

**Official Proceedings
Board of City Commissioners
November 13, 2018 - 6:00 pm
City Hall – Williston, North Dakota**

1. Roll Call of Commissioners and Pledge of Allegiance

COMMISSIONERS PRESENT: Deanette Piesik, Tate Cymbaluk, Chris Brostuen, Brad Bekkedahl (via phone) and Howard Klug

COMMISSIONERS ABSENT: None

OTHERS PRESENT: John Kautzman, Dave Tuan, Bob Hanson, Anthony Dudas, Dave Bell, Kent Jarcik, Rachel Laqua, Mark Schneider, David Wicke, Jason Catrambone, Andrea Duntz, Pete Furuseth, David Peterson and Shawn Wenko

Mayor Klug presented a quorum

CHANGES TO AGENDA: None

2. Consent Agenda

- A. Reading and Approval of Minutes
 - 1) Regular Meeting Dated: October 23, 2018
- B. Auditor and Finance
 - 1) Accounts, Claims and Bills
 - a. October 19 – November 8, 2018

For checks between: 10/19/18 - 11/08/18

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Issued
-40435	TATE A. CYMBALUK	0.00	10/26/18
-40434	LYNN BYERS-WALLACE	1387.37	10/26/18
-40433	BRENDA D'ANGELO	1409.58	10/26/18
-40432	RANDY M DONNELLY	1665.10	10/26/18
-40431	JOHN L. KAUTZMAN	3475.33	10/26/18
-40430	KATHY KIMLEY	2175.32	10/26/18
-40429	KAREN P. LARSON	1757.95	10/26/18
-40428	STEPHANIE WELLMAN	1453.00	10/26/18
-40427	JASMINE COLLINS	1473.64	10/26/18
-40426	HEATHER DREWELow	1216.89	10/26/18
-40425	CAITLIN ESTRADA	1342.49	10/26/18
-40424	CARLI FREEMAN	1165.09	10/26/18
-40423	SARAH HILTON	1454.83	10/26/18
-40422	GEORGIA HOLLEMBEAK	1324.24	10/26/18
-40421	YULISSA JIMENEZ	3.53	10/26/18
-40420	JULIE KIRKPATRICK	1322.22	10/26/18
-40419	ELIZABETH OLSON	1429.86	10/26/18

-40418	PATRICIA POTTEIGER	856.50	10/26/18
-40417	MIKAELA SKALICKY	1478.32	10/26/18
-40416	JOLEEN S. TINKER	1640.38	10/26/18
-40415	CINDY WHITE	1501.10	10/26/18
-40414	LAURA WOLTJER	1514.38	10/26/18
-40413	BRAD D. BEKKEDAHL	196.77	10/26/18
-40412	CHRISTOPHER J. BROSTUEN	811.04	10/26/18
-40411	HOWARD D. KLUG	850.57	10/26/18
-40410	DEANETTE PIESIK	364.38	10/26/18
-40409	DENISE MELBY	818.29	10/26/18
-40408	JACQUELINE MONZON	2235.02	10/26/18
-40407	KENNETH B. OWENS	194.16	10/26/18
-40406	APREL PURVIS	1476.33	10/26/18
-40405	KATHLEEN STAHOWIAK	2667.73	10/26/18
-40404	JANET B. ZANDER	2379.23	10/26/18
-40403	SUSAN E. MOELLER	1370.87	10/26/18
-40402	HASAN ABDUL JABBAR	1206.20	10/26/18
-40401	GINGER ALBY	2004.93	10/26/18
-40400	BRAD AUTTELET	2980.33	10/26/18
-40399	JOSHUA BANKS	1991.48	10/26/18
-40398	KARALEE BARLOW	1349.96	10/26/18
-40397	CLINTON BATES	3189.62	10/26/18
-40396	ROBERT J. BENTH	2462.13	10/26/18
-40395	MINDY BERNSTEIN	1151.45	10/26/18
-40394	MARC BRADE	3225.54	10/26/18
-40393	JAKE BYMAN	1241.19	10/26/18
-40392	JASON CATRAMBONE	3446.41	10/26/18
-40391	JUSTIN CHAMPION	3101.97	10/26/18
-40390	KHRISTOPHER CHAMPION	2848.31	10/26/18
-40389	MATTHEW CLARK	2534.22	10/26/18
-40388	STEPHEN CLARK	2445.52	10/26/18
-40387	PRISCILLA CRAIN	2131.88	10/26/18
-40386	CHRIS DICK	2194.11	10/26/18
-40385	THOMAS DICKEY	188.39	10/26/18
-40384	VICTORIA DOUGLAS	1405.17	10/26/18
-40383	RILEY ECKART	1210.89	10/26/18
-40382	MICHAEL FRONIMOS	2594.35	10/26/18
-40381	CHRISTOPHER GILLIES	3860.44	10/26/18
-40380	MATTHEW GOODE	1628.23	10/26/18
-40379	CALVIN HENSON	3436.88	10/26/18
-40378	JOHN HOSKINS	1998.55	10/26/18
-40377	EMILY HUGHES	2515.38	10/26/18
-40376	ANDREW ISAACS	1112.11	10/26/18
-40375	CHRISTOPHER JAMES	1644.13	10/26/18
-40374	COREY JOHNSON	3612.24	10/26/18
-40373	MAKAILYN KELLY	1749.42	10/26/18
-40372	TRACY C. KERZMANN	2185.33	10/26/18
-40371	ROBERT KISER	2196.72	10/26/18
-40370	JEREMY KNAPKEWICZ	1789.87	10/26/18

-40369	JILL KNAPKEWICZ	1954.13	10/26/18
-40368	WYATT KOENIG	1269.53	10/26/18
-40367	DYLAN LAMONTIA	1701.40	10/26/18
-40366	JASON LEWIS	1438.75	10/26/18
-40365	CAROLYN LIMERICK	1884.05	10/26/18
-40364	CHRISTOPHER MAHONEY	2109.52	10/26/18
-40363	ANDRE MARTONI	1711.21	10/26/18
-40362	RYAN ALAN MILLER	2292.08	10/26/18
-40361	CRAIG MOEN	1717.40	10/26/18
-40360	PAUL MONZON	540.19	10/26/18
-40359	ERICA J. MYERS	1357.45	10/26/18
-40358	CHRISTIAN OLSON	1580.45	10/26/18
-40357	JESSICA PATTERSON	2444.44	10/26/18
-40356	TRISHA RUSSELL	1604.52	10/26/18
-40355	FLETCHER SCAIFE	1654.74	10/26/18
-40354	PATRICK SELLERS	1715.26	10/26/18
-40353	TRAVIS SHAY	1668.12	10/26/18
-40352	SARA STAFFORD	1537.36	10/26/18
-40351	IAN STEWART	2680.11	10/26/18
-40350	BRITTANY STORM-ANDERSON	1680.14	10/26/18
-40349	EARNEST THEETGE	3727.32	10/26/18
-40348	JEFFREY VANDYKE	444.53	10/26/18
-40347	ANTHONY VERESPE	2130.82	10/26/18
-40346	JAMES WESTON	1291.07	10/26/18
-40345	ERIN WETZEL	1340.96	10/26/18
-40344	MATTHEW ABERLE	1750.04	10/26/18
-40343	SAM M. AIDE	1910.43	10/26/18
-40342	STEVEN D. ARMSTRONG	3207.18	10/26/18
-40341	JASON BARTEN	1975.50	10/26/18
-40340	HUGH E BENZEN	1996.61	10/26/18
-40339	DUSTIN J. BERTSCH	1928.25	10/26/18
-40338	LUCAS BRINKMAN	1669.49	10/26/18
-40337	MARTIN BURCH	2031.27	10/26/18
-40336	ASHLEY R. CELANDER	2017.54	10/26/18
-40335	DUSTIN R. CELANDER	1842.17	10/26/18
-40334	KEVIN W. CRAFT	1298.32	10/26/18
-40333	JESSE CRUISE	1709.57	10/26/18
-40332	BRYCE DAHL	1775.96	10/26/18
-40331	ERICA DAVIS	1695.30	10/26/18
-40330	DANIEL DERY	2532.38	10/26/18
-40329	RODNEY H. DICKERSON	2528.51	10/26/18
-40328	JAMES DIXON	1792.43	10/26/18
-40327	ALEXIUS ENGET	1759.96	10/26/18
-40326	BRETT FLESNESS	1936.86	10/26/18
-40325	JORY FORSBERG	1395.82	10/26/18
-40324	CHELSEA S FOSSEN	1421.35	10/26/18
-40323	LINDA R. GRANBOIS	1504.14	10/26/18
-40322	ALEXIS HAGGERTY	1691.73	10/26/18
-40321	WALTER H. HALL	2387.10	10/26/18

