

**Official Proceedings  
Board of City Commissioners  
April 10, 2018 - 6:00 pm  
City Hall – Williston, North Dakota**

1. Roll Call of Commissioners

**COMMISSIONERS PRESENT:** Chris Brostuen, Brad Bekkedahl, Deanette Piesik, Tate Cymbaluk and Howard Klug.

**COMMISSIONERS ABSENT:** None

**OTHERS PRESENT:** John Kautzman, Bob Hanson, Anthony Dudas, Dave Bell, Kent Jarcik, Rachel Laqua, Mark Schneider, Jason Catrambone, David Tuan, Pete Furuseth, David Peterson, Chery Pierzina and Amy Krueger

Mayor Klug presented a quorum.

**CHANGES TO AGENDA:** Remove 8C2

**Motion by Cymbaluk, Seconded by Bekkedahl to approve  
UNANIMOUS BY VOICE VOTE**

2. Consent Agenda

- A. Reading and Approval of Minutes
  - 1) Regular Meeting Dated: March 27, 2018
- B. Auditor and Finance
  - 1) Accounts, Claims and Bills
    - a. March 23 – April 5, 2018

For checks between: 03/23/18 - 04/05/18

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Check #	Vendor/Employee/Payee Number/Name	Check Amount	Date Issued
-45362	LYNN BYERS-WALLACE	1375.64	03/29/18
-45361	BRENDA D'ANGELO	1659.23	03/29/18
-45360	RANDY M DONNELLY	1900.67	03/29/18
-45359	JOHN L. KAUTZMAN	3603.80	03/29/18
-45358	ERICA KELASH	2053.88	03/29/18
-45357	KATHY KIMLEY	2227.38	03/29/18
-45356	KAREN P. LARSON	1802.81	03/29/18
-45355	STEPHANIE WELLMAN	1610.56	03/29/18
-45354	JASMINE COLLINS	1516.68	03/29/18
-45353	CAITLIN ESTRADA	1577.76	03/29/18
-45352	JUSTIN FREED	1672.94	03/29/18
-45351	SARAH HILTON	1473.34	03/29/18
-45350	GEORGIA HOLLEMBEAK	1387.37	03/29/18

-45349	JULIE KIRKPATRICK	1379.74	03/29/18
-45348	ELIZABETH OLSON	1491.12	03/29/18
-45347	LINDSEY REPP	1737.02	03/29/18
-45346	MIKAELA SKALICKY	1478.32	03/29/18
-45345	JOLEEN S. TINKER	1756.50	03/29/18
-45344	CINDY WHITE	1572.45	03/29/18
-45343	LAURA WOLTJER	1576.25	03/29/18
-45342	KATHERINE E. BERWICK	2610.53	03/29/18
-45341	THOMAS J. GLENN	247.73	03/29/18
-45340	JACQUELINE MONZON	949.75	03/29/18
-45339	KATHLEEN STAHOWIAK	2517.95	03/29/18
-45338	SUSAN E. MOELLER	1477.50	03/29/18
-45337	BRAD AUTTELET	2254.76	03/29/18
-45336	JOSHUA BANKS	1629.57	03/29/18
-45335	CLINTON BATES	2629.06	03/29/18
-45334	ROBERT J. BENTH	2505.55	03/29/18
-45333	MARC BRADE	3383.93	03/29/18
-45332	JAKE BYMAN	2443.86	03/29/18
-45331	JASON CATRAMBONE	3720.41	03/29/18
-45330	JUSTIN CHAMPION	3929.81	03/29/18
-45329	KHRISTOPHER CHAMPION	1973.95	03/29/18
-45328	MATTHEW CLARK	2256.59	03/29/18
-45327	STEPHEN CLARK	2671.17	03/29/18
-45326	PRISCILLA CRAIN	2281.41	03/29/18
-45325	MATTHEW DANIELSON	799.23	03/29/18
-45324	CHRIS DICK	2704.84	03/29/18
-45323	VICTORIA DOUGLAS	2338.82	03/29/18
-45322	RILEY ECKART	1237.36	03/29/18
-45321	ROSS ESCOBEDO	1397.21	03/29/18
-45320	MICHAEL FRONIMOS	4375.36	03/29/18
-45319	CHRISTOPHER GILLIES	1478.24	03/29/18
-45318	MATTHEW GOODE	1838.41	03/29/18
-45317	CALVIN HENSON	3208.63	03/29/18
-45316	JOHN HOSKINS	2386.93	03/29/18
-45315	EMILY HUGHES	2727.39	03/29/18
-45314	GREGORY HUGHES	2719.76	03/29/18
-45313	ANDREW ISAACS	1964.44	03/29/18
-45312	CHRISTOPHER JAMES	2462.76	03/29/18
-45311	COREY JOHNSON	2937.58	03/29/18
-45310	SHAWN JOHNSON	1438.20	03/29/18
-45309	MAKAILYN KELLY	2353.00	03/29/18
-45308	TRACY C. KERZMANN	1459.53	03/29/18
-45307	ROBERT KISER	2339.90	03/29/18
-45306	JEREMY KNAPKEWICZ	1697.13	03/29/18
-45305	WYATT KOENIG	2428.72	03/29/18
-45304	DYLAN LAMONTIA	2996.87	03/29/18
-45303	JASON LEWIS	2073.03	03/29/18
-45302	CHRISTOPHER MAHONEY	1397.39	03/29/18
-45301	MICHAEL MESCO	1717.03	03/29/18

-45300	RYAN ALAN MILLER	2281.25	03/29/18
-45299	CRAIG MOEN	1935.85	03/29/18
-45298	PAUL MONZON	728.58	03/29/18
-45297	ERICA J. MYERS	1542.80	03/29/18
-45296	BRODERICK NELSON	1776.35	03/29/18
-45295	CHRISTIAN OLSON	1612.62	03/29/18
-45294	JESSICA PATTERSON	2256.13	03/29/18
-45293	MARCUS PEARSON	3612.01	03/29/18
-45292	FLETCHER SCAIFE	1789.28	03/29/18
-45291	IAN SCHULTE	3191.88	03/29/18
-45290	JILL SELLERS	2027.36	03/29/18
-45289	PATRICK SELLERS	1773.68	03/29/18
-45288	TRAVIS SHAY	1412.01	03/29/18
-45287	SARA STAFFORD	2223.00	03/29/18
-45286	IAN STEWART	2973.08	03/29/18
-45285	BRITTANY STORM-ANDERSON	1854.34	03/29/18
-45284	EARNEST THEETGE	2472.34	03/29/18
-45283	JEFFREY VANDYKE	869.12	03/29/18
-45282	ANTHONY VERESPE	3707.58	03/29/18
-45281	JAMES WESTON	1669.08	03/29/18
-45280	ERIN WETZEL	1267.76	03/29/18
-45279	JOHN DANIEL WILSON	1144.88	03/29/18
-45278	SAM M. AIDE	1930.31	03/29/18
-45277	GINGER ALBY	911.85	03/29/18
-45276	STEVEN D. ARMSTRONG	2761.82	03/29/18
-45275	JASON BARTEN	1977.36	03/29/18
-45274	HUGH E BENZEN	2307.36	03/29/18
-45273	DUSTIN J. BERTSCH	2090.10	03/29/18
-45272	MARTIN BURCH	1906.21	03/29/18
-45271	ASHLEY R. CELANDER	1949.04	03/29/18
-45270	DUSTIN R. CELANDER	1930.31	03/29/18
-45269	KEVIN W. CRAFT	1377.36	03/29/18
-45268	JESSE CRUISE	1623.45	03/29/18
-45267	BRYCE DAHL	1797.59	03/29/18
-45266	DANIEL DERY	2473.55	03/29/18
-45265	RODNEY H. DICKERSON	2583.19	03/29/18
-45264	JAMES DIXON	1954.06	03/29/18
-45263	ALEXIUS ENGET	2125.64	03/29/18
-45262	BRETT FLESNESS	1769.10	03/29/18
-45261	CHELSEA S FOSSEN	1421.35	03/29/18
-45260	LINDA R. GRANBOIS	1548.51	03/29/18
-45259	JACOB J. GREGORY	1930.31	03/29/18
-45258	WALTER H. HALL	2449.94	03/29/18
-45257	RANDY M. HAUGENOE	2505.55	03/29/18
-45256	DANIELLE HENDRICKS	2101.37	03/29/18
-45255	JACOB R. HENDRICKS	2056.04	03/29/18
-45254	SHAWN HOLM	1839.09	03/29/18
-45253	JONATHAN HOLTER	2267.34	03/29/18
-45252	MICHAEL A. ISENHOWER JR	2066.39	03/29/18

