

**OFFICIAL PROCEEDINGS
OF THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS HELD
OCTOBER 25, 2011 6:00 P.M. AT CITY HALL WILLISTON, NORTH DAKOTA**

1. Roll Call of Commissioners

COMMISSIONERS PRESENT: Brad Bekkedahl, Howard Klug, Tate Cymbaluk, Brent Bogar, E. Ward Koeser

COMMISSIONERS ABSENT: None

OTHERS PRESENT: John Kautzman, Alan Hanson, James Lokken, Steven Kjeergard, Monte Meiers, Peter Furuseth, Doug Lalim

President Koeser entertained a motion to amend the agenda and add under 9F-1 – Request by Doug Lalim to establish a committee to review the ASP Mechanical Licenses.

MOTION BY CYMBALUK, 2ND BY BOGAR to amend the agenda.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

2. Consent Agenda

A. Reading and Approval of Minutes for:

1. Regular Meeting Dated October 11, 2011

B. Auditor

1. Accounts, Claims and Bills

Combined Check Register
For checks between: 10/11/11 - 10/24/11

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Period
-84706	56070 TATE A. CYMBALUK	0.00	1011
-84705	12020 RANDY M DONNELLY	1232.97	1011
-84704	12017 JOHN L. KAUTZMAN	2347.58	1011
-84703	12018 SANDRA K. SOLBERG	1179.10	1011
-84702	13026 KEVIN W. CRAFT	944.19	1011
-84701	56118 KATALIN C. MAGYAR	886.95	1011
-84700	56151 ANGELA M. POSS	442.15	1011
-84699	13025 JOLEEN S. TINKER	1268.90	1011
-84698	14021 BRAD D. BEKKEDAHL	292.48	1011
-84697	14024 BRENT BOGAR	356.11	1011
-84696	14025 HOWARD D. KLUG	13.33	1011
-84695	15004 JANET B. ZANDER	1321.65	1011

-84694	56087	CODY M. BAKKEN	1136.61	1011
-84693	18022	SHARYL J. BUSCH	2075.78	1011
-84692	18028	DAVID C. DONNER	1538.95	1011
-84691	56127	RICHARD S. FISHER	194.54	1011
-84690	18026	MATTHEW L. GARDNER	1802.27	1011
-84689	18001	ALAN K. HANSON	1852.09	1011
-84688	18100	TANA L. HINRICKSEN	1614.45	1011
-84687	56101	SUSAN G. HOLMEN	790.83	1011
-84686	18027	STEVEN D. KERZMANN	1420.94	1011
-84685	56107	VICTORIA L. KREGER	461.90	1011
-84684	18099	ERICA J. MYERS	164.33	1011
-84683	18024	JONATHON RASMUSSEN	1925.36	1011
-84682	56130	ANDREW A. SAILER	1363.03	1011
-84681	18020	RICHARD SHEARER	2416.38	1011
-84680	19024	DAVID L. BELISLE	1087.99	1011
-84679	19092	DUSTIN J. BERTSCH	1266.01	1011
-84678	19028	MARK R. BITZ	1649.11	1011
-84677	56097	ALAN C. BRATT	1269.97	1011
-84676	56121	DUSTIN R. CELANDER	1180.34	1011
-84675	19076	CORY G COLLINGS	1490.54	1011
-84674	56113	MINDY SUE DEGENSTEIN	889.01	1011
-84673	19009	LINDA R. GRANBOIS	964.04	1011
-84672	56147	JACOB J. GREGORY	1168.37	1011
-84671	19017	MARK HANSON	1421.24	1011
-84670	19082	RANDY M. HAUGENOE	1216.58	1011
-84669	56102	MICHAEL A. ISENHOWER JR	1271.93	1011
-84668	19012	THOMAS L. LADWIG	1735.09	1011
-84667	19011	JAMES L LOKKEN	2264.65	1011
-84666	56082	TRAVIS J. MARTINSON	1214.29	1011
-84665	56061	AMY D. NICKOLOFF	1349.56	1011
-84664	56078	DAVID A. NYGAARD	1198.94	1011
-84663	19014	KENNETH B. OWENS	1535.23	1011
-84662	19098	DAVID A. PETERSON	904.05	1011
-84661	56148	JONATHAN D. ROGGENKAMP	667.89	1011
-84660	13027	CRYSTAL A. SCHAUBEL	1234.14	1011
-84659	56052	JAMESON J. O. SEIM	1259.82	1011
-84658	56098	JAKE O. SNYDER	1174.89	1011
-84657	19077	MICHAEL S. WILSON	1419.69	1011
-84656	19100	RYAN C. ZIMMERMAN	1239.51	1011
-84655	20047	KELLY M. ABERLE	1240.02	1011
-84654	56094	AMY R. DILLY	998.24	1011
-84653	20045	DOUGLAS I. LALIM	1509.64	1011
-84652	56090	RONALD W. ROLLE	1356.21	1011
-84651	21051	CARL S DUNN	1430.01	1011
-84650	21040	MONTE C. MEIERS	1889.39	1011
-84649	21054	WAYNE A WIEDRICH	1749.08	1011
-84648	22020	ROBERT D. KNAPPER	1496.96	1011
-84647	56100	BILLY J. BAKER	1293.10	1011
-84646	23078	DON A. EIDE	2287.51	1011

-84645	56128 VERNON L. HENDRICKSON	1122.11	1011
-84644	24018 EFFIE J. BROWN	1043.93	1011
-84643	24019 ROBERT D. COUGHLIN	825.15	1011
-84642	56095 DARREL G. GROTBORG	620.10	1011
-84641	24017 STEVEN W. JENSEN	1093.24	1011
-84640	24013 THOMAS C. POTTER	1106.78	1011
-84639	56104 DANIEL W. TUPA	1422.88	1011
-84638	25110 KENNETH W. BERGSTROM	1424.47	1011
-84637	12029 LORI A. LARSEN	850.76	1011
-84636	27076 DANNY R. GERGEN	1229.62	1011
-84635	56091 JAMES A HAGA JR	570.40	1011
-84634	56154 SCOTT C. SHATTUN	424.01	1011
-84633	56084 KENNETH R. BOYKIN	1209.13	1011
-84632	56112 GARRISON CANTER	733.86	1011
-84631	56114 ANTHONY D. DUDAS	888.38	1011
-84630	56110 ADAM M. FREEMAN	923.73	1011
-84629	56086 STEVEN C. KJERGAARD	1562.92	1011
-84628	56120 VICTORIA M. RUBLE	614.39	1011
-84627	34103 CHRISTOPHER J. BROSTUEN	42.46	1011
-84626	34017 KENT A. JARCIK	1858.23	1011
-84625	56134 JESSICA L. KAISER	981.03	1011
-84624	56075 DEEANN M. LONG	42.46	1011
-84623	56057 JON D. MARISTUEN	42.46	1011
-84622	34016 ELAINE B. SINNESS	708.89	1011
-84621	35025 JOSILYN F BEAN	1161.09	1011
-84620	56153 AMANDA S. BELGARDE	711.35	1011
-84619	56079 BRENDA SEPTKA	1051.75	1011
-84618	56039 KERI L. BODA	594.91	1011
-84617	56111 ANDREA L. MITCHELL	616.23	1011
-84616	56136 TAMMY L. ROBINSON	218.95	1011
-84615	48013 DEBORAH A. SLAIS	1031.34	1011
-84614	48034 YVONNE A. TOPP	395.67	1011
-84613	48089 CLARA WEGLEY	640.93	1011
-84612	52011 ANN M. KVANDE	1180.80	1011
-84611	56041 BARBARA J. PETERSON	700.21	1011
-84610	52003 THOMAS C. ROLFSTAD	33.78	1011
-84609	52020 SHAWN WENKO	1408.40	1011
-84608	56109 PAULETTE K. BAUER	738.94	1011
-84607	53006 LAURIE K. BECKER	137.99	1011
-84606	53005 BOBBI JO CLARKE	905.60	1011
-84605	53002 AMY A. KRUEGER	1319.11	1011
-84604	56080 BRAD E. SEPTKA	2186.05	1011
-84603	56131 KATIE E. SEPTKA	14.86	1011
-84602	56150 SAMANTHA R. YODER	1153.87	1011
-84601	DEFERRED COMP NATIONWIDE RETIREMENT SO	17082.38	1011
-84600	FIT U.S. TREASURY	57768.95	1011
-84599	WEAPON CITY OF WILLISTON	59.00	1011
-84598	56155 SCOTT R. MOLSTAD	0.00	1011
-84597	FIT U.S. TREASURY	137.47	1011

