

Official Preceedings
BOARD OF CITY COMMISSIONERS
June 11, 2013 6:00 P.M.
CITY HALL WILLISTON, NORTH DAKOTA

1. Roll Call of Commissioners

COMMISSIONERS PRESENT: Brent Bogar, Brad Bekkedahl, Howard Klug, Tate Cymbaluk, Ward Koeser

COMMISSIONERS ABSENT: NONE

OTHERS PRESENT: John Kautzman, Kent Jarcik, Donald Kress, Alan Hanson, James Lokken, Monte Meiers, Bill Tracy, Shawn Wenko, Pete Furuseth, Steven Kjergaard, Shawna Gooche-Egge.

2. Consent Agenda

- A. Reading and Approval of Minutes for:
 - (1.) Regular Meeting Dated May 28, 2013
- B. Auditor
 - (1.) Accounts, Claims and Bills
Combined Check Register

For checks between: 05/25/13 - 06/07/13

Payroll

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Date Issued
-78537	56169 KATHERINE E. BERWICK	1613.86	05/31/13
-78536	56297 BRENDA D'ANGELO	582.97	05/31/13
-78535	12020 RANDY M DONNELLY	1682.82	05/31/13
-78534	12017 JOHN L. KAUTZMAN	2826.80	05/31/13
-78533	56240 KAREN D. KUEHL	1353.65	05/31/13
-78532	56300 NICOLE LUMPKINS	1092.12	05/31/13
-78531	56168 AARON G. MITCHELL	1408.24	05/31/13
-78530	56255 CHELSEA S CAVANAUGH	1351.74	05/31/13
-78529	13026 KEVIN W. CRAFT	1140.49	05/31/13
-78528	56195 JACKIE L. HATCH	1171.08	05/31/13
-78527	56206 DANIELLE HENDRICKS	240.37	05/31/13
-78526	56118 KATALIN C. MAGYAR	1045.72	05/31/13
-78525	56274 MEGAN NYGARD	1095.81	05/31/13
-78524	56225 SUSAN E. SCHNEIDER	841.35	05/31/13
-78523	56304 PHYLTROWS TERMINE	1145.34	05/31/13
-78522	13025 JOLEEN S. TINKER	1375.13	05/31/13
-78521	56087 CODY M. BAKKEN	1055.65	05/31/13
-78520	18021 ROBERT J. BENTH	173.38	05/31/13
-78519	56292 CAMERON BRADLEY	1100.26	05/31/13

-78518	18022 SHARYL J. BUSCH	2139.18	05/31/13
-78517	56162 JOSHUA A. BUTLER	1899.44	05/31/13
-78516	56237 ADEN A CLARK	1561.07	05/31/13
-78515	18028 DAVID C. DONNER	1781.10	05/31/13
-78514	56127 RICHARD S. FISHER	23.55	05/31/13
-78513	56259 ANDREW FOURNELL	1077.55	05/31/13
-78512	18001 ALAN K. HANSON	2398.95	05/31/13
-78511	56201 JENNA JONES	170.74	05/31/13
-78510	18027 STEVEN D. KERZMANN	2224.63	05/31/13
-78509	18096 TRACY C. KERZMANN	1295.83	05/31/13
-78508	56107 VICTORIA L. KREGER	539.72	05/31/13
-78507	18099 ERICA J. MYERS	1023.24	05/31/13
-78506	18024 JONATHON RASMUSSEN	2287.20	05/31/13
-78505	18070 JEANNE M. SAGASER RASSIER	1838.27	05/31/13
-78504	56130 ANDREW A. SAILER	1346.61	05/31/13
-78503	18097 DUANE S. WINTER	23.55	05/31/13
-78502	56174 SAM M. AIDE	1418.82	05/31/13
-78501	56166 RYAN J. ALLEN	1418.82	05/31/13
-78500	56273 JASON BARTEN	1452.87	05/31/13
-78499	19024 DAVID L. BELISLE	1370.30	05/31/13
-78498	56246 HUGH E BENZEN	1496.15	05/31/13
-78497	19092 DUSTIN J. BERTSCH	1531.39	05/31/13
-78496	19028 MARK R. BITZ	1925.22	05/31/13
-78495	56097 ALAN C. BRATT	1358.74	05/31/13
-78494	56121 DUSTIN R. CELANDER	1521.72	05/31/13
-78493	19076 CORY G COLLINGS	1964.29	05/31/13
-78492	56113 MINDY SUE DEGENSTEIN	1070.50	05/31/13
-78491	56278 DANIEL DERY	1452.87	05/31/13
-78490	56173 RODNEY H. DICKERSON	1600.38	05/31/13
-78489	56289 STACEY EISSINGER	1360.07	05/31/13
-78488	56183 AMBER M. GILMORE	2048.37	05/31/13
-78487	19009 LINDA R. GRANBOIS	1175.07	05/31/13
-78486	56147 JACOB J. GREGORY	1174.41	05/31/13
-78485	19082 RANDY M. HAUGENOE	1624.76	05/31/13
-78484	56285 TYLER HOFF	1401.80	05/31/13
-78483	56210 WILLIAM E. HOLLER	1389.08	05/31/13
-78482	56102 MICHAEL A. ISENHOWER JR	1521.98	05/31/13
-78481	56182 AARON R. KAMPA	1460.55	05/31/13
-78480	19012 THOMAS L. LADWIG	2033.62	05/31/13
-78479	19011 JAMES L LOKKEN	2802.56	05/31/13
-78478	56082 TRAVIS J. MARTINSON	1491.43	05/31/13
-78477	56061 AMY D. NICKOLOFF	1793.56	05/31/13
-78476	19014 KENNETH B. OWENS	2121.01	05/31/13
-78475	19098 DAVID A. PETERSON	1775.71	05/31/13
-78474	56181 TREVOR J. ROBERTS	1533.16	05/31/13
-78473	56148 JONATHAN D. ROGGENKAMP	1460.55	05/31/13
-78472	13027 CRYSTAL A. SCHAUBEL	249.67	05/31/13
-78471	56052 JAMESON J. O. SEIM	1418.82	05/31/13
-78470	19077 MICHAEL S. WILSON	1742.96	05/31/13
-78469	19100 RYAN C. ZIMMERMAN	1480.51	05/31/13
-78468	56157 BENJAMIN W. ABBEY	1701.43	05/31/13