-45251	BEAU JACOBSON	1758.50	03/29/18
-45250	EVAN JOHNSON	1920.55	03/29/18
-45249	AMBER KOEHN	1930.31	03/29/18
-45248	JACOB KOEHN	2111.13	03/29/18
-45247	CINDY KOPAC	1290.99	03/29/18
-45246	AARON KURTENBACH	1807.08	03/29/18
-45245	JEREMIAH LACHNER	1844.97	03/29/18
-45244	MICHAEL LICCIARDI	1767.98	03/29/18
-45243	JOSHUA MAHLUM	1758.73	03/29/18
-45242	ANTHONY MANN	1729.86	03/29/18
-45241	TRAVIS J. MARTINSON	2386.29	03/29/18
-45240	CODY MILLER	2139.31	03/29/18
-45239	HEATHER MONTGOMERY	1883.81	03/29/18
-45238	NICHOLAS NELSON	2037.48	03/29/18
-45237	JOHN NEWBURG	1768.23	03/29/18
-45236	AMY D. NICKOLOFF	3345.57	03/29/18
-45235	JEFFREY OLSON	1895.01	03/29/18
-45234	JOHN PAGANO	1810.76	03/29/18
-45233	AMBER PELZL	1287.72	03/29/18
-45232	JUSTIN PELZL	1771.01	03/29/18
-45231	DAVID A. PETERSON	3720.41	03/29/18
-45230	MEGAN PETERSON	1526.25	03/29/18
-45229	TRAVIS PETERSON	1903.11	03/29/18
-45228	KRISTIINA RAVASKA	2415.99	03/29/18
-45227	JONATHAN D. ROGGENKAMP	1993.82	03/29/18
-45226	MELANIE RUSSELL	2149.50	03/29/18
-45225	NICHOLAS SATERMO	2081.67	03/29/18
-45224	CRYSTAL A. SCHAUBEL	1508.10	03/29/18
-45223	ZACHARY SCHWARTZ	1863.09	03/29/18
-45222	THEODORE VANGRINSVEN	1720.36	03/29/18
-45221	ROBERT VANWINKLE	1820.95	03/29/18
-45220	CRAIG WARE	1839.09	03/29/18
-45219	JESSE WEICHT	1948.03	03/29/18
-45218	MICHAEL S. WILSON	2786.06	03/29/18
-45217	KELLY ABERLE	2055.15	03/29/18
-45216	JOE DOSS	2311.12	03/29/18
-45215	LESLIE HAMRICK	1172.19	03/29/18
-45214	RICHARD KIMBALL II	2069.49	03/29/18
-45213	DOMINIC MONSON	1316.72	03/29/18
-45212	DAVID SASSER	2103.57	03/29/18
-45211	MARK SCHNEIDER	2447.85	03/29/18
-45210	DIANE THOMPSON	1485.55	03/29/18
-45209	LORI THRONDSSEN	1073.19	03/29/18
-45208	NYDEL TOMPKINS	1416.93	03/29/18
-45207	WILLIAM TOWNSLEY	1741.17	03/29/18
-45206	MATTHEW ELBERT	1795.32	03/29/18
-45205	ROBERT E HANSON	3172.63	03/29/18
-45204	THOMAS HARTLEY	2651.64	03/29/18
-45203	WAYNE A WIEDRICH	3060.06	03/29/18

-45202	JAREK WIGNESS	2266.21	03/29/18
-45201	BRANDON BRUNDAGE	2048.68	03/29/18
-45200	LES CHRISTENSEN	2803.85	03/29/18
-45199	AUBREY FOSBURGH	2550.46	03/29/18
-45198	JASON ANDREASON	3789.70	03/29/18
-45197	KYLE BREDWICK	1639.36	03/29/18
-45196	DAVID CURTISS	1425.34	03/29/18
-45195	JAMES B. ENGEN	3014.03	03/29/18
-45194	DOMINICK IOVINO	2331.77	03/29/18
-45193	JONNY IOVINO	3153.59	03/29/18
-45192	BRUCE A. JOHNSON	1947.27	03/29/18
-45191	RANDALL JOHNSON	1869.16	03/29/18
-45190	RICHARD MALONEY	1364.33	03/29/18
-45189	MARC MOHR	3159.56	03/29/18
-45188	EMIL NEHRING	1848.83	03/29/18
-45187	TROY OSTER	1842.43	03/29/18
-45186	CLYDE RANSONET	1555.88	03/29/18
-45185	GARY SKABO SR	1537.41	03/29/18
-45184	TIMOTHY SNEATH	1515.24	03/29/18
-45183	MATTHEW TUTAS	1756.27	03/29/18
-45182	IAN WEIGEL	2040.91	03/29/18
-45181	DAVID WITTMAN	1641.39	03/29/18
-45180	JEFFREY BRYSON	2495.33	03/29/18
-45179	ROBERT D. COUGHLIN	1430.74	03/29/18
-45178	MORKATAA DHINAA	1770.44	03/29/18
-45177	FRANCIS GOODSKY	2123.20	03/29/18
-45176	LACEY JOHNSTON	1629.48	03/29/18
-45175	AMANDA M. KAISER - LEE	1507.25	03/29/18
-45174	MITCHELL KERSTING	2194.70	03/29/18
-45173	EVAN LEWIS	1532.64	03/29/18
-45172	ALDON OLSON	1302.86	03/29/18
-45171	WILLIAM SCHWENDEMAN	1281.69	03/29/18
-45170	SABRINA SIMS	2276.64	03/29/18
-45169	JAMIE SITZMAN	1358.53	03/29/18
-45168	ROBERT SKURDAL	1520.88	03/29/18
-45167	CURTIS CLARYS	2965.06	03/29/18
-45166	JASON W. HOULE	1894.38	03/29/18
-45165	PRESTON OLSON	771.96	03/29/18
-45164	BRANDON SANDBERG	2208.89	03/29/18
-45163	THOMAS ATOR	2012.72	03/29/18
-45162	DAMARA GREGORY	1223.70	03/29/18
-45161	KATRINA HENRY	1494.83	03/29/18
-45160	CHRISTOPHER ADAM	1495.26	03/29/18
-45159	KOLTEN BRUNELLE	1370.13	03/29/18
-45158	RENA COLLIE	1480.17	03/29/18
-45157	JASON COTTAM	1549.71	03/29/18
-45156	ARTHUR CRUMB	2625.44	03/29/18
-45155	PATRICIA K. FIORENZA	2753.92	03/29/18
-45154	DANNY R. GERGEN	2082.73	03/29/18

