

**OFFICIAL PROCEEDINGS
BOARD OF CITY COMMISSIONERS
July 9, 2013 6:00 P.M.
CITY HALL WILLISTON, NORTH DAKOTA**

1. Roll Call of Commissioners

COMMISSIONERS PRESENT: Howard Klug, Tate Cymbaluk, Brent Bogar, Brad Bekkedahl, Ward Koeser

COMMISSIONERS ABSENT: None

OTHERS PRESENT: John Kautzman, Monte Meiers, Pete Furuseth, Bill Tracy, Alan Hanson, Thomas Ludwig, Steven Kjergaard, Shawn Wenko

2. Changes to the Agenda: Add Under 4. Bid Openings- Bid Openings for Water and Sewer Improvement District 13-12 and also Under 10. I. Change (3.) to Airport Advertising Lease and move the Williston Jet Center Request to (4.)

**MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to accept the new Agenda.
MOTION CARRIED BY VOICE VOTE.**

3. Consent Agenda

A. Reading and Approval of Minutes for:

(1.) Regular Meeting Dated: June 25, 2013

B. Auditor

(1.) Accounts, Claims and Bills

Combined Check
Register
For checks between:
06/25/13 - 07/08/13

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued
-78211	14021 BRAD D. BEKKEDAHL	0.00	613	06/28/13
-78210	56070 TATE A. CYMBALUK	0.00	613	06/28/13
-78209	56275 JOSEPH CLARYS	0.00	613	06/28/13
-78208	56169 KATHERINE E. BERWICK	1055.19	613	06/28/13
-78207	56297 BRENDA D'ANGELO	463.32	613	06/28/13
-78206	12020 RANDY M DONNELLY	1570.90	613	06/28/13
-78205	12017 JOHN L. KAUTZMAN	2701.13	613	06/28/13
-78204	56240 KAREN D. KUEHL	862.85	613	06/28/13
-78203	56300 NICOLE LUMPKINS	983.33	613	06/28/13
-78202	56168 AARON G. MITCHELL	864.28	613	06/28/13
-78201	56255 CHELSEA S CAVANAUGH	800.58	613	06/28/13
-78200	13026 KEVIN W. CRAFT	1096.18	613	06/28/13
-78199	56195 JACKIE L. HATCH	446.09	613	06/28/13
-78198	56206 DANIELLE HENDRICKS	1122.89	613	06/28/13
-78197	56274 MEGAN NYGARD	603.15	613	06/28/13
-78196	56323 LINDSEY REPP	358.74	613	06/28/13
-78195	56225 SUSAN E. SCHNEIDER	1134.74	613	06/28/13

-78194	56304 PHYLTROWS TERMINE	1106.89	613	06/28/13
-78193	13025 JOLEEN S. TINKER	1270.10	613	06/28/13
-78192	14024 BRENT BOGAR	441.76	613	06/28/13
-78191	14025 HOWARD D. KLUG	99.04	613	06/28/13
-78190	15004 JANET B. ZANDER	1947.91	613	06/28/13
-78189	56087 CODY M. BAKKEN	1352.15	613	06/28/13
-78188	18021 ROBERT J. BENTH	30.93	613	06/28/13
-78187	56292 CAMERON BRADLEY	1377.22	613	06/28/13
-78186	18022 SHARYL J. BUSCH	2076.21	613	06/28/13
-78185	56162 JOSHUA A. BUTLER	1380.38	613	06/28/13
-78184	56237 ADEN A CLARK	1000.58	613	06/28/13
-78183	18028 DAVID C. DONNER	1793.64	613	06/28/13
-78182	56127 RICHARD S. FISHER	23.55	613	06/28/13
-78181	18001 ALAN K. HANSON	2197.21	613	06/28/13
-78180	18100 TANA L. HINRICKSEN	202.68	613	06/28/13
-78179	56321 NICOLAS JOHNSON	283.61	613	06/28/13
-78178	18027 STEVEN D. KERZMANN	2471.97	613	06/28/13
-78177	18096 TRACY C. KERZMANN	1105.21	613	06/28/13
-78176	56107 VICTORIA L. KREGER	878.33	613	06/28/13
-78175	18099 ERICA J. MYERS	781.60	613	06/28/13
-78174	18024 JONATHON RASMUSSEN	2580.09	613	06/28/13
-78173	18070 JEANNE M. SAGASER RASSIER	1534.46	613	06/28/13
-78172	56130 ANDREW A. SAILER	1326.12	613	06/28/13
-78171	56174 SAM M. AIDE	1140.62	613	06/28/13
-78170	56166 RYAN J. ALLEN	1158.77	613	06/28/13
-78169	56273 JASON BARTEN	1451.32	613	06/28/13
-78168	19024 DAVID L. BELISLE	1307.19	613	06/28/13
-78167	56246 HUGH E BENZEN	997.17	613	06/28/13
-78166	19092 DUSTIN J. BERTSCH	1489.42	613	06/28/13
-78165	19028 MARK R. BITZ	1749.22	613	06/28/13
-78164	56097 ALAN C. BRATT	1193.66	613	06/28/13
-78163	56121 DUSTIN R. CELANDER	1023.22	613	06/28/13
-78162	19076 CORY G COLLINGS	2041.17	613	06/28/13
-78161	56113 MINDY SUE DEGENSTEIN	1030.64	613	06/28/13
-78160	56278 DANIEL DERY	907.84	613	06/28/13
-78159	56173 RODNEY H. DICKERSON	1225.33	613	06/28/13
-78158	56289 STACEY EISSINGER	838.65	613	06/28/13
-78157	56183 AMBER M. GILMORE	1265.80	613	06/28/13
-78156	19009 LINDA R. GRANBOIS	1139.27	613	06/28/13
-78155	56147 JACOB J. GREGORY	1081.21	613	06/28/13
-78154	19082 RANDY M. HAUGENOE	1489.90	613	06/28/13
-78153	56285 TYLER HOFF	1018.50	613	06/28/13
-78152	56210 WILLIAM E. HOLLER	1319.47	613	06/28/13
-78151	56102 MICHAEL A. ISENHOWER JR	1520.43	613	06/28/13
-78150	56182 AARON R. KAMPA	937.94	613	06/28/13
-78149	19012 THOMAS L. LADWIG	1868.66	613	06/28/13
-78148	19011 JAMES L LOKKEN	2621.89	613	06/28/13
-78147	56082 TRAVIS J. MARTINSON	928.80	613	06/28/13
-78146	56061 AMY D. NICKOLOFF	1191.61	613	06/28/13

