

**OFFICIAL PROCEEDINGS**  
**BOARD OF CITY COMMISSIONERS**  
**June 25, 2013 6:00 P.M.**  
**CITY HALL WILLISTON, NORTH DAKOTA**

1. Roll Call of Commissioners

COMMISSIONERS PRESENT: Brad Bekkedahl, Howard Klug, Tate Cymbaluk, Brent Bogar, Ward Koeser

COMMISSIONERS ABSENT: NONE

OTHERS PRESENT: John Kautzman, Pete Furuseth, Donald Kress, Steven Kjergaard, Rachael Ressler, Kent Jarcik, James Lokken

2. Changes to the Agenda: Move 10. A. (1.) to move to 4. A., 9. G.(2.) remove from Agenda

**MOTION BY KLUG, SECONDED BY CYMBALUK, to accept the new Agenda.**  
**MOTION CARRIED BY VOICE VOTE.**

3. Consent Agenda

- A. Reading and Approval of Minutes for:
  - (1.) Regular Meeting Dated June 11, 2013
- B. Auditor
  - (1.) Accounts, Claims and Bills

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued
-78374	56169 KATHERINE E. BERWICK	986.06	613	06/14/13
-78373	56297 BRENDA D'ANGELO	463.32	613	06/14/13
-78372	12020 RANDY M DONNELLY	1586.99	613	06/14/13
-78371	12017 JOHN L. KAUTZMAN	2701.13	613	06/14/13
-78370	56240 KAREN D. KUEHL	881.71	613	06/14/13
-78369	56300 NICOLE LUMPKINS	983.33	613	06/14/13
-78368	56168 AARON G. MITCHELL	864.28	613	06/14/13
-78367	56255 CHELSEA S CAVANAUGH	656.10	613	06/14/13
-78366	13026 KEVIN W. CRAFT	1118.98	613	06/14/13
-78365	56195 JACKIE L. HATCH	603.80	613	06/14/13
-78364	56118 KATALIN C. MAGYAR	440.46	613	06/14/13
-78363	56274 MEGAN NYGARD	603.15	613	06/14/13
-78362	56225 SUSAN E. SCHNEIDER	1520.51	613	06/14/13
-78361	56304 PHYLTROWS TERMINE	1148.17	613	06/14/13
-78360	13025 JOLEEN S. TINKER	1449.95	613	06/14/13
-78359	56087 CODY M. BAKKEN	1456.31	613	06/14/13
-78358	18021 ROBERT J. BENTH	5.08	613	06/14/13
-78357	56292 CAMERON BRADLEY	1189.55	613	06/14/13

-78356	18022 SHARYL J. BUSCH	2071.77	613	06/14/13
-78355	56162 JOSHUA A. BUTLER	1206.70	613	06/14/13
-78354	56237 ADEN A CLARK	661.73	613	06/14/13
-78353	18028 DAVID C. DONNER	1951.63	613	06/14/13
-78352	56127 RICHARD S. FISHER	282.59	613	06/14/13
-78351	56193 CYNTHIA L. GARDNER	282.59	613	06/14/13
-78350	18001 ALAN K. HANSON	2197.21	613	06/14/13
-78349	56321 NICOLAS JOHNSON	290.07	613	06/14/13
-78348	56201 JENNA JONES	309.09	613	06/14/13
-78347	18027 STEVEN D. KERZMANN	2134.26	613	06/14/13
-78346	18096 TRACY C. KERZMANN	1544.88	613	06/14/13
-78345	56107 VICTORIA L. KREGER	983.73	613	06/14/13
-78344	18099 ERICA J. MYERS	738.51	613	06/14/13
-78343	18024 JONATHON RASMUSSEN	2249.63	613	06/14/13
-78342	18070 JEANNE M. SAGASER RASSIER	1536.41	613	06/14/13
-78341	56130 ANDREW A. SAILER	1295.70	613	06/14/13
-78340	56174 SAM M. AIDE	1189.03	613	06/14/13
-78339	56166 RYAN J. ALLEN	1182.96	613	06/14/13
-78338	56273 JASON BARTEN	1613.81	613	06/14/13
-78337	19024 DAVID L. BELISLE	1307.19	613	06/14/13
-78336	56246 HUGH E BENZEN	1115.25	613	06/14/13
-78335	19092 DUSTIN J. BERTSCH	1616.62	613	06/14/13
-78334	19028 MARK R. BITZ	1959.58	613	06/14/13
-78333	56097 ALAN C. BRATT	1250.57	613	06/14/13
-78332	56121 DUSTIN R. CELANDER	1398.48	613	06/14/13
-78331	19076 CORY G COLLINGS	2041.17	613	06/14/13
-78330	56113 MINDY SUE DEGENSTEIN	1030.64	613	06/14/13
-78329	56278 DANIEL DERY	1070.33	613	06/14/13
-78328	56173 RODNEY H. DICKERSON	1285.86	613	06/14/13
-78327	56289 STACEY EISSINGER	1132.46	613	06/14/13
-78326	56183 AMBER M. GILMORE	1411.05	613	06/14/13
-78325	19009 LINDA R. GRANBOIS	1139.27	613	06/14/13
-78324	56147 JACOB J. GREGORY	1345.28	613	06/14/13
-78323	19082 RANDY M. HAUGENOE	1709.03	613	06/14/13
-78322	56285 TYLER HOFF	1110.68	613	06/14/13
-78321	56210 WILLIAM E. HOLLER	1484.80	613	06/14/13
-78320	56102 MICHAEL A. ISENHOWER JR	1861.87	613	06/14/13
-78319	56182 AARON R. KAMPA	937.94	613	06/14/13
-78318	19012 THOMAS L. LADWIG	1868.66	613	06/14/13
-78317	19011 JAMES L LOKKEN	2621.89	613	06/14/13
-78316	56082 TRAVIS J. MARTINSON	1243.53	613	06/14/13
-78315	56061 AMY D. NICKOLOFF	1191.61	613	06/14/13
-78314	19014 KENNETH B. OWENS	2163.02	613	06/14/13
-78313	19098 DAVID A. PETERSON	1144.62	613	06/14/13
-78312	56181 TREVOR J. ROBERTS	1107.39	613	06/14/13
-78311	56148 JONATHAN D. ROGGENKAMP	965.20	613	06/14/13
-78310	56052 JAMESON J. O. SEIM	1318.15	613	06/14/13
-78309	19077 MICHAEL S. WILSON	1724.65	613	06/14/13
-78308	19100 RYAN C. ZIMMERMAN	1657.36	613	06/14/13