-45153	JAMES A HAGA JR	2361.31	03/29/18
-45152	VERNON L. HENDRICKSON	1851.47	03/29/18
-45151	LONNY HIATT	1567.30	03/29/18
-45150	JEFFREY LADUCER	1465.73	03/29/18
-45149	RUSSELL E. MOMBERG	2132.40	03/29/18
-45148	JOSEPH G. MONSON	1398.58	03/29/18
-45147	REX OLSON	1551.55	03/29/18
-45146	GARY ROBB	1399.15	03/29/18
-45145	TYRELL SMITH	1801.66	03/29/18
-45144	DAVID SMITHBERG	1404.05	03/29/18
-45143	BRYCE STORY	1370.13	03/29/18
-45142	KENNETH R. BOYKIN	2160.69	03/29/18
-45141	KASSANDRA BROWN	624.96	03/29/18
-45140	NICO BUECHNER	2142.74	03/29/18
-45139	ZACHARY COTHERN	1455.36	03/29/18
-45138	ANTHONY D. DUDAS	3174.45	03/29/18
-45137	ROBERT S HANSON	2016.48	03/29/18
-45136	TERRY HARP	2404.35	03/29/18
-45135	LORI A. LARSEN	1799.89	03/29/18
-45134	CORDELL LINDVIG	1809.49	03/29/18
-45133	JOSHUA LOEWENBERG	1610.56	03/29/18
-45132	BRENT MILLER	1465.61	03/29/18
-45131	DEVIN REIFSTECK	1542.99	03/29/18
-45130	KASEY WYMAN-YOUNG	1388.66	03/29/18
-45129	JAMES HAGA SR	1282.64	03/29/18
-45128	BRENT E. HANSON	2214.49	03/29/18
-45127	BEAU BERGERON	1544.26	03/29/18
-45126	MARK BRUINEKOOL	1894.46	03/29/18
-45125	TONY SCOTT	984.84	03/29/18
-45124	MICHAEL SIMPSON	2267.82	03/29/18
-45123	GINA MOTTL	2731.93	03/29/18
-45122	KELSY NEHRING	1719.45	03/29/18
-45121	SCOTT VASSEN	2461.97	03/29/18
-45120	BRIAN YOUNG	2101.22	03/29/18
-45119	CHRISTINE EDWARDS	1582.99	03/29/18
-45118	KENT A. JARCIK	3320.00	03/29/18
-45117	RACHEL K. LAQUA	2399.80	03/29/18
-45116	JEREMY MILLER	1466.30	03/29/18
-45115	JOSILYN F BEAN	1928.39	03/29/18
-45114	DAVID LEE BELL	3162.30	03/29/18
-45113	KENNETH W. BERGSTROM	2722.20	03/29/18
-45112	STEVEN BROE	1022.83	03/29/18
-45111	BARBARA ELLICO	1405.34	03/29/18
-45110	KRISTIN PASEKA	1795.38	03/29/18
-45109	ALYSSA WIEDRICH	1412.58	03/29/18
-45108	NEIL W. BAKKEN	2126.23	03/29/18
-45107	SKYLER HENRIE	2285.39	03/29/18
-45106	KENT SKABO	1980.93	03/29/18
-45105	GREG OSTER	2029.35	03/29/18

-45104	DIANE C. HAGEN	662.65	03/29/18
-45103	ETHAN BECK	146.28	03/29/18
-45102	TRACI BYRNE	1248.80	03/29/18
-45101	KELLY CRUSCH	594.23	03/29/18
-45100	ARIEL FLECK	600.27	03/29/18
-45099	KAYLA J. HELL	947.41	03/29/18
-45098	MICHAEL HELL	627.61	03/29/18
-45097	MONTANA ICENOGLE	97.52	03/29/18
-45096	MORGAN KEYSER	1120.26	03/29/18
-45095	ELIZABETH LISENBEE	489.85	03/29/18
-45094	WANDA OLAF	1014.48	03/29/18
-45093	ANDREA L. PLACHER	1682.59	03/29/18
-45092	ANN REINKE	102.40	03/29/18
-45091	NATASHA TORRES	600.27	03/29/18
-45090	LISA WEBB	1229.89	03/29/18
-45089	SAWYER ZENT	278.82	03/29/18
-45088	ANN M. KVANDE	1730.81	03/29/18
-45087	BARBARA J. PETERSON	1657.88	03/29/18
-45086	BRENDA SCHMIDT	1528.49	03/29/18
-45085	SHAWN WENKO	3075.41	03/29/18
-45084	KATHY HAVSKJOLD	84.04	03/29/18
-45083	VIVIAN KALMIK	506.06	03/29/18
-45082	AMY A. KRUEGER	2368.86	03/29/18
-45081	ASHLEY OYLOE	846.67	03/29/18
-45080	SABRINA A RAMEY	1632.37	03/29/18
-45079	JENNIFER STRIETZEL	1326.98	03/29/18
-45078	HEATHER VOLL	1250.45	03/29/18
-45077	THOMAS FRET LAND	1817.74	03/29/18
-45076	JULIE HATTER	1412.44	03/29/18
-45075	TRISTA HENRIE	1710.20	03/29/18
-45074	ROBERT JASON HILLARD	2176.34	03/29/18
-45073	TERRI JOHNSON	1399.15	03/29/18
-45072	JAMES POIRRIER	1375.94	03/29/18
-45071	AUSTIN TROTTIER	1366.44	03/29/18
-45070	BRET WILLIAMS	3038.85	03/29/18
-45069	Derek Booth	385.74	03/29/18
-45068	Tyler D. Carlstad	193.93	03/29/18
-45067	Mathew P. Ekblad	632.50	03/29/18
-45066	Matthew Flaten	96.97	03/29/18
-45065	Joshua Foust	193.93	03/29/18
-45064	Cory J. Hanson	918.15	03/29/18
-45063	Thomas Hartley	258.58	03/29/18
-45062	Brandon Hoffman	357.31	03/29/18
-45061	Blaine C. Jeanotte	632.50	03/29/18
-45060	Kenny Kukuk	290.20	03/29/18
-45059	James Laqua	450.63	03/29/18
-45058	Ryan Lee	470.98	03/29/18
-45057	Lyle Lordemann	518.27	03/29/18
-45056	Kelly Moody	32.32	03/29/18