-78145	19014 KENNETH B. OWENS	1833.35	613	06/28/13
-78144	19098 DAVID A. PETERSON	1144.62	613	06/28/13
-78143	56181 TREVOR J. ROBERTS	986.34	613	06/28/13
-78142	56148 JONATHAN D. ROGGENKAMP	1022.81	613	06/28/13
-78141	56052 JAMESON J. O. SEIM	1378.66	613	06/28/13
-78140	56098 JAKE O. SNYDER	403.43	613	06/28/13
-78139	19077 MICHAEL S. WILSON	1531.48	613	06/28/13
-78138	19100 RYAN C. ZIMMERMAN	1479.32	613	06/28/13
-78137	56157 BENJAMIN W. ABBEY	1169.77	613	06/28/13
-78136	20047 KELLY M. ABERLE	1405.42	613	06/28/13
-78135	26039 DIANE K. ALBRIGHTSON	904.45	613	06/28/13
-78134	56268 MELISSA BUNESS	665.98	613	06/28/13
-78133	56209 MARTIN L. COLGAN	1374.57	613	06/28/13
-78132	56296 JOE DOSS	908.50	613	06/28/13
-78130	* 56308 JAMES LEAHY	1109.11	613	06/28/13
-78129	56270 WILLIAM TRACY III	1382.76	613	06/28/13
-78128	56329 PAIGE LAWRENCE	426.65	613	06/28/13
-78127	56220 TRUNG THANH LE	1497.31	613	06/28/13
-78126	56302 ANTON LEUTY	1428.51	613	06/28/13
-78125	21040 MONTE C. MEIERS	1992.90	613	06/28/13
-78124	56312 JOHN STRUB	894.96	613	06/28/13
-78123	21054 WAYNE A WIEDRICH	2887.92	613	06/28/13
-78122	22020 ROBERT D. KNAPPER	1930.78	613	06/28/13
-78121	56318 TYLER KOLDEN	785.11	613	06/28/13
-78120	56322 AUSTIN ALEXANDER	557.85	613	06/28/13
-78119	56214 MICHAEL J. BEARCE	1299.14	613	06/28/13
-78118	56317 ZACHARY CORNELIUSEN	828.60	613	06/28/13
-78117	56128 VERNON L. HENDRICKSON	1295.90	613	06/28/13
-78116	56244 ROY LONG	839.26	613	06/28/13
-78115	54005 ANTHONY W MELBERG	434.67	613	06/28/13
-78114	56319 EARL PARKER	301.99	613	06/28/13
-78113	56167 MATTHEW TUTAS	1355.42	613	06/28/13
-78112	56320 PHILIP ARENDS	1637.92	613	06/28/13
-78111	24019 ROBERT D. COUGHLIN	707.50	613	06/28/13
-78110	24018 EFFIE J. IVERSON	1447.77	613	06/28/13
-78109	24017 STEVEN W. JENSEN	1531.46	613	06/28/13
-78108	56284 SABRINA NIELD - PHILLIPS	1346.34	613	06/28/13
-78107	56104 DANIEL W. TUPA	1534.76	613	06/28/13
-78106	25110 KENNETH W. BERGSTROM	2739.43	613	06/28/13
-78105	56286 MONICA KELLEY	963.77	613	06/28/13
-78104	56287 SHARNELL NIX	1037.68	613	06/28/13
-78103	56252 DIANE THOMPSON	916.73	613	06/28/13
-78102	56164 JACOB T BLOODGOOD	507.03	613	06/28/13
-78101	56232 ELVIS DINZON	1178.17	613	06/28/13
-78100	27076 DANNY R. GERGEN	1436.87	613	06/28/13
-78099	56091 JAMES A HAGA JR	482.08	613	06/28/13
-78098	56315 EARL KILLINGSWORTH	987.83	613	06/28/13
-78097	56241 DINA KINDELSPIRE	791.72	613	06/28/13
-78096	56175 ERIC C. OLSON	2114.76	613	06/28/13