1658	1197 COMMUNITY ACTION	10251.30	1011
45408	3 ADVANCED ENGINEERING &	145051.62	1011
45409	5 AIRPORT INN ENTERPRISES	119.95	1011
45410	19 AMERICAN STATE BANK	552.46	1011
45411	718 AMERIPRIDE SERVICES	152.44	1011
45412	22 AMERITECH ENGINEERING	15364.00	1011
45413	30 ASTRO-CHEM LAB, INC.	834.00	1011
45414	1384 Babe Ruth World Series	35000.00	1011
45415	723 BADLANDS STEEL, INC	1253.74	1011
45416	33 BAKER & TAYLOR CO.	413.65	1011
45417	34 BALCO UNIFORM CO., INC.	96.25	1011
45418	38 BASIN PRINTERS, INC.	206.00	1011
45419	993 Bee Line Service	81.50	1011
45420	256 BIG SKY BATTERY/MINUTE LUBE	98.85	1011
45421	49 BLACK MOUNTAIN SOFTWARE	15986.25	1011
45422	1020 BLACKHILLS.COM	25.00	1011
45423	50 BOB KNAPPER	1500.00	1011
45424	52 BORDER STATES ELECTRIC	306.43	1011
45425	55 BRAD BEKKEDAHL	499.50	1011
45426	999999 BRANDON OR DESTINY ADAMS	50.83	1011
45427	966 BYERLY COMPUTER SERVICES	120.00	1011
45428	1054 C & D WATER SERVICES	13.00	1011
45429	69 CARQUEST AUTO PARTS STORES	106.56	1011
45430	77 CITY OF WILLISTON	2392.15	1011
45431	78 CITY OF WILLISTON	28455.50	1011
45432	79 CITY OF WILLISTON	33222.00	1011
45433	1380 CLAIM FORMS PLUS	50.26	1011
45434	1363 CONSOLIDATED ENGINEERS & MATERIAL	6795.00	1011
45435	86 CORY COLLINGS	499.94	1011
45436	87 COWBOY ROPE ART	222.60	1011
45437	89 CRAVEN-HAGAN CLINIC, LTD.	135.00	1011
45438	825 CROWLEY FLECK PLLP	5651.00	1011
45439	548 DAKOTA DIESEL	750.96	1011
45440	927 DAKOTA PUMP & CONTROL	12634.03	1011
45441	100 DAWA SOLUTIONS GROUP	510.00	1011
45442	104 DIAMOND EQUIPMENT CO.	558.82	1011
45443	112 DOUG LALIM	59.66	1011
45444	568 DPC INDUSTRIES, INC	5443.51	1011
45445	999998 E. WARD KOESER	17.50	1011
45446	119 EBEL INC.	184.31	1011
45447	549 ECONOMART	67.07	1011
45448	122 EL RANCHO CORP.	358.14	1011
45449	124 ELECTRIC & MAGNETO, INC.	205.00	1011
45450	577 EMERGENCY MEDICAL PRODUCTS	758.23	1011
45451	126 EMRY'S LOCKSMITHING	30.00	1011
45452	127 F&F SPRINKLER SYSTEMS	75.00	1011
45453	130 FARGO WATER EQUIPMENT CO	1782.32	1011
45454	1160 FEDERAL SIGNAL CORP. EMERGENCY PR	55.60	1011
45455	569 FEDEX	46.58	1011

45456	134 FORT UNION SUPPLY & TRADE	944.78	1011
45457	139 GAFFANEY'S	11470.14	1011
45458	785 GALE CENGAGE LEARNING	60.77	1011
45459	1096 GALLS	132.98	1011
45460	999999 GARY HETH	47.73	1011
45461	1376 GOOD EARTH PRODUCTS	150.51	1011
45462	144 GRAYMONT WESTERN CANADA	13597.22	1011
45463	1028 Hart Energy Publishing, LLLP	116.45	1011
45464	151 HAWKINS, INC.	11277.75	1011
45465	550 HEDAHL'S PARTS PLUS	39.66	1011
45466	161 HOME OF ECONOMY	100.69	1011
45467	162 HORIZON RESOURCES	62828.62	1011
45468	163 HOSE AND RUBBER SUPPLY	25.05	1011
45469	1377 Howard Klug	20.00	1011
45470	1375 INDELCO PLASTICS CORPORATION	1125.73	1011
45471	717 INFOPRINT SOLUTIONS COMPANY	1100.82	1011
45472	780 INFUSYSTEM	132.17	1011
45473	176 INTERSTATE POWER SYSTEMS	6647.61	1011
45474	999999 JOHN BEATY	10.48	1011
45475	999998 JOHN L. KAUTZMAN	482.64	1011
45476	196 KADRMAS LEE & JACKSON INC	1305.37	1011
45477	999998 KAREN P. LARSON	547.64	1011
45478	999998 KENT A. JARCIK	280.72	1011
45479	204 KEYZ-KYYZ RADIO	97.50	1011
45480	1299 KNIFE RIVER-NORTH CENTRAL	469461.77	1011
45481	213 KUMV-TV	250.00	1011
45482	1379 Languages Unlimited, LLC	75.00	1011
45483	1382 Lutheran Social Services	25000.00	1011
45484	237 MARK BITZ	61.59	1011
45485	240 MATHISON COMPANY	52.87	1011
45486	585 MCCODY CONCRETE PRODUCTS, INC	3100.55	1011
45487	1381 Mead & Hunt Inc	4000.00	1011
45488	999998 MICHAEL A. ISENHOWER JR	25.00	1011
45489	250 MICROMARKETING ASSOCIATES	488.10	1011
45490	252 MIDCONTINENT COMMUNICATIONS	170.55	1011
45491	255 MILLY'S ALTERATIONS	5.00	1011
45492	260 MODERN MACHINE WORKS	711.00	1011
45493	1378 MOJO ROAST, INC.	76.15	1011
45494	243 MONTANA DAKOTA UTILITIES	21697.44	1011
45495	551 MORELLI'S DISTRIBUTING, INC.	18.00	1011
45496	267 MOUNTRAIL-WILLIAMS REC	576.59	1011
45497	270 MURPHY MOTORS, INC.	305.79	1011
45498	271 MVTL/MINNESOTA VALLEY	63.00	1011
45499	275 NAPA AUTO PARTS	1587.38	1011
45500	1108 NATIONAL ASSN OF CHIEFS OF POLICE	50.00	1011
45501	1385 NATIONAL FIRE PREVENTION ASSOCIAT	1634.17	1011
45502	290 ND DEPT OF TRANSPORTATION	79579.91	1011
45503	297 ND ONE CALL	512.20	1011
45504	311 ND STATE RADIO COMM.	480.00	1011