-45055	Josh S. Mosbrucker	226.26	03/29/18
-45054	Paul Riely	517.16	03/29/18
-45053	Kyle J. Rossland	510.15	03/29/18
-45052	Milton Sluder	300.43	03/29/18
-45051	Brenden L. Stevens	600.27	03/29/18
-45050	Darwin J. Stevens	193.93	03/29/18
-45049	Michael W. Walters	549.84	03/29/18
-45048	KEVIN POWERS	1978.12	03/29/18
-45047	PEGGY MASTERS	1757.01	03/29/18
-45046	CHERYL PIERZINA	2873.54	03/29/18
-45045	DAVID TUAN	3576.96	03/29/18
-45044	GINGER ALBY	680.10	03/29/18
-45043	COMP ROTH NATIONWIDE RETIREMENT SO	15671.70	03/29/18
-45042	U.S. TREASURY	212226.02	03/29/18
-45041	JUSTIN FREED	0.00	04/05/18
93632	BANK OF NORTH DAKOTA	20776.71	03/23/18
93633	MIDCONTINENT COMMUNICATIONS	396.84	03/23/18
93634	WILLISTON AREA BUILDERS ASSOCIATI	395.00	03/23/18
93635	CHRISTOPHER STEBBINS	1150.00	03/23/18
93636	CLERK OF DISTRICT COURT	300.00	03/23/18
93637	WILDCAT PIZZERIA	5000.00	03/23/18
93638	SUSAN MOELLER	25.00	03/23/18
93639	AMERICAN FAMILY LIFE ASS	3573.57	03/23/18
93640	AVESIS	2041.42	03/23/18
93641	USABLE	138.40	03/23/18
93642	ACE HARDWARE & FLOORING	3.39	03/23/18
93643	All In Enterprises, LLC	1087.50	03/23/18
93644	AMERIPRIDE LINEN AND APPAREL SERV	227.00	03/23/18
93645	BAKER & TAYLOR CO.	101.95	03/23/18
93646	BASIN PRINTERS, INC.	226.00	03/23/18
93647	BOUND TO STAY BOUND BOOKS, INC.	200.85	03/23/18
93648	BRAATEN PLUMBING, INC	415.58	03/23/18
93649	CITY OF WILLISTON	296.89	03/23/18
93650	DATRUE PROCESS AUTOMATION	107.45	03/23/18
93651	DR. MARY'S BOOKS	15.45	03/23/18
93652	EBSCO	132.89	03/23/18
93653	EC Electric	1775.00	03/23/18
93654	H W WILSON COMPANY	267.50	03/23/18
93655	NEMONT	301.03	03/23/18
93656	Neopost USA Inc	88.95	03/23/18
93657	NORTH DAKOTA RECYCLING SERVICES	100.00	03/23/18
93658	OCLC, Inc.	582.05	03/23/18
93659	MITCHELL'S MAGIC COLORS	1400.00	03/23/18
93660	MON-DAK HTG & PLG, INC.	333.40	03/23/18
93661	PENWORTHY	671.22	03/23/18
93662	WAL-MART COMMUNITY-RFC SLLC	383.17	03/23/18
93663	Capital One Commercial	511.73	03/23/18
93664	WILLISTON COMMUNITY LIBRARY	192.45	03/23/18
93665	WILTEC SOLUTIONS	55.00	03/23/18



93666	LIFE MEDICO LIFE AND HEALTH I	1756.04	03/23/18
93667	ND POST BOARD	45.00	03/26/18
93668	ND POST BOARD	45.00	03/26/18
93669	MARLIN BUSINESS BANK	61598.58	03/26/18
93670	AMERICAN STATE BANK	800666.05	03/27/18
93671	SCHLUMBERGER	126.57	03/27/18
93672	RICHARD RADEMACHER	2509.11	03/29/18
93673	GARY L. GLOVATSKY	2529.49	03/29/18
93674	RICHARD S. ODEGARD	2287.25	03/29/18
93675	JOSHUA DAGENAIS	1444.63	03/29/18
93676	WILLIAM M. MCQUISTON	1656.18	03/29/18
93677	WILLIAMS SCOTSMAN, INC.	2189.55	03/28/18
93678	MOUNTRAIL-WILLIAMS REC	581.17	03/28/18
93679	MIDCONTINENT COMMUNICATIONS	524.25	03/28/18
93680	KENNETH R. BOYKIN	29.97	03/28/18
93681	US POSTAL SERVICE	1424.60	03/28/18
93682	JENNIFER WILLARD	557.61	03/29/18
93683	PCL Fire	2777.64	03/28/18
93684	JAMES WESTON	78.50	03/28/18
93685	PREMIER SPECIALTY VEHICLES, INC.	294169.00	03/28/18
93686	L & H ELECTRIC INC	52463.25	03/28/18
93687	L & H ELECTRIC INC	19633.33	03/28/18
93688	FCI CONSTRUCTORS, INC - ND	24614.35	03/28/18
93689	BRAD D. BEKKEDAHL	758.00	03/28/18
93690	SUPRT TX OFFICE OF ATTORNEY GENER	323.00	03/29/18
93691	SUPRT VIR TREASURER OF VIRGINIA	368.14	03/29/18
93692	COLL BUR CREDIT COLLECTIONS BUREA	368.54	03/29/18
93693	URG LAW RODENBURG LAW FIRM	200.00	03/29/18
93694	MOUNTRAIL-WILLIAMS REC	5570.15	03/29/18
93695	MIDCONTINENT COMMUNICATIONS	65.00	03/29/18
93696	MONTANA DAKOTA UTILITIES	16064.42	03/29/18
93697	DAKOTA SUPPLY GROUP	208.04	03/29/18
93698	BANK OF NORTH DAKOTA	67894.39	04/02/18
93699	CLERK OF DISTRICT COURT	750.00	04/03/18
93700	ROY HAYNES	200.00	04/03/18
93701	Sportsman's Warehouse	80.00	04/03/18
93702	DARCY PETERS	19.00	04/03/18
93703	SONYA VOLL	400.00	04/03/18
93704	BALLA MBENGUE	25.00	04/03/18
93705	THOMAS WARNER	320.00	04/03/18
93706	JIMMIE HICKS	750.00	04/03/18
93707	BARBARA COOPER	50.00	04/03/18
93708	BANK OF NORTH DAKOTA	17063.59	04/03/18
93709	MISS ND SCHOLARSHIP PAGEANT	500.00	04/03/18
93710	WILLISTON STATE COLLEGE FOUNDATIO	8333.33	04/03/18
93711	Exhale Yoga & Wellness	5000.00	04/03/18
93712	NORTH DAKOTA PUBLIC EMPL	332021.20	04/05/18
93713	ACE HARDWARE & FLOORING	616.81	04/05/18
93714	ADVANCED BUSINESS METHODS	112.00	04/05/18