-78095	56234 JOSEPH REIFENSTAHL	1052.73	613	06/28/13
-78094	56266 MARK RIDDLE	688.20	613	06/28/13
-78093	56258 BRYAN THOMPSON	880.09	613	06/28/13
-78092	56084 KENNETH R. BOYKIN	1413.57	613	06/28/13
-78091	56313 WILLIAM BRENNY	977.24	613	06/28/13
-78090	56112 GARRISON CANTER	792.89	613	06/28/13
-78089	56114 ANTHONY D. DUDAS	1472.25	613	06/28/13
-78088	56086 STEVEN C. KJERGAARD	1844.83	613	06/28/13
-78087	12029 LORI A. LARSEN	951.07	613	06/28/13
-78086	56120 VICTORIA M. RUBLE	1099.58	613	06/28/13
-78085	56307 TRAVIS SAMUDA	878.88	613	06/28/13
-78084	56316 NATHAN DONNELLY	766.92	613	06/28/13
-78083	56122 WESTON E. SMESTAD	809.01	613	06/28/13
-78082	56100 BILLY J. BAKER	801.02	613	06/28/13
-78081	56200 GINA MOTTLE	607.12	613	06/28/13
-78080	34103 CHRISTOPHER J. BROSTUEN	41.56	613	06/28/13
-78079	34017 KENT A. JARCIK	2123.76	613	06/28/13
-78078	56223 DONALD KRESS	1402.07	613	06/28/13
-78077	56075 DEEANN M. LONG	41.56	613	06/28/13
-78076	56277 CHEYENNE POTTRIDGE	1054.55	613	06/28/13
-78075	56239 RACHEL K. RESSLER	1144.94	613	06/28/13
-78074	34016 ELAINE B. SINNESS	862.52	613	06/28/13
-78073	56314 NICK VASUTHASAWAT	122.24	613	06/28/13
-78072	35025 JOSILYN F BEAN	1051.41	613	06/28/13
-78071	56267 SUZANNE GAUT	27.62	613	06/28/13
-78070	56301 TRAVIS MIZZELL	672.20	613	06/28/13
-78069	56155 SCOTT R. MOLSTAD	1971.96	613	06/28/13
-78068	56079 BRENDA SEPTKA	1218.35	613	06/28/13
-78067	36006 NEIL W. BAKKEN	2176.01	613	06/28/13
-78066	56176 CHAUNCEY CARR, JR.	1307.63	613	06/28/13
-78065	56211 WAYNE E. BEARD	808.75	613	06/28/13
-78064	56039 KERI L. BODA	826.02	613	06/28/13
-78063	56144 CRYSTAL M. BONNER	0.00	613	06/28/13
-78062	48102 KAYLA J. HELL	225.53	613	06/28/13
-78061	56111 ANDREA L. MITCHELL	147.33	613	06/28/13
-78060	56299 JENNIFER SHEPHERD	499.39	613	06/28/13
-78059	48013 DEBORAH A. SLAIS	1243.63	613	06/28/13
-78058	48034 YVONNE A. TOPP	530.40	613	06/28/13
-78057	52011 ANN M. KVANDE	1151.54	613	06/28/13
-78056	56306 MARGARET LUNSFORD	1054.59	613	06/28/13
-78055	56041 BARBARA J. PETERSON	1097.56	613	06/28/13
-78054	52003 THOMAS C. ROLFSTAD	1500.18	613	06/28/13
-78053	56283 RACHEL SAWICKI	863.45	613	06/28/13
-78052	52020 SHAWN WENKO	1672.57	613	06/28/13
-78051	53005 BOBBI JO CLARKE	1149.97	613	06/28/13
-78050	56222 VIVIAN KALMIK	430.86	613	06/28/13
-78049	53002 AMY A. KRUEGER	1621.92	613	06/28/13
-78048	56330 MOLLY LIPPERT	267.13	613	06/28/13
-78047	56311 MALLORY NYGARD	374.95	613	06/28/13