45505	317 NDWPCC	1067.00	1011
45506	320 NEMONT	28.78	1011
45507	584 NMN, INC.	447.75	1011
45508	324 NORTHERN IMPROVEMENT CO.	3793.20	1011
45509	1383 Northwest Dakota Public Transit	50000.00	1011
45510	333 NORTHWEST SUPPLY CO.	398.60	1011
45511	340 OHNSTAD TWICHELL PC	765.00	1011
45512	342 OILIND SAFETY	66.00	1011
45513	344 ONE FULFILLMENT	152.50	1011
45514	345 OPPORTUNITY FOUNDATION	1825.00	1011
45515	354 PETER H. FURUSETH	13620.00	1011
45516	357 POLAR REFRIGERATION, INC.	77.00	1011
45517	641 PREBLE MEDICAL SERVICES, INC	453.00	1011
45518	1386 PRECISION DETAILING	150.00	1011
45519	360 PRISTINE WATER SOLUTIONS	8127.00	1011
45520	362 PRO SAFE PEST CONTROL	612.00	1011
45521	367 QUILL CORPORATION	540.15	1011
45522	740 RFS, LLC	374.26	1011
45523	390 RICHARD A. JOHNSON	380.00	1011
45524	999999 SAMUEL JENSEN	40.67	1011
45525	1133 SANDERSON STEWART	52383.74	1011
45526	411 SCENIC SPORTS & REC	78.23	1011
45527	412 SCHMITZ LAW OFFICE	450.00	1011
45528	563 SHERWIN INDUSTRIES, INC	454.83	1011
45529	543 SKJEI DESIGN CO.	1400.00	1011
45530	638 SMALL BUSINESS DEVELOPMENT CENTER	25000.00	1011
45531	426 SOURIS RIVER TELECOMMUNICATIONS	198.83	1011
45532	427 SRF CONSULTING GROUP, INC	15251.45	1011
45533	2009 STAPLES ADVANTAGE	69.91	1011
45534	999998 STEVEN C. KJERGAARD	0.00	1011
45535	436 STONEY CREEK KENNELS	3000.00	1011
45536	1186 SYN-TECH SYSTEMS, INC.	3458.50	1011
45537	1387 Target Roofing, INC	1750.00	1011
45538	456 TODAY'S MACHINE SHOP	150.00	1011
45539	999999 TODD SUTTON	51.34	1011
45540	460 TRACTOR & EQUIPMENT CO.	4015.08	1011
45541	464 TRI-COUNTY GLASS	425.00	1011
45542	463 TRIANGLE ELECTRIC	927.50	1011
45543	483 VECTOR CONTROL DIST #1	0.00	1011
45544	485 VESSCO, INC.	483.00	1011
45545	487 VISA	1894.12	1011
45546	1388 Wanco, Inc	6900.00	1011
45547	941 WENCK ASSOCIATES, INC.	11419.17	1011
45548	564 WILLIAMS RURAL WATER DISTRICT	1164.06	1011
45549	514 WILLISTON COMMUNITY LIBRARY	30.98	1011
45550	516 WILLISTON CVB	266.79	1011
45551	517 WILLISTON FIRE & SAFETY	29.70	1011
45552	518 WILLISTON HERALD	1707.20	1011
45553	521 WILLISTON PARK DISTRICT	25000.00	1011

45554	522 WILLISTON PD PETTY CASH	216.28	1011
45555	530 WILLISTON/WILLIAMS COUNTY - LEC	500.58	1011
45556	579 ZOLL MEDICAL CORP.	1317.75	1011
45557	999999 IAN ANDERSON	538.24	1011
45558	999999 KAL BECKMAN	82.55	1011
45559	999999 KAL BECKMAN	1779.40	1011
45560	433 ND TAX COMMISSIONER	844.46	1011
45561	999999 DAVID PAUL JR.	150.00	1011
45562	999999 JACOB BAUSTE	50.00	1011
45563	999999 MARY GREFF	1400.00	1011
45564	999999 MELISSA SUNBY	17.82	1011
45565	999999 BRYAN BURNIS C/O JACOB RENGEL	250.00	1011
45566	999999 LEROY MARQUARDT	300.00	1011
45567	999999 ANTHONY PETERS	50.00	1011
45568	999999 CARSON GRIMES	500.00	1011
45569	405 RYAN MOTORS	26085.00	1011
45570	999998 STEVEN C. KJERGAARD	651.42	1011
45571	1246 FAO USAED-OMAHA	300.00	1011
45572	35 BANK OF NORTH DAKOTA	9998.80	1011
45573	508 WADF	65000.00	1011
45574	673 CLERK OF DISTRICT COURT	200.00	1011
45575	673 CLERK OF DISTRICT COURT	1000.00	1011
45576	673 CLERK OF DISTRICT COURT	1000.00	1011
45577	673 CLERK OF DISTRICT COURT	500.00	1011
45578	673 CLERK OF DISTRICT COURT	500.00	1011
45579	999999 DAN OR SARA DANGERFIELD	451.00	1011
45580	79 CITY OF WILLISTON	528346.43	1011
45581	1091 ROBERT GIBB & SONS	530464.80	1011
45582	320 NEMONT	505.81	1011
45583	56108 PATRICA A. BUCK	827.56	1011
45584	56149 DEBRA A. CENAC	1254.26	1011
45585	12026 KAREN P. LARSON	843.77	1011
45586	56146 ASHLEY R. FORSBERG	923.73	1011
45587	14020 E. WARD KOESER	137.87	1011
45588	17016 TOM J. GLENN	922.61	1011
45589	18019 THOMAS R. BLOCH	1689.34	1011
45590	56045 EUGENE L FIXEN	107.56	1011
45591	18096 TRACY C. KERZMANN	545.06	1011
45592	18046 GARVIN SEMENKO	127.14	1011
45593	18078 MICHAEL W. WALTERS	26.89	1011
45594	18097 DUANE S. WINTER	173.36	1011
45595	56142 TRAVIS L. CARLSON	1150.28	1011
45596	19095 WALTER H. HALL	1320.59	1011
45597	19056 CHARLES TANNER	1144.57	1011
45598	21041 ROBERT E HANSON	2045.54	1011
45599	56105 EDWARD A LODWIG	369.00	1011
45600	21052 RAYMON J. SKOGEN	1120.91	1011
45601	22021 LES CHRISTENSEN	1427.12	1011
45602	22014 GARY L. GLOVATSKY	1170.39	1011

45603	23126 BRENT E. HANSON	1299.40	1011
45604	23039 BRUCE A. JOHNSON	1267.31	1011
45605	23142 ROBIN S OLIVERIA	944.23	1011
45606	25030 PEDAR A. ANDRE	1888.77	1011
45607	27058 DAVID LEE BELL	1863.73	1011
45608	25106 RICHARD S. ODEGARD	1685.03	1011
45609	26039 DIANE K. ALBRIGHTSON	769.29	1011
45610	27067 RICHARD D. BORUD	1112.60	1011
45611	56140 AUSTIN J. CORCORAN	986.93	1011
45612	56068 JORDAN CORCORAN	881.12	1011
45613	23136 JAMES B. ENGEN	2045.42	1011
45614	27096 RUSSELL E. MOMBERG	1175.01	1011
45615	27091 JOSEPH G. MONSON	1207.80	1011
45616	56048 CURTIS E. PAGE, JR.	577.99	1011
45617	31051 GORDON L. SMESTAD	2079.00	1011
45618	56099 MARK C. AMONSDON	1119.83	1011
45619	56129 CHARLES E. OVERBY	702.60	1011
45620	25112 DUANE F. OVERBY	1014.54	1011
45621	32006 WILLIAM M. MCQUISTON	1128.36	1011
45622	34105 GLENN A. BOYEFF	42.46	1011
45623	34106 GERALD L. FLECK	42.46	1011
45624	56117 NICK J. HAUGEN	42.46	1011
45625	56155 SCOTT R. MOLSTAD	141.14	1011
45626	36006 NEIL W. BAKKEN	1716.86	1011
45627	37008 LAVERN GOHL	1266.63	1011
45628	56144 CRYSTAL M. BONNER	192.47	1011
45629	56145 HEATHER BOOHER	636.24	1011
45630	48102 KAYLA J. HELL	292.96	1011
45631	56132 HALEY M. NELSEN	127.35	1011
45632	56139 BILLIE R. PARKER	147.19	1011
45633	56135 JEAN M. SMITH	652.67	1011
45634	56066 ZACHARY G. CORCORAN	1311.33	1011
45635	54065 PATRICIA K. FIORENZA	1069.52	1011
45636	56143 KRISTIN C. MARMON	14.86	1011
45637	23142 ROBIN S OLIVERIA	1405.82	1011
45638	AFLAC AMERICAN FAMILY LIFE ASS	256.01	1011
45639	AMERICAN NATION AMERICAN NATIONAL LIFE I	232.17	1011
45640	CARPENTERS FUND CARPENTERS & JOINERS WEL	934.00	1011
45641	FIDELITY SECURI IHC HEALTH SOLUTIONS	165.65	1011
45642	MN CHILD SUPPOR MINNESOTA CHILD SUPPORT	294.00	1011
45643	MT CSED FT MONTANA CSED	44.18	1011
45644	NC CHILD SUPPOR NC CHILD SUPPORT	205.00	1011
45645	ND CHILD SUPPOR ND CHILD SUPPORT ENFORCE	501.20	1011
45646	ND PEA	52.00	1011
45647	UNITED WAY	110.00	1011
45648	999999 COLINDA BUSTAMANTE	300.00	1011
45649	999999 JUAN CORTEZ C/O BEAR PAW LDG	250.00	1011
45650	Vendor not on File	0.00	0
45651	673 CLERK OF DISTRICT COURT	500.00	1011

