

**OFFICIAL PROCEEDINGS
OF THE REGULAR MEETING OF THE BOARD OF CITY COMMISSIONERS
JANUARY 8, 2013 6:00 P.M. CITY HALL WILLISTON, NORTH DAKOTA**

1. Roll Call of Commissioners

COMMISSIONERS PRESENT: Brent Bogar, Howard Klug, Tate Cymbaluk & E. Ward Koeser

COMMISSIONERS ABSENT: Brad Bekkedahl

OTHERS PRESENT: John Kautzman, Donald Kress, Scott Molstad, Pete Furuseth, Steven Kjergaard, Alan Hanson, Monte Meiers, Rachel Ressler & Shawn Wenko

President Koeser amended the agenda with the following changes:

Add: 8. A (1.) Annexation Update

Add: 9. A (7.) Liquor License

Add: 9. I (1.) Delta Global Avis Agent – Terry Baldwin

**MOTION BY CYMBALUK, SECONDED BY KLUG, to amend the Agenda as presented.
MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.**

2. Consent Agenda

A. Reading and Approval of Minutes for:

(1.) Regular Meeting Dated December 26, 2012

B. Auditor

(1.) Accounts, Claims and Bills

Combined Check Register

For checks between: 12/22/12 - 01/07/13

Payroll

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Period	Issued
-80468	14021 BRAD D. BEKKEDAHL	0.00		12/28/12
-80467	56070 TATE A. CYMBALUK	0.00		12/28/12
-80466	56169 KATHERINE E. BERWICK	842.78		12/28/12
-80465	12020 RANDY M DONNELLY	1457.55		12/28/12
-80464	56249 GWENDOLYN GUERRETTAZ	475.90		12/28/12
-80463	12017 JOHN L. KAUTZMAN	2586.59		12/28/12
-80462	56240 KAREN D. KUEHL	884.69		12/28/12
-80461	56198 LORI LOOSE	694.51		12/28/12
-80460	56255 CHELSEA CAVANAUGH	602.48		12/28/12
-80459	13026 KEVIN W. CRAFT	1039.01		12/28/12
-80458	56195 JACKIE L. HATCH	667.08		12/28/12
-80457	56206 DANIELLE HENDRICKS	971.04		12/28/12
-80456	56118 KATALIN C. MAGYAR	631.10		12/28/12
-80455	56225 SUSAN E. SCHNEIDER	1021.45		12/28/12
-80454	13025 JOLEEN S. TINKER	1665.72		12/28/12
-80453	56245 AMY WAGGONER	998.44		12/28/12
-80452	14024 BRENT BOGAR	412.52		12/28/12
-80451	14025 HOWARD D. KLUG	69.74		12/28/12
-80450	15004 JANET B. ZANDER	1468.89		12/28/12

-80449	56087 CODY M. BAKKEN	203.54	12/28/12
-80448	18021 ROBERT J. BENTH	119.65	12/28/12
-80447	18022 SHARYL J. BUSCH	1983.35	12/28/12
-80446	56162 JOSHUA A. BUTLER	1182.30	12/28/12
-80445	18028 DAVID C. DONNER	1753.18	12/28/12
-80444	56127 RICHARD S. FISHER	123.84	12/28/12
-80443	56259 ANDREW FOURNELL	1259.89	12/28/12
-80442	56193 CYNTHIA L. GARDNER	209.34	12/28/12
-80441	18001 ALAN K. HANSON	2018.57	12/28/12
-80440	18100 TANA L. HINRICKSEN	105.17	12/28/12
-80439	56101 SUSAN G. HOLMEN	1306.66	12/28/12
-80438	56201 JENNA JONES	52.84	12/28/12
-80437	18027 STEVEN D. KERZMANN	1694.15	12/28/12
-80436	18096 TRACY C. KERZMANN	1042.94	12/28/12
-80435	18099 ERICA J. MYERS	1127.16	12/28/12
-80434	18024 JONATHON RASMUSSEN	2068.44	12/28/12
-80433	18070 JEANNE M. SAGASER RASSIER	1525.05	12/28/12
-80432	56130 ANDREW A. SAILER	1473.20	12/28/12
-80431	18097 DUANE S. WINTER	15.10	12/28/12
-80430	56174 SAM M. AIDE	1063.40	12/28/12
-80429	56166 RYAN J. ALLEN	1008.54	12/28/12
-80428	19024 DAVID L. BELISLE	1243.98	12/28/12
-80427	56246 HUGH BENZEN	854.30	12/28/12
-80426	19092 DUSTIN J. BERTSCH	1368.45	12/28/12
-80425	19028 MARK R. BITZ	1714.54	12/28/12
-80424	56097 ALAN C. BRATT	1413.89	12/28/12
-80423	56121 DUSTIN R. CELANDER	975.76	12/28/12
-80422	19076 CORY G COLLINGS	1876.13	12/28/12
-80421	56173 RODNEY H. DICKERSON	1096.48	12/28/12
-80420	19009 LINDA R. GRANBOIS	1070.85	12/28/12
-80419	56147 JACOB J. GREGORY	1310.37	12/28/12
-80418	19082 RANDY M. HAUGENOE	1347.14	12/28/12
-80417	56210 WILLIAM E. HOLLER	1282.39	12/28/12
-80416	56102 MICHAEL A. ISENHOWER JR	1427.14	12/28/12
-80415	19012 THOMAS L. LADWIG	1765.73	12/28/12
-80414	19011 JAMES L LOKKEN	2407.15	12/28/12
-80413	56082 TRAVIS J. MARTINSON	858.60	12/28/12
-80412	56061 AMY D. NICKOLOFF	1099.15	12/28/12
-80411	19014 KENNETH B. OWENS	1715.78	12/28/12
-80410	19098 DAVID A. PETERSON	1042.94	12/28/12
-80409	56181 TREVOR J. ROBERTS	862.99	12/28/12
-80408	56148 JONATHAN D. ROGGENKAMP	711.38	12/28/12
-80407	13027 CRYSTAL A. SCHAUBEL	1444.76	12/28/12
-80406	56052 JAMESON J. O. SEIM	1672.17	12/28/12
-80405	56098 JAKE O. SNYDER	1345.52	12/28/12
-80404	19077 MICHAEL S. WILSON	1504.93	12/28/12
-80403	19100 RYAN C. ZIMMERMAN	1340.71	12/28/12
-80402	56157 BENJAMIN W. ABBEY	1154.08	12/28/12
-80401	20047 KELLY M. ABERLE	1297.35	12/28/12
-80400	26039 DIANE K. ALBRIGHTSON	924.12	12/28/12
-80399	56160 ALVIN R. CHRISTENSEN, JR	1798.92	12/28/12