-78307	56157 BENJAMIN W. ABBEY	1137.57	613	06/14/13
-78306	20047 KELLY M. ABERLE	1526.47	613	06/14/13
-78305	26039 DIANE K. ALBRIGHTSON	934.66	613	06/14/13
-78304	56268 MELISSA BUNESS	882.50	613	06/14/13
-78303	56209 MARTIN L. COLGAN	1227.08	613	06/14/13
-78302	56308 JAMES LEAHY	901.74	613	06/14/13
-78301	56270 WILLIAM TRACY III	1382.76	613	06/14/13
-78300	56220 TRUNG THANH LE	1267.09	613	06/14/13
-78299	21040 MONTE C. MEIERS	1992.90	613	06/14/13
-78298	56312 JOHN STRUB	821.02	613	06/14/13
-78297	21054 WAYNE A WIEDRICH	2643.90	613	06/14/13
-78296	22020 ROBERT D. KNAPPER	1888.01	613	06/14/13
-78295	56318 TYLER KOLDEN	666.80	613	06/14/13
-78294	56322 AUSTIN ALEXANDER	185.50	613	06/14/13
-78293	56214 MICHAEL J. BEARCE	1102.73	613	06/14/13
-78292	56123 CARRIE M. BOLSTAD	183.09	613	06/14/13
-78291	56317 ZACHARY CORNELIUSEN	396.32	613	06/14/13
-78290	56128 VERNON L. HENDRICKSON	1322.65	613	06/14/13
-78289	56244 ROY LONG	862.61	613	06/14/13
-78288	54005 ANTHONY W MELBERG	517.71	613	06/14/13
-78287	56319 EARL PARKER	907.33	613	06/14/13
-78286	56167 MATTHEW TUTAS	1067.94	613	06/14/13
-78285	56320 PHILIP ARENDS	557.21	613	06/14/13
-78284	56275 JOSEPH CLARYS	1055.22	613	06/14/13
-78283	24019 ROBERT D. COUGHLIN	509.93	613	06/14/13
-78282	24018 EFFIE J. IVERSON	1782.94	613	06/14/13
-78281	24017 STEVEN W. JENSEN	1446.26	613	06/14/13
-78280	56284 SABRINA NIELD - PHILLIPS	1335.24	613	06/14/13
-78279	56104 DANIEL W. TUPA	1820.90	613	06/14/13
-78278	25110 KENNETH W. BERGSTROM	2359.03	613	06/14/13
-78277	56286 MONICA KELLEY	1012.84	613	06/14/13
-78276	56287 SHARNELL NIX	1111.29	613	06/14/13
-78275	56252 DIANE THOMPSON	987.60	613	06/14/13
-78274	56164 JACOB T BLOODGOOD	574.89	613	06/14/13
-78273	56232 ELVIS DINZON	1037.21	613	06/14/13
-78272	27076 DANNY R. GERGEN	1429.59	613	06/14/13
-78271	56091 JAMES A HAGA JR	514.32	613	06/14/13
-78270	56315 EARL KILLINGSWORTH	964.42	613	06/14/13
-78269	56241 DINA KINDELSPIRE	801.39	613	06/14/13
-78268	56175 ERIC C. OLSON	1086.59	613	06/14/13
-78267	56234 JOSEPH REIFENSTAHL	748.81	613	06/14/13
-78266	56266 MARK RIDDLE	879.12	613	06/14/13
-78265	56258 BRYAN THOMPSON	766.34	613	06/14/13
-78264	56084 KENNETH R. BOYKIN	1413.57	613	06/14/13
-78263	56313 WILLIAM BRENNY	937.66	613	06/14/13
-78262	56112 GARRISON CANTER	1369.60	613	06/14/13
-78261	56114 ANTHONY D. DUDAS	1472.25	613	06/14/13
-78260	56086 STEVEN C. KJERGAARD	1844.83	613	06/14/13
-78259	12029 LORI A. LARSEN	951.07	613	06/14/13

-78258	56120 VICTORIA M. RUBLE	1238.37	613	06/14/13
-78257	56307 TRAVIS SAMUDA	870.31	613	06/14/13
-78256	56316 NATHAN DONNELLY	360.40	613	06/14/13
-78255	56122 WESTON E. SMESTAD	748.72	613	06/14/13
-78254	56100 BILLY J. BAKER	827.76	613	06/14/13
-78253	56200 GINA MOTT	612.98	613	06/14/13
-78252	34017 KENT A. JARCIK	2123.76	613	06/14/13
-78251	56223 DONALD KRESS	1402.07	613	06/14/13
-78250	56277 CHEYENNE POTTRIDGE	1019.83	613	06/14/13
-78249	56239 RACHEL K. RESSLER	973.76	613	06/14/13
-78248	34016 ELAINE B. SINNESS	831.11	613	06/14/13
-78247	56314 NICK VASUTHASAWAT	781.63	613	06/14/13
-78246	35025 JOSILYN F BEAN	1040.17	613	06/14/13
-78245	56267 SUZANNE GAUT	0.00	613	06/14/13
-78244	56301 TRAVIS MIZZELL	672.20	613	06/14/13
-78243	56155 SCOTT R. MOLSTAD	1971.96	613	06/14/13
-78242	56079 BRENDA SEPTKA	1169.28	613	06/14/13
-78241	36006 NEIL W. BAKKEN	1869.20	613	06/14/13
-78240	56176 CHAUNCEY CARR, JR.	927.42	613	06/14/13
-78239	56211 WAYNE E. BEARD	808.75	613	06/14/13
-78238	56263 CHRISTINA BECK	956.57	613	06/14/13
-78237	56039 KERI L. BODA	826.02	613	06/14/13
-78236	56144 CRYSTAL M. BONNER	0.00	613	06/14/13
-78235	48102 KAYLA J. HELL	201.50	613	06/14/13
-78234	56111 ANDREA L. MITCHELL	58.14	613	06/14/13
-78233	56299 JENNIFER SHEPHERD	453.21	613	06/14/13
-78232	48013 DEBORAH A. SLAIS	1243.63	613	06/14/13
-78231	48034 YVONNE A. TOPP	530.40	613	06/14/13
-78230	52011 ANN M. KVANDE	1115.63	613	06/14/13
-78229	56306 MARGARET LUNSFORD	1005.49	613	06/14/13
-78228	56041 BARBARA J. PETERSON	1097.56	613	06/14/13
-78227	52003 THOMAS C. ROLFSTAD	1500.18	613	06/14/13
-78226	56283 RACHEL SAWICKI	863.45	613	06/14/13
-78225	52020 SHAWN WENKO	1672.57	613	06/14/13
-78224	53005 BOBBI JO CLARKE	1149.97	613	06/14/13
-78223	56222 VIVIAN KALMIK	358.74	613	06/14/13
-78222	53002 AMY A. KRUEGER	1621.93	613	06/14/13
-78221	56311 MALLORY NYGARD	280.38	613	06/14/13
-78220	56271 SABRINA A RAMEY	1113.62	613	06/14/13
-78219	56310 JENNIFER STRIETZEL	833.82	613	06/14/13
-78218	56213 ROBERT JASON HILLARD	1213.60	613	06/14/13
-78217	56080 BRAD E. SEPTKA	2082.48	613	06/14/13
-78216	56150 SAMANTHA R. YODER	1151.56	613	06/14/13
-78215	DEFERRED COMP NATIONWIDE RETIREMENT SO	16216.57	613	06/14/13
-78214	ND CHILD SUPPOR ND CHILD SUPPORT ENFORCE	998.72	613	06/14/13
-78213	FIT U.S. TREASURY	114858.56	613	06/14/13
-78212	MERITAIN HEALTH MERITAIN HEALTH	907.25	613	06/14/13
56978	999998 WILLIAM BRENNY	878.03	613	06/10/13
56979	531 WILLIAMS COUNTY AUDITOR	15000.00	613	06/10/13