45652	673 CLERK OF DISTRICT COURT	500.00	1011
45653	673 CLERK OF DISTRICT COURT	500.00	1011
45654	673 CLERK OF DISTRICT COURT	500.00	1011
45655	56080 BRAD E. SEPTKA	234.85	1011
45656	APARTMENT BHVI VALLEY RENTAL - BAKKEN H	4761.04	1011
45657	484 VERIZON WIRELESS	280.93	1011
45658	601 BLACKHAWK AGENCY, LLC	1062.72	1011
45659	632 ACKERMAN-ESTVOLD	25930.00	1011
45660	1398 Advantage International Inc. / Di	996.00	1011
45661	4 AGRI INDUSTRIES, INC.	3345.00	1011
45662	608 ALLGUARD ALARM SYSTEMS	24.00	1011
45663	1391 AMERICAN ENGINEERING TESTING INC	2350.00	1011
45664	718 AMERIPRIDE SERVICES	797.27	1011
45665	22 AMERITECH ENGINEERING	642.00	1011
45666	30 ASTRO-CHEM LAB, INC.	120.00	1011
45667	708 AT&T	340.23	1011
45668	33 BAKER & TAYLOR CO.	353.13	1011
45669	34 BALCO UNIFORM CO., INC.	1089.50	1011
45670	37 BASIN CLEANING	3000.00	1011
45671	993 Bee Line Service	81.50	1011
45672	828 BODO'S TV & APPLIANCE CENTER	844.95	1011
45673	52 BORDER STATES ELECTRIC	1533.31	1011
45674	599 BRAATEN PLUMBING, INC	106.68	1011
45675	56 BRADY MARTZ, CPA	3486.00	1011
45676	1054 C & D WATER SERVICES	13.00	1011
45677	69 CARQUEST AUTO PARTS STORES	215.09	1011
45678	616 CENTER POINT LARGE PRINT	160.56	1011
45679	71 CENTRAL STATES	2164.00	1011
45680	1349 CENTURYLINK	1008.39	1011
45681	1392 Checkers, Inc	205.00	1011
45682	77 CITY OF WILLISTON	122.44	1011
45683	79 CITY OF WILLISTON	1961.08	1011
45684	80 CITY OF WILLISTON	16.00	1011
45685	81 CLAUSEN WELDING	276.52	1011
45686	86 CORY COLLINGS	20.00	1011
45687	567 CRAIG'S SMALL ENGINE REPAIR	167.47	1011
45688	825 CROWLEY FLECK PLLP	6252.60	1011
45689	548 DAKOTA DIESEL	587.77	1011
45690	927 DAKOTA PUMP & CONTROL	187.00	1011
45691	988 Dell Marketing L.P.	2711.14	1011
45692	671 DF LIGHTING COMPANY	765.76	1011
45693	105 DICKINSON AIR SERVICE	6208.36	1011
45694	113 DOUGHERTY & COMPANY LLC	10000.00	1011
45695	119 EBEL INC.	11685.00	1011
45696	549 ECONOMART	8.71	1011
45697	124 ELECTRIC & MAGNETO, INC.	220.00	1011
45698	577 EMERGENCY MEDICAL PRODUCTS	223.96	1011
45699	126 EMRY'S LOCKSMITHING	21.00	1011
45700	1400 Experience Works	100.00	1011

45701	130 FARGO WATER EQUIPMENT CO	5424.43	1011
45702	571 FEE INSURANCE AGENCY, INC	998.00	1011
45703	623 FLEET SERVICES	2536.23	1011
45704	134 FORT UNION SUPPLY & TRADE	279.78	1011
45705	139 GAFFANEY'S	964.26	1011
45706	785 GALE CENGAGE LEARNING	20.80	1011
45707	1096 GALLS	256.97	1011
45708	1319 GARNEY COMPANIES, INC.	417727.27	1011
45709	826 Gaylord Bros.	108.86	1011
45710	1022 GREEN THUMB LAWN SERVICE	100.00	1011
45711	624 HAMERS AUTOMOTIVE	3789.49	1011
45712	886 Hasler	177.00	1011
45713	151 HAWKINS, INC.	262.00	1011
45714	550 HEDAHLS PARTS PLUS	536.98	1011
45715	153 HEIMAN FIRE EQUIPMENT, INC.	677.03	1011
45716	157 HERMAN OIL COMPANY	440.40	1011
45717	1390 HERTZ EQUIPMENT RENTAL	976.00	1011
45718	159 HOLIDAY INN	698.77	1011
45719	161 HOME OF ECONOMY	1092.43	1011
45720	162 HORIZON RESOURCES	2212.11	1011
45721	163 HOSE AND RUBBER SUPPLY	344.00	1011
45722	170 IBM CORPORATION	378.00	1011
45723	173 INFORMATION TECHNOLOGY DEPARTMENT	275.00	1011
45724	174 INK SPOT PRINTING	290.00	1011
45725	849 IWI LIGHTING	615.70	1011
45726	190 JOB SERVICE NORTH DAKOTA	61.66	1011
45727	196 KADRMAS LEE & JACKSON INC	15317.89	1011
45728	895 KDSR-FM	120.00	1011
45729	4123 Kelly Aberle	32.50	1011
45730	210 KOHLER COMMUNICATIONS	144.50	1011
45731	211 KOIS BROTHERS EQUIP CO	145.80	1011
45732	213 KUMV-TV	350.00	1011
45733	999998 MARK C. AMONDSON	138.00	1011
45734	239 MATERIAL TESTING SERVICE	900.00	1011
45735	585 MCCODY CONCRETE PRODUCTS, INC	140.00	1011
45736	1393 MCGARD	402.21	1011
45737	1381 Mead & Hunt Inc	1000.00	1011
45738	245 MEDQUEST INC	455.17	1011
45739	247 MERCY MEDICAL CENTER	414.19	1011
45740	250 MICROMARKETING ASSOCIATES	78.65	1011
45741	252 MIDCONTINENT COMMUNICATIONS	221.51	1011
45742	254 MIKE'S WINDOW CLEANING SERVICE	195.00	1011
45743	260 MODERN MACHINE WORKS	1837.34	1011
45744	261 MON-DAK PLG & HTG, INC.	1662.95	1011
45745	1150 MONDAK PORTABLES LLC	285.00	1011
45746	243 MONTANA DAKOTA UTILITIES	10932.33	1011
45747	1175 MONTANA DAKOTA UTILITIES	1300.00	1011
45748	999998 MONTE C. MEIERS	74.00	1011
45749	275 NAPA AUTO PARTS	350.01	1011