-78467	20047 KELLY M. ABERLE	1356.99	05/31/13
-78466	26039 DIANE K. ALBRIGHTSON	1125.88	05/31/13
-78465	56268 MELISSA BUNESS	805.22	05/31/13
-78464	56209 MARTIN L. COLGAN	1961.89	05/31/13
-78463	56296 JOE DOSS	971.06	05/31/13
-78462	56270 WILLIAM TRACY III	2086.67	05/31/13
-78461	56220 TRUNG THANH LE	1637.72	05/31/13
-78460	21040 MONTE C. MEIERS	2103.70	05/31/13
-78459	21054 WAYNE A WIEDRICH	2754.44	05/31/13
-78458	22020 ROBERT D. KNAPPER	2152.42	05/31/13
-78457	56214 MICHAEL J. BEARCE	1141.04	05/31/13
-78456	56128 VERNON L. HENDRICKSON	1297.11	05/31/13
-78455	56244 ROY LONG	1491.50	05/31/13
-78454	54005 ANTHONY W MELBERG	648.35	05/31/13
-78453	56167 MATTHEW TUTAS	1407.14	05/31/13
-78452	56275 JOSEPH CLARYS	1390.60	05/31/13
-78451	24019 ROBERT D. COUGHLIN	1398.50	05/31/13
-78450	24018 EFFIE J. IVERSON	1622.11	05/31/13
-78449	24017 STEVEN W. JENSEN	1468.89	05/31/13
-78448	56284 SABRINA NIELD - PHILLIPS	1186.49	05/31/13
-78447	56104 DANIEL W. TUPA	1684.36	05/31/13
-78446	25110 KENNETH W. BERGSTROM	2319.88	05/31/13
-78445	56286 MONICA KELLEY	730.55	05/31/13
-78444	12029 LORI A. LARSEN	952.61	05/31/13
-78443	56287 SHARNELL NIX	1347.55	05/31/13
-78442	56252 DIANE THOMPSON	1455.15	05/31/13
-78441	56164 JACOB T BLOODGOOD	1203.67	05/31/13
-78440	56232 ELVIS DINZON	1161.09	05/31/13
-78439	27076 DANNY R. GERGEN	1761.53	05/31/13
-78438	56091 JAMES A HAGA JR	1004.24	05/31/13
-78437	56241 DINA KINDELSPIRE	1237.84	05/31/13
-78436	56175 ERIC C. OLSON	1747.85	05/31/13
-78435	56234 JOSEPH REIFENSTAHL	1285.98	05/31/13
-78434	56266 MARK RIDDLE	1336.27	05/31/13
-78433	56258 BRYAN THOMPSON	1277.70	05/31/13
-78432	56084 KENNETH R. BOYKIN	1447.51	05/31/13
-78431	56112 GARRISON CANTER	1783.49	05/31/13
-78430	56114 ANTHONY D. DUDAS	1471.28	05/31/13
-78429	56086 STEVEN C. KJERGAARD	1878.63	05/31/13
-78428	56120 VICTORIA M. RUBLE	1615.05	05/31/13
-78427	56307 TRAVIS SAMUDA	1296.29	05/31/13
-78426	56122 WESTON E. SMESTAD	819.25	05/31/13
-78425	56100 BILLY J. BAKER	1241.10	05/31/13
-78424	56200 GINA MOTTL	1282.15	05/31/13
-78423	34103 CHRISTOPHER J. BROSTUEN	41.56	05/31/13
-78422	34017 KENT A. JARCIK	2254.64	05/31/13
-78421	56223 DONALD KRESS	1841.47	05/31/13
-78420	56075 DEEANN M. LONG	41.56	05/31/13
-78419	56057 JON D. MARISTUEN	41.56	05/31/13
-78418	56277 CHEYENNE POTTRIDGE	1021.38	05/31/13
-78417	56239 RACHEL K. RESSLER	1444.74	05/31/13

-78416	34016 ELAINE B. SINNESS	993.38	05/31/13
-78415	35025 JOSILYN F BEAN	1368.33	05/31/13
-78414	56267 SUZANNE GAUT	561.77	05/31/13
-78413	56301 TRAVIS MIZZELL	672.20	05/31/13
-78412	56155 SCOTT R. MOLSTAD	2537.13	05/31/13
-78411	56079 BRENDA SEPTKA	1416.19	05/31/13
-78410	36006 NEIL W. BAKKEN	2041.79	05/31/13
-78409	56176 CHAUNCEY CARR, JR.	1459.57	05/31/13
-78408	56211 WAYNE E. BEARD	1259.68	05/31/13
-78407	56263 CHRISTINA BECK	1205.42	05/31/13
-78406	56212 AMELIA A. BICKLER	157.92	05/31/13
-78405	56039 KERI L. BODA	829.67	05/31/13
-78404	56144 CRYSTAL M. BONNER	0.00	05/31/13
-78403	48102 KAYLA J. HELL	243.50	05/31/13
-78402	56111 ANDREA L. MITCHELL	152.24	05/31/13
-78401	56299 JENNIFER SHEPHERD	579.12	05/31/13
-78400	48013 DEBORAH A. SLAIS	1415.57	05/31/13
-78399	48034 YVONNE A. TOPP	571.23	05/31/13
-78398	52011 ANN M. KVANDE	1327.38	05/31/13
-78397	56306 MARGARET LUNSFORD	1035.65	05/31/13
-78396	56041 BARBARA J. PETERSON	1264.85	05/31/13
-78395	52003 THOMAS C. ROLFSTAD	1693.28	05/31/13
-78394	56283 RACHEL SAWICKI	897.22	05/31/13
-78393	52020 SHAWN WENKO	1692.52	05/31/13
-78392	53005 BOBBI JO CLARKE	1244.07	05/31/13
-78391	56222 VIVIAN KALMIK	275.38	05/31/13
-78390	53002 AMY A. KRUEGER	1652.13	05/31/13
-78389	56311 MALLORY NYGARD	42.02	05/31/13
-78388	56271 SABRINA A RAMEY	1238.55	05/31/13
-78387	56310 JENNIFER STRIETZEL	224.54	05/31/13
-78386	56213 ROBERT JASON HILLARD	1583.38	05/31/13
-78385	56080 BRAD E. SEPTKA	2231.31	05/31/13
-78384	56150 SAMANTHA R. YODER	1611.27	05/31/13
-78383	56025 Michael S. Conlin	169.34	05/31/13
-78382	56026 Scott Copenhaver	179.71	05/31/13
-78381	56013 Josh S. Mosbrucker	129.29	05/31/13
-78380	56015 Dwight A. Richter	51.72	05/31/13
-78379	56058 Brenden L. Stevens	439.59	05/31/13
-78378	56179 Duane S. Winter	179.71	05/31/13
-78377	DEFERRED COMP NATIONWIDE RETIREMENT SO	16244.87	05/31/13
-78376	ND CHILD SUPPOR ND CHILD SUPPORT ENFORCE	292.00	05/31/13
-78375	FIT U.S. TREASURY	111043.86	05/31/13
56606	484 VERIZON WIRELESS	0.00	05/28/13
56607	484 VERIZON WIRELESS	1820.17	05/28/13
56608	999999 GABRIEL OLIVERA	0.00	05/28/13
56609	999999 GABRIEL OLIVERA	250.00	05/28/13
56610	564 WILLIAMS RURAL WATER DISTRICT	175500.00	05/29/13
56611	489 VISA	2169.40	05/29/13
56612	999998 TRAVIS SAMUDA	735.36	05/29/13
56613	489 VISA	1131.97	05/29/13
56614	549 CASH WISE FOODS	15.81	05/30/13

56615	1645 INTERIOR DESIGN CENTER	4000.00	05/30/13
56616	320 NEMONT	42.50	05/30/13
56617	420 SHERWIN-WILLIAMS	241.83	05/30/13
56711	12026 KAREN P. LARSON	1095.47	05/31/13
56712	56295 CHERIE SMITH	391.33	05/31/13
56713	17016 THOMAS J. GLENN	1072.31	05/31/13
56714	56215 MARK W. ANDERSON	1275.71	05/31/13
56715	18026 MATTHEW L. GARDNER	30.93	05/31/13
56716	56269 CLAY KAUTZER	1567.01	05/31/13
56717	18023 DANIEL J RAYMOND	170.95	05/31/13
56718	56290 BRADLEY SCHERER	1044.09	05/31/13
56719	18046 GARVIN SEMENKO	21.24	05/31/13
56720	18020 RICHARD SHEARER	324.36	05/31/13
56721	18078 MICHAEL W. WALTERS	23.55	05/31/13
56722	19095 WALTER H. HALL	1730.28	05/31/13
56723	56243 JACOB R. HENDRICKS	1430.80	05/31/13
56724	56279 ALEC RAISBECK	1447.88	05/31/13
56725	56309 KRYSTINE HEIFORT	491.36	05/31/13
56726	56308 JAMES LEAHY	170.95	05/31/13
56727	21041 ROBERT E HANSON	2389.25	05/31/13
56728	56302 ANTON LEUTY	1316.50	05/31/13
56729	56312 JOHN STRUB	426.65	05/31/13
56730	56293 DAVID TUAN	2135.48	05/31/13
56731	22021 LES CHRISTENSEN	1681.64	05/31/13
56732	22014 GARY L. GLOVATSKY	1397.46	05/31/13
56733	23126 BRENT E. HANSON	1814.94	05/31/13
56734	23039 BRUCE A. JOHNSON	1414.95	05/31/13
56735	56288 CHRISTOPHER MALONE	1035.98	05/31/13
56736	27096 RUSSELL E. MOMBERG	1404.64	05/31/13
56737	56049 MICHEAL A. PETERS, JR.	443.28	05/31/13
56738	56050 MICHEAL A. PETERS, SR.	396.32	05/31/13
56739	56294 SHAWN ZELLMER	1188.71	05/31/13
56740	56189 AMANDA M. KAISER	1272.30	05/31/13
56741	25030 PEDAR A. ANDRE	1201.78	05/31/13
56742	27058 DAVID LEE BELL	2321.74	05/31/13
56743	56187 STEPHEN R. KOHLER	1490.08	05/31/13
56744	25106 RICHARD S. ODEGARD	1403.23	05/31/13
56745	27067 RICHARD D. BORUD	1484.50	05/31/13
56746	27062 DWIGHT J. ELLINGSON	692.84	05/31/13
56747	23136 JAMES B. ENGEN	2167.64	05/31/13
56748	27091 JOSEPH G. MONSON	1227.05	05/31/13
56749	56303 TROY OSTER	1026.43	05/31/13
56750	56305 JASON PHILLIPS	795.34	05/31/13
56751	31051 GORDON L. SMESTAD	2073.30	05/31/13
56752	56099 MARK C. AMONSON	1284.44	05/31/13
56753	56264 COREY HEIKKINEN	1135.93	05/31/13
56754	32006 WILLIAM M. MCQUISTON	1199.61	05/31/13
56755	56253 STEPHEN OLEGARIO	1301.17	05/31/13
56756	34105 GLENN A. BOYEFF	41.56	05/31/13
56757	34106 GERALD L. FLECK	41.56	05/31/13
56758	56117 NICK J. HAUGEN	41.56	05/31/13

