

**REGULAR MEETING OF THE PLANNING AND ZONING COMMISSION WAS HELD ON February 21, 2017 AT WILLISTON CITY HALL, 22 E. BROADWAY, WILLISTON, ND**

Vice-Chairman Maristuen called the meeting to order at 5:30pm. Roll Call was taken. A quorum was present.

**MEMBERS PRESENT:** Boyeff, Hansen, Bauer, Christensen, Long, Maristuen.

**MEMBERS ABSENT:** Aafedt

**OTHERS PRESENT:** Kent Jarcik, Planning Director; Rachel Laqua, Principal Planner; Josephine Ching, Staff Planner; Christine Edwards, P&Z Office Manager; Bob Hanson, City Engineer; Bill Tracy, Building Officer; Richard DeBrunner, Code Enforcement Officer; Jordon Evert, Assistant City Attorney.

**PUBLIC HEARINGS:**

- NONE

**COMMITTEE REPORT:**

A. NONE

**UNFINISHED BUSINESS:**

A. NONE

**NEW BUSINESS:**

- A. Code Enforcement Violation Appeal, James Cozart, 13452 53<sup>rd</sup> St. NW, Williston – RV trailer as residence

Maristuen introduced this item (as above) and asked Laqua to present. Laqua stated this was a Code Enforcement case for Lot 18, Dolman Subdivision which is R1-A (Rural Residential) and indicated the property on an aerial map.

Code Enforcement received a complaint that a camper was being utilized as a dwelling unit on the above property. Subsequently, the applicant received a letter on December 7<sup>th</sup>, 2016, stating that his property was in violation of the zoning ordinance, as it appears there was a family living in a camper on the premises.

The applicant submitted an appeal letter on January 12, 2017.

Laqua said that this matter was discussed at an Ad Hoc Committee meeting on February 6, 2017. The Committee determined that Paul Bauer, Planning Commissioner, who is acquainted with the applicant, would discuss the violation with the applicant, and that the appeal would be heard at the February 21 Planning and Zoning Commission meeting.

Laqua said she had received a report from Mr. Bauer on Monday, February 13<sup>th</sup> that he has spoken with the applicant, and the applicant has stated that all persons on the property who were living in

campers are now either living off of the property or in a house on a separate property that the applicant owns just to the south of the property in question.

Code Enforcement Officer, Richard DeBrunner stated that he had since done a follow up inspection and has found the issue to be resolved.

Laqua stated that staff recommends removal of this item as the violation has been rectified.

MOTION BY BAUER, SECOND BY CHRISTENSEN to remove this appeal from consideration. AYES: Hansen, Boyeff, Christensen, Bauer, Maristuen, Aafedt. NAYS: None. ABSENT/NOT VOTING: Long. ABSTAINED: None.

Mr. Cozart was in attendance at the meeting and understands the dismissal of his appeal.

**DATE OF NEXT REGULAR MEETING:** March 20, 2017

**MEETING ADJOURNED.**

  
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Kent Jarcik, Williston Planning Director