45750	1385 NATIONAL FIRE PREVENTION ASSOCIAT	1634.17	1011
45751	320 NEMONT	3528.42	1011
45752	626 NORTH DAKOTA LEAGUE OF CITIES	487.50	1011
45753	681 NORTHERN DIRECTORY PUBLISHING	353.40	1011
45754	324 NORTHERN IMPROVEMENT CO.	1248.38	1011
45755	333 NORTHWEST SUPPLY CO.	129.80	1011
45756	342 OILIND SAFETY	69.00	1011
45757	1250 OK TIRE STORE	891.37	1011
45758	359 PRAXAIR DISTRIBUTION INC	657.18	1011
45759	641 PREBLE MEDICAL SERVICES, INC	230.00	1011
45760	362 PRO SAFE PEST CONTROL	121.00	1011
45761	714 PROBUILD	22.78	1011
45762	364 PURCHASE POWER	2400.01	1011
45763	367 QUILL CORPORATION	252.01	1011
45764	999998 RANDY M. HAUGENOE	25.00	1011
45765	376 RDJ SPECIALTIES	420.01	1011
45766	1394 RDO EQUIPMENT CO	1403.28	1011
45767	879 RDO TRUCK CENTERS	322.01	1011
45768	388 RESULTS UNLIMITED	1200.00	1011
45769	390 RICHARD A. JOHNSON	2546.75	1011
45770	1172 RON ROLLE	87.44	1011
45771	999998 RYAN C. ZIMMERMAN	25.00	1011
45772	1133 SANDERSON STEWART	34010.49	1011
45773	410 SAX ELECTRIC	70.00	1011
45774	415 SELECT FORD	8.32	1011
45775	416 SELID PLUMBING & HEATING INC	630.00	1011
45776	1395 Service First	1356.00	1011
45777	999998 STEVEN C. KJERGAARD	290.04	1011
45778	999998 STEVEN C. KJERGAARD	135.25	1011
45779	441 SUNDBY SERVICES	500.00	1011
45780	544 SWANSTON EQUIPMENT CORPORATION	749.30	1011
45781	442 SWEEP-N-STRIPE	6425.00	1011
45782	1186 SYN-TECH SYSTEMS, INC.	130.50	1011
45783	447 THE SHOPPER	338.00	1011
45784	453 THRIFTY WHITE PHARMACY	269.98	1011
45785	647 THUE, JANICE M	674.50	1011
45786	460 TRACTOR & EQUIPMENT CO.	327.74	1011
45787	463 TRIANGLE ELECTRIC	178.00	1011
45788	1396 TriTech Emergency Medical Systems	3996.55	1011
45789	484 VERIZON WIRELESS	1308.12	1011
45790	488 VISA	1391.34	1011
45791	1249 WASTE NOT RECYCLING LLC	3439.80	1011
45792	496 WCS TELECOM	435.74	1011
45793	531 WILLIAMS COUNTY AUDITOR	5879.63	1011
45794	532 WILLIAMS COUNTY HIGHWAY DEPT.	208.22	1011
45795	648 WILLIAMS COUNTY SHERIFF'S OFFICE	14875.00	1011
45796	514 WILLISTON COMMUNITY LIBRARY	58.00	1011
45797	518 WILLISTON HERALD	2421.86	1011
45798	525 WILLISTON TIRE CENTER	457.34	1011

45799	526 WILLISTON TRUE VALUE	116.88	1011
45800	527 WILLISTON VOLUNTEER	67.95	1011
45801	528 WILLISTON WOODWORKS, INC	4988.00	1011
45802	530 WILLISTON/WILLIAMS COUNTY - LEC	441.96	1011
45803	535 YVONNE TOPP	364.54	1011
45804	1397 Zine, Hoover & Voller, LLP	1200.00	1011
45805	579 ZOLL MEDICAL CORP.	743.66	1011
Total Claims	509	\$3,143,962.79	
Total Payroll		<u>246,925.96</u>	
Grand Total		\$3,390,888.75	

2. Application for a Local Permit or Charity Local Permit
 - a. Williston State College – Bingo, Raffle, Calendar Raffle; October 14, 2011 – June 30, 2012.
 - b. Rickard Elementary PTO – Raffle; November 17th, 2011
 3. Special Permit to Sell Alcoholic Beverages
 - a. El Rancho Corp, November 4, 2011; James Memorial 100th Anniversary Celebration, James Memorial Building
 - b. American Legion, November 5, 2011; Williston Wrestling Club, New Armory
 - c. American Legion, November 11, 2011; Wedding Reception; Old Armory
 - d. American Legion, December 9, 2011; Wedding Reception; New Armory
 4. Application for Auctioneer License
 - a. Rick Sicheneder
 - b. Vern Seal
- C. Building Official
1. Application for Master Plumbers License
 - a. Sam Burden – Bozeman Plumbing and Heating
 2. Application for Fuel and Gas Piping Installers License
 - a. Luke Newman – Daly Enterprises
 - b. Sam Burden – Bozeman Plumbing and Heating
 - c. J.L. Hansen – Bozeman Plumbing and Heating
 - d. Nolan Redinger – ASP Mechanical
 - e. Owen Hendrickson – ASP Mechanical
 - f. Anthony Redinger – ASP Mechanical
 3. Application for Journeyman Mechanics License
 - a. Luke Newman – Daly Enterprises
 - b. Mike Boit – ASP Mechanical
 - c. Vance Lipe – ASP Mechanical
 - d. Anthony Redinger – ASP Mechanical
 - e. Cason Jackson – ASP Mechanical
 - f. Nolan Redinger – ASP Mechanical
 - g. James Durfee – ASP Mechanical

- h. Christopher Smith – ASP Mechanical
- i. Pedro Ricardo Flores – ASP Mechanical
- j. Bradley S. Hight – ASP Mechanical
- k. Joshua Fuerstenau – ASP Mechanical
- l. Charles Hull – ASP Mechanical
- m. Jacob Hull – ASP Mechanical
- n. Owen Hendrickson – ASP Mechanical
- o. Richard Anderson – ASP Mechanical
- 4. Application for Journeyman Plumber License
 - a. Ross Bundy – J. Berd Mechanical
 - b. J.L. Hansen – Bozeman Plumbing and Heating
 - c. Vernon Turner – Sunshine State Plumbing
 - d. Jeff Janssen – Selid Plumbing and Heating
 - e. Anthony Redinger – ASP Mechanical
 - f. Vernon Fontenot – Ellingson Plumbing & Heating
 - g. Ronald Nitz – Ellingson Plumbing & Heating
 - h. Cody Marsolek – Ellingson Plumbing & Heating
- D. City Planner
 - 1. Request to set public hearing November 8, 2011 for proposed Zone Change from R1A: Rural Residential to R-3: Low rise, Multi-Family, Townhouse Residential for Lot 2R Rearrangement of Lot 1, MR Subdivision – Scully.
 - 2. Request to set public hearing for November 8, 2011 for proposed Zone Change from A:Agricultural to M-1: Light Industrial for an unplatted tract in Section 19, T154N, R100W, City of Williston-Waitman
 - 3. Request to set public hearing for November 8, 2011 for purposed Amendment to the Future Land Use classification from Agriculture to Industrial and Proposed Zone Change from A: Agricultural to M-1: Light Industrial for property located in E1/2SW1/4, Section 20, T154N, R101W, Williston Township – Schlumberger
 - 4. Request to set public hearing for November 8, 2011 for proposed Amendment to the Future Land Use classification from Agricultural to Commercial and Proposed Zone Change from A: Agricultural to C-2: General Commercial for Sublot 10, SE1/4, Section 20, T154N, R100W, Stony Creek Township – Vestal
 - 5. Request to Approve Rural Water New Hookup for Lot 6, Block 2, Wright Subdivision – Bjella.
 - 6. Request to Approve Rural Water New Hookup for Lot 5, Block 2, Williston Park Subdivision - Lang
- E. Assessor
 - 1. Abatement
 - 2. Exemptions
 - a. L 5, 6, E N 2 of Lot 7, Block 3, Original Town site - City of Williston – Sidney and Sven Hauge – 3 apartments on second floor- Years exempt 2012-2014.
 - b. Lot 5 plus 6,000 sf vac 2nd Ave W less W 7.5' to alley, Block 4 – Airport 1st Addition – City of Williston – Jacqueline Allison – Exterior renovation – Years exempt 2012-2014.
 - c. Lot 8, Block 1, Pitman Addition – City of Williston – Russell Gafkjen - replace siding – Years exempt 2012-2014.

- d. Lot 6, Block 8, College Hill Addition – City of Williston – Eric/Jessica Koeser - replace siding – Years exempt 2012-2014.
- e. Lot 7, ex N2', Block 5, Henry H. Sorenson, 3rd Addition – City of Williston – Kari Lyn Moody – 16x16 bedroom addition, replace windows and siding – Years exempt 2012-2014.

F. Public Works

MOTION BY BEKKEDAHL, 2ND BY BOGAR to approve the consent agenda as presented to the Commissioners.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

3. Bid Openings

A. Fire Department Burn Trailer

Alan Hanson informed the commissioners there were two bids received for this and they were \$119,524.00 from Fire Facilities Inc. and \$120,000.00 from Fire Blast. Recommendation from the Training Committee is the one from Fire Facilities and a FEMA Grant will cover 95% of this cost and the City would be responsible for 5% or 5,976.20.

Bekkedahl asked where this trailer would be located and Hanson replied this would be a mobile burn trailer and can be taken anywhere.

MOTION BY CYMBALUK, 2ND BY BEKKEDAHL to approve the recommendation for the bid as presented by Chief Hanson.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

4. Public Hearings

5. Accounts, Claims and Bills Not Approved in the Consent Agenda

6. Ordinances

A. Ordinance regarding Truck Route Enforcement

Furuseth explained to those present the main parts of the ordinance worked on has to do with trucks parking within the city limits, tightening this up and setting a fine on this up to \$50. There will be a general sign on all entrances into town, saying no truck parking in town. At this point this is really a problem in town and we are trying to limit the access of truck parking.