-80398	56209 MARTIN L. COLGAN	1007.17	12/28/12
-80397	56257 JOAN CAMERON	1244.54	12/28/12
-80396	56220 TRUNG THANH LE	863.24	12/28/12
-80395	21040 MONTE C. MEIERS	1731.96	12/28/12
-80394	21054 WAYNE A WIEDRICH	1422.07	12/28/12
-80393	22020 ROBERT D. KNAPPER	1980.73	12/28/12
-80392	56100 BILLY J. BAKER	951.40	12/28/12
-80391	56214 MICHAEL J. BEARCE	1421.89	12/28/12
-80390	56128 VERNON L. HENDRICKSON	1271.83	12/28/12
-80389	56167 MATTHEW TUTAS	1374.91	12/28/12
-80388	24018 EFFIE J. BROWN	1375.66	12/28/12
-80387	24019 ROBERT D. COUGHLIN	468.89	12/28/12
-80386	24017 STEVEN W. JENSEN	1360.20	12/28/12
-80385	24013 THOMAS C. POTTER	1139.98	12/28/12
-80384	56104 DANIEL W. TUPA	1056.13	12/28/12
-80383	25110 KENNETH W. BERGSTROM	1674.59	12/28/12
-80382	12029 LORI A. LARSEN	872.12	12/28/12
-80381	56168 AARON G. MITCHELL	758.19	12/28/12
-80380	56261 KARLEEN MONTANEZ	1052.90	12/28/12
-80379	56252 DIANE THOMPSON	442.11	12/28/12
-80378	56164 JACOB T BLOODGOOD	862.49	12/28/12
-80377	27076 DANNY R. GERGEN	1319.37	12/28/12
-80376	56091 JAMES A HAGA JR	1248.77	12/28/12
-80375	56241 DINA KINDELSPIRE	886.96	12/28/12
-80374	56244 ROY LONG	1109.70	12/28/12
-80373	56175 ERIC C. OLSON	832.77	12/28/12
-80372	56234 JOSEPH REIFENSTAHL	1206.74	12/28/12
-80371	56258 BRYAN THOMPSON	711.06	12/28/12
-80370	56084 KENNETH R. BOYKIN	1344.01	12/28/12
-80369	56112 GARRISON CANTER	950.42	12/28/12
-80368	56114 ANTHONY D. DUDAS	977.93	12/28/12
-80367	56110 ADAM M. FREEMAN	1191.09	12/28/12
-80366	56086 STEVEN C. KJERGAARD	1753.35	12/28/12
-80365	56120 VICTORIA M. RUBLE	925.50	12/28/12
-80364	56200 GINA MOTTL	538.51	12/28/12
-80363	34017 KENT A. JARCIK	2035.05	12/28/12
-80362	56223 DONALD KRESS	1330.55	12/28/12
-80361	56075 DEEANN M. LONG	42.46	12/28/12
-80360	56239 RACHEL K. RESSLER	889.45	12/28/12
-80359	34016 ELAINE B. SINNESS	736.06	12/28/12
-80358	35025 JOSILYN F BEAN	831.73	12/28/12
-80357	56155 SCOTT R. MOLSTAD	1857.02	12/28/12
-80356	56079 BRENDA SEPTKA	1020.84	12/28/12
-80355	36006 NEIL W. BAKKEN	1721.01	12/28/12
-80354	56176 CHAUNCEY CARR, JR.	1058.11	12/28/12
-80353	56211 WAYNE E. BEARD	1084.09	12/28/12
-80352	56263 CHRISTINA BECK	281.53	12/28/12
-80351	56212 AMELIA A. BICKLER	124.55	12/28/12
-80350	56039 KERI L. BODA	634.78	12/28/12
-80349	56251 JAMIE ELLINGSON	579.73	12/28/12
-80348	56188 REBECCA R. MILLER	550.03	12/28/12

-80347	56111 ANDREA L. MITCHELL	737.71	12/28/12
-80346	56254 ASHLEY PERCOSKI	176.09	12/28/12
-80345	48013 DEBORAH A. SLAIS	1205.11	12/28/12
-80344	48034 YVONNE A. TOPP	453.80	12/28/12
-80343	52011 ANN M. KVANDE	1127.71	12/28/12
-80342	56165 CODI A. MOBERG	983.03	12/28/12
-80341	56041 BARBARA J. PETERSON	874.39	12/28/12
-80340	52003 THOMAS C. ROLFSTAD	2379.02	12/28/12
-80339	52020 SHAWN WENKO	1541.35	12/28/12
-80338	56109 PAULETTE K. BAUER	803.37	12/28/12
-80337	53005 BOBBI JO CLARKE	989.97	12/28/12
-80336	56222 VIVIAN KALMIK	479.41	12/28/12
-80335	53002 AMY A. KRUEGER	1376.98	12/28/12
-80334	56228 AISLINN BRIANNA LARSON	43.40	12/28/12
-80333	56213 ROBERT JASON HILLARD	1094.75	12/28/12
-80332	56080 BRAD E. SEPTKA	2013.41	12/28/12
-80331	56150 SAMANTHA R. YODER	828.98	12/28/12
-80330	56002 Jeremy T. Bakken	14.15	12/28/12
-80329	56059 Christopher M. Barrett	23.59	12/28/12
-80328	56025 Michael S. Conlin	23.59	12/28/12
-80327	56026 Scott Copenhaver	132.09	12/28/12
-80326	56013 Josh S. Mosbrucker	56.61	12/28/12
-80325	56015 Dwight A. Richter	70.76	12/28/12
-80324	56058 Brenden L. Stevens	212.29	12/28/12
-80323	56179 Duane S. Winter	186.60	12/28/12
-80322	ND CHILD SUPPOR ND CHILD SUPPORT ENFORCE	893.50	12/28/12
-80321	WEAPON CITY OF WILLISTON	45.85	12/28/12
-80320	DEFERRED COMP NATIONWIDE RETIREMENT SO	15921.98	12/28/12
-80319	FIT U.S. TREASURY	83160.82	12/28/12
-80318	MERITAIN HEALTH MERITAIN HEALTH	1018.68	12/28/12
-80317	12020 RANDY M DONNELLY	952.87	01/04/13
-80316	56249 GWENDOLYN GUERRETTAZ	41.56	01/04/13
-80315	12017 JOHN L. KAUTZMAN	902.40	01/04/13
-80314	56255 CHELSEA CAVANAUGH	323.22	01/04/13
-80313	13026 KEVIN W. CRAFT	827.79	01/04/13
-80312	56206 DANIELLE HENDRICKS	851.92	01/04/13
-80311	56225 SUSAN E. SCHNEIDER	851.92	01/04/13
-80310	13025 JOLEEN S. TINKER	827.79	01/04/13
-80309	56245 AMY WAGGONER	851.92	01/04/13
-80308	18022 SHARYL J. BUSCH	882.14	01/04/13
-80307	18028 DAVID C. DONNER	882.14	01/04/13
-80306	18001 ALAN K. HANSON	902.40	01/04/13
-80305	56101 SUSAN G. HOLMEN	882.14	01/04/13
-80304	18027 STEVEN D. KERZMANN	827.79	01/04/13
-80303	18096 TRACY C. KERZMANN	827.79	01/04/13
-80302	18099 ERICA J. MYERS	827.79	01/04/13
-80301	18024 JONATHON RASMUSSEN	851.92	01/04/13
-80300	18070 JEANNE M. SAGASER RASSIER	626.98	01/04/13
-80299	56130 ANDREW A. SAILER	827.79	01/04/13
-80298	56174 SAM M. AIDE	150.07	01/04/13
-80297	19024 DAVID L. BELISLE	827.79	01/04/13

