

**OFFICIAL PROCEEDINGS
OF THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS HELD
OCTOBER 11, 2011 6:00 P.M. AT CITY HALL WILLISTON, NORTH DAKOTA**

1. Roll Call of Commissioners

COMMISSIONERS PRESENT: Brent Bogar, Howard Klug, Tate Cymbaluk, E. Ward Koeser

COMMISSIONERS ABSENT: Brad Bekkedahl

OTHERS PRESENT: Peter Furuseth, John Kautzman, James Lokken, Alan Hanson, Doug Lalim, Shawna Gooch-Egge, Steven Kjeergard, Tom Rolfstad

President Koeser entertained a motion to amend the agenda and add under #4-Public Hearings - sidewalk improvement district 11-1.

**MOTION BY BOGAR, 2ND BY KLUG to adopt the agenda as amended.
MOTION CARRIED UNANIMOUSLY.**

2. Consent Agenda

- A. Reading and Approval of Minutes for:
 - 1. Regular Meeting Dated September 27, 2011
- B. Auditor
 - 1. Accounts, Claims and Bills

Combined Check Register
For Checks between 09/27/11-10/10/11

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Period
-84822	DEFERRED COMP NATIONWIDE RETIREMENT SO	14501.37	911
-84821	WEAPON CITY OF WILLISTON	59.00	911
-84820	FIT U.S. TREASURY	1663.14	911
-84819	12020 RANDY M DONNELLY	1183.39	1011
-84818	12017 JOHN L. KAUTZMAN	2347.58	1011
-84817	12028 RAINNIE L. LADUE	103.14	1011
-84816	12018 SANDRA K. SOLBERG	1179.10	1011
-84815	56119 CHEYENNE E. CHINEA	555.36	1011
-84814	13026 KEVIN W. CRAFT	944.19	1011
-84813	56118 KATALIN C. MAGYAR	886.95	1011
-84812	56151 ANGELA M. POSS	183.02	1011
-84811	13025 JOLEEN S. TINKER	1155.82	1011
-84810	56087 CODY M. BAKKEN	907.04	1011
-84809	18022 SHARYL J. BUSCH	1783.38	1011
-84808	18028 DAVID C. DONNER	1592.06	1011

-84807	56127 RICHARD S. FISHER	1.70	1011
-84806	18026 MATTHEW L. GARDNER	2054.07	1011
-84805	18001 ALAN K. HANSON	1840.27	1011
-84804	18100 TANA L. HINRICKSEN	1882.28	1011
-84803	56101 SUSAN G. HOLMEN	564.29	1011
-84802	18027 STEVEN D. KERZMANN	1420.94	1011
-84801	56107 VICTORIA L. KREGER	447.45	1011
-84800	18099 ERICA J. MYERS	128.92	1011
-84799	18024 JONATHON RASMUSSEN	2296.17	1011
-84798	56130 ANDREW A. SAILER	1490.45	1011
-84797	18020 RICHARD SHEARER	1868.83	1011
-84796	19024 DAVID L. BELISLE	1087.99	1011
-84795	19092 DUSTIN J. BERTSCH	1184.82	1011
-84794	19028 MARK R. BITZ	1649.11	1011
-84793	56097 ALAN C. BRATT	1304.89	1011
-84792	56121 DUSTIN R. CELANDER	1238.28	1011
-84791	19076 CORY G COLLINGS	1490.54	1011
-84790	56113 MINDY SUE DEGENSTEIN	801.93	1011
-84789	19009 LINDA R. GRANBOIS	964.04	1011
-84788	56147 JACOB J. GREGORY	1149.04	1011
-84787	19017 MARK HANSON	1421.24	1011
-84786	19082 RANDY M. HAUGENOE	1193.61	1011
-84785	56102 MICHAEL A. ISENHOWER JR	1271.93	1011
-84784	19012 THOMAS L. LADWIG	1735.09	1011
-84783	19011 JAMES L LOKKEN	2264.65	1011
-84782	56082 TRAVIS J. MARTINSON	1168.74	1011
-84781	56061 AMY D. NICKOLOFF	1445.04	1011
-84780	56078 DAVID A. NYGAARD	1198.94	1011
-84779	19014 KENNETH B. OWENS	1604.35	1011
-84778	19098 DAVID A. PETERSON	1419.27	1011
-84777	56148 JONATHAN D. ROGGENKAMP	1178.00	1011
-84776	13027 CRYSTAL A. SCHAUBEL	1234.14	1011
-84775	56052 JAMESON J. O. SEIM	1198.94	1011
-84774	56098 JAKE O. SNYDER	1174.89	1011
-84773	19077 MICHAEL S. WILSON	1365.69	1011
-84772	19100 RYAN C. ZIMMERMAN	1280.12	1011
-84771	20047 KELLY M. ABERLE	1209.58	1011
-84770	56094 AMY R. DILLY	998.24	1011
-84769	20045 DOUGLAS I. LALIM	1509.64	1011
-84768	56090 RONALD W. ROLLE	1329.21	1011
-84767	21051 CARL S DUNN	1430.03	1011
-84766	21040 MONTE C. MEIERS	1889.39	1011
-84765	21054 WAYNE A WIEDRICH	2303.93	1011
-84764	22020 ROBERT D. KNAPPER	1712.03	1011
-84763	56100 BILLY J. BAKER	1295.04	1011
-84762	23078 DON A. EIDE	1808.12	1011
-84761	56128 VERNON L. HENDRICKSON	1135.76	1011
-84760	24018 EFFIE J. BROWN	1043.93	1011
-84759	24019 ROBERT D. COUGHLIN	825.15	1011

-84758	56095 DARREL G. GROTBORG	660.26	1011
-84757	24017 STEVEN W. JENSEN	1051.04	1011
-84756	24013 THOMAS C. POTTER	1106.78	1011
-84755	56104 DANIEL W. TUPA	1482.43	1011
-84754	25110 KENNETH W. BERGSTROM	2129.56	1011
-84753	12029 LORI A. LARSEN	850.76	1011
-84752	27076 DANNY R. GERGEN	1192.93	1011
-84751	56091 JAMES A HAGA JR	1019.29	1011
-84750	56084 KENNETH R. BOYKIN	1452.66	1011
-84749	56112 GARRISON CANTER	933.99	1011
-84748	56114 ANTHONY D. DUDAS	888.38	1011
-84747	56110 ADAM M. FREEMAN	923.73	1011
-84746	56086 STEVEN C. KJERGAARD	1562.92	1011
-84745	56120 VICTORIA M. RUBLE	827.50	1011
-84744	34103 CHRISTOPHER J. BROSTUEN	42.46	1011
-84743	34017 KENT A. JARCIK	1858.23	1011
-84742	56134 JESSICA L. KAISER	1019.25	1011
-84741	56075 DEEANN M. LONG	84.91	1011
-84740	56057 JON D. MARISTUEN	84.91	1011
-84739	34016 ELAINE B. SINNESS	624.74	1011
-84738	35025 JOSILYN F BEAN	1124.21	1011
-84737	56079 BRENDA SEPTKA	999.81	1011
-84736	56039 KERI L. BODA	655.21	1011
-84735	56111 ANDREA L. MITCHELL	616.23	1011
-84734	56136 TAMMY L. ROBINSON	337.55	1011
-84733	48013 DEBORAH A. SLAIS	1031.34	1011
-84732	48034 YVONNE A. TOPP	395.67	1011
-84731	48089 CLARA WEGLEY	640.93	1011
-84730	52013 SHANNON K. INNIS	585.39	1011
-84729	52011 ANN M. KVANDE	1180.80	1011
-84728	56041 BARBARA J. PETERSON	814.07	1011
-84727	52003 THOMAS C. ROLFSTAD	33.78	1011
-84726	52020 SHAWN WENKO	1408.40	1011
-84725	56109 PAULETTE K. BAUER	738.94	1011
-84724	53006 LAURIE K. BECKER	135.86	1011
-84723	53005 BOBBI JO CLARKE	905.60	1011
-84722	53002 AMY A. KRUEGER	1319.12	1011
-84721	56062 BARBARA G. MCFARLANE	96.24	1011
-84720	56080 BRAD E. SEPTKA	2466.18	1011
-84719	54008 TAMMY K. WRIGHT	985.43	1011
-84718	56150 SAMANTHA R. YODER	60.08	1011
-84717	56002 Jeremy T. Bakken	33.02	1011
-84716	56059 Christopher M. Barrett	18.87	1011
-84715	56025 Michael S. Conlin	18.87	1011
-84714	56026 Scott Copenhaver	80.20	1011
-84713	56013 Josh S. Mosbrucker	56.61	1011
-84712	56015 Dwight A. Richter	18.87	1011
-84711	56058 Brenden L. Stevens	66.04	1011
-84710	DEFERRED COMP NATIONWIDE RETIREMENT SO	15910.13	1011