-78046	56271 SABRINA A RAMEY	1113.62	613	06/28/13
-78045	56310 JENNIFER STRIETZEL	833.82	613	06/28/13
-78044	56213 ROBERT JASON HILLARD	1307.98	613	06/28/13
-78043	56328 MARVIN SELVEY	326.16	613	06/28/13
-78042	56080 BRAD E. SEPTKA	2656.15	613	06/28/13
-78041	56150 SAMANTHA R. YODER	1090.74	613	06/28/13
-78040	56025 Michael S. Conlin	25.85	613	06/28/13
-78039	56026 Scott Copenhaver	25.85	613	06/28/13
-78038	56013 Josh S. Mosbrucker	25.85	613	06/28/13
-78037	56015 Dwight A. Richter	100.74	613	06/28/13
-78036	56058 Brenden L. Stevens	77.57	613	06/28/13
-78035	56179 Duane S. Winter	271.93	613	06/28/13
-78034	DEFERRED COMP NATIONWIDE RETIREMENT SO	18199.25	613	06/27/13
-78033	ND CHILD SUPPOR ND CHILD SUPPORT ENFORCE	1346.72	613	06/27/13
-78032	FIT U.S. TREASURY	116052.18	613	06/28/13
-78031	12020 RANDY M DONNELLY	955.59	713	07/02/13
-78030	12017 JOHN L. KAUTZMAN	903.79	713	07/02/13
-78029	56300 NICOLE LUMPKINS	293.82	713	07/02/13
-78028	13026 KEVIN W. CRAFT	828.60	713	07/02/13
-78027	56206 DANIELLE HENDRICKS	853.37	713	07/02/13
-78026	56225 SUSAN E. SCHNEIDER	853.37	713	07/02/13
-78025	56304 PHYLTROWS TERMINE	323.22	713	07/02/13
-78024	13025 JOLEEN S. TINKER	828.60	713	07/02/13
-78023	18022 SHARYL J. BUSCH	884.33	713	07/02/13
-78022	18028 DAVID C. DONNER	884.33	713	07/02/13
-78021	18001 ALAN K. HANSON	903.79	713	07/02/13
-78020	56101 SUSAN G. HOLMEN	801.87	713	07/02/13
-78019	18027 STEVEN D. KERZMANN	828.60	713	07/02/13
-78018	18096 TRACY C. KERZMANN	828.60	713	07/02/13
-78017	18099 ERICA J. MYERS	828.60	713	07/02/13
-78016	18024 JONATHON RASMUSSEN	853.37	713	07/02/13
-78015	18070 JEANNE M. SAGASER RASSIER	902.90	713	07/02/13
-78014	56130 ANDREW A. SAILER	828.60	713	07/02/13
-78013	56174 SAM M. AIDE	41.56	713	07/02/13
-78012	56273 JASON BARTEN	884.33	713	07/02/13
-78011	19024 DAVID L. BELISLE	828.60	713	07/02/13
-78010	19092 DUSTIN J. BERTSCH	828.60	713	07/02/13
-78009	19028 MARK R. BITZ	853.37	713	07/02/13
-78008	19076 CORY G COLLINGS	903.79	713	07/02/13
-78007	56113 MINDY SUE DEGENSTEIN	853.37	713	07/02/13
-78006	56173 RODNEY H. DICKERSON	41.56	713	07/02/13
-78005	19009 LINDA R. GRANBOIS	828.60	713	07/02/13
-78004	56147 JACOB J. GREGORY	574.54	713	07/02/13
-78003	19082 RANDY M. HAUGENOE	828.60	713	07/02/13
-78002	56210 WILLIAM E. HOLLER	828.60	713	07/02/13
-78001	56102 MICHAEL A. ISENHOWER JR	884.33	713	07/02/13
-78000	19012 THOMAS L. LADWIG	884.33	713	07/02/13
-77999	19011 JAMES L LOKKEN	884.33	713	07/02/13
-77998	19014 KENNETH B. OWENS	921.06	713	07/02/13

-77997	19098 DAVID A. PETERSON	903.79	713	07/02/13
-77996	56052 JAMESON J. O. SEIM	828.60	713	07/02/13
-77995	19077 MICHAEL S. WILSON	938.32	713	07/02/13
-77994	19100 RYAN C. ZIMMERMAN	828.60	713	07/02/13
-77993	20047 KELLY M. ABERLE	828.60	713	07/02/13
-77992	26039 DIANE K. ALBRIGHTSON	828.60	713	07/02/13
-77991	56268 MELISSA BUNESS	828.60	713	07/02/13
-77990	56309 KRYSTINE HEIFORT	293.82	713	07/02/13
-77989	56302 ANTON LEUTY	311.09	713	07/02/13
-77988	21040 MONTE C. MEIERS	828.60	713	07/02/13
-77987	21054 WAYNE A WIEDRICH	902.90	713	07/02/13
-77986	22020 ROBERT D. KNAPPER	828.60	713	07/02/13
-77985	56214 MICHAEL J. BEARCE	853.37	713	07/02/13
-77984	56128 VERNON L. HENDRICKSON	828.60	713	07/02/13
-77983	56167 MATTHEW TUTAS	828.60	713	07/02/13
-77982	56320 PHILIP ARENDS	320.12	713	07/02/13
-77981	24018 EFFIE J. IVERSON	903.79	713	07/02/13
-77980	24017 STEVEN W. JENSEN	903.79	713	07/02/13
-77979	56284 SABRINA NIELD - PHILLIPS	878.13	713	07/02/13
-77978	25110 KENNETH W. BERGSTROM	884.33	713	07/02/13
-77977	56232 ELVIS DINZON	853.37	713	07/02/13
-77976	27076 DANNY R. GERGEN	903.79	713	07/02/13
-77975	56315 EARL KILLINGSWORTH	293.82	713	07/02/13
-77974	56084 KENNETH R. BOYKIN	828.60	713	07/02/13
-77973	56114 ANTHONY D. DUDAS	828.60	713	07/02/13
-77972	56086 STEVEN C. KJERGAARD	853.37	713	07/02/13
-77971	12029 LORI A. LARSEN	828.60	713	07/02/13
-77970	56120 VICTORIA M. RUBLE	828.60	713	07/02/13
-77969	34017 KENT A. JARCIK	969.67	713	07/02/13
-77968	56277 CHEYENNE POTTRIDGE	903.79	713	07/02/13
-77967	34016 ELAINE B. SINNESS	884.33	713	07/02/13
-77966	56079 BRENDA SEPTKA	884.33	713	07/02/13
-77965	36006 NEIL W. BAKKEN	884.33	713	07/02/13
-77964	56039 KERI L. BODA	903.79	713	07/02/13
-77963	48013 DEBORAH A. SLAIS	884.33	713	07/02/13
-77962	48034 YVONNE A. TOPP	884.33	713	07/02/13
-77961	52011 ANN M. KVANDE	878.13	713	07/02/13
-77960	56306 MARGARET LUNSFORD	293.82	713	07/02/13
-77959	56041 BARBARA J. PETERSON	828.60	713	07/02/13
-77958	52003 THOMAS C. ROLFSTAD	938.32	713	07/02/13
-77957	52020 SHAWN WENKO	828.60	713	07/02/13
-77956	53005 BOBBI JO CLARKE	884.33	713	07/02/13
-77955	53002 AMY A. KRUEGER	884.33	713	07/02/13
-77954	56271 SABRINA A RAMEY	921.06	713	07/02/13
-77953	56310 JENNIFER STRIETZEL	293.82	713	07/02/13
-77952	56080 BRAD E. SEPTKA	884.33	713	07/02/13
-77951	FIT U.S. TREASURY	23582.04	713	07/02/13
-77950	MERITAIN HEALTH MERITAIN HEALTH	974.67	713	07/02/13
-77949	56309 KRYSTINE HEIFORT	792.54	613	06/28/13