Koeser questioned if the local delivery trucks are still allowed and Furuseth responded yes they are, but they can't park.

Cymbaluk informed the commissioners the other change made is a truck is a vehicle exceeding 12,000 pounds.

MOTION BY CYMBALUK, 2ND BY KLUG to approve second reading of Ordinance #942 for the purposed truck ordinance.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar, Koeser

NAY: None
ABSENT AND NOT VOTING: None
CARRIED: 5-0

7. Petitions, Communications and Remonstrance's

A. Henry Neiss' letter regarding annexation and hooking up to city sewer. Koeser presented a letter from Henry Neiss, who has several questions about hooking up to the city sewer and questioned Meiers regarding this. Meiers responded he needed direction from the Commissioners, since these are two lots off of the east sewer line and are we going to allow these two to hook up also.

Koeser read through the list of questions presented by Neiss and asked for the Commissioners input. Questions: 1) Have to sign a waiver, not to protest the annexation? Kautzman responded he would question whether we want to do this, because if they sign a waiver when hooking up a sewer there would be a different set of rules to follow. He commented when this was done with Rural Water, people forgot about this when it was time to annex. He suggested if we move forward on this, we require him to have a plat and annex with the idea to fill in a broader area for annexation. We would have to follow the right of way line as the connecting point back to his lot and filling this in with a broader area.

Meiers expressed a need for a committee to come up with some policies to follow, because we control the sewer hookups. Koeser agreed with this and referred this issue to the same members who were on the water committee.

MOTION BY KLUG, 2ND BY CYMBALUK to refer this issue to the Water Committee, who will look to come up with guidelines and bring these back to the Commission.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar, Koeser
NAY: None
ABSENT AND NOT VOTING: None
CARRIED: 5-0

B. Letter to Congressional Delegation regarding National Weather Service Office. Koeser presented copies of the letters to the Congressional Delegation regarding the closing of The National Weather Service Office to the Commissioners. He feels they need to be aware of what is going on in this situation and is looking for a motion to send these letters to them.

MOTION BY CYMBALUK, 2ND BY BOGAR to send these letters to the Congressional Delegation.

Bekkedahl expressed his appreciation to Koeser for writing these letters and thought they were very well written.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar, Koeser
NAY: None
ABSENT AND NOT VOTING: None
CARRIED: 5-0

- C. Petition for the Vacation of Street Right of Way (22nd Avenue NE) – MacBain/Sanjel

Furuseth has been working with Elaine Sinness from Planning and Zoning on this petition. This petition had been approved in a prior hearing before the Commission but needed to be put in resolution form, due to agreements which needed to be added. Items the commission was concerned about were the public access easement and the turn pocket. Kautzman informed those present there was a wait on a number of documents which was the reason for the delay.

MOTION BY CYMBALUK, 2ND BY BEKKEDAHL to approve Resolution No. 11-73.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

8. Report of Commissioners
- A. President of the Board
 - B. Vice-President; Finance Commissioner
 - C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
 - D. Fire, Police and Ambulance Commissioner
 - E. Water Works, Sewer, Airport, Building and Planning Commissioner
9. Report of Department Heads
- A. City Auditor
 1. Sanderson Stewart Proposal on heading up annexation of fill in areas.

Kautzman presented a proposal to be considered from Sanderson Stewart. When we annexed and branched out and took in Schlumberger and Baker Hughes, in negotiations with the Township people, they requested we follow through with annexing the south portion of the first section and the next two sections. In looking at how we are going to accomplish this, Sanderson Stewart would be retained to do some of the work which city staff doesn't have the time to do. They will be organizing a public forum to have the public come in after being sent a letter or talked to.

Koeser pointed out the estimated cost of this would be \$11,500.00 to \$16,500.00.

MOTION BY BEKKEDAHL, 2ND BY CYMBALUK to approve the agreement as presented by the Auditor.

Bekkedahl commented this proposal does follow the FRF suggestion of the contacts, public forums and moving on annexation based on what is gathered from these.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

2. Request for Annexation of Reiger Property – Sec. 22, Range 101, west, township 154 N.

Kautzman informed the commissioners Reigers are requesting an annexation and presented us a plat drawing and he is asking if this should be in resolution form. If it is accepted in resolution form, it will be published and then thirty days after publication there would be a public hearing, where there will be approval or denial. If nothing else, this is in the targeted annexation area and does set us up for if 25% of the people in that larger area protest it out, by having all these fill in annexations at the property

owners request, it makes it tough for the administrative law judge to turn us down.

MOTION BY BEKKEDAHL, 2ND BY KLUG to approve putting this in resolution form.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

3. Request for Annexation of Loomer Property

Kautzman is asking to make the same request for the annexation for the Loomer Property as he did with the Reiger Property. They would like the entire 110 acre parcel included as a potential annexation.

MOTION BY BEKKEDAHL, 2ND BY BOGAR to approve putting this in resolution form.

AYE: Bekkedahl, Klug, Bogar, Koeser

NAY: None

ABSTAINED: Cymbaluk

ABSENT AND NOT VOTING: None

CARRIED: 5-0

B. Attorney

C. Director of Public Works/City Engineer

1. Wenck – Engineer Agreement

Meiers presented the Agreement with Wenck Engineering regarding the landfill. The contract had been awarded to Veit to do inert cell expansion as well as the lift station improvements. Our contract with Wenck was just for the design and now he is looking at an engineering agreement for the construction supervision, with an estimated cost of \$29,900.

MOTION BY CYMBALUK, 2ND BY BOGAR to approve this request.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

2. AE2S – Engineer Amend #2 Agreement

Meiers presented an Engineer Agreement Amendment to the 139th which is the Lindsey Road. There were previous engineer contracts for the design and this would be for the construction and supervision of the engineering. This would be through AE2S and the cost is estimated at \$623,000 and Meiers explained this is a four million dollar project.

Koeser questioned if this amount seemed reasonable and Meiers responded it did due to the project not being easy and the amount of time spent on it with the sewer, drainage, street and road surveying.

Cymbaluk questioned if this project has any of the monies we have received from the State. Kautzman responded we had grant monies delegated to this project due to Baker Hughes being one of the areas and this is the road going there. He indicated the commissioners have power to move this around, since there is some flexibility for the monies, but there is paperwork involved.

Cymbaluk questioned what the post construction work involves and Meiers explained it is cleaning up, warranty work and providing drawings for the city.

MOTION BY BOGAR, 2ND BY KLUG to approve the recommendation to Advanced Engineering in the amount of \$623,000.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

Klug questioned if all this work has been bid out and if it is ongoing now and Meiers responded it is.

3. Emergency WWTP Work

Meiers explained there was a telephone conference meeting with the Health Dept. earlier this week and they still have an issue with the temporary construction design, which is the ammonia treatment and he doesn't think we will be able to meet our discharge perimeters on this. The Health Dept. doesn't have a big problem with the compliance schedule; there is just a small issue with the five years. He explained if this is going to move forward, some need to be done under an emergency basis and submitted a list to consider. Meiers stated he believes it is an emergency when there is more sewage coming in than they can handle.

Bekkedahl asked if a resolution declaring an emergency needs to be made to move forward with this and Furuseth responded this does not need to be done.

Meiers referred to the item for the slab/concrete for the tertiary building, where we put a membrane facility along with a uv disinfection facility and then the pipeline we would try to get in so there is a discharge in front of the corps pump station. The list is items he would like to get some quotes on by both going to people in the area and putting ads in the newspaper. The cost of doing these things is in the two and a half to three million dollar range of about six million dollar total project. The rest they would go through the normal 100% design, advertising for bids, with bonding required for all of it.

Koeser informed those present there is a major issue where the sewer treatment facility is exceeding its capacity at this time, with more property being built. At one of the last commission meetings, it was approved for a study to be entered into to share in the costs to consider moving the facility, which is very expensive. What is being said to the corp. is we will move, but they will have to pay and they have not agreed to do this at this point and this is why we are looking at a five year time period. The study will take about a year and a half and it could be five years by the time this can be moved. This will give us some temporary capacity, because we don't have a lot of options at this point and don't want to dump raw sewage.

