

**Official Proceedings – Addendum 1  
Board of City Commissioners  
December 11, 2018 - 6:00 pm  
City Hall – Williston, North Dakota**

1. Roll Call of Commissioners and Pledge of Allegiance

**COMMISSIONERS PRESENT:** Chris Brostuen, Brad Bekkedahl (via phone), Deanette Piesik Tate Cymbaluk, and Howard Klug

**COMMISSIONERS ABSENT:** None

**OTHERS PRESENT:** John Kautzman, Dave Tuan, Bob Hanson, Anthony Dudas, Dave Bell, Rachel Laqua, Kent Jarcik, David Wicke, Jason Catrambone, Andrea Duntz, Pete Furusetth, David Peterson, Shawn Wenko, Amy Krueger, Chery Pierzina and Andrea Placher.

Mayor Klug presented a quorum

**CHANGES TO AGENDA: none**

2. Consent Agenda

- A. Reading and Approval of Minutes
  - 1) Regular Meeting Dated: November 27, 2018
- B. Auditor and Finance
  - 1) Accounts, Claims and Bills
    - a. November 21 – December 6, 2018

For checks between: 11/21/18 - 12/06/18

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Check #	Vendor/Employee/Payee Number/Name	Check Amount	Issued
-39763	TATE A. CYMBALUK	0.00	11/21/18
-39762	LYNN BYERS-WALLACE	1387.37	11/21/18
-39761	BRENDA D'ANGELO	1409.58	11/21/18
-39760	RANDY M DONNELLY	1665.10	11/21/18
-39759	JOHN L. KAUTZMAN	3475.33	11/21/18
-39758	KATHY KIMLEY	2175.32	11/21/18
-39757	KAREN P. LARSON	1757.95	11/21/18
-39756	STEPHANIE WELLMAN	1453.00	11/21/18
-39755	JASMINE COLLINS	1639.22	11/21/18
-39754	HEATHER DREWELOW	1215.28	11/21/18
-39753	CAITLIN ESTRADA	1628.07	11/21/18
-39752	CARLI FREEMAN	1448.12	11/21/18
-39751	SARAH HILTON	1786.16	11/21/18
-39750	GEORGIA HOLLEMBEAK	1324.24	11/21/18
-39749	JULIE KIRKPATRICK	1322.22	11/21/18

-39748	ELIZABETH OLSON	1583.63	11/21/18
-39747	PATRICIA POTTEIGER	1143.46	11/21/18
-39746	MIKAELA SKALICKY	1478.32	11/21/18
-39745	JOLEEN S. TINKER	1640.38	11/21/18
-39744	CINDY WHITE	1878.64	11/21/18
-39743	LAURA WOLTJER	1514.38	11/21/18
-39742	BRAD D. BEKKEDAHL	196.77	11/21/18
-39741	CHRISTOPHER J. BROSTUEN	811.04	11/21/18
-39740	HOWARD D. KLUG	850.57	11/21/18
-39739	DEANETTE PIESIK	364.38	11/21/18
-39738	DENISE MELBY	857.52	11/21/18
-39737	JACQUELINE MONZON	2162.89	11/21/18
-39736	KENNETH B. OWENS	345.98	11/21/18
-39735	APREL PURVIS	1476.33	11/21/18
-39734	KATHLEEN STAHOWIAK	2523.29	11/21/18
-39733	JANET B. ZANDER	2379.23	11/21/18
-39732	SUSAN E. MOELLER	1370.87	11/21/18
-39731	HASAN ABDUL JABBAR	2074.58	11/21/18
-39730	GINGER ALBY	2317.32	11/21/18
-39729	BRAD AUTTELET	2433.02	11/21/18
-39728	JOSHUA BANKS	2440.10	11/21/18
-39727	KARALEE BARLOW	1107.79	11/21/18
-39726	CLINTON BATES	3178.33	11/21/18
-39725	ROBERT J. BENTH	2462.13	11/21/18
-39724	MINDY BERNSTEIN	1855.07	11/21/18
-39723	MARC BRADE	1798.34	11/21/18
-39722	JAKE BYMAN	2075.59	11/21/18
-39721	JASON CATRAMBONE	3470.72	11/21/18
-39720	JUSTIN CHAMPION	3491.40	11/21/18
-39719	KHRISTOPHER CHAMPION	2636.61	11/21/18
-39718	MATTHEW CLARK	2559.22	11/21/18
-39717	STEPHEN CLARK	2565.00	11/21/18
-39716	PRISCILLA CRAIN	1327.69	11/21/18
-39715	CHRIS DICK	1935.43	11/21/18
-39714	THOMAS DICKEY	188.30	11/21/18
-39713	VICTORIA DOUGLAS	2439.08	11/21/18
-39712	RILEY ECKART	1429.53	11/21/18
-39711	MICHAEL FRONIMOS	4453.72	11/21/18
-39710	CHRISTOPHER GILLIES	2822.77	11/21/18
-39709	MATTHEW GOODE	1684.83	11/21/18
-39708	JOHN HOSKINS	1357.74	11/21/18
-39707	EMILY HUGHES	2515.38	11/21/18
-39706	ANDREW ISAACS	2121.42	11/21/18
-39705	CHRISTOPHER JAMES	2365.06	11/21/18
-39704	COREY JOHNSON	3551.47	11/21/18
-39703	MAKAILYN KELLY	1922.85	11/21/18
-39702	TRACY C. KERZMANN	1550.17	11/21/18
-39701	ROBERT KISER	2196.72	11/21/18
-39700	JEREMY KNAPKEWICZ	1842.40	11/21/18

-39699	JILL KNAPKEWICZ	2041.90	11/21/18
-39698	WYATT KOENIG	2380.96	11/21/18
-39697	DYLAN LAMONTIA	1489.46	11/21/18
-39696	JASON LEWIS	1151.48	11/21/18
-39695	CAROLYN LIMERICK	2525.06	11/21/18
-39694	CHRISTOPHER MAHONEY	2464.78	11/21/18
-39693	ANDRE MARTONI	1711.21	11/21/18
-39692	RYAN ALAN MILLER	1765.17	11/21/18
-39691	CRAIG MOEN	1717.40	11/21/18
-39690	PAUL MONZON	1326.89	11/21/18
-39689	ERICA J. MYERS	1357.45	11/21/18
-39688	CHRISTIAN OLSON	1525.75	11/21/18
-39687	JESSICA PATTERSON	2330.97	11/21/18
-39686	TRISHA RUSSELL	1747.36	11/21/18
-39685	FLETCHER SCAIFE	2360.17	11/21/18
-39684	PATRICK SELLERS	3519.78	11/21/18
-39683	TRAVIS SHAY	1504.37	11/21/18
-39682	SARA STAFFORD	1211.31	11/21/18
-39681	IAN STEWART	2680.11	11/21/18
-39680	BRITTANY STORM-ANDERSON	2887.76	11/21/18
-39679	EARNEST THEETGE	3931.82	11/21/18
-39678	ANTHONY VERESPE	2647.55	11/21/18
-39677	JAMES WESTON	1581.75	11/21/18
-39676	ERIN WETZEL	1340.95	11/21/18
-39675	MATTHEW ABERLE	2115.60	11/21/18
-39674	SAM M. AIDE	1910.43	11/21/18
-39673	STEVEN D. ARMSTRONG	3207.18	11/21/18
-39672	JASON BARTEN	1975.50	11/21/18
-39671	HUGH E BENZEN	2132.41	11/21/18
-39670	DUSTIN J. BERTSCH	1928.25	11/21/18
-39669	LUCAS BRINKMAN	1669.49	11/21/18
-39668	MARTIN BURCH	1875.51	11/21/18
-39667	ASHLEY R. CELANDER	1809.50	11/21/18
-39666	DUSTIN R. CELANDER	1842.17	11/21/18
-39665	KEVIN W. CRAFT	1298.32	11/21/18
-39664	JESSE CRUISE	1785.75	11/21/18
-39663	BRYCE DAHL	2096.01	11/21/18
-39662	ERICA DAVIS	1695.30	11/21/18
-39661	DANIEL DERY	2738.49	11/21/18
-39660	RODNEY H. DICKERSON	2528.51	11/21/18
-39659	JAMES DIXON	1792.43	11/21/18
-39658	ALEXIUS ENGET	1879.30	11/21/18
-39657	BRETT FLESNESS	2336.92	11/21/18
-39656	JORY FORSBERG	1844.92	11/21/18
-39655	CHELSEA S FOSSEN	1421.35	11/21/18
-39654	LINDA R. GRANBOIS	1504.14	11/21/18
-39653	ALEXIS HAGGERTY	2057.29	11/21/18
-39652	WALTER H. HALL	2931.19	11/21/18
-39651	RANDY M. HAUGENOE	2425.80	11/21/18