-40320	RANDY M. HAUGENOE	2425.80	10/26/18
-40319	DANIELLE HENDRICKS	2079.33	10/26/18
-40318	JACOB R. HENDRICKS	2036.17	10/26/18
-40317	SHAWN HOLM	1672.43	10/26/18
-40316	JONATHAN HOLTER	1928.53	10/26/18
-40315	MICHAEL A. ISENHOWER JR	2046.32	10/26/18
-40314	BEAU JACOBSON	1827.05	10/26/18
-40313	EVAN JOHNSON	1786.48	10/26/18
-40312	ERIC KEYES	1753.60	10/26/18
-40311	AMBER KOEHN	1995.73	10/26/18
-40310	JACOB KOEHN	2200.68	10/26/18
-40309	CINDY KOPAC	1134.78	10/26/18
-40308	AARON KURTENBACH	1774.69	10/26/18
-40307	JEREMIAH LACHNER	2013.48	10/26/18
-40306	MIA LEFEVER	1647.46	10/26/18
-40305	MICHAEL LICCIARDI	1772.52	10/26/18
-40304	JOSHUA MAHLUM	1711.90	10/26/18
-40303	ANTHONY MANN	1729.86	10/26/18
-40302	TRAVIS J. MARTINSON	2287.12	10/26/18
-40301	CODY MILLER	1730.97	10/26/18
-40300	HEATHER MONTGOMERY	1907.40	10/26/18
-40299	NICHOLAS NELSON	1850.20	10/26/18
-40298	JEFFREY OLSON	1782.10	10/26/18
-40297	GREG OSTER	1558.07	10/26/18
-40296	JOHN PAGANO	2167.92	10/26/18
-40295	AMBER PELZL	1154.69	10/26/18
-40294	JUSTIN PELZL	1564.46	10/26/18
-40293	DAVID A. PETERSON	3744.01	10/26/18
-40292	MEGAN PETERSON	1549.83	10/26/18
-40291	TRAVIS PETERSON	1787.20	10/26/18
-40290	KENNETH L. PRENTICE	1851.64	10/26/18
-40289	KRISTIINA RAVASKA	1997.65	10/26/18
-40288	JONATHAN D. ROGGENKAMP	1846.26	10/26/18
-40287	NICHOLAS SATERMO	2060.67	10/26/18
-40286	CRYSTAL A. SCHAUBEL	1385.86	10/26/18
-40285	ZACHARY SCHWARTZ	1749.96	10/26/18
-40284	CHARLES STAFFORD	1841.05	10/26/18
-40283	THEODORE VANGRINSVEN	1734.79	10/26/18
-40282	ROBERT VANWINKLE	1759.45	10/26/18
-40281	CRAIG WARE	1916.54	10/26/18
-40280	JESSE WEICHT	1973.90	10/26/18
-40279	JENNIFER WILLARD	1624.28	10/26/18
-40278	MICHAEL S. WILSON	2533.35	10/26/18
-40277	KELLY ABERLE	1928.41	10/26/18
-40276	JOE DOSS	2078.33	10/26/18
-40275	LESLIE HAMRICK	988.19	10/26/18
-40274	DOMINIC MONSON	1158.81	10/26/18
-40273	DAVID SASSER	1981.34	10/26/18
-40272	MARK SCHNEIDER	3249.20	10/26/18

-40271	DIANE THOMPSON	1274.34	10/26/18
-40270	LORI THRONSEN	999.94	10/26/18
-40269	NYDEL TOMPKINS	1310.17	10/26/18
-40268	WILLIAM TOWNSLEY	1673.80	10/26/18
-40267	PEDAR A. ANDRE	1483.93	10/26/18
-40266	MATTHEW ELBERT	1719.68	10/26/18
-40265	ROBERT E HANSON	3130.45	10/26/18
-40264	THOMAS HARTLEY	2849.30	10/26/18
-40263	DAVID WICKE	3418.90	10/26/18
-40262	WAYNE A WIEDRICH	2875.66	10/26/18
-40261	JAREK WIGNESS	2141.72	10/26/18
-40260	LES CHRISTENSEN	2388.70	10/26/18
-40259	AUBREY FOSBURGH	2109.10	10/26/18
-40258	LES WALTER	2027.96	10/26/18
-40257	JASON ANDREASON	2894.81	10/26/18
-40256	KYLE BREDWICK	1204.16	10/26/18
-40255	ZACHERY BREWER	1322.16	10/26/18
-40254	LANE CLARK	1330.37	10/26/18
-40253	MICHAEL CLARY	1368.74	10/26/18
-40252	DAVID CURTISS	1221.52	10/26/18
-40251	JAMES B. ENGEN	2894.21	10/26/18
-40250	DOMINICK IOVINO	2033.50	10/26/18
-40249	JONNY IOVINO	2419.70	10/26/18
-40248	BRUCE A. JOHNSON	1487.70	10/26/18
-40247	RANDALL JOHNSON	934.71	10/26/18
-40246	RICHARD MALONEY	1320.72	10/26/18
-40245	MARC MOHR	1145.47	10/26/18
-40244	EMIL NEHRING	1816.79	10/26/18
-40243	TROY OSTER	1397.50	10/26/18
-40242	CLYDE RANSONET	0.00	10/26/18
-40241	MATTHEW TUTAS	1294.62	10/26/18
-40240	IAN WEIGEL	1616.84	10/26/18
-40239	JEFFREY BRYSON	2234.86	10/26/18
-40238	ROBERT D. COUGHLIN	1336.38	10/26/18
-40237	MORKATAA DHINAA	2487.30	10/26/18
-40236	TYLER FIXEN	1336.04	10/26/18
-40235	LACEY JOHNSTON	1598.89	10/26/18
-40234	AMANDA M. KAISER - LEE	1948.75	10/26/18
-40233	MITCHELL KERSTING	2708.81	10/26/18
-40232	EVAN LEWIS	1265.92	10/26/18
-40231	ALDON OLSON	1302.86	10/26/18
-40230	WILLIAM SCHWENDEMAN	2155.79	10/26/18
-40229	SABRINA SIMS	1695.53	10/26/18
-40228	JAMIE SITZMAN	1236.52	10/26/18
-40227	ROBERT SKURDAL	1590.00	10/26/18
-40226	CURTIS CLARYS	2254.32	10/26/18
-40225	CHASE ENGEN	1351.75	10/26/18
-40224	JASON W. HOULE	1436.93	10/26/18
-40223	BRANDON SANDBERG	1674.69	10/26/18

-40222	THOMAS ATOR	1936.13	10/26/18
-40221	KATRINA HENRY	1518.02	10/26/18
-40220	CHRISTOPHER ADAM	1518.64	10/26/18
-40219	KOLTEN BRUNELLE	1322.03	10/26/18
-40218	RENA COLLIE	1294.55	10/26/18
-40217	JASON COTTAM	1414.13	10/26/18
-40216	ARTHUR CRUMB	1827.69	10/26/18
-40215	PATRICIA K. FIORENZA	2603.64	10/26/18
-40214	DANNY R. GERGEN	2069.07	10/26/18
-40213	JAMES A HAGA JR	2096.49	10/26/18
-40212	VERNON L. HENDRICKSON	1761.26	10/26/18
-40211	LONNY HIATT	1497.80	10/26/18
-40210	JEFFREY LADUCER	1470.94	10/26/18
-40209	JESSICA MEADE	769.14	10/26/18
-40208	RUSSELL E. MOMBERG	2100.87	10/26/18
-40207	JOSEPH G. MONSON	1288.49	10/26/18
-40206	REX OLSON	1499.96	10/26/18
-40205	ZACHERY OSTER	1386.99	10/26/18
-40204	TYRELL SMITH	1502.67	10/26/18
-40203	DAVID SMITHBERG	1464.76	10/26/18
-40202	BRYCE STORY	865.14	10/26/18
-40201	KENNETH R. BOYKIN	2047.93	10/26/18
-40200	KASSANDRA BROWN	1191.51	10/26/18
-40199	ZACHARY COTHERN	1072.41	10/26/18
-40198	ANTHONY D. DUDAS	3124.50	10/26/18
-40197	ROBERT S HANSON	1518.01	10/26/18
-40196	TERRY HARP	2483.40	10/26/18
-40195	LORI A. LARSEN	1798.47	10/26/18
-40194	CORDELL LINDVIG	1475.92	10/26/18
-40193	JOSHUA LOEWENBERG	1848.01	10/26/18
-40192	BRENT MILLER	1163.48	10/26/18
-40191	RYAN O'REAR	2234.77	10/26/18
-40190	DEVIN REIFSTECK	1512.66	10/26/18
-40189	KASEY WYMAN-YOUNG	1149.42	10/26/18
-40188	ARMAND BARBOT	1038.37	10/26/18
-40187	JAMES HAGA SR	1262.44	10/26/18
-40186	BRENT E. HANSON	1979.30	10/26/18
-40185	BEAU BERGERON	1376.93	10/26/18
-40184	MARK BRUINEKOOL	1516.67	10/26/18
-40183	TONY SCOTT	1201.44	10/26/18
-40182	MICHAEL SIMPSON	1922.64	10/26/18
-40181	JORDAN BLOTSKE	1279.00	10/26/18
-40180	PORTER LEWIS	1402.73	10/26/18
-40179	GINA MOTTL	2624.10	10/26/18
-40178	KELSY NEHRING	1779.28	10/26/18
-40177	SCOTT VASSEN	2383.90	10/26/18
-40176	BRIAN YOUNG	1931.57	10/26/18
-40175	KEVIN CHRISTENSEN	41.56	10/26/18
-40174	CHRISTINE EDWARDS	1515.96	10/26/18