56980	173 INFORMATION TECHNOLOGY DEPARTMENT	815.00	613	06/10/13
56981	489 VISA	3242.16	613	06/11/13
56982	673 CLERK OF DISTRICT COURT	500.00	613	06/11/13
56983	35 BANK OF NORTH DAKOTA	10333.00	613	06/11/13
56984	1871 REIGER, MARTIN & SYLVIA	39120.12	613	06/12/13
56985	12026 KAREN P. LARSON	1061.69	613	06/14/13
56986	56323 LINDSEY REPP	667.98	613	06/14/13
56987	56295 CHERIE SMITH	735.87	613	06/14/13
56988	17016 THOMAS J. GLENN	1048.71	613	06/14/13
56989	56215 MARK W. ANDERSON	1323.86	613	06/14/13
56990	18094 MICHAEL CASLER	814.35	613	06/14/13
56991	18026 MATTHEW L. GARDNER	678.97	613	06/14/13
56992	56269 CLAY KAUTZER	846.87	613	06/14/13
56993	18023 DANIEL J RAYMOND	331.02	613	06/14/13
56994	56290 BRADLEY SCHERER	921.19	613	06/14/13
56995	18046 GARVIN SEMENKO	19.40	613	06/14/13
56996	18020 RICHARD SHEARER	46.40	613	06/14/13
56997	18048 DARWIN STEVENS	0.93	613	06/14/13
56998	19095 WALTER H. HALL	1543.97	613	06/14/13
56999	56243 JACOB R. HENDRICKS	1215.24	613	06/14/13
57000	56279 ALEC RAISBECK	1133.71	613	06/14/13
57001	56296 JOE DOSS	1167.38	613	06/14/13
57002	56309 KRYSTINE HEIFORT	774.29	613	06/14/13
57003	21041 ROBERT E HANSON	2354.82	613	06/14/13
57004	56302 ANTON LEUTY	1261.70	613	06/14/13
57005	56293 DAVID TUAN	2092.01	613	06/14/13
57006	22021 LES CHRISTENSEN	1762.74	613	06/14/13
57007	22014 GARY L. GLOVATSKY	1440.78	613	06/14/13
57008	23126 BRENT E. HANSON	1701.56	613	06/14/13
57009	23039 BRUCE A. JOHNSON	1191.25	613	06/14/13
57010	56288 CHRISTOPHER MALONE	523.09	613	06/14/13
57011	27096 RUSSELL E. MOMBERG	1387.87	613	06/14/13
57012	56049 MICHEAL A. PETERS, JR.	706.48	613	06/14/13
57013	56050 MICHEAL A. PETERS, SR.	630.72	613	06/14/13
57014	56294 SHAWN ZELLMER	393.68	613	06/14/13
57015	56189 AMANDA M. KAISER	1257.05	613	06/14/13
57016	25030 PEDAR A. ANDRE	1090.71	613	06/14/13
57017	27058 DAVID LEE BELL	2229.28	613	06/14/13
57018	56187 STEPHEN R. KOHLER	883.45	613	06/14/13
57019	25106 RICHARD S. ODEGARD	1272.57	613	06/14/13
57020	27067 RICHARD D. BORUD	1453.65	613	06/14/13
57021	23136 JAMES B. ENGEN	2346.77	613	06/14/13
57022	27091 JOSEPH G. MONSON	1243.35	613	06/14/13
57023	56303 TROY OSTER	992.92	613	06/14/13
57024	56305 JASON PHILLIPS	659.98	613	06/14/13
57025	31051 GORDON L. SMESTAD	1827.28	613	06/14/13
57026	56099 MARK C. AMONDSON	1108.57	613	06/14/13
57027	56264 COREY HEIKKINEN	579.84	613	06/14/13
57028	32006 WILLIAM M. MCQUISTON	1199.56	613	06/14/13

57029	56253 STEPHEN OLEGARIO	1151.89	613	06/14/13
57030	37008 LAVERN GOHL	1446.00	613	06/14/13
57031	56180 DIANE C. HAGEN	423.16	613	06/14/13
57032	56276 ELTON LARSON	254.08	613	06/14/13
57033	56298 SAWYER ZENT	217.84	613	06/14/13
57034	56140 AUSTIN J. CORCORAN	10.88	613	06/14/13
57035	56202 GUNNAR CORCORAN	378.63	613	06/14/13
57036	56066 ZACHARY G. CORCORAN	1413.06	613	06/14/13
57037	54065 PATRICIA K. FIORENZA	1509.40	613	06/14/13
57038	56324 ADAM KEMP	27.70	613	06/14/13
57039	56224 MATTHEW J. KOHLER	206.91	613	06/14/13
57040	56206 DANIELLE HENDRICKS	1027.70	613	06/14/13
57041	56275 JOSEPH CLARYS	1484.63	613	06/14/13
57042	56118 KATALIN C. MAGYAR	2262.09	613	06/14/13
57043	DEL CHILD SUPPO DCSE	135.00	613	06/14/13
57044	MN CHILD SUPPOR MINNESOTA CHILD SUPPORT	153.00	613	06/14/13
57045	NC CHILD SUPPOR NC CHILD SUPPORT	205.00	613	06/14/13
57046	PERS SERVICE CR NORTH DAKOTA PUBLIC EMPL	150.00	613	06/14/13
57047	WIS CHILD SUPPO WI SCTF	580.71	613	06/14/13
57048	WIS R&D FEE WI SCTF	65.00	613	06/14/13
57049	999999 DEBRA COMBS	20.00	613	06/17/13
57050	999999 JONATHAN KLINE	350.00	613	06/17/13
57051	ND HEALTH ND PUBLIC EMPLOYEES RETI	115426.98	613	06/18/13
57052	PERS NORTH DAKOTA PUBLIC EMPL	132854.40	613	06/18/13
57053	ND HEALTH ND PUBLIC EMPLOYEES RETI	1765.48	613	06/18/13
57054	521 WILLISTON PARK DISTRICT	1116959.18	613	06/18/13
57055	483 VECTOR CONTROL DIST #1	35821.74	613	06/18/13
57056	673 CLERK OF DISTRICT COURT	500.00	613	06/18/13
57057	673 CLERK OF DISTRICT COURT	500.00	613	06/18/13
57058	999999 ALLEN URBATSCH	50.00	613	06/18/13
57059	999999 CARLOS CASTELLANOS	200.00	613	06/18/13
57060	999999 JOBY ZIMMERMAN	650.00	613	06/18/13
57061	515 WILLISTON COWBOYS, INC.-WILLISTON	2000.00	613	06/19/13
57062	1049 WILLISTON CITY BAND	2000.00	613	06/19/13
57063	521 WILLISTON PARK DISTRICT	120082.64	613	06/19/13
57064	74 CITY AUDITOR'S FUND	477.25	613	06/21/13
57065	999999 CLYDE PICKINS	750.00	613	06/21/13
57066	999999 BRAD O'NEAL	150.00	613	06/21/13
57067	999999 JAROD GREENWOOD	600.00	613	06/21/13
57068	999999 SHAWNEE KATH	300.00	613	06/21/13
57069	999999 KASEY EVANS	200.00	613	06/21/13
57070	999999 JULIE O'CONNER	200.00	613	06/21/13
57071	999999 JUAN YURIAR JR.	5.00	613	06/21/13
57072	673 CLERK OF DISTRICT COURT	500.00	613	06/21/13
57073	673 CLERK OF DISTRICT COURT	300.00	613	06/21/13
57074	999999 KAYLA LARGE	350.00	613	06/21/13
57075	1596 ACE TOWING	175.00	613	06/24/13
57076	3 ADVANCED ENGINEERING &	169289.14	613	06/24/13
57077	1230 AFFORDABLE TOWING	300.00	613	06/24/13