-39650	DANIELLE HENDRICKS	2617.52	11/21/18
-39649	JACOB R. HENDRICKS	2449.99	11/21/18
-39648	JONATHAN HOLTER	2337.99	11/21/18
-39647	MICHAEL A. ISENHOWER JR	2163.35	11/21/18
-39646	BEAU JACOBSON	1827.05	11/21/18
-39645	EVAN JOHNSON	2161.19	11/21/18
-39644	ERIC KEYES	2119.17	11/21/18
-39643	AMBER KOEHN	1875.10	11/21/18
-39642	JACOB KOEHN	2399.98	11/21/18
-39641	CINDY KOPAC	1117.75	11/21/18
-39640	AARON KURTENBACH	2190.76	11/21/18
-39639	JEREMIAH LACHNER	1888.57	11/21/18
-39638	MIA LEFEVER	1830.24	11/21/18
-39637	MICHAEL LICCIARDI	1772.52	11/21/18
-39636	JOSHUA MAHLUM	2143.56	11/21/18
-39635	ANTHONY MANN	1729.86	11/21/18
-39634	TRAVIS J. MARTINSON	2825.21	11/21/18
-39633	CODY MILLER	2115.03	11/21/18
-39632	HEATHER MONTGOMERY	1907.40	11/21/18
-39631	NICHOLAS NELSON	1850.20	11/21/18
-39630	JEFFREY OLSON	2209.12	11/21/18
-39629	GREG OSTER	1558.07	11/21/18
-39628	JOHN PAGANO	2105.48	11/21/18
-39627	AMBER PELZL	1154.69	11/21/18
-39626	JUSTIN PELZL	1980.55	11/21/18
-39625	DAVID A. PETERSON	3744.01	11/21/18
-39624	MEGAN PETERSON	1660.22	11/21/18
-39623	TRAVIS PETERSON	2299.31	11/21/18
-39622	KENNETH L. PRENTICE	1851.64	11/21/18
-39621	KRISTIINA RAVASKA	1997.65	11/21/18
-39620	JONATHAN D. ROGGENKAMP	1846.26	11/21/18
-39619	NICHOLAS SATERMO	2394.04	11/21/18
-39618	CRYSTAL A. SCHAUBEL	1385.86	11/21/18
-39617	ZACHARY SCHWARTZ	2198.04	11/21/18
-39616	CHARLES STAFFORD	1885.32	11/21/18
-39615	THEODORE VANGRINSVEN	1974.85	11/21/18
-39614	ROBERT VANWINKLE	1759.45	11/21/18
-39613	CRAIG WARE	1772.52	11/21/18
-39612	JESSE WEICHT	2390.49	11/21/18
-39611	JENNIFER WILLARD	1998.98	11/21/18
-39610	MICHAEL S. WILSON	2556.09	11/21/18
-39609	KELLY ABERLE	1928.41	11/21/18
-39608	JOE DOSS	2078.33	11/21/18
-39607	LESLIE HAMRICK	988.19	11/21/18
-39606	DAVID SASSER	1981.34	11/21/18
-39605	MARK SCHNEIDER	3249.20	11/21/18
-39604	DIANE THOMPSON	1230.89	11/21/18
-39603	LORI THRONDSSEN	999.94	11/21/18
-39602	NYDEL TOMPKINS	1310.17	11/21/18

-39601	WILLIAM TOWNSLEY	1673.80	11/21/18
-39600	PEDAR A. ANDRE	1024.29	11/21/18
-39599	MATTHEW ELBERT	1719.68	11/21/18
-39598	ROBERT E HANSON	3130.45	11/21/18
-39597	THOMAS HARTLEY	2089.57	11/21/18
-39596	DAVID WICKE	3418.90	11/21/18
-39595	WAYNE A WIEDRICH	2875.66	11/21/18
-39594	JAREK WIGNESS	2061.75	11/21/18
-39593	LES CHRISTENSEN	2518.31	11/21/18
-39592	AUBREY FOSBURGH	2098.60	11/21/18
-39591	LES WALTER	2038.46	11/21/18
-39590	JASON ANDREASON	3064.40	11/21/18
-39589	KYLE BREDWICK	1473.85	11/21/18
-39588	ZACHERY BREWER	0.00	11/21/18
-39587	LANE CLARK	1426.64	11/21/18
-39586	MICHAEL CLARY	1363.07	11/21/18
-39585	DAVID CURTISS	1201.32	11/21/18
-39584	JAMES B. ENGEN	2894.21	11/21/18
-39583	DOMINICK IOVINO	1797.40	11/21/18
-39582	JONNY IOVINO	2225.01	11/21/18
-39581	BRUCE A. JOHNSON	1516.75	11/21/18
-39580	RANDALL JOHNSON	1002.06	11/21/18
-39579	RICHARD MALONEY	1314.91	11/21/18
-39578	MARC MOHR	1511.60	11/21/18
-39577	EMIL NEHRING	1783.99	11/21/18
-39576	TROY OSTER	1551.28	11/21/18
-39575	GARY SKABO SR	183.74	11/21/18
-39574	MATTHEW TUTAS	1730.83	11/21/18
-39573	IAN WEIGEL	1702.29	11/21/18
-39572	MICHAEL BRADFORD	1146.95	11/21/18
-39571	JEFFREY BRYSON	2234.86	11/21/18
-39570	ROBERT D. COUGHLIN	1330.28	11/21/18
-39569	MORKATAA DHINAA	1937.47	11/21/18
-39568	TYLER FIXEN	1353.03	11/21/18
-39567	LACEY JOHNSTON	1598.89	11/21/18
-39566	AMANDA M. KAISER - LEE	1956.37	11/21/18
-39565	MITCHELL KERSTING	2442.18	11/21/18
-39564	EVAN LEWIS	1242.95	11/21/18
-39563	ALDON OLSON	1302.86	11/21/18
-39562	WILLIAM SCHWENDEMAN	1508.45	11/21/18
-39561	SABRINA SIMS	1801.50	11/21/18
-39560	JAMIE SITZMAN	1475.22	11/21/18
-39559	ROBERT SKURDAL	1179.23	11/21/18
-39558	CURTIS CLARYS	2243.01	11/21/18
-39557	CHASE ENGEN	1351.75	11/21/18
-39556	JASON W. HOULE	1429.31	11/21/18
-39555	BRANDON SANDBERG	1834.16	11/21/18
-39554	WYATT WILLSON	1297.83	11/21/18
-39553	THOMAS ATOR	1879.05	11/21/18

-39552	KATRINA HENRY	1296.67	11/21/18
-39551	CHRISTOPHER ADAM	1434.42	11/21/18
-39550	KOLTEN BRUNELLE	1336.45	11/21/18
-39549	RENA COLLIE	1294.55	11/21/18
-39548	JASON COTTAM	1548.80	11/21/18
-39547	ARTHUR CRUMB	2278.13	11/21/18
-39546	PATRICIA K. FIORENZA	2603.64	11/21/18
-39545	DANNY R. GERGEN	1878.78	11/21/18
-39544	JAMES A HAGA JR	2119.11	11/21/18
-39543	VERNON L. HENDRICKSON	1802.27	11/21/18
-39542	LONNY HIATT	1328.99	11/21/18
-39541	JEFFREY LADUCER	1403.86	11/21/18
-39540	JESSICA MEADE	1343.79	11/21/18
-39539	RUSSELL E. MOMBERG	2008.66	11/21/18
-39538	JOSEPH G. MONSON	1298.01	11/21/18
-39537	REX OLSON	1425.62	11/21/18
-39536	ZACHERY OSTER	1386.99	11/21/18
-39535	THAYNE POPE	537.31	11/21/18
-39534	TYRELL SMITH	1413.48	11/21/18
-39533	DAVID SMITHBERG	1458.02	11/21/18
-39532	BRYCE STORY	752.85	11/21/18
-39531	KENNETH R. BOYKIN	2122.16	11/21/18
-39530	KASSANDRA BROWN	1638.64	11/21/18
-39529	ZACHARY COTHERN	1089.01	11/21/18
-39528	ANTHONY D. DUDAS	3130.84	11/21/18
-39527	ROBERT S HANSON	2062.32	11/21/18
-39526	TERRY HARP	1935.89	11/21/18
-39525	LORI A. LARSEN	1798.47	11/21/18
-39524	CORDELL LINDVIG	1773.06	11/21/18
-39523	JOSHUA LOEWENBERG	1848.01	11/21/18
-39522	BRENT MILLER	1433.34	11/21/18
-39521	RYAN O'REAR	2340.13	11/21/18
-39520	DEVIN REIFSTECK	1781.90	11/21/18
-39519	KASEY WYMAN-YOUNG	1576.92	11/21/18
-39518	JAMES HAGA SR	1309.57	11/21/18
-39517	BRENT E. HANSON	2391.01	11/21/18
-39516	BEAU BERGERON	1370.83	11/21/18
-39515	MARK BRUINEKOOL	1495.97	11/21/18
-39514	TONY SCOTT	1129.50	11/21/18
-39513	MICHAEL SIMPSON	1781.33	11/21/18
-39512	JORDAN BLOTSKE	1292.14	11/21/18
-39511	PORTER LEWIS	1374.41	11/21/18
-39510	GINA MOTTL	2624.10	11/21/18
-39509	KELSY NEHRING	1850.26	11/21/18
-39508	SCOTT VASSEN	2560.75	11/21/18
-39507	BRIAN YOUNG	1824.44	11/21/18
-39506	CHRISTINE EDWARDS	1515.96	11/21/18
-39505	KENT A. JARCIK	3155.32	11/21/18
-39504	RACHEL K. LAQUA	2235.03	11/21/18

