDIC coverage and that the Board approves the collateral listed and I recommend approval.

**Motion by Bekkedahl, Seconded by Cymbaluk to move to approve the presented pledged collateral and ask for the approval of all the Commissioners to agree  
UNANIMOUS BY VOICE VOTE**

- C. Attorney  
1) Stensaker Property - Dangerous Building Hearing

Taylor Olson City Attorney presented the following;

We are asking the Commission to make a motion and approve this document, which has already been signed by Mrs. Stensaker and has also been through the City Administrators office.

**Motion by Brostuen, Seconded by Cymbaluk to move for approval**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

Section 5-267 defines and allows the City to go and deem a building a “dangerous building”. The first sub-section is nine things that constitute a dangerous building, all dealt with through the building department. We have noticed a few properties for hearings tonight, they have all been notified prior to this with a 60-day notice. The parties are hear tonight to speak to the Commission, then the Commission will need to make a finding that the Commission agrees with the City Attorney and the Building Department that this is considered a dangerous building; then the Commission puts out an order, which requires written findings (to be prepared by City Attorney and needs to be included in the motion).

Commissioner Cymbaluk asked Taylor to clarify if it is 5-279 or 5-267. Taylor indicated 5-267, is what the Board must do at the meeting and 5-279 is the portion that allows the City, if someone has not done what the City has ordered, to go in and do it themselves and assess it to the owner’s property taxes as a special assessment.

The first property;

- 2) Haugen Property – Dangerous Building Hearing

This property is located at 1716 6<sup>th</sup> Street W. Mark Schneider, Development Services Director stated regarding this property, it is a detached garage that the permit was issued for in 2013 and remains unfinished, upon inspection today, someone has gone and removed some of the roof trusses making this even more of a dangerous building.

Commissioner Cymbaluk asked if they could salvage the concrete, Mark answered possibly and could be left as parking.

Property owner Mr. Haugen addressed the Commission and indicated the reason the roof trusses were removed is they are in the process of taking it down, to get back in good standing. Also indicated he works full time and has a family and is doing it as quickly as possible and have the debris hauled away.

Taylor indicated what she needs tonight; the Commission to make a determination that the property is a dangerous building; the Commission puts out an order. Taylor suggested the order be giving the Haugen's 30-days to be in compliance, they will need to pull a permit for the demolition. On day 31, if this is not complete, the City can take the necessary action.

Commissioner Cymbaluk asked if they do make progress and reach the 30<sup>th</sup> day and not yet complete, will a conversation be had, as weather may play a part. Mark Schneider indicated we would like to have the permit and the 30-day timeline but are willing to work with the Haugens. **Motion by Cymbaluk, Seconded by Brostuen to make a motion to find that the building in question is a Dangerous Building according to our City Ordinance 5-267 as presented**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

**Motion by Cymbaluk, Seconded by Brostuen to make a motion that the City give the Property Owners 30-days to come into compliance with the City code, if not in compliance, the City may demo or repair and asses the cost to the property tax under City Ordinance 5-279 and have the City Attorney prepare the written findings in accordance with the Ordinance requirements as presented**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

### 3) Auto Property Solutions – Dangerous Building Hearing

This property is located at 3404 32<sup>nd</sup> Street West. Mark Schneider stated this property is an open basement foundation that has been sitting for years, there is no fence and we have had no feedback from the owners, we continue to have mowing issues, etc. However, today contact was made with the owner. It is my opinion it needs to be removed or give the owner a deadline to bring this into compliance.

Taylor indicated she received an email today from an individual associated with Auto Property Solutions, LLC with a proposal to include; a six-foot fence constructed as soon as possible around the foundation for safety purposes; a six month stay on the action being proposed; 30-day review process working with Mark Schneider and Taylor Olson on the property.

Taylor is asking to proceed with the action to deem this a dangerous building, as this has been on-going since 2013, also today is the first communication to be received and notices went out in November 2018.