-84709	FIT U.S. TREASURY	62853.28	1011
-84708	MERITAIN HEALTH MERITAIN HEALTH	522.78	1011
-84707	WEAPON CITY OF WILLISTON	59.00	1011
45253	* MN CHILD SUPPOR MINNESOTA CHILD SUPPORT	294.00	911
45254	MT CSED FT MONTANA CSED	44.18	911
45255	AFLAC AMERICAN FAMILY LIFE ASS	256.01	911
45256	AMERICAN NATION AMERICAN NATIONAL LIFE I	232.17	911
45257	CARPENTERS FUND CARPENTERS & JOINERS WEL	934.00	911
45258	FIDELITY SECURI IHC HEALTH SOLUTIONS	188.56	911
45259	ND CHILD SUPPOR ND CHILD SUPPORT ENFORCE	209.00	911
45260	ND PEA NDPEA	52.00	911
45261	UNITED WAY UNITED WAY	110.00	911
45262	USABLE USABLE	309.21	911
45263	211 KOIS BROTHERS EQUIP CO	197665.00	911
45264	1374 Valley Rental c/o Sherry Gooch	105.00	911
45265	56087 CODY M. BAKKEN	786.00	911
45266	18022 SHARYL J. BUSCH	435.32	911
45267	18026 MATTHEW L. GARDNER	925.77	911
45268	18001 ALAN K. HANSON	29.49	911
45269	56101 SUSAN G. HOLMEN	149.49	911
45270	56107 VICTORIA L. KREGER	615.28	911
45271	18099 ERICA J. MYERS	189.19	911
45272	56130 ANDREW A. SAILER	80.52	911
45273	18046 GARVIN SEMENKO	41.17	911
45274	18020 RICHARD SHEARER	302.22	911
45275	18079 SCOTT S. TANNER	3.77	911
45276	18078 MICHAEL W. WALTERS	3.77	911
45277	18097 DUANE S. WINTER	48.71	911
45278	56042 LEPRIEL M. WHITE	1880.45	911
45279	LINCOLN MUTUAL LINCOLN MUTUAL LIFE & CA	951.30	911
45280	DEPENDANT CARE DISCOVERY BENEFITS	3827.42	911
45281	SIT ND STATE TAX COMMISSIONE	25426.62	911
45282	143 GFOA	155.00	911
45283	999999 ANTONIO VELA	250.00	911
45284	999999 BRANDON MURER	300.00	911
45285	673 CLERK OF DISTRICT COURT	500.00	911
45286	999999 SANDRA POITRA	300.00	911
45287	601 BLACKHAWK AGENCY, LLC	1956.96	911
45288	533 WILLIAMS COUNTY TREASURER/RECORDE	160.20	911
45289	PERS NORTH DAKOTA PUBLIC EMPL	39505.35	911
45290	470 US POSTAL SERVICE	1083.98	911
45291	511 WILLISTON BASIN FLORAL	100.00	911
45292	470 US POSTAL SERVICE	132.34	911
45293	1261 CHAMBER OF COMMERCE	1000.00	911
45294	79 CITY OF WILLISTON	1961.08	911
45295	390 RICHARD A. JOHNSON	2546.75	911
45296	647 THUE, JANICE M	674.50	911
45297	531 WILLIAMS COUNTY AUDITOR	4573.13	911
45298	999999 COLE MCFARLANE	800.00	911

45299	999999 DANNY GILLIS	20.00	911
45300	999999 DENISE BRAY	500.00	911
45301	999999 GREGORY BROWN	250.00	911
45302	999999 GUSTAVE TUCKER II	300.00	911
45303	999999 JEFF SCHMITZ	400.00	911
45304	999999 JEREL JEFFRIES	240.00	911
45305	999999 MICHAEL WEGLEY	500.00	911
45306	999999 SALLI OGLESBY	600.00	911
45307	999999 SAUL TREJO	150.00	911
45308	999999 SHELBY CHORD	300.00	911
45309	999999 WENDY HANSEN	700.00	911
45310	56108 PATRICA A. BUCK	703.73	1011
45311	56149 DEBRA A. CENAC	1206.90	1011
45312	12026 KAREN P. LARSON	817.43	1011
45313	56146 ASHLEY R. FORSBERG	923.73	1011
45314	17016 TOM J. GLENN	922.61	1011
45315	18019 THOMAS R. BLOCH	1336.85	1011
45316	18096 TRACY C. KERZMANN	428.02	1011
45317	18070 JEANNE M. SAGASER	6.37	1011
45318	18046 GARVIN SEMENKO	55.19	1011
45319	18079 SCOTT S. TANNER	1.18	1011
45320	18078 MICHAEL W. WALTERS	44.81	1011
45321	18097 DUANE S. WINTER	70.05	1011
45322	56142 TRAVIS L. CARLSON	1367.60	1011
45323	19095 WALTER H. HALL	1236.70	1011
45324	19056 CHARLES TANNER	1144.57	1011
45325	21041 ROBERT E HANSON	2045.54	1011
45326	56105 EDWARD A LODWIG	254.02	1011
45327	21052 RAYMON J. SKOGEN	1120.91	1011
45328	22021 LES CHRISTENSEN	1447.86	1011
45329	22014 GARY L. GLOVATSKY	1180.96	1011
45330	23136 JAMES B. ENGEN	1488.76	1011
45331	23126 BRENT E. HANSON	1347.13	1011
45332	23039 BRUCE A. JOHNSON	1142.76	1011
45333	23142 ROBIN S OLIVERIA	1464.67	1011
45334	25030 PEDAR A. ANDRE	1731.05	1011
45335	27058 DAVID LEE BELL	2063.03	1011
45336	25106 RICHARD S. ODEGARD	1222.30	1011
45337	26039 DIANE K. ALBRIGHTSON	794.01	1011
45338	27067 RICHARD D. BORUD	1174.12	1011
45339	56140 AUSTIN J. CORCORAN	0.00	1011
45340	56068 JORDAN CORCORAN	1359.95	1011
45341	27066 GORDON GRIMMER	1628.72	1011
45342	27096 RUSSELL E. MOMBERG	1148.63	1011
45343	27091 JOSEPH G. MONSON	1041.59	1011
45344	56133 DILLON BODIN	257.76	1011
45345	56048 CURTIS E. PAGE, JR.	574.32	1011