-39503	JEREMY MILLER	1455.67	11/21/18
-39502	JOSILYN F BEAN	1989.85	11/21/18
-39501	DAVID LEE BELL	3049.27	11/21/18
-39500	KENNETH W. BERGSTROM	2706.18	11/21/18
-39499	STEVEN BROE	981.29	11/21/18
-39498	BARBARA ELLICO	1345.77	11/21/18
-39497	KRISTIN PASEKA	1679.46	11/21/18
-39496	ALYSSA WIEDRICH	1082.55	11/21/18
-39495	NEIL W. BAKKEN	2021.35	11/21/18
-39494	SKYLER HENRIE	3001.31	11/21/18
-39493	KENT SKABO	1800.44	11/21/18
-39492	DIANE C. HAGEN	662.65	11/21/18
-39491	ETHAN BECK	154.41	11/21/18
-39490	TRACI BYRNE	1014.42	11/21/18
-39489	KELLY CRUSCH	212.50	11/21/18
-39488	GARY DESJARDINS	958.31	11/21/18
-39487	ARIEL FLECK	657.98	11/21/18
-39486	KAYLA J. HELL	878.52	11/21/18
-39485	MICHAEL HELL	820.58	11/21/18
-39484	MONTANA ICENOGLE	394.86	11/21/18
-39483	MORGAN KEYSER	1065.52	11/21/18
-39482	REBECCA KIEFER	217.55	11/21/18
-39481	WANDA OLAF	1014.44	11/21/18
-39480	ANDREA L. PLACHER	1465.79	11/21/18
-39479	ANN REINKE	102.40	11/21/18
-39478	NATASHA TORRES	323.22	11/21/18
-39477	LISA WEBB	1076.80	11/21/18
-39476	SAWYER ZENT	972.56	11/21/18
-39475	ANN M. KVANDE	1598.61	11/21/18
-39474	BARBARA J. PETERSON	1541.95	11/21/18
-39473	BRENDA SCHMIDT	1455.45	11/21/18
-39472	SHAWN WENKO	2905.21	11/21/18
-39471	KATHY HAVSKJOLD	77.57	11/21/18
-39470	VIVIAN KALMIK	551.52	11/21/18
-39469	AMY A. KRUEGER	2338.59	11/21/18
-39468	ASHLEY OYLOE	1238.55	11/21/18
-39467	SABRINA A RAMEY	1705.89	11/21/18
-39466	JENNIFER STRIETZEL	1326.98	11/21/18
-39465	JONATHAN DEAN	671.71	11/21/18
-39464	THOMAS FRET LAND	1959.36	11/21/18
-39463	JULIE HATTER	2519.71	11/21/18
-39462	TRISTA HENRIE	1984.78	11/21/18
-39461	MONICA LAMOREUX	1193.01	11/21/18
-39460	JAMES POIRRIER	1484.69	11/21/18
-39459	Mathew P. Ekblad	308.56	11/21/18
-39458	Matthew Flaten	129.29	11/21/18
-39457	Joshua Foust	64.64	11/21/18
-39456	Thomas Hartley	32.32	11/21/18
-39455	Brandon Hoffman	92.35	11/21/18

-39454	Blaine C. Jeanotte	32.32	11/21/18
-39453	Kenny Kukuk	96.97	11/21/18
-39452	James Laqua	22.71	11/21/18
-39451	Ryan Lee	350.93	11/21/18
-39450	Lyle Lordemann	64.64	11/21/18
-39449	Paul Riely	156.99	11/21/18
-39448	Milton Sluder	60.03	11/21/18
-39447	Brenden L. Stevens	272.43	11/21/18
-39446	CJ Vinger	64.64	11/21/18
-39445	Michael W. Walters	119.68	11/21/18
-39444	PRESTON OLSON	1330.37	11/21/18
-39443	KEVIN POWERS	2147.59	11/21/18
-39442	BRET WILLIAMS	2527.88	11/21/18
-39441	ANDREA DUNTZ	2002.43	11/21/18
-39440	PEGGY MASTERS	1700.37	11/21/18
-39439	CHERYL PIERZINA	2396.53	11/21/18
-39438	DAVID TUAN	3655.59	11/21/18
-39437	LOCAL 3743 IAFF LOCAL 3743	625.00	11/21/18
-39436	COMP ROTH NATIONWIDE RETIREMENT SO	17338.85	11/21/18
-39435	ND CHILD SUPPORT ENFORCE	1680.10	11/21/18
-39434	CITY OF WILLISTON	2305.32	11/21/18
-39433	U.S. TREASURY	212485.66	11/21/18
-39432	IN HEALTH MERITAIN HEALTH	8695.95	11/27/18
97929	SHAWN HOLM	1672.43	11/21/18
97930	RICHARD RADEMACHER	2165.49	11/21/18
97931	GARY L. GLOVATSKY	1982.36	11/21/18
97932	TREVOR ODEGARD	1329.10	11/21/18
97933	RICHARD S. ODEGARD	1853.69	11/21/18
97934	JOSHUA DAGENAIS	1468.94	11/21/18
97935	WILLIAM M. MCQUISTON	2287.53	11/21/18
98080	MARC BRADE	5571.01	11/21/18
98081	CHRISTINE EDWARDS	640.54	11/21/18
98082	SUPPORT P PA SCDU	505.00	11/21/18
98083	SUPRT CT CONNECTICUT - CCSPC	274.00	11/21/18
98084	SUPRT VIR TREASURER OF VIRGINIA	368.14	11/21/18
98085	ANT CARE DISCOVERY BENEFITS	4783.13	11/21/18
98086	KRAM MESSERLI KRAMER P. A.	378.83	11/21/18
98087	MICHIGAN STATE DISBURSEM	104.75	11/21/18
98088	RI CHILD FAMILY SUPPORT PAYMENT	188.30	11/21/18
98089	MINNESOTA CHILD SUPPORT	322.00	11/21/18
98090	TE TAX CO ND STATE TAX COMMISSIONE	370.80	11/21/18
98091	URG LAW RODENBURG LAW FIRM	100.00	11/21/18
98092	CHILD SUPPORT SERVICES	76.00	11/21/18
98093	WASHINGTON STATE SUPPORT	393.00	11/21/18
98094	BRYCE STORY	140.16	11/21/18
98095	AMERICAN STATE BANK	467323.50	11/26/18
98096	ND TAX COMMISSIONER	52.04	11/26/18
98097	AMERICAN STATE BANK	1284433.09	11/26/18
98098	TAIS GARCIA	500.00	11/26/18



98099	MCKENZIE TRONES	380.00	11/26/18
98100	JENNIFER URBATSCH	140.76	11/26/18
98101	SHIRLEY BOLEY	50.00	11/26/18
98102	VECTOR CONTROL DIST #1	63089.04	11/26/18
98103	VECTOR CONTROL DIST #1	62366.19	11/26/18
98104	WILLISTON PARK DISTRICT	1283895.62	11/26/18
98105	MIDCONTINENT COMMUNICATIONS	533.43	11/26/18
98106	BORDER STATES ELECTRIC	26.28	11/26/18
98107	AMB	6303.62	11/26/18
98108	AMERICAN STATE BANK	1434312.67	11/27/18
98109	MARCO, INC.	446.73	11/27/18
98110	WILLIAMS SCOTSMAN, INC.	4411.94	11/27/18
98111	MOUNTRAIL-WILLIAMS REC	998.72	11/27/18
98112	NDWPCC	225.00	11/27/18
98113	MMI EXCAVATION, LLC	15000.00	11/27/18
98114	Christ Scheen	1700.00	11/27/18
98115	Florida Department of Financial S	200.00	11/27/18
98116	MP PERS1 NORTH DAKOTA PUBLIC EMPL	4250.00	11/28/18
98117	NORTH DAKOTA PUBLIC EMPL	228010.16	11/28/18
98118	AMERICAN FAMILY LIFE ASS	3648.68	11/28/18
98119	MEDICO LIFE AND HEALTH I	1817.62	11/28/18
98120	NDPEA	45.93	11/28/18
98121	USABLE	138.40	11/28/18
98122	FIRST NATIONAL BANK	2294.00	11/28/18
98123	JOSEPH MENARD JR	355.00	11/28/18
98124	BANK OF NORTH DAKOTA	7590.13	11/28/18
98125	Hula Grill	3039.80	11/28/18
98126	DEVIN REIFSTECK	275.00	11/29/18
98127	MEDICAL ACCTS RECEIVABLE SYSTEMS	4014.31	11/29/18
98128	BANK OF NORTH DAKOTA	166742.32	11/29/18
98129	US POSTAL SERVICE	1389.20	11/29/18
98130	NAPA AUTO PARTS	518.00	11/29/18
98131	AVESIS	2129.38	11/29/18
98132	EAST & WEST EXCAVATING LLC	26334.94	11/29/18
98133	CLERK OF DISTRICT COURT	750.00	11/30/18
98134	JORDAN VIG	500.00	11/30/18
98135	SHANDRA JAQUITH	400.00	11/30/18
98136	AURELIO GALBAN	50.00	11/30/18
98137	MOUNTRAIL-WILLIAMS REC	5817.66	12/04/18
98138	MIDCONTINENT COMMUNICATIONS	451.42	12/04/18
98139	MONTANA DAKOTA UTILITIES	58659.55	12/04/18
98140	CLERK OF DISTRICT COURT	750.00	12/04/18
98141	LANEY KING	400.00	12/04/18
98142	TAIS GARCIA	250.00	12/04/18
98143	MACKENZIE ELLETSON	10.00	12/04/18
98144	WALMART RESTITUTION	72.00	12/04/18
98145	BANK OF NORTH DAKOTA	4637.10	12/04/18
98146	BANK OF NORTH DAKOTA	1524.67	12/04/18
98147	Country Care Daycare	900.00	12/04/18