-80296	19092 DUSTIN J. BERTSCH	827.79	01/04/13
-80295	19028 MARK R. BITZ	851.92	01/04/13
-80294	56097 ALAN C. BRATT	936.05	01/04/13
-80293	19076 CORY G COLLINGS	902.40	01/04/13
-80292	56173 RODNEY H. DICKERSON	150.07	01/04/13
-80291	19009 LINDA R. GRANBOIS	827.79	01/04/13
-80290	56147 JACOB J. GREGORY	827.79	01/04/13
-80289	19082 RANDY M. HAUGENOE	827.79	01/04/13
-80288	56210 WILLIAM E. HOLLER	827.79	01/04/13
-80287	56102 MICHAEL A. ISENHOWER JR	882.14	01/04/13
-80286	19012 THOMAS L. LADWIG	882.14	01/04/13
-80285	19011 JAMES L LOKKEN	882.14	01/04/13
-80284	19014 KENNETH B. OWENS	919.23	01/04/13
-80283	19098 DAVID A. PETERSON	902.40	01/04/13
-80282	13027 CRYSTAL A. SCHAUBEL	882.14	01/04/13
-80281	56052 JAMESON J. O. SEIM	827.79	01/04/13
-80280	56098 JAKE O. SNYDER	827.79	01/04/13
-80279	19077 MICHAEL S. WILSON	936.05	01/04/13
-80278	19100 RYAN C. ZIMMERMAN	827.79	01/04/13
-80277	56157 BENJAMIN W. ABBEY	0.00	01/04/13
-80276	26039 DIANE K. ALBRIGHTSON	827.79	01/04/13
-80275	56160 ALVIN R. CHRISTENSEN, JR	827.79	01/04/13
-80274	56257 JOAN CAMERON	323.22	01/04/13
-80273	21040 MONTE C. MEIERS	827.79	01/04/13
-80272	21054 WAYNE A WIEDRICH	900.18	01/04/13
-80271	22020 ROBERT D. KNAPPER	827.79	01/04/13
-80270	56214 MICHAEL J. BEARCE	851.92	01/04/13
-80269	56128 VERNON L. HENDRICKSON	827.79	01/04/13
-80268	56167 MATTHEW TUTAS	827.79	01/04/13
-80267	24018 EFFIE J. BROWN	827.79	01/04/13
-80266	24017 STEVEN W. JENSEN	902.40	01/04/13
-80265	24013 THOMAS C. POTTER	827.79	01/04/13
-80264	56104 DANIEL W. TUPA	876.04	01/04/13
-80263	25110 KENNETH W. BERGSTROM	882.14	01/04/13
-80262	12029 LORI A. LARSEN	827.79	01/04/13
-80261	56261 KARLEEN MONTANEZ	293.56	01/04/13
-80260	27076 DANNY R. GERGEN	902.40	01/04/13
-80259	56091 JAMES A HAGA JR	902.40	01/04/13
-80258	56234 JOSEPH REIFENSTAHL	827.79	01/04/13
-80257	56084 KENNETH R. BOYKIN	827.79	01/04/13
-80256	56114 ANTHONY D. DUDAS	827.79	01/04/13
-80255	56110 ADAM M. FREEMAN	827.79	01/04/13
-80254	56086 STEVEN C. KJERGAARD	851.92	01/04/13
-80253	56120 VICTORIA M. RUBLE	543.39	01/04/13
-80252	34017 KENT A. JARCIK	969.67	01/04/13
-80251	34016 ELAINE B. SINNESS	882.14	01/04/13
-80250	56079 BRENDA SEPTKA	902.40	01/04/13
-80249	36006 NEIL W. BAKKEN	882.14	01/04/13
-80248	56211 WAYNE E. BEARD	919.23	01/04/13
-80247	56039 KERI L. BODA	902.40	01/04/13
-80246	56251 JAMIE ELLINGSON	619.47	01/04/13

-80245	56188 REBECCA R. MILLER	851.92	01/04/13
-80244	56111 ANDREA L. MITCHELL	919.23	01/04/13
-80243	48013 DEBORAH A. SLAIS	882.14	01/04/13
-80242	48034 YVONNE A. TOPP	882.14	01/04/13
-80241	52011 ANN M. KVANDE	876.04	01/04/13
-80240	56165 CODI A. MOBERG	851.92	01/04/13
-80239	52003 THOMAS C. ROLFSTAD	936.05	01/04/13
-80238	52020 SHAWN WENKO	827.79	01/04/13
-80237	56109 PAULETTE K. BAUER	882.14	01/04/13
-80236	53005 BOBBI JO CLARKE	882.14	01/04/13
-80235	53002 AMY A. KRUEGER	902.40	01/04/13
-80234	56080 BRAD E. SEPTKA	902.40	01/04/13
-80233	FIT U.S. TREASURY	25683.52	01/04/13
1665	756 TRI-COUNTY REGIONAL DEVELOPMENT C	2324.58	12/27/12
53789	12026 KAREN P. LARSON	944.54	12/28/12
53790	56256 LORETTA WENDTE	845.26	12/28/12
53791	14020 E. WARD KOESER	165.28	12/28/12
53792	17016 TOM J. GLENN	983.01	12/28/12
53793	56215 MARK W. ANDERSON	504.31	12/28/12
53794	56237 ADEN A CLARK	897.41	12/28/12
53795	18026 MATTHEW L. GARDNER	582.76	12/28/12
53796	56250 JUSTIN LOGAN MAYNARD	535.01	12/28/12
53797	18020 RICHARD SHEARER	252.56	12/28/12
53798	56113 MINDY SUE DEGENSTEIN	973.00	12/28/12
53799	56183 AMBER M. GILMORE	878.44	12/28/12
53800	19095 WALTER H. HALL	1351.03	12/28/12
53801	56243 JACOB R. HENDRICKS	813.64	12/28/12
53802	56182 AARON R. KAMPA	817.97	12/28/12
53803	19056 CHARLES TANNER	1302.62	12/28/12
53804	21041 ROBERT E HANSON	2236.14	12/28/12
53805	22021 LES CHRISTENSEN	1864.06	12/28/12
53806	22014 GARY L. GLOVATSKY	1426.62	12/28/12
53807	23126 BRENT E. HANSON	2291.73	12/28/12
53808	23039 BRUCE A. JOHNSON	1810.53	12/28/12
53809	56171 MICHAEL G. MARDON	1793.04	12/28/12
53810	27096 RUSSELL E. MOMBERG	1340.12	12/28/12
53811	56189 AMANDA M. KAISER	754.31	12/28/12
53812	25030 PEDAR A. ANDRE	1653.58	12/28/12
53813	27058 DAVID LEE BELL	2137.35	12/28/12
53814	56187 STEPHEN R. KOHLER	1018.46	12/28/12
53815	25106 RICHARD S. ODEGARD	1279.19	12/28/12
53816	27067 RICHARD D. BORUD	1433.82	12/28/12
53817	23136 JAMES B. ENGEN	2660.53	12/28/12
53818	27091 JOSEPH G. MONSON	1256.90	12/28/12
53819	56253 STEPHEN OLEGARIO	938.82	12/28/12
53820	31051 GORDON L. SMESTAD	1353.92	12/28/12
53821	56099 MARK C. AMONDSON	738.50	12/28/12
53822	56264 COREY HEIKKINEN	406.66	12/28/12
53823	25112 DUANE F. OVERBY	1283.46	12/28/12
53824	32006 WILLIAM M. MCQUISTON	975.13	12/28/12
53825	34106 GERALD L. FLECK	42.46	12/28/12