45346	31051 GORDON L. SMESTAD	1600.14	1011
45347	56099 MARK C. AMONDSON	1141.46	1011
45348	56129 CHARLES E. OVERBY	1084.13	1011
45349	25112 DUANE F. OVERBY	1074.77	1011
45350	32006 WILLIAM M. MCQUISTON	976.87	1011
45351	34105 GLENN A. BOYEFF	84.91	1011
45352	34106 GERALD L. FLECK	42.46	1011
45353	56117 NICK J. HAUGEN	42.46	1011
45354	36006 NEIL W. BAKKEN	1426.63	1011
45355	37008 LAVERN GOHL	1231.70	1011
45356	56144 CRYSTAL M. BONNER	94.35	1011
45357	56145 HEATHER BOOHER	636.24	1011
45358	48102 KAYLA J. HELL	297.20	1011
45359	56132 HALEY M. NELSEN	84.55	1011
45360	56139 BILLIE R. PARKER	154.73	1011
45361	56135 JEAN M. SMITH	652.67	1011
45362	56066 ZACHARY G. CORCORAN	1849.89	1011
45363	54065 PATRICIA K. FIORENZA	1091.71	1011
45364	56001 David W. Arnson	37.74	1011
45365	56028 David Benth	28.30	1011
45366	56003 Randall H. Bjella	198.85	1011
45367	56116 Tyler D. Carlstad	66.04	1011
45368	56085 Kyle D. Christensen	47.17	1011
45369	56023 Mathew P. Ekblad	56.61	1011
45370	56005 Cory J. Hanson	103.78	1011
45371	56006 Randy D. Hanson	42.46	1011
45372	56030 Martin J. Haug	66.04	1011
45373	56007 Troy R. Heupel	28.30	1011
45374	56034 Blaine C. Jeanotte	92.45	1011
45375	56032 Darin P. Luther	56.61	1011
45376	56009 Billy J. Lynn	9.43	1011
45377	56083 Traver D. Melby	56.61	1011
45378	56012 Miles A. Mortenson	18.87	1011
45379	56016 Kyle J. Rossland	23.59	1011
45380	56019 Garvin D. Semenko	28.30	1011
45381	56020 Darwin J. Stevens	274.88	1011
45382	56022 Scott S. Tanner	229.33	1011
45383	56031 Zachariah J. Waitman	51.89	1011
45384	56027 Michael W. Walters	42.46	1011
45385	673 CLERK OF DISTRICT COURT	1000.00	1011
45386	999999 DENNY SHOWERS	1.00	1011
45387	1374 Valley Rental c/o Sherry Gooch	35.00	1011
45388	673 CLERK OF DISTRICT COURT	500.00	1011
45389	999999 ALEX MORAN	665.00	1011
45390	673 CLERK OF DISTRICT COURT	500.00	1011
45391	56152 THERESA M. BAIRD	96.83	1011
45392	12028 RAINNIE L. LADUE	399.01	1011
45393	27066 GORDON GRIMMER	5177.34	1011
45394	52013 SHANNON K. INNIS	1389.99	1011

45395	54008 TAMMY K. WRIGHT	3225.99	1011
45396	56140 AUSTIN J. CORCORAN	930.25	1011
45397	35 BANK OF NORTH DAKOTA	24995.25	1011
45398	35 BANK OF NORTH DAKOTA	23499.47	1011
45399	673 CLERK OF DISTRICT COURT	1000.00	1011
45400	999999 JEFFREY NOKLEBY	300.00	1011
45401	673 CLERK OF DISTRICT COURT	500.00	1011
45402	74 CITY AUDITOR'S FUND	544.21	1011
45403	MN CHILD SUPPOR MINNESOTA CHILD SUPPORT	294.00	1011
45404	MT CSED FT MONTANA CSED	44.18	1011
45405	NC CHILD SUPPOR NC CHILD SUPPORT	205.00	1011
45406	ND CHILD SUPPOR ND CHILD SUPPORT ENFORCE	845.60	1011
45407	ND HEALTH ND PUBLIC EMPLOYEES RETI	78101.76	1011
45408	3 ADVANCED ENGINEERING &	145051.62	1011
45409	5 AIRPORT INN ENTERPRISES	119.95	1011
45410	19 AMERICAN STATE BANK	552.46	1011
45411	718 AMERIPRIDE SERVICES	152.44	1011
45412	22 AMERITECH ENGINEERING	15364.00	1011
45413	30 ASTRO-CHEM LAB, INC.	834.00	1011
45414	1384 Babe Ruth World Series	35000.00	1011
45415	723 BADLANDS STEEL, INC	1253.74	1011
45416	33 BAKER & TAYLOR CO.	413.65	1011
45417	34 BALCO UNIFORM CO., INC.	96.25	1011
45418	38 BASIN PRINTERS, INC.	206.00	1011
45419	993 Bee Line Service	81.50	1011
45420	256 BIG SKY BATTERY/MINUTE LUBE	98.85	1011
45421	49 BLACK MOUNTAIN SOFTWARE	15986.25	1011
45422	1020 BLACKHILLS.COM	25.00	1011
45423	50 BOB KNAPPER	1500.00	1011
45424	52 BORDER STATES ELECTRIC	306.43	1011
45425	55 BRAD BEKKEDAHL	499.50	1011
45426	999999 BRANDON OR DESTINY ADAMS	50.83	1011
45427	966 BYERLY COMPUTER SERVICES	120.00	1011
45428	1054 C & D WATER SERVICES	13.00	1011
45429	69 CARQUEST AUTO PARTS STORES	106.56	1011
45430	77 CITY OF WILLISTON	2392.15	1011
45431	78 CITY OF WILLISTON	28455.50	1011
45432	79 CITY OF WILLISTON	33222.00	1011
45433	1380 CLAIM FORMS PLUS	50.26	1011
45434	1363 CONSOLIDATED ENGINEERS & MATERIAL	6795.00	1011
45435	86 CORY COLLINGS	499.94	1011
45436	87 COWBOY ROPE ART	222.60	1011
45437	89 CRAVEN-HAGAN CLINIC, LTD.	135.00	1011
45438	825 CROWLEY FLECK PLLP	5651.00	1011
45439	548 DAKOTA DIESEL	750.96	1011
45440	927 DAKOTA PUMP & CONTROL	12634.03	1011
45441	100 DAWA SOLUTIONS GROUP	510.00	1011
45442	104 DIAMOND EQUIPMENT CO.	558.82	1011
45443	112 DOUG LALIM	59.66	1011

45444	568 DPC INDUSTRIES, INC	5443.51	1011
45445	999998 E. WARD KOESER	17.50	1011
45446	119 EBEL INC.	184.31	1011
45447	549 ECONOMART	67.07	1011
45448	122 EL RANCHO CORP.	358.14	1011
45449	124 ELECTRIC & MAGNETO, INC.	205.00	1011
45450	577 EMERGENCY MEDICAL PRODUCTS	758.23	1011
45451	126 EMRY'S LOCKSMITHING	30.00	1011
45452	127 F&F SPRINKLER SYSTEMS	75.00	1011
45453	130 FARGO WATER EQUIPMENT CO	1782.32	1011
45454	1160 FEDERAL SIGNAL CORP. EMERGENCY PR	55.60	1011
45455	569 FEDEX	46.58	1011
45456	134 FORT UNION SUPPLY & TRADE	944.78	1011
45457	139 GAFFANEY'S	11470.14	1011
45458	785 GALE CENGAGE LEARNING	60.77	1011
45459	1096 GALLS	132.98	1011
45460	999999 GARY HETH	47.73	1011
45461	1376 GOOD EARTH PRODUCTS	150.51	1011
45462	144 GRAYMONT WESTERN CANADA	13597.22	1011
45463	1028 Hart Energy Publishing, LLLP	116.45	1011
45464	151 HAWKINS, INC.	11277.75	1011
45465	550 HEDAHL'S PARTS PLUS	39.66	1011
45466	161 HOME OF ECONOMY	100.69	1011
45467	162 HORIZON RESOURCES	62828.62	1011
45468	163 HOSE AND RUBBER SUPPLY	25.05	1011
45469	1377 Howard Klug	20.00	1011
45470	1375 INDELCO PLASTICS CORPORATION	1125.73	1011
45471	717 INFOPRINT SOLUTIONS COMPANY	1100.82	1011
45472	780 INFUSYSTEM	132.17	1011
45473	176 INTERSTATE POWER SYSTEMS	6647.61	1011
45474	999999 JOHN BEATY	10.48	1011
45475	999998 JOHN L. KAUTZMAN	482.64	1011
45476	196 KADRMAS LEE & JACKSON INC	1305.37	1011
45477	999998 KAREN P. LARSON	547.64	1011
45478	999998 KENT A. JARCIK	280.72	1011
45479	204 KEYZ-KYYZ RADIO	97.50	1011
45480	1299 KNIFE RIVER-NORTH CENTRAL	469461.77	1011
45481	213 KUMV-TV	250.00	1011
45482	1379 Languages Unlimited, LLC	75.00	1011
45483	1382 Lutheran Social Services	25000.00	1011
45484	237 MARK BITZ	61.59	1011
45485	240 MATHISON COMPANY	52.87	1011
45486	585 MCCODY CONCRETE PRODUCTS, INC	3100.55	1011
45487	1381 Mead & Hunt Inc	4000.00	1011
45488	999998 MICHAEL A. ISENHOWER JR	25.00	1011
45489	250 MICROMARKETING ASSOCIATES	488.10	1011
45490	252 MIDCONTINENT COMMUNICATIONS	170.55	1011
45491	255 MILLY'S ALTERATIONS	5.00	1011
45492	260 MODERN MACHINE WORKS	711.00	1011