-40173	ROBERT EYNON	41.56	10/26/18
-40172	LUCAS GJOVIG	41.56	10/26/18
-40171	DONNA HANSEN	41.56	10/26/18
-40170	KENT A. JARCIK	3155.32	10/26/18
-40169	RACHEL K. LAQUA	2235.03	10/26/18
-40168	JEREMY MILLER	1455.67	10/26/18
-40167	JOSILYN F BEAN	1881.22	10/26/18
-40166	DAVID LEE BELL	3049.27	10/26/18
-40165	KENNETH W. BERGSTROM	2706.18	10/26/18
-40164	STEVEN BROE	942.20	10/26/18
-40163	BARBARA ELLICO	1345.77	10/26/18
-40162	KRISTIN PASEKA	1635.09	10/26/18
-40161	ALYSSA WIEDRICH	1082.55	10/26/18
-40160	NEIL W. BAKKEN	2021.35	10/26/18
-40159	SKYLER HENRIE	3256.26	10/26/18
-40158	KENT SKABO	1888.74	10/26/18
-40157	DIANE C. HAGEN	662.65	10/26/18
-40156	ETHAN BECK	203.17	10/26/18
-40155	TRACI BYRNE	1014.42	10/26/18
-40154	KELLY CRUSCH	335.28	10/26/18
-40153	GARY DESJARDINS	958.31	10/26/18
-40152	ARIEL FLECK	646.45	10/26/18
-40151	KAYLA J. HELL	858.53	10/26/18
-40150	MICHAEL HELL	403.53	10/26/18
-40149	MONTANA ICENOGLE	255.99	10/26/18
-40148	MORGAN KEYSER	1065.52	10/26/18
-40147	REBECCA KIEFER	165.55	10/26/18
-40146	WANDA OLAF	1066.29	10/26/18
-40145	ANDREA L. PLACHER	1558.73	10/26/18
-40144	ANN REINKE	102.40	10/26/18
-40143	NATASHA TORRES	600.27	10/26/18
-40142	LISA WEBB	1076.80	10/26/18
-40141	SAWYER ZENT	735.99	10/26/18
-40140	ANN M. KVANDE	1564.01	10/26/18
-40139	BARBARA J. PETERSON	1541.95	10/26/18
-40138	BRENDA SCHMIDT	1455.44	10/26/18
-40137	SHAWN WENKO	2905.21	10/26/18
-40136	KATHY HAVSKJOLD	77.57	10/26/18
-40135	VIVIAN KALMIK	434.76	10/26/18
-40134	AMY A. KRUEGER	2338.59	10/26/18
-40133	ASHLEY OYLOE	1240.17	10/26/18
-40132	SABRINA A RAMEY	1481.02	10/26/18
-40131	JENNIFER STRIETZEL	1326.98	10/26/18
-40130	JONATHAN DEAN	1379.91	10/26/18
-40129	THOMAS FRETLAND	1647.19	10/26/18
-40128	JULIE HATTER	2634.27	10/26/18
-40127	TRISTA HENRIE	2081.97	10/26/18
-40126	MONICA LAMOREUX	1285.00	10/26/18
-40125	JAMES POIRRIER	1535.93	10/26/18

-40124	Derek Booth	129.29	10/26/18
-40123	Tyler D. Carlstad	32.32	10/26/18
-40122	Mathew P. Ekblad	308.56	10/26/18
-40121	Matthew Flaten	64.64	10/26/18
-40120	Thomas Hartley	32.32	10/26/18
-40119	Brandon Hoffman	27.70	10/26/18
-40118	James Laqua	102.00	10/26/18
-40117	Ryan Lee	415.57	10/26/18
-40116	Lyle Lordemann	32.32	10/26/18
-40115	Eli Lund	161.61	10/26/18
-40114	Josh S. Mosbrucker	161.61	10/26/18
-40113	Paul Riely	253.96	10/26/18
-40112	Milton Sluder	60.03	10/26/18
-40111	Brenden L. Stevens	240.11	10/26/18
-40110	CJ Vinger	64.64	10/26/18
-40109	Michael W. Walters	22.71	10/26/18
-40108	PRESTON OLSON	1330.38	10/26/18
-40107	KEVIN POWERS	2167.58	10/26/18
-40106	BRET WILLIAMS	2580.35	10/26/18
-40105	ANDREA DUNTZ	2116.56	10/26/18
-40104	PEGGY MASTERS	1709.83	10/26/18
-40103	CHERYL PIERZINA	2226.93	10/26/18
-40102	DAVID TUAN	3520.56	10/26/18
-40101	LOCAL 3743 IAFF LOCAL 3743	650.00	10/26/18
-40100	COMP ROTH NATIONWIDE RETIREMENT SO	18837.89	10/26/18
-40099	ND CHILD SUPPORT ENFORCEMENT	1680.10	10/26/18
-40098	U.S. TREASURY	106276.43	10/26/18
-40097	Security U.S. TREASURY	96878.12	10/26/18
-40096	CITY OF WILLISTON	2315.31	10/31/18
97516	TRACY CLARK	400.00	10/19/18
97517	WALMART RESTITUTION RECOVERY	159.00	10/19/18
97518	MARCELLA LEE	241.00	10/19/18
97519	MONTANA DAKOTA UTILITIES	1810.10	10/19/18
97520	AUDREY LAFAVE	670.00	10/19/18
97521	CLERK OF DISTRICT COURT	500.00	10/19/18
97522	CLERK OF DISTRICT COURT	750.00	10/19/18
97523	ALYSSA SMITH	250.00	10/19/18
97524	GENEIVEVE STOCKMAN	804.00	10/19/18
97525	CULLEN FALCON	400.00	10/19/18
97526	TIMOTHY FISHER	450.00	10/19/18
97527	KAWIIM KAWEE	250.00	10/19/18
97528	ND DEPT OF TRUST LANDS	3552.43	10/19/18
97529	CLERK OF DISTRICT COURT	500.00	10/19/18
97530	AMERICAN STATE BANK	879225.88	10/22/18
97531	AMERICAN STATE BANK	799304.10	10/22/18
97532	WILLISTON PARK DISTRICT	886380.01	10/22/18
97533	NEMONT	396.62	10/22/18
97534	ROGER RIVELAND	3000.00	10/22/18
97535	DOUGLAS & MICHELLE STANGELAND	250.00	10/22/18