57236	*	339 OFFICE OF STATE AUDITOR	250.00	613	06/25/13
57237		1882 RAM SPV II, LLC	22163.00	613	06/25/13
57238		999999 EDWARD MICHELS	20.00	613	06/26/13
57239		999999 LEAH LINDBERG	8.00	613	06/26/13
57241	*	999999 DAVID & JENNIFER HOLMEN	66240.00	613	06/27/13
57242		12026 KAREN P. LARSON	1061.69	613	06/28/13
57243		56295 CHERIE SMITH	576.82	613	06/28/13
57244		14020 E. WARD KOESER	210.77	613	06/28/13
57245		17016 THOMAS J. GLENN	1048.71	613	06/28/13
57246		56215 MARK W. ANDERSON	1193.78	613	06/28/13
57247		18094 MICHAEL CASLER	407.70	613	06/28/13
57248		56325 DAVID GORDON	1439.39	613	06/28/13
57249		56269 CLAY KAUTZER	1243.76	613	06/28/13
57250		56332 ANDREW KINDLE	620.04	613	06/28/13
57251		18023 DANIEL J RAYMOND	331.02	613	06/28/13
57252		56290 BRADLEY SCHERER	1529.08	613	06/28/13
57253		18046 GARVIN SEMENKO	23.55	613	06/28/13
57254		18020 RICHARD SHEARER	349.74	613	06/28/13
57255		18048 DARWIN STEVENS	35.33	613	06/28/13
57256		18078 MICHAEL W. WALTERS	34.63	613	06/28/13
57257		19095 WALTER H. HALL	1543.96	613	06/28/13
57258		56243 JACOB R. HENDRICKS	908.20	613	06/28/13
57259		56279 ALEC RAISBECK	1122.20	613	06/28/13
57260		56326 MANUEL AGUILERA	266.89	613	06/28/13
57261		56327 MANUEL AGUILERA JR	244.51	613	06/28/13
57262		56331 ERIN COLGAN	332.46	613	06/28/13
57263		21041 ROBERT E HANSON	2354.82	613	06/28/13
57264		56293 DAVID TUAN	2092.01	613	06/28/13
57265		22021 LES CHRISTENSEN	1746.23	613	06/28/13
57266		22014 GARY L. GLOVATSKY	1510.32	613	06/28/13
57267		23126 BRENT E. HANSON	1693.29	613	06/28/13
57268		23039 BRUCE A. JOHNSON	1173.92	613	06/28/13
57269		56288 CHRISTOPHER MALONE	591.53	613	06/28/13
57270		27096 RUSSELL E. MOMBERG	1304.10	613	06/28/13
57271		56049 MICHEAL A. PETERS, JR.	896.26	613	06/28/13
57272		56050 MICHEAL A. PETERS, SR.	368.89	613	06/28/13
57273		56294 SHAWN ZELLMER	471.58	613	06/28/13
57274		56189 AMANDA M. KAISER	807.88	613	06/28/13
57275		25030 PEDAR A. ANDRE	1057.33	613	06/28/13
57276		27058 DAVID LEE BELL	2229.28	613	06/28/13
57277		56187 STEPHEN R. KOHLER	923.54	613	06/28/13
57278		25106 RICHARD S. ODEGARD	1396.21	613	06/28/13
57279		27067 RICHARD D. BORUD	1397.81	613	06/28/13
57280		23136 JAMES B. ENGEN	2115.50	613	06/28/13
57281		27091 JOSEPH G. MONSON	1243.35	613	06/28/13
57282		56303 TROY OSTER	988.13	613	06/28/13
57283		56305 JASON PHILLIPS	755.54	613	06/28/13
57284		31051 GORDON L. SMESTAD	1503.60	613	06/28/13
57285		56099 MARK C. AMONSON	756.16	613	06/28/13

