

**Official Proceedings
Board of City Commissioners
September 11, 2018 - 6:00 pm
City Hall – Williston, North Dakota**

1. Roll Call of Commissioners and Pledge of Allegiance

COMMISSIONERS PRESENT: Deanette Piesik, Tate Cymbaluk, Chris Brostuen and Brad Bekkedahl

COMMISSIONERS ABSENT: Howard Klug

OTHERS PRESENT: John Kautzman, Bob Hanson, Anthony Dudas, Dave Bell, Mark Schneider, Kent Jarcik, Rachel Laqua, Jeremy Miller, David Wicke, Jason Catrambone, Andrea Duntz, Pete Furuseth, Steve Armstrong, Chery Pierzina, Heather Voll and Amy Krueger

Brad Bekkedahl presented a quorum.

CHANGES TO AGENDA: Add 8H1

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve UNANIMOUS BY VOICE VOTE

- 2. Consent Agenda
 - A. Reading and Approval of Minutes
 - 1) Regular Meeting Dated: August 28, 2018
 - 2) Special Meeting Dated: September 6, 2018
 - B. Auditor and Finance
 - 1) Accounts, Claims and Bills
 - a. August 24 – Sept 6, 2018

For checks between: 08/24/18 - 09/06/18

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Issued
-99899	JOB SERVICE NORTH DAKOTA	2.57	08/31/18
-41755	LYNN BYERS-WALLACE	1387.37	08/31/18
-41754	BRENDA D'ANGELO	1574.78	08/31/18
-41753	RANDY M DONNELLY	1900.67	08/31/18
-41752	ELIZABETH HEISEY	1999.35	08/31/18
-41751	JOHN L. KAUTZMAN	3603.80	08/31/18
-41750	KATHY KIMLEY	2227.38	08/31/18
-41749	KAREN P. LARSON	1802.81	08/31/18
-41748	STEPHANIE WELLMAN	1496.62	08/31/18
-41747	JASMINE COLLINS	1516.68	08/31/18
-41746	CAITLIN ESTRADA	1387.37	08/31/18
-41745	JUSTIN FREED	1402.35	08/31/18

-41744	SARAH HILTON	1614.64	08/31/18
-41743	GEORGIA HOLLEMBEAK	1387.37	08/31/18
-41742	YULISSA JIMENEZ	1330.37	08/31/18
-41741	JULIE KIRKPATRICK	1379.74	08/31/18
-41740	ELIZABETH OLSON	1478.32	08/31/18
-41739	APREL PURVIS	1477.99	08/31/18
-41738	MIKAELA SKALICKY	1478.32	08/31/18
-41737	JOLEEN S. TINKER	1756.50	08/31/18
-41736	CINDY WHITE	1521.85	08/31/18
-41735	LAURA WOLTJER	1576.25	08/31/18
-41734	DENISE MELBY	1571.68	08/31/18
-41733	JACQUELINE MONZON	2594.53	08/31/18
-41732	KENNETH B. OWENS	140.60	08/31/18
-41731	KATHLEEN STAHOWIAK	3126.59	08/31/18
-41730	SUSAN E. MOELLER	1518.90	08/31/18
-41729	HASAN ABDUL JABBAR	2045.51	08/31/18
-41728	GINGER ALBY	1657.24	08/31/18
-41727	BRAD AUTTELET	2222.56	08/31/18
-41726	JOSHUA BANKS	3098.75	08/31/18
-41725	KARALEE BARLOW	1507.25	08/31/18
-41724	CLINTON BATES	3334.59	08/31/18
-41723	ROBERT J. BENTH	2505.55	08/31/18
-41722	MINDY BERNSTEIN	1925.63	08/31/18
-41721	MARC BRADE	3383.93	08/31/18
-41720	JAKE BYMAN	1815.08	08/31/18
-41719	MITCHELL BYMAN	376.60	08/31/18
-41718	JASON CATRAMBONE	3446.41	08/31/18
-41717	JUSTIN CHAMPION	2679.35	08/31/18
-41716	KHRISTOPHER CHAMPION	3312.23	08/31/18
-41715	MATTHEW CLARK	2436.79	08/31/18
-41714	STEPHEN CLARK	1398.62	08/31/18
-41713	PRISCILLA CRAIN	1678.41	08/31/18
-41712	CHRIS DICK	1809.42	08/31/18
-41711	THOMAS DICKEY	188.39	08/31/18
-41710	VICTORIA DOUGLAS	2472.28	08/31/18
-41709	RILEY ECKART	2145.63	08/31/18
-41708	KATHRYN ELWOOD	1786.52	08/31/18
-41707	MICHAEL FRONIMOS	2962.09	08/31/18
-41706	CHRISTOPHER GILLIES	2372.48	08/31/18
-41705	MATTHEW GOODE	1522.04	08/31/18
-41704	CALVIN HENSON	1868.27	08/31/18
-41703	JOHN HOSKINS	2140.50	08/31/18
-41702	EMILY HUGHES	2727.39	08/31/18
-41701	GREGORY HUGHES	2719.76	08/31/18
-41700	ANDREW ISAACS	1948.88	08/31/18
-41699	CHRISTOPHER JAMES	2159.03	08/31/18
-41698	COREY JOHNSON	4083.04	08/31/18
-41697	MAKAILYN KELLY	1913.83	08/31/18
-41696	TRACY C. KERZMANN	2164.41	08/31/18

-41695	ROBERT KISER	2339.90	08/31/18
-41694	JEREMY KNAPKEWICZ	1519.81	08/31/18
-41693	WYATT KOENIG	2629.21	08/31/18
-41692	DYLAN LAMONTIA	1748.03	08/31/18
-41691	JASON LEWIS	1429.49	08/31/18
-41690	CHRISTOPHER MAHONEY	1804.45	08/31/18
-41689	ANDRE MARTONI	378.22	08/31/18
-41688	MICHAEL MESCO	1717.03	08/31/18
-41687	RYAN ALAN MILLER	2405.00	08/31/18
-41686	CRAIG MOEN	2008.48	08/31/18
-41685	PAUL MONZON	1071.35	08/31/18
-41684	ERICA J. MYERS	1582.97	08/31/18
-41683	CHRISTIAN OLSON	1954.81	08/31/18
-41682	JESSICA PATTERSON	2045.89	08/31/18
-41681	FLETCHER SCAIFE	1457.48	08/31/18
-41680	IAN SCHULTE	3282.90	08/31/18
-41679	JILL SELLERS	2056.63	08/31/18
-41678	PATRICK SELLERS	2163.78	08/31/18
-41677	TRAVIS SHAY	2354.12	08/31/18
-41676	SARA STAFFORD	1457.48	08/31/18
-41675	IAN STEWART	2502.02	08/31/18
-41674	BRITTANY STORM-ANDERSON	2075.53	08/31/18
-41673	EARNEST THEETGE	3014.40	08/31/18
-41672	ANTHONY VERESPE	3886.39	08/31/18
-41671	JAMES WESTON	1913.83	08/31/18
-41670	ERIN WETZEL	2093.88	08/31/18
-41669	MATTHEW ABERLE	1831.02	08/31/18
-41668	SAM M. AIDE	1955.31	08/31/18
-41667	STEVEN D. ARMSTRONG	3293.82	08/31/18
-41666	JASON BARTEN	2002.36	08/31/18
-41665	HUGH E BENZEN	2368.56	08/31/18
-41664	DUSTIN J. BERTSCH	2042.68	08/31/18
-41663	LUCAS BRINKMAN	1754.86	08/31/18
-41662	MARTIN BURCH	1975.50	08/31/18
-41661	ASHLEY R. CELANDER	1832.08	08/31/18
-41660	DUSTIN R. CELANDER	2594.53	08/31/18
-41659	KEVIN W. CRAFT	1377.36	08/31/18
-41658	JESSE CRUISE	1793.23	08/31/18
-41657	BRYCE DAHL	1822.59	08/31/18
-41656	DANIEL DERY	3100.00	08/31/18
-41655	RODNEY H. DICKERSON	2529.72	08/31/18
-41654	JAMES DIXON	2042.47	08/31/18
-41653	ALEXIUS ENGET	1822.59	08/31/18
-41652	BRETT FLESNESS	1970.13	08/31/18
-41651	JORY FORSBERG	1475.49	08/31/18
-41650	CHELSEA S FOSSEN	1421.35	08/31/18
-41649	LINDA R. GRANBOIS	1548.51	08/31/18
-41648	ALEXIS HAGGERTY	1980.37	08/31/18
-41647	WALTER H. HALL	2567.65	08/31/18