97536	THOMAS & MYRA WHITE	250.00	10/22/18
97537	THOMAS & MAVIS STANGELAND	250.00	10/22/18
97538	KADRMAS LEE & JACKSON INC	271001.28	10/22/18
97539	KLE CONSTRUCTION, LLC	430270.82	10/22/18
97540	VISA	3720.94	10/22/18
97541	RYAN O'REAR	306.10	10/22/18
97542	CLERK OF DISTRICT COURT	750.00	10/23/18
97543	CLERK OF DISTRICT COURT	750.00	10/23/18
97544	CLERK OF DISTRICT COURT	750.00	10/23/18
97545	CLERK OF DISTRICT COURT	750.00	10/23/18
97546	MARKO POBRIC	400.00	10/23/18
97547	MARK MOODY	750.00	10/23/18
97548	CASH WISE	99.00	10/23/18
97549	GEOFFREY SWENSON	600.00	10/23/18
97550	KARIM JARQUIN	500.00	10/23/18
97551	BRITTA REAGLE	1000.00	10/23/18
97552	CHI St. Alexius	11.00	10/23/18
97553	PCL Fire	3429.60	10/23/18
97554	CHI St. Alexius	283.00	10/23/18
97555	Christ Scheen	1260.00	10/23/18
97556	MIDCONTINENT COMMUNICATIONS	533.47	10/24/18
97557	MIDCONTINENT COMMUNICATIONS	105.00	10/24/18
97558	EDND (ECONOMIC DEV ASSOC OF ND)	210.00	10/24/18
97559	Manna African Market	5000.00	10/24/18
97560	GAFFANEY'S	289.09	10/24/18
97561	C & D WATER SERVICES	7.50	10/24/18
97562	ROTARY CLUB OF WILLISTON	500.00	10/24/18
97563	BARR ENGINEERING COMPANY	12386.99	10/24/18
97564	RICHARD RADEMACHER	2165.49	10/26/18
97565	GARY L. GLOVATSKY	2318.03	10/26/18
97566	RICHARD S. ODEGARD	1871.35	10/26/18
97567	JOSHUA DAGENAIS	1383.55	10/26/18
97568	WILLIAM M. MCQUISTON	1402.08	10/26/18
97569	PAUL BAUER	41.56	10/26/18
97570	Nicholas High	32.32	10/26/18
97571	CLYDE RANSONET	1511.67	10/26/18
97572	CLERK OF DISTRICT COURT	750.00	10/26/18
97573	CHI St. Alexius	796.50	10/26/18
97574	AMERICAN STATE BANK	999518.23	10/26/18
97575	SUPPORT P PA SCDU	505.00	10/26/18
97576	CONNECTICUT - CCSPC	274.00	10/26/18
97577	SUPRT VIR TREASURER OF VIRGINIA	368.14	10/26/18
97578	DCI CREDIT SERVICES INC	654.36	10/26/18
97579	KRAM MESSERLI KRAMER P. A.	378.83	10/26/18
97580	CHILD SUPPOR MICHIGAN STATE DISBURSEM	104.75	10/26/18
97581	RI CHILD FAMILY SUPPORT PAYMENT C	188.39	10/26/18
97582	CHILD SUPPOR MINNESOTA CHILD SUPPORT	322.00	10/26/18
97583	TE TAX CO ND STATE TAX COMMISSIONE	370.80	10/26/18
97584	RODENBURG LAW FIRM	100.00	10/26/18

97585	CHILD SUPPOR CHILD SUPPORT SERVICES (76.00	10/26/18
97586	CHILD S WASHINGTON STATE SUPPORT	418.00	10/26/18
97587	ULTEIG	327699.27	10/26/18
97588	VISA	1979.37	10/30/18
97589	VISA	163.31	10/30/18
97590	AMY A. KRUEGER	262.50	10/30/18
97591	MOUNTRAIL-WILLIAMS REC	431.88	10/30/18
97592	US POSTAL SERVICE	1400.19	10/30/18
97593	OUTLAWS BAR & GRILL	75.00	10/30/18
97594	Four Points by Sheraton Williston	2300.00	10/30/18
97595	FUDDRUCKERS	300.00	10/30/18
97596	ALLIANCE CONSULTING LC	6255.48	10/30/18
97597	MOUNTRAIL-WILLIAMS REC	4560.22	10/30/18
97598	MONTANA DAKOTA UTILITIES	59878.07	10/30/18
97599	MIDCONTINENT COMMUNICATIONS	125.00	10/30/18
97600	OTIS ELEVATOR COMPANY	1933.68	10/30/18
97601	CASSANDRA GUSTAFSON	500.00	10/30/18
97602	BEATA STEEVER	400.00	10/30/18
97603	CODY BENTH	215.00	10/30/18
97604	CLERK OF DISTRICT COURT	1500.00	10/30/18
97605	CLERK OF DISTRICT COURT	20.00	10/30/18
97606	CLERK OF DISTRICT COURT	750.00	10/30/18
97607	CLERK OF DISTRICT COURT	150.00	10/30/18
97608	AMERICAN FAMILY LIFE ASS	0.00	10/31/18
97609	AVESIS	1953.52	10/31/18
97610	MEDICO LIFE AND HEALTH I	1852.81	10/31/18
97611	USABLE	138.40	10/31/18
97612	AMERICAN FAMILY LIFE ASS	3648.68	10/31/18
97613	NAPA AUTO PARTS	550.00	10/31/18
97614	BANK OF NORTH DAKOTA	152600.48	10/31/18
97615	Jason B. Rojas	100.00	11/01/18
97616	BURNS & MCDONNELL ENGINEERING CO,	24681.34	11/01/18
97617	AMB	5327.56	11/01/18
97618	CLYDE RANSONET	620.36	11/01/18
97619	CANAD INNS DESTINATION CENTER	418.50	11/02/18
97620	NELSON AUTO CENTER	54593.13	11/05/18
97621	NORTH DAKOTA PUBLIC EMPL	4115.00	11/05/18
97622	ND PUBLIC EMPLOYEES RETI	263925.82	11/05/18
97623	DISCOVERY BENEFITS	4783.13	11/05/18
97624	NDPEA	45.93	11/05/18
97625	NORTH DAKOTA PUBLIC EMPL	226376.67	11/05/18
97626	not on File	0.00	/ /
97627	WILLISTON HERALD	18.69	11/05/18
97628	BANK OF NORTH DAKOTA	3134.43	11/06/18
97629	WILLISTON CONVENTION & VISITOR BU	1000.00	11/06/18
97630	Amy's Angels Childcare	800.00	11/06/18
97631	Crude Cuts, LLC	5000.00	11/06/18
97632	ManCave For Men Williston	5000.00	11/06/18
97633	C & D WATER SERVICES	12.00	11/06/18

97634	CLERK OF DISTRICT COURT	750.00	11/06/18
97635	CLERK OF DISTRICT COURT	750.00	11/06/18
97636	VERIZON WIRELESS	173.76	11/06/18
97637	ERIC HANSON	1000.00	11/06/18
97638	US POSTAL SERVICE	22.00	11/06/18
97639	not processed in this period	0.00	/ /
97640	not processed in this period	0.00	/ /
97641	not processed in this period	0.00	/ /
97642	not processed in this period	0.00	/ /
97643	not processed in this period	0.00	/ /
97644	not processed in this period	0.00	/ /
97645	not processed in this period	0.00	/ /
97646	not processed in this period	0.00	/ /
97647	Jason B. Rojas	100.00	11/08/18
97648	THERESA AWUAH	400.00	11/08/18
97649	NAPA AUTO PARTS	389.50	11/08/18
97650	MONTANA DAKOTA UTILITIES	255.14	11/08/18
97651	INFORMATION TECHNOLOGY DEPARTMENT	175.00	11/08/18
97652	VISA	2165.15	11/08/18
97653	11TH STREET PROPERTY, LLC	6000.00	11/08/18
97654	3D SPECIALTIES	692.50	11/08/18
97655	ACE HARDWARE & FLOORING	715.01	11/08/18
97656	ACI-NA	2766.00	11/08/18
97657	ACME TOOLS	107.57	11/08/18
97658	ADVANCED ENGINEERING (AE2S) &	238571.01	11/08/18
97659	AGRI INDUSTRIES, INC.	519.24	11/08/18
97660	ALEXIS HAGGERTY	25.00	11/08/18
97661	ALLIANCE CONSULTING LC	17630.00	11/08/18
97662	AMANDA M. KAISER - LEE	63.00	11/08/18
97663	AMERICAN PLANNING ASSN.	1269.00	11/08/18
97664	AMERICAN WATER WORKS ASSOCIATION	790.00	11/08/18
97665	AMERIPRIDE LINEN AND APPAREL SERV	2144.09	11/08/18
97666	ANGELA MELGAARD	99.00	11/08/18
97667	ANTHONY MANN	25.00	11/08/18
97668	AQUA SOLUTIONS, INC.	817.68	11/08/18
97669	AQUA-PURE INCORPORATED	74490.00	11/08/18
97670	AT&T MOBILITY	82.68	11/08/18
97671	BADLANDS STEEL, INC	137.21	11/08/18
97672	BAKER & TAYLOR CO.	110.39	11/08/18
97673	Bakken Fence	2420.00	11/08/18
97674	BALCO UNIFORM CO., INC.	695.91	11/08/18
97675	BASIN PRINTERS, INC.	78.00	11/08/18
97676	BASTIEN DECORATING	37.40	11/08/18
97677	BERGER ENTERPRISES LLC	9351.57	11/08/18
97678	Best Choice Cleaning Service, LLC	300.00	11/08/18
97679	BETTY GROVE	40.52	11/08/18
97680	BIG SKY BATTERY MFG.	139.95	11/08/18
97681	Big State Industrial Supply	719.28	11/08/18
97682	Blind Ambition	575.00	11/08/18