98148	CHRISTOPHER MAHONEY	5000.00	12/05/18
98149	INTELLICORP	66.27	12/05/18
98150	VISA	384.64	12/05/18
98151	VISA	712.80	12/05/18
98152	VISA	134.69	12/05/18
98153	VISA	1161.33	12/05/18
98154	VISA	1200.72	12/05/18
98155	VISA	1314.09	12/05/18
98156	VISA	759.96	12/05/18
98157	VISA	343.35	12/05/18
98158	WEX BANK	10432.54	12/05/18
98159	CHI St. Alexius	67.00	12/05/18
98160	VISA	714.08	12/05/18
98161	Powercall Sirens, LLC	1021.34	12/05/18
98162	not processed in this period	0.00	/ /
98163	not processed in this period	0.00	/ /
98164	not processed in this period	0.00	/ /
98165	not processed in this period	0.00	/ /
98166	not processed in this period	0.00	/ /
98167	not processed in this period	0.00	/ /
98168	11TH STREET PROPERTY, LLC	6000.00	12/06/18
98169	3D SPECIALTIES	5700.00	12/06/18
98170	ABL MOBILE LOCK & SAFE	167.00	12/06/18
98171	ACE HARDWARE & FLOORING	456.68	12/06/18
98172	ACME TOOLS	53.82	12/06/18
98173	ADVANCED BUSINESS METHODS	1134.00	12/06/18
98174	ADVANCED ENGINEERING (AE2S)	195039.34	12/06/18
98175	AIRGAS ON-SITE SAFETY SERVICES	343.00	12/06/18
98176	ALEXIUS ENGET	400.00	12/06/18
98177	ALLGUARD SECURITY LLC	160.00	12/06/18
98178	AMBER KOEHN	70.00	12/06/18
98179	AMERIPRIDE LINEN AND APPAREL SERV	1866.08	12/06/18
98180	ANTHONY MANN	25.00	12/06/18
98181	ARFF SPECIALISTS. LLC	1250.00	12/06/18
98182	AUTO VALUE	91.96	12/06/18
98183	BALCO UNIFORM CO., INC.	107.70	12/06/18
98184	BASIN PRINTERS, INC.	314.00	12/06/18
98185	BORDER STATES ELECTRIC	1744.72	12/06/18
98186	BOSS OFFICE PRODUCTS	1984.64	12/06/18
98187	BRAATEN PLUMBING, INC	1382.50	12/06/18
98188	BURNS & MCDONNELL ENGINEERING CO,	76030.35	12/06/18
98189	BYRON FRETHEIM	41.49	12/06/18
98190	C & D WATER SERVICES	299.50	12/06/18
98191	CANAD INNS DESTINATION CENTER	3193.60	12/06/18
98192	CAR QUEST	53.82	12/06/18
98193	CAR TUNZ	104.90	12/06/18
98194	CERTIFIED LABORATORIES	9085.00	12/06/18
98195	CG WILLISTON, LLC	344039.35	12/06/18
98196	CHAMBER OF COMMERCE	100.00	12/06/18

98197	CHEYENNE SMITH	25.11	12/06/18
98198	CITY OF WILLISTON	3232.76	12/06/18
98199	CITY OF WILLISTON	28455.50	12/06/18
98200	CITY OF WILLISTON	67686.97	12/06/18
98201	COMFORT SUITES	423.00	12/06/18
98202	CORE & MAIN LP	7419.87	12/06/18
98203	CRAIG'S SMALL ENGINE REPAIR	120.96	12/06/18
98204	CREATIVE PRODUCT SOURCE	331.45	12/06/18
98205	CREDIT BUREAU OF BISMARCK	41.29	12/06/18
98206	DACOTAH PAPER CO.	1356.09	12/06/18
98207	DAKOTA DIESEL	176.59	12/06/18
98208	DAKOTA FENCE	20975.00	12/06/18
98209	DAKOTA FIRE EXTINGUISHERS	7183.82	12/06/18
98210	DAKOTA PUMP & CONTROL	344.99	12/06/18
98211	DAKOTA SUNRISE BROKERS, LLC	142.62	12/06/18
98212	DAKOTA SUPPLY GROUP	62.45	12/06/18
98213	DALE STENNES & LANETTE HORACK	12.01	12/06/18
98214	DAN'S TIRE SERVICE	4928.16	12/06/18
98215	DANIELLE HENDRICKS	115.00	12/06/18
98216	DEGENSTEIN'S AUTO PLUS	1000.00	12/06/18
98217	DELL MARKETING L.P.	899.94	12/06/18
98218	DEMARS FOODS	144.00	12/06/18
98219	DON STEVENS	237.12	12/06/18
98220	EAST & WEST EXCAVATING LLC	31430.00	12/06/18
98221	ELECTRIC & MAGNETO, INC.	34.24	12/06/18
98222	EMERGENCY MEDICAL PRODUCTS	1155.21	12/06/18
98223	EMRY'S LOCKSMITHING	105.00	12/06/18
98224	ENVIRONMENTAL TOXICITY CONTROL	725.00	12/06/18
98225	ERINN CORULLO	14.10	12/06/18
98226	FAITH GROUP, LLC	10323.94	12/06/18
98227	FASTENAL COMPANY	73.71	12/06/18
98228	FCI CONSTRUCTORS, INC - ND	885302.15	12/06/18
98229	FEDEX	545.30	12/06/18
98230	FORT UNION SUPPLY & TRADE	314.13	12/06/18
98231	FORTERRA	175724.88	12/06/18
98232	FURUSETH LAW FIRM, PC	34458.75	12/06/18
98233	GALLS, LLC	489.88	12/06/18
98234	GRAND FORKS FIRE EQUIPMENT LLC	631.18	12/06/18
98235	GRAYMONT WESTERN CANADA	17735.47	12/06/18
98236	Great American Financial Services	284.90	12/06/18
98237	HACH	1698.57	12/06/18
98238	HANDY ANDY'S NURSERY	1734.00	12/06/18
98239	HAWKINS, INC.	18456.09	12/06/18
98240	HECK BUILT LLC	745.00	12/06/18
98241	HOME OF ECONOMY	1573.71	12/06/18
98242	HORIZON RESOURCES	40942.87	12/06/18
98243	HOWARD SUPPLY COMPANY, LLC	67.50	12/06/18
98244	IHRY INSURANCE AGENCY INC	50.00	12/06/18
98245	INFORMATION TECHNOLOGY DEPARTMENT	1340.00	12/06/18