-41646	RANDY M. HAUGENOE	2530.55	08/31/18
-41645	DANIELLE HENDRICKS	2200.59	08/31/18
-41644	JACOB R. HENDRICKS	2262.08	08/31/18
-41643	SHAWN HOLM	1832.08	08/31/18
-41642	JONATHAN HOLTER	2518.19	08/31/18
-41641	MICHAEL A. ISENHOWER JR	2595.29	08/31/18
-41640	BEAU JACOBSON	1822.59	08/31/18
-41639	EVAN JOHNSON	1831.36	08/31/18
-41638	ERIC KEYES	1754.86	08/31/18
-41637	AMBER KOEHN	1879.35	08/31/18
-41636	JACOB KOEHN	1820.13	08/31/18
-41635	AARON KURTENBACH	1832.08	08/31/18
-41634	JEREMIAH LACHNER	1908.11	08/31/18
-41633	MICHAEL LICCIARDI	1832.08	08/31/18
-41632	JOSHUA MAHLUM	1821.87	08/31/18
-41631	ANTHONY MANN	1917.89	08/31/18
-41630	TRAVIS J. MARTINSON	2500.97	08/31/18
-41629	CODY MILLER	1890.13	08/31/18
-41628	HEATHER MONTGOMERY	2116.85	08/31/18
-41627	NICHOLAS NELSON	1947.48	08/31/18
-41626	JEFFREY OLSON	2077.25	08/31/18
-41625	GREG OSTER	1633.41	08/31/18
-41624	JOHN PAGANO	2045.65	08/31/18
-41623	AMBER PELZL	1287.72	08/31/18
-41622	JUSTIN PELZL	1980.04	08/31/18
-41621	DAVID A. PETERSON	3745.41	08/31/18
-41620	MEGAN PETERSON	1689.24	08/31/18
-41619	TRAVIS PETERSON	1896.09	08/31/18
-41618	KENNETH L. PRENTICE	1931.21	08/31/18
-41617	KRISTIINA RAVASKA	2214.67	08/31/18
-41616	JONATHAN D. ROGGENKAMP	2407.26	08/31/18
-41615	NICHOLAS SATERMO	1995.29	08/31/18
-41614	CRYSTAL A. SCHAUBEL	1508.10	08/31/18
-41613	ZACHARY SCHWARTZ	1877.10	08/31/18
-41612	CHARLES STAFFORD	1868.49	08/31/18
-41611	THEODORE VANGRINSVEN	1783.50	08/31/18
-41610	ROBERT VANWINKLE	1822.59	08/31/18
-41609	CRAIG WARE	1864.09	08/31/18
-41608	JESSE WEICHT	2080.70	08/31/18
-41607	JENNIFER WILLARD	1793.00	08/31/18
-41606	MICHAEL S. WILSON	2811.06	08/31/18
-41605	KELLY ABERLE	1928.41	08/31/18
-41604	JOE DOSS	2191.21	08/31/18
-41603	LESLIE HAMRICK	1172.19	08/31/18
-41602	DOMINIC MONSON	1067.83	08/31/18
-41601	DAVID SASSER	2103.57	08/31/18
-41600	MARK SCHNEIDER	3428.54	08/31/18
-41599	DIANE THOMPSON	1485.55	08/31/18
-41598	LORI THRONSDEN	1073.19	08/31/18

-41597	NYDEL TOMPKINS	1416.93	08/31/18
-41596	WILLIAM TOWNSLEY	1718.67	08/31/18
-41595	PEDAR A. ANDRE	1590.70	08/31/18
-41594	MATTHEW ELBERT	1782.82	08/31/18
-41593	ROBERT E HANSON	3172.63	08/31/18
-41592	THOMAS HARTLEY	2891.44	08/31/18
-41591	WAYNE A WIEDRICH	2978.95	08/31/18
-41590	JAREK WIGNESS	1990.48	08/31/18
-41589	LES CHRISTENSEN	2416.07	08/31/18
-41588	AUBREY FOSBURGH	2298.39	08/31/18
-41587	LES WALTER	2172.95	08/31/18
-41586	JASON ANDREASON	3235.71	08/31/18
-41585	KYLE BREDWICK	1482.64	08/31/18
-41584	LANE CLARK	1511.58	08/31/18
-41583	DAVID CURTISS	1275.39	08/31/18
-41582	JAMES B. ENGEN	3014.03	08/31/18
-41581	MAX FREED	1330.37	08/31/18
-41580	DOMINICK IOVINO	1996.67	08/31/18
-41579	JONNY IOVINO	2450.58	08/31/18
-41578	BRUCE A. JOHNSON	2043.11	08/31/18
-41577	RANDALL JOHNSON	1126.76	08/31/18
-41576	RICHARD MALONEY	1358.53	08/31/18
-41575	MARC MOHR	1740.69	08/31/18
-41574	EMIL NEHRING	1832.43	08/31/18
-41573	TROY OSTER	1464.43	08/31/18
-41572	CLYDE RANSONET	1364.55	08/31/18
-41571	ETHAN RIBICH	393.87	08/31/18
-41570	MATTHEW TUTAS	1279.67	08/31/18
-41569	IAN WEIGEL	1778.40	08/31/18
-41568	JEFFREY BRYSON	2495.33	08/31/18
-41567	ROBERT D. COUGHLIN	1436.85	08/31/18
-41566	MORKATAA DHINAA	2037.92	08/31/18
-41565	TYLER FIXEN	1336.04	08/31/18
-41564	LACEY JOHNSTON	1607.72	08/31/18
-41563	AMANDA M. KAISER - LEE	1613.87	08/31/18
-41562	MITCHELL KERSTING	2511.74	08/31/18
-41561	EVAN LEWIS	1524.98	08/31/18
-41560	ALDON OLSON	1302.86	08/31/18
-41559	WILLIAM SCHWENDEMAN	1344.30	08/31/18
-41558	SABRINA SIMS	1949.85	08/31/18
-41557	JAMIE SITZMAN	1358.53	08/31/18
-41556	ROBERT SKURDAL	1956.10	08/31/18
-41555	CURTIS CLARYS	2451.04	08/31/18
-41554	CHASE ENGEN	1330.37	08/31/18
-41553	JASON W. HOULE	2176.18	08/31/18
-41552	PRESTON OLSON	1415.30	08/31/18
-41551	BRANDON SANDBERG	1703.68	08/31/18
-41550	THOMAS ATOR	2045.39	08/31/18
-41549	DAMARA GREGORY	1223.70	08/31/18