97683	BORDER PLAINS EQUIPMENT	498.00	11/08/18
97684	BORDER STATES ELECTRIC	1030.66	11/08/18
97685	BOSS OFFICE PRODUCTS	589.04	11/08/18
97686	BOUND TO STAY BOUND BOOKS, INC.	59.53	11/08/18
97687	BRAATEN PLUMBING, INC	1412.30	11/08/18
97688	BRANDON BORGIALLI	25.15	11/08/18
97689	BRIAN YOUNG	10.00	11/08/18
97690	BURNS & MCDONNELL ENGINEERING CO,	44870.43	11/08/18
97691	BYERLY COMPUTER SERVICES	220.00	11/08/18
97692	C & D WATER SERVICES	144.00	11/08/18
97693	CANAD INNS DESTINATION CENTER	390.10	11/08/18
97694	Capital One Commercial	91.92	11/08/18
97695	CASEY & MARY O'NEIL	898.88	11/08/18
97696	CATHY FORSBERG	48.86	11/08/18
97697	CDW GOVERNMENT	497.11	11/08/18
97698	CERTIFIED LABORATORIES	4485.00	11/08/18
97699	CG WILLISTON, LLC	344039.35	11/08/18
97700	CHARLES WILDER	602.50	11/08/18
97701	CHECKERS, INC.	460.00	11/08/18
97702	CHERYL PIERZINA	366.24	11/08/18
97703	Cien Painting	1750.00	11/08/18
97704	CITY OF WILLISTON	3717.66	11/08/18
97705	CITY OF WILLISTON	28455.50	11/08/18
97706	CITY OF WILLISTON	62074.79	11/08/18
97707	CLAREY'S SAFETY EQUIPMENT, INC	3636.52	11/08/18
97708	CLAUSEN WELDING	220.00	11/08/18
97709	COMMUNITY SERVICE ND -	260.00	11/08/18
97710	CONNEX INTERNATIONAL	50.66	11/08/18
97711	COUNTRY FLORAL	155.00	11/08/18
97712	CUSTOM AIRE MECHANICAL CONTRACTIN	6630.35	11/08/18
97713	DACOTAH PAPER CO.	588.49	11/08/18
97714	DAKOTA DIESEL	1692.28	11/08/18
97715	DAKOTA FENCE	160270.90	11/08/18
97716	DAVID LEE BELL	59.50	11/08/18
97717	DEGENSTEIN'S AUTO PLUS	1600.00	11/08/18
97718	DEMCO	112.77	11/08/18
97719	DF LIGHTING COMPANY	239.76	11/08/18
97720	DISCOVERY BENEFITS	126.50	11/08/18
97721	DON STEVENS	1115.64	11/08/18
97722	DOSSIER SYSTEMS	23060.00	11/08/18
97723	DPC INDUSTRIES, INC	9499.50	11/08/18
97724	DUSTIN R. CELANDER	400.00	11/08/18
97725	EAST & WEST EXCAVATING LLC	13145.62	11/08/18
97726	ELECTRIC & MAGNETO, INC.	23.82	11/08/18
97727	EMC- Equipment Management Company	2530.00	11/08/18
97728	EMERGENCY MEDICAL PRODUCTS	2198.65	11/08/18
97729	EMRY'S LOCKSMITHING	251.15	11/08/18
97730	ERIKS North America	623.20	11/08/18
97731	FASTENAL COMPANY	13.63	11/08/18

97732	FCI CONSTRUCTORS, INC - ND	2291306.16	11/08/18
97733	FIRE SMART PROMOTIONS	372.00	11/08/18
97734	FISHER SCIENTIFIC	91.19	11/08/18
97735	FORT UNION SUPPLY & TRADE	842.76	11/08/18
97736	FURUSETH LAW FIRM, PC	40411.66	11/08/18
97737	GA Group, PC	392.52	11/08/18
97738	GAFFANEY'S	34.32	11/08/18
97739	GALLS, LLC	587.22	11/08/18
97740	GIBBS TOWING LLC	335.00	11/08/18
97741	GOOSENECK IMPLEMENT	449.52	11/08/18
97742	GRAND FORKS FIRE EQUIPMENT LLC	417.90	11/08/18
97743	GRAYMONT CAPITAL INC.	18095.49	11/08/18
97744	GRAYMONT WESTERN CANADA	5895.99	11/08/18
97745	Great American Financial Services	284.90	11/08/18
97746	GREAT NORTHERN ENVIROMENTAL	4465.82	11/08/18
97747	GREEN THUMB WEED SERVICE LLC	80.00	11/08/18
97748	HACH	381.49	11/08/18
97749	HAMERS AUTOMOTIVE	10894.37	11/08/18
97750	HANDY ANDY'S NURSERY	7499.85	11/08/18
97751	HAWKINS, INC.	9375.37	11/08/18
97752	Heck Built LLC	4245.00	11/08/18
97753	HEIMAN FIRE EQUIPMENT, INC.	802.20	11/08/18
97754	HILL ENTERPRISES LLC	206.00	11/08/18
97755	HOME OF ECONOMY	1121.42	11/08/18
97756	HORIZON RESOURCES	32009.67	11/08/18
97757	HOSE AND RUBBER SUPPLY	219.55	11/08/18
97758	iDSS GLOBAL LLC	250.00	11/08/18
97759	INDUSTRIAL EQUIPMENT	514.06	11/08/18
97760	INFORMATION SYSTEMS CORP.	2716.00	11/08/18
97761	INFORMATION TECHNOLOGY DEPARTMENT	1233.20	11/08/18
97762	INK SPOT PRINTING	461.76	11/08/18
97763	INSURANCE INFORMATION EXCHANGE	192.10	11/08/18
97764	INTERSTATE BILLING SERVICE, INC	486.99	11/08/18
97765	iPROMOTEu	580.00	11/08/18
97766	IWERX CONNECT	674.00	11/08/18
97767	JAMES DIXON	25.00	11/08/18
97768	JANET ZANDER	369.20	11/08/18
97769	Jason B. Rojas	200.00	11/08/18
97770	JE DUNN CONSTRUCTION	2231246.28	11/08/18
97771	JMAC RESOURCES	45990.64	11/08/18
97772	JOHN PAGANO	25.00	11/08/18
97773	KELSY NEHRING	45.50	11/08/18
97774	KENNETH L. PRENTICE	17.50	11/08/18
97775	KENNETH W. BERGSTROM	59.50	11/08/18
97776	KOTANA COMMUNICATIONS	5957.35	11/08/18
97777	KRISTIINA RAVASKA	25.00	11/08/18
97778	LYLE SIGNS INC.	1054.84	11/08/18
97779	MACAULEY AXELSON	18.08	11/08/18
97780	MARCO TECHNOLOGIES LLC	178.82	11/08/18