98246	INSURANCE INFORMATION EXCHANGE	46.80	12/06/18
98247	INTERNATIONAL CODE COUNCIL, INC.	155.00	12/06/18
98248	INTERSTATE BILLING SERVICE, INC	7306.03	12/06/18
98249	IWERX CONNECT	674.00	12/06/18
98250	J.T.Y.A. CONSTRUCTION	500.00	12/06/18
98251	JAMES MEMORIAL PRESERV SOCIETY IN	2500.00	12/06/18
98252	JE DUNN CONSTRUCTION	2046513.82	12/06/18
98253	JOE'S DIGGING SERVICE INC	5700.00	12/06/18
98254	JOHN CALDWELL	33.32	12/06/18
98255	KOTANA COMMUNICATIONS	295.00	12/06/18
98256	KRISTIINA RAVASKA	182.50	12/06/18
98257	LAWSON PRODUCTS, INC.	520.07	12/06/18
98258	LIGHT TOWER RENTALS LLC	12.57	12/06/18
98259	LILI LEBARON	36.03	12/06/18
98260	LYLE SIGNS INC.	306.04	12/06/18
98261	MAGGIE SCHAFFER	2.49	12/06/18
98262	MARCO TECHNOLOGIES LLC	67.50	12/06/18
98263	MARCO, INC.	1519.14	12/06/18
98264	MARK DURHAM	18.78	12/06/18
98265	MCCODY CONCRETE PRODUCTS, INC	1169.58	12/06/18
98266	MEDQUEST INC	1160.34	12/06/18
98267	MENARDS	400.85	12/06/18
98268	MERCY MEDICAL CENTER	1905.75	12/06/18
98269	MIDCONTINENT COMMUNICATIONS	431.67	12/06/18
98270	MIKEY'S COUNTRY CANDY	683.05	12/06/18
98271	MODERN MACHINE WORKS	3525.00	12/06/18
98272	MON-DAK HTG & PLG, INC.	3475.08	12/06/18
98273	MONTANA DAKOTA UTILITIES	34195.91	12/06/18
98274	MONTANA DAKOTA UTILITIES CO	5636.25	12/06/18
98275	MOUNTRAIL-WILLIAMS REC	4517.56	12/06/18
98276	MUNICIPAL EMERGENCY SERVICES, INC	345.95	12/06/18
98277	MUNICIPAL GOVERNMENT ACADEMY	30.00	12/06/18
98278	MVTL/MINNESOTA VALLEY	535.00	12/06/18
98279	NAPA AUTO PARTS	1408.44	12/06/18
98280	ND DEPT OF HEALTH	16.48	12/06/18
98281	ND ONE CALL	178.65	12/06/18
98282	ND RURAL WATER SYSTEM ASSOCIATION	240.00	12/06/18
98283	NEMONT	795.27	12/06/18
98284	NEOPOST	1020.29	12/06/18
98285	NEW DEAL DEICING	19898.00	12/06/18
98286	NORTH DAKOTA FIRE FIGHTERS ASSOCI	200.00	12/06/18
98287	NORTH DAKOTA INSURANCE DEPARTMENT	110.00	12/06/18
98288	NORTHERN IMPROVEMENT COMPANY	46272.00	12/06/18
98289	NORTHWEST RURAL WATER DISTRICT	511.80	12/06/18
98290	NORTHWEST SUPPLY & R&R TROPHIES I	261.90	12/06/18
98291	O'REILLY AUTO PARTS	29.99	12/06/18
98292	OFFICE DEPOT	1609.12	12/06/18
98293	OLYMPIC SALES, INC.	30749.40	12/06/18
98294	Once Upon a Party	888.00	12/06/18

98295	Open Door Center	1846.28	12/06/18
98296	OVERLAND AERIAL PHOTOGRAPHY	325.00	12/06/18
98297	PASTIME PRINTS	262.55	12/06/18
98298	PAYMENT PRINCIPALS	20.24	12/06/18
98299	PHYSIO-CONTROL, INC	1590.12	12/06/18
98300	PKG CONTRACTING, INC.	109501.00	12/06/18
98301	POLAR REFRIGERATION LLC	296.00	12/06/18
98302	PRAXAIR DISTRIBUTION INC.	35.87	12/06/18
98303	PREBLE MEDICAL SERVICES, INC	50.00	12/06/18
98304	Pride Dairies	295.00	12/06/18
98305	PRO SAFE SERVICES, INC	485.00	12/06/18
98306	QUILL CORPORATION	1825.92	12/06/18
98307	RADIO TIME BILLING	252.00	12/06/18
98308	RECORD KEEPERS LLC	32.00	12/06/18
98309	REEVES COMPANY, INC.	90.13	12/06/18
98310	RMI-Rocky Mountain Industrial Sup	12392.10	12/06/18
98311	ROBERT KISER	196.26	12/06/18
98312	ROUGH RIDER INDUSTRIES	3377.00	12/06/18
98313	SANI-STAR	200.00	12/06/18
98314	SANITATION PRODUCTS	4391.08	12/06/18
98315	SCHWAB MFG. & ENVIRONMENTAL SUPPLY	155.90	12/06/18
98316	SHIRTWORX	72.00	12/06/18
98317	SOIL TESTING LABORATORY	62.50	12/06/18
98318	SOURIS RIVER TELECOMMUNICATIONS	2.37	12/06/18
98319	SPEARFISH EXCAVATING, INC.	159023.70	12/06/18
98320	ST. PAUL STAMP WORKS, INC	190.40	12/06/18
98321	STEPHANIE WELLMAN	92.76	12/06/18
98322	STEVEN D. ARMSTRONG	406.45	12/06/18
98323	STRATA INCORPORATED - ID	2603.75	12/06/18
98324	SUSAN KEEPMAN	29.73	12/06/18
98325	TANNER SIMENSEN	43.99	12/06/18
98326	THE SHOPPER	595.00	12/06/18
98327	THE SIGN SHOP	1510.00	12/06/18
98328	TRACTOR & EQUIPMENT CO.	1085.42	12/06/18
98329	TRAILER & TRUCK EQUIPMENT	1440.00	12/06/18
98330	TRANSUNION RISK & ALTERNATIVE	79.70	12/06/18
98331	TRIANGLE ELECTRIC	334.00	12/06/18
98332	TRILLION AVIATION	2780.00	12/06/18
98333	TYLER HACKLEY	25.59	12/06/18
98334	ULTEIG	54926.51	12/06/18
98335	UPPER MISSOURI DISTRICT HEALTH UNIT	1087.02	12/06/18
98336	USA BLUEBOOK	843.56	12/06/18
98337	VERIZON WIRELESS	173.76	12/06/18
98338	VISA	8474.08	12/06/18
98339	VISA	7387.64	12/06/18
98340	Wagner's Wagon	468.83	12/06/18
98341	WESTLIE MOTOR CO.	111.06	12/06/18
98342	WILLIAMS COUNTY AUDITOR	31250.00	12/06/18
98343	WILLIAMS SCOTSMAN, INC.	2160.67	12/06/18

98344	WILLISTON COMMUNITY LIBRARY	71.71	12/06/18
98345	WILLISTON CONVENTION & VISITOR BU	476.33	12/06/18
98346	WILLISTON FIRE & SAFETY	1394.43	12/06/18
98347	WILLISTON HERALD	971.88	12/06/18
98348	WILLISTON TIRE CENTER	6877.71	12/06/18
98349	WILLISTON VOLUNTEER	1000.00	12/06/18
98350	WILTEC SOLUTIONS	55.00	12/06/18
98351	XYLEM WATER SOLUTIONS	318.45	12/06/18
98352	ZACHARY SCHWARTZ	25.00	12/06/18

Total Claims: \$9,614,596.14

Total Payroll: \$1,071,013.76

Grand Total: \$10,685,609.90

# of Checks: 612

- 2) Business Licenses
- C. Development Services
  - 1) Contractor Licenses
- D. Engineering
- E. Authorization to Bid

**Motion by Cymbaluk, Seconded by Brostuen to make a motion to approve the Consent Agenda as presented  
UNANIMOUS BY VOICE VOTE**

- 3. Public Hearings
  - A. Ordinance 1093 – Alcoholic Beverages (First Reading)

Principle Planner, Rachel Laqua, presented the following:

This is a public hearing for the first reading Ordinance 1093 with Resolutions 18-033 and 18-036. The proposed ordinance is the result of over a year of committee work, multiple public meetings and multiple focus groups. The meetings have covered the legal requirements of liquor licenses, the concerns of license holders, the concerns of license seekers and concerns of the health department, as well as, the original committee goal to be business friendly. All of these items have been taken into consideration and incorporated into the draft. Ms. Laqua provided a history of the process of the ordinance revisions as detailed in the memo provided in the commission packet, as well as, a recap of new fees proposed with Resolution 18-033, and a brief overview of the proposed license type transitions included with Resolution 10-033.

The proposed changes to the ordinance include:

1. Create “legacy licenses” which are on sale liquor, on sale beer and wine, off sale liquor, off sale beer and wine, and restaurant licenses issued prior to Jan 1, 2019, or when this ordinance would go into effect.
2. Allow for legacy licenses, but no other license type, to transfer and sell their license.

3. Allow for legacy licenses to pay no annual fees for a period of 15 years (beginning in 2020, as 2019 fees have already been paid).
4. Increase the proposed initiation fee for on sale and off sale license types to a level which committee and focus group members felt would place a reasonable value on existing licenses while remaining business-friendly for new license seekers.
5. Transition from a population-based license structure to a fee-based license structure.
6. Determine to provide a grant to the Health Department for purchase of ID card scanners for the remaining current license holders who don't currently have one.
7. Require camera systems and ID card scanners at all licensed establishments.
8. Amend and increase penalties for violation of regulations involving minors.

Mayor Klug opened the public hearing.

Chelsea Bryant from the Upper Missouri Valley District Health Unit presented information regarding studies that correlate denser rates of alcohol availability to higher problems with alcohol use which, in turn, increases costs for law enforcement. Ms. Bryant read excerpts from some of the reports. She made recommendations to the commission regarding alcohol server training. Her agency is all about preventative training. Her agency does not recommend approval of the proposed ordinance, they feel the number of licenses should remain based on population.

Raymond Melendez shared his concerns as a citizen and as a liquor license holder with the commission. He deeply cares about the community. He has been involved in the public meetings and focus groups for the ordinance. He felt like he was fighting a lost cause. The appearance of an open and fair meeting were words, not actions. This started off as a one-sided unlimited license proposal from the beginning. He has made multiple requests for a study to be done and more facts. He has brought a binder with information from unbiased, methodical and trustworthy sources regarding independent studies done on this issue for the commissioners' use. Mr. Melendez discussed the adverse effects of alcohol density in a community, the strip clubs that were approved by the commission and the effects of that on the community. If the ordinance is passed, the known harms will exceed the unknown benefits. He asks the commission to vote no on the ordinance. Commissioner Bekkedahl asked Mr. Melendez: would the denial of this ordinance enhance or protect the value of any of the licenses that you currently hold? Mr. Melendez replied, no.