53826	56117 NICK J. HAUGEN	42.46	12/28/12
53827	37008 LAVERN GOHL	1355.43	12/28/12
53828	56180 DIANE C. HAGEN	448.62	12/28/12
53829	56144 CRYSTAL M. BONNER	487.20	12/28/12
53830	56262 CHARITY BUCK	517.97	12/28/12
53831	48102 KAYLA J. HELL	37.90	12/28/12
53832	56199 CHRISTOPHER WILEY	64.15	12/28/12
53833	56066 ZACHARY G. CORCORAN	1304.81	12/28/12
53834	54065 PATRICIA K. FIORENZA	1572.99	12/28/12
53835	56001 David W. Arnson	70.76	12/28/12
53836	56003 Randall H. Bjella	117.94	12/28/12
53837	56116 Tyler D. Carlstad	117.94	12/28/12
53838	56023 Mathew P. Ekblad	56.61	12/28/12
53839	56005 Cory J. Hanson	297.20	12/28/12
53840	56006 Randy D. Hanson	61.33	12/28/12
53841	56030 Martin J. Haug	56.61	12/28/12
53842	56007 Troy R. Heupel	56.61	12/28/12
53843	56205 Brandon Hoffman	113.74	12/28/12
53844	56034 Blaine C. Jeanotte	155.59	12/28/12
53845	56219 Jeremy V. Knapkewicz	117.94	12/28/12
53846	56238 Ryan Lee	117.94	12/28/12
53847	56032 Darin P. Luther	47.17	12/28/12
53848	56083 Traver D. Melby	47.17	12/28/12
53849	56012 Miles A. Mortenson	92.65	12/28/12
53850	56016 Kyle J. Rosslund	132.09	12/28/12
53851	56019 Garvin D. Semenko	47.17	12/28/12
53852	56020 Darwin J. Stevens	279.49	12/28/12
53853	56022 Scott S. Tanner	212.86	12/28/12
53854	56027 Michael W. Walters	155.68	12/28/12
53855	MEDICAL SPENDIN DISCOVERY BENEFITS	6594.80	12/28/12
53856	MN CHILD SUPPOR MINNESOTA CHILD SUPPORT	153.00	12/28/12
53857	MT CSED FT MONTANA CSED	21.62	12/28/12
53858	NC CHILD SUPPOR NC CHILD SUPPORT	205.00	12/28/12
53859	ND PEA NDPEA	52.00	12/28/12
53860	UNITED WAY UNITED WAY	82.00	12/28/12
53861	WYOMING CHILD S WYOMING CHILD SUPPORT EN	200.00	12/28/12
53862	20047 KELLY M. ABERLE	4550.25	12/28/12
53863	52003 THOMAS C. ROLFSTAD	375.00	12/28/12
53864	APARTMENT BH2 VALLEY RENTAL - BAKKEN H	2820.00	12/28/12
53865	APARTMENT BH6 VALLEY RENTAL - BAKKEN H	20070.00	12/28/12
53866	APARTMENT BH7 VALLEY RENTAL - BAKKEN H	24300.00	12/28/12
53867	APARTMENT BH8 VALLEY RENTAL - BAKKEN H	5460.00	12/28/12
53868	APARTMENT BH9 VALLEY RENTAL - BAKKEN H	19890.00	12/28/12
53869	673 CLERK OF DISTRICT COURT	500.00	01/02/13
53870	673 CLERK OF DISTRICT COURT	500.00	01/02/13
53871	999999 JUDITH SOLONO	300.00	01/02/13
53872	999999 DAVID KELLUM	500.00	01/02/13
53873	999999 MATTHEW DEHART	300.00	01/02/13
53874	999999 MATTHEW O'CAIN	300.00	01/02/13
53875	999999 MICHEAL PETERS	300.00	01/02/13
53876	1162 NORTHLAND TRUCK SALES, INC.	155000.00	01/02/13