-41548	KATRINA HENRY	1413.45	08/31/18
-41547	CHRISTOPHER ADAM	1524.98	08/31/18
-41546	KOLTEN BRUNELLE	1874.83	08/31/18
-41545	RENA COLLIE	1585.24	08/31/18
-41544	JASON COTTAM	1529.51	08/31/18
-41543	ARTHUR CRUMB	2114.60	08/31/18
-41542	PATRICIA K. FIORENZA	2753.92	08/31/18
-41541	DANNY R. GERGEN	403.26	08/31/18
-41540	JAMES A HAGA JR	2483.83	08/31/18
-41539	VERNON L. HENDRICKSON	1835.08	08/31/18
-41538	LONNY HIATT	1520.17	08/31/18
-41537	JEFFREY LADUCER	1465.73	08/31/18
-41536	RUSSELL E. MOMBERG	2193.88	08/31/18
-41535	JOSEPH G. MONSON	1398.58	08/31/18
-41534	REX OLSON	1640.74	08/31/18
-41533	TYRELL SMITH	1522.45	08/31/18
-41532	DAVID SMITHBERG	1486.51	08/31/18
-41531	BRYCE STORY	1387.55	08/31/18
-41530	KENNETH R. BOYKIN	2049.34	08/31/18
-41529	KASSANDRA BROWN	1278.26	08/31/18
-41528	NICO BUECHNER	2142.74	08/31/18
-41527	ZACHARY COTHERN	1352.75	08/31/18
-41526	ANTHONY D. DUDAS	3174.45	08/31/18
-41525	ROBERT S HANSON	1808.38	08/31/18
-41524	TERRY HARP	1947.41	08/31/18
-41523	LORI A. LARSEN	1799.89	08/31/18
-41522	CORDELL LINDVIG	1619.00	08/31/18
-41521	JOSHUA LOEWENBERG	1617.61	08/31/18
-41520	BRENT MILLER	1361.45	08/31/18
-41519	DEVIN REIFSTECK	1615.23	08/31/18
-41518	KASEY WYMAN-YOUNG	1216.72	08/31/18
-41517	ARMAND BARBOT	1041.43	08/31/18
-41516	JAMES HAGA SR	1477.92	08/31/18
-41515	BRENT E. HANSON	2129.83	08/31/18
-41514	BRIAN VENNE	1419.32	08/31/18
-41513	BEAU BERGERON	1416.94	08/31/18
-41512	MARK BRUINEKOOL	1715.08	08/31/18
-41511	TONY SCOTT	1289.54	08/31/18
-41510	MICHAEL SIMPSON	1953.03	08/31/18
-41509	PORTER LEWIS	1390.84	08/31/18
-41508	GINA MOTT	2726.03	08/31/18
-41507	KELSY NEHRING	1744.72	08/31/18
-41506	SCOTT VASSEN	2516.65	08/31/18
-41505	BRIAN YOUNG	1916.30	08/31/18
-41504	CHRISTINE EDWARDS	865.14	08/31/18
-41503	ROBERT EYNON	41.56	08/31/18
-41502	LUCAS GJOVIG	41.56	08/31/18
-41501	DONNA HANSEN	41.56	08/31/18
-41500	KENT A. JARCIK	3294.21	08/31/18

-41499	RACHEL K. LAQUA	2399.80	08/31/18
-41498	DEEANN M. LONG	41.56	08/31/18
-41497	JEREMY MILLER	1517.54	08/31/18
-41496	JOSILYN F BEAN	1928.39	08/31/18
-41495	DAVID LEE BELL	3162.30	08/31/18
-41494	KENNETH W. BERGSTROM	2707.59	08/31/18
-41493	STEVEN BROE	998.40	08/31/18
-41492	BARBARA ELLICO	1405.34	08/31/18
-41491	KRISTIN PASEKA	1795.38	08/31/18
-41490	ALYSSA WIEDRICH	1108.83	08/31/18
-41489	NEIL W. BAKKEN	2373.54	08/31/18
-41488	SKYLER HENRIE	1993.83	08/31/18
-41487	KENT SKABO	1876.66	08/31/18
-41486	DIANE C. HAGEN	662.65	08/31/18
-41485	ETHAN BECK	121.91	08/31/18
-41484	TRACI BYRNE	1248.80	08/31/18
-41483	KELLY CRUSCH	95.70	08/31/18
-41482	GARY DESJARDINS	958.31	08/31/18
-41481	ARIEL FLECK	415.57	08/31/18
-41480	KAYLA J. HELL	1027.43	08/31/18
-41479	MICHAEL HELL	637.78	08/31/18
-41478	MONTANA ICENOGLE	312.62	08/31/18
-41477	MORGAN KEYSER	1120.26	08/31/18
-41476	REBECCA KIEFER	129.29	08/31/18
-41475	WANDA OLAF	1073.72	08/31/18
-41474	ANDREA L. PLACHER	1682.59	08/31/18
-41473	ANN REINKE	64.00	08/31/18
-41472	NATASHA TORRES	554.10	08/31/18
-41471	LISA WEBB	1229.89	08/31/18
-41470	SAWYER ZENT	405.52	08/31/18
-41469	ANN M. KVANDE	1722.46	08/31/18
-41468	BARBARA J. PETERSON	1657.88	08/31/18
-41467	BRENDA SCHMIDT	1552.87	08/31/18
-41466	SHAWN WENKO	3075.41	08/31/18
-41465	KATHY HAVSKJOLD	245.65	08/31/18
-41464	VIVIAN KALMIK	709.57	08/31/18
-41463	AMY A. KRUEGER	2368.86	08/31/18
-41462	SABRINA A RAMEY	1369.51	08/31/18
-41461	JENNIFER STRIETZEL	1326.98	08/31/18
-41460	HEATHER VOLL	1250.45	08/31/18
-41459	JONATHAN DEAN	1667.77	08/31/18
-41458	THOMAS FRET LAND	1888.23	08/31/18
-41457	TERYAN HAKE	920.87	08/31/18
-41456	JULIE HATTER	2619.06	08/31/18
-41455	TRISTA HENRIE	2098.98	08/31/18
-41454	CONNER JACOBSON	764.06	08/31/18
-41453	MONICA LAMOREUX	1364.35	08/31/18
-41452	JAMES POIRRIER	1474.60	08/31/18
-41451	AUSTIN TROTTIER	685.47	08/31/18

-41450	KEVIN POWERS	2022.29	08/31/18
-41449	BRET WILLIAMS	2894.57	08/31/18
-41448	ANDREA DUNTZ	2171.56	08/31/18
-41447	PEGGY MASTERS	1757.01	08/31/18
-41446	CHERYL PIERZINA	2572.64	08/31/18
-41445	DAVID TUAN	3576.96	08/31/18
-41444	JORY FORSBERG	393.00	08/31/18
-41443	COMP ROTH NATIONWIDE RETIREMENT SO	16815.70	08/31/18
-41442	U.S. TREASURY	213133.54	08/31/18
96426	AMERICAN FAMILY LIFE ASS	3516.60	08/24/18
96427	AVESIS	1755.12	08/24/18
96428	MEDICO LIFE AND HEALTH	1846.55	08/24/18
96429	USABLE	138.40	08/24/18
96430	ANT CARE DISCOVERY BENEFITS	3946.23	08/24/18
96431	AMERICAN STATE BANK	1521100.23	08/27/18
96432	SOCIETY FOR HUMAN RESOURCE MANAGE	209.00	08/27/18
96433	LUIS JARAMILLO	5760.00	08/28/18
96434	Badlands Studio	5000.00	08/28/18
96435	Bone'z Island Kitchen	5000.00	08/28/18
96436	D & D Enterprises of Baldwin, LLC	5000.00	08/28/18
96437	Real Deals on Home Decor	5000.00	08/28/18
96438	FIRST NATIONAL BANK	1856.63	08/28/18
96439	LUIS JARAMILLO	7960.00	08/28/18
96440	ND DEPT OF HEALTH ENVIRONMENTAL H	75.00	08/28/18
96441	AMERICAN STATE BANK	7497380.62	08/29/18
96442	GARCIA BROS CONCRETE	5500.00	08/30/18
96443	MARLIN BUSINESS BANK	32222.75	08/30/18
96444	Christ Scheen	1650.00	08/30/18
96445	JOSHUA WILLIAMS	400.00	08/30/18
96446	CARA STEARNS	10.00	08/30/18
96447	CLERK OF DISTRICT COURT	750.00	08/30/18
96448	CLERK OF DISTRICT COURT	750.00	08/30/18
96449	CLERK OF DISTRICT COURT	750.00	08/30/18
96450	CLERK OF DISTRICT COURT	750.00	08/30/18
96451	RICHARD RADEMACHER	2289.18	08/31/18
96452	GARY L. GLOVATSKY	2459.22	08/31/18
96453	MICHAEL CLARY	1026.27	08/31/18
96454	RICHARD S. ODEGARD	1978.12	08/31/18
96455	GREGORY VASSEN	873.25	08/31/18
96456	JOSHUA DAGENAIS	1417.71	08/31/18
96457	WILLIAM M. MCQUISTON	1531.82	08/31/18
96458	PAUL BAUER	41.56	08/31/18
96459	JOHN CRISMAN	0.00	08/31/18
96460	US POSTAL SERVICE	1415.13	08/30/18
96461	MIDCONTINENT COMMUNICATIONS	533.47	08/30/18
96462	MOUNTRAIL-WILLIAMS REC	333.54	08/30/18
96463	WILLIAMS SCOTSMAN, INC.	2189.55	08/30/18
96464	DAMARA GREGORY	1390.75	08/31/18
96465	AUSTIN TROTTIER	1362.62	08/31/18