Kaleb Melendez addressed the commission stating he witnessed underage minors using alcohol during the years he was in high school. Teenagers brag about it almost as if it is some kind of joke. Mr. Melendez read statistics from [preventionnd.gov](http://preventionnd.gov) to the commission. Mr. Melendez feels that all this will do is increase the rate of alcohol use and increase underage drinking. He requests the commission to vote no.

Pamela Enno addressed the committee as a concerned citizen of Williston. She would like a better community for today and the future. She is concerned that with more alcohol establishments, the instances of domestic violence, child abuse and neglect will rise. She strongly recommends the commission vote no on this ordinance.

Deran Hastings, another concerned citizen addressed the committee remarking on the misconception that opening up liquor licenses to be unlimited so that there can be more restaurants in town. He quoted a comment from Mayor Klug at a commission meeting in 2011, "the public had told him that it's hard to bring a restaurant in because there are no liquor licenses available," and that he had further said that, "specialty beer licenses could be applied

for by paying the fee.” Mr. Hastings stated that is still true today without making any change to the ordinance. We need to vote against more bars and liquor stores in Williston. Mayor Klug asked Mr. Hastings if he thought Buffalo Wild Wings, Cugini’s, Williston Brewing Company or Sakura were assets to the community? Mr. Hastings responded he did think so. Mayor Klug noted that the ordinance had to be changed to allow that to happen.

Denise Gustafson addressed the commission as a concerned citizen. She is active in the community and events and there are many that include alcohol. She feels that opening up these things to more may harm people that have worked hard for their licenses. She is concerned about her teen-aged daughter. If the population shows increases with the 2020 census, maybe then the number of licenses should be increased. She does not think that adding more licenses at this point is in the best interests of the community.

Bill Geyer, owner of Bill’s Back 40, commented that over the past five years all the bar owners have been called to meet with the commissioner and the chief to discuss all the calls coming into the bars. He has spent a lot on security to help with the problem. He doesn’t see where unlimited bars is going to take care of this problem. He would ask for a no vote, also.

Andrew Flexhaur, a concerned citizen, has a question for the police chief. He worked at the Penalty Box and there would be many police officers positioned outside of the bars every weekend. Heartbreakers closed down, and he hasn’t seen a single one. Now, where are they? They are scattered throughout the city. If there are more liquor licenses, the police are going to be working even harder. They are going to be called all over the city. How is that beneficial to the city, the police department or the officers? That’s why he requests the commission to vote no.

Andy Anderson spoke next. He is concerned about quality of life in the community and the future for his grandchildren. He doesn’t think that business should be the number one priority in Williston, it should be quality of life and family.

Michael Galt addressed the commission. He does not have any new facts to bring. He is looking at it with a scale of pros and cons. If we don’t know what the pros are and we see the cons are more DUIs and DUI related deaths, he doesn’t see the benefit. He’s been here seven years, his children were born here and he would like to see a better quality of life here.

Tanya M., a long-term resident, remarked to the commission that she’s never had a problem going somewhere to get a drink. She doesn’t know why this is an issue. We don’t need this. We’ve always had alcohol available wherever we go and never had issues. After parties – if I want to go shop for an after-party event, I don’t expect to go for a drink. I go to be sold something. It’s not about alcohol. She votes no and hopes the board takes that into consideration.

Laurie Flexhaur, a life-long Williston resident, offered her opinion regarding the prices of liquor licenses: that is quite a substantial amount of money. It needs to be not about the commission and the city making the money, but it needs to be about the business owners and letting them thrive, hire more people, do more events, and do more for the community so they can make the money, not you.

Mayor Klug called a second time for anyone else who would like to speak on the issue.



Loye Ashton stated he would like to address one question. He has reviewed the 50-some pages of the ordinance. Page 8 seems to be missing. He also was unable to find anything about dram shop insurance requirements. With the alcohol related issues in the state, county and city, it should be a requirement for liquor license owners to maintain proper insurance.

Mayor Klug responded that the insurance issue is being addressed. Ms. Laqua clarified that page 8 was left intentionally blank as it was simply a separator page between the articles of the chapter.

Mayor Klug called a third time for public input. With no response, the hearing was closed.

Commission Cymbaluk asked if the ordinance could be tabled in order to go through the binder provided. Mayor Klug stated that before that question was answered he would reopen the public hearing so that a letter that was addressed to the board could be read.

Mayor Klug reopened the public hearing to allow the reading of the letter.

Ms. Laqua read the entire letter included in the commission packet that was received from Greg Cottrell. Highlights include:

There is little debate that national prohibition on the manufacturing and sale of alcohol was a dismal failure on all fronts. ... Prohibition statistics showed us that although consumption of alcohol fell at the beginning, it subsequently increased. Reducing or limiting the number of locations at which liquor can be consumed or sold has shown us throughout history that it will not lower or limit how much or how many will consume it. The concerns that have been brought forward against increasing the number of licenses in the city are all reflected by those that brought on prohibition ... Some would like the council to buy into these fears rather than support more opportunities for businesses to grow ...The city of Williston is on the cusp of its next large expansion with 800+ acres development at Sloulin Field. ... Currently the city is out of compliance with the number of licenses on the books. The question I pose is, how do you develop 800+ acres with not one liquor license on the books?

The goal of the ordinance revision was to simplify, streamline, create fair values, and ENCOURAGE new business. ... The question was posed several times throughout the year for current license owners to help the committee understand the value of the licenses that are held by businesses owners today. During each meeting, not one owner could provide any committee member a value, monetary or otherwise. Not one person came forward to assist with what a liquor license is worth today. ... The purpose of local government isn't to inhibit economic growth, but to figure out how to encourage entrepreneurship and small business opportunities. It's up to those future and current business owners how to be successful.

Mayor Klug closed the public hearing.

Commissioner Brostuen asked: How does the current license structure today address how people have changed in how they want to consume alcohol – wine bars, microbrew bars, and taprooms – have become very popular. How does the current license structure impact the new growth and the way that people consume alcohol?

City Administrator Tuan responded: When we set forth to revise this ordinance the objective was to reconcile the discrepancies in categorization that Commissioner Brostuen is referring to.

We have many categories that don't align. We have, over the many years, made exceptions to liquor license types that weren't defined previously in the ordinance. We open ourselves up to discrimination and other challenges if we don't fully define those license types and simplify the ordinance. You could extend to the point that we would be like Fargo with 29 or 30 different license types. If you make an exception and create a new specialty license type for every new applicant, that is not a very fair and representative process. Addressing that was really the driving focus for this revision.

There has been a lot of focus on the 'unlimited' aspect of on- and off-sale licenses, but there are unlimited licenses now. Most of the licenses are unlimited in some shape or form. So that was really the purpose of this and the bulk of the ordinance addresses that simplification of the license types. What you heard today was a lot of feedback on one element of the ordinance. But, again, a lot of work went into this to ensure that the ordinance is properly crafted and fair to all applicants who come forward for a license.

Commissioner Piesik remarked that it seems to me that the biggest concern shared by the citizens was that we are moving from being based on population to not being based on population. So, you are saying that we really, *already* are not based on population? Mr. Tuan responded that we have a population-based restriction for general on- and off-sale licenses. It doesn't apply to all license types. As the city auditor has pointed out, for example, the restaurant license is not population based. There are unlimited components to some licenses and limitations posed on others. To address one comment made by Mr. Melendez, that no research or background information was done, and that the deck may have been stacked ... The staff does not do that. The staff did not come forth with an objective to insert an opinion. And quite a bit of analysis was done looking at case studies around the state. We looked at other city's model ordinances to ensure this wasn't something that was unprecedented. In looking at how other cities have adapted from having population limitations, we did model what we thought would be appropriate guidelines. A lot of cities are moving away from being population based. Our challenge was primarily that our population has evolved, and we did not want to make an arbitrary decision on the number of licenses available and what that limit should be. If we were to limit the licenses, how would we address that as our population changes rapidly with all of the various license types?

We do not have an accurate population number that is certified. We rely on the census for that. For everyone's information, the current census population is 26,000 people – which is not how many people are here in town, but that is what we have to rely on for an official number. So, that opens us up to difficulties in terms of growing faster than the numbers will account for.

Commissioner Piesik asked if it be could clarified about the issue of annexation and what that did to the license maximum numbers. Mayor Klug responded that what happened in the annexation was that we brought in five licenses that were in the county. Williams County has unlimited licenses. The county license includes off-sale so each of the licenses that were annexed in came with on-sale and off-sale licenses for beer, wine and liquor. At that time, license holders were told that they would be able to retain the same rights on their licenses that they had with the county. That was fair. But maybe at the time we should have said – you can't break those licenses up – you can't take the off-sale portion of the license and sell it to someone else and keep the on-sale license. But we didn't do that. Some of these folks took their off-sale beer license, that was part of their on-sale liquor, beer and wine, and split that off and sold it to a convenience store. That's why we ended up with an abundance of off-sale licenses, because convenience stores bought them – and they paid a lot of money for them, too. And that is the reason, too, for the amount of fees that are put into these new license categories. It has been

proven in the past that these licenses are worth that kind of money when you talk about off-sale liquor.