45493	1378 MOJO ROAST, INC.	76.15	1011
45494	243 MONTANA DAKOTA UTILITIES	21697.44	1011
45495	551 MORELLI'S DISTRIBUTING, INC.	18.00	1011
45496	267 MOUNTRAIL-WILLIAMS REC	576.59	1011
45497	270 MURPHY MOTORS, INC.	305.79	1011
45498	271 MVTL/MINNESOTA VALLEY	63.00	1011
45499	275 NAPA AUTO PARTS	1587.38	1011
45500	1108 NATIONAL ASSN OF CHIEFS OF POLICE	50.00	1011
45501	1385 NATIONAL FIRE PREVENTION ASSOCIAT	1634.17	1011
45502	290 ND DEPT OF TRANSPORTATION	79579.91	1011
45503	297 ND ONE CALL	512.20	1011
45504	311 ND STATE RADIO COMM.	480.00	1011
45505	317 NDWPCC	1067.00	1011
45506	320 NEMONT	28.78	1011
45507	584 NMN, INC.	447.75	1011
45508	324 NORTHERN IMPROVEMENT CO.	3793.20	1011
45509	1383 Northwest Dakota Public Transit	50000.00	1011
45510	333 NORTHWEST SUPPLY CO.	398.60	1011
45511	340 OHNSTAD TWICHELL PC	765.00	1011
45512	342 OILIND SAFETY	66.00	1011
45513	344 ONE FULFILLMENT	152.50	1011
45514	345 OPPORTUNITY FOUNDATION	1825.00	1011
45515	354 PETER H. FURUSETH	13620.00	1011
45516	357 POLAR REFRIGERATION, INC.	77.00	1011
45517	641 PREBLE MEDICAL SERVICES, INC	453.00	1011
45518	1386 PRECISION DETAILING	150.00	1011
45519	360 PRISTINE WATER SOLUTIONS	8127.00	1011
45520	362 PRO SAFE PEST CONTROL	612.00	1011
45521	367 QUILL CORPORATION	540.15	1011
45522	740 RFS, LLC	374.26	1011
45523	390 RICHARD A. JOHNSON	380.00	1011
45524	999999 SAMUEL JENSEN	40.67	1011
45525	1133 SANDERSON STEWART	52383.74	1011
45526	411 SCENIC SPORTS & REC	78.23	1011
45527	412 SCHMITZ LAW OFFICE	450.00	1011
45528	563 SHERWIN INDUSTRIES, INC	454.83	1011
45529	543 SKJEI DESIGN CO.	1400.00	1011
45530	638 SMALL BUSINESS DEVELOPMENT CENTER	25000.00	1011
45531	426 SOURIS RIVER TELECOMMUNICATIONS	198.83	1011
45532	427 SRF CONSULTING GROUP, INC	15251.45	1011
45533	2009 STAPLES ADVANTAGE	69.91	1011
45534	999998 STEVEN D. KERZMANN	651.42	1011
45535	436 STONEY CREEK KENNELS	3000.00	1011
45536	1186 SYN-TECH SYSTEMS, INC.	3458.50	1011
45537	1387 Target Roofing, INC	1750.00	1011
45538	456 TODAY'S MACHINE SHOP	150.00	1011
45539	999999 TODD SUTTON	51.34	1011
45540	460 TRACTOR & EQUIPMENT CO.	4015.08	1011
45541	464 TRI-COUNTY GLASS	425.00	1011

45542	463 TRIANGLE ELECTRIC	927.50	1011
45543	483 VECTOR CONTROL DIST #1	423489.53	1011
45544	485 VESSCO, INC.	483.00	1011
45545	487 VISA	1894.12	1011
45546	1388 Wanco, Inc	6900.00	1011
45547	941 WENCK ASSOCIATES, INC.	11419.17	1011
45548	564 WILLIAMS RURAL WATER DISTRICT	1164.06	1011
45549	514 WILLISTON COMMUNITY LIBRARY	30.98	1011
45550	516 WILLISTON CVB	266.79	1011
45551	517 WILLISTON FIRE & SAFETY	29.70	1011
45552	518 WILLISTON HERALD	1707.20	1011
45553	521 WILLISTON PARK DISTRICT	25000.00	1011
45554	522 WILLISTON PD PETTY CASH	216.28	1011
45555	530 WILLISTON/WILLIAMS COUNTY - LEC	500.58	1011
45556	579 ZOLL MEDICAL CORP.	1317.75	1011
Total Claims	420	\$1,980,134.00	
Total Payroll		<u>428,941.81</u>	
Grand Total		\$2,409,075.81	

2. Application for a Local Permit or Charity Local Permit
 - a. United Way of Williston, Raffle, December 1, 2011
 3. Special Permit to Sell Alcoholic Beverages
 - a. Jeremy Wright, J Dub's Bar & Grill, October 15th, 2011, Wedding Reception; New Armory
 - b. Howard Klug, El Rancho Corp., October 13th, 2011, Bakken Production Show Social; Raymond Center
 4. Application for Arborist License
 5. Application for Pesticide Applicator's Permit
 6. Sewer Backup Issue and refund per committee recommendation on Truckner claim
- C. Building Official
1. Application for Master Plumbers License
 - a. Joel Newcomber – Newcomber's Plumbing and Heating
 - b. Mitchell Olson – Sunshine State Plumbing
 2. Application for Fuel and Gas Piping Installers License
 - a. Joel Newcomber – Newcomber's Plumbing and Heating
 - b. Robert Daly – Daly Enterprises
 - c. Rocky Scarborough – SOS Plumbing
 3. Application for Master Mechanics License
 - a. Robert Daly – Daly Enterprises
 - b. Rocky Scarborough – SOS Plumbing
- D. City Planner
1. Request to approve Rural Water New Hook up for Lot 9, Block 5 Sande Subdivision – Smith
- E. Assessor

1. Abatement
2. Exemptions
 - a. Plot 20, Home croft 2nd Addition, City of Williston, Armstrong Sanitation Plus, Adding 25x40 wash bay, Years Exempt 2012-2014
 - b. Lot 5, Block 7, Heffernan Rearrangement, City of Williston, Bison Apartments, LLC, Replace siding and windows on apartment buildings, Years Exempt 2012-2014.
 - c. Lot 6, Block 7, Heffernan Rearrangement, City of Williston, Bison Apartments, LLC, Replace siding and windows on apartment buildings, Years exempt 2012-2014.
 - d. Tract in NESE, Unplatted Section 22, T154 R101, City of Williston, 321 Gate Avenue, Remodel existing building into RV showroom and add 2nd story for apartments. Years exempt 2012-2014.
 - e. Lot 3, Block 1, Delaney Rearrangement, City of Williston, Stephen Marks, Office and storage space in lower level, Years exempt 2012-2014.
 - f. Lot 18, Block 10, Original Town site, City of Williston, Henry Booher, Remodel lower level into 4 sleeping quarters, kitchen, restrooms, shower, and laundry facility, Years exempt 2012-2014.
 - g. Lot 10R, Rearr L8-9-10, Block 10, Timbers Subdivision, City of Williston, Terry L. & Victoria A. Arneson, Single Family residence, Year exempt 2012.
 - h. Lot 2, Block 11, Timbers Subdivision, City of Williston, Fray N. Monsalve Campo & Maria Wagner, Single family residence, Years exempt 2012.
 - i. N 34' of Lot 5 & S 49' of Lot 6, Block 1, Gauthier 2nd Subdivision, City of Williston, John and Deborah Salvevold, Replacing siding, Years exempt 2012-2014.
 - j. Lot 22 & N 20' Lot 21, Block 7, Highland Homes 2nd Addition, City of Williston, Jeremy and Erica Skoglund, Finish garage on previously done concrete and 10 x 12 open deck and rear yard. Years exempt 2012-2014.
 - k. Lot 11, Block 1, Volney Rearrangement, City of Williston, Grant and Kimberly Schilke, Replace siding and windows, Years exempt 2012-2014.
 - l. Lot 11, Block 4, Wegley Subdivision, City of Williston, Harlen & W Jean Frenzel, Replace siding, Years exempt 2012-2014.
- F. Public Works
 1. Tom Crabtree – S.J. Louis Construction
 2. Dustin Ilgen – Burski Excavating

MOTION BY CYMBALUK, 2ND BY BOGAR to approve the consent agenda as presented to the Commissioners.