Commissioner Piesik asked about the fence and is it intended to be permanent. Taylor indicated it only states Dakota Fence will put up a six-foot construction fence and no other information was provided.

Mayor Klug asked if there was anyone present to represent Auto Property Solutions, no one was present. Mayor Klug stated for the record opportunity was given to the property owner to speak to the Commission.

Commissioner Piesik asked if in our motion can we indicate what type of fence we want put up. Taylor indicated that is what has been going on for several years, we have been requesting they put up a fence for safety purposes and they have not been compliant, this is why we are where we are at now, in front of the Commission and now we just want to get rid of the safety issue. You could adopt an order giving this 60-90-days, however, I am asking to give them 30-days to be in compliance or the City will do it and assess it to the property taxes.

Mayor Klug stated he feels it is important to stay consistent and give the Building Department the leeway at the end of the 30-days to see what happens.

Commissioner Cymbaluk agreed with Mayor Klug on being consistent.

Mark Schneider stated if we had not heard from this property owner today, my recommendation would be to remove the footings foundation at this point, however, the owner claims to have a pending sale on the property and for this reason, only, I might consider giving him the 30-days to see if he can get the sale to go through and put the fence up for security reasons, in the interim. If this does fall through in the 30-days, then the City would have the ability to move forward with the demolition.

Mayor Klug indicated by staying consistent at the end of the 30-days the Building Department has the ability, to extend.

Commissioner Cymbaluk wanted Building Department to be aware of a few other addresses he had concerns with.

**Motion by Cymbaluk, Seconded by Brostuen to make a motion to find that the property in question is a Dangerous Property according to our City Ordinance 5-267 as presented**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

**Motion by Cymbaluk, Seconded by Piesik to make a motion that the City give the Property Owners 30-days to come into compliance with the City code, if not complete, the City may demolish or repair and assess the cost to the property tax under City Ordinance 5-279 and have the City Attorney prepare the written findings in accordance with the Ordinance requirements as presented**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

- D. Public Works
- E. Engineering

- 1) US 2/26<sup>th</sup> St./2<sup>nd</sup> Ave W Intersection Improvements – NDDOT Engineering Reimbursement Agreement

Dave Wicke City Engineer presented the following;

This is for Phase I of this project, NDDOT has engaged Civil Science to conduct the environmental assessment and preliminary engineering. NDDOT presents the City with an agreement under which the City would reimburse NDDOT for its environmental clearance and preliminary engineering costs in the event the City chooses not to proceed with the construction of this project or requests fundamental changes to its currently envisioned scope. We recommend approval of the agreement with NDDOT.

**Motion by Brostuen, Seconded by Cymbaluk to move the City Commission enter into the North Dakota Department of Transportation Preliminary Engineering Reimbursement Agreement for the US 2/26<sup>th</sup> Street/2<sup>nd</sup> Avenue Intersection Improvement Project as presented**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

- F. Fire Department
- G. Police Department
- H. Development Services
  - 1) Renaissance Zone Application – Grace & Glam LLC

Rachel Laqua from Planning and Zoning presented the following;

This application for the Renaissance Zone is from Mechelle Mortneson of Grace & Glam, LLC, for Lot 21, Block 10 of the original townsite. The property is within Block 8 of the Renaissance Zone and is fully eligible for the Zone, however, still needs state approval. This application requests a full property tax abatement for five years, as well as full tax benefits thorough the state Renaissance Zone program. The property currently has a true and full value of \$267,000. The estimated cost of eligible work is over \$150,887, which is more than the 50% of the value of the building and therefore is eligible for a full abatement. The project will include updating the exterior of the building, renovating the interior, replacing windows, HVAC and electrical systems. The estimated value of the building after improvements is \$390,000, according to the Assessor's office. The Design Review Board and Renaissance Zone Boards reviewed this project. The Design Review Board requested to re-review the upper story windows before they are finalized. The Renaissance Zone Board voted for complete approval of the project. The proposed property tax benefit from the Renaissance Zone to Grace and Glam is estimated at \$19,500 over five years, which is about \$3,900 per year. There would be an additional income tax benefit from the state for those five years, if the state accepts the project. The Renaissance Board felt that the project clearly meets the full requirements of the Renaissance Zone. The Renaissance Board recommends that the City Commission approve the application from Grace & Glam, LLC with a 100% property tax abatement for the property for five years, pending completion of the project. In addition, the board recommends that the City Commission approve the application for Renaissance Zone state income tax benefits for five years, pending approval by the North Dakota Department of Commerce.