93715	ADVANCED ENGINEERING (AE2S) &	115710.81	04/05/18
93716	AE2S CONSTRUCTION LLC	1150.00	04/05/18
93717	AGRI INDUSTRIES, INC.	100.34	04/05/18
93718	ALEX AIR APPARATUS INC	872.00	04/05/18
93719	ALFA LAVAL INC.	353.76	04/05/18
93720	All In Enterprises, LLC	412.50	04/05/18
93721	AMERIPRIDE LINEN AND APPAREL SERV	1308.03	04/05/18
93722	BAKER & TAYLOR CO.	243.78	04/05/18
93723	BALCO UNIFORM CO., INC.	3963.26	04/05/18
93724	BASIN CONCRETE	3750.00	04/05/18
93725	Best Choice Cleaning Service, LLC	300.00	04/05/18
93726	BIG SKY BATTERY MFG.	169.85	04/05/18
93727	BLUE TARP FINANCIAL INC	1135.59	04/05/18
93728	BORDER STATES ELECTRIC	236.80	04/05/18
93729	BRAATEN PLUMBING, INC	130.51	04/05/18
93730	BURNS & MCDONNELL	100853.63	04/05/18
93731	C & D WATER SERVICES	27.00	04/05/18
93732	Capital One Commercial	89.87	04/05/18
93733	CAR QUEST	929.23	04/05/18
93734	CCR-WILLISTON III, LLC	1055.00	04/05/18
93735	CDW GOVERNMENT	22362.78	04/05/18
93736	CENTURYLINK	650.00	04/05/18
93737	CENTURYLINK	18006.12	04/05/18
93738	CHRISTOPHERSON'S TIN	2339.25	04/05/18
93739	CITY OF WILLISTON	3318.48	04/05/18
93740	CITY OF WILLISTON	28455.50	04/05/18
93741	CITY OF WILLISTON	71404.40	04/05/18
93742	CLAREY'S SAFETY EQUIPMENT, INC	607.00	04/05/18
93743	CLAUSEN WELDING	45.00	04/05/18
93744	CONERY MFG., INC.	567.38	04/05/18
93745	CONNEX INTERNATIONAL	158.88	04/05/18
93746	COUNTRY FLORAL	152.89	04/05/18
93747	DACOTAH PAPER CO.	619.61	04/05/18
93748	DAKOTA DIESEL	260.25	04/05/18
93749	DAKOTA SUPPLY GROUP	3645.62	04/05/18
93750	DAVID SASSER	209.00	04/05/18
93751	DBS MANUFACTURING	4288.90	04/05/18
93752	DEGENSTEIN'S AUTO PLUS	250.00	04/05/18
93753	DELL MARKETING L.P.	17292.50	04/05/18
93754	DEMCO	106.83	04/05/18
93755	DISTRIBUTION NOW	192.78	04/05/18
93756	DON STEVENS	292.92	04/05/18
93757	DPC INDUSTRIES, INC	3053.20	04/05/18
93758	ELECTRIC & MAGNETO, INC.	137.99	04/05/18
93759	EMERGENCY MEDICAL PRODUCTS	1706.95	04/05/18
93760	ENTERPRISE FINANCIAL	294.00	04/05/18
93761	ENVIRONMENTAL RESOURCE ASSOCIATES	521.64	04/05/18
93762	ENVIRONMENTAL TOXICITY CONTROL, I	712.50	04/05/18
93763	EXPRESSWAY SUITES	334.80	04/05/18

93764	FASTENAL COMPANY	32.20	04/05/18
93765	FCI CONSTRUCTORS, INC - ND	6342.00	04/05/18
93766	FEDEX	142.15	04/05/18
93767	FEE INSURANCE AGENCY, INC	186.00	04/05/18
93768	FISHER SCIENTIFIC	413.43	04/05/18
93769	FLEXIBLE PIPE TOOL CO.	578.70	04/05/18
93770	FORT UNION SUPPLY & TRADE	390.47	04/05/18
93771	FURUSETH LAW FIRM, PC	30124.75	04/05/18
93772	GA Group, PC	5107.00	04/05/18
93773	GAFFANEY'S	1468.17	04/05/18
93774	GALLS, LLC	149.98	04/05/18
93775	GATEKEEPER	3500.00	04/05/18
93776	GOOSENECK IMPLEMENT	802.50	04/05/18
93777	GRAND FORKS FIRE EQUIPMENT LLC	2768.59	04/05/18
93778	GRAYMONT WESTERN CANADA	16750.64	04/05/18
93779	Great American Financial Services	284.90	04/05/18
93780	GUMDROP BOOKS	6023.45	04/05/18
93781	HACH	2240.85	04/05/18
93782	HAMERS AUTOMOTIVE	3772.45	04/05/18
93783	HAWKINS, INC.	7808.77	04/05/18
93784	HOIST AND CRANE SERVICES INC	5200.00	04/05/18
93785	HOME OF ECONOMY	188.71	04/05/18
93786	HORIZON RESOURCES	34926.69	04/05/18
93787	HOSE AND RUBBER SUPPLY	1175.33	04/05/18
93788	IDSS GLOBAL LLC	250.00	04/05/18
93789	INFORMATION TECHNOLOGY DEPARTMENT	1149.10	04/05/18
93790	INK SPOT PRINTING	12.00	04/05/18
93791	INSURANCE INFORMATION EXCHANGE	201.15	04/05/18
93792	INTERSTATE BILLING SERVICE, INC	253.08	04/05/18
93793	INTERSTATE POWER SYSTEMS	113.44	04/05/18
93794	JE Dunn Construction	731176.00	04/05/18
93795	JILL SELLERS	895.00	04/05/18
93796	JOE'S DIGGING SERVICE INC	14737.50	04/05/18
93797	JOURNEYS BY JAN	720.00	04/05/18
93798	KNIFE RIVER-NORTH CENTRAL	46699.89	04/05/18
93799	KOTANA COMMUNICATIONS	18045.63	04/05/18
93800	LEARNING OPPORTUNITIES	2022.08	04/05/18
93801	LEXIS NEXIS	123.50	04/05/18
93802	MARCO	206.68	04/05/18
93803	MARCO, INC.	671.04	04/05/18
93804	MASS MARKETING INC.	480.00	04/05/18
93805	MCCODY CONCRETE PRODUCTS, INC	963.82	04/05/18
93806	MENARDS	392.95	04/05/18
93807	MERCY MEDICAL CENTER	3880.95	04/05/18
93808	MICHAEL A. ISENHOWER JR	107.64	04/05/18
93809	MIDCONTINENT COMMUNICATIONS	75.00	04/05/18
93810	MISSOURI VALLEY PETROLEUM INC	215.13	04/05/18
93811	MONDAK PORTABLES LLC	150.00	04/05/18
93812	MONTANA DAKOTA UTILITIES	49598.57	04/05/18