96466	Steve Simard	129.29	08/30/18
96467	Steve Simard	32.32	08/30/18
96468	Steve Simard	32.32	08/30/18
96469	Steve Simard	32.32	08/30/18
96470	BANK OF NORTH DAKOTA	8897.80	08/30/18
96471	Prizm Company	5000.00	08/30/18
96472	CLERK OF DISTRICT COURT	750.00	08/30/18
96473	CLERK OF DISTRICT COURT	750.00	08/30/18
96474	CLERK OF DISTRICT COURT	600.00	08/30/18
96475	CLERK OF DISTRICT COURT	500.00	08/30/18
96476	CLERK OF DISTRICT COURT	500.00	08/30/18
96477	CLERK OF DISTRICT COURT	750.00	08/30/18
96478	VICKY MEWABEUKOANGE	600.00	08/30/18
96479	WILLISTON CHAMBER OF COMMERCE	150.00	08/30/18
96480	MIDCONTINENT COMMUNICATIONS	125.00	08/30/18
96481	MONTANA DAKOTA UTILITIES	14685.96	08/30/18
96482	MOUNTRAIL-WILLIAMS REC	3863.74	08/30/18
96483	SUPRT CT CONNECTICUT - CCSPC	274.00	08/31/18
96484	DCI CREDIT SERVICES INC	951.25	08/31/18
96485	LI & KRAM MESSERLI KRAMER P. A.	378.83	08/31/18
96486	RI CHILD FAMILY SUPPORT PAYMENT C	188.39	08/31/18
96487	TE TAX CO ND STATE TAX COMMISSIONE	370.80	08/31/18
96488	URG LAW RODENBURG LAW FIRM	200.00	08/31/18
96489	BANK OF NORTH DAKOTA	76225.00	08/31/18
96490	JONATHAN ROGGENKAMP	16.29	08/31/18
96491	RDO TRUCK CENTERS	51.56	08/31/18
96492	MARCO, INC.	4066.40	08/31/18
96493	FEDEX	193.51	08/31/18
96494	JOHN CRISMAN	452.40	08/31/18
96495	JOSEPHINE BONSU	289.00	08/31/18
96496	WILLIAM SCHWENDEMAN	45.50	08/31/18
96497	WILLIAM SCHWENDEMAN	45.00	08/31/18
96498	NORTH DAKOTA PUBLIC EMPL	335514.47	09/04/18
96499	ND POST BOARD	45.00	09/05/18
96500	ND PUBLIC EMPLOYEES RETI	254390.42	09/05/18
96501	Williams and Williams, Inc	358.15	09/05/18
96502	HASAN ABDUL JABBAR	3079.37	09/05/18
96503	MICHAEL FRONIMOS	600.00	09/05/18
96504	JILL SELLERS	12.00	09/05/18
96505	CHI St. Alexius	310.50	09/05/18
96506	CG WILLISTON, LLC	1000000.00	09/05/18
96507	CORDELL LINDVIG	59.71	09/05/18
96508	ND DEPT OF TRANSPORTATION	81.00	09/05/18
96509	ND DEPT OF TRANSPORTATION	438.91	09/05/18
96510	ND DEPT OF TRANSPORTATION	39143.03	09/05/18
96511	ND DEPT OF TRANSPORTATION	3149.98	09/05/18
96512	ND DEPT OF TRANSPORTATION	333.38	09/05/18
96513	ND DEPT OF TRANSPORTATION	20711.93	09/05/18
96514	MP PERS1 NORTH DAKOTA PUBLIC EMPL	5865.00	09/06/18

96515	TECH SALES CO.	9670.00	09/06/18
96516	J.M. MARSCHUETZ CONSTRUCTION CO	410339.61	09/06/18
96517	11TH STREET PROPERTY, LLC	6000.00	09/06/18
96518	ACE HARDWARE & FLOORING	625.83	09/06/18
96519	ACME TOOLS	18995.00	09/06/18
96520	ADVANCED ENGINEERING (AE2S) &	211203.88	09/06/18
96521	AEL-Access Elevator & Lifts Inc,	2812.08	09/06/18
96522	AFFORDABLE TOWING	265.00	09/06/18
96523	AGRI INDUSTRIES, INC.	38.85	09/06/18
96524	AIRGAS ON-SITE SAFETY SERVICES	240.00	09/06/18
96525	ALLGUARD SECURITY LLC	427.00	09/06/18
96526	ALLIANCE CONSULTING LC	62777.50	09/06/18
96527	ALLIED 100, LLC	2108.70	09/06/18
96528	ALLSTATE PETERBILT GROUP	462.00	09/06/18
96529	AMERICAN ASSOCIATION OF AIRPORT E	275.00	09/06/18
96530	AMERIPRIDE LINEN AND APPAREL SERV	1753.91	09/06/18
96531	ANTHONY T MARTIN	15.02	09/06/18
96532	AQUA SOLUTIONS, INC.	36.70	09/06/18
96533	AQUA-PURE INCORPORATED	50208.00	09/06/18
96534	ARROW International, Inc.	3334.00	09/06/18
96535	AUTO VALUE	1278.49	09/06/18
96536	AVIATION MANAGEMENT CONSULTING GR	6620.00	09/06/18
96537	B'S CRACK SEALING LLC.	20125.00	09/06/18
96538	BADGER DAYLIGHTING CORP	54.02	09/06/18
96539	BADLANDS STEEL, INC	471.29	09/06/18
96540	BAKER & TAYLOR CO.	339.18	09/06/18
96541	BALCO UNIFORM CO., INC.	2019.45	09/06/18
96542	BASIN PRINTERS, INC.	218.00	09/06/18
96543	BERGER ENTERPRISES LLC	12985.31	09/06/18
96544	BLACK GOLD CLEANING LLC	2235.00	09/06/18
96545	BORDER STATES ELECTRIC	2739.81	09/06/18
96546	BOSS OFFICE PRODUCTS	45.98	09/06/18
96547	BURNS & MCDONNELL ENGINEERING CO,	68971.23	09/06/18
96548	BYERLY COMPUTER SERVICES	840.00	09/06/18
96549	C & D WATER SERVICES	30.00	09/06/18
96550	CAR QUEST	90.92	09/06/18
96551	CARSTENSEN CONTRACTING INC	459462.60	09/06/18
96552	CDW GOVERNMENT	2118.15	09/06/18
96553	CHIEF SUPPLY	36.97	09/06/18
96554	CHRISTINE SCHABERT	34.09	09/06/18
96555	CITY OF WILLISTON	10215.88	09/06/18
96556	CITY OF WILLISTON	28455.50	09/06/18
96557	CITY OF WILLISTON	57266.47	09/06/18
96558	CITY OF WILLISTON	18.74	09/06/18
96559	CLAREY'S SAFETY EQUIPMENT, INC	11349.44	09/06/18
96560	CLAUSEN WELDING	129.25	09/06/18
96561	CLAYTON CARMACK	104.82	09/06/18
96562	COLONIAL RESEARCH	2960.87	09/06/18
96563	CORE & MAIN LP	895.88	09/06/18