AYE: Bogar, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

3. Bid Openings

4. Public Hearings

Koeser informed those present, since there are not many individuals at this meeting to protest, the commissioners would like to put all 17 hearings together as a public hearing and the public will be allowed to speak on the individual improvement district. These hearings are on the special assessments on street, alley, sidewalk, sewer, storm sewer improvement districts which were completed this year. The protest hearing is about the amount of the assessment for the projects which have been completed or are under construction and if it is believed the assessment was figured incorrectly, this is a chance to speak to that. Koeser asked those speaking to state their name and address.

Koeser opened the public hearing on the following Improvement Districts listed:

A. Sidewalk Improvement District 11-1

Kautzman explained the sidewalks are assessed over a ten year time frame and only done upon a petition from the property owner. The number asking to be assessed is \$79,184.70 with a rate of 5.5% and this number will be adjusted down once a bond issue is locked in.

B. Street and Alley Improvement District 10-3-Section II -24th Ave NE

Kautzman explained this is correction of an assessment from last year which is now \$43,916.46 which needs to be approved.

C. Street and Sewer Improvement District 10-5

Kautzman explained this is from last year which was based on an estimated amount, rather than a completed amount. The final amount of \$173,423.55 needs to be approved.

D. Street Improvement District 10-6

Kautzman explained this is a final assessed amount of \$748,495.45.

Cymbaluk questioned if to get through Timbers we would receive up to \$202,000 to get into 40 acres of Granite and if Granite was going to pay the entire portion and Kautzman responded Granite intends to pay off the assessed amount. Timbers also asked the storm sewer costs actually be put on all property owners of 23rd Street in their development. There was one developer who was involved on 23rd Street who was called and is in agreement with it. The city's involvement along 23rd is the governor's shared risk proposal which has moved forward in order to extend the utilities to the Granite Peak development. Twenty Third in Timbers was not going to happen until this program came along and the developer took advantage of it, as other people have. This is a shared risk where the city would have $\frac{1}{4}$ of the total, the state would have $\frac{1}{4}$ of the total and the developer provides $\frac{1}{2}$ of risk upfront.

E. Street and Storm Sewer Improvement District 10-7, Section I - Creek side Drive Street Improvements

Kautzman explained there was one written protest on this and the Special Assessment Commission considered this. Their recommendation was the amount and the assessment that was provided as a formula by engineering is the amount which should be assessed. The total assessment is \$390,748.16 and the protester was concerned about the roadway which is on the

west side of his property and also fronts Bison Drive. Normally, the property owner would pay for 1 and ½ if they were all done at once, but in this case this west road is being done after the north road is done and so he felt it was too high. But as the numbers and recap indicate, this basically is providing less assessment than what we would have normally done.

Kautzman explained this is a "Kyle Hexom area" and when the state shared risk program came along, Kyle wanted to take advantage of it so they put in the water and sewer at half the cost. Then with the state's involvement, the above ground was assessed with the city and state sharing in this risk.

F. Street and Storm Sewer Improvement District 10-7, Section II - 23rd Street and Storm Sewer Improvements

Kautzman explained the total dollar amounts were broken down where basically Timbers getting \$116,769.89, Granite Peak storm sewer portion of this is \$12,594.72 and the street paving for 23rd Street to the avenue which goes north is \$348,404.37.

G. Street Improvement District 11-2, Section I - Sloulin Field Street Overlay

Kautzman explained this is a shared concept where 50% is paid by sales tax dollars for pre-existing roads which needed overlay and this would reduce the amount of maintenance work needed. The assessable cost of this project is \$221,941.47.

H. Street Improvement District 11-2, Section II - 19th Ave West Overlay

Kautzman explained this area was overlaid and pre-existing so sales tax dollars were utilized. The assessment amount after sales tax paid for half is \$63,829.38.

I. Street Improvement District 11-2, Section III - 10th Ave E & 4th Street Overlay

Kautzman explained sales tax dollars also was involved with this and final assessment amount is \$45,381.88.

J. 26th Street Water, Sewer, Storm Sewer and Street Improvements Phase 1
Dist. 11-3

Kautzman explained the total assessment amount is zero and we are looking for the city to pay this portion. There was a discussion between us, the city and the developer in this area and the decision was as long as they did golf course road from the round about north to the turn in to the north side of their property which is four tenths of a mile, then the 26th Street portion would not be assessed against them. Koeser informed those present they also did 26th Street going west of the round about.

K. Water, Sewer, Street & Alley Improvement District 11-4, Section I - Proposed alley improvements, Block 2 Severtsen Rearrangement, Block 2 Volney 3rd Rearrangements

Kautzman explained this may be deferred, but he is asking to assess it as a contingency. The estimated assessable cost for this project is \$55,627.50. The reason for the deferral is we do not want to assess if the project does not get done and at this point it is not far enough along.

- L. Water, Sewer, Street & Alley Improvement District 11-4-Section II – 22nd Ave West & 38th St W Mill and Overlay

Kautzman explained the total assessable cost is \$65,719.50 and sales tax dollars were used for 50% of the total cost.

- M. Water, Sewer Street & Alley Improvement District 11-4, Section III – West Highland Drive

Kautzman explained 2/3 of cost was paid for with sales tax dollars and we follow certain formulas for a total road replacement. The assessable cost for this was \$80,559.76 and assessable cost for the concrete replacement and overlay portion of the project is \$86,181.26.

- N. Amended Water, Sewer, Street & Alley Improvement District 11-4, Section IV – 11th Ave West and 24th Street

Kautzman explained this is a conditional assessment because the assessment asking to be approved is \$480,750.00 with the idea of incremental dollars should vertical construction happen, go to offset a major portion of this assessment. There has been an incremental district created in this area where we are asking to assess the dollars for our guarantee that should vertical construction should not happen, we would have the assessment dollars go against the property and the city would own the property if the specials were not paid after three years.

- O. Water, Sewer, Street & Alley Improvement District 11-4, Section V - 22nd Street West Reconstruction.

Kautzman explained the assessment value is \$79,919.49 and 2/3 of the total cost of this comes from sales tax dollars.

Kautzman explained Water, Sewer, Street and Alley Improvement District 11-4, Section VI was protested out.

- P. Amended Water, Sewer, Street & Alley Improvement District 11-4, Section VI - 100 Block West Highland Drive Reconstruction

Kautzman explained there are two assessable amounts there after the 2/3 sales tax contribution; reconstruction portion - \$53,747.26 and the overlay portion - \$4,708.91.

- Q. Water Main Improvement District 11-5

Kautzman explained this is to get the volume of water to the Halliburton facility and the assessable cost is \$551,359.30.

The total amount of this is \$3,703,263.01 and if the two corrected amounts are taken off from last year you have improvements this year of \$3,485,923.00. The sidewalk is assessed over ten years and all other road improvements will be over twenty years, which are the normal time limits to follow at 5.5% and this will be adjusted based on the final bond issue.

Koeser asked for any public input.

Koeser called a second time for public input.

Koeser called a third and final time for public input. Hearing none the public hearing was closed.

Koeser asked Kautzman to review what type of action is needed at this time and Kautzman responded his hope was to move as presented.

MOTION BY KLUG, 2ND BY BOGAR to move as presented.

AYE: Bogar, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

5. Accounts, Claims and Bills Not Approved in the Consent Agenda
6. Ordinances
 - A. Sloulin Field International Airport Parking Ordinance- 2nd Reading

Kjeergard explained this ordinance is to have better control of the Airport parking. At this time, there are people leaving vehicles there for long periods of time, sometimes over a year. Right now, because they are federally funded, this sets the rules to go by. This ordinance still allows everyone to park for two weeks for free at the airport but anything after permission is needed. After the two weeks, if permission has not been received from the airport manager, they reserve the right to tow the vehicle. Also, if the vehicle is not parked in a parking spot, they reserve the right to do this also.

MOTION BY CYMBALUK, 2ND BY BOGAR to approve the Sloulin Field International Airport Parking Ordinance – 2nd Reading

AYE: Bogar, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

- B. Truck Route Enforcement Ordinance

Furuseth updated the commissioners on the meeting with Sign Committee held last week where one of the discussions was on the truck route. There is an amendment coming for this with a new ordinance for the Commissioners to consider at a later time.