Commissioner Cymbaluk commented that there are going to be issues no matter what decision is made. Personally, he feels if someone wants to open a wine bar, let them pay their fees and go do it. Regarding misuse of alcohol, promoting that is not our objective or goal. He doesn't think that it's right when people throw at us that we promote drinking – that is not the intention of what we are trying to accomplish by any stretch of the imagination. There has to be a way to find a compromise of some sort.

Addressing the issue of the city promoting drinking, Mayor Klug remarked that the city has always been very accommodating with allowing alcohol sales at events – from City Nights on Main, to benefit auctions, such as hospice and Bras for a Cause – the list goes on and on. Not once have we turned down a license for any of those kinds of events. When it comes to that, does that mean we are promoting alcohol? He doesn't believe that we are, we are just doing events to benefit the city of Williston.

Commissioner Piesik stated that it has been raised by some of the citizens that this is just an opportunity to have more liquor establishments in our community, but I believe the prices have been set at such a rate that you're not going to see everyone come in and be able to afford to do that. It's been pointed out in the information provided, that we don't necessarily want ten new bars – what we want to encourage is businesses to have the ability to grow a business that is unique, like a microbrew pub. You could say that we have that license already, but we also have a mod-podge of licenses and a system that is hard to control, and we are trying to clean that up. I believe that was the purpose of this ordinance. Commissioner Cymbaluk agreed.

**Motion by Piesik, Seconded by Cymbaluk to table the first reading of the amendment until the next meeting to allow the commissioners time to review all of the information they have received in order to be able to make a decision that will move the community forward.**

**UNANIMOUS BY VOICE VOTE**

4. Bid Openings
  - A. Four Door SUV AWD K9 Unit Replacement (Police Department)

Dave Peterson, Chief of Police, presented the following:

The Williston Police Department opened bids on October 29<sup>th</sup>. Williston Police Department opened bids on October 29<sup>th</sup>, 2018 for the following equipment: 2018 or 2019 Four Door SUV AWD with Police Package as a replacement for the K9 vehicle. Original Commission approved amount: \$40,000. One Bid was received from Red Rock Ford in the amount of \$32,895.95. I recommend award of the 2019 Police Vehicles to Red Rock Ford, in the amount of \$32,895.95

**Motion by Cymbaluk, Seconded by Brostuen to approve as presented.**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

5. Ordinances
  - A. Ordinance 1092 – Modernizing and Correcting Sections of Existing Ordinance 613 (2<sup>nd</sup> Reading)

Rachel Laqua, Planning & Zoning, presented the following:

Staff presented this item at the November 19 Planning and Zoning Commission meeting and November 27 City Commission meeting. There were several minor corrections which have been corrected in the attached draft. There was discussion at the November 27 meeting regarding current data for placement of homes over 10 years old. Staff looked into this. Kelly Aberle of Building Safety reported: “we track mobile homes by permitting and inspections... we do not have a...tracking record on the ones denied because of age. I know we have had a few in the last year denied due to age or told they couldn’t place it before they submitted an application.” So, there is not necessarily data on that. The ordinance was changed prior to the last meeting to allow for mobile homes up to 15 years old. Those are HUD stickered units that don’t necessarily have to meet building code, they just have to meet HUD standards. Staff recommends approval of the second reading of Ordinance 1092.

**Motion by Piesik, Seconded by Brostuen to approve the second reading of Ordinance 1092 as presented.**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

6. Petitions, Communications and Remonstrance’s
  - A. Christmas Tree Presentation

City Administrator David Tuan asked that this be tabled until the next meeting as invitations that were intended to go out were not sent. Mr. Tuan apologized for the oversight.

**Motion by Cymbaluk, Seconded by Brostuen to table.  
UNANIMOUS BY VOICE VOTE**

7. Report of Commissioners
  - A. President of the Board
    - 1) December 26, 2018 Meeting Date

Mayor Klug explained that the next commission meeting was scheduled for December 26<sup>th</sup>. He is moving the date to December 27<sup>th</sup> to have time to get things in order after the Christmas holiday. The change will be advertised.

- B. Vice-President; Finance Commissioner
  - C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
  - D. Fire, Police and Ambulance Commissioner
  - E. Water Works, Sewer, Airport, Building and Planning Commissioner
8. Report of Departments
  - A. Administration
    - 1) Census Complete Count Committee Resolution 18-035

City Administrator Tuan presented the following:

This resolution is for the 2020 census. We received a visit from the Census Bureau a couple of weeks ago and they recommended two things. The 2020 census, first of all, is very critical counting effort that the U.S. government puts forth every 10 years. It has a lot of impact, not only to statistics but also funding and the election process. What they are requesting and doing in a lot of communities is putting together a count committee made up of community stakeholders. That group is used to promote and disseminate information regarding the census so that everyone is informed about what is coming, they can ask questions but can also be prepared to submit their census and complete the process a little more easily. The city of Williston has offered to be the connecting agent in creating that committee. The resolution needs to receive the commission's authorization first, not only to create the committee but to adopt the resolution creating it with appointments from the board of commissioners. Staff has reached out to other stakeholders, including Williams County, the Park District, the School District, etc.

#### **RESOLUTION 18-035**

##### **RESOLUTION ESTABLISHING WILLISTON COMPLETE COUNT COMMITTEE FOR 2020 CENSUS**

WHEREAS, the Constitution of the United States of America requires an enumeration, or "census," of the population every 10 years; and

WHEREAS, the next decennial census of the population will be taken on April 1, 2020; and

WHEREAS, the decennial census data compiled in the 2020 Census will be used to determine the apportionment of seats in the State Legislature and the allocation of billions of dollars of federal, state and county funds for social and other programs for the next decade until the next decennial census is taken; and

WHEREAS, it is vitally important that every person in the City of Williston, North Dakota, is counted in the 2020 Census; and

WHEREAS, the City of Williston, North Dakota, will establish a Complete Count Committee that will develop and implement an awareness campaign that motivates residents to respond to the 2020 Census and encourages participation by population groups that are often undercounted; and

WHEREAS, the Mayor will have full authority to appoint government and community leaders to serve as members of the Complete Count Committee and to partner with the U.S. Census Bureau to provide training to the members of the Complete Count Committee;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the City of Williston, North Dakota, as follows:

1. The Williston Complete Count Committee is hereby established to develop and implement an awareness campaign that motivates residents to respond to the 2020 Census and encourages participation by population groups that are often undercounted; and

2. The Mayor of the City of Williston, North Dakota, is hereby authorized to appoint government and community leaders to serve as members of the Williston Complete Count Committee, to partner with the U.S. Census Bureau to provide training to the members of the Williston Complete Count Committee, and to take all steps necessary to accomplish these purposes.
3. This Resolution shall go into effect upon approval and passage by the Board of Commissioners.

Commissioner Cymbaluk introduced the foregoing Resolution and moved for its adoption. The motion was duly seconded by Commissioner Brostuen. Upon vote being taken thereon, the following Commissioners voted "AYE": Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug; and the following Commissioners voted "NAY": none. Absent and not voting: none. Whereupon said motion was declared duly passed and adopted this 11th day of December, 2018.

ATTEST:

APPROVED:

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**John Kautzman**, City Auditor

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**Howard Klug**, President  
Board of City Commissioners

**Motion by Cymbaluk, Seconded by Brostuen to approve the Census Count Committee Resolution 18-035 as presented.**

**UNANIMOUS BY VOICE VOTE**

- B. Auditor and Finance
  - 1) BND Fund Coverage for State Loan

City Auditor, John Kautzman, presented the following:

The Bank of North Dakota contacted me about our bond coverage areas in regard to the loans. It was pointed out we are lacking in our sewer and water. In recalculating that we are asking for your permission to move \$7,300,000 from an account where we have funds set aside from gross production tax into the sewer to meet the bond coverage amount for sewer and in water we need \$511,000. We have in excess of \$24,000,000 in that account from accumulating gross production tax dollars that we have received. We would ask for permission to allow us to transfer those funds that will then allow us to meet the bond covenant requirement. These are on state utility improvement loans.

Commissioner Bekkedahl also addressed the commission explaining that the reason that number is so high for the sewer is because we are using the gross production tax to repay the bonds on the waste water recovery facility. Having expended over a hundred million dollars that is the bottom requirement to have a reserve that they have asked us to place in there.

**Motion by Bekkedahl, Seconded by Cymbaluk to approve the transfer as presented.**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

2) Bad Debt Write-Off

This item is regarding our annual process for writing off bad debts. The utility bad debt write-off is \$29,831.21, and the ambulance bad debt is \$596,727.87. We would ask your permission to move forward and write those off.