96564	CR ASSOCIATES INC	34.21	09/06/18
96565	CRAIG'S SMALL ENGINE REPAIR	191.05	09/06/18
96566	CREDIT BUREAU OF BISMARCK	70.55	09/06/18
96567	DACOTAH PAPER CO.	133.40	09/06/18
96568	DAKOTA DIESEL	1477.36	09/06/18
96569	DAKOTA FENCE	109504.10	09/06/18
96570	DAKOTA PUMP & CONTROL	6352.01	09/06/18
96571	DAKOTA SUPPLY GROUP	400.62	09/06/18
96572	DAN'S TIRE SERVICE	3992.69	09/06/18
96573	DAVID A. PETERSON	119.00	09/06/18
96574	DEGENSTEIN'S AUTO PLUS	250.00	09/06/18
96575	DF LIGHTING COMPANY	522.00	09/06/18
96576	DISTRIBUTION NOW	414.96	09/06/18
96577	DMC WEAR PARTS LLC	630.00	09/06/18
96578	DPC INDUSTRIES, INC	3166.50	09/06/18
96579	EAST & WEST EXCAVATING LLC	218394.15	09/06/18
96580	ELITE K-9, INC.	195.36	09/06/18
96581	EMERGENCY MEDICAL PRODUCTS	978.50	09/06/18
96582	ENNIS-FLINT, INC	1440.00	09/06/18
96583	ENTERPRISE FINANCIAL	294.00	09/06/18
96584	ENVIRONMENTAL TOXICITY CONTROL, I	475.00	09/06/18
96585	FAITH GROUP, LLC	16864.54	09/06/18
96586	FASTENAL COMPANY	361.55	09/06/18
96587	FEDEX	195.29	09/06/18
96588	FERGUSON WATERWORKS #2516	5087.69	09/06/18
96589	FISHER SCIENTIFIC	383.79	09/06/18
96590	FLEXIBLE PIPE TOOL CO.	465.20	09/06/18
96591	FORT UNION SUPPLY & TRADE	441.25	09/06/18
96592	GAFFANEY'S	994.40	09/06/18
96593	GALE/CENGAGE LEARNING	530.03	09/06/18
96594	GALLS, LLC	135.97	09/06/18
96595	GOOSENECK IMPLEMENT	443.46	09/06/18
96596	GRAINGER	2830.08	09/06/18
96597	GRAND FORKS FIRE EQUIPMENT LLC	608.59	09/06/18
96598	GRAYMONT WESTERN CANADA	17584.84	09/06/18
96599	Great American Financial Services	284.90	09/06/18
96600	HACH	1020.13	09/06/18
96601	HANDY ANDY'S NURSERY	198.75	09/06/18
96602	Hardscapes Plus	7337.50	09/06/18
96603	HAWKINS, INC.	40922.47	09/06/18
96604	HEATHER & NATHAN PLOTE	37.51	09/06/18
96605	HEIMAN FIRE EQUIPMENT, INC.	16500.00	09/06/18
96606	HOLLEN AUTO BODY	202.95	09/06/18
96607	HOME OF ECONOMY	80.81	09/06/18
96608	HORIZON RESOURCES	32762.15	09/06/18
96609	HOSE AND RUBBER SUPPLY	235.05	09/06/18
96610	IDEXX DISTRIBUTION, INC	310.50	09/06/18
96611	IDSS GLOBAL LLC	250.00	09/06/18
96612	INSURANCE INFORMATION EXCHANGE	101.47	09/06/18

96613	INTELLICORP	29.17	09/06/18
96614	INTERSTATE BILLING SERVICE, INC	1099.25	09/06/18
96615	INTERSTATE POWER SYSTEMS	2275.99	09/06/18
96616	IWERX CONNECT	674.00	09/06/18
96617	JAMIE SITZMAN	10.50	09/06/18
96618	JE DUNN CONSTRUCTION	75949.23	09/06/18
96619	JEREMY MEHLHOFF	59.82	09/06/18
96620	KADRMAS LEE & JACKSON INC	453342.23	09/06/18
96621	KAY RALPH	43.32	09/06/18
96622	KAYLA HAGEN	3.30	09/06/18
96623	KOHLER COMMUNICATIONS	714.70	09/06/18
96624	KOTANA COMMUNICATIONS	34375.39	09/06/18
96625	LACEY JOHNSTON	17.50	09/06/18
96626	LANDSCAPE ELEMENTS LLC	16000.00	09/06/18
96627	LASER DESIGNS ND	6.50	09/06/18
96628	LEXIS NEXIS	125.31	09/06/18
96629	LYLE SIGNS INC.	518.03	09/06/18
96630	M-B COMPANIES, INC.	770.27	09/06/18
96631	MARCO, INC.	671.04	09/06/18
96632	MARK BRUINEKOOOL	20.00	09/06/18
96633	MARTEL ELECTRONICS, INC.	391.50	09/06/18
96634	MARTIN CONSTRUCTION INC	133704.64	09/06/18
96635	MCCODY CONCRETE PRODUCTS, INC	497.05	09/06/18
96636	MEDQUEST INC	77.00	09/06/18
96637	MEGAN PETERSON	17.50	09/06/18
96638	MENARDS	1495.73	09/06/18
96639	MICHAEL A. ISENHOWER JR	25.00	09/06/18
96640	MICHAEL MATSON	38.37	09/06/18
96641	MIDCONTINENT COMMUNICATIONS	75.00	09/06/18
96642	MISSOURI VALLEY PETROLEUM INC	712.78	09/06/18
96643	MONDAK HARDWARE, INC	399.99	09/06/18
96644	MONTANA DAKOTA UTILITIES	8220.63	09/06/18
96645	MOUNTRAIL-WILLIAMS REC	2264.88	09/06/18
96646	MUNICIPAL EMERGENCY SERVICES, INC	236.95	09/06/18
96647	MUNICIPAL GOVERNMENT ACADEMY	30.00	09/06/18
96648	MVTL/MINNESOTA VALLEY	88.00	09/06/18
96649	MYGOV, LLC	1520.00	09/06/18
96650	NAPA AUTO PARTS	1585.96	09/06/18
96651	ND DEPT OF TRANSPORTATION	11683.12	09/06/18
96652	ND POST BOARD	135.00	09/06/18
96653	NORTHERN IMPROVEMENT COMPANY	1865551.96	09/06/18
96654	NORTHWEST IRON FIREMAN	1878.80	09/06/18
96655	NORTHWEST RURAL WATER DISTRICT	726.60	09/06/18
96656	NORTHWEST SUPPLY & R&R TROPHIES I	858.63	09/06/18
96657	NOVA FIRE PROTECTION, INC	575.00	09/06/18
96658	O'DAY EQUIPMENT, INC.	567.00	09/06/18
96659	OFFICE DEPOT	153.29	09/06/18
96660	OLYMPIC SALES, INC.	41900.00	09/06/18
96661	ONE-STOP TRAILERZ	165.00	09/06/18

96662	PAYMENT PRINCIPALS	22.79	09/06/18
96663	POLAR REFRIGERATION LLC	347.61	09/06/18
96664	POWERPLAN OIB	806.38	09/06/18
96665	PREBLE MEDICAL SERVICES, INC	85.00	09/06/18
96666	PRO SAFE SERVICES, INC	469.00	09/06/18
96667	QUALITY INN	83.70	09/06/18
96668	QUILL CORPORATION	1694.17	09/06/18
96669	RECORD KEEPERS LLC	48.00	09/06/18
96670	RED ROCK FORD	214.40	09/06/18
96671	REDMOND BURR	500.00	09/06/18
96672	REEVES COMPANY, INC.	114.14	09/06/18
96673	ROSE MANITAKES	50.00	09/06/18
96674	SAFEGUARD BUSINESS SYSTEMS	1223.34	09/06/18
96675	SANI-STAR	200.00	09/06/18
96676	SARA A PALMER	20.45	09/06/18
96677	SERVICE FIRST CLEANING & RESTORAT	289.00	09/06/18
96678	SHERWIN WILLIAMS CO	318.92	09/06/18
96679	SHIRTWORX	2047.00	09/06/18
96680	SOURIS RIVER TELECOMMUNICATIONS	2.37	09/06/18
96681	STEVEN D. ARMSTRONG	35.00	09/06/18
96682	STEVEN RABISH	22.43	09/06/18
96683	STRATA CORPORATION - ND	271814.17	09/06/18
96684	SYN-TECH SYSTEMS, INC.	373.00	09/06/18
96685	TATE A. CYMBALUK	240.00	09/06/18
96686	TIFFANY BRUNO	53.80	09/06/18
96687	TKDA	1093.28	09/06/18
96688	TRACTOR & EQUIPMENT CO.	25780.36	09/06/18
96689	TRIANGLE ELECTRIC	1602.99	09/06/18
96690	TRILLION AVIATION	11472.76	09/06/18
96691	TYCO FIRE PRODUCTS, LP	5514.40	09/06/18
96692	ULTEIG	434768.34	09/06/18
96693	UPS	6.90	09/06/18
96694	USA BLUEBOOK	509.42	09/06/18
96695	VAC-U-JET	822.50	09/06/18
96696	VERIZON WIRELESS	7686.43	09/06/18
96697	VICTORIA STUBBS	50.00	09/06/18
96698	VISA	15558.43	09/06/18
96699	VISA	2342.22	09/06/18
96700	VISA	2066.32	09/06/18
96701	WASTE NOT RECYCLING LLC	7792.56	09/06/18
96702	WESTLIE MOTOR CO.	309.41	09/06/18
96703	White Mountain Electric, Inc.	350.00	09/06/18
96704	WILLIAM SCHWENDEMAN	17.50	09/06/18
96705	WILLIAMS COUNTY SHERIFF'S OFFICE	32400.00	09/06/18
96706	WILLIAMS COUNTY TREASURER/RECORDER	570.00	09/06/18
96707	WILLIAMS SCOTSMAN, INC.	551.79	09/06/18
96708	Williston Auto	103.96	09/06/18
96709	WILLISTON COMMUNITY LIBRARY	337.94	09/06/18
96710	WILLISTON FIRE & SAFETY	895.63	09/06/18