Meiers informed the commissioners they had actually had their lowest flow this last week with 1.6 million gallons a day average and the plant is designed for 1.5 gallons, so this shows there is a lot more than it can handle.

Koeser explained there has been money requested from the state for the sewage treatment plant. Meiers replied 15 million has been programmed for this program and they could not get the environmental assessment approval from the Corp of Engineers without going through this

process of looking at the relocation alternative. The Corp said they would help cost share this, but we are looking at a one and a half to do this and we would also hope to get funding from the federal government, if we do relocate and this would be a process which would take a year or two.

Cymbaluk asked if the commission is being asked to allow Meiers to proceed with this and Koeser responded he is asking for permission to proceed with this method of improvement over the typical 100% design and bid process. Meiers responded he would bring the quotes back to the commissioners, so they would have a say on this. If the commissioners are oppose to this, Meiers commented he would back off and bring it back next year.

MOTION BY BEKKEDAHL, 2ND BY CYMBALUK to grant approval to proceed with this method of improvement over the typical 100% design and bid process for the items listed under WWTP Emergency as outlined by the engineer. This is an emergency measure.

Klug commented he would like to add to this motion this is an emergency measure. Koeser asked Bekkedahl if he objected to this and Bekkedahl responded he did not, so the wording was added.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar, Koeser
NAY: None
ABSENT AND NOT VOTING: None
CARRIED: 5-0

4. Lot 19, Block 6 of Granite Peak – Easement Vacation and Relocation
 Meiers informed those present when the Granite Peak subdivision was platted, there was a large lot platted on the south side which was multi-family. A 30 feet utility easement was requested to extend the sewer along this stretch. Granite Peak then asked if this could be moved to put their garages along this area to buffer this from the adjoining property owners and then put the sewer down and give us an easement for it down the driveway area, which Meiers did not have a problem with. This is a procedure they are going through to vacate the easement on the plat and relocate it as shown on the drawings presented to the commissioners.

Cymbaluk asked if there was a cost to the city to do this and Meiers responded there was none.

MOTION BY CYMBALUK, 2ND BY BOGAR to approve the request as submitted.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar, Koeser
NAY: None
ABSENT AND NOT VOTING: None
CARRIED: 5-0

- D. Fire Chief
- E. Chief of Police
- F. Building Official

- 1. Establish a committee to review ASP Mechanical Licenses

Lalim is making a request to the Commission to set up a committee to review ASP Mechanical Licenses along with setting up a policy with steps to get to the point of revoking licenses in the city. There have been problems with people who are working out in the field not having city licenses and we need to have a policy in place to keep everyone on the same page. The committee he would

recommend is Kelly Aberle, Brent Bogar, Al McFarland, Peter Furuseth, Jack Stayly from the State Plumbing Board, a ASP Representative, Howard Klug and himself.

MOTION BY CYMBALUK, 2ND BY BOGAR TO ESTABLISH A COMMITTEE TO REVIEW ASP MECHANICAL LICENSES.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

G. City Planner

1. Review Application for Temporary Workforce Housing on Lot 3, Block 4, Williston Rail Subdivision – United Pulse/Johnson

Koeser directed the commissioner's attention to a memo regarding this. The Planning and Zoning Commission Recommendations to the City Commission was approval of the SPU for 5 to 10 Temporary Work Force Housing Units, contingent upon a water/sewer plan and a site plan at the time of the building permit being issued. Koeser questioned why this is coming before the Commissioners, since SPUs are usually issued by Planning and Zoning. Furuseth responded at the Planning and Zoning Meeting there was some issue which had to be dealt with through the commissioners. Koeser reminded the commissioners this area is in the old industrial park and technically this is the one area where there could be workforce housing because the zoning is correct and it is for its own company.

Cymbaluk questioned if there was a length of time for this SPU and Furuseth responded he was unsure if there was a time set on this and Koeser responded the estimated time of duration is one to five years. Bogar related to Halliburton which is also at one to five years, due to the size of the facility and being put on a permanent foundation, which is a taxable structure. These should be taxable structures as well, since they are trailer houses.

Kautzman asked if it would be appropriate to include language which we would require them to use the tie downs necessary to have it qualify as a taxable structure. Lalim replied they would require them to have a building permit and there would be a stipulation if the housing catches up, then it could be reviewed before the five years and say there is other housing available and to get rid of it.

Cymbaluk mentioned with Halliburton five years was agreed to, but then the development wasn't like it is now and maybe in three years there may be a number of apartments available.

Klug questioned how long the city should allow these structures to be in place and there should be a standardize system put in place.

Bekkedahl informed those present the County has standardize their work force housing with a two year review period. Cymbaluk responded the County RV parks have a one year review period.

Cymbaluk questioned if there was a performance bond on these like the County has or if this was discussed and Furuseth responded there was not. Cymbaluk also questioned Bogar requiring the fees put together for the County and he responded it is a \$25,000 bond for the first year.

Bekkedahl questioned how extensive would a cleanup be on this. Klug questioned how important is a bond for this type of structure on their property compared to not leasing it from someone else. Bogar responded they are operating a business there; they did not just buy the property for housing. He mentioned there was no performance bond for Halliburton, but there were other requirements up front

before they could get this approved. There was a check list set up by Jarcik for this project similar to the one done for Halliburton.

MOTION BY CYMBALUK, 2ND BY BOGAR to approve the request subject to the application requirements and allow for up to a two year permit and at that time they reapply.

Klug asked if there could be something in the motions stating these have to be installed so they are taxable structures. Kooser responded he would like this, but we are not allowed to by the state, because it is taxed differently. Bogar mentioned with the building permit we are requiring, we are allowing for this to be set up.

Cymbaluk questioned if there was a water hook up for every unit or are they tied to one hook up. Bogar responded this is part of the recommendation, contingent to the water/sewer plan whether it is multiple meters or one. Kautzman preferred it to be one meter for the area and the owner paying for the entire court.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar, Kooser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

2. Preliminary Plat for Saddle Ridge Subdivision in the N1/2, Section 3, T154N R101W, Williston Township – Owan

Kooser pointed out the memo from Planning and Zoning to the commissioners with a recommendation to approve the Preliminary Plat and development agreement for Saddle Ridge Subdivision located as described containing approximately 91+ acres.

MOTION BY KLUG, 2ND by Cymbaluk to follow the Planning and Zoning Commission recommendation for the approval.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar, Kooser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

3. Preliminary Plat for Sundby Subdivision, SW1/4 Section 20 & NW1/4 Section 29, T154, R100W, Stony Creek Township – Sundby/Weatherford

Kooser explained this was considered by Planning and Zoning to recommend to the City Commission approval of the Preliminary Plat for Sundby Subdivision contingent upon the following: 1) A development agreement; 2) Annexation; 3) Addressing Engineering/Planning comments as attached; 4) New access to 1804 from Lot 1 and road access easement to 50th Rd. NW determined and indicated on the plat with construction of the access and road connection specified in the development agreement at time of change of use of Lot 1 from Agriculture or a building permit; 5) Final plat requirements; 6) An option agreement with the City for a 40 acre parcel for future sewer expansion; 7) Title opinion.

Furuseth questioned Wade Sundby if the recommendations Planning and Zoning made were acceptable at this point and Sundby responded they were. Furuseth continued there was considerable discussion at Planning and Zoning from patrons of District #8 school, but there was no one present regarding this at the meeting tonight.

Koeser informed those present of a meeting held last week regarding the road in the area with new access and ask Sundby if he is coming up with a plan on this. Sundby responded he has giving them the access and put it on the plat for an easement of one hundred feet, but the person who has the road has not talked to him yet.

Cymbaluk questioned if the road and the approach was the city's expense and was informed by Koeser it is not. Walt Peterson from DOT explained he has granted permission to put the approach in at the owner's cost. When he was first approached, he was asked about putting in a road on the 1804 right of way and Peterson told him this was not their policy and they would have to go off the right of way and this is why he went to Sundby for the easement. The drive way permit will be granted by DOT. Sundby stated he was not covering the approach cost as it would be covered by Rich. Meiers questioned if the 100 foot was deep enough for the access approach on and Peterson responded parallel to 1804 was would be adequate. He is not sure about the end of the approach where there would be a need for a turn out for semis, as he has not seen the design. Meiers asked if there was a preliminary design and an Epic Representative responded the easement was drawn on and after consulting with NDDOT determined 100 feet was adequate. The turn radius will be designed to accommodate the swing of semis and he thinks this will be accomplished within 100 feet. Meiers responded this is something which can be addressed with the development agreement and this is preliminary and there is one hundred feet there now, so it will be up to two hundred feet then.