56759	37008 LAVERN GOHL	1540.10	05/31/13
56760	56180 DIANE C. HAGEN	518.92	05/31/13
56761	56276 ELTON LARSON	110.82	05/31/13
56762	56298 SAWYER ZENT	240.47	05/31/13
56763	56140 AUSTIN J. CORCORAN	173.04	05/31/13
56764	56202 GUNNAR CORCORAN	346.31	05/31/13
56765	56066 ZACHARY G. CORCORAN	1996.35	05/31/13
56766	54065 PATRICIA K. FIORENZA	1649.28	05/31/13
56767	56028 David Benth	25.85	05/31/13
56768	56003 Randall H. Bjella	271.93	05/31/13
56769	56116 Tyler D. Carlstad	129.29	05/31/13
56770	56085 Kyle D. Christensen	25.85	05/31/13
56771	56023 Mathew P. Ekblad	159.63	05/31/13
56772	56005 Cory J. Hanson	698.35	05/31/13
56773	56030 Martin J. Haug	51.72	05/31/13
56774	56007 Troy R. Heupel	51.72	05/31/13
56775	56205 Brandon Hoffman	191.96	05/31/13
56776	56034 Blaine C. Jeanotte	255.03	05/31/13
56777	56219 Jeremy V Knapkewicz	284.43	05/31/13
56778	56291 James Laqua	362.02	05/31/13
56779	56238 Ryan Lee	103.44	05/31/13
56780	56032 Darin P. Luther	25.85	05/31/13
56781	56009 Billy J. Lynn	179.71	05/31/13
56782	56281 Joshua Mahlum	310.30	05/31/13
56783	56083 Traver D. Melby	51.72	05/31/13
56784	56012 Miles A. Mortenson	123.79	05/31/13
56785	56016 Kyle J. Rosslund	118.20	05/31/13
56786	56020 Darwin J. Stevens	599.05	05/31/13
56787	56022 Scott S. Tanner	203.57	05/31/13
56788	56027 Michael W. Walters	375.93	05/31/13
56789	13027 CRYSTAL A. SCHAUBEL	8475.92	05/31/13
56790	999999 ERIK SCHNACK	350.00	05/31/13
56791	649 WAL-MART SUPERCENTER	37.00	05/31/13
56792	649 WAL-MART SUPERCENTER	211.00	05/31/13
56793	APARTMENT BH10 VALLEY RENTAL - BAKKEN H	35760.00	05/31/13
56794	APARTMENT BH2 VALLEY RENTAL - BAKKEN H	2820.00	05/31/13
56795	APARTMENT BH5 VALLEY RENTAL - BAKKEN H	20070.00	05/31/13
56796	APARTMENT BH7 VALLEY RENTAL - BAKKEN H	24300.00	05/31/13
56797	APARTMENT BH8 VALLEY RENTAL - BAKKEN H	5460.00	05/31/13
56798	APARTMENT BH9 VALLEY RENTAL - BAKKEN H	24300.00	05/31/13
56799	LINCOLN MUTUAL LINCOLN MUTUAL LIFE & CA	1200.00	05/31/13
56800	470 US POSTAL SERVICE	1257.99	05/31/13
56801	1861 Zinghoppers Group	243.75	06/03/13
56802	999999 SHANE NEHRING	50.00	06/03/13
56803	999999 JOSHUA MILLER	300.00	06/04/13
56804	409 SANITATION PRODUCTS	169745.00	06/05/13
56805	999999 GUILLERMO SANTOS	20.00	06/07/13
56806	999999 BRITTANY RICHMOND	80.00	06/07/13
56807	999999 AUSTIN FREDERICK	200.00	06/07/13
56808	999999 CHRISTINA MEJIA	400.00	06/07/13
56809	673 CLERK OF DISTRICT COURT	20.00	06/07/13

56810	673 CLERK OF DISTRICT COURT	500.00	06/07/13
56811	531 WILLIAMS COUNTY AUDITOR	188180.00	06/07/13
56812	1853 A & A LANDSCAPE AND MAINTENANCE L	2650.00	06/07/13
56813	632 ACKERMAN-ESTVOLD	32000.00	06/07/13
56814	3 ADVANCED ENGINEERING &	147224.47	06/07/13
56815	999999 AGRI HOLDINGS	9.51	06/07/13
56816	4 AGRI INDUSTRIES, INC.	21.45	06/07/13
56817	6 AL MCFARLANE	6685.00	06/07/13
56818	999999 ALAN BRATT	50.00	06/07/13
56819	999998 ALAN C. BRATT	12.50	06/07/13
56820	8 ALL SEASONS SPORT ABOUT	896.00	06/07/13
56821	1591 American Association of Airport E	275.00	06/07/13
56822	718 AMERIPRIDE LINEN AND APPAREL SERV	467.49	06/07/13
56823	999999 ASA LEWIS	50.94	06/07/13
56824	30 ASTRO-CHEM LAB, INC.	755.00	06/07/13
56825	33 BAKER & TAYLOR CO.	35.50	06/07/13
56826	34 BALCO UNIFORM CO., INC.	72.00	06/07/13
56827	38 BASIN PRINTERS, INC.	147.00	06/07/13
56828	1248 BEN MEADOWS	220.88	06/07/13
56829	999999 BILLY O'NEILL	55.08	06/07/13
56830	49 BLACK MOUNTAIN SOFTWARE	180.00	06/07/13
56831	999999 BLACK PINE HOLDINGS	34.11	06/07/13
56832	1339 BOBCAT OF WILLISTON	145.72	06/07/13
56833	52 BORDER STATES ELECTRIC	2362.00	06/07/13
56834	999998 BRAD D. BEKKEDAHL	450.00	06/07/13
56835	999998 BRENT BOGAR	450.00	06/07/13
56836	999999 BRENT LAPIERRE	18.95	06/07/13
56837	999999 BRIDGETTE SHANIN	12.05	06/07/13
56838	59 BRODART CO.	1397.44	06/07/13
56839	966 BYERLY COMPUTER SERVICES	255.00	06/07/13
56840	1054 C & D WATER SERVICES	6.50	06/07/13
56841	999999 CAROLYN MONTGOMERY	900.00	06/07/13
56842	69 CARQUEST AUTO PARTS STORES	127.92	06/07/13
56843	204 CCR-WILLISTON III, LLC	100.00	06/07/13
56844	616 CENTER POINT LARGE PRINT	28.34	06/07/13
56845	1265 CENTURY COMPANIES, INC	177495.55	06/07/13
56846	999999 CHAMPION TECHNOLOGIES	25.00	06/07/13
56847	1332 Charles Wilder	1900.00	06/07/13
56848	77 CITY OF WILLISTON	1717.30	06/07/13
56849	79 CITY OF WILLISTON	148.70	06/07/13
56850	971 COCA-COLA OF WILLISTON	261.00	06/07/13
56851	83 COLLECTION CENTER, INC.	44.64	06/07/13
56852	1865 Colorado Springs Fire Department	325.00	06/07/13
56853	871 COMFORT SUITES	69.00	06/07/13
56854	1662 Connecting Point Computers Center	392.70	06/07/13
56855	1486 CONNEX INTERNATIONAL	56.46	06/07/13
56856	999998 CORY G COLLINGS	12.50	06/07/13
56857	822 COUNTRY FLORAL	110.00	06/07/13
56858	567 CRAIG'S SMALL ENGINE REPAIR	67.17	06/07/13
56859	92 DACOTAH PAPER CO.	1085.47	06/07/13
56860	1136 DAKOTA FENCE	3000.00	06/07/13