57286	56264 COREY HEIKKINEN	764.40	613	06/28/13
57287	32006 WILLIAM M. MCQUISTON	1112.71	613	06/28/13
57288	56253 STEPHEN OLEGARIO	603.67	613	06/28/13
57289	34105 GLENN A. BOYEFF	41.56	613	06/28/13
57290	34106 GERALD L. FLECK	41.56	613	06/28/13
57291	56117 NICK J. HAUGEN	41.56	613	06/28/13
57292	37008 LAVERN GOHL	1605.61	613	06/28/13
57293	56180 DIANE C. HAGEN	423.16	613	06/28/13
57294	56276 ELTON LARSON	83.11	613	06/28/13
57295	56335 JANA BAUSTE	240.47	613	06/28/13
57296	56333 STEVEN MCGAUGHEY	572.67	613	06/28/13
57297	56298 SAWYER ZENT	240.47	613	06/28/13
57298	56334 MAX JUNDT	426.65	613	06/28/13
57299	56202 GUNNAR CORCORAN	332.46	613	06/28/13
57300	56066 ZACHARY G. CORCORAN	1884.90	613	06/28/13
57301	54065 PATRICIA K. FIORENZA	1621.70	613	06/28/13
57302	56224 MATTHEW J. KOHLER	178.62	613	06/28/13
57303	56001 David W. Arnson	51.72	613	06/28/13
57304	56028 David Benth	103.44	613	06/28/13
57305	56003 Randall H. Bjella	51.72	613	06/28/13
57306	56116 Tyler D. Carlstad	202.76	613	06/28/13
57307	56085 Kyle D. Christensen	77.57	613	06/28/13
57308	56023 Mathew P. Ekblad	227.53	613	06/28/13
57309	56005 Cory J. Hanson	472.84	613	06/28/13
57310	56007 Troy R. Heupel	25.85	613	06/28/13
57311	56205 Brandon Hoffman	123.79	613	06/28/13
57312	56034 Blaine C. Jeanotte	232.39	613	06/28/13
57313	56219 Jeremy V Knapkewicz	206.86	613	06/28/13
57314	56291 James Laqua	155.14	613	06/28/13
57315	56238 Ryan Lee	206.86	613	06/28/13
57316	56281 Joshua Mahlum	155.14	613	06/28/13
57317	56083 Traver D. Melby	51.72	613	06/28/13
57318	56012 Miles A. Mortenson	51.72	613	06/28/13
57319	56016 Kyle J. Rosslund	92.35	613	06/28/13
57320	56019 Garvin D. Semenko	103.44	613	06/28/13
57321	56020 Darwin J. Stevens	621.68	613	06/28/13
57322	56022 Scott S. Tanner	238.11	613	06/28/13
57323	56031 Zachariah J. Waitman	204.90	613	06/28/13
57324	999998 STEVEN C. KJERGAARD	2546.79	613	06/27/13
57325	DEL CHILD SUPPO DCSE	135.00	613	06/27/13
57326	MEDICAL SPENDIN DISCOVERY BENEFITS	3228.38	613	06/27/13
57327	MN CHILD SUPPOR MINNESOTA CHILD SUPPORT	153.00	613	06/27/13
57328	MT CSED FT MONTANA CSED	21.62	613	06/27/13
57329	NC CHILD SUPPOR NC CHILD SUPPORT	205.00	613	06/27/13
57330	UNITED WAY UNITED WAY	112.00	613	06/27/13
57331	DCI CREDIT DCI CREDIT SERVICES INC	968.80	613	06/27/13
57332	WIS CHILD SUPPO WI SCTF	593.60	613	06/27/13
57333	ND PEA NDPEA	54.00	613	06/27/13
57334	999999 ANN PIVARNIK	50.85	1210	06/27/13