53877	12026 KAREN P. LARSON	851.92	01/04/13
53878	56256 LORETTA WENDTE	323.22	01/04/13
53879	17016 TOM J. GLENN	882.14	01/04/13
53880	56113 MINDY SUE DEGENSTEIN	851.92	01/04/13
53881	19095 WALTER H. HALL	851.92	01/04/13
53882	19056 CHARLES TANNER	882.14	01/04/13
53883	21041 ROBERT E HANSON	851.92	01/04/13
53884	22021 LES CHRISTENSEN	882.14	01/04/13
53885	22014 GARY L. GLOVATSKY	851.92	01/04/13
53886	23126 BRENT E. HANSON	902.40	01/04/13
53887	23039 BRUCE A. JOHNSON	882.14	01/04/13
53888	56171 MICHAEL G. MARDON	969.67	01/04/13
53889	27096 RUSSELL E. MOMBERG	882.14	01/04/13
53890	25030 PEDAR A. ANDRE	827.79	01/04/13
53891	27058 DAVID LEE BELL	882.14	01/04/13
53892	25106 RICHARD S. ODEGARD	827.79	01/04/13
53893	27067 RICHARD D. BORUD	827.79	01/04/13
53894	23136 JAMES B. ENGEN	882.14	01/04/13
53895	27091 JOSEPH G. MONSON	882.14	01/04/13
53896	56253 STEPHEN OLEGARIO	619.47	01/04/13
53897	31051 GORDON L. SMESTAD	936.05	01/04/13
53898	25112 DUANE F. OVERBY	827.79	01/04/13
53899	32006 WILLIAM M. MCQUISTON	827.79	01/04/13
53900	37008 LAVERN GOHL	902.40	01/04/13
53901	54065 PATRICIA K. FIORENZA	851.92	01/04/13
53902	470 US POSTAL SERVICE	1192.16	01/03/13
53903	999999 BERT PRICE	50.00	01/04/13
53904	999999 LARS SORENSON	137.00	01/04/13
53905	20047 KELLY M. ABERLE	828.54	01/04/13
53906	1596 ACE TOWING	150.00	01/07/13
53907	3 ADVANCED ENGINEERING &	75985.80	01/07/13
53908	999999 ALLEN BERVIG	37.82	01/07/13
53909	999998 AMBER M. GILMORE	25.00	01/07/13
53910	1591 American Association of Airport E	35.00	01/07/13
53911	718 AMERIPRIDE SERVICES	481.93	01/07/13
53912	999999 APRIL WETHERELT	41.43	01/07/13
53913	1701 AUDREY MORMAN	278.75	01/07/13
53914	723 BADLANDS STEEL, INC	9.98	01/07/13
53915	33 BAKER & TAYLOR CO.	154.62	01/07/13
53916	34 BALCO UNIFORM CO., INC.	198.60	01/07/13
53917	1181 BASIN CONCRETE	2610.00	01/07/13
53918	38 BASIN PRINTERS, INC.	631.00	01/07/13
53919	49 BLACK MOUNTAIN SOFTWARE	800.00	01/07/13
53920	52 BORDER STATES ELECTRIC	307.02	01/07/13
53921	999999 BRAD PATTEN	39.54	01/07/13
53922	997 BUTLER MACHINERY CO.	3082.67	01/07/13
53923	1054 C & D WATER SERVICES	28.00	01/07/13
53924	678 C. EMERY NELSON, INC.	1138.04	01/07/13
53925	1455 CALIFORNIA CONTRACTORS SUPPLIES I	383.52	01/07/13
53926	1719 CANNON CONSTRUCTION INC	356625.00	01/07/13
53927	69 CARQUEST AUTO PARTS STORES	169.06	01/07/13

53928	634 CDW GOVERNMENT, INC	556.82	01/07/13
53929	1349 CENTURYLINK	990.45	01/07/13
53930	77 CITY OF WILLISTON	1104.20	01/07/13
53931	79 CITY OF WILLISTON	86885.37	01/07/13
53932	82 CLIFFORD OYLOE	60.00	01/07/13
53933	682 COLE ELECTRIC, INC	147.84	01/07/13
53934	1662 Connecting Point Computers Center	362.50	01/07/13
53935	1464 CONNEX INTERNATIONAL	38.54	01/07/13
53936	567 CRAIG'S SMALL ENGINE REPAIR	37.33	01/07/13
53937	999999 CURTIS ANDERSON	25.00	01/07/13
53938	548 DAKOTA DIESEL	140.64	01/07/13
53939	999999 DAVID JONES	30.19	01/07/13
53940	100 DAWA SOLUTIONS GROUP	717.50	01/07/13
53941	1461 DEFENDER SUPPLY	2796.00	01/07/13
53942	1705 DEGENSTEIN'S AUTO PLUS	1407.25	01/07/13
53943	675 DEMARS FOODS	28.00	01/07/13
53944	999999 DIANE LOPEZ	33.25	01/07/13
53945	568 DPC INDUSTRIES, INC	4082.63	01/07/13
53946	999998 E. WARD KOESER	267.25	01/07/13
53947	119 EBEL INC.	20253.52	01/07/13
53948	549 ECONOMART	8.61	01/07/13
53949	125 ELECTRO WATCHMAN, INC.	383.40	01/07/13
53950	577 EMERGENCY MEDICAL PRODUCTS	2508.15	01/07/13
53951	999999 EMILY HOLT	20.17	01/07/13
53952	126 EMRY'S LOCKSMITHING	50.00	01/07/13
53953	130 FARGO WATER EQUIPMENT CO	25706.58	01/07/13
53954	569 FEDEX	49.21	01/07/13
53955	571 FEE INSURANCE AGENCY, INC	575.00	01/07/13
53956	999999 FLYING J REFINERY	19.25	01/07/13
53957	134 FORT UNION SUPPLY & TRADE	579.22	01/07/13
53958	873 FRONTIER PRECISION, INC.	36168.00	01/07/13
53959	139 GAFFANEY'S	1240.01	01/07/13
53960	138 GALL'S, INC.	5392.61	01/07/13
53961	1748 Gateway ED	39.00	01/07/13
53962	1740 GOEBEL CONSTRUCTION	300.00	01/07/13
53963	144 GRAYMONT WESTERN CANADA	7089.10	01/07/13
53964	146 GUMDROP BOOKS	14016.34	01/07/13
53965	178 H2O INNOVATION USA INC.	142.25	01/07/13
53966	1745 Hali-Brite, Inc.	226.67	01/07/13
53967	624 HAMERS AUTOMOTIVE	7707.96	01/07/13
53968	1028 Hart Energy Publishing, LLLP	109.00	01/07/13
53969	151 HAWKINS, INC.	2063.33	01/07/13
53970	550 HEDAHL'S PARTS PLUS	4.46	01/07/13
53971	153 HEIMAN FIRE EQUIPMENT, INC.	1503.89	01/07/13
53972	161 HOME OF ECONOMY	1285.59	01/07/13
53973	162 HORIZON RESOURCES	1036.35	01/07/13
53974	175 INTERSTATE ENGINEERING	10134.00	01/07/13
53975	999998 JACOB J. GREGORY	25.00	01/07/13
53976	999998 JACOB J. GREGORY	25.00	01/07/13
53977	999999 JASON GILLEN	36.36	01/07/13
53978	191 JOE'S DIGGING SERVICE INC	7500.00	01/07/13