7. Petitions, Communications and Remonstrance's
 - A. Park Board Discussion on ballot language

Koeser explained there was a minor discrepancy in how the ballot was printed and we will follow how it was printed. The ballot reads "The City of Williston shall amend its home rule chapter to provide that funds from an additional one percent sales tax be used by the Williston Parks and Recreation District. These funds will be used 50% for Park District Operations and 50% toward the construction of a new Community Recreation Center. The ½% for park operations shall expire twenty years after its inception. The ½% for construction of the community center shall expire at the completion of paying for the bonds to build the Recreation Center or 20 years whichever is less. Upon approval of the one percent sales tax the Park District shall eliminate 100% of its present property tax assessment for the term of such sales tax funds." The Park District has agreed when the ½% percent is paid for on the Recreation Center, they would drop

the ½% for operations as well. This is not stated on the ballot and the Commissioners want this pointed out at this time.

B. Influx of Campers/RV's illegally parked in city limits – Shawn Wenko

Shawn Wenko thanked the commissioners for letting him speak on this issue at this time. He reminded the commissioners the discussion on RV's and Campers started in late 2009 or early 2010 when there were issues with developers hindering the housing progress because they was no place for them to live. He thinks at this time, we were relaxed the ordinance about placing a camper/RV on a commercial/development site and in turn we were hoping they would develop some sort of housing to put the workers in and we would see these campers/RVs transfer out of these areas. At the end of the building season this year this has not been the case and seems to be worse, almost to the point where campers/RVs seemed to be accepted in these areas. Some things Wenko has noticed this summer are the campers/RVs developing in clusters, most of them are tying into the electricity and water on their project, discharges are being hooked up to a lot of these and they are starting to use these areas as a campground atmosphere. The concerns Wenko have are there are multiple guys staying in these campers in mostly residential areas and nobody really knows who these people are. They are impacting the city with their garbage, most the vehicles are not licensed through North Dakota, etc and he feels there will be more campers coming into the area next spring. He feels the city should start addressing this now, before it becomes a bigger issue. He feels the police department has done a tremendous job in tagging the campers and then the campers move around the block and then return to the original spot. He feels there is a need for an ordinance, impact fee, and exit plan which need to be looked at.

Cymbaluk commented an ordinance is being worked on for this through the City Attorney's office. He would be willing to sit on a committee to deal with this for the next couple of months with Wenko and the Police Chief, so this can be handled before spring. Koeser asked if there were any others who would like to serve on this committee and Hanson suggested the Compliance Officer serve also. Bogar commented since this ordinance is part of Planning and Zoning, he will volunteer to serve on this committee too along with Kent Jarcik.

MOTION BY CYMBALUK, 2ND BY BOGAR to approve this committee as submitted.

Klug commented there is a real concern here. He realizes these people are trying to improve the town, but he notice how campers are parked right into some of the better stuff of our city.

Bogar expressed his appreciation to Wenko for bringing this to the commissioner's attention, because he has the same concern in his neighborhood.

MOTION APPROVED UNANIMOUSLY BY VOICE VOTE.

Larry Grondahl asked if someone from the Park Board could be on this committee, since they are still dealing with this at the Community Center, Spring Lake Park and other parks. Koeser responded this could be done by common consent to invite a representative from the Park Board to the meetings.

C. Homeless Student Liaison Presentation

Kautzman informed the commissioners of a letter received from Betsy Kelley, who is the Homeless Coordinator & Parent Involvement Coordinator. The letter talks about the number of students who have been in a homeless situation.

Koeser explained they are basically looking for financial support and just want the commissioners to be aware of this and there are different organizations in town who will be supportive of this.

D. Public Forum regarding Reduced Support from Weather Service

Koeser informed the commissioners recently there were representatives from the Weather Service visiting with Commissioner Bogar and himself and at this time informed them of changes coming. At this time, Koeser would like to make the community aware of these changes.

Tom Swain, who is the deputy director of Central Region and Jeff Sabidol, the meteorologist in charge of the Bismarck office, and Rick Fulback in charge of the Williston office. Swain informed the commissioners they are planning on reducing the hours of operation of the Williston office. This is taking place now, as they lose staff, they decided not to fill these positions, moving toward a target of one person who will provide support to the city of Williston. They do not plan to shut the office down, but the operations will be reduced. The reason this is being done is because the Williston office is in a category called the WSO (Weather Service Office), which is the last office of its kind in the United States. The result of this is, over the year's technology and training has not kept up with the rest of the National Weather Service. We have obsolete radar equipment, computer equipment, etc, and as a result of this the services to the area have been provided from the Bismarck office for the last six-ten years. They believe they can provide a much better service to the City by providing Emergency Response Specialist Decision Support Service. This will provide specialty support to decision makers in emergency situations.

Koeser explained the history of the Weather Service Office. When he first took office seventeen years ago, there was talk of shutting this office down. They were initiating a new system and determined Williston did not need a weather service and we were being covered with radar out of Deering, Bismarck and Glasgow, MT and although there was a question if this really covered Williston, the decision was made to go ahead and close this. This issue was fought by Senator Dorgan and as long as he was in office by continuing to keep an office here, but the equipment was not updated. There was a study done by a gentleman from the University of North Dakota and it was determined the weather service from those three places was unable to adequately predict winter storms, which form in lower evaluations and this was used as one of the reasons to keep the weather station open. Koeser became very concerned when Senator Dorgan left, since he wasn't there to continue the case for the city, so he asked for a forum. He also expressed concerns about not getting the equipment that is needed at the Weather Service. He reminded people of the major winter storm which took place in May, where Commissioner Bekkedahl had called the Weather Service the night before and was told there would be a few inches of snow and a little wind and it turned out to be a major storm. He doesn't know if this would have been any different if there had been a full contingency of weather people here. He feels with the increase in populations and the use of our country roads, we need a good weather service here and is very disappointed to hear this is phasing down to one person. He does understand it is hard to keep people here with the housing issues.

Koeser opened up the public forum for anyone who has comments or questions in response to this issue.

Cymbaluk expressed this is very disappointing and feels this is the least of the governments concerns when Williston has so many people coming in from all over the United States and is very urban/rural and believes this is a huge concern. He suggests contacting your member of Congress and letting them know your concerns.

Koeser questioned Kjeergard if the airport is going to be impacted in any way. Kjeergard responded it would be and asked what would happen when the one person left at the Weather Service office decides to leave and Sabidol explained this position would be rebid. Swain encouraged the city to use the resources available to them through Sabidol. Koeser questioned Swain about the radar out of Glasgow, Deering and Bismarck, because of Williston being on the edge of this radar. Swain explained when there is radar far away from the target; the beam goes to a higher elevation. The only advantage Williston radar would have over Bismarck radar is it could see light snow at the 2-3 thousand feet level in atmosphere, where Bismarck radar is right above. The disadvantage is the radar at Williston the meteorologist has no way to see this. Secondly, there are alternative ways to see this low level snow, either from spotters or satellite, so we are able to use other technologies to know the existence of this snow, so the radar isn't telling us anything we already don't know.

Larry Grondahl spoke regarding the Parks & Recreation standpoint and feels this is disappointing also. He feels we are losing a local touch because we can't pick up the phone and get someone locally to help us out like we have in the past. There have been many times the park and recreation employees have told people to get out of the outdoor pool, Aafedt Stadium, Summer Time Park Program, etc. because there was a phone call made to weather service and was told to get people out of areas and into shelters. The local touch is needed, so there isn't a need to look at the radar screen to figure it out. If the local touch is lost, there are situations where they have had minutes where they have been told to get everybody to a shelter. He gave an example of a 14 year old regional tournament a couple years ago, where he made a phone call to the local weather service, where he was told to get everybody to the Raymond Center for shelter within the next fifteen minutes and this involved around 1,200 people. He feels we are losing a service desperately needed by the city due to the growth impact and hopes we can find someone to fight for this.

Koeser explained Monte Meiers, the City Engineer had expressed the same issues regarding the Public Works Department.