57078	1783 AIRGAS ON-SITE SAFETY SERVICES	58.84	613	06/24/13
57079	8 ALL SEASONS SPORT ABOUT	542.50	613	06/24/13
57080	1768 ALLIANCE CONSULTING LC	128725.00	613	06/24/13
57081	1877 ALLSTATE SIGN & PLAQUE CORP	198.43	613	06/24/13
57082	610 AMERICAN HONEY COMPANY	107.13	613	06/24/13
57083	718 AMERIPRIDE LINEN AND APPAREL SERV	424.82	613	06/24/13
57084	999998 AMY D. NICKOLOFF	298.75	613	06/24/13
57085	646 APPLIED CONCEPTS, INC	5625.00	613	06/24/13
57086	30 ASTRO-CHEM LAB, INC.	1311.25	613	06/24/13
57087	708 AT&T	405.06	613	06/24/13
57088	33 BAKER & TAYLOR CO.	325.03	613	06/24/13
57089	34 BALCO UNIFORM CO., INC.	1413.74	613	06/24/13
57090	38 BASIN PRINTERS, INC.	778.95	613	06/24/13
57091	999999 BERNARD VOLL	310.12	613	06/24/13
57092	1223 BEST WESTERN PLUS/RAMKOTA HOTEL	69.00	613	06/24/13
57093	49 BLACK MOUNTAIN SOFTWARE	800.00	613	06/24/13
57094	1339 BOBCAT OF WILLISTON	46.11	613	06/24/13
57095	52 BORDER STATES ELECTRIC	890.67	613	06/24/13
57096	54 BOUND TREE MEDICAL	466.31	613	06/24/13
57097	1054 C & D WATER SERVICES	66.00	613	06/24/13
57098	1455 CALIFORNIA CONTRACTORS SUPPLIES I	448.20	613	06/24/13
57099	69 CARQUEST AUTO PARTS STORES	31.08	613	06/24/13
57100	549 CASH WISE FOODS	66.59	613	06/24/13
57101	1755 CDW Government	3414.20	613	06/24/13
57102	616 CENTER POINT LARGE PRINT	79.08	613	06/24/13
57103	1349 CENTURYLINK	985.50	613	06/24/13
57104	1261 CHAMBER OF COMMERCE	1000.00	613	06/24/13
57105	1876 CITY OF BISMARCK	130.00	613	06/24/13
57106	77 CITY OF WILLISTON	257.30	613	06/24/13
57107	79 CITY OF WILLISTON	89459.53	613	06/24/13
57108	1879 CITY OF WILLISTON	451.34	613	06/24/13
57109	1666 CIVIL SCIENCE	40661.14	613	06/24/13
57110	1662 Connecting Point Computers Center	330.00	613	06/24/13
57111	567 CRAIG'S SMALL ENGINE REPAIR	277.83	613	06/24/13
57112	89 CRAVEN-HAGAN CLINIC	150.00	613	06/24/13
57113	92 DACOTAH PAPER CO.	224.35	613	06/24/13
57114	548 DAKOTA DIESEL	818.93	613	06/24/13
57115	93 DAKOTA SUPPLY GROUP	1280.37	613	06/24/13
57116	999998 DAVID A. PETERSON	25.00	613	06/24/13
57117	1705 DEGENSTEIN'S AUTO PLUS	1800.00	613	06/24/13
57118	988 Dell Marketing L.P.	447.08	613	06/24/13
57119	1653 Diamonds In the Dust	920.70	613	06/24/13
57120	119 EBEL INC.	734.99	613	06/24/13
57121	577 EMERGENCY MEDICAL PRODUCTS	399.50	613	06/24/13
57122	126 EMYR'S LOCKSMITHING	60.00	613	06/24/13
57123	1771 FEDERAL AVIATION ADMINISTRATION	249.00	613	06/24/13
57124	571 FEE INSURANCE AGENCY, INC	310.00	613	06/24/13
57125	134 FORT UNION SUPPLY & TRADE	1502.07	613	06/24/13
57126	139 GAFFANEY'S	6030.31	613	06/24/13

57127	1748 Gateway ED	39.00	613	06/24/13
57128	1125 GENERAL TRAFFIC CONTROLS, INC	399.74	613	06/24/13
57129	1154 GOOSENECK IMPLEMENT	1492.88	613	06/24/13
57130	144 GRAYMONT WESTERN CANADA	12223.85	613	06/24/13
57131	151 HAWKINS, INC.	11379.32	613	06/24/13
57132	1833 HDR ENGINEERING INC	15405.11	613	06/24/13
57133	1875 HEDDERICH	78.00	613	06/24/13
57134	1873 High Country Tree Galleries, Inc.	525.00	613	06/24/13
57135	161 HOME OF ECONOMY	372.70	613	06/24/13
57136	162 HORIZON RESOURCES	84437.26	613	06/24/13
57137	163 HOSE AND RUBBER SUPPLY	599.92	613	06/24/13
57138	164 HOTSY EQUIPMENT CO.	450.00	613	06/24/13
57139	170 IBM CORPORATION	775.50	613	06/24/13
57140	1786 JLG Architects	52860.95	613	06/24/13
57141	999998 JOE DOSS	192.50	613	06/24/13
57142	196 KADRMAS LEE & JACKSON INC	70537.42	613	06/24/13
57143	1299 KNIFE RIVER-NORTH CENTRAL	209572.20	613	06/24/13
57144	211 KOIS BROTHERS EQUIP CO	49.67	613	06/24/13
57145	212 KOTANA COMMUNICATIONS	361.00	613	06/24/13
57146	1419 Lake Superior College/SPO	1250.00	613	06/24/13
57147	1343 LARGE PRINT OVERSTOCKS	38.88	613	06/24/13
57148	591 LEXIS NEXIS	83.89	613	06/24/13
57149	1070 Linda Holmen	255.20	613	06/24/13
57150	1694 Lindon's Truck Repair	1719.53	613	06/24/13
57151	999999 LORI FRIESE	25.00	613	06/24/13
57152	1382 Lutheran Social Services	860.32	613	06/24/13
57153	233 LYLE SIGNS INC.	5126.00	613	06/24/13
57154	585 MCCODY CONCRETE PRODUCTS, INC	768.75	613	06/24/13
57155	245 MEDQUEST INC	1764.05	613	06/24/13
57156	247 MERCY MEDICAL CENTER	829.46	613	06/24/13
57157	250 MICROMARKETING ASSOCIATES	184.68	613	06/24/13
57158	252 MIDCONTINENT COMMUNICATIONS	4.46	613	06/24/13
57159	1586 MIDWEST WILDLIFE SERVICES, LLC	12100.00	613	06/24/13
57160	1095 MIKEY'S COUNTRY CANDY	421.27	613	06/24/13
57161	1881 Mitchell's Magic Colors	2375.00	613	06/24/13
57162	261 MON-DAK HTG & PLG, INC.	360.00	613	06/24/13
57163	1150 MONDAK PORTABLES LLC	840.56	613	06/24/13
57164	243 MONTANA DAKOTA UTILITIES	32382.24	613	06/24/13
57165	1632 MORRISON MAIERLE INC	5234.10	613	06/24/13
57166	266 MOUNTRAIL COUNTY PROMOTER	30.00	613	06/24/13
57167	270 MURPHY MOTORS, INC.	1177.09	613	06/24/13
57168	275 NAPA AUTO PARTS	604.94	613	06/24/13
57169	291 ND DEPARTMENT OF HEALTH	55.00	613	06/24/13
57170	303 ND POST BOARD	110.00	613	06/24/13
57171	316 NDSWRA	670.00	613	06/24/13
57172	320 NEMONT	5027.34	613	06/24/13
57173	1697 Neopost	80.85	613	06/24/13
57174	1268 Nick's Sharpening Service	5.00	613	06/24/13
57175	584 NMN, INC.	2822.50	613	06/24/13