93813	MOUNTRAIL-WILLIAMS REC	961.89	04/05/18
93814	MUNICIPAL GOVERNMENT ACADEMY	25.00	04/05/18
93815	MVTL/MINNESOTA VALLEY	88.00	04/05/18
93816	MYGOV, LLC	1520.00	04/05/18
93817	NAPA AUTO PARTS	1474.98	04/05/18
93818	ND DEPT OF TRANSPORTATION	3285.08	04/05/18
93819	ND ONE CALL	68.50	04/05/18
93820	ND POST BOARD	50.00	04/05/18
93821	ND STATE RADIO COMM.	1200.00	04/05/18
93822	NEMONT	2134.56	04/05/18
93823	NEOPOST	500.00	04/05/18
93824	NORTHWEST RURAL WATER DISTRICT	312.86	04/05/18
93825	NORTHWEST SUPPLY & R&R TROPHIES I	194.00	04/05/18
93826	OAKLAND ENGINEERING	1950.00	04/05/18
93827	OFFICE DEPOT	356.58	04/05/18
93828	OWL	588.80	04/05/18
93829	PAYMENT PRINCIPALS	20.00	04/05/18
93830	PHYSIO-CONTROL, INC	790.50	04/05/18
93831	POET ETHANOL PRODUCTS, LLC	4953.27	04/05/18
93832	PRAXAIR DISTRIBUTION INC.	91.35	04/05/18
93833	PREBLE MEDICAL SERVICES, INC	708.50	04/05/18
93834	PRO SAFE SERVICES, INC	1104.00	04/05/18
93835	QUALITY INN	167.40	04/05/18
93836	QUILL CORPORATION	669.01	04/05/18
93837	RADISSON HOTEL BISMARCK	174.11	04/05/18
93838	RAMKOTA HOTEL BISMARCK	334.80	04/05/18
93839	RECORD KEEPERS LLC	32.00	04/05/18
93840	RED ROCK FORD	88.56	04/05/18
93841	RICHARD A. JOHNSON	3600.00	04/05/18
93842	ROSENBAUER MINNESOTA, LLC	1556.10	04/05/18
93843	SANI-STAR	200.00	04/05/18
93844	SCHWAB MFG. & ENVIRONMENTAL SUPPL	153.31	04/05/18
93845	SLATE GROUP	231.83	04/05/18
93846	SOURIS RIVER TELECOMMUNICATIONS	1.43	04/05/18
93847	STEVEN D. ARMSTRONG	130.00	04/05/18
93848	TELEMETRY AND PROCESS CONTROLS	845.00	04/05/18
93849	TRACTOR & EQUIPMENT CO.	351.70	04/05/18
93850	TRANSUNION RISK & ALTERNATIVE	59.00	04/05/18
93851	TRILLION AVIATION	5230.32	04/05/18
93852	ULTEIG	291323.19	04/05/18
93853	USA BLUEBOOK	136.32	04/05/18
93854	VERIZON WIRELESS	173.76	04/05/18
93855	VISA	24770.72	04/05/18
93856	VISA	2072.81	04/05/18
93857	WEX BANK	8085.66	04/05/18
93858	WILLIAMS COUNTY TREASURER/RECORDE	90.00	04/05/18
93859	WILLIAMS SCOTSMAN, INC.	3811.90	04/05/18
93860	WILLISTON BASIN CURLING CLUB	1409.00	04/05/18
93861	WILLISTON CONVENTION & VISITOR BU	1121.92	04/05/18

93862	WILLISTON FIRE & SAFETY	1088.58	04/05/18
93863	WILLISTON HERALD	1529.02	04/05/18
93864	WILLISTON HOME & LUMBER	87.96	04/05/18
93865	WILLISTON PARK DISTRICT	1200.00	04/05/18
93866	WILLISTON POLICE ASSN.	5000.00	04/05/18
93867	WILLISTON TIRE CENTER	325.45	04/05/18
93868	WMSBS-RICK SHIPMAN, INC	1534.57	04/05/18

Total Claims: \$3,221,526.85

Total Payroll: \$1,151,798.35

Grand Total: \$4,373,325.20

# of Checks: 559

- 2) Business Licenses
  - a. Sivall's, Inc. – Bulk Storage
- C. Development Services
  - 1) Contractor License Renewals
- D. Engineering
- E. Authorization to Bid
  - 1) Auctioneer Services (Police Department)
  - 2) Electrical Vault Contractors (XWA)
  - 3) Commercial Service Apron Contractors (XWA)
  - 4) Fence/Perimeter Road (XWA)
  - 5) Commercial Parking Lot Phase 1 (XWA)
  - 6) ARFF/SRE Facility (XWA)
  - 7) County Road 7 (XWA)
  - 8) MALSR Support Structures (XWA)
  - 9) On-Site Distribution and Wastewater Collection (XWA)

**Motion by Cymbaluk, Seconded by Brostuen to move to approve the Consent Agenda as presented**

**UNANIMOUS BY VOICE VOTE**

- 3. Public Hearings
  - A. Public Hearing for First Reading of Proposed Ordinance 1036, Airport Zoning District – Staff

Kent Jarcik City Planner presented the following;

This is a creation of a Municipal Airport District. The zoning district will allow for the entitlement of the new municipal airport to a district that will allow for the principal airport use and accessory support uses to the airport. The airport district is set up to be administered by the Municipal Airport Director. This district will allow for the entitlement of the property to provide for the needed internal subdivision of the property to accommodate support uses and accessory uses of the airport. Platting of the property will be needed to create legal descriptions for lease agreements with tenants of future sites on airport property.

The Planning & Zoning Commission heard this item at their March 19, 2018 regular meeting. There was some public comment primarily regarding how the private land adjacent to the airport property would be regulated. There was some discussion on the proposed Joint Powers Board

and the airport overlay zoning. However, it was noted that is a separate item and not part of the regulatory parameters of this proposed ordinance. The proposed ordinance only applies to the City owned airport property itself. Prior to the second reading of the ordinance the Assistant City Attorney recommends some additional formatting to make "Appeals to the Board of City Commissioners" its own section and expressing the Board of City Commissioners shall serve as the Board of Adjustments. This is only the ordinance for zoning district a separate public process will be needed to re-zone the property to this district.

Mayor Klug opened the public hearing for the first reading of proposed Ordinance 1036, Airport Zoning and asked if anyone would like to comment on this ordinance to approach the podium and state name for the record. Mayor Klug asked if anyone would like to speak, Mayor Klug asked as second time if anyone would like to speak and asked a third time if anyone would like to comment on this matter, hearing none, Mayor Klug closed the public hearing.

**Motion by Cymbaluk, Seconded by Piesik to make a motion to approve the first reading of the proposed Ordinance 1036 Airport Zoning District as presented**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

Mayor Klug indicated they would be talking about B, C & D together and when he asks for the public hearing, if anyone wants to comment, they can approach and say which item they want to comment on and then each item will be voted on individually.

This proposal is a City initiated amendment to the Planned Unit Development of the Subdivision of the Harvest Hills Subdivision to allow the linear open spaces of the Subdivision to be transferred to private ownership. These open spaces are intended to be additional yard space to the adjacent residential lots, except for open space lot #5. Open Space Lot #5 is an 80-foot wide lot equivalent to the adjacent residential lots. This lot is proposed to be sold by the City as a buildable lot. The lot would be handled under a separate process for sale as a buildable lot. The attached PUD amendment document describes how these open spaces would be regulated as private property.

City Administrator David Tuan presented the following history; this is the next step in the process for these lots, back when this Subdivision was created, there were discussions with the developer in regards to green space and parks. The City liked the park idea; however, the Park District did not like the idea as much, as it did not work as well as we had hoped. The proposed public spaces were fairly small, the use of public space needs a minimum amount of space. There is some value to these lots, when discussing with the adjacent property owners, incorporating them back into a normal size lot for general use. This idea puts the property back into the hands of someone who can use it and relieves the City of maintenance requirements, which we are spending a fair amount of money doing now. Planning & Zoning has brought us through the legal process, we've had a few public meetings and met with some of the land owners that are interested in doing this. The value that have been set for these properties are low enough that we can negotiate with the land owners for purchase without having to do a public auction, as we are below that minimum threshold. The City just wants to recoup some administrative and surveying costs. There is a total of 12 lots, which are all too small to build on

but when incorporated into the adjacent lots they become useable space. There are some lingering easement issues, with regard to public utilities, but this is not uncommon.