**Motion by Piesik, Seconded by Brostuen to approve 2018 Bad Debt Write-Off amounts as presented with a total amount of \$626,559.08.**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

C. Attorney

1) Pizza Hut Lease Assignment

Pete Furuseth, City Attorney, presented the following:

This is an assignment of a lease for area where the new Pizza Hut building is going to go. We are looking for approval of a second assignment from 14<sup>th</sup> Street West, LLC to 2609 1<sup>st</sup> Avenue West, LLC which is the holding company for the new Pizza Hut and we recommend approval of this assignment.

**Motion by Cymbaluk, Seconded by Brostuen to approve as presented.**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

2) MOU – Williston Police Department/MonDak Humane Society

This item is a Memorandum of Understand and Agreement with the City and MonDak Animal Rescue. Taylor has been working on this with Chief Peterson. It looks like it is all in place. We are looking for approval of this, also.

**Motion by Brostuen, Seconded by Cymbaluk to approve.**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

D. Public Works

- 1) Task Order No. 19 – Miscellaneous I & C Services

Director of Public Works, David Bell, presented the following:

What I bring to you tonight is Task Order No. 19 – Miscellaneous I & C Services to be provided by Advanced Engineering. This Task Order includes a scope of work that will assist the City with Miscellaneous Instrumentation and Control Services. AE2S has been providing I & C Services to the City since 2010. Initial scope of services was for the Water Treatment Plant. The services have now expanded into Water Distribution, Sanitary Sewer Collection System and the Water Resource Recovery Facility. Under this Task Order, AE2S would provide I & C services on an as-need basis, on a hourly not to exceed, plus reimbursable expenses. Estimated fee of \$48,000 for 2019. This number that we come up with is based on the actual paid costs that will accumulate for 2018. We have budgeted for each department to cover their own costs for I & C services. When this was originally set up, the majority of the costs was going to the Water Treatment Plant and we have made sure that each one of the departments which will need these services provide and budget and pay for it out of their own expense.

We recommend approval of the AE2S, Miscellaneous I & C Services, Task Order# 19 in the not to exceed amount of \$48,000.

**Motion by Brostuen, Seconded by Piesik for approval of Task Order 19 in the amount not to exceed \$48,000 for Miscellaneous I & C Services with Advanced Engineering Services as presented.**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

E. Engineering

- 1) Change Order No. 2 – West Williston Drainage (Flood Risk Reduction) Project 1 – Crushed Rock In Lieu of Class 5 Aggregate Base Material (Project No. P213)

City Engineer, David Wicke, presented the following:

Before you is Change Order number 2 for the West Williston Drainage, Flood Risk Reduction, Project. This is for one-inch crushed rock in lieu of aggregate base. During the excavation there



were soil conditions on site that required the use of the one-inch rock versus a Class 5 because of wet soil conditions. This would be for base material for the box culverts to sit on. With the wet conditions, the Class 5 would not have held up as a good bedding material for the box culverts. The amount of this change order would off-set costs for the difference between the one-inch rock versus the Class 5 material in the amount of \$3,970.

The recommendation before you is to approve this Change Order Number 2, in the amount as described.

**Motion by Piesik, Seconded by Brostuen to approve Change Order No. 2 to Spearhead Excavating in the amount of \$3,970 as presented.**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

- F. Fire Department
- G. Police Department
- H. Development Services
- I. Economic Development
  - 1) Flex PACE:
    - a. Cut Bluff Properties

Shawn Wenko, Executive Director – Economic Development, presented the following:

Request for Flex PACE Buydown in the amount not to exceed \$42,000 for purchase of property in order to expand business. This is about \$400,000 total estimate for the project.

**Motion by Brostuen, Seconded by Piesik to approve.**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: Cymbaluk abstains**

**CARRIES: 4-0**

- b. Overland Aviation

Request for Flex PACE Buydown in the amount not to exceed \$82,000 for expansion of current business. This is for the construction of the FBO at XWA. The FBO business assists with international passengers. It is needed to maintain the international status of the airport. This will be a \$6,000,000 investment and will be located at XWA when completed.

**Motion by Cymbaluk, Seconded by Brostuen to approve.**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

## c. Coughlin Funeral Home

Request for Flex PACE Buydown in the amount not to exceed \$39,750 for purchase and expansion of existing business.

**Motion by Cymbaluk, Seconded by Piesik to approve as presented.**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

- GST Casing

Request for Flex PACE Buydown in the amount not to exceed \$72,000 for purchase of equipment in order to expand his building from trucking to casing services. This location is in the ETJ and does qualify for the program.

[Vote order of items changed from agenda]

Mayor Klug stated the amount in the packet had a typo and should be corrected to read \$42,000.

**Motion by Cymbaluk, Seconded by Brostuen to approve as corrected at \$42,000.**

Mr. Wenko clarified the amount he quoted was \$72,000.

**Motion amended by Cymbaluk to \$72,000, Seconded by Brostuen to approve in the amount of \$72,000.**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

- 2) Community Build/Growth:
  - a. NDSU Williston Research Extension Center

Applicant Jerry Bergman is requesting for a Community Growth Grant in the amount not to exceed \$250,000 for new seed conditioner plant and greenhouse facility. This expansion will allow for expansion of current 35 bushels per hour to 100 per hour. It will have optical sorter technology and a horizontal layout to provide high quality seed of new crop varieties. When we met with the Star Fund the recommendation was \$250,000 over five years. After that meeting, I was able to talk with Jerry Bergman. That timeline didn't seem to work with what he has planned for construction. If you do approve tonight what I recommend is that we commit to the dollars contingent upon him securing the other dollars for the project for to move forward. From that point, we can work on a timeline and bring it back to you for an acceptable timeline to distribute those dollars.

This is a \$1.9 million project contingent upon about \$750,000 from the state which we will be working to help secure.

**Motion by Bekkedahl, Seconded by Cymbaluk to approve as presented.**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

b. Williston State College Foundation

This request comes from Director Terry Olson. They are looking for a Community Growth/Build in the amount not to exceed \$50,000 for sponsorship of a dorm suite. They will take 24 suites to find sponsorships to bring down the cost of the loan on the current dorm. Once they do that, they want to refinance the Frontier Hall to help free up more cash with those dollars going into a student loan forgiveness program. The recommendation from the Star Fund Board is to approve \$50,000 in two installments to be paid over two years.

**Motion by Cymbaluk, Seconded by Brostuen to approve as presented.**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

3) 2019 Community Enhancement Interviews – Thursday, January 17

We have set the 2019 community enhancement interviews for Thursday, January 17<sup>th</sup>. I'm assuming they will start at 8:00, but once we see how many applications we have, we will touch bases with Commissioner Brostuen and move forward.

Mayor Klug announced that if you have not turned in your community enhance grant application, you have until December 14<sup>th</sup> to turn them in. If anybody is interested in that, contact Brenda Schmidt at the Economic Development office.

J. Airport

1) Airline Lease Amendment

Airport Director, Anthony Dudas, presented the following:

Before you is a lease amendment for Delta Airlines. As you are aware, airport pavements are designed for a 20-year life span, dictated in largely in part by their weight bearing capacity. Any operations above designed capacity will reduce the life span of the pavement, similar to what you see with over-sized trucks operating on asphalt roads in our community.

The City of Williston originally entered into a lease agreement with Delta in 2012 to commence commercial jet service. Initiating commercial jet service at that time proved to be very challenging as the runway weight bearing capacity is published as 25,000 pounds and the 50 seat regional jets that are operating today are 53,000 pounds; the increased weight has subsequently reduced the life span of the runway.

Through the effort of initiating commercial jet service, a unique clause was included in the lease agreement that stipulated specifically what weight of aircraft they can operate at Sloulin Field. With that clause included, the City understood that we took responsibility of the maintenance of the pavement should there be any needs for rehabilitation as we did over the summer with patch repairs.

As a result of this increased demand for air service since 2012 by both Delta and United – they both have the same clause – we have had to do a number of different repairs to our pavements – a mill and overlay that we did prior to commencement of operations at our primary runway and all of the pavements that commercial aircraft touch on our airfield, from the terminal all the way to the runway. With the completion of the most recent runway repair, and a thorough review by an airport engineering firm, Burns & McDonnell, it was found that an increase to the maximum landing weight from 53,000 pounds to 75,100 pounds for the final months of operation at Sloulin Field is allowable given the abbreviated duration.

By increasing the maximum weight allowed, Delta will have the option to operate 76 seat regional jets if they deem that necessary for their business. By allowing this increase, the City will continue to be responsible for ensuring the pavements are in safe condition for aircraft operations. This may include additional pavement repair during our final months of operation. Lastly, United Airlines has been offered this same lease amendment and it is still under review.

With that, I recommend approval of this lease amendment with Delta Airlines.

**Motion by Cymbaluk, Seconded by Brostuen to approve.**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIES: 5-0**

- K. Convention and Visitor's Bureau
- 9. Appointments and Consultations with Officers
- 10. Unfinished Business
- 11. New Business
- 12. Executive Session
- 13. Adjourn

**Motion by Cymbaluk, Seconded by Piesik to make a motion to adjourn**

**UNANIMOUS BY VOICE VOTE**

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John Kautzman, City Auditor

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Howard Klug, President  
Board of City Commissioners