57335	AFLAC AMERICAN FAMILY LIFE ASS	1801.27	613	06/28/13
57336	AMERICAN NATION AMERICAN NATIONAL LIFE I	240.56	613	06/28/13
57337	APARTMENT BH10 VALLEY RENTAL - BAKKEN H	34530.00	613	06/28/13
57338	APARTMENT BH2 VALLEY RENTAL - BAKKEN H	2820.00	613	06/28/13
57339	APARTMENT BH5 VALLEY RENTAL - BAKKEN H	20070.00	613	06/28/13
57340	APARTMENT BH7 VALLEY RENTAL - BAKKEN H	24300.00	613	06/28/13
57341	APARTMENT BH8 VALLEY RENTAL - BAKKEN H	5460.00	613	06/28/13
57342	APARTMENT BH9 VALLEY RENTAL - BAKKEN H	24300.00	613	06/28/13
57343	FIDELITY SECURI FIDELITY SECURITY LIFE I	173.66	613	06/28/13
57344	USABLE USABLE	281.82	613	06/28/13
57345	470 US POSTAL SERVICE	1225.59	713	07/01/13
57346	12026 KAREN P. LARSON	853.37	713	07/02/13
57347	17016 THOMAS J. GLENN	884.33	713	07/02/13
57348	19095 WALTER H. HALL	853.37	713	07/02/13
57349	21041 ROBERT E HANSON	853.37	713	07/02/13
57350	56293 DAVID TUAN	611.30	713	07/02/13
57351	22021 LES CHRISTENSEN	884.33	713	07/02/13
57352	22014 GARY L. GLOVATSKY	853.37	713	07/02/13
57353	23126 BRENT E. HANSON	903.79	713	07/02/13
57354	23039 BRUCE A. JOHNSON	884.33	713	07/02/13
57355	27096 RUSSELL E. MOMBERG	884.33	713	07/02/13
57356	56294 SHAWN ZELLMER	301.79	713	07/02/13
57357	25030 PEDAR A. ANDRE	828.60	713	07/02/13
57358	27058 DAVID LEE BELL	884.33	713	07/02/13
57359	25106 RICHARD S. ODEGARD	828.60	713	07/02/13
57360	27067 RICHARD D. BORUD	828.60	713	07/02/13
57361	23136 JAMES B. ENGEN	884.33	713	07/02/13
57362	27091 JOSEPH G. MONSON	884.33	713	07/02/13
57363	56303 TROY OSTER	587.93	713	07/02/13
57364	31051 GORDON L. SMESTAD	938.32	713	07/02/13
57365	32006 WILLIAM M. MCQUISTON	828.60	713	07/02/13
57366	56253 STEPHEN OLEGARIO	903.79	713	07/02/13
57367	37008 LAVERN GOHL	903.79	713	07/02/13
57368	54065 PATRICIA K. FIORENZA	853.37	713	07/02/13
57369	999999 CHRISTOPHER RANGEL	300.00	713	07/01/13
57370	673 CLERK OF DISTRICT COURT	500.00	713	07/01/13
57371	999999 NUNDU SAIDI	200.00	713	07/01/13
57372	999999 ALEX PACETTI	230.00	713	07/02/13
57373	999999 DARRIAN JACKSON	430.00	713	07/02/13
57374	999999 RAYMOND CHEEK	6.00	713	07/02/13
57375	LINCOLN MUTUAL LINCOLN MUTUAL LIFE & CA	1315.20	713	07/02/13
57376	PERS NORTH DAKOTA PUBLIC EMPL	91466.99	713	07/02/13
57377	470 US POSTAL SERVICE	2046.42	713	07/03/13
57378	1220 3D SPECIALTIES	1389.30	713	07/08/13
57379	1596 ACE TOWING	186.00	713	07/08/13
57380	632 ACKERMAN-ESTVOLD	16882.77	713	07/08/13
57381	3 ADVANCED ENGINEERING &	2068.00	713	07/08/13
57382	4 AGRI INDUSTRIES, INC.	25.61	713	07/08/13
57383	718 AMERIPRIDE LINEN AND APPAREL SERV	321.90	713	07/08/13

57384	999998 AMY A. KRUEGER	350.00	713	07/08/13
57385	540 AQUA-PURE INCORPORATED	16801.00	713	07/08/13
57386	30 ASTRO-CHEM LAB, INC.	2036.75	713	07/08/13
57387	33 BAKER & TAYLOR CO.	244.97	713	07/08/13
57388	34 BALCO UNIFORM CO., INC.	344.02	713	07/08/13
57389	999999 BARBARA REUTOV	200.00	713	07/08/13
57390	38 BASIN PRINTERS, INC.	569.00	713	07/08/13
57391	41 BERRY DAKOTA	842.00	713	07/08/13
57392	49 BLACK MOUNTAIN SOFTWARE	12806.15	713	07/08/13
57393	1020 BLACKHILLS.COM	25.00	713	07/08/13
57394	1339 BOBCAT OF WILLISTON	4507.88	713	07/08/13
57395	52 BORDER STATES ELECTRIC	5585.55	713	07/08/13
57396	662 BOX-N-SHIP	45.00	713	07/08/13
57397	56 BRADY MARTZ, CPA	10000.00	713	07/08/13
57398	1054 C & D WATER SERVICES	30.00	713	07/08/13
57399	1309 C & L'S CHARIOT	302.50	713	07/08/13
57400	1778 CAROLYN MONTGOMERY	900.00	713	07/08/13
57401	69 CARQUEST AUTO PARTS STORES	429.14	713	07/08/13
57402	70 CENEX CREDIT CARD	68.80	713	07/08/13
57403	77 CITY OF WILLISTON	2004.26	713	07/08/13
57404	79 CITY OF WILLISTON	74853.46	713	07/08/13
57405	80 CITY OF WILLISTON	50.75	713	07/08/13
57406	1890 Comprehensive Pediatric Care, PC	5000.00	713	07/08/13
57407	1662 Connecting Point Computers Center	1256.25	713	07/08/13
57408	825 CROWLEY FLECK PLLP	1010.00	713	07/08/13
57409	548 DAKOTA DIESEL	2127.62	713	07/08/13
57410	93 DAKOTA SUPPLY GROUP	114.44	713	07/08/13
57411	999998 DANIEL DERY	25.00	713	07/08/13
57412	1461 DEFENDER SUPPLY	7595.00	713	07/08/13
57413	988 Dell Marketing L.P.	5280.55	713	07/08/13
57414	103 DESTINATION MARKETING ASSOC INTL	2420.00	713	07/08/13
57415	999999 DIAZ CONCRETE & STONE LLC	9428.00	713	07/08/13
57416	568 DPC INDUSTRIES, INC	2721.75	713	07/08/13
57417	999998 E. WARD KOESER	149.72	713	07/08/13
57418	119 EBEL INC.	264.74	713	07/08/13
57419	124 ELECTRIC & MAGNETO, INC.	77.44	713	07/08/13
57420	126 EMRY'S LOCKSMITHING	243.00	713	07/08/13
57421	668 FASTENAL COMPANY	325.75	713	07/08/13
57422	569 FEDEX	240.89	713	07/08/13
57423	907 FERGUSON WATERWORKS #2516	364.91	713	07/08/13
57424	134 FORT UNION SUPPLY & TRADE	1467.98	713	07/08/13
57425	1888 Full Compass Systems, LTD	1034.88	713	07/08/13
57426	354 FURUSETH LAW FIRM, PC	23550.00	713	07/08/13
57427	139 GAFFANEY'S	3573.29	713	07/08/13
57428	144 GRAYMONT WESTERN CANADA	6129.21	713	07/08/13
57429	151 HAWKINS, INC.	24330.81	713	07/08/13
57430	1833 HDR ENGINEERING INC	3712.62	713	07/08/13
57431	550 HEDAHL'S PARTS PLUS	35.70	713	07/08/13
57432	153 HEIMAN FIRE EQUIPMENT, INC.	597.03	713	07/08/13