Commissioner Bekkedahl asked if the Park District has been consulted in regards to putting different park usage space in the park north of here, as now it is open field space. David Tuan indicated they had a productive meeting with the Park District and they are open to ideas and we are working together to make this happen by adding functionality to that space by adding some play structures and similar things.

Commissioner Bekkedahl asked if the sprinkler systems would transfer with the properties. David Tuan indicated they do transfer with the property. Commissioner Bekkedahl asked if at that time the billing would transfer also, so the City would no longer be responsible. David Tuan stated that would also happen and the existing sprinklers are tied in, in a way so that we can irrigate the entire area, so some work will have to be done to separate those areas.

Kent indicated the PUD amendment is included in the packet, however, gave a brief overview to the commission via visual presentation, in regards to items presented in the packet. This document is for the City/Public Open Space Lots to be recorded for the subdivision. It will be recorded against each open space lot and parent lot which it is attached to. The deed restriction will require the two lots to remain together permanently and not sold separately as outlined in the attached amendment document.

**Underlying Zoning:** The underlying zoning of the open space lots is proposed to be amended to that of the adjacent residential zoning. Any adjacent property that purchases one of these lots would be able to use it under the residential zoning regulations of the PUD as additional yard space as outlined in the PUD amendment document attached.

**Overlay Zoning;** The underlying zoning calls out the zoning district that applies to each lot. The overlay zoning then describes the specialty requirements applied to each underlying zoning district as part of the PUD. The PUD overlay zoning requirements of the subdivision would be applied to these lots in relation to their respective underlying zoning as amended with this proposal and with changes as noted in the PUD amendment document.

This item was heard at the March 19, 2018 Planning & Zoning Commission meeting and there were some public comments. Discussion included whether open space Lot #5 could be available to the property owner to the north of it; if it is sold as a buildable lot it becomes a public bid process. It was also mentioned that between Lot #5 and the residential lots to the north is a 50 foot buffer of trees.

Commissioner Gjovig mentioned some concern that if the neighbors selected the lot they are on because it was next to an open space lot, selling it as buildable could become an issue. City Administrator said it was just a suggestion with intention to minimize City maintenance.

Since the Planning Commission meeting planning staff has consulted the City Attorney's Office for legal clarification on this item. Assistant City Attorney's response is that the City Commission could still consider to sell this lot as a buildable lot as it would have finding to support such a decision to include 1) The lot would be consistent with the surround residential lots, this would not be a substandard lot in size or use as compared to the surrounding residential lots. 2) The overall subdivision would still be providing accessible public open space.

Mr. Horab asked if the lot on the north side of the Haliburton block could be considered buildable. There was discussion that Haliburton currently maintains the lot, it functions as part of the overall complex and was not considered buildable as part of this project.

Mr. Nice asked about setbacks other than the 10 foot "no build" easement and if he could build a garage with the setback matching that of the home. Staff commented that is the intention. The home owner has been provided with the setback and development standards for the PUD zoning district.

Commissioner Cymbaluk asked in regards to the concerns about 32<sup>nd</sup> and the people walking in the streets due to no sidewalks, if we put these out for bids are we able to put a waiver on protest attached to that so we can do the sidewalks. Mayor Klug stated he thought this was all part of the project and had already been done. Commissioner Cymbaluk asked if we could go back to the developer agreement for this. Current City policy on sidewalks with development has been they have been part of the building permit, so when the home is built is when we see the sidewalks go in.

Commissioner Bekkedahl asked if the City has any ability to force the construction of the sidewalks and special assess it back to the property that has not been developed yet, in the interest of public safety. City Engineer Bob Hanson indicated the City does have the power to create special assessment districts to install sidewalks, however, would have to consult with the City Attorney.

Commissioner Bekkedahl asked if lot #5 was sold as a buildable lot, would we still have a 10 foot grass easement along Harvest Hills. Kent indicated this 10 buffer would remain intact.

Mayor Klug asked in regards to what type of plan was in place for the sprinkler system. David Tuan indicated the City would maintain the lots that don't sell right away, until they do.

Mayor Klug opened the public hearing for items B, C or D and asked if anyone would like to comment. Mayor Klug asked if there was any public comment, Mayor Klug asked a third time if there was any public comment to these issues in front of us tonight, hearing none, Mayor Klug closed the public hearing.

- B. Public Hearing to Consider an Amendment to the Harvest Hills Master Plan Regarding City/Public Open Space #3, Block 7, City/Public Open Space #5, Block 11, City/Public Open Space #6, Block 13, City/Public Open Space #7, Block 14, City/Public Open Space #11, Block 19, Lot 1R and Lot 2R, Block 19, City/Public Open Space #1, Block 6, City/Public Open Space #2, Block 6, City/Public Open Space #4, Block 8, City/Public Open Space #8, Block 15, and City/Public Open Space #9, Block 16, and Lot 1R and Lot 2R, Block 19 of the Harvest Hills Subdivision – Staff

**Motion by Brostuen, Seconded by Cymbaluk to move to approve the amendment to the Harvest Hills Master Plan as presented**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**



- C. Public Hearing to Consider an Underlying Zone Change of City/Public Open Space #3, Block 7, City/Public Open Space #5, Block 11, City/Public Open Space #6, Block 13, City/Public Open Space #7, Block 14, City/Public Open Space #11, Block 19, Lot 1R and Lot 2R, Block 19 of the Harvest Hills Subdivision from P: Park and Open Space to R-3: Low-rise Multifamily and Townhouse and City/Public Open Space #1, Block 6, City/Public Open Space #2, Block 6, City/Public Open Space #4, Block 8, City/Public Open Space #8, Block 15, and City/Public Open Space #9, Block 16 of the Harvest Hills Subdivision from P: Park and Open Space to R-4: High-rise Multifamily Residential – Staff

**Motion by Cymbaluk, Seconded by Piesik to move to approve the Underlying Zone Change of City/Public Open Space as presented**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

- D. Public Hearing to Consider a Planned Unit Development (PUD) Zone Change, Changing the PUD Overlay Requirements for City/Public Open Space #3, Block 7, City/Public Open Space #5, Block 11, City/Public Open Space #6, Block 13, City/Public Open Space #7, Block 14, City/Public Open Space #11, Block 19, Lot 1R and Lot 2R, Block 19, City/Public Open Space #1, Block 6, City/Public Open Space #2, Block 6, City/Public Open Space #4, Block 8, City/Public Open Space #8, Block 15, and City/Public Open Space #9, Block 16, and Lot 1R and Lot 2R, Block 19 of the Harvest Hills Subdivision – Staff

**Motion by Cymbaluk, Seconded by Bekkedahl to move that the City approve the Planned Unit Development Zone change in that same area as presented**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

**Motion by Bekkedahl, Seconded by Cymbaluk to move to approve the Amendment to the PUD Final Plan as described in the PUD Amendment document for City/Public Open Spaces as presented**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

4. Bid Openings
5. Ordinances

6. Petitions, Communications and Remonstrance's
  - A. Williston Downtowners – Street Close Request – Crazy Days Street Fair
  - B. Williston Downtowners – Street Close Request – Summer Nights on Main
  - C. WHS Baseball – Street Close Request – April & May Season

Mayor Klug indicated all three items are Street Closure requests for events we have done in the past and we can vote on all three at once.