96711	WILLISTON HERALD	1110.72	09/06/18
96712	WILLISTON HOME & LUMBER	221.28	09/06/18
96713	WILLISTON PD PETTY CASH	160.80	09/06/18
96714	WILLISTON TIRE CENTER	10715.13	09/06/18

Total Claims: \$15,766,099.63

Total Payroll: \$1,421,238.64

Grand Total: \$17,187,338.27

of Checks: 604

- 2) Business Licenses
- C. Development Services
- D. Engineering
- E. Authorization to Bid

**Motion by Cymbaluk, Seconded by Piesik to make a motion to approve the Consent Agenda for September 11, 2018 as presented
UNANIMOUS BY VOICE VOTE**

- 3. Public Hearings
 - A. Plat to Split 85 Acres into Two Lots to be Known as Landing Point Subdivision and Zone Change from A: Agriculture to C-2: General Commercial for 15.04 Acres – Ventana Design Development

Rachel Laqua from Planning and Zoning presented the following;

This is for a plat of 85 acres, the old Marburger Airport, it is currently zoned Agricultural, Blocks 2 & 3 will remain in Agricultural zoning and will be part of a secondary phase, Block 1 is requesting a zone change from Agricultural to C-2 General Commercial for a total of 15.04 acres, block 1 will be phase one. This property was part of a previous platting effort that was never completed. This area shown on the land use plan for medium and low density residential with commercial frontage. The current zone change would match the comprehensive plan. The transportation and comprehensive plan did a corridor study which included this area. That plan shows a signalized connection at either 45th or 49th Street. 45th Street has been the area of focus due to the potential for connection from 16th Ave W all the way east past University and past the Northgate Apartment units to 13th Ave E/White Bridge Road. Additional access in this area via a signalized intersection would facilitate a denser commercial build out of the surrounding areas, which is indicated in the comprehensive plan. Water & sewer is available to the proposed Phase I development.

This property is accessed currently via the frontage road along Hwy 2 on the west and University Avenue on the east. One reason that the previous development proposal was not completed was that the current intersection at 45th Street and Hwy 2 cannot support a full build-out of the full 85 acre property, as was previously proposed. The transportation and comprehensive plan, as noted above, indicated that 45th Street is an area of focus for further east-west connectivity of the City and a signalized intersection would support the future commercial build-out of the area. Currently, 45th Street is not fully dedicated on the south side – the Champs/Horseshoe Bar property incorporates the future south side of 45th Street. In this case, the developer is requesting to develop 15 acres for a car lot, which should be able to be supported off the current available access. We will include language in the Development

Agreement with the final plat that restricts the intensity of use of the property, allowing only the proposed car lot to access from the western side of the development. In total, this plat needs to accommodate future access to the highway from 45th Street once the full property builds-out, which includes a bulb out of the frontage road. Accommodations for a future frontage road bulb-out are shown on the plat. However, this only provides for a bulb-out on the north side of 45th Street, with the future platting of the remainder of this property, a traffic study will need to be done taking into consideration the full build-out of the property. The developer would like to examine the possibility of moving the main highway intersection to 49th Street at that time. If that is not a possibility, the 45th and Highway 2 intersection will need to be fully built-out, which will include full dedication of the south side of 45th Street and a southern frontage road bulb-out and which also may include a traffic signal, as per the transportation and comprehensive plan. In addition, the Development Agreement will need to include language that the only potential for building within Phase II at this time is to build a school which accesses only off of University Ave or off a small portion of 45th Street which could be built on the east side of the property and which would not connect to the west side of the site. Any further development of Phase II will require re-platting Block 2 and will require a full development plan and traffic study. We also will include the requirement for a non-protest of future street improvements for both 45th Street and the frontage road bulb-out, in the case that the City determines it necessary to build 45th Street prior to the developer moving on to Phase II. This would allow that the developer would still be participating in road costs, even though they are not building these improvements at this time, because the improvements are not necessary at this time. Prior to final plat, the NDDOT will need to review the access plan.

This plat is phase I of a larger development. The plat will go through the full plat process; it requires a public hearing and review for the zone change and preliminary plat at the City Commission. It will require final plat review by the Planning and Zoning Commission and by the City Commission. The plat has numerous redlines and has not been surveyed by a surveyor. These redlines will need to be fixed and the property will need to be surveyed. There are several easements which will need to be shown the plat also. At the Planning and Zoning Commission meeting on August 20th, there were no comments and the parks dedication requirement on the larger Phase II will be determined during the Phase II subdivision, as the Park district is looking for a park in this area, so once we get to the full build-out on Phase II, we will work with them to do this. The following items must be addressed;

1. Plat redlines must be addressed
2. Standard Development Agreement including;
 - a. Waiver of protest for future improvements of 45th Street and north frontage road bulb-out
 - b. Deed restriction, restricting development of Phase II beyond as noted above without platting and traffic study
 - c. Deed restriction regarding intensity of use of Phase I/Block 1 as noted above
3. Completion of Commission meetings as listed above

The Planning and Zoning Commission recommended approval of this plat and zone change for Landing Point Subdivision.

Commissioner Cymbaluk asked how we are dealing with the special assessments that have been attached to the entire parcel. Bob Hanson, City Engineer indicated the special assessments are a substantial amount of money and was deferred on a 5-year agreement, which ends this year. The deferment agreement called for a number of things to happen, one of which was the dedication of the right of way for 45th Street and University Ave, as he recalls and

part of the deal was the City would acquire Block 3 that would become somewhat of a greenway. This is one of three 5-year deferment agreements that were made at the time the project was built, all three properties involved were under active consideration for development at the time and we thought the current owners would have sold and developed the property by now, which would have ended the deferment, which will end this year anyway. Commissioner Cymbaluk clarified his question, asking if the amount owed could be divided by the acres and assess the balance due to the 15 acres and Bob indicated the 15 acres that will be being developed will have a value assessed and split by area. Commissioner Cymbaluk asked if we tie the assessments now or do we wait until the final plat of Phase I. Bob indicated he thinks it is being dealt with as a separate process due to the deferment period by agreement that was signed by the owners that ends this year and if we don't come to an agreement of extension by the end of October, they will be charged for all the \$1.52 million.

Commissioner Bekkedahl stated this is a public hearing and if you would like to speak, please approach the podium and state your name for the record.

Commissioner Bekkedahl opened the public hearing and asked if anyone has any comments;

Raymond Melendez with Ventana Design and Development approached and thanked staff and engineering for their cooperation on this lot split and indicated Ventana is agreeable to all stipulations and terms that staff has presented and in reference to the assessments, we have been made aware of them about a month ago and we are more than willing to come to the Commission at a later date and try to work them out, not only on this one portion, but on the entire development.

Commissioner Bekkedahl asked a second time if anyone would like to speak, he asked a third time, hearing none, Commissioner Bekkedahl closed the public hearing.

Commissioner Cymbaluk asked if this was just preliminary and would we see this a second time. Rachel indicated yes this is correct it will be back again.