Tom Rolfstad commented he was around when the previous study was done which he believes was funded by the Star Fund. He believes the Weather Service couldn't close this if there was going to be a deletion of a service. He believes the study showed this due to the tower at Deering and Glasgow with the curvature of the earth, the beam would go up and at Williston there was an area up to 10,000 feet which couldn't be seen. Now he is hearing the technology is obsolete and the staffing is being deleted or not doing their job and he feels we are already having our weather services deleted without even making a case there is proof for this. He believes they need to prove to us this is not needed here in a significant matter and convince Congress of this and he doesn't think it is our position to have to prove this.

Koeser expressed his appreciation for the Weather Service people being here and listening to this comments.

Sabidol explained in recent years there has been the technology of web cams which is expanding, to replace the radar which is lost by the time it gets here. He also commented when the Williston office is not staffed to answer the phone, the calls are being directed to the Bismarck office and they have the same data as the Williston office. He feels the Williston area will be getting equal the service which has been given in the past.

Rolfstad questioned if the military radar is being used by Sather Dam or Watford City and Sabidol responded it has proven to be a great use. Rolfstad also explained in May when the power was knocked off for three days and after visiting the airport site was told the generator at the radar site wasn't working and questioned if there was any response here during this time, because it looked to him like it wasn't working.

Kautzman questioned if it was their intent to pay the rent on the building still and was told they would honor the lease until the end of the term. At this time, they will look to see if they need to downsize to a smaller facility and will work with the city on this.

Koeser questioned Swain on how long it is anticipated to keep the one Weather Service employee here and he responded if a place is found to utilize them to provide support to the community, as long as they are needed.

Alan Hanson questioned regarding the emergency support person to the EOC and how long this takes to get someone in. Swain explained there will be a person stationed in Bismarck and part of what is happening at the Williston office is to hire another person for there who will be targeted to be a response specialist for the area. The time to get here would be the time it takes to get from Bismarck to Williston, approximately 3 ½ hours. Swain commented in case of storms, the local liaison person should be looked into as a responder. If a longer term person for a flood fight or Hazmat issues is needed, then the Bismarck person could respond. There are people in other places in the state/South Dakota to send here also. He hopes to expand the program where someone could respond within the four hour period.

Grondahl questioned if the Congressional team should be contacted about this or is it too late to fight for this and Koeser replied he has visited with Senator Conrad regarding this already and we need to keep doing this. Koeser expressed how big of concern this is to the city and he hopes no lives are lost because of this decision. He has felt from the start of this, seventeen years ago this is a mistake and it would have served this location well. The city is not happy with this decision, but does not know how it can be stopped. He is concerned about the growing community that is impacted by this. His hope is the Weather Service people go back to Bismarck and visit about this issue and see if there is any way to change the direction of this and try to help us. Swain replied he would make note of this and thanked Koeser for inviting them to this meeting and Koeser thanked the Weather Service people for being here.

E. Request to wave fee to use the New Armory for Veteran's Day Program. Koeser informed the commissioners a letter was received from Walter Darr for a request to wave the fee for use of the New Armory on Veteran's Day. This fee has been waved in the past.

MOTION BY KLUG, 2ND BY CYMBALUK to approve this.

AYE: Bogar, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

F. Temporary Housing Units on the property of Sabin Metal West Corp. Koeser summarized a letter received from Gene Gafkjen which states they are requesting permission to place two temporary housing units on their property. They would be to house Andrew Sabin, his family, visiting employees and occasionally for visiting clients. The visiting clients would stay there only in the event that hotel rooms could not be found.

Klug moved this issue be moved to Planning and Zoning and Furueth responded he thought this had already gone through Planning and Zoning about a year ago and was rejected, because this is an Industrial area. Klug suggested this issue be taken back to Planning and Zoning to be reprocessed.

MOTION BY CYMBALUK, 2ND BY Klug to refer this back to Planning and Zoning.

Rolfstad asked if Sanderson and Stewart have studied all these codes, so we can get a better definition on what to do with this. Koeser responded at this point, it is being referred back to Planning and Zoning.

AYE: Bogar, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

8. Report of Commissioners
 - A. President of the Board
 - B. Vice-President; Finance Commissioner
 - C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
 1. East Broadway Waterline
 - a. C.O.E. Lease

Klug explained we have an existing lease from the Corp of Engineers for a water and sewer line across the Little Muddy River area. To extend the waterline to the east end of the Industrial Park to serve the new Halliburton Building, we need to amend our existing Easement with the C.O.E.

MOTION BY CYMBALUK, 2ND BY BOGAR to approve this lease amendment.

AYE: Bogar, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

b. Waterline Easement

Klug explained this is a waterline easement on the east end of East Broadway waterline extension across some private property to install a new water line. Land O' Lakes owns this property and the attached easement allows the City across the south 20' of their property to install the waterline.

MOTION BY KLUG, 2ND BY CYMBALUK to approve this easement.

AYE: Bogar, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

2. Temporary Alternate Truck Route

Klug explained the DOT came back to us again and said to keep this moving forward they would like us to approve the temporary alternate truck route. The preferred truck route has already been approved which would be a new road. The temporary alternate truck route goes west of 2 & 85 and follows the line of where we are going to go to the County 4 and follows the permanent truck route, and then go west again and follow some county roads and back up around. He would like the commissions to approve this temporary alternate truck route and we can get going on this so we can have this in place by next year. This will be in place while the environmental and all the other things are being done for a permanent truck route. The temporary truck route will not affect the route of the permanent truck route and this is just a directive from the Department of Transportation to get approval of this.

MOTION BY CYMBALUK, 2ND BY BOGAR to approve the temporary alternate truck route.

Cymbaluk asked if discussion would be held on using County Road 9 on the east side instead of having it down East Dakota Parkway and up 26th Street. This is on the permanent map for the truck route, but not on the alternate one. Koeser explained this needs to be dealt with, but it will be separate from this motion.

Bogar questioned if the County would be approving this as well, since this would be using their roads also. Klug responded he has met with Commissioner Kalil and the Superintendent of the County Highways along with Meiers and the Dept. of Engineers and they came up with this route.

AYE: Bogar, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

Koeser went back to Cymbaluk's question regarding County Road 9 and the issue with this was if some kind of overlay could be used to start using the bridge and Klug responded in the meeting that took place, the DOT said they were going to fix this bridge and put this in their budget.

D. Fire, Police and Ambulance Commissioner

E. Water Works, Sewer, Airport, Building and Planning Commissioner

9. Report of Department Heads
 - A. City Auditor
 1. Request for annexation of additional 7.10 acres for Schlumberger

Kautzman informed the commissioners Schlumberger has asked for an additional annexation area. He is asking the commissioners to consider the resolution, so it can be published and thirty days after this there would be a public hearing on this. This is for an added strip on the west side of their property which is 7.1 acres.

MOTION BY BOGAR, 2ND BY KLUG to approve the resolution.

Klug asked if this is annexed, will the City be responsible for this roadway at this time and Cymbaluk responded it would be more of a plat issue and it would have to go through Planning and Zoning also. Cymbaluk questioned if it was safe to proceed on this since it is closed and after the fact and Furuseth responded it would be okay. Cymbaluk informed the commissioners the intent is to tie all this together and be all zoned the same, have the annexation done together so they can get this plat recorded. Klug commented they bought just short of the quarter line by a few feet and this will need to be addressed.

AYE: Bogar, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

- B. Attorney
- C. Director of Public Works/City Engineer
- D. Fire Chief
- E. Chief of Police
- F. Building Official
 1. Inspector II Position Request

Lalim explained in 2012 he budgeted for an additional inspection position and having the escalated number of permits coming in and there will be time needed to train a person. He would like to start as soon as he can advertising for this position and hopefully hire someone in November. This will be additional expenses of vehicle, desk, computer, cell phone, etc. for this person at cost of approximately \$31,000, which is not in the budget at this time.

Koeser asked how many building inspectors he needs for the type of activity we have and Lalim replied it's hard to put a number on this, because this is a new situation and said there could be 5-6. Koeser question if the value of building permits for the year would be close to 300 million and Lalim replied we are close to this right now.

MOTION BY CYMBALUK, 2ND BY KLUG to allow Lalim to proceed.

Cymbaluk questioned if there was a way to make this work and Kautzman responded if the commissioners approve this, he will find a way to make it work.