**Motion by Cymbaluk, Seconded by Brostuen to move to approve that the Williston Downtowners Street Closures for Crazy Days Street Fair be approved, the Williston Downtowners Street Closure request for Summer Nights on Main Street be approved, as well as the Williston High School Baseball Team Street Closure request as presented UNANIMOUS BY VOICE VOTE**

7. Report of Commissioners
  - A. President of the Board
    - 1) Head Start Special Assessment

Mayor Klug presented the following;

The Head Start Program in Williston worked with the School District; however, the School District could not afford the program. Head Start then received some funding from the Park Board. They were able to build a building which took several years to complete. This program assists lower income, working mothers. Head Start receives grant funding from the Federal Government, approximately \$700,000., which they have to match a portion of from donations, etc. When the City re did the Streets there was a special assessment for approximately \$200,000., for their portion of this project. They are asking the City to forgive \$18,000., for 2018 and use this funding to put towards their grant funding match portion. If they are not able to meet this matching, they could lose their grant. Mayor Klug stated this is a great program and there is a real need for it. Currently there are 90 children that attend Head Start. Administrator Tuan and Mayor Klug met with the Head Start program and had a discussion in regards to what the City could do to assist and this was one option and we can reevaluate next year. Tonight we are asking to forgive this \$18,000., however, we will need to figure out where we are going to re assign this debt to, as the City will have to pay it.

Commissioner Bekkedahl asked if Head Start holds title to the property their building is on and it was confirmed they do hold title to the property.

**Motion by Bekkedahl, Seconded by Cymbaluk to move that the City Commission take on the responsibility of paying the Special Assessments as levied for the Head Start Property for the 2018 year as described by the Mayor**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

## 2) Clean City Proclamation

WHEREAS, April 28<sup>th</sup>, marks Clean Williston Spring Cleanup Day, which brings people together for a common cause that helps boost the community's spirit,

WHEREAS, the Clean Williston Committee will designate as its Spring date April 28, 2018, as the city-wide cleanup day with May 5<sup>th</sup>, as an alternate date in the event of inclement weather and will provide supplies and dumpsters at Davidson Park,

WHEREAS, through the dedication and time of volunteers whether individuals, organizations or private companies and the donations from civic and private groups, Clean Williston has become very successful,

WHEREAS, the Clean Williston Committee encourages everyone to take part in the cleanup; from large groups to individuals,

NOW, THEREFORE, I Howard Klug, by virtue of the authority vested in me as Mayor of the City of Williston, do hereby proudly proclaim the day of April 28, 2018 as Clean Williston Spring Cleanup Day.

Mayor Klug encouraged everyone to come out and help clean up Williston.

- B. Vice-President; Finance Commissioner
- C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
- D. Fire, Police and Ambulance Commissioner
- E. Water Works, Sewer, Airport, Building and Planning Commissioner
  - 1) XWA 2018 Program Coordination Contract – Ulteig

Commissioner Brostuen indicated his intent is to table this; however, City Administrator David Tuan would be giving an update on this item.

City Administrator David Tuan stated this is the overall umbrella of effort that holds together the airport project, there are many moving parts and it represents a lot of work that goes into coordinating the activities of consultants, contractors, regulatory agencies, permits, funding and all these things come together under the program coordination effort. We started this in 2017; it was the first time we had created a contract of this type. In the past, when we do a public improvement project, we typically hire one engineer or one consultant that runs the project as our agent. This gets to be challenging when you have a project as diverse, large and as fast moving as the airport project. We wanted to form a different type of team for the airport project, one that works with each individual project coordinator/manager that is working on a specific effort. Many months of work have gone into this 2018 contract; we started with our 2017 version that was approved last year. The FAA is our regulatory partner in this and gives a lot of feedback on the scope of work they like to see, to ensure that we are satisfying the requirements that they put forth in this project. We had a very productive meeting with Ulteig and are very close to wrapping this up, however, we just need a little more time for some additional review and hope to bring this back to the next Commission meeting for approval.

**Motion by Brostuen, Seconded by Cymbaluk to move to table the XWA 2018 Program Coordination Contract with Ulteig**  
**UNANIMOUS BY VOICE VOTE**

8. Report of Departments
  - A. Administration
  - B. Auditor and Finance
  - C. Attorney
    - 1) Williston Jobs & Industries

City Attorney Pete Furuseth presented the following;

The City was approached in regards to some minerals owned under a lot in Williston that is owned by Williston Jobs & Industries. After some investigation, it appears that Williston Jobs & Industries was incorporated at one point, however, currently are no longer. Williston Jobs & Industries disbursed all their funds to the Williston State College Foundation. At this point, someone has to initiate quit title action to make claim to those minerals, whether that be the City or the Williston State College Foundation. Pete suggested, Mayor Klug meet with Terry Olson at Williston State College Foundation to come up with a reasonable solution.

Mayor Klug indicated that in the past these types of things have been split between the two and it doesn't amount to much money, approximately \$600-800., per year.

Commissioner Bekkedahl indicated there was a fiduciary responsibility by the City Commission to look at this.

Mayor Klug indicated he would meet with Terry Olson and bring a solution back to the Commission.

- ~~2) Williston Communication Tower #413234 – American Tower~~
- D. Public Works
- E. Engineering
- F. Fire Department
- G. Police Department
- H. Development Services
- I. Economic Development
- J. Airport
- K. Convention and Visitor's Bureau
9. Appointments and Consultations with Officers
  - A. Special Assessment Board Member Appointment-John Voll

Mayor Klug thanked Nancy Hoffelt for serving on the Special Assessment Board for so many years, as she has decided to not pursue a re-appointment. John Voll, a local realtor in town, has agreed to sit on this Board, if appointed tonight.

Commissioner Cymbaluk also thanked Nancy for over 30 years of sitting on that board and acknowledged through some pretty tough times back in the 80's.

**Motion by Cymbaluk, Seconded by Bekkedahl to make a motion to approve John Voll to sit on the Special Assessment Board as presented**  
**UNANIMOUS BY VOICE VOTE**

10. Unfinished Business
  - A. WAWSA Fourth Amendment to Member Agreements – Baseline Sales 2018

Commissioner Bekkedahl presented the following;

Last Tuesday, April 3, 2018, City Administrator David Tuan, myself (Commissioner Bekkedahl) met with Jaret Wirtz from WAWSA, to further discuss the Agenda item from last meeting. Commissioner Bekkedahl clarified his concern was during the regular legislature session of 2017, restructuring the loans was discussed, along with the payment circumstances. This is governed at the State level. Commissioner Bekkedahl stated he was under the impression that the State Legislature has already agreed to the re-structuring of the debt and permanent bond financing, however, Jaret indicated this has not happened yet, as it is still in the process. We are a critical member of WAWSA and all the other members have agreed to this and recommend we do also.

**Motion by Bekkedahl, Seconded by Brostuen to move that the City Commission agree to the Fourth Amendment to the Member Agreements as presented by the WAWSA Manager Jaret Wirtz at the last meeting**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

11. New Business
12. Executive Session
13. Adjourn meeting at 6:05pm

**Motion by Cymbaluk, Seconded by Bekkedahl to adjourn  
UNANIMOUS BY VOICE VOTE**

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Howard Klug, President  
Board of City Commissioners

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John Kautzman, City Auditor