

**AGENDA**  
**Board of City Commissioners**  
**November 14, 2017 - 6:00 pm**  
**City Hall – Williston, North Dakota**

1. Roll Call of Commissioners
2. Consent Agenda
  - A. Reading and Approval of Minutes
    - 1) Regular Meeting Dated: October 24, 2017
  - B. Auditor
    - 1) Accounts, Claims and Bills
    - 2) Business License
      - a. Paw Prints & Fish Tails – Pet Shop License; Transfer of Ownership
  - C. Building Official
    - 1) Water Sewer Installer
      - a. Gabriel Adame – Wesslen Construction
  - D. City Planner
  - E. City Engineer
    - 1) NDDOT Final Certification – 4<sup>th</sup> Ave W 11<sup>th</sup> to 14<sup>th</sup> Street
  - F. Authorization to Bid
    - 1) Design, Bid and CA/CO Consulting Services for Airfield Electrical Vault (XWA)
    - 2) 4.5 to 5 Cubic Yard Wheel Loaders (Landfill)
    - 3) Diesel Powered, Articulated Frame Compactor (Landfill)
  - G. Assessor
3. Public Hearings
4. Bid Openings
  - A. XWA Design, Topographic Survey, Geotechnical Bidding, CA/CO Consulting Services for County Road 7 Improvements
  - B. XWA Design, Bid, CA/CO Services for Fueling Operations
  - C. XWA Design, Bid, CA/CO Services for Perimeter Road, Apron Access Road and Fence
  - D. XWA Design, Bid, CA/CO Services for Runway 4-22, GA Apron and Associated Taxiways and Taxi lanes
5. Accounts, Claims and Bills Not Approved in the Consent Agenda
6. Ordinances
  - A. Ordinance 1070 – Clarifying the Establishment of Issuance and Transfer Fees for Alcoholic Beverage Licenses by Means of Resolution (Second Reading)
  - B. Ordinance 1071 – Continuation of 1% City Sales Tax (First Reading)
  - C. Ordinance 1072 – Midcontinent Cable Franchise Renewal Agreement (First Reading)
7. Petitions, Communications and Remonstrance's
  - A. The Cab Dude – Taxi License Suspension
8. Report of Commissioners
  - A. President of the Board
    - 1) Appointment of Library Director
    - 2) Development Services Director
  - B. Vice-President; Finance Commissioner
  - C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
  - D. Fire, Police and Ambulance Commissioner

- E. Water Works, Sewer, Airport, Building and Planning Commissioner
  - 1) Reimbursement Agreement #4 – Telecommunication Services for NAVAIDs
- 9. Report of Department Heads
  - A. City Administrator
  - B. City Auditor
  - C. Attorney
  - D. Director of Public Works
  - E. City Engineer
    - 1) 2017 Water Main Replacement Project – Change Order #1
    - 2) 2017 Drainage Improvement Project – Change Order #1
    - 3) 7<sup>th</sup> Street Dry Dam Embankment – Change Order #1
    - 4) Engineering Services Agreement – 2018 Water Main Replacement—Alliance Engineering
    - 5) Engineering Services Agreement – 2018 Street Reconstruction—Ulteig Engineering
    - 6) Engineering Services Agreement – East Dakota Parkway Reconstruction—Ulteig Engineering
  - F. Fire Chief
    - 1) Fire Station 3 Change Order 6-Shingobee Builders
    - 2) Fire Station 3 Change Order 7-Shingobee Builders
  - G. Chief of Police
  - H. Building Official
  - I. City Planner
  - J. Economic Development
    - 1) Summit Consulting: Community Build/Growth Grant
    - 2) Williston Downtowners Association: Community Build Growth Grant (Annual)
  - K. Airport
  - L. Assessor
  - M. Convention and Visitor's Bureau
- 10. Appointments and Consultations with Officers
- 11. Unfinished Business
  - A. Beer and Wine Alcoholic Beverage License – Meg-A-Latte 204 13<sup>th</sup> St W
  - B. Beer and Wine Alcoholic Beverage License – Meg-A-Latte 3210 27<sup>th</sup> St W
  - C. XWA AE2S Task Order 15 – On-Site Water Service
  - D. XWA AE2S Task Order 16 – On-Site Sanitary Sewer Service
  - E. XWA AE2S Task Order 17 – Off-Site Sanitary Service
- 12. New Business
- 13. Executive Session
  - A. Attorney Consultation
- 14. Adjourn