56861	93 DAKOTA SUPPLY GROUP	2781.13	06/07/13
56862	1869 Dani Clarke	450.00	06/07/13
56863	999999 DAVID WILENIUS	51.33	06/07/13
56864	100 DAWA SOLUTIONS GROUP	200.00	06/07/13
56865	988 Dell Marketing L.P.	1093.10	06/07/13
56866	671 DF LIGHTING COMPANY	733.80	06/07/13
56867	875 DLT SOLUTIONS	8562.38	06/07/13
56868	568 DPC INDUSTRIES, INC	2721.75	06/07/13
56869	119 EBEL INC.	82.59	06/07/13
56870	668 FASTENAL COMPANY	68.54	06/07/13
56871	569 FEDEX	512.11	06/07/13
56872	134 FORT UNION SUPPLY & TRADE	810.45	06/07/13
56873	354 FURUSETH LAW FIRM, PC	17367.50	06/07/13
56874	139 GAFFANEY'S	3816.02	06/07/13
56875	785 GALE	27.00	06/07/13
56876	144 GRAYMONT WESTERN CANADA	11991.40	06/07/13
56877	999999 GUDERJAHN TRUCKING	25.00	06/07/13
56878	148 HANDY ANDY'S NURSERY	189.00	06/07/13
56879	151 HAWKINS, INC.	18843.48	06/07/13
56880	1833 HDR ENGINEERING INC	7923.92	06/07/13
56881	153 HEIMAN FIRE EQUIPMENT, INC.	856.01	06/07/13
56882	161 HOME OF ECONOMY	703.58	06/07/13
56883	162 HORIZON RESOURCES	500.11	06/07/13
56884	999998 HOWARD D. KLUG	450.00	06/07/13
56885	999998 HUGH E BENZEN	25.00	06/07/13
56886	166 HUSKY OIL MARKETING CO.	8253.50	06/07/13
56887	999999 HYRUM GENTRY	500.00	06/07/13
56888	967 Information Systems Corp.	745.00	06/07/13
56889	177 INT'L CODE COUNCIL	324.00	06/07/13
56890	999998 JAMES L LOKKEN	37.50	06/07/13
56891	999999 JASON GORMAN	50.00	06/07/13
56892	999999 JEFF BOUCHER	37.83	06/07/13
56893	999999 JEFF STATLER	5000.00	06/07/13
56894	999999 KACY KIRBY	53.79	06/07/13
56895	999998 KATHERINE E. BERWICK	375.79	06/07/13
56896	999999 KATHLEEN PEPERA	2350.00	06/07/13
56897	999998 KENNETH R. BOYKIN	238.57	06/07/13
56898	1299 KNIFE RIVER-NORTH CENTRAL	1538.25	06/07/13
56899	212 KOTANA COMMUNICATIONS	358.00	06/07/13
56900	999999 KRISTEN JENSON	50.00	06/07/13
56901	1419 Lake Superior College/SPO	1250.00	06/07/13
56902	1761 Lands' End Business Outfitters	69.48	06/07/13
56903	591 LEXIS NEXIS	160.58	06/07/13
56904	999999 LINDA REYNOLDS	50.00	06/07/13
56905	1209 MASS MARKETING INC.	910.00	06/07/13
56906	999999 MATT WHITFIELD	31.53	06/07/13
56907	999998 MICHAEL J. BEARCE	20.00	06/07/13
56908	250 MICROMARKETING ASSOCIATES	290.46	06/07/13
56909	999999 MIKE TAYLOR	50.78	06/07/13
56910	254 MIKE'S WINDOW CLEANING SERVICE	90.00	06/07/13

56911	255 MILLY'S ALTERATIONS	29.50	06/07/13
56912	261 MON-DAK HTG & PLG, INC.	1828.15	06/07/13
56913	243 MONTANA DAKOTA UTILITIES	29394.52	06/07/13
56914	267 MOUNTRAIL-WILLIAMS REC	1046.85	06/07/13
56915	270 MURPHY MOTORS, INC.	1278.87	06/07/13
56916	271 MVTL/MINNESOTA VALLEY	63.00	06/07/13
56917	1772 MYGOV,LLC	2000.00	06/07/13
56918	275 NAPA AUTO PARTS	389.41	06/07/13
56919	291 ND DEPARTMENT OF HEALTH	75.00	06/07/13
56920	297 ND ONE CALL	805.75	06/07/13
56921	298 ND PEACE OFFICER'S ASSOCIATION	960.00	06/07/13
56922	1739 NDSU GRANT & CONTRACT ACCOUNTING	31823.00	06/07/13
56923	1243 NEFF EIKEN & NEFF PC	181.25	06/07/13
56924	1862 NORTH DAKOTA STATE PLUMBING BOARD	20.00	06/07/13
56925	1259 NORTH DAKOTA SURPLUS PROPERTY	300.00	06/07/13
56926	333 NORTHWEST SUPPLY CO.	399.90	06/07/13
56927	1635 OCLC, Inc.	526.52	06/07/13
56928	1698 OK Distributing Co. Inc.	112.88	06/07/13
56929	1250 OK TIRE STORE	5012.65	06/07/13
56930	343 OLYMPIC SALES, INC.	4700.00	06/07/13
56931	1864 PCS MOBILE	60118.00	06/07/13
56932	1863 PETRA CONSTRUCTION	207.50	06/07/13
56933	356 PITNEY BOWES, INC.	2650.14	06/07/13
56934	357 POLAR REFRIGERATION, INC.	679.56	06/07/13
56935	999999 PRAIRIE PROPERTY MANAGEMENT	65.16	06/07/13
56936	359 PRAXAIR DISTRIBUTION INC	34.88	06/07/13
56937	641 PREBLE MEDICAL SERVICES, INC	599.00	06/07/13
56938	362 PRO SAFE PEST CONTROL	346.20	06/07/13
56939	999999 QUESTAR PROPERTIES	16.60	06/07/13
56940	367 QUILL CORPORATION	285.04	06/07/13
56941	1485 RADIATION DETECTION CO	77.50	06/07/13
56942	390 RICHARD A. JOHNSON	470.00	06/07/13
56943	717 RICOH PRODUCTION PRINT SOLUTIONS,	366.94	06/07/13
56944	1850 ROCKY MOUNTAIN ELECTRIC	2302.36	06/07/13
56945	405 RYAN MOTORS	112.76	06/07/13
56946	1133 SANDERSON STEWART	7520.29	06/07/13
56947	999999 SANDRA FEARING	100.00	06/07/13
56948	920 SCALLON AUTO BODY	3777.31	06/07/13
56949	1395 Service First	800.00	06/07/13
56950	420 SHERWIN-WILLIAMS	940.65	06/07/13
56951	426 SOURIS RIVER TELECOMMUNICATIONS	133.49	06/07/13
56952	2009 STAPLES ADVANTAGE	159.13	06/07/13
56953	999998 STEVEN C. KJERGAARD	117.11	06/07/13
56954	999999 THOMAS GRAY	31.35	06/07/13
56955	999999 TIM DWYER	56.27	06/07/13
56956	460 TRACTOR & EQUIPMENT CO.	295.14	06/07/13
56957	461 TRACTOR SUPPLY CREDIT PLAN	175.96	06/07/13
56958	999999 TRAVIS RINGS	42.11	06/07/13
56959	750 UPS	54.23	06/07/13
56960	470 US POSTAL SERVICE	250.00	06/07/13
56961	484 VERIZON WIRELESS	2997.38	06/07/13