AYE: Bogar, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

- G. City Planner
- H. Economic Development
 - 1. STAR Fund

- a. ACE Sprinkler System, Inc. – Flex PACE

Rolfstad presented an application from ACE Sprinklers Systems, Inc., who is a joint venture with Handy Andy's Nursery. They are looking to upgrade and have purchased John's Muffler and bought the muffler business to go along with the gardening business. Their son had an interest in this and it would also balance out their year, besides the summer gardening. They are in the process of building a new building and are requesting Economic Development to do a Flex Pace buy down on this in the amount of \$24,999. This is a three generation family business with kids coming back to help with the business, along with Grandpa.

MOTION BY CYMBALUK, 2ND BY BOGAR to approve the request as submitted to the Star Fund.

Klug commented Lyle is a hard working gentleman and this is well worth it.

AYE: Bogar, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

- b. Williston Area Development Foundation – Community Growth

Rolfstad commented this is the annual marketing fund request for the Williston Area Development Foundation. In past years, they have requested \$30,000 of their budget to do marketing for the community. In recent years when the activity level picked up, another \$35,000 was added to this, so these are two separate amounts. They feel it is important to remain visible and get the message out, with the Rocking the Bakken slogan and any future changes.

MOTION BY CYMBALUK, 2ND BY BOGAR to approve the request as submitted to the Star Fund.

AYE: Bogar, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

- c. E.D.E.N. Hand and Foot Spa – Mini Match

Rolfstad explained this is a mini match where dollar for dollar on a business is matched up to \$5,000 for expenses. This is a request from E.D.E.N. Hand and Foot Spa and there is a provision which allows them to assist with rent on a start up business for the first year. They are requesting \$3,500 from them to match their \$3,500 for the first year's rent. It will be discussed with the Star Fund Board at a later time if this is something they should continue.

MOTION BY CYMBALUK, 2ND BY BOGAR to approve the request as submitted to the Star Fund.

Cymbaluk questioned if rent is something the Star Fund Board would evaluate and Rolfstad replied they wonder if they should be doing this or not. Bekkedahl brought this up at a previous meeting to discuss and stated they are open to comments from other commissioners.

AYE: Bogar, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

I. Airport

1. Aero Spraying Lease

Kjergaard explained the Aero Spraying Lease and this came about because of need for space for equipment at the airport. The first request is to terminate the lease with Aero Spraying and then replace it with a new one. The current one is \$700 per month for the entire old city hangar, which is extremely low for that size of building. The new one would be a 60/40 split on the hangar and the square footage price is where it should be at \$1,200 a month.

MOTION BY CYMBALUK, 2ND BY BOGAR to cancel the old lease and approve the new lease rate subject to Furuseth's approval of the lease.

AYE: Bogar, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

2. Committee creation for Airport Engineer Selection

Kjergaard informed the commissioners it is time for the airport to do its five year engineer committee selection. A committee needs to be formed to determine what the best solution for the airport is. He suggested a committee of Brent Bogar, Monte Meiers, and himself to serve.

MOTION BY CYMBALUK, 2ND BY BOGAR to establish this committee.

AYE: Bogar, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

J. Assessor

1. Office Update

Gooch-Egge informed the commissioners as of August 31st with the current building permits and carry over's from 2010 which are things not completed, they are almost at 2,000 permits which are being tracked. Splits/Combinations used for zone changes are up to 431 in 2011, compare to 80 in 2010 and these are very time consuming. They have requested one additional assessor in their budget for 2011 through the County Commissioners which is pending.

2. Mega-Regional Meeting

Gooch-Egge explained there was a very successful meeting with tax assessors/city directors from all over the state here recently to see what the temporary housing was about. This included tours of Halliburton and Target Logistics whose officials were very accommodating.

K. Convention and Visitor's Bureau

- 10. Appointments and Consultations with Officers
- 11. Unfinished Business
 - A. Sign Committee for Truck Parking in City Update

Furuseth informed the commissioners this committee has met and there will be something coming out shortly.

- 12. New Business
 - A. Truck Route – Gerald Miller

Miller feels it should go straight north up four miles without the 4 extra curves and then dealing with the snow pack and ice. He was wondering if this had already been decided, as he heard it was suppose to go on the half mile. Klug responded a straight road is being built and there are problems crossing creeks and before construction can be done, they have to get the environmental done. In the meantime, to get the trucks on an alternate route, there will be no need for environmental studies, only gravel needs to be placed and a way to maintain it will be figured out. This will put us into next year of construction, so the whole season is not lost. Klug explained he talked to County officials and this road does not blow in with snow and the curves would swing out a bit.

- B. Rent Issue

Cymbaluk stated as the rents in the community are beyond a lot of people's means and apartments are based off of sales, which appraisals are done. There are two ways to do this; sales comparison and cost approach. Even though rent information is supposed to be confidential, there are people in the city who do give out this information. Cymbaluk questioned Gooch-Egge even though physically this cannot not be done right now, but with a new system can we be told what is coming? Gooch-Egge responded for this year to try to get information, they are going to try to send out occupancy and rent questionnaires to apartments and possible motels and hopefully these will come back. The state does require the sales approach, but this can be backed up with income cost. In 2013, Vanguard is going to come here for several months and reevaluate all commercial properties in the city and the county and they will do apartments and motels and income approach. On the sales cost approach, the sales ratio for commercial so far this year is 50% and if you own commercial property in the city, the sales value could increase by 50%.

Rolfstad questioned if this is because someone had sold commercial at high value and now their rent has gone up, where someone who has been renting is still at a low value. Gooch-Egge responded in their office there has been thirty usable commercial sales in one year and this is what the state the requires. When they don't have these 30 usable commercial sales, sales from prior years need to be used and this is when they can't give the increases that they know are justified. This year with the 30 usable sales and half of these are apartments/steel buildings, sales from the previous years will not have to be used and everything will go up.

Klug questioned when Vanguard comes in 2013, along with motels, and apartments, if man camps will be included also. Gooch-Egge replied most of the temporary housing is on a curve housing permit fee; otherwise it's a manufactured unit which is already assessable under another system. Klug also questioned office space and Gooch-Egge responded they may include this.

Cymbaluk commented Vanguard is a good system and should have been done years ago, but there weren't the resources to do this. Gooch-Egge commented half of state is on VanGuard and we are moving in the right direction.

Koeser expressed his appreciation to Gooch-Egge for being at the meeting.

C. James Morken – North American Building Solutions

James Morken of North American Building Solutions from West Fargo spoke to the commissioners regarding an apartment project outside the city limits. The city water and sewer line is coming within two blocks of this project and he is asking for the possibility of hooking into this, whether this would be through annexation or a user fee. The project is right off Highway 2 and 72nd by the Red Barn. He realizes the city is near their current capacities, but these are long term and with the right lift station, others may be interested in joining in.

Cymbaluk questioned Morken if he was approved through the County for a temporary man camp and Morken responded yes he was up to three years and this is family housing. Klug and Cymbaluk commented then this is a man camp. Koeser questioned if he plans on taking it down after three years and Morken responded there is a good chance he would and it is a modular apartment. Morken explained he has an option on the land and if he decides to purchase it and may make it permanent and if not he would have no choice but to take it down. Cymbaluk expressed he would like to get Meiers point of view and see what the County's position is on this, since they could pull the permit anytime if it's out of compliance. Koeser expressed on these issues the commissioner's count on their staff to make recommendations and review and give their prospective, so the commissioners are at a disadvantage, because the public works staff is not at this meeting tonight. Koeser realizes Morken has a time issue, but as a commission they can't do anything without input from the public works staff. Morken explained this is a facility that is not extinguished from any other permanent structure, but is built in such a way that it can be disassembled. He builds with structure insulated panels, which are really extremely strong and they are modular cubes. He can also take the foundation with him when he moves this out.

Cymbaluk questioned who would pay for the cost to get the infrastructure there and Morken said he would pay it. Cymbaluk expressed again he would like to hear Meiers thoughts before proceeding with this and Koeser agreed. Morken explained he just wanted to make the commissioners aware of this and he has time and will visit with the health unit also. He would like to put in infrastructure tied to the city since this area will probably be annexed into the city anyway.

Koeser requested Bogar and Meiers meet with Morken soon to address this issue and then bring it back to the commissioners.

13. Executive Session
14. Adjourn

MOTION BY BOGAR, 2ND BY CYMBULAK to adjourn.