97781	MARCO, INC.	1519.14	11/08/18
97782	MAURICE JACOBS	46.97	11/08/18
97783	MC'S DIGGING	8997.00	11/08/18
97784	MCCODY CONCRETE PRODUCTS, INC	1849.46	11/08/18
97785	MENARDS	1051.25	11/08/18
97786	MICHAEL A. ISENHOWER JR	80.50	11/08/18
97787	MICHAEL LICCIARDI	25.00	11/08/18
97788	MICHAEL LICCIARDI	25.00	11/08/18
97789	MIDCONTINENT COMMUNICATIONS	75.00	11/08/18
97790	MIKE'S WINDOW CLEANING SERVICE	80.00	11/08/18
97791	MILLY'S ALTERATIONS	27.00	11/08/18
97792	MON-DAK HTG & PLG, INC.	4544.67	11/08/18
97793	MONDAK PORTABLES LLC	77.87	11/08/18
97794	MONTANA DAKOTA UTILITIES	53534.70	11/08/18
97795	MOUNTRAIL-WILLIAMS REC	2399.39	11/08/18
97796	MUNICIPAL EMERGENCY SERVICES, INC	741.00	11/08/18
97797	MUNICIPAL GOVERNMENT ACADEMY	60.00	11/08/18
97798	MVTL/MINNESOTA VALLEY	478.00	11/08/18
97799	MYGOV, LLC	1520.00	11/08/18
97800	NAPA AUTO PARTS	2170.82	11/08/18
97801	ND DEPT OF TRANSPORTATION	17497.69	11/08/18
97802	ND ONE CALL	311.30	11/08/18
97803	NEFF EIKEN & NEFF PC	1050.00	11/08/18
97804	NEHRING LAW OFFICE, PLLC	577.50	11/08/18
97805	NEMONT	1580.21	11/08/18
97806	NEOPOST	1203.38	11/08/18
97807	NORTH DAKOTA RECYCLING SERVICES	80.00	11/08/18
97808	NORTHERN IMPROVEMENT CO.	1795.00	11/08/18
97809	NORTHWEST RURAL WATER DISTRICT	480.64	11/08/18
97810	NORTHWEST SUPPLY & R&R TROPHIES I	666.05	11/08/18
97811	O'DAY EQUIPMENT, INC.	1566.00	11/08/18
97812	OFFICE DEPOT	728.79	11/08/18
97813	OHNSTAD TWICHELL PC	885.00	11/08/18
97814	OK DISTRIBUTING CO. INC.	596.45	11/08/18
97815	OLYMPIC SALES, INC.	468.22	11/08/18
97816	PAYMENT PRINCIPALS	21.56	11/08/18
97817	PEAK DEVELOPMENT LLC	116.94	11/08/18
97818	POET ETHANOL PRODUCTS, LLC	3965.66	11/08/18
97819	PORTS TO PLAINS ALLIANCE	1000.00	11/08/18
97820	POWER SERVICE	5418.33	11/08/18
97821	PRAXAIR DISTRIBUTION INC.	496.70	11/08/18
97822	PREBLE MEDICAL SERVICES, INC	235.00	11/08/18
97823	PRO SAFE SERVICES, INC	658.00	11/08/18
97824	QUALITY INN	169.20	11/08/18
97825	QUILL CORPORATION	1875.52	11/08/18
97826	RACHEL K. LAQUA	105.00	11/08/18
97827	RECORD KEEPERS LLC	32.00	11/08/18
97828	RED ROCK FORD	2394.65	11/08/18
97829	REVIZE SOFTWARE SYSTEMS	4900.00	11/08/18

97830	RMI-Rocky Mountain Industrial Sup	900.00	11/08/18
97831	RNI TRUCKING	14.92	11/08/18
97832	ROTARY CLUB OF WILLISTON	500.00	11/08/18
97833	SABRINA SIMS	63.00	11/08/18
97834	SANI-STAR	200.00	11/08/18
97835	SANITATION PRODUCTS	309.28	11/08/18
97836	SCOTT VASSEN	45.50	11/08/18
97837	SHAWN & SHEERESA BEGAY	28.86	11/08/18
97838	SHAWN ROSE	27.94	11/08/18
97839	SHERILYN BUTTERFIELD	11.36	11/08/18
97840	SOURIS RIVER TELECOMMUNICATIONS	2.81	11/08/18
97841	SPEARFISH EXCAVATING, INC.	63027.00	11/08/18
97842	STEPHANIE ROBERTUS-JOHNSON	13.30	11/08/18
97843	STEVE THOMAS	139.78	11/08/18
97844	STRATA CORPORATION - ND	95234.71	11/08/18
97845	SUSAG SAND AND GRAVEL INC	23312.88	11/08/18
97846	SUSAN BOTSEIN	50.01	11/08/18
97847	TERRY & LESLEY ALLAN	50.81	11/08/18
97848	TESSA ALEXIS FRANA'S	25.00	11/08/18
97849	tHRive Law & Consulting, LLC	6188.20	11/08/18
97850	TIM BAXTER	24.84	11/08/18
97851	TRACTOR & EQUIPMENT CO.	3381.53	11/08/18
97852	TRANSUNION RISK & ALTERNATIVE	39.40	11/08/18
97853	TRIANGLE ELECTRIC	2508.04	11/08/18
97854	ULTEIG	528083.09	11/08/18
97855	US POSTAL SERVICE	225.00	11/08/18
97856	VAC-U-JET	1375.00	11/08/18
97857	VERIZON WIRELESS	7873.61	11/08/18
97858	VISA	11927.63	11/08/18
97859	VISA	4586.77	11/08/18
97860	VWR INTERNATIONAL LLC	148.42	11/08/18
97861	WENDY COFFMAN	52.64	11/08/18
97862	WESTLIE MOTOR CO.	943.30	11/08/18
97863	WILLIAMS COUNTY AUDITOR	31250.00	11/08/18
97864	WILLIAMS COUNTY TREASURER/RECORDE	287.00	11/08/18
97865	WILLIAMS SCOTSMAN, INC.	2170.67	11/08/18
97866	WILLISTON COMMUNITY LIBRARY	8.96	11/08/18
97867	WILLISTON CONVENTION & VISITOR BU	1500.00	11/08/18
97868	WILLISTON FIRE & SAFETY	382.88	11/08/18
97869	WILLISTON HERALD	2672.67	11/08/18
97870	WILLISTON PARK DISTRICT	400.00	11/08/18
97871	WILLISTON PD PETTY CASH	178.51	11/08/18
97872	WILLISTON TIRE CENTER	7307.42	11/08/18
97873	WILLISTON VOLUNTEER	1000.00	11/08/18
97874	WILTEC SOLUTIONS	55.00	11/08/18
97875	WINDSHIELD DOCTOR	1770.00	11/08/18
97876	YOURMEMBERSHIP.COM, INC	1200.00	11/08/18
97877	ZUERCHER TECHNOLOGIES, LLC	120.00	11/08/18

Total Claims: \$11,728,423.77
Total Payroll: \$1,294,131.33
Grand Total: \$13,022,555.10
of Checks: 702

- 2) Business Licenses
 - a. Sagas LLC – New Restaurant Beer & Liquor License (no public hearing required)
 - b. Sakura Japanese Steak House – Transfer of Ownership
 - c. Busy Bee’s Hot Oil, Inc – New Bulk Storage
 - d. TransportMe – New Vehicle (ADA Requirement Met)
- C. Development Services
 - 1) Request for a Public Hearing at the November 27, 2018 City Commission Meeting to Consider Ordinance 1092 to Modernize and Correct Sections of Existing Ordinances
 - 2) Contractor Licenses
- D. Engineering
- E. Authorization to Bid

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve as presented UNANIMOUS BY VOICE VOTE

3. Public Hearings

Rachel Laqua from Planning and Zoning presented the following;

Indicated will be presenting items A & B together as one and also relates to the item under Development Services later on in the Agenda. The application itself is a PUD Amendment, zone change and a short plat, first it will be the PUD and the zone change. This is in Harvest Hills, Lots 7 & 8, Block 20, which are currently zoned R-4: High-rise Multi-Family Residential and are requesting a change to R-3: Low-rise Multi-Family Residential. The first amendment is the PUD Amendment, which will change the Planned Unit Development plan for Lots 7 & 8 of Block 20 from R-4 to R-3 and split the two lots into 8 total lots, for single family development. There were no comments at the Planning and Zoning Commission and the recordation is contingent upon;

- 1. Correction of plat redlines
- 2. Approval of zone change by City Commission

The zone change request would change the underlying zoning of the Harvest Hills PUD from R-4: Multi-Family Residential to R-3: Low-rise Multi-Family Residential for the purpose of splitting the two lots. The change to the PUD and zoning would be more consistent with the surrounding lots, there would be no development agreement required. There will need to be new water and sewer lines extended into six of the eight lots, but no additional easements required. There were no comments at the Planning and Zoning Commission and approval was recommended.

Commissioner Cymbaluk asked if there would be sidewalks along Longbranch Ave and Rachel indicated she was not sure, however, Kent Jarcik, City Planner, indicated the sidewalks usually go in with the building permits.