Cymbaluk questioned if we can continue to move forward with this project and Furuseth responded there was not a temporary injustice, so we can proceed.

Klug asked Peterson if there was an exact location where the drive way has to be and Peterson responded he told Rich it had to be as close to the bridge as he can get it, without interfering with it. Meiers explained the plat shows this down in the flat, as the road doesn't have to build up as much. Klug questioned if Meiers, Peterson, and Rich have met to discuss this and Meiers responded he has met with Peterson, but not with Rich. Klug questioned Peterson if he is giving permission to put the entrance in a location which is suitable to the NDDOT and Peterson answered yes.

MOTION BY KLUG, 2ND BY CYMBALUK to approve the preliminary plat for Sundby Subdivision contingent upon Planning and Zoning Commission recommendations with the seven conditions.

Cymbaluk questioned if the approval of the DOT should also be approached as to the exact location thereof and Meiers responded he would like to see where this is at first.

MOTION BY CYMBALUK, 2ND BY KLUG to amend the motion to add in the approval of the DOT location.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

MOTION AS AMENDED to include the addition of the approval of the DOT location.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

4. Final Plat for Bar Nothing 3rd Addition – Lee

Koeser referred to the memo from the Planning and Zoning Commission recommending the board to approve the final plat for Bar Nothing 3rd Subdivision requested by Raymond Lee, contingent on the title opinion, park dedication at time of building permits, non-protest future annexation and any necessary survey corrections.

MOTION BY BEKKEDAHL, 2ND BY BOGAR to approve the final plat for Bar Nothing 3rd Subdivision.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

Cymbaluk questioned if there was going to be a document number placed on this in reference to the future by-pass in the area to the east, so it is on file. Meiers expressed he don't know of any documents would be ready to be filed before they want to file their plat and there is a hearing coming up. Koeser questioned how this would be handled at this point and Meiers questioned if we could file an affidavit on it afterward and Furuseth responded no and doesn't know what could be done at this point.

5. Final Plat for Arctic Acres Subdivision, City of Williston – Arctic Lands/Branson

Koeser read the recommendation from the memo from the Planning and Zoning Commission to authorize the board to approve the final plat for Arctic Acres Subdivision requested by Dale Branson, subject to any necessary plat corrections and park dedication fees to be paid at time of the building permit.

MOTION BY BOGAR, 2ND BY CYMBALUK to approve the recommendation.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

6. Final Plat for Zavanna Subdivision, City of Williston – Zavanna, LLC/Reed/Erickson

Koeser read the recommendation from the memo from the Planning and Zoning Committee to approve the final plat for Zavanna Subdivision, contingent on the title opinion, park dedication at time of a building permit, and any necessary survey corrections.

MOTION BY BOGAR, 2ND BY BEKKEDAHL to approve the recommendation for Zavanna.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

H. Economic Development

I. Airport

1. Hangar ground lease with Chris Lund

Kjeergard explained Chris Lund has purchased a hangar from another individual and the lease needs to be transferred to his name, so people are aware of whom it belongs to. This lease has already been reviewed by Furuseth and Kjeergard would recommend approval.

MOTION BY CYMBALUK, 2ND BY BOGAR to approve this lease.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- J. Assessor
- K. Convention and Visitor's Bureau
- 10. Appointments and Consultations with Officers
- 11. Unfinished Business
 - A. Sign Committee for Truck Parking in City Update – Proposed Truck Ordinances.

Koeser informed those presented this was taken care of previously in the meeting.

- B. James Morken – North American Building Solutions.

James Morken from North American Building Solutions, along with landowner Mike Stamp were at the meeting. Through the County, he has been permitted for three years and started to build three apartment buildings. He informed the commissioners Jack Sjol suggested he check with the city to see about hooking into our sewer system, instead of developing his own septic system. He did talk to two chairmen on the township board and they didn't see a problem with it. Legally, the right of way leads up to a certain point and the road dead ends into a big ravine and there would be a question how the road would get to the manhole and this is private property. This is family housing and he presented a list he had from Baker Hughes, where he has a three year contract to provide them family housing. These will be modular apartment buildings, which can be moved. They can be turned into real estate, but he needs it to be separate right now, due to it being a personal property lease on the modulars and he doesn't own the land. There are other commercial properties next to this which could benefit from this system and this is a fluid line only, with tanks for sewage which need to be pumped out periodically.

Koeser thanked Morken for being here and reminded the commissioners there were questions due to this being temporary in nature. Koeser expressed to Morken we need housing for families and Morken explained this will be 20 units of three bedroom apartments for families from 900 - 1050 square feet some with garages. The issue at the last meeting was whether this could be hooked up to the city sewer, since it will go near there as it goes out to the Industrial Park, which Morken figure would be around 3,000 feet and he has agreed to pay for this, if it is feasible. There is a chance Morken will not want to take these buildings away and turn them in the permanent real estate if they are hooked up to the city, compared to having a septic system.

Bekkedahl questioned how to size the line and would it be for his service only or would others want to hook up also. Meiers responded this would have to be similar to a service line and a route would have to be figured out how to get there and the township would have to provide this. Once you get down to a couple hundred feet of where our line would come through, it runs into private property so he would have to get an easement. The pumps used for the sewer system would have filters to keep the bigger particles out and moves mostly gray water and the solids are staying behind.

Cymbaluk asked if the County has been informed about what Morken is looking to do. Morken has already talked to Bill Lynn from the township and received permission to do this, but Cymbaluk would

like to see this in writing. Morken would prefer not to go forward with this before he gets a full vote, and would like this in writing also.

Koeser explained the approval from the County approves to have the buildings there, but does not talk about the drain fields. Morken stated he has a permit for the drain fields and this would be preferable.

Kautzman expressed concern about forgetting about what was agreed to recently or in this case having a developer and land owner who are thinking differently as they are moving forward. He went on to suggest this be approved without the conditions of a waiver of non-protest at a very minimum.

Bogar replied he agreed with Cymbaluk and feels a committee needs to review the conditions and issues which need to be figured out. If the city is going to allow for hook ups outside, there needs to be policy/guidelines to follow to be consistent.

Meiers suggested this may be a perfect area for a lift station, and then you put in 3,000 feet of small pipe and the big pipe later. Morken replied most of the people coming on board would have a tank already, it's the field which fails, not the tank. So, it could be a similar thing in terms of filtering and pumping, so it would hold maintenance down by having a lift station. Meiers commented it would be easier for both Public Works and the commissioners to get a policy together, then when there is a request it can be said here is what it takes. He feels this issue is something the committee addresses after the policy is in place. Morken replied he can hold out awhile and get his tanks in and pumped it out, if the drain field is not in place. Bogar suggested a committee meeting before the next City Commission Meeting in two weeks to have some ideas for this.

Cymbaluk suggested part of the motion should be to take this issue back to committee where there can be discussion with the township, because there has been resistance on a lot of these projects. Koeser suggested the need to be signed off by the township could be part of the criteria. Bekkedahl questioned if people have express concerns about not wanting sewer systems up there and Cymbaluk responded he has not heard anything. Morken informed those present what he needs from the township is easement use of the roadway to get the line.

MOTION BY BOGAR, 2ND BY BEKKEDAHL to refer this to committee.

Klug asked this committee to consider what types of structures are going to be allowed to hook up to our sewer lines. Bogar suggested we be very complete with the whole process due to the situation with the waste water treatment plant.

Cymbaluk suggested talking to Rick Leuthold who is spearheading the workforce housing and zoning to see what his thoughts are on this and Koeser suggested he could join the committee.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

C. Camper Advisement Committee

Kautzman informed the Commissions this was a request by Shawn Wenko and a committee has been set up. He is not present due to being out of town, so Koeser requested this be left on the table.

D. Airport Engineer Selection Committee

Kjeergard informed the commissioners he received the proposal last Friday with recommendations and hasn't had a chance to look at it yet.

12. New Business

13. Executive Session

14. Adjourn

MOTION BY BEKKEDAHL, 2ND BY BOGAR to adjourn.