

E-Bill Enrollment

Instead of receiving a paper bill in the mail, your e-bill will be delivered to your email inbox.

Paperless billing is free and available to both our residential and commercial customers, with no restrictions.

You ***do not*** have to be enrolled in any type of automatic or electronic payment plan. You can enjoy the benefits of Paperless Billing and still choose how you want to pay your bills. And, you may enroll or discontinue at any time.

YES! Sign me up to receive e-bills.

Customer Name

Account Number

E Mail Address

To enroll in e bill simply complete the Authorization Form, detach, and mail to City of Water Department, PO Box 1306, Williston, ND 58801

Free up your time for the important things in life



When you sign up for the City of Williston's Automatic Payment Plan, your water bill payment is automatically deducted from your checking or savings account each month.

With no more checks to write or due dates to stay on top of, your time is freed up to concentrate on the important things in life.

Sign up today!



Water Department
Monthly Utility Bill

Automatic
Payment
Plan
&
E-Bill
Sign-Up
Application

Pay your water bill automatically from your checking or savings account.

No more checks to write or stamps to buy. It's easy, fast, and free!

Q How do I sign up?

A Simply complete this authorization form and return it to:
City of Williston
Water Department
PO Box 1306
Williston, ND 58802-1306

Q How soon will the Automatic Payment plan start?

A It may take up to two billing cycles before the Automatic Payment Plan takes effect. Banks encourage a "practice run" for the first billing cycle to make sure it's working properly and that the information is accurate. Please continue to pay your bill until the message "DO NOT PAY-ACCOUNT HAS BEEN DRAFTED" appears at the bottom of your bill. Payments will generally be deducted from your account on the third business day of each month.

Q If I don't sign up right now, will I be able to enroll later?

A Yes. Simply visit our office or call us at (701) 577-8105 to obtain an authorization form.

Q How can I be sure my bill has been paid?

A Your monthly bank statement will reflect the automatic payment and your next water bill will also show a payment received.

Q What if I have a question about my bill?

A Call the Water Billing department at (701) 577-8105.

Q Is there a charge for this service?

A No. The City does not charge you for automatic payments.

Q Is there a charge for Non Sufficient Funds accounts?

A Yes. There is a \$10 NSF Fee that will be added to your next water billing.

Q What if I change banks or accounts?

A Visit our office to obtain an authorization form and complete with any changes or call us at (701) 577-8105.

FOR MORE INFORMATION, CONTACT:



Water Department

22 East Broadway
PO Box 1306
Williston, ND 58802 (701) 577-8105
citywater@ci.williston.nd.us

**AUTOMATIC PAYMENT PLAN
AUTHORIZATION FORM**

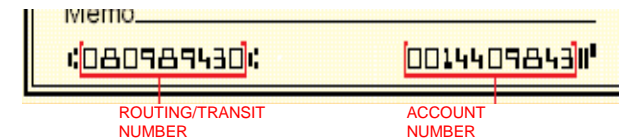
Customer Bank Information

Financial Institution Name

Financial Institution Routing/Transit Number
(9 digit ABA Number)

Customer Bank Account Number

Account Type: Checking Savings
(Please check one)



To ensure accuracy, please attach a voided check or savings deposit slip.

Customer Account Information

Utility Billing Account Number

Customer Name

Service Address

Telephone Number

Please enroll me in the City of Williston's Automatic Payment Plan program. I authorize the City of Williston to collect payment of my utility bill by initiating debit entries (deductions) to the bank account shown above. I understand that this authorization will continue to be in force until discontinued by my written request.

Signature

Date

To enroll in Automatic Payment Plan, simply complete the Authorization Form, detach, and mail to City of Water Department, PO Box 1306, Williston, ND 58801