- A. Public Hearing to Consider a PUD Amendment for the Zone Change Request from R-4: High-Rise Multi-Family to R-3: Low-Rise Multi-Family Residential for the Proposed Rearrangement of Lots 7 & 8, Block 20, Harvest Hills Subdivision

Mayor Klug opened the public hearing and indicated if anyone would like to speak on the matter to approach the podium and state your name for the record, he asked a second time, he asked a third time, hearing none he closed the public hearing.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the PUD Amendment for Lots 7 & 8, Block 20 of Harvest Hills Subdivision as presented

AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- B. Public Hearing to Consider a Zone Change from R-4: High-Rise Multi-Family to R-3: Low-rise Multi-Family Residential for the Proposed Rearrangement of Lots 7 & 8, Block 20, Harvest Hills Subdivision

Mayor Klug opened the public hearing and indicated if anyone would like to speak on the matter to approach the podium and state your name for the record, he asked a second time, he asked a third time, hearing none he closed the public hearing.

Motion by Brostuen, Seconded by Cymbaluk to move for approval of the zone change request from R-4: High-rise Multi-Family to R-3: Low-rise Multi-Family Residential for the proposed rearrangement of Lots 7 & 8, Block 20, Harvest Hills Subdivision as presented

AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- C. El Rancho LLC – Abatement Application: B1, L1-7 and L12-18 plus N.50' Vacated Alley, #828180
D. El Rancho LLC – Abatement Application: B1, L10-11, #828180
E. Menards Inc – Abatement Application: B1, L1, #775729, #777153

Darcy Anderson from the Williams County Assessor's Office presented the following;

The El Rancho has two parcels the one the hotel sits on and the other is a parking lot. These were filed on October 31, 2018 by Paradigm Tax Group, who have waived their right to appear tonight. They are requesting a reduction in value from \$6,150,400 to \$1,461,100 on the hotel parcel and a reduction from \$55,900 to \$38,900 on the parking lot parcel. No information supporting their valuation was submitted to my office. November 7, 2018 the property was inspected by myself and another assessor and no information was found to indicate any reduction in value. I would request that the Board deny these applications for the 2016 tax year.

Mayor Klug asked Darcy to continue with her presentation regarding Menards.

This is also a 2016 tax year abatement filed by Paradigm Tax Group on the Menard's property, they are asking for a property value reduction from \$29,806,600 to \$20,000,000. They have waived the right to appear tonight also. November 7, 2018 the property was inspected by myself and another assessor and no information was found to indicate any reduction in value. Paradigm Tax Group has submitted no supporting evidence to their valuation request. In 2014 building permits for the store were calculated at over \$25,000,000 at the time of construction by the building department and this does not include any value for the land. Abatements for Menards were filed across the State, in the final few days before the November 1, 2018 deadline. I would recommend denial of this application as well.

Mayor Klug opened the public hearing for items 3C,3D & 3E and indicated if anyone would like to speak on any of these parcels to approach the podium and state which parcel you are speaking on and your name for the record, he asked a second time, he asked a third time, hearing none he closed the public hearing.

Motion by Cymbaluk, Seconded by Piesik to make a motion to deny the Abatement Applications for the EI Rancho LLC (both applications) as well as the Application from Menards, Inc as presented

AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

4. Bid Openings
5. Ordinances
6. Petitions, Communications and Remonstrance's
7. Report of Commissioners
 - A. President of the Board
 - 1) Letter of Support to Williams County

David Tuan City Administrator presented the following;

This is a letter of support for the request made by the Williams County Board of Commissioners and the citizens of Judson Township that the North Dakota Department of Transportation consider installing a turn lane in the area near mile marker 9, located on 146th Drive NW in Williams County, North Dakota. The request is being made due to concerns expressed by citizens residing and traveling through the area and considering the recent fatal car accidents that have occurred in this area.

Mayor Klug commented he would like to see this be a four-lane from the four-mile corner to the Montana State line, with all the development that is happening out there and the continued growth. David asked if he should revise the letter to reflect this and Mayor Klug indicated yes, this needs to be done.

Motion by Cymbaluk, Seconded by Brostuen to so move**AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug****NAY: None****ABSENT AND NOT VOTING: None****CARRIES: 5-0**

- B. Vice-President; Finance Commissioner
- C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
- D. Fire, Police and Ambulance Commissioner
- E. Water Works, Sewer, Airport, Building and Planning Commissioner
 - 1) XWA Terminal and ARFF/SRE IT Design Amendment

Anthony Dudas Airport Director presented the following;

Faith Group has worked on the design of these two facilities since their inception in 2015. As the City chose to utilize a different delivery method, CMAR vs Design, Bid, Build, and value engineering efforts finalized, certain areas of the IT design, procurement, and construction observation have changed. Additionally, many hardware items were chosen to put on hold for procurement due to rapidly changing technology. These items include the unmanned exit lane, electronic visual information display system, audio visual/presentation hardware, network electronics, phone system and hardware, and airport staff workstations. Coordination has occurred with the County IT department to ensure duplication of efforts are not being made with these items and to ensure they are compatible with current IT within the City and County. Ultimately the proposed scope of work will provide all necessary design, procurement, and construction observation for the airport to have turn-key operations for all these very important items. These items will be bid and procured through JE Dunn or the County IT department to ensure continuity for construction and contractors working within these facilities. Any systems that may be relocated from ISN will be coordinated through Chrysalis Global Aviation which may include some access control hardware and camera systems. I recommend approval of the Faith Group IT Design Amendment for the commercial terminal and ARFF/SRE facility in the amount, hourly not to exceed, of \$79,240.00.

Mayor Klug asked how do we know we are getting what we need IT wise, with broadband strength, etc., Anthony indicated this is being handled by Faith Group. Mayor Klug also asked who will own the fiber and cable, Anthony indicated it will be the City of Williston. Mayor Klug asked what kind of network will we be going into, will it be NCC. Anthony indicated NCC has an amazing connectivity that will connect to the front door of the airport and is better than what we have now.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the request as presented**AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug****NAY: None****ABSENT AND NOT VOTING: None****CARRIES: 5-0**

2) XWA Fixed Base Operator Agreement

The City of Williston advertised a request for qualifications for fixed base operator at XWA on June 29th and opened proposals on August 14th. We received two proposals and the score committee consisting of Commissioner Bekkedahl, Commissioner Brostuen, Administrator Tuan, Shawn Wenko, Keith Olson, and I recommended to the commission to move forward with Overland Aviation. This agreement is a result of negotiations to ensure the minimum services including: aircraft fueling, aircraft hangar, aircraft rental, flight instruction, office space, and aircraft charter are provided at commencement of operations at XWA. Overland Aviation has committed to meeting these minimum standards and in many cases exceeded them. With their substantial investment in infrastructure and services, we feel an initial lease term of 40 years with one 10-year optional extension are reasonable. The cost of this lease for the first five years will be \$.35/square foot per year as well as control of the apron directly in front of their lease for 2.5% of gross revenue. After that initial 5-year period inflation percentages have been built in to increase the lease cost on a recurring basis as outlined in article 3 of the agreement. With these terms in place, we will still be able to allow another operator to commence operations should they provide the necessary minimum services and investment to operate at XWA. This will ensure we are able to meet our FAA grant assurances. There is an additional item, with some specific terms that may be augmented in this, which is still under review by our Attorney, specifically new information that has come to light regarding our Customs and Border Protection Facility, there may be an augmentation of the amount of square footage that the Overland Entity has to lease from the airport, which would then be a City owned Customs and Border Protection Facility, so they would not be paying for that leasehold. I recommend approval of the fixed base operator land lease and development agreement with Overland Aviation FBO JV LLC dba Overland Aviation contingent upon final review by the City Attorney.

Mayor Klug asked if we are agreeing to any sort of funding or method to get this Customs Building built with this agreement or is this still in negotiation. Anthony indicated no, not with this agreement as this is still in negotiation. Mayor Klug asked if this agreement allows them to have first lease of this building. Anthony indicated not necessarily first lease, however, if we do decide to go that way, the agreement is drafted in a way that would allow us to lease them that property for them to construct the facility.

Motion by Piesik, Seconded by Cymbaluk to make a motion to approve the Fixed Base Operator Land Lease and Development Agreement with Overland Aviation, contingent upon the final review by the City Attorney as proposed

AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

3) XWA Fundraising for Art and Children's Play Area

This is a project that Commissioner Piesik has been working diligently on and relates to our art work and children's play area for the new commercial terminal, she has been able to set-up a charitable donation through the North Dakota Petroleum Council for oil and gas companies to donate funds to help make sure these two items are able to be funded adequately. We also felt it was necessary for other entities to be able to donate to this cause and this effort would require another fiscal sponsor through the Northwest North Dakota Community Foundation. With them being the fiscal sponsor, they would retain 3% of the total amount processed to cover their expenses. I recommend approval of the Fiscal Sponsor Agreement between the City of Williston and Northwest Community Foundation.