53979	196 KADRMAS LEE & JACKSON INC	4858.34	01/07/13
53980	999999 KCI	10.61	01/07/13
53981	999999 KELLY HERMANSON	15.52	01/07/13
53982	1578 KLEVEN CONSTRUCTION	4689.60	01/07/13
53983	1299 KNIFE RIVER-NORTH CENTRAL	44588.75	01/07/13
53984	211 KOIS BROTHERS EQUIP CO	340.68	01/07/13
53985	999999 LINDA THENO	43.27	01/07/13
53986	228 LINDSEY IMPLEMENT, INC.	750.50	01/07/13
53987	999998 LORI A. LARSEN	35.52	01/07/13
53988	999999 LUCILLE CARNIS	4.40	01/07/13
53989	1345 MAGNEY CONSTRUCTION	395312.13	01/07/13
53990	1743 MARS OF WILLISTON	274.00	01/07/13
53991	585 MCCODY CONCRETE PRODUCTS, INC	150.00	01/07/13
53992	999999 MICHAEL SMITH	19.40	01/07/13
53993	254 MIKE'S WINDOW CLEANING SERVICE	228.00	01/07/13
53994	255 MILLY'S ALTERATIONS	7.00	01/07/13
53995	968 MINITEX	85.00	01/07/13
53996	243 MONTANA DAKOTA UTILITIES	33411.78	01/07/13
53997	1175 MONTANA DAKOTA UTILITIES	1300.00	01/07/13
53998	999998 MONTE C. MEIERS	178.00	01/07/13
53999	265 MOTOROLA	1763.04	01/07/13
54000	267 MOUNTRAIL-WILLIAMS REC	1046.97	01/07/13
54001	270 MURPHY MOTORS, INC.	100.44	01/07/13
54002	271 MVTL/MINNESOTA VALLEY	63.00	01/07/13
54003	275 NAPA AUTO PARTS	1077.79	01/07/13
54004	1385 NATIONAL FIRE PREVENTION ASSOCIAT	148.00	01/07/13
54005	276 NATIONAL-OILWELL	42.38	01/07/13
54006	290 ND DEPT OF TRANSPORTATION	120102.21	01/07/13
54007	297 ND ONE CALL	269.95	01/07/13
54008	319 NELSON INTERNATIONAL	231.85	01/07/13
54009	626 NORTH DAKOTA LEAGUE OF CITIES	50.00	01/07/13
54010	333 NORTHWEST SUPPLY CO.	412.95	01/07/13
54011	1746 NORTHWESTERN POWER EQUIPMENT CO I	565.64	01/07/13
54012	1250 OK TIRE STORE	52.95	01/07/13
54013	343 OLYMPIC SALES, INC.	34384.00	01/07/13
54014	345 OPPORTUNITY FOUNDATION	1825.00	01/07/13
54015	1055 PARTS CENTRAL - HEIL ENVIRONMENTA	463.88	01/07/13
54016	999999 PAUL BESTON	15.77	01/07/13
54017	351 PENWORTHY	667.12	01/07/13
54018	354 PETER H. FURUSETH	13447.50	01/07/13
54019	1282 PHOTOS BY CRYSTAL	42.60	01/07/13
54020	356 PITNEY BOWES, INC.	3700.00	01/07/13
54021	741 PRAIRIE ENGINEERING, P.C.	3378.44	01/07/13
54022	359 PRAXAIR DISTRIBUTION INC	33.95	01/07/13
54023	362 PRO SAFE PEST CONTROL	316.05	01/07/13
54024	819 PUBLIC SAFETY EQUIPMENT CO., LLC	1098.00	01/07/13
54025	999999 REGINA SISCO	52.30	01/07/13
54026	1447 Regional Maple Leaf Communication	247.00	01/07/13
54027	396 RITTER BROTHERS	384.96	01/07/13
54028	405 RYAN MOTORS	1496.44	01/07/13
54029	1133 SANDERSON STEWART	121061.94	01/07/13

54030	409 SANITATION PRODUCTS	120.89	01/07/13
54031	415 SELECT FORD	115.22	01/07/13
54032	416 SELID PLUMBING & HEATING INC	93.12	01/07/13
54033	999999 SHANNON SCOTT	15.88	01/07/13
54034	420 SHERWIN-WILLIAMS	113.77	01/07/13
54035	999999 SHIRLEY EVENSON-HUTCHINS	15.90	01/07/13
54036	543 SKJEI DESIGN CO.	7771.00	01/07/13
54037	426 SOURIS RIVER TELECOMMUNICATIONS	139.76	01/07/13
54038	427 SRF CONSULTING GROUP, INC	1140.47	01/07/13
54039	2009 STAPLES ADVANTAGE	135.59	01/07/13
54040	574 STARION BOND SERVICES	750.00	01/07/13
54041	999999 STEPHANIE WIENER	44.84	01/07/13
54042	999999 STEWART VACHAL	1760.15	01/07/13
54043	437 STONY CREEK TOWNSHIP	2917.80	01/07/13
54044	1744 SYSTEMATIC RAIN DBA GP LAWN IRRIG	1793.58	01/07/13
54045	999999 TERVITA LLC	127.79	01/07/13
54046	446 THE SEARCHLIGHT	52.00	01/07/13
54047	447 THE SHOPPER	246.40	01/07/13
54048	448 THE SIGN SHOP	1745.00	01/07/13
54049	1742 TIFCO INDUSTRIES	1181.06	01/07/13
54050	460 TRACTOR & EQUIPMENT CO.	396964.02	01/07/13
54051	878 TRACTOR SUPPLY COMPANY	49.99	01/07/13
54052	461 TRACTOR SUPPLY CREDIT PLAN	17.94	01/07/13
54053	464 TRI-COUNTY GLASS	305.00	01/07/13
54054	463 TRIANGLE ELECTRIC	3299.23	01/07/13
54055	1396 TriTech Emergency Medical Systems	2396.23	01/07/13
54056	477 UPPER MISSOURI DISTRICT	1226.00	01/07/13
54057	750 UPS	12.26	01/07/13
54058	1747 VERIZON	24.71	01/07/13
54059	487 VISA	14322.11	01/07/13
54060	1126 VOGEL LAW FIRM	7500.00	01/07/13
54061	999999 WARREN OR MARILYNN TRITSCHLER	39.63	01/07/13
54062	1741 Western Edge Aviation	1025.88	01/07/13
54063	503 WESTLIE MOTOR CO.	305.39	01/07/13
54064	999999 WILLIAM TRACY	1579.40	01/07/13
54065	648 WILLIAMS COUNTY SHERIFF'S OFFICE	12150.00	01/07/13
54066	533 WILLIAMS COUNTY TREASURER/RECORDE	742.48	01/07/13
54067	564 WILLIAMS RURAL WATER DISTRICT	6152.50	01/07/13
54068	1716 Williams Scotsman, Inc.	2250.50	01/07/13
54069	510 WILLISTON AREA SAFETY ASSOCIATION	120.00	01/07/13
54070	514 WILLISTON COMMUNITY LIBRARY	363.85	01/07/13
54071	518 WILLISTON HERALD	21123.99	01/07/13
54072	519 WILLISTON HOME & LUMBER	1949.06	01/07/13
54073	525 WILLISTON TIRE CENTER	367.97	01/07/13
54074	776 WILLISTON TOWNSHIP	10673.80	01/07/13
54075	526 WILLISTON TRUE VALUE	180.89	01/07/13
54076	530 WILLISTON/WILLIAMS COUNTY - LEC	598.20	01/07/13
54077	1009 WINDSHIELD DOCTOR	21.40	01/07/13