Motion by Brostuen, Seconded by Piesik to move the Commission approve the plat to split the 85 acres into two lots to be known as the Landing Point Subdivision and zone change from A: Agriculture to C-2 General Commercial for 15.04 acres contingent upon all staff comments including plat redlines and the standard development agreement comments presented

AYE: Piesik, Cymbaluk, Brostuen and Bekkedahl

NAY: None

ABSENT AND NOT VOTING: Klug

CARRIES: 4-0

- B. Ordinance 1079 – Amending Allowable Lot Coverage by Buildings in the R-1: Single Family Residential District (First Reading)

Jeremy Miller from Planning and Zoning presented the following;

This is a proposal to increase the lot coverage for the R-1: Single Family Residential district from 32% to 35%. This is a City initiated ordinance due to some issues with building permit

applications for accessory structures being denied because they were over the allowable lot coverage. This increase will allow for more flexibility and get these permits moving and approved. Many of the larger cities, for their single family type residential districts have their lot coverage up to 35% and also the City of Williston 2015 Unified Development Code draft also shows the maximum lot coverage at 35% as well. This was heard at the August 20th Planning and Zoning Commission meeting and there were no comments and they recommended approval.

Commissioner Bekkedahl opened the public hearing on Ordinance 1079 and asked if anyone would like to comment, he asked a second time and a third, hearing none, he closed the public hearing.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve Ordinance 1079 Amending the R-1: Single Family Residential Zoning District to increase the maximum lot coverage building from 32% to 35% as presented

AYE: Piesik, Cymbaluk, Brostuen and Bekkedahl

NAY: None

ABSENT AND NOT VOTING: Klug

CARRIES: 4-0

B. Ordinance 1089 – Amending the Size of Required Sight Triangle (First Reading)

This ordinance will establish consistency between our updated Sign Ordinance, Ordinance 1062 and the Zoning Ordinance. Currently, these two ordinances have different descriptions and measurements for the Visibility Triangle and has caused some confusion as to when which Visibility Triangle applies to different circumstances. Establishing this consistency will alleviate any further confusion. This was heard at the August 20th Planning and Zoning Commission meeting and there were no comments and they recommended approval.

Commissioner Cymbaluk asked in regards to those that have fences protruding all the way out and will they be ok or will we have to go back and have them remove them. Rachel indicated this will be retro-active for the fences that are already in existence, but if they put up a fence going forward that is in violation it will be a code enforcement issue.

Commissioner Bekkedahl asked what happens to a fence that is not in compliance, when it gets damaged, will we allow them to repair it. Rachel indicated typically we would have them bring it into compliance at that time. Mark Schneider, Director of Development Services agreed with this statement and also reiterated that it would be on a case by case, all circumstances considered.

Commissioner Bekkedahl opened the public hearing on Ordinance 1089 and asked if anyone would like to comment, he asked a second time and a third, hearing none, he closed the public hearing.

Motion by Piesik, Seconded by Cymbaluk to make a motion to approve Ordinance 1089 Updating the definition of measurement requirements for Visibility Triangle as presented first reading

AYE: Piesik, Cymbaluk, Brostuen and Bekkedahl

NAY: None

ABSENT AND NOT VOTING: Klug

CARRIES: 4-0

C. Ordinance 1090 – Amending the Required Front and Rear Yard Garage Setback (First Reading)

This ordinance is to standardize the garage set-back requirements on new residential developments from 20 feet to 25 feet, from the street and also for 25 feet for garages entered at a right angle from an alley. In the front yard, this setback will only apply to garages. Front doors and fronts of houses may still be built at a 20 foot setback. In alleys, this setback requirement has already been changed in the Subdivision Ordinance; this will make the zoning ordinance and subdivision ordinance consistent. In addition, new residential subdivisions already follow these regulations, which were established through development agreements. This ordinance standardizes these regulations for any new construction. This was heard at the August 20th Planning and Zoning Commission meeting and there were no comments and they recommended approval.

Commissioner Bekkedahl opened the public hearing on Ordinance 1090 and asked if anyone would like to comment, he asked a second time and a third, hearing none, he closed the public hearing.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve Ordinance 1090 updating the setbacks for garages on new residential development to 25 feet from the street or if entered at a right angle from an alley as presented

AYE: Piesik, Cymbaluk, Brostuen and Bekkedahl

NAY: None

ABSENT AND NOT VOTING: Klug

CARRIES: 4-0

4. Bid Openings
A. West Williston Drainage

Bob Hanson City Engineer presented the following;

We opened bids for this project a few weeks ago, the results are shown in the memo and the low bidder was Spearfish Excavating in the amount of \$1,006,545, everything is in order and I recommend we award a contract to Spearfish in this amount.

Commissioner Piesik asked to clarify if we are approving Alternate #1 for the guard rail. Bob indicated the paperwork is in the works and will be presented at a future meeting. Commissioner Piesik asked about the "Duck Bill" and Bob indicated we will not need this.

Commissioner Bekkedahl asked to clarify is this a current year project or a next year project. Bob indicated he hopes the bulk of the work can be completed this fall and early winter, so we will be fully functional next spring and some miscellaneous items next year.

Motion by Brostuen, Seconded by Piesik to move that the City Commission award a contract to Spearfish Excavating in the amount of \$1,006,545 for the construction of the West Williston Flood Risk Reduction Project as presented

AYE: Piesik, Cymbaluk, Brostuen and Bekkedahl

NAY: None

ABSENT AND NOT VOTING: Klug

CARRIES: 4-0

5. Ordinances

A. Ordinance 1086 – Sidewalk Displays and Outdoor Dining (Second Reading)

This is the second reading for Ordinance 1086, amends Section 20-2 of Article 1 of Chapter 20, adding regulations regarding permitted uses of sidewalks. There were no public comments during the first reading and we recommend approval.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve Ordinance 1086 Sidewalk Displays and Outdoor Dining second reading as presented

AYE: Piesik, Cymbaluk, Brostuen and Bekkedahl

NAY: None

ABSENT AND NOT VOTING: Klug

CARRIES: 4-0

A. Ordinance 1087 – Frozen Dessert Vending (Second Reading)

At the first reading there was public comment that this could potentially be streamlined. Staff has not received other requests to do so and the ordinance was crafted to meet requirements in both the transient merchant licenses and safety requirements. The ordinance amendment has not been changed from the first reading and we recommend approval.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve Ordinance 1087 amending Ordinance 1019 Frozen Dessert Vending as presented

AYE: Piesik, Cymbaluk, Brostuen and Bekkedahl

NAY: None

ABSENT AND NOT VOTING: Klug

CARRIES: 4-0

6. Petitions, Communications and Remonstrance's

A. Bras for a Cause – Street Close Request

John Kautzman City Auditor presented the following;

Bras For A Cause will be hosting a motorcycle Fun Run event on Saturday, September 15, 2018. For safety of participants, they are requesting to close Main Street, between Front Street and 1st Street W from 10:00 a.m. when riders will begin gathering until 12:00 noon when the run begins.

Motion by Cymbaluk, Seconded by Piesik to make a motion to approve the request for Bras For A Cause to run their event subject to the City Engineer, Fire Chief and Chief of Police signing off

AYE: Piesik, Cymbaluk, Brostuen and Bekkedahl

NAY: None

ABSENT AND NOT VOTING: Klug

CARRIES: 4-0

B. Williston High School – Street Close Request

Williston High School will have their annual homecoming parade on September 28th from 4:00 – 5:30 p.m. They are request street closures along the route starting from the Raymond Center along 11th Street to Main Street through downtown.

Motion by Piesik, Seconded by Cymbaluk to make a motion to approve Williston High School to have a street closure for September 28, 2018 from 4 – 5:30 pm with required department head signatures

AYE: Piesik, Cymbaluk, Brostuen and Bekkedahl

NAY: None

ABSENT AND NOT VOTING: Klug

CARRIES: 4-0

7. Report of Commissioners
 - A. President of the Board
 - 1) Clean City Proclamation

Commissioner Bekkedahl presented and read the Clean City Proclamation;

WHEREAS, September 24th – September 29th marks Clean Williston Week, which brings people together for a common cause that helps boost the Community's spirit,

WHEREAS, the Clean Williston Committee will designate as its fall date September 29, 2018 as the city-wide cleanup day with October 6th as an alternate date in the event of inclement weather and will provide supplies and dumpsters at Davidson Park,

WHEREAS, through the dedication and time of volunteers whether individuals, organizations or private companies and the donation from civic and private groups, Clean Williston has become very successful,

WHEREAS, the Clean Williston Committee encouraged everyone to take part in the cleanup; from large groups to individuals,

WHERAS, I Howard Klug, by virtue of the authority vested in me as mayor of the City of Williston, do hereby proudly proclaim the week of September 24th – September 29th as Clean Williston Week.