Motion by Brostuen, Seconded by Cymbaluk to move for approval of the Fiscal Sponsor Agreement between the City of Williston and Northwest Community Foundation as presented

AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

8. Report of Departments

A. Administration

1) Williston Council for the Aging Lease Agreement

This is an agreement with the Williston Council on Aging to lease the facility at 18 Main Street, known as the Senior Citizens Center. For and in consideration of the sum of One Dollar, the lease terms and conditions are as follows:

- The lease shall be rent free
- Lease of kitchen facilities will be from 5:00am to 2:00pm Monday through Friday
- The Lease is effective immediately
- The lessee is responsible for clean up on a daily at their expense and the City is responsible for all repairs to the premises necessitated by this agreement, normal wear and tear excepted
- The term of the agreement shall be reviewable on an annual basis
- Either party may terminate the agreement with thirty (30) days' notice.

This has been reviewed and approved by the City Attorney and we do recommend approval and would like to present this to the Senior Citizens for their approval as well.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the Lease Agreement between the City of Williston and the Williston Council on Aging

AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- B. Auditor and Finance
 - 1) Authorizing Public Safety Sales Tax Bonds and Airport Revenue Bonds with Resolutions 18-030, 18-031 and 18-032

Mike Manstrom from Dougherty & Company presented the following;

This information describes and explains the purpose of what the attorneys are calling a parameters resolution or a not to exceed resolution for the Public Safety Sales Tax as well as the airport revenue bond, which consist of .01 sales tax as your security with a dedication of .75% of the .01 sales tax. Dougherty & Company is focused on structuring and getting ready to market both sales tax issues. The parameter resolutions allow us to go into the market and I would say right now, with the public safety sales tax issue, we currently have it sized and structured at \$12,595,000. The parameters resolution would allow City Administration (Howard Klug and John Kautzman) to sign off on a final pricing, as long as the size of the bond issue is below \$17,500,000 and below the 5.4% interest rate, in reality we are sized at \$12,595,000 right now and think we will come in at about 3.9-4.0% on that issue. There is a lot of room to allow the widest runway possible to complete the financing. We will sell some premium bonds and some discount bonds, to try to come in as close to \$12,595,000 as possible, the interest rate is what drives the bond issue, maintain the debt service coverage that we have talked about, throughout the bond issue and we will be very close to the numbers. We will have both bond issues place and we would like to settle the bond issues by the third week in December prior to Christmas. The one that is a little different right now is the airport revenue bond, which consists of the dedication of 75% of the .01 sales tax, refund the original 2015 A Bonds, which we did in this bond issue and then providing with the number that we need for the airport construction. In tonight's resolution for your consideration the numbers are, as long as the interest rate is below 5.5% in the resolution and as long as the size of the bond issue is below \$60,000,000 but believes we will be more in the market of \$32,000,000 and closer to a 4.3% interest rate, this is a 12-year issue, the public safety sales tax is a 7-year issue. Both issues are strong issues, the public safety sales tax has a 2.1 coverage ratio and right now the airport revenue bond, which we are using the 75% of the .01 sales tax as well as the oil & gas royalties that are on the airport land are pledged just to fund a reserve fund as a back-up security as well as airport revenue bonds are allowed to pledge a deficiency levy, as the true security of the bond and this will get us the best interest rate. There are three different securities for the airport revenue bond, it is called airport revenue bond because we are pledging the royalties, but only to fund a reserve fund, only to use, if in fact the sales tax was not adequate to make the principle and interest payments. The two not to exceed resolutions, if passed tonight, allow us to get into the market, to establish a marketing period, to pre-sell the bonds, when this is done, a price would be established and would come back to the city and would not have to wait for a Commission meeting, we can bring this to the City Administration to approve the final as long as we are

under the parameter that are put into the resolutions. We can then price the bonds as quickly as possible.

Commissioner Bekkedahl commented that we asked Dougherty & Company to evaluate the numbers, to give us a maximum to work with, to have some flexibility to continue to fund our infrastructure improvements for replacement of water, sewer and streets in the city and have been doing these projects every year in the amount of \$5-8 million and did not want to have to dedicate all of the infrastructure tax, if we didn't have to. The other issue was making sure we returned 25% of the proceeds of the recently extended sales tax back to Economic Development Department through the Star Fund to make sure we adequately fund Star Fund, as we have been constrained due to the prior bond issue we had from the 2013 levy, with this refunding we can return the 25%, to give more opportunity to entrepreneurs to come to the Star Fund to grow business in the Williston area and thanked Mike for coming.

Commissioner Cymbaluk asked for the public safety tax we are looking at \$12,595,000, Mike stated this is correct and clarified the Commission still has final say.

City Administrator Tuan asked Mike to explain on the public safety sales tax the repayment and the 2.1 coverage and how it extends over the life of the bond. Mike answered the only numbers that don't move is the revenue you received on an annual basis from the sales tax, if your debt service is \$4 million and your revenue stream allows \$8 million, that leaves \$4 million to spend on infrastructure, your debt service for 7-years, is on a level debt service, equal annual payments over the 7-years and if the sales tax gets stronger you will have additional revenue left over at the end of the year, because your payment will not change, if your revenue falls your coverage would fall and you would have less funding left over, but you will still have adequate fund to make principle and interest payments.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the Public Safety Tax Revenue Parameters Resolution 18-030 for an amount up to \$17,500,000 as presented not to exceed

AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

Motion by Brostuen, Seconded by Piesik to move for approval of Airport Revenue Bond Pledge Resolution 18-031 for 75% of the 1% Sales and Use Tax to repay the Airport Revenue Bonds as presented

AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

Motion by Piesik, Seconded by Brostuen to move to approve the Airport Revenue Bonds Parameters Resolution 18-032 for up to \$60,000,000

AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- C. Attorney
- D. Public Works
- E. Engineering
 - 1) Change Order No. 2 – 2017 Water Main Replacement Project – Additional Water Main Fittings and 24th Street Ease Mill & Overlay (Project No. P279)

David Wicke City Engineer presented the following;

The City of Williston has received a change order form Wesslen Construction, Inc. for additional work incurred during the project. This was work that was identified during construction which was needed to compete and/or extend portions of the project. The additional work included the following;

1. Additional water main fittings to help facilitate existing and new water main operations.
2. Mill and overlay 24th Street East from 7th Ave East to University Avenue.

This work was competed in the amount of \$27,477.38.

The original Engineer's estimate for this project was \$2,203,218.45. This change order will revise the contract amount of \$1,884,698.71 which is \$345,519.54 (14%) below the original estimate and I recommend approval.

Mayor Klug asked if there were other change orders and David answered yes there was change order no.1, which justifies the price difference.

Motion by Piesik, Seconded by Cymbaluk to make a motion to accept Wesslen Constructions Change Order No.2 for the additional work as presented in the amount of \$27,477.38

AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- F. Fire Department
- G. Police Department

- H. Development Services
 - 1) Review of a Short Plat to Split Lots 7 & 8, Block 20, Harvest Hills Subdivision into 8 Smaller Lots Consistent with Existing Adjacent R-3: Low-Rise Multi-Family Residential Lots

Rachel Laqua from Planning and Zoning presented the following;

This is the short plat for Lots 7 & 8 of the Harvest Hills Subdivision, we talked about it earlier, to divide each lot into 4 lots for a total of 8 lots, which will all be the same size as the neighboring lots on the block. New water and sewer lines will need to be extended into six of the eight lots.

Commissioner Cymbaluk asked to clarify that the developer is the one who will be putting those new water and sewer line in and Rachel answered yes this is correct.

Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the Rearrangement of Lots 7 & 8, Block 20 of the Harvest Hills Subdivision as presented

AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- I. Economic Development
- J. Airport
- K. Convention and Visitor's Bureau
- 9. Appointments and Consultations with Officers
- 10. Unfinished Business
- 11. New Business
- 12. Executive Session
- 13. Adjourned meeting at 6:45pm

Motion by Cymbaluk, Seconded by Brostuen to make a motion to adjourn UNANIMOUS BY VOICE VOTE

Howard Klug, President
Board of City Commissioners

John Kautzman, City Auditor