Grand
Total

of Checks:

526

265,2277.69

- (2.) Application for a Local Permit or Charity Local Permit
 - a. St. Joseph's Catholic Church –Fr. Russell Kovash 1/2/13-12/31/13
- (3.) Application for Waste Haulers License
 - a. IHD Solids Management, LLC aka IHD Environmental – John McCreary
- (4.) Application for Arborist License
 - a. Larry's Tree Service – David Trout
- (5.) Application for Pesticide Applicator's Permit
 - a. Larry's Tree Service – David Trout
- (6.) Application for Local Site Authorization to Conduct Games of Chance
 - a. J Dub's Bar & Grill – Teton Booster Club, Inc. 5/2/13 - Raffle
- C. Building Official
 - (1.) Application for Master Plumbers License
 - a. Sean Garrison – Garrison Plumbing
- D. City Planner
 - (1.) Application for WRW Hookup for Lot 3, H&H Subdivision – Gooseneck Implement
 - (2.) Application for WRW Hookup for Lot 1, Block 8, Wegley Green Acres - Huntley
- E. Assessor

MOTION BY CYMBALUK, SECONDED BY BOGAR, to approve the Agenda as presented.

AYE: Bogar, Klug, Cymbaluk & E. Ward Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

- 3. Bid Openings
 - A. Hook Truck

Scott Molstad with the Public Works department brings this first item to the Commissioners for approval. Mr. Molstad explains that for the Hook Truck they received several bids with the bid from Nelson International Olympic Sales Ampliroll for \$132,625 being the one they are requesting approval of.

- B. Automated Side Loader

Scott Molstad with the Public Works department brings this next item to the Commissioners for approval. Mr. Molstad explains that for the Automated Side Load they received only one bid from Northern Truck for \$177,525 and they are requesting approval of this bid.

MOTION BY BOGAR, SECONDED BY CYMBALUK, to accept the bids as recommended for the Hook Truck from Nelson International for the Olympic Sales for \$132,625 and the Automated Side Load Truck from Northern Truck for \$177,525. totaling \$90,000 under budget.

AYE: Bogar, Klug, Cymbaluk & E. Ward Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

Mr. Molstad next explains that they have the need for another Hook Truck and it is being available to them for an additional \$155,000.

MOTION BY CYMBALUK, SECONDED BY KLUG, to approve the request for an additional Hook Truck from Olympic Sales for \$155,000 based on the necessities presented by Public Works.

AYE: Bogar, Klug, Cymbaluk & E. Ward Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

C. Small SUV- Airport

Steven Kjergaard the Airport Manager is requesting the approval of a Bid on a Small SUV. He explained that he had received two bids the first on from Select Ford for an Escape for \$25,320.00 and the final one from Ryan Motors for a Dodge Journey for \$27,437.00.

Mr. Kjergaard is recommending acceptance of the bid from Select Ford. He also stated that he is not recommending trading in the F250 airport truck. He felt that they should sell it as is to Delta Global Services for \$12,750.00. The best trade in offer received was \$10,000.00 as a trade in. This will help DGS fuel their equipment and maintain services at the airport.

After some discussion regarding the sale of the F250 it was determined the proper legal direction would be to advertise its sale publically.

MOTION BY CYMBALUK, SECONDED BY KLUG, to accept the bid from Select Ford for an Escape for \$25,320.00

AYE: Bogar, Klug, Cymbaluk & E. Ward Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

4. Public Hearings
5. Accounts, Claims and Bills Not Approved in the Consent Agenda
6. Ordinances
7. Petitions, Communications and Remonstrance's
 - A. Resolution No. 13- 001 Amending Resolution No. 11-78 Fees Pertaining to the Williston Fire Department Ambulance Service.

John Kautzman the City Auditor brings this request to the Commissioners for approval. He explained the intension of the Resolution is to change the rates to matchup with the current Medicare rates.

MOTION BY CYMBALUK, SECONDED BY BOGAR, to approve Resolution No. 13-001 as presented.

AYE: Bogar, Klug, Cymbaluk & E. Ward Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

8. Report of Commissioners
 - A. President of the Board
 - (1.) Annexation Update

President Koeser has asked Donald Kress with the Planning and Zoning Department to give an update on the large Annexation known as the Northern Annexation. He explained that on November 27, 2012 the Resolution 12-113 which initiated the process of annexing approximately 4,888 acres.

The resolution, map, and legal description were first published in the Williston Herald on December 17, 2012 and again on December 24, 2012. He also explained that the property owners within the annexation area have 30 days from the date of first publication to file a written protest of annexation with the city auditor. That 30 day period will end on January 16, 2013, 30 days from December 17. A total of 25% protest is needed totally 1,222 acres.

The resolution stated that a hearing on this annexation will be held on January 31, 2013. This hearing date is 15 days after the end of the protest period. The January 16, 2013 deadline to submit written satisfies the 30-day protest period required by the North Dakota Century Code.

After more discussion Pete Furuseth the City Attorney stated he felt that it needed to be kept January 16 and that it concerned him with arbitrarily setting a new date of protest.

No Motion needed, for informational purposes only.

- B. Vice-President; Finance Commissioner
 - C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
 - D. Fire, Police, and Ambulance Commissioner
 - E. Water Works, Sewer, Airport, Building and Planning Commissioner
9. Report of Department Heads
- A. City Auditor
 - (1.) Authority for Auditor & Deputy Auditor to make Investment Transaction in 2013

John Kautzman the City Auditor brings this request for approval explaining that this is done with the purpose of making Investment per statute giving the Auditor and Deputy Auditor can invest funds as needed.

MOTION BY KLUG, SECONDED BY CYMBALUK, to approve the Auditors request.

AYE: Bogar, Klug, Cymbaluk & E. Ward Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

- (2.) Ambulance Billing Support

Mr. Kautzman brings this next request to the Commissioners explaining that they have gone back to doing the ambulance billing internally. And they are requesting being able to use an external billing support for professional advice costing \$60.00 per hour.

MOTION BY CYMBALUK, SECONDED BY BOGAR, to approve the request submitted by the Auditor.

AYE: Bogar, Klug, Cymbaluk & E. Ward Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

- (3.) Executive Transport – Candice Wisdom

Mr. Kautzman brings this request from Executive Transport for approval to add additional vehicles. However after a motion was made Candice Wisdom from the audience requested that this agenda item be withdrawn due to the fact they have purchased Basin Cab's. After further discussion the motion was withdrawn.

Mr. Miller an audience member questioned the Commissioners about the rates set for the taxis. He didn't understand how the City could dictate the rates with it being a free enterprise. Mr. Kautzman was able to explain that the City had rules in place for the City.

(4.) Bldg. Needs Assessment

Mr. Kautzman brings this request for approval of \$25,000 plus expenses, the ability to sign off of the contract and a 30 day window to be able to get a preliminary draft.