56962	487 VISA	7318.70	06/07/13
56963	1866 Vivid Ink and Toner	207.38	06/07/13
56964	1741 Western Edge Aviation	1936.65	06/07/13
56965	532 WILLIAMS COUNTY HIGHWAY DEPT.	229.39	06/07/13
56966	533 WILLIAMS COUNTY TREASURER/RECORDE	164.00	06/07/13
56967	564 WILLIAMS RURAL WATER DISTRICT	770.07	06/07/13
56968	1716 Williams Scotsman, Inc.	583.00	06/07/13
56969	514 WILLISTON COMMUNITY LIBRARY	30.56	06/07/13
56970	517 WILLISTON FIRE & SAFETY	125.70	06/07/13
56971	518 WILLISTON HERALD	4640.79	06/07/13
56972	999999 WILLISTON PARK DISTRICT	20.50	06/07/13
56973	526 WILLISTON TRUE VALUE	406.02	06/07/13
56974	527 WILLISTON VOLUNTEER	1026.40	06/07/13
56975	530 WILLISTON/WILLIAMS COUNTY - LEC	721.98	06/07/13
56976	1867 WRIGHT LINE	47913.26	06/07/13
56977	535 YVONNE TOPP	152.57	06/07/13

Grand Total

535 1786515.85

Check Types: MC=Manual Claim, SC=System Claim, V=Void (never in system)**P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)**

- (2.) Application for a Local Permit or Charity Local Permit
 - (a.) Williston Council for the Aging, Inc.- Bingo 07/01/13-06/30/14
 - (b.) Williston Police Association- Raffle 08/29/13
- (3.) Special Permit to Sell Alcoholic Beverages
- (4.) Gaming Site Authorizations
 - (a.) Edgar M Boyd Post #37- American Legion Club
 - (b.) Williston State College Foundation- J-Dub Bar & Grill
 - (c.) Williston State College Foundation- Travel Host Lounge
 - (d.) Williston State College Foundation- DK's Lounge
 - (e.) Williston State College Foundation- Busters Bar
 - (f.) Williston State College Foundation- Sports Den
- (5.) Application for Local Site Authorization
 - (a.) Edgar M Boyd Post #37
 - (b.) Williston State College Foundation
- (6.) Application for Pet Shop or Kennel License
 - (a.) Katie Wyman- Kennel License
- C. Building Official
 - (1.) Master Mechanical- Jeff Woods Tek Mechanical Services Inc.
 - (2.) Journeyman Mechanical- Keley Burton CS Mechanical Inc.
 - (3.) Master Plumber- Damon Perdue Frontier Mechanical LLC
- D. City Planner
 - (1.) Request to set a public hearing for June 25, 2013 for a zone change from M-3: Industrial Park District to R-3: Low-rise Multifamily and Townhouse Residential for Lot 3, Block 1, Jim Bridger Subdivision(approx. 1.5+ acres)- Community Development Institute Head Start
- E. City Engineer
 - (1.) W&S Installers- Renewals
 - (a.) Bill Rahm- Rahm Construction

- (b.) Dean Oakland- Oakland Construction
- (c.) Garrett Workman- Century Companies
- (d.) Neal Armstrong- Armstrong Backhoe
- (2.) W&S Installers- New
 - (a.) Terry Harala- Wagner Construction
 - (b.) Zac Berstrom- Joe's Digging
- F. Assessor
 - (1.) Abatement
 - (2.) Exemptions

MOTION BY BEKKEDahl, SECONDED BY CYMBALUK, to approve the Consent Agenda as presented with the exception of 2. B. (6.)

AYE: Bogar, Bekkedahl, Klug, Cymbaluk & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- 3. Bid Openings
 - A. Bid for Sale of City Property

John Kautzman stated that there was one bidder for the property. Suggesting it be sent to committee that can work through some of the issues of planning & development

Kent Reiersen with Oasis Petroleum volunteered to be on the committee, stating there is opportunity for the City for Mineral Development.

MOTION BY CYMBALUK, SECONDED BY BOGAR, to make a motion to table and refer this to a Committee.

AYE: Bogar, Bekkedahl, Klug, Cymbaluk & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- B. Airport Parking Lot Expansion

Steven Kjergaard stated there were two bidders. There were a group of bids with different options of overlay a chip seal that could last 5 years or 2 inch overlay of asphalt that could last upwards of 20 years. Mr. Kjergaard & the Engineer recommend going with Strata with a bid of \$592,292.20 who will do chip seal and the electrical work, will also include fencing and a lighted walk way to the entrance on Airport Rd. Submitted a request to Star Fund under Community Growth to help fund this project. This will be another free lot, the front lots will be 1 week lots and this lot will be 2 weeks.

Commissioner Cymbaluk inquired about charging for parking like most communities.

Mr. Kjergaard explained that they've looked into it, however they'd have to reimburse the FAA for the investment they put into the parking lot at a cost of 1.1

million dollars. Taking that into consideration you'd also need to put in equipment at a roughly estimated cost of \$600,000.00 along with the estimated cost of \$500,000.00 to install the new equipment.

MOTION BY BOGAR, SECONDED BY CYMABLUK, to approve the project and award the bid to Strata Corporation in the amount of \$592,292.20.

AYE: Bogar, Bekkedahl, Klug, Cymbaluk & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

4. Public Hearings
 - A. Hotel/Motel On-Sale Liquor License- TBD

John Kautzman stated this was a Motel applying for the On-Sale Liquor License.

A call for public input was made, a second call for public input was made.

John Kautzman stated Motel's applying for this type of license must meet a certain room requirement, this motel falls within that category.

A third and final call for public input was made with no other input the Public Hearing was closed.

Commissioner Klug inquired as to whether this was for both beer and liquor. Mr. Kautzman stated it was for both. Commissioner Klug requested information on whether or not servers were being trained properly. Chief Lokken stated they meet the requirements.

MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to approve the Hotel/Motel Beer and Liquor License subject to that Motel receiving a Certificate of Occupancy from the City of Williston.

AYE: Bogar, Bekkedahl, Klug, Cymbaluk & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- B. Restaurant On-Sale Beer and Bottled Beer- Fuddruckers

Commissioner Klug requested clarification of what type of license they're applying and whether they're pro-rated for as the receipts were confusing.

Mr. Kautzman stated they were pro-rated.

Commissioner Klug inquired whether this has been seen by the Alcohol Committee. After some discussion it was determined that it was not needed.

A call for public input was made, a second call for public input was made and then a third and final call for public input was made with no other input the Public Hearing was closed.

MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to approve the Specialty Restaurant beer, on tap beer, canned beer or bottled beer for SFS Food Service subject to Certificate of Occupancy.

AYE: Bogar, Bekkedahl, Klug, Cymbaluk & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- C. Proposed Amendment to the Harvest Hills Planned Unit Development(PUD) for the Rezoning of Lot(s) 1-4, Block 2 and Lot(s) 1-4, Block 4, Harvest Hills Subdivision, City of Williston (containing 4.83 acres) from C-3: Restricted Commercial to R-4: High-rise, Multifamily Residential – Granite Peak Development

Donald Kress presented the following information:

The applicant, Granite Peak Development, requests a zone change from C-3: Restricted Commercial to R-4: High-rise Multifamily Residential for approximately 4.83 acres within Lots 1-4, Block 2 and Lots 1-4, Block 4 of Harvest Hills Phase 1, City of Williston. As this property is within the Harvest Hills Planned Unit Development (PUD), this zone change is an amendment to the PUD. The applicant has submitted a PUD narrative describing the requested changes in relation to the existing PUD documents.

The project site takes access from:

- Harvest Hills Avenue to the west
- Butterfly Avenue to the east
- 27th Street West to the south
- 29th Street West to the north

The project site has access to public sewer and water. The project will provide apartments on these two blocks instead of structures having commercial development on the first floor with apartments above. In addition, the C-3 development on the two blocks adjacent to the east, which faces 32nd Avenue West, will be limited to one story; there will be no apartments above the commercial first floor. These two factors will reduce the original number of Apartment's by over 100 units. Note that the PUD narrative includes design guidelines. These guidelines are being used to enhance site and building appearance on the Fair hills Subdivision, along 26th Street West east of 32nd Avenue West. These guidelines have been included in the subject project to maintain a higher level of design in this 26th Street/32nd Avenue area. This PUD narrative will be recorded if the PUD is approved to provide a mechanism to carry these design guidelines through development. Additionally, apartment complex layouts must fit the existing water and sewer service lines that have been installed into the properties so that no utilities need to be cut into the existing street pavement, and the parking requirement must be met. Section 14 of the Williston Zoning Ordinance, which covers the R-4 zone, allows certain

commercial businesses in R-4 residential buildings, where the intended purpose for such businesses is to serve the tenants of the unit.

At the May 20, 2013, Planning and Zoning Commission meeting, that Commission heard the case as presented by staff. Staff presented the ad hoc committee's recommendation that the zone change from C-3: Restricted Commercial to R-4: High-rise Multifamily Residential for approximately 4.83 acres within Lots 1-4, Block 2 and Lots 1-4, Block 4 of Harvest Hills Phase 1, City of Williston be approved. The Commissioners discussed the height of the proposed buildings and the project density. There was no public comment. By a vote of 6-0 with one Commissioner absent, the Planning and Zoning Commission recommended to the City Commission approval of the zone change from C-3: Restricted Commercial to R-4: High-rise Multifamily Residential for approximately 4.83 acres within Lots 1-4, Block 2 and Lots 1-4, Block 4 of Harvest Hills Phase 1, City of Williston and the restriction that the buildings in the C-3 zone on Blocks 1 and 3 be limited to a single story in height.

Rick Luthold with Sanderson Stewart representing Granite Peak stated this project was intended to be similar to the downtown area, office/retail in the lower level with apartments on the upper levels. The massing on the roof tops weren't making the performers work on that, they also need to work parking requirements due to the residential properties. So they struggled to close a deal on that. Fair Hills came in across the street with the additional commercial, which will take care of the commercial needs in that area. We are down stepping on the amount of units.

A call for public input was made, a second call for public input was made and then a third and final call for public input was made with no other input the Public Hearing was closed.

MOTION BY BEKKEDahl, SECONDED BY Bogar, to approve the Zone Change from C-3: Restricted Commercial to R-4: High-rise, Multifamily Residential for approximately 4.83 acres within Lot(s) 1-4, Block 2 and Lot(s) 1-4, Block 4, Harvest Hills Phase I, City of Williston and the restriction that the buildings in the C-3 zone on Blocks 1 and 3 be limited to a single story in height.

AYE: Bogar, Bekkedahl, Klug, Cymbaluk & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- D. Proposed Zone Change from A: Agricultural to R-1: Single-Family Residential for property in the N1/2, Section 36, T 154N,R101W, City of Williston and Preliminary Plat for the Rearrangement of Block 1, Block 3, The Meadows Subdivision and Sublot 4 (containing 43.9 acres) – The Meadows Development, LLC

Donald Kress presented the following information:

The applicant, The Meadows Development LLC, requests a rearrangement of the existing The Meadows Subdivision (41.53 acres) and the addition of 2.45 acres

area to the southeast corner of the this subdivision, and a rezone of that additional 2.45 acres from A: Agricultural to R-1: Single Family Residential. The existing The Meadows Subdivision is zone R-1; note that only the additional 2.45 acres is being rezoned. The rearrangement of the existing subdivision and addition of area will result in a total of 116 lots, including 112 single-family lots and four detention basin lots, instead of the originally approved 106 single-family residential lots. Note that the residential lots in this subdivision are all single-family with a minimum lot area of 8,000 square feet. Most of the lots have a greater area. The project site will take access from 70th Street East, a dedicated public street. The project site has access to public sewer and water. The Planning Department, Building Department, and City Engineer were concerned that the topography in the triangular area to be added to the southeast corner of the project would make it difficult to create buildable single-family lots. The project engineer has provided an exhibit that depicts buildable areas on all these lots. The developer proposes to create a home owners association (HOA) for the operation and maintenance of the storm water detention ponds. The HOA includes a budget of \$30,000 for this purpose. The development agreement will require that any lots accessed by a private driveway or easement be maintained by the HOA to ensure that these lots will have appropriately maintained paved access. At the May 20, 2013, Planning and Zoning Commission meeting, that Commission heard the case as presented by staff. Staff presented the ad hoc committee's recommendation that the rearrangement of the existing The Meadows Subdivision (41.53 acres) and the addition of 2.45 acres area to the southeast corner of this subdivision, and a rezone of that additional 2.45 acres from A: Agricultural to R-1: Single Family Residential be approved, contingent on staff comments being addressed. Staff recommended this approval also be made contingent on staff's evaluation of the existing development agreement. Staff has since undertaken this review, and the development agreement for the current project will account for improvements already in process on the original portion of this project as well as make the standard requirements for the added portion of this project.

During the May 20, 2013 Planning and Zoning Commission meeting, the Commissioners discussed the proper order of motions to approve the preliminary plat and zone change. The city attorney advised the Commissioners on this matter. The applicant's representative had no comments; there was no public comment. By a vote of 6-0 with one Commissioner absent, the Planning and Zoning Commission recommended to the City Commission approval of the rearrangement of the existing The Meadows Subdivision (41.53 acres) and the addition of 2.45 acres area to the southeast corner of the this subdivision, and a rezone of that additional 2.45 acres from A: Agricultural to R-1: Single Family Residential contingent on staff comments being addressed and development agreement.

Mayor Koeser requested clarification of whether there would need to be a replatting at some point or if this was strictly a zone change.

Mr. Kress stated that the City Commission is reviewing the Plat and having a hearing on the zone change at the same time, something that doesn't happen very often.

A call for public input was made, a second call for public input was made and then a third and final call for public input was made with no other input the Public Hearing was closed.

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to approve the re-plat and rearrangement of the existing The Meadows Subdivision (41.53 acres) and the addition of 2.45 to southeast corner of this subdivision, and a rezone of that additional 2.45 acres from A: Agricultural to R-1: Single Family Residential contingent on staff comments being addressed and development agreement.

AYE: Bogar, Bekkedahl, Klug, Cymbaluk & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- E. Proposed Zone Change from R-1A: Rural Residential to R-3: Lowrise, Multifamily Residential for property in the SE1/4 NE1/2, Section 3, T154N,R101W,City of Williston and Preliminary Plat for Grey Wolf Subdivision (containing 13.4 acres) – Grey Wolf Holdings, LLC

Donald Kress presented the following information:

The applicant, Grey Wolf Holdings, LLC, requests a subdivision to combine three existing lots into a single 13.35 lot located within the SE1/4NE1/4 Section 3, T154N, R101W, City of Williston. This property is currently zone R-1A: Rural Residential, and is proposed to be rezoned to R-3: Low-rise Multifamily Residential. The project site will take access from 16th Avenue West and 50th Street West. The preliminary plat includes a dedication of land for 50th Street West that will allow this street to be improved and be able to connect to the portion of 50th Street West on the east side of 16th Avenue West that is currently being improved by the city. The developer will develop his portion of 50th Street West at his own expense; this requirement will be noted in the development agreement. The preliminary plat also includes a dedication of land for 16th Avenue West. This road is proposed to be re-aligned to take out the sharp curves near the project site for safer traffic flow. Access to the project site during this construction must be analyzed prior to construction to be able to maintain reasonable access to the project site and traffic flow along 16th Avenue West during construction. The project site is proposed to be developed with ten 24-unit apartment buildings. The density would be approximately 18 dwelling units per acre, which is consistent with the density allowed by the R-3 zone. Prior to issuance of building permits, developer to provide a plan showing building layout (including required parking) and access to all buildings from 16th Avenue West and 50th Street West, as well as internal connectivity. Additionally, the applicant will work with staff to determine buffering requirements in relation to the industrial areas to the west and the R-1A and Ag areas to the north. At the May 20, 2013, Planning and Zoning Commission meeting, that Commission heard the case as presented by staff. Staff presented the ad hoc committee's recommendation for approval of the preliminary plat and the zone change from R-1A to R-3 for approximately 13.35 acres located SE1/4NE1/4 Section 3, T154N, R101W, City of Williston contingent upon staff comments being addressed, standard development agreement, and non-protest agreement for future street improvements. During the Planning and Zoning Commission meeting, the

city engineer questioned the project representative about the plan for the improvement of 50th Street West. There was no public comment.

By a vote of 6-0 with one Commissioner absent, the Planning and Zoning Commission recommended to the City Commission approval for the preliminary plat and the zone change from R-1A to R-3 for approximately 13.35 acres located SE1/4NE1/4 Section 3, T154N, R101W, City of Williston, contingent upon staff comments being addressed, standard development agreement, and non-protest agreement for future street improvements.

A call for public input was made, a second call for public input was made and then a third and final call for public input was made with no other input the Public Hearing was closed.

MOTION BY BEKKEDAHL, SECONDED BY Bogar, to approve the preliminary plat and the zone change from R-1A to R-3 for approximately 13.35 acres located SE1/4NE1/4 Section 3, T154N, R101W City of Williston, contingent upon staff comments being addressed, standard development agreement, and non-protest agreement for future street improvements.

AYE: Bogar, Bekkedahl, Klug, Cymbaluk & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

5. Accounts, Claims and Bills Not Approved in the Consent Agenda
6. Ordinances
 - A. Ordinance No. 966- Second Reading

Mayor Koeser read Ordinance No. 966.

MOTION BY CYMBALUK, SECONDED BY KLUG, to approve the second reading of Ordinance 966 as presented.

AYE: Bogar, Bekkedahl, Klug, Cymbaluk & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

Comment was made the Parks District will not allow fireworks in Parks.

7. Petitions, Communications and Remonstrance's
 - A. Todd Sutton- Concerns regarding 56th & 135th Ave.

Mayor Koeser stated there have been two letters received stating the condition of road is horrible. There was a local company that offered to help with the use of their equipment; however it would have to be later in the summer. After further discussion it was determined that this item should go to a special committee for further review & suggestion.

MOTION BY CYMBALUK, SECONDED BY Bogar, to form a committee regarding the comments & concerns of 56th St & 135th Ave. NW

AYE: Bogar, Bekkedahl, Klug, Cymbaluk & Koeser

NAY: None
ABSENT AND NOT VOTING: None
CARRIED: 5-0

Appointed Committee included Bill Tracy, Howard Klug, Ward Koeser, Kent Jarcik, Monte Meiers, John Kautzman and Todd Sutton.

B. Vern Haugen- Request for RV Park Mudroom

A request to allow Mud Rooms for the benefit of removing muddy clothes or as a wind breaker.

MOTION BY KLUG, SECONDED BY CYMBALUK, to send to Committee for further review.
AYE: Bogar, Bekkedahl, Klug, Cymbaluk & Koeser
NAY: None
ABSENT AND NOT VOTING: None
CARRIED: 5-0

Appointed Committee included Brent Bogar, Alan Hanson, Bill Tracy, Tate Cymbaluk, Pete Furuseth, Kent Jarcik.

8. Report of Commissioners
 - A. President of the Board
 - B. Vice-President; Finance Commissioner
 - C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
 - D. Fire, Police, and Ambulance Commissioner
 - E. Water Works, Sewer, Airport, Building and Planning Commissioner
9. Report of Department Heads
 - A. City Auditor
 - (1.) "Power of Attorney documentation"

John Kautzman he had purchased some chemicals from Canada and in order to get them across the border Mayor Koeser needed to sign a Power of Attorney.

MOTION BY KLUG, SECONDED BY CYMBALUK, to approve the signature on the documents.
AYE: Bogar, Bekkedahl, Klug, Cymbaluk & Koeser
NAY: None
ABSENT AND NOT VOTING: None
CARRIED: 5-0

(2.) City Hall- Roof Leaks

John Kautzman stated there are several roof leaks in City Hall that need to be repaired, he called for quotes and only receiving one from Target Roofing in the amount of \$28,929.00.

MOTION BY CYMBALUK, SECONDED BY KLUG, to approve the request from the City

Auditor.**AYE: Bogar, Bekkedahl, Klug, Cymbaluk & Koeser****NAY: None****ABSENT AND NOT VOTING: None****CARRIED: 5-0**

- (3.) Eagle Crest Apartments- Requesting a waiver of reduction in the City's fee for issuing MIDA bonds.

John Kautzman stated Eagle Crest Apartments are requesting a consideration for a waiver in the City's MIDA bonds fee. They're going to be low income, he's looked into other cities finding that Fargo is about half of what Williston's is. The waiver is tied back to the low income that will be applied. The fee is about \$33,000.00

Commissioner Cymbaluk requested more information on pro's and con's for the City of waiving the fee. Mr. Kautzman stated the only down side could be if you waive the fee. They have to privately market the bonds, the bond buyer is buying them. As long as the City is above the \$10 million benefited cap, which we're far beyond that.

Commissioner Bekkedahl inquired why Williston is so much higher. Mr. Kautzman stated he wasn't sure.

John Sessions with Eagle Crest Apartments stated 20% will be low income housing. We're happy to have an underwriting from this type of financing mechanism; it allows us to do the project this summer, its accommodation construction and permanent financing. Mr. Sessions asked to schedule the public hearing next month, so that we can go forward in August if everything meets your requirements.

Mr. Kautzman stated there are two issues here, the waiver and the other is to approve the resolution which allows for the public hearing.

MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to approve the next available Resolution number and allow the City to negotiate the fees.**AYE: Bogar, Bekkedahl, Klug, Cymbaluk & Koeser****NAY: None****ABSENT AND NOT VOTING: None****CARRIED: 5-0**

- (4.) Resolution relating to dedication of city of Williston sales tax.

John Kautzman stated that this resolution will require at least a 4/5 vote but allows up to 75% of both side of the sales tax formula to be used for this pool of funding.

Commissioner Bekkedahl stated that this is a necessity that has been placed upon us by the lack of adequate impact financing by the State of North Dakota. The Gross Production Tax that we could access for impact

funding by formula, even though it is a payment in lieu of tax on the industry for the legislature removing the ability for the counties, cities and political subdivisions to tax the industry by their foot print. It is a property tax rescission done in the early 50's by the legislature. Why this resolution is so important is, we have about \$200 million in projects this biennium we wanted to complete for this industry development to support it for the whole state, but we've had to cut that list back to about \$100 million because that's all we can get by a bond issue. The original intent was to get the formula funding source to be an ongoing funding but at the last minute the legislature cut that off and changed it to a two year cycle. The numbers get so large they can't fund us anymore. We are bringing forward to you this resolution to do a bond issue for \$105 million which includes repayment from the State for about \$60 million over the next two years and the tie up of city sales tax up until 2020 when it expires because that's what we have to do to get the projects done. What we've tried to do in working with the bond sales is that we have early call provisions, so if we're able we can pay off early. We've also tried earlier calls on our sales tax side so we can start removing some of the sales tax encumbrances to free up dollars for more bond issues. The only other alternative is to go back to the City residents and ask for an extension of the tax that expires in 2020 to get access more funding. I do not feel it's the right thing to do to our citizen when these impacts are not of their making.

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to adopt the Resolution 13-094 relating to the dedication of City of Williston sales tax.

AYE: Bogar, Bekkedahl, Klug, Cymbaluk & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- B. Attorney
- (1.) Condemnation issues concerning Frontier and the need to acquire row to construct a road

Jordan Everett presented the following information:

The property we're talking about is just west of the Chandler Field Development; there is a Frontier sign and building, a road going north and south, it's developed up to the point of the property and HWY 2, and we need to obtain the right of way to finish constructing the road for a thoroughfare. I think if we can't come to some sort of private settlement within the next week to present a number to you, to give the final stamp on the condemnation. No motion necessary.

- C. Director of Public Works/City Engineer
- (1.) 18th St/West Bypass Intersection Options

Monte Meiers presented the following information:

The NDDOT has asked to give them a recommendation on the 18th St/West Bypass intersection improvements. Commissioner Klug and the engineer met with the school on what their concerns were, we indicated that we should stay with 18th St. alignment with two off-ramps. We thought that would mitigate the least amount of properties as well as provide access off HWY2 and HWY 85 westbound and east bound. The recommendation is to have an off-ramp westbound onto bison drive. The school will not support the recommendation.

Melanie Stillwell with Western Credit Union stated an off-ramp on Bison would be better than 18th St. Having an off-ramp on 18th would completely block their front entrance.

Sue Brokaw, President of the school board stated the reason they're against the off-ramp on Bison drive is they'd like to eventually add on another section of the school, and that would take away part of the property they would need to utilize to accommodate the influx of students that have come into the area. They've talked to the NDDOT and through grants they could create an overpass for bikes & pedestrians coming across 9th.

Commissioner Cymbaluk received a phone call from Wayne Iverson from Farm Credit; they are not supporting the 18th St. off-ramp.

After some discussion it was decided this project go back to the committee who will meet with the parties opposing the project.

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to move this item back to committee for further review.

MOTION CARRIED BY VOICE VOTE

(2.) Engineering Contracts

Monte Meiers stated he has an engineer contract for the designing of 1st Ave W. and a master plan for drainage and grades for the Wiley Edition. Looking for approval for engineering agreement with Alliance for hourly not exceed at \$189,945.00

MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to approve the engineering agreement with Alliance for hourly not to exceed \$189,945.00

AYE: Bogar, Bekkedahl, Klug, Cymbaluk & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

(3.) Water & Sewer Improvement District 13-12

Monte Meiers stated this is to provide sewer connection, creating a special District. No protest hearing because it's water and sewer.

MOTION BY BEKKEDAHL, SECONDED BY BOGAR, to approve the Resolutions for the Water and Sewer improvements for District 13-12 as presented by the City Engineers Office.

AYE: Bogar, Bekkedahl, Klug, Cymbaluk & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

(4.) Water Treatment Plant Update

Monte Meiers stated the water they were trying to treat set a record for the amount of turbidity, which is sedimentation that floats through the river. All the qualities & standards were met, however there are three issues: The amount of turbidity, the construction going on and the growth. We're producing right now about 6 million gallons a day. In the Ordinance it talks about prohibited use & restrictions. Fargo does this, but goes to a water system based on even/odd according to your house number. That would be the day you water your yard, suggest doing it system wide with WAWS.

(5.) Cost Participation & Maintenance Agreement with NDDOT-US2 & 11th St.

Monte Meiers presented the following information:

This is a NDDOT Cost Participation and Maintenance Agreement where they will pay 100% of the cost of the initial phase to start the permanent traffic signals on 11th, move the westbound lane in this case southbound where it's at on 11th move that over to the east. Make the plan and connection this year with the idea that they want to get this intersection done so that next year they can do the 18th St. intersection. Phase 2 of this project would be the realignment of the frontage roads farther back. We're looking for approval for the CPM.

MOTION BY BOGAR, SECONDED BY KLUG, to approve the Cost Participation and Maintenance Agreement with NDDOT- US2 and 11th St.

AYE: Bogar, Bekkedahl, Klug, Cymbaluk & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- D. Fire Chief
- E. Chief of Police
- F. Building Official
- G. City Planner

(1.) Introduction of new Planning Department staff member

Introducing Nick Vasuthasawat

(2.) Request for Renaissance Zone Application Approval – First International Bank

Rachel Ressler presented the following information:

This is a request for a Renaissance Zone Application from First International Bank. This application originally requested full property tax abatement for 5 years, based on a \$1.2 million budget for renovations. The building is assessed at \$1.4 million. Budgeted items include a new HVAC system, upgrades to the electrical system, replacement of driving lanes and sidewalks on the north and west sides of the buildings, replacing cracked concrete panels and bricks on the exterior of the building, and new glazed

windows in the storefront. Other budgeted items included interior upgrades such as painting, new appliances, and flooring. When the Renaissance Zone board reviewed the requirements of the Renaissance Zone and the application at the May 30 meeting, they determined that the full \$1.2 million budget was not applicable to the application for the Renaissance Zone. It was determined that the exterior and structural upgrades were applicable, however. Those came to a total of \$404,335 in total improvements applicable to the Renaissance Zone application. That is 28 percent of the building's current value, and as such, is eligible for a 35 percent property tax abatement on the existing structure, and a 100 percent property tax abatement on the improved parts of the structure. The Renaissance Board recommends that the City Commission approve the First International Bank's application, with a 35 percent property tax abatement on the existing structure, and a 100 percent property tax abatement on the improved parts of the structure.

MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to approve the request submitted by the Renaissance Board.

AYE: Bogar, Bekkedahl, Klug, Cymbaluk & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- H. Economic Development
- I. Airport
 - (1.) Pavement issue on Airport Taxiway

Steven Kjergaard presented the following information:

They've had an issue with a taxiway, it runs parallel to the runway. With all the rain we've had recently it's begun to degrade the sub base and has started cracking it, it won't survive another winter. If we have to close this taxiway we're looking at an hour delay for any plane in and out of the Williston Airport during a busy day. The FAA will require us to fix it. We do plan on going back to the State Aeronautics Commission next year requesting they pay at least half of this cost. The estimated cost was \$175,000.00.

Pete Furuseth requested a little more time to figure out whether this project would have to be bid out or if it could be considered an emergency.

- J. Assessor
- K. Convention and Visitor's Bureau
- 10. Appointments and Consultations with Officers
- 11. Unfinished Business
 - A. Application for Kennel License- Lori Friese

John Kautzman suggested Kennel Applications go to a committee due to concerns of these being in town whether or not they would meeting the zoning requirements or at least revise the application process.

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to remove this item from the agenda and refer to Planning & Zoning Department along with the City Auditor.

MOTION CARRIED BY VOICE VOTE

B. MDU Easement Documents

Mayor Koeser stated this item will be tabled.

C. Water, Sewer & Street Improvement District 13-10 – Phase I

Monte Meiers stated there were two bidders, Knife River was the low bidder at \$14,060,499.38. There are a couple issues with some core processing 404 permit requirements for drainage, even though they support the idea of diverting drainage away from their pump station. Knife River agreed to Phase the project. Bid two alternatives one with concrete pipe 7 one with HDP. There was only a \$16,000 difference, deciding the concrete would be the better way to go.

MOTION BY BOGAR, SECONDED BY BEKKEDAHL, to approve the bid and award it to Knife River in the amount of \$14,060,499.38 for the Water, Sewer, & Street Improvement District 13-10 Phase I.

AYE: Bogar, Bekkedahl, Klug, Cymbaluk & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

D. Parking Authority Board Appointment

MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to appoint Sjon Zurich to a three year term for the Parking Authority Board.

AYE: Bogar, Bekkedahl, Klug, Cymbaluk & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

E. Request to purchase three pieces of fire apparatus

MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to allow the Williston Fire Department to start the bid process for a Grass Truck and a Tender/Water Truck with the necessary equipment not to exceed \$260,000.00 with that if any grant money becomes available to the Williston Fire Department that money be applied towards that purchase.

AYE: Bogar, Bekkedahl, Klug, Cymbaluk & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

F. Proposed Regulations for Open Burning

Commissioner Cymbaluk requested this item be tabled.

G. Proposed policy relating to authorizing mobile food vendors at city sponsored events.

Commissioner Klug stated after discussion the issues that were brought up in the last Commission Meeting are covered under existing Ordinances

**MOTION BY KLUG, SECONDED BY BOGAR, to remove this item from the agenda.
MOTION CARRIED BY VOICE VOTE**

12. New Business
 - A. Energy Impact Reimbursement Request

John Kautzman stated they've allocated \$2 million dollars to us through last minute maneuvering so that would get block out of the \$350 million available. This application is in effect trying to get the \$2 million that is allocated to us. They required us to pick a project for this to go towards and we picked the Sewer Plant project.

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to support the request and the Mayors signature.

AYE: Bogar, Bekkedahl, Klug, Cymbaluk & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- B. Parking Lot Closure

The potential buyer of the lot is asking for a 2-4 day closure they're asking to put a notice on people's vehicles.

Commissioner Bogar asked that we communicate with them of the downtown events schedule.

- C. Pigeon Control

John Kautzman stated they've received complaints of the pigeons, called animal control but they can't do anything. Commissioner Cymbaluk offered to meet with Chief Lokken about a possible solution.

- D. Sanderson Stewart

Hosting Business after hours event 5:30pm-7:30pm on Thursday June 13, 2013

13. Executive Session
14. Adjourn

**MOTION BY BEKKEDAHL, SECONDED BY BOGAR, to adjourn.
MOTION CARRIED BY VOICE VOTE**