Commissioner Cymbaluk asked when she will start the project, Rachel indicated upon approval from the state.

**Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the application from Grace & Glam, LLC with a 100% property tax abatement for the property for five years, pending completion of the project. In addition, I recommend to this board that we approve the application for Renaissance Zone state income tax benefits for five years, pending approval by the North Dakota Department of Commerce as presented**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

- I. Economic Development
  - 1) Flex Pace Applications
    - a. Missouri Club

Shawn Wenko Executive Director of Economic Development presented the following;

Missouri Club owner Jason Esperum is in the process of purchasing the old KK Korner building on South Main, to re-hab. He has already had a Flex Pace buy down loan with his other restaurant Quinn's in 2016. Normally we do not allow multiple Flex Paces to be taken out under the same tax ID # within a five-year period. The Star Fund Board looked at this, as Jason does not know at this time, if he will operate under his current tax ID or apply for a new one, they recommended to approve a Flex Pace buy-down amount not to exceed \$17,000, contingent upon the establishment of a new tax ID#, if the applicant decides to remain under the existing tax ID#, we will back out the \$6,000 that was initially done and he would get no more than \$11,000.

**Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the request for the Flex Pace Buy-Down in the amount not to exceed \$17,000 for the purchase of property in order to create a new business subject to the Missouri Club getting a new Tax ID # as presented**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

- b. Sneak Peeks

Owner Keri Hurley is requesting this to purchase state of the art equipment, four-dimensional pre-natal imaging for expecting mothers, it is not for medical purposes, it is more just ultrasound photography, as the business license falls under photography. The recommendation is to approve a Flex Pace not to exceed \$3,500 towards the purchase of the equipment and opening of the business.

**Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve as presented****AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug****NAY: None****ABSENT AND NOT VOTING: None****CARRIES: 5-0**

## 2) Mini Match Program

We are seeking reallocation of Star Funding for our Mini Match Grant Program; this program offers a matching 2:1 \$5,000 grant for new business start-ups; 1:1 for signage; 1:1 for daycare start-ups. The grant will help fund expenses related to build-out construction costs, rent, equipment, fixtures, accounting and legal costs. One thing we will be changing in 2019, we are going to discontinue funding inventory. In 2018 we assisted 28 business through this program, spending approximately \$140,000. What we are looking for 2019 is the same as last year, \$150,000 for the Mini Match Program.

**Motion by Piesik, Seconded by Cymbaluk to make a motion to approve the changes to the Mini Match Program along with the annual allocation of \$150,000 for 2019****AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug****NAY: None****ABSENT AND NOT VOTING: None****CARRIES: 5-0**

- J. Airport
- K. Convention and Visitor's Bureau
- 9. Appointments and Consultations with Officers
  - A. Renaissance Zone Board Appointments

Rachel Laqua from Planning and Zoning presented the following;

Several appointments on the Renaissance Zone Board have expired, the Board would suggest the following appointments be made;

Kirk Schoepp, until July 2020  
Heather Voll, until July 2020  
Kevin Christensen, until March 2021  
Brock Romine, until January 2021  
Roger Cymbaluk, until July 2020

We still have two vacant seats on the board that we are looking to fill, however, some have specific requirements.