MOTION BY KLUG, SECONDED BY CYMBALUK, to approve the request for the Bldg. Need's Assessment.

AYE: Bogar, Klug, Cymbaluk & E. Ward Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

(5.) Designate Official Depositories for 2013 to:

First National Bank & Trust Co. of Williston

American State Bank & Trust Co. - Bank of North Dakota

U.S. Bank - Gate City Bank

First International Bank Trust - Western Co-Op Credit Union

Mr. Kautzman is requesting the approval of the Commissioners to be able to continue the use of the banks listed for the official depositories for 2013.

MOTION BY BOGAR, SECONDED BY CYMBALUK, to approve the Official Depositories for 2013.

AYE: Bogar, Klug, Cymbaluk & E. Ward Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

(6.) Fire/Police- Request Permission to have alcohol at Fire Hall / Pistol Range

Mr. Kautzman explains that a Insurance Reserve Annual requirement is to approve the use of any alcohol being brought to the Fire Hall or Pistol Range for any occasion needs to be preapproved per that Insurance Reserve requirement.

MOTION BY KLUG, SECONDED BY CYMBALUK, to approve the request to have alcohol at the Fire Hall & Pistol Range on occasions

AYE: Bogar, Klug, Cymbaluk & E. Ward Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

(7.) Liquor License

Mr. Kautzman explains that the Williston Holding Company is looking at buying J Dubs. They have submitted an application to transfer the liquor license over.

Mr. Kautzman is requesting approval for this transfer with the acknowledgement from J Dubs that their rights have transferred with a specialty recreational on sale beer and liquor subject to J Dubs approving the sale.

MOTION BY CYMBALUK, SECONDED BY BOGAR, to approve the request as submitted subject to the approval of J Dubs as well.

AYE: Bogar, Klug, Cymbaluk & E. Ward Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

- B. Attorney
- C. Director of Public Works/City Engineer
 - (1.) SRF-Contract Amendment

Monte Meiers the Public Works Director & Engineer brings this request for approval of work order #6 agreement with SRF to provide cost estimate analysis for corridor expansion improvement projects. The purpose of this exercise is to have a list of corridor expansion needs with cost estimate to present to the legislature and at annexation meetings. The cost is estimated at \$3,944.00 which is a work amendment to their contract.

MOTION BY CYMBALUK, SECONDED BY BOGAR, to approve the request as submitted and to accept the contract from SRF.

AYE: Bogar, Klug, Cymbaluk & E. Ward Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

- (2.) Ulteig-Intersection Agreement

Mr. Meiers brings this next request work order #2 for design and right-of-way acquisition for the intersection improvements at Pheasant Run Parkway and 26th Street for our Federal Aid Project. The cost proposal from Ulteig is \$50,188.00 and Mr. Meiers recommends approval.

MOTION BY BOGAR, SECONDED BY KLUG, to approve the request by the City Engineer.

AYE: Bogar, Klug, Cymbaluk & E. Ward Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

- (3.) Engineering Proposals

Mr. Meiers brings a memo from Bob Hanson, Assistant Engineer, on recommended selection of engineering firms for the different improvement projects that are scheduled for this year's construction. Mr. Hanson's memo stated that based upon the qualifications of the responding Engineering Firms and their past performance with the City he is making the following recommendations:

Bell Drainage Improvement Project-	AE2S
2013 Water Main Replacement Project-	Ackerman Estvold
2013 Mill & Overlay Project-	Interstate Engineering
2013 Street Reconstruction Project-	Civil Science

MOTION BY CYMBALUK, SECONDED BY BOGAR, to approve the request by the City Engineer as submitted.

AYE: Bogar, Klug, Cymbaluk & E. Ward Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

- D. Fire Chief
- E. Chief of Police

- F. Building Official
- G. City Planner
 - (1.) Planning Department Application Fee Update

Rachel Ressler a Staff Planner with the City of Williston Planning & Zoning Department brings this next item to the Commissioners for approval. Miss Ressler explains that in March of 1993, the City Commission approved a fee structure in order to help defray operating and advertising costs associated with processing applications for subdivisions, zone changes, future land use amendments, variances, and right of way vacations. This fee structure is in Resolution 93-6.

This fee structure no longer covers the costs associated with current applications, due to the need for extensive pre-development meetings and greater staff involvement.

The proposed fee structure, would allow the planning department to cover the high costs of processing the many applications that they receive each month. The proposed fee structure was developed with input from staff and Commissioner Bogar. This update to the fee structure will require a Resolution No. 13-002.

MOTION BY CYMBALUK, SECONDED BY BOGAR, to approve the Application Fee Update as submitted.

AYE: Bogar, Klug, Cymbaluk & E. Ward Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

- (2.) Review of "RFP"

Kent Jarcik the City Planner with the Planning and Zoning Department brings this next item to the Commissioners for approval. Mr. Jarcik explains that in light of rapid and substantial growth and development in the last 5 years, the City of Williston is concerned about the applicability of our current zoning ordinance and the viability of the downtown area.

To address these concerns, the Planning Department proposes the creation of a downtown plan and an update to the zoning ordinance and subdivision ordinance, as well as the creation of a formal site plan review process. They are putting forth a request for proposals, in order to find an appropriate consulting service to create these documents and processes for them.

MOTION BY BOGAR, SECONDED BY CYMBALUK, to allow the City Planner permission to advertise for the "RFP".

AYE: Bogar, Klug, Cymbaluk & E. Ward Koeser

NAY: None

ABSENT AND NOT VOTING: Bekkedahl

CARRIED: 4-0

- H. Economic Development
 - (1.) Child Care Pilot Grant

Shawn Wenko with the Economic Development brings this item to the Commissioners for discussion. He stated that 6 months ago they had been awarded by the State Land Department a \$125,000 matching grant for the development of a community owned modular child care facility or expanding a public owned building or build a new facility. The grant would possibly be matched by Star Fund Dollars.

After more discussion the Commissioners decided the best direction at this time would be to respond that an attempt is still being made to use this Grant.

- I. Airport
 - (1.) Delta Global Avis Agent –Terry Baldwin

Steven Kjergaard the Airport Manager introduces Terry Baldwin the Station Manager with Delta Global Avis Agent. Mr. Baldwin stated he is very happy to be here and plans to be for a very long time.

- J. Assessor
- K. Convention and Visitor's Bureau
- 10. Appointments and Consultations with Officers
- 11. Unfinished Business
 - A. J1 Visa Program
 - * **Hold**
 - B. Serka Proposal
 - * **Hold**
- 12. New Business
- 13. Executive Session
- 14. Adjourn

**MOTION BY BOGAR, SECONDED BY CYMBALUK, to adjourn.
MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.**

E. Ward Koeser, President
Board of City Commissioners

John Kautzman, City Auditor