57433	161 HOME OF ECONOMY	508.93	713	07/08/13
57434	162 HORIZON RESOURCES	31251.19	713	07/08/13
57435	163 HOSE AND RUBBER SUPPLY	536.21	713	07/08/13
57436	164 HOTSY EQUIPMENT CO.	390.00	713	07/08/13
57437	999999 HYRUM GENTRY	400.00	713	07/08/13
57438	1503 iDSS	50.00	713	07/08/13
57439	1886 Industrial Rhythm L.L.C.	12000.00	713	07/08/13
57440	175 INTERSTATE ENGINEERING	38129.00	713	07/08/13
57441	999999 JOHN FOUNGER	717.97	713	07/08/13
57442	196 KADRMAS LEE & JACKSON INC	24062.00	713	07/08/13
57443	1779 KATHLEEN PEPERA	2575.00	713	07/08/13
57444	1299 KNIFE RIVER-NORTH CENTRAL	5912.25	713	07/08/13
57445	210 KOHLER COMMUNICATIONS	138.95	713	07/08/13
57446	212 KOTANA COMMUNICATIONS	172.75	713	07/08/13
57447	1889 LARSON PLUMBING	1400.00	713	07/08/13
57448	233 LYLE SIGNS INC.	281.42	713	07/08/13
57449	994 MEDICARE/NORIDIAN	240.75	713	07/08/13
57450	250 MICROMARKETING ASSOCIATES	491.11	713	07/08/13
57451	252 MIDCONTINENT COMMUNICATIONS	88.10	713	07/08/13
57452	261 MON-DAK HTG & PLG, INC.	810.00	713	07/08/13
57453	243 MONTANA DAKOTA UTILITIES	27907.17	713	07/08/13
57454	1632 MORRISON MAIERLE INC	56413.16	713	07/08/13
57455	267 MOUNTRAIL-WILLIAMS REC	866.27	713	07/08/13
57456	270 MURPHY MOTORS, INC.	34321.50	713	07/08/13
57457	271 MVTL/MINNESOTA VALLEY	3380.50	713	07/08/13
57458	1772 MYGOV,LLC	1300.00	713	07/08/13
57459	275 NAPA AUTO PARTS	1898.69	713	07/08/13
57460	291 ND DEPARTMENT OF HEALTH	1025.00	713	07/08/13
57461	289 ND DEPT OF HEALTH	3589.55	713	07/08/13
57462	1733 Noble Industrial Supply Corp.	1309.43	713	07/08/13
57463	1002 NORTH DAKOTA HORIZONS	66.00	713	07/08/13
57464	1494 North Dakota Insurance Department	26382.74	713	07/08/13
57465	1003 NORTH PRAIRIE SIGNATURE,LLP	68.00	713	07/08/13
57466	333 NORTHWEST SUPPLY CO.	404.95	713	07/08/13
57467	340 OHNSTAD TWICHELL PC	980.00	713	07/08/13
57468	1885 OILFIELD WASTE LOGISTICS	270.00	713	07/08/13
57469	343 OLYMPIC SALES, INC.	20537.86	713	07/08/13
57470	1055 PARTS CENTRAL - HEIL ENVIRONMENTA	228.54	713	07/08/13
57471	351 PENWORTHY	413.87	713	07/08/13
57472	356 PITNEY BOWES, INC.	1300.00	713	07/08/13
57473	377 POWERPLAN OIB	533.37	713	07/08/13
57474	359 PRAXAIR DISTRIBUTION INC	36.04	713	07/08/13
57475	641 PREBLE MEDICAL SERVICES, INC	100.00	713	07/08/13
57476	788 PRO CARE	420.00	713	07/08/13
57477	362 PRO SAFE PEST CONTROL	205.00	713	07/08/13
57478	819 PUBLIC SAFETY EQUIPMENT CO., LLC	165.18	713	07/08/13
57479	619 PUMPKIN BOOKS Inc.	238.65	713	07/08/13
57480	367 QUILL CORPORATION	705.97	713	07/08/13
57481	1547 RADIO TIME BILLING	192.00	713	07/08/13

57482	1882 RAM SPV II, LLC	2600.00	713	07/08/13
57483	390 RICHARD A. JOHNSON	560.00	713	07/08/13
57484	1850 ROCKY MOUNTAIN ELECTRIC	6551.09	713	07/08/13
57485	1274 Safeguard Business Systems	834.82	713	07/08/13
57486	409 SANITATION PRODUCTS	8058.93	713	07/08/13
57487	415 SELECT FORD	460.67	713	07/08/