



Greetings

Thank you for your interest in the 2019 Community Enhancement Grant Program.

Each year, the Williston City Commission and STAR Fund Advisory board allocate up to \$50,000 for nonprofit groups and organizations to fund activities and projects that improve the quality of life in and around the Williston area. Grant recipients in the past include: Leadership Williston, Maah Daah Hey Trail, Williston Downtowners Association, Entertainment Inc! and many others.

The Community Enhancement Grant program is made possible through the Williston STAR Fund which was created to help provide financial support for economic and community development projects that create jobs. The funds are derived from a voter approved 1% city sales tax through June 30, 2020. Seventy-five percent of the collections benefit infrastructure needs and property tax relief while 25% assists projects that promote a vibrant and sustainable community.

The deadline to apply is Friday, December 14, 2018 at 5 PM. Applications may be emailed, mailed or delivered to Williston Economic Development. The STAR Fund Advisory Board will evaluate the applications and hold interviews at a date to be determined in January of 2019.

Nonprofit organizations may pick up [applications](#) at the Williston Economic Development Office located at 113 4<sup>th</sup> Street East. or fill out online at [www.willistondevelopment.com](http://www.willistondevelopment.com)

For more information contact Brenda Schmidt at 701-577-8110 or [brendasc@ci.williston.nd.us](mailto:brendasc@ci.williston.nd.us)



## COMMUNITY ENHANCEMENT GRANT

### General Guidelines

1. To apply for funding, applicants must complete the application form. A. and B.
2. Applications can be picked up at the Williston Economic Development office at 113 4<sup>th</sup> Street or submitted online at [www.willistondevelopment.com](http://www.willistondevelopment.com) (located under the STAR Fund section) or [www.cityofwilliston.com](http://www.cityofwilliston.com)
3. Deadline for application submission is Friday **December 14, 2018 at 5 PM.**
4. Submission of an application does not in any way guarantee funding; funding will be based on the projects meeting the grant criteria and scoring of the STAR Fund Advisory Board.
5. Williston City Commission has final approval on funding recommendations received from the STAR Fund Advisory Board.
6. Multiple projects are chosen each year for funding.
7. Funding allocation amounts of projects usually range between \$500 and \$5,000 per application.
8. Projects may not necessarily receive the amount of requested funds.
9. All submitted applications will require an informal in person interview about your project with the STAR Fund Advisory Board. (Time and Date TBD).
10. All applicants must be **Non-For Profit** entities.
11. All applicants must show matching funds either monetary or in-kind for any funding amount requested through community enhancement.
12. Applicants who have received funding in years prior are eligible to reapply. However, priority is given to first time applicants.

### Who Can Apply

All non-for profits within Williston and the surrounding trade region are encouraged to apply. The Williston trade region could be defined but not limited to communities within a 70-mile radius of Williston.

### What Can Funds Be Used For

Generally, funds shall be used for: Capital improvements, programs, annual and special events, operating expenses, marketing, community development and job creation

### Examples of Past STAR Fund Recipients

Chokecherry Festival – Festival Activities  
M-T Saddle Club – Youth Rodeo  
Leadership Williston – Utility box wrap project  
MonDak Heritage Center – Facility Improvements  
Northern Plains Oyate – Annual PowWow  
Entertainment Inc! – Replacement sound and lighting  
Miss North Dakota Scholarship Organization

Maah Daah Hey Trail – Trail Enhancements  
TrainND – Women in Leadership Conference  
Upper Missouri Ministries  
Crosby Country Club  
Williston Downtowners Association  
Divide County Fair  
Fort Buford State Historic Site



## COMMUNITY ENHANCEMENT GRANT APPLICATION FORM (A)

Project Name/Organization							
Non-Profit (501c) Organization?		Yes		No			
Address							
City		State		Zip			
Phone		Email		County			
Federal Tax ID # (if applicable)							
Contact Person							
<b>USE OF FUNDS</b> (check <u>all that apply</u> )				<b>Eligible Categories</b> (check all that apply)			
Capital Improvements				Cultural			
Land		Building		Equipment	Historical		
Other				Recreational			
Annual Events & Programs				Educational			
Special Events & Programs				Health / Fitness			
Operating Expenses				Community Development			
Social / Ethnic				Job Creation			
Community Enhancement Development/Marketing							
<b>PROPOSED FUNDING AND SOURCES</b>							
1. Funding request from STAR Fund				\$			
<b>MATCHING FUNDS</b>							
2. Cash Donations				\$			
3. In-Kind Donations				\$			
<b>OTHER GRANTS SECURED</b>							
4. Other				\$			
5. Other				\$			
6. TOTAL MATCHING FUNDS (add lines 2 - 5)				\$			
7. TOTAL PROJECT COSTS (add lines 1 & 6)				\$			
<p><b>APPLICANT CERTIFIES</b> The undersigned says he/she is duly authorized to verify the fore-going application, can provide proof of matching funds. And to the best of his/her knowledge and belief, the data in this application is true and correct.</p>							
AUTHORIZED SIGNATURE				DATE			
NAME				TITLE			



## COMMUNITY ENHANCEMENT GRANT APPLICATION FORM (B)

**Please answer the following and return with your application.**

- 1.) Please describe your project/event details. Community enhancement applicants are scored based on certain criteria as described on the attached sample score sheet. Your ability to address each criteria within your project / event details will greatly help in the scoring process.**