**Motion by Brostuen, Seconded by Cymbaluk to move for approval of the Board Appointments as presented  
UNANIMOUS BY VOICE VOTE**

## B. Design Review Board Appointments

Several appointments on the Design Review Board have expired, the Board would suggest the following appointments be made;

Kirk Schoepp, until November 2020  
Louise Skaare, until November 2020  
Bob Horab, until November 2020  
Rick Tofte, until November 2019  
Mark Barstad, until November 2019  
Kevin Christensen, until March 2020  
Donna Hansen, until November 2019  
Tate Cymbaluk, until November 2020  
Deanette Piesik, until November 2019

### **Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve UNANIMOUS BY VOICE VOTE**

10. Unfinished Business
  - A. Ordinance 1093 – Alcoholic Beverages (First Reading)

Rachel Laqua from Planning and Zoning presented the following;

This ordinance updates the alcohol regulations for the City, proposing to move to fee-based licensing. This will allow the City to be more business friendly and avoid situations other cities in the state have found themselves in, which is creating a new license type for each potential business style. This item was tabled on December 11, 2018, after a public hearing. The ordinance has gone through multiple public meetings and focus groups over the last year, to reach this final draft. The committee working on this item has met with concerned license holders, license seekers and the health department and has taken all concerns into consideration. Concerns regarding underage drinking have come to the forefront for this process and the committee has worked with the health department to include measures in the ordinance that address this, to include; requiring ID card readers and cameras systems in licensed facilities. The ordinance also increases penalties for violation of regulations involving minors. The committee has also included measures to address license holder concerns regarding the value of their current licenses, including creating legacy licenses, which allow the transfer of the original on & off-sale liquor licenses, on & off-sale beer licenses and restaurant licenses. It also removes the annual fee from those legacy licenses for 15-years. In addition, the initiation fees proposed for new licenses are set at a level which committee and focus group members felt placed a reasonable value on existing licenses, while remaining business friendly for new license seekers. In addition to Ordinance 1093, there are two Resolutions that regard this item as well, Resolution 18-033 changing fees for each license type; Resolution 18-036 which transitions license types which would no longer exist under Ordinance 1093 to a new license type. As stated during the public hearing, the committee feels that Ordinance 1093, Resolution 18-033 and Resolution 18-036 address the concerns from all involved members and recommends approval of the first reading of Ordinance 1093, Resolution 18-033 and 18-036, both contingent upon final approval of Ordinance 1093. The ordinance will have a second reading if approved tonight.

**Motion by Piesik, Seconded by Brostuen to make a motion to approve the First Reading of Ordinance 1093 as presented****AYE: Cymbaluk, Brostuen, Bekkedahl and Piesik****NAY: None****ABSTAIN: Klug****ABSENT AND NOT VOTING: None****CARRIES: 4-0**

## 11. New Business

- A. Dallas Bustad addressed the Commission indicating he has been having a problem with the Code Enforcement Department for approximately a year and a half, Mr. Brostuen won't call me back, Mr. Tuan won't do anything, neither will Mr. Schneider and Mr. Klug won't call back either, I want to know what I need to do to get this resolved.

Mayor Klug stated we will work with the Code Department, however, we are waiting for you to submit in writing exactly what the issues are and your concerns. When we receive this written document, we will get back to you.

- B. Mayor Klug stated he would like the Commissioners to have a conversation with Anthony Dudas or David Tuan regarding a salt water disposal well that is going to be looked at by the Airport, to get up to speed on this, as we have to have an answer to the company by February 6, 2019 and we do not have a meeting until then, but if we have to call a special meeting, I would like to have everyone informed.

## 12. Executive Session

## 13. Adjourned meeting at 7:05pm

**Motion by Cymbaluk, Seconded by Brostuen to make a motion to adjourn****UNANIMOUS BY VOICE VOTE**

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Howard Klug, President  
Board of City Commissioners

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John Kautzman, City Auditor