Commissioner Bekkedahl thanked the whole community for participating and stated that the City looks great, with all the involvement we have had.

- B. Vice-President; Finance Commissioner
- C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
 - 1) Introduction of City Engineer

Commissioner Piesik presented the following;

Introduced the new City Engineer, David Wicke, who started on September 10, 2018, we welcome him, he has worked for the City of Minot, as an engineer and project engineer. Prior to that he worked for private consulting engineering firms, he has strong background in municipal projects and will be a great addition to our City. He served in the U.S. Army for five years as well, which is what peaked his interest in civil engineering.

Commissioner Brostuen stated he feels Dave is a great choice for the City and looks forward to working with him in the future and welcomed him to the Community.

Commissioner Piesik stated that our current engineer Bob Hanson has not left and has relocated to the first floor at City Hall, his contact information is still the same. Bob will continue to work closely with Dave in regards to past and current projects within the City. Bob can share valuable knowledge and experience regarding the City infrastructure. As the Street Commissioner I have noticed some oddities, as our City has grown and Bob has a lot of knowledge of and thinks Dave will benefit from this knowledge. Once the new Public Works building is done, Bob will move back over there.

Dave Wicke thanked everyone for having him and appreciates the opportunity and looks forward to working with everyone and is ready to dive in and has a great feeling and is happy about being here.

Commissioner Bekkedahl welcomed Dave. He also let Bob Hanson know, we have appreciated all the years he has put in and is glad he is not leaving.

- D. Fire, Police and Ambulance Commissioner
- E. Water Works, Sewer, Airport, Building and Planning Commissioner
 - 1) XWA Rental Car Parking and Quick Turnaround Facility Design and CA/CO Services

Anthony Dudas Airport Director presented the following;

Burns & McDonnell/Alliance Consulting (B&M) were selected by the commission in January through a qualifications-based selection to negotiate a fee to provide design and development, to include a wash facility, parking for approximately 400 rental cars and staff parking. The original Burns & McDonnell proposal was submitted in March for \$744,230. The fifth and final submission was in August for \$490,560, a reduction of \$ 253,670 or 34%. Reasons for negotiating the reduction included:

- The Preliminary Site Grading element was significantly reduced due to clarification of the scope required. This item entailed some preliminary grading in order to take advantage of some excess dirt from the runway. Instead of having the runway contractor deposit the dirt in the waste area denoted on the runway plans, it was decided to deposit the dirt in the rental car area, since it required fill. Therefore, the dirt excavated from the runway was moved once rather than twice. A general idea of the location, grades and compaction of the fill material was needed for the Rental Car Area, rather than design and bidding documents which reduced the scope significantly.
- A reduction in the number of trips and personnel attending various review meetings was requested. Most of the participants will now attend via teleconference.
- It was requested that some of the Construction Administration and Oversight work could be accomplished by the Site Representative while observing the construction activities.
- It was requested that the vision for the facility be minimized to be serviceable but “no frills”. Therefore, the number of drawings and design hours were significantly reduced.
- The geotechnical services seemed high and were negotiated down to \$44,429.00.

Faith Group is designing the rest of the technology needs at the airport in this scope including: The Faith Group proposal includes Security and Technology consulting and design services for the Electrical Vault, Fence Line and Gates, Commercial Service Parking Lot, as well as, the QTA Facility. Their proposal started out at \$199,500 and was reduced to \$113,600, a reduction of \$85,900 or 43%.

The total BMcD fee proposal is \$ 604,159.87. This cost will be funded by our Customer Facility Charge (CFC) which we collect on all car rentals at the airport. This fund currently sits at \$576,000.00 and brings in about \$15,000 per month. These funds will also be utilized for funding the construction costs in the future. I recommend approval to award the Rental Car Parking and Quick Turnaround Facility design and CA/CO services to Burns & McDonnell in the amount, hourly, not to exceed of \$604,159.87.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to award the Rental Car Parking and Quick Turnaround Facility design and CA/CO services to Burns & McDonnell in the amount, hourly, not to exceed of \$604,159.87.

AYE: Piesik, Cymbaluk, Brostuen and Bekkedahl

NAY: None

ABSENT AND NOT VOTING: Klug

CARRIES: 4-0

8. Report of Departments
 - A. Administration
 - B. Auditor and Finance
 - C. Attorney
 - D. Public Works
 - E. Engineering
 - 1) West Williston Drainage
 - a. Corps Permits

Bob Hanson City Engineer presented the following;

This is a temporary license from the Corps of Engineers allowing for the construction of the remainder of the West Williston Drainage Project. The requirements contained within the license have all been included in the project's construction plans and specifications. This license comes with a fee of \$2,590. This license is the second to last step in the Corps permitting process. The last step will be accepting the terms of a Permanent Easement accommodating the facilities to be constructed on corps land. We anticipate receiving this easement within a month or so. I recommend we accept the terms of the construction license.

Motion by Brostuen, Seconded by Cymbaluk to move that the City Commission authorize the Mayor to sign the Corps of Engineers Temporary Construction License allowing for the construction of the West Williston Flood Risk Reduction Project as presented

AYE: Piesik, Cymbaluk, Brostuen and Bekkedahl

NAY: None

ABSENT AND NOT VOTING: Klug

CARRIES: 4-0

b. AE2S Construction Engineering Services

AE2S has been the City's engineer shepherding the West Williston Drainage Project throughout the process from its beginning under a previously agreed to Task Order #12. It only makes sense to have AE2S provide the engineering serviced needed to construct this project. To that end AE2S has submitted that attached Amendment #1 to Task Order #12 which provides the following;

- Adds \$20,000 to the originally agreed to Design Engineering Fee covering the additional time and expenses required to obtain the necessary Corps permits.
- \$139,900 in engineering fees covering the construction engineering and administrative costs of the project construction.

I recommend acceptance of the proposal offered by AE2S.

Commissioner Piesik stated that AE2S was very helpful with this, however, we must thank our two senators and our representative, as they aided in moving this project along when it was stalled.

Motion by Piesik, Seconded by Brostuen to make a motion that the City Commission accept the AE2S Amendment #1 increasing their design engineering fee by \$20,000 and adding the construction engineering and administration at a fee to be billed hourly not to exceed \$139,900 to Task Order #12 as presented

AYE: Piesik, Cymbaluk, Brostuen and Bekkedahl

NAY: None

ABSENT AND NOT VOTING: Klug

CARRIES: 4-0

- F. Fire Department
- G. Police Department
- H. Development Services
- 1) **Rearrangement of Lot 1, Block 4, National Guard Subdivision Right of way dedication**

Rachel Laqua from Planning and Zoning presented the following;

At the August 28, 2018 City Commission meeting, the Commission approved the rearrangement of Lot 1, Block 4, National Guard Subdivision. In the time since, it has come to the attention of staff that the right of way provided on the plat did not fully encompass the built infrastructure which was in accord with the approved street construction plans. Due to that, the plat needs to be adjusted to accommodate that additional right of way, bringing the total additional right of way on the west side of 44th Ave to 25 feet. In the attached plat, this has been edited. In addition, the west line of all lots has been moved to the west in order to maintain the lot sizes approved on the rearrangement of Lot 1, Block 4, National Guard Subdivision. When the east side of 44th Ave is platted, additional right of way will also be required at this time. The Hagen's are aware of these needed changes and have been working with Development Services on this edit. This requires approval of the City Commission because it is a right of way dedication and a significant edit to an already approved plat. We recommend approval of this additional right of way dedication via the rearrangement of Lot 1, Block 4, National Guard Subdivision.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the additional right of way dedication via the rearrangement of Lot 1, Block 4, National Guard Subdivision with no fees being paid by the City

AYE: Piesik, Cymbaluk, Brostuen and Bekkedahl

NAY: None

ABSENT AND NOT VOTING: Klug

CARRIES: 4-0

- I. Economic Development
- J. Airport
- K. Convention and Visitor's Bureau
- 9. Appointments and Consultations with Officers
- 10. Unfinished Business
- 11. New Business
- 12. Executive Session

13. Adjourned meeting at 6:50pm

**Motion by Cymbaluk, Seconded by Brostuen to adjourn
UNANIMOUS BY VOICE VOTE**

Howard Klug, President
Board of City Commissioners

John Kautzman, City Auditor