57176	1003 NORTH PRAIRIE SIGNATURE,LLP	984.40	613	06/24/13
57177	324 NORTHERN IMPROVEMENT CO.	1771.18	613	06/24/13
57178	329 NORTHERN TRUCK	282.26	613	06/24/13
57179	333 NORTHWEST SUPPLY CO.	561.07	613	06/24/13
57180	1803 ODNEY	15353.75	613	06/24/13
57181	344 ONE FULFILLMENT	330.00	613	06/24/13
57182	1055 PARTS CENTRAL - HEIL ENVIRONMENTA	4507.68	613	06/24/13
57183	1282 PHOTOS BY CRYSTAL	253.30	613	06/24/13
57184	246 PHYSIO-CONTROL, INC	2943.33	613	06/24/13
57185	356 PITNEY BOWES, INC.	280.50	613	06/24/13
57186	1051 POET ETHANOL PRODUCTS, LLC	3523.66	613	06/24/13
57187	359 PRAXAIR DISTRIBUTION INC	601.13	613	06/24/13
57188	641 PREBLE MEDICAL SERVICES, INC	106.00	613	06/24/13
57189	362 PRO SAFE PEST CONTROL	84.00	613	06/24/13
57190	1712 Professional Microsystems	205.20	613	06/24/13
57191	365 QUALITY BOOKS, INC.	18.48	613	06/24/13
57192	367 QUILL CORPORATION	14.98	613	06/24/13
57193	999998 RANDY M DONNELLY	298.55	613	06/24/13
57194	390 RICHARD A. JOHNSON	2941.50	613	06/24/13
57195	999998 RODNEY H. DICKERSON	25.00	613	06/24/13
57196	999998 RYAN J. ALLEN	25.00	613	06/24/13
57197	1133 SANDERSON STEWART	99155.24	613	06/24/13
57198	411 SCENIC SPORTS & REC	106.99	613	06/24/13
57199	415 SELECT FORD	331.78	613	06/24/13
57200	669 SHIRT WORX	480.00	613	06/24/13
57201	423 SMITH & LOVELESS, INC.	440.70	613	06/24/13
57202	427 SRF CONSULTING GROUP, INC	13188.66	613	06/24/13
57203	2009 STAPLES ADVANTAGE	122.73	613	06/24/13
57204	999998 STEVEN C. KJERGAARD	395.00	613	06/24/13
57205	1667 Storage Plaza,LLC	660.00	613	06/24/13
57206	1186 SYN-TECH SYSTEMS, INC.	234.00	613	06/24/13
57207	447 THE SHOPPER	783.00	613	06/24/13
57208	453 THRIFTY WHITE PHARMACY	303.97	613	06/24/13
57209	460 TRACTOR & EQUIPMENT CO.	306.52	613	06/24/13
57210	461 TRACTOR SUPPLY CREDIT PLAN	185.96	613	06/24/13
57211	463 TRIANGLE ELECTRIC	266.00	613	06/24/13
57212	465 TRIMAC TRANSPORTATION	2416.99	613	06/24/13
57213	1610 ULTEIG	6355.84	613	06/24/13
57214	999999 UMR	893.66	613	06/24/13
57215	1880 UNITED GRADING AND PAVING	3699.00	613	06/24/13
57216	485 VESSCO, INC.	344.42	613	06/24/13
57217	488 VISA	747.76	613	06/24/13
57218	489 VISA	804.68	613	06/24/13
57219	1284 Vogel Law Firm	7500.00	613	06/24/13
57220	496 WCS TELECOM	1168.39	613	06/24/13
57221	1741 Western Edge Aviation	1936.65	613	06/24/13
57222	623 Wex Bank	2936.42	613	06/24/13
57223	531 WILLIAMS COUNTY AUDITOR	4573.13	613	06/24/13
57224	1716 Williams Scotsman, Inc.	2250.50	613	06/24/13

57225	514 WILLISTON COMMUNITY LIBRARY	30.00	613	06/24/13
57226	1878 WILLISTON CONVENTION & VISITOR BU	250.00	613	06/24/13
57227	516 WILLISTON CVB	2105.21	613	06/24/13
57228	517 WILLISTON FIRE & SAFETY	42.54	613	06/24/13
57229	518 WILLISTON HERALD	9343.56	613	06/24/13
57230	519 WILLISTON HOME & LUMBER	49.98	613	06/24/13
57231	521 WILLISTON PARK DISTRICT	600.00	613	06/24/13
57232	522 WILLISTON PD PETTY CASH	70.11	613	06/24/13
57233	523 WILLISTON POLICE ASSN.	5015.00	613	06/24/13
57234	526 WILLISTON TRUE VALUE	623.61	613	06/24/13
57235	527 WILLISTON VOLUNTEER	2025.83	613	06/24/13

**Grand  
Total**

3190656.10

**Total Claims**

**Total Payroll**

625818.11

**P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)**

- (2.) Application for a Local Permit or Charity Local Permit
  - (a.) Relay for Life- Oilfield Wives Team- Raffle 6/28/13-8/3/13
  - (b.) Williston Basin Racing Association- Raffle 6/22/13-9/15/13
- (3.) Special Permit to Sell Alcoholic Beverages
  - (a.) Edgar M Boyd#37- Wedding Reception
  - (b.) Upper Missouri Valley Fair Association- Blast Street Dance
- (4.) Application for Arborist License
- (5.) Application for Pesticide Applicator's Permit
- C. Building Official
  - (1.) Water Installers: New
    - (a.) Jay Grubl-J Grubl Excavation
    - (b.) Nathan Price-JMAC Resources
    - (c.) Seth Dixon-SDR Construction
    - (d.) Bryan Garland-North Star
  - (2.) Water Installers: Renewal
    - (a.) Rodney Maki-Roughrider Well Service
- D. City Planner
  - (1.) Application for WRW Hookup for Lot 4, Grandview Subdivision – Brent Lee
- E. Assessor
  - (1.) Abatement
  - (2.) Exemptions

**MOTION BY BEKKEDAHL, SECONDED BY BOGAR, to approve Consent Agenda.**

**AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

#### 4. Bid Openings

- A. Sales Tax Revenue Bonds

Mike Manstrum from Dougherty & Company presented the following information: 2 Resolutions presented, these are not to exceed resolutions, they're pre-resolutions to the final resolution. This will allow Dougherty & Company to work on the 2 issues the Sales Tax Revenue Bonds which are sized right now at approximately \$50 million dollars and the Certificates of Indebtedness which are the State Appropriations which are sized at approximately \$55 million dollars. Each of these Resolutions has a not to exceed number, a maximum size of the issue and a maximum interest rate. By allowing Mr. Kautzman & Mayor Koeser to sign the final interest rate based on the not to exceed numbers in the resolutions.

**MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to approve Resolution 13-109: Resolution Authorizing Issuance of Bonds 2013A and 2013B.**

**AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

5. Public Hearings

- A. Zone change from M-3:Industrial Park District to R-3:Low-Rise Multifamily and Townhouse Residential for Lot 3, Block 1, Jim Bridger Subdivision (approx. 1.5+ acres) – Community Development Institute Head Start

Rachel Ressler presented the following the information:

The application for a rezone is in order to facilitate the creation of a Head Start Facility, the property was donated by the Williston Park District for purpose of using it as a Head Start Facility.

A call for public input was made, a second call for public input was made and then a third and final call for public input was made with no other input the Public Hearing was closed.

**MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to approve the Zone change from M-3: Industrial Park District to R-3: Low-Rise Multifamily and Townhouse Residential for Lot 3, Block 1, Jim Bridger Subdivision.**

**AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

- B. Petition to vacate a Portion of a 66' Right of Way 3<sup>rd</sup> Ave East located between Lot 1 in Block 26 and Lot 6, Block 27, Brueggers Second Addition- County

Donald Kress Presented the following information:

This is a request from Williams County Government to vacation a street right-of-way, a portion of 3<sup>rd</sup> Ave East behind Williams County Law Enforcement Center. This was part of a negotiation between Williams County Government & the City of Williston regarding places to provide additional parking for Williams County buildings downtown.

A call for public input was made, a second call for public input was made and then a third and final call for public input was made with no other input the Public Hearing was closed

**MOTION BY CYMBALUK, SECONDED BY BOGAR, to approve the Resolution No. 13-112 for the Vacation Portion of the Right of Way on 3<sup>rd</sup> Ave East located between Lot 1 in Block 26 and Lot 6, Block 27, Brueggers Second Addition.**

**AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

- C. Request to annex approximately 632 acres located in Section 16,T154N,R101W. Applicant: MacMaster Law Firm – Property Owner: Hagan Family Trust and American State Bank and Trust (Successor Trustee of Dr. Hagan's Trust)

Donald Kress presented the following information:

This request for Annexation comes from the owners of the property not the City. This property is mostly in the one mile extraterritorial jurisdiction of the City of Williston, it's within the Tier 1 growth area of the City. The required 30 day advertising period has been completed, no protests were received.

John MacMaster stated this property is owned by the family, they've decided because of the growth surrounding the property they wish to go ahead & make it part of the City.

A call for public input was made:

Roger Olson stated unless there are several avenues going in and out there would be too much traffic with just the one road, he wouldn't be opposed to it if they make several roads to access.

Dan Kalil stated he's opposed to it because it's not in the best interest of the people who've moved to the country many years ago to learn that there are apartments being proposed along the Eastern Plain. He sees no benefit in the Annexation for the community with the Annexation the City has already done to the North and the growing pains the City already has.

Bob Hanson stated the he understands the City has to grow but he's concerned on whether we can support it.

Kevin Chintinson stated he did not feel it was in Williston's best interest to develop that area without the infrastructure(streets) there first so Emergency Personnel can service the area.

Jason Osborn he stated that he agreed with Mr. Kalil, Mr. Hanson and Mr. Chintinson and does not support the proposed Annexation.

A second call for public input was made and then a third and final call for public input was made with no other input the Public Hearing was closed.

Commissioner Cymbaluk requested clarification on how the infrastructure would be fed to that area.

Monte Meiers stated that there are roads out that way, which could be tied into a main vessel, there is a large drainage that they would have a plan to cross.

Commissioner Klug stated there is a lot of land that needs to be looked at & a lot of consideration to be made on annexing this land at this time.

**MOTION BY BOGAR, SECONDED BY BEKKEDAHL, to approve the approximate 632 acres located in Section 16, T154N, R101W.**

**AYE: Bekkedahl, Bogar & Koeser**

**NAY: Klug & Cymbaluk**

**ABSENT AND NOT VOTING: None**

**CARRIED: 3-2**

- D. Request to annex approximately 10.7 acres located in Sublot 4, Section 15, T154N, R101W, Williston Township. Applicant: NIK Management Owner: Gene and Suzanne Snyder

Donald Kress presented the following information:

The property is along the east side of 32nd Avenue West, south of the 26th Street West. The west side of this property is adjacent to the city limits (the dedicated right of way for 32nd Avenue West). This property is within the one-mile extra-territorial jurisdiction and is zoned A: Agricultural.

The Annexation Committee's recommendation for annexation was contingent on the understanding that an on-site sewer lift station to connect to the public sewer in the future extension of 23rd Street West will be required prior to development, and that no development will be allowed on Sublot 4 until 32nd Avenue West is paved to provide access.

Sue Snyder stated the west side of their property has already been annexed in to the City because of the right of way for 32<sup>nd</sup> Ave and even though she doesn't want the City out there she feels it's best to go ahead & annex the entire property.

A call for public input was made, a second call for public input was made and then a third and final call for public input was made with no other input the Public Hearing was closed

**MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to approve the Annexation of approximately 10.7 acres located in Sublot 4, Section 15, T154N,R101W, Williston Township contingent on the understanding that an onsite sewer lift station to connect to the public sewer in the future extension of 23<sup>rd</sup> Street West will be required to development and that no development will be allowed on Sublot 4 until 32<sup>nd</sup> Ave W is paved to provide access.**

**AYE: Bekkedahl, Cymbaluk, Bogar & Koeser**  
**NAY: Klug**  
**ABSENT AND NOT VOTING: None**  
**CARRIED: 4-1**

6. Accounts, Claims and Bills Not Approved in the Consent Agenda
7. Ordinances
8. Petitions, Communications and Remonstrance's
  - A. Transient Merchant Permit Exemption- Brice Reid

Brice Reid stated that for part of his entrepreneurship class he has to start a business this summer, so he's starting Chip Masters. He's asking for exemption for the transient merchant fee.

Mr. Kautzman inquired of whether or not this would be for profit.

Mr. Reid stated yes the goal is to make back his initial investment and go from there.

After further discussion it was determined that he could ask for rent assistance from the Star Fund with Economic Development but it wasn't reasonable to exclude him from anyone else wanting to start a business.

**MOTION BY KLUG, SECONDED BY BOGAR, to deny the request to waive the Transient Merchant Fee.**

**AYE: Klug, Cymbaluk & Bogar**  
**NAY: Bekkedahl & Koeser**  
**ABSENT AND NOT VOTING: None**  
**CARRIED: 3-2**

- B. Cornerstone Development Partners (Pheasant Crossing Subdivision)- Sewer Lift Station

Daniel Adams with Cornerstone Development presented the following information:

We are requesting to approve to include the Sanitary Sewer Lift Station that's planned to be constructed at 38<sup>th</sup> St E & 9<sup>th</sup> Ave E and that you include that facility in the University & 42<sup>nd</sup> St. Special Assessment District. Reason being it will serve the Subdivision along with surrounding neighbors and possibly the Madison Subdivision, & future properties. Also as a property that was recently annexed into the City with the promise of City services such as water & sewer.

Commissioner Klug stated that in the past that if a development needs an in addition to, make the property developable that it was their cost. Because down the road if the City were to develop it, it might not be the same as they're proposing.

Commissioner Bekkedahl inquired as to whether other people would be able to access the lift station if he put it in. It was determined that he would have the

rights to say who could access it. The cost of the development would be approximately \$95,000.

After further discussion it was determined it would not be as beneficial with what they're proposing as to what could potentially be developed in the future.

**MOTION BY KLUG, SECONDED BY CYMBALUK, to deny the request for Cornerstone Development Partners (Pheasant Crossing Subdivision)- Sewer Lift Station**

**AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

C. Proposed Ordinance on Smoking- Chelsea Bryant

Jovayne Oyloe and Chelsea Bryant with Upper Missouri District Health Unit presented the following information:

Adopting the North Dakota State Smoke Free Law it would help stream line the process in the judicial system, it would also make a better transition for law enforcement to write citations. By adopting the ordinance the revenue from the fines would stay within the City. The Board of Health did suggest adding smoke free patio's for business, which is the only suggestion not modeled after the Smoke Free Law.

Mayor Koeser requested more information on why it would need to be a City Ordinance if it's already a State Law.

Ms. Bryant explained that if it came to a point where a business could be fined they could lose liquor licenses; it would go to District Court. If it was a City Ordinance it would go to a local Court.

After further discussion it was decided that this would be placed on the agenda for the next meeting as an Ordinance First Read.

9. Report of Commissioners
  - A. President of the Board
  - B. Vice-President; Finance Commissioner
  - C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
  - D. Fire, Police, and Ambulance Commissioner
  - E. Water Works, Sewer, Airport, Building and Planning Commissioner
10. Report of Department Heads
  - A. City Auditor
    - (1.) Warranty Deed and Purchase Agreement for Williston Assembly of God

**MOTION BY CYMBALUK, SECONDED BY KLUG, to approve the Warranty Deed and Purchase Agreement for Williston Assembly of God**

**AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

- (2.) Warranty Deed and Purchase Agreement for On the Spot

**MOTION BY KLUG, SECONDED BY CYMBALUK, to approve the Warranty Deed and Purchase Agreement for On the Spot**

**AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

- (3.) Warranty Deed and Purchase Agreement for Williston Timbers III

**MOTION BY KLUG, SECONDED BY CYMBALUK, to approve the Warranty Deed and Purchase Agreement for Williston Timbers III**

**AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

- B. Attorney  
(1.) Municipal Ordinance

Pete Furuseth stated he was not ready for this that it would need to be tabled for next Agenda.

**MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to table this item.  
MOTION CARRIED BY VOICE VOTE**

- C. Director of Public Works/City Engineer  
(1.) Brutger Agreement

Monte Meiers presented the following;  
The owner is asking that he will be allowed to install an entry sign into his development on a City right-of-way.

**MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to approve the Brutger Agreement subject to insertion of a Hold Harmless Agreement if the City Attorney finds it necessary.**

**AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

- (2.) 8<sup>th</sup> Ave W Change Order

Monte Meiers presented the following information:  
The street has turned into mud, needs more street structure put in. Requesting a change order to add another 6 inches of aggregate and a geo-grid. Additional cost of \$33,331.00



**MOTION BY BEKKEDAHL, SECONDED BY KLUG, to approve the 8<sup>th</sup> Ave W Change Order.**

**AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

(3.) Treider Sewer Petition

Monte Meiers presented the following:

Sue & Marvin Treider were given a preliminary engineering report and Cost estimate. We looked at where we could go a block to the south & go north with the sewer into the existing. 4 out of 5 people agreed to it.

**MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to approve the Special Improvement if needed.**

**AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

(4.) WWTP Agreement

Monte Meiers presented the following information:

New Engineering amendment to the Agreement you approved last week to complete the design through construction. It's a lump sum for the design of \$2,268,000; the construction on an hourly basis is estimated at \$3,734,000 with AE2S.

**MOTION BY BOGAR, SECONDED BY BEKKEDAHL, to approve WWTP Agreement as presented by the City Engineer.**

**AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

(5.) MOU R/W Acquisition 26<sup>th</sup> St.

Monte Meiers presented the following information:

This was bid last Friday with NDDOT, there were two bidders. We need to have this right-of-way in place before that bid is awarded. One issues was the sign, it was thought not to be part of the agreement with some increased compensation. The purchaser of the property has indicated they'll consider reducing the sign relocation cost to half of \$15,640.00 .

Commissioner Cymbaluk requested more information on the cost of moving the sign.

Raymond Melindez stated they received a written bid to relocate the sign & a second bid for a new sign.

**MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to approve MOU R/W Acquisition 26<sup>th</sup> St. if the City agrees to pay half of the cost to relocate the sign.**

**AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

(6.) 32<sup>nd</sup> Ave W Project

Monte Meiers presented the following information:

Ad for bid to complete 7<sup>th</sup> St. to 26<sup>th</sup> St. and we'll have a meeting to bid concrete as an option. July 23<sup>rd</sup> is the bid opening.

**MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to approve Ad for Bid for 32<sup>nd</sup> Ave W Project on July 23<sup>rd</sup>, 2013.**

**AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

(7.) Water/Sewer North Expansion Project

Monte Meiers presented the following information:

Project connecting Water and Sewer up to 70<sup>th</sup> on the West side to open development on that end, we have the right-of-way up to REC. After that there are some issues with right-of-way, not practical to stay on the highway, if you notice the train & how steep it is. NDDOT proposal for the intersection is to have a backage road on the west side of the REC. I believe it'd be best to try to phase this project out.

**MOTION BY BOGAR, SECONDED BY KLUG, to approve to proceed with the project as presented.**

**AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

(8.) New Position

Dave Tuan presented the following information:

Proposing the add a 2<sup>nd</sup> Superintendent position, only one Maintenance Superintendent. The department has grown, we feel that we need a 2<sup>nd</sup> person.

**MOTION BY CYMBALUK, SECONDED BY BOGAR, to approve the new position of a second superintendent for Public Works.**

**AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

(9.) WBI Pipeline

Monte Meiers presented the following information:

Williston Basin Interstate Pipeline has requested an easement for a portion of property across from Water Treatment Plant. It will tie up that property completely.

Suggesting it go to a committee.

**MOTION BY CYMBALUK, SECONDED BY BOGAR, to send WBI Pipeline's request to the Franchise Committee.**

**MOTION CARRIED BY VOICE VOTE.**

(10.) Sewer Improvement District 13-14

Monte Meiers presented the following information:

This project would upgrade the lift station on the East side of the Little Muddy.

**MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to approve Resolution 13-102 Resolution Creating Sewer Improvement District 13-14, Resolution 13-103 Resolution Directing Engineer to Prepare a Report Dist. 13-14, Resolution 13-104 Resolution Receiving Engineers Report District 13-14, Resolution 13-105 Resolution Declaring Necessity of District 13-14, Resolution 13-106 Resolution to Prepare Detailed Plans for District 13-14, Resolution 13-107 Resolution Approving Detailed Plans and Specification Dist. 13-14, Resolution 13-108 Resolution Ordering Ad for Construction Bid District 13-14.**

**AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

D. Fire Chief

E. Chief of Police

F. Building Official

G. City Planner

- (1.) Request a public hearing for August 13, 2013 for the vacation of approximately 133 foot by 6- foot section of street right of way between Lot 1, Block 22 and Lot 2, Block 12, Harvest Hills Subdivision. Applicant: City of Williston.

Donald Kress presented the following information:

Request to vacate a 90'x60' section of Lot 1, Block 22 and Lot 2 Block 12 of the Harvest Hills Subdivision. The road dead ends into the parking lot, originally this was supposed to flow into 2 streets.

**MOTION BY CYMBALUK, SECONDED BY BOGAR, to approve the Public Hearing for the Vacation of approximately 90'x60' section of Lot 1, Block 22 and Lot 2, Block 12 of the Harvest Hills Subdivisions.**

**AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

- (2.) Proposed Preliminary Plat for Daybreak Town Homes Subdivision, a Rearrangement of Lot 2R, Block 1. Daybreak Subdivision, City of Williston (14<sup>th</sup> Street W-2+acres)-JFE Construction

Rachel Ressler presented the following information:

The Preliminary Plat for the lot is broken down into 6, for the purpose of town homes which originally intended to be condominiums. The concern was the driveway configuration, originally it was shown each had town home had its own driveway but then decided a shared cross drive would be best, but it would require an easement & maintenance agreement.

To recommend to the City Commission approval of the preliminary plat for Daybreak Townhomes Subdivision, contingent on title opinion, staff approval of driveway access, any portions of the development agreement that have not yet been satisfied by the original Daybreak Subdivision development agreement, an easement/maintenance agreement for the shared driveway, and any other staff comments being addressed.

**MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to approve the Preliminary Plat for Daybreak Townhomes Subdivision, contingent on title opinion, staff approval of driveway access, any portions of the development agreement that have not yet been satisfied by the original Daybreak Subdivision development agreement, an easement/maintenance agreement for the shared driveway, and any other staff comments being addressed.**

**AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

- (3.) Review Mobile Home Site Plan, SW1/4NW1/4, Section 2, T154N, R101W, City of Williston – Ponderosa Investments, LLC

Rachel Ressler presented the following information:

The site plan has 12 mobile homes around a cul-de-sac, 25ft concrete pads, a hydrant at the entrance, an emergency locator sign at the entrance, appropriate buffering and landscaping. An administrative review plat will be required before development due to 50<sup>th</sup> St. W will need realignment.

Planning & Zoning Commission recommendation to recommend to the City Commission approval of the mobile home site plan, contingent on staff comments and an administrative review of a plat to re-align 50th Street.

The Cul-de-sac's must be paved along with 50<sup>th</sup> St. up to the access point.

John Kautzman inquired as to whether it would have one utility shut off since it is a mobile home court as compared to town homes where each has one individually.

Ms. Ressler clarified that as far as she knew yes, it would have a single shut off.

**MOTION BY KLUG, SECONDED BY CYMBALUK, to approve the mobile home site plan, contingent on staff comments and an administrative review of a plat to re-align 50th Street..**

**AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

H. Economic Development

(1.) Star Fund- Mini Match

- (a.) Chaos 2 Capital Consulting, Comprehensive Pediatric Care, PC, TJS Enterprises, LLC d.b.a. The UPS Store

Tom Rolfstad presented the following information:

These businesses have been reviewed by the Star Fund and recommending approval under Community Development.

**MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to approve the Star Fund- Mini Match in the amount of \$5,000 each to Chaos 2 Capital Consulting, Comprehensive Pediatric Care, PC, TJS Enterprises, LLC d.b.a. The UPS Store.**

**AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

(2.) Community Build- Sloulin Field International Airport

Tom Rolfstad presented the following information:

Request to help pay for more paved parking, overall price is \$681,157.42 if any grant money to be sought the Star Fund could be reimbursed. CVB may be able to help Star Fund with the cost because it's for visitors.

Commissioner Cymbaluk inquired about paved parking in which it was determined that charging for parking isn't feasible right now because of the initial investment.

**MOTION BY BEKKEDahl, SECONDED BY CYMBALUK, to approve the Star Fund- Community Build Grant up to \$682,000 for additional parking with the understanding that if any grants come in it would be used against this.**

**AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

(3.) Flex Place- Red 7, LLC

Tom Rolfstad presented the following information:

This company is relocating from the Home of Economy and is requesting a Flex Pace of \$24,999 matching \$50,000 from the Bank of North Dakota.

**MOTION BY CYMBALUK, SECONDED BY BEKKEDahl, to approve the Flex-Pace request from Red 7, LLC in the amount of \$24,999**

**AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

I. Airport

(1.) Task Order 5 KLJ/Trillian Contract

Steven Kjergaard presented the following information:

This Agreement will develop new airline rates, charges and leases, review and preparation for new rental car agreements and establish customer facility charge, develop comprehensive financial analysis of terminal concession, rental cars and airline revenue to support development of the Benefit Cost Analysis which is needed for the FAA Letter of Intent funding, provide ad hoc consulting services related to financial and business activities on the airport.

The State will be paying for half of this agreement, we will also be applying for FAA grant funds on portions of this agreement. The total of the agreement is \$127,749.80.

**MOTION BY BOGAR, SECONDED BY BEKKEDahl, to approve the KLJ/Trillian Contract Agreement in the amount of \$127, 749.80**

**AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

(2.) Task Order 6/Pavement Issue

Steven Kjergaard presented the following information:

This agreement with KLJ is to provide the design, construction observation and testing of the pavement piece on the taxiway that is beginning to degrade. The FAA has agreed to pay 90% leaving \$26,141.50, but will need from you is a declaration that it's an emergency fix.

**MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to approve the KLG Agreement along with a declaration stating it's an emergency fix.**

**AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

- J. Assessor
- K. Convention and Visitor's Bureau
- 11. Appointments and Consultations with Officers
  - A. Appointment to Renaissance Authority Board

Kirk Schoepp & Glen Boyeff is seeking to extend their term for another 3 years.

**MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to appoint Kirk Schoepp & Glen Boyeff to another 3 year term on the Renaissance Authority Board.**

**AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

- 12. Unfinished Business
  - A. MDU Easement Documents

John Kautzman stated that it has been recommended this go to Committee.

**MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to send MDU Easement to the Franchise Committee for further review.**

**MOTION CARRIED BY VOICE VOTE.**

- B. Proposed Regulations for Open Burning

Commissioner Cymbaluk requested this item be tabled.

- C. Todd Sutton – 56<sup>th</sup> & 135<sup>th</sup> Ave.

Mayor Koeser stated this item will be removed from the Agenda.

**MOTION BY CYMBALUK, SECONDED BY KLUG, to remove Todd Sutton- 56<sup>th</sup> & 135<sup>th</sup> from the Agenda.**

**MOTION CARRIED BY VOICE VOTE.**

- D. Vern Haugen- Request for RV Park Mudroom

A gentleman stated that after meeting it was determined that it was not recommended these would be allowed & all nonconforming structures would be in compliance by Oct 31, 2013

**MOTION BY CYMBALUK, SECONDED BY BOGAR, to approve the recommendation of denying the request for RV Park Mudrooms.**

**AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

**E. 18<sup>th</sup> St./West Bypass Intersection Options**

Monte Meiers presented the following information:

After meeting with representatives from the school, bank and credit union it was decided that the Bison Drive option would be recommended along with removing the frontage road.

**MOTION BY BEKKEDAH, SECONDED BY CYMBALUK, to approve the recommendation to go with Bison Drive with appreciation of the parties involved for their cooperation.**

**AYE: Bekkedahl, Cymbaluk, Bogar & Koeser**

**NAY: None**

**ABSENT AND NOT VOTING: KLUG**

**CARRIED: 4-0**

**F. Oasis Bid – Sale of City Property**

John Kautzman presented the following information:

Committee recommended to accept the bid subject to working out the details including planning concerns.

**MOTION BY CYMBALUK, SECONDED BY BEKKEDAH, to approve the Sale of City Property to Oasis Petroleum subject to additional comments**

**AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser**

**NAY: None**

**ABSENT AND NOT VOTING:**

**CARRIED: 5-0**

13. New Business

14. Executive Session

**MOTION BY CYMBALUK, SECONDED BY BEKKEDAH, to approve executive Session  
MOTION CARRIED BY VOICE VOTE**

**A. Attorney Consultation**

**MOTION WAS MADE, to approve Motion #1.**



**AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser**  
**NAY: None**  
**ABSENT AND NOT VOTING:**  
**CARRIED: 5-0**

15. Adjourn

**MOTION BY BEKKEDAHL, SECONDED BY BOGAR, to adjourn**  
**MOTION CARRIED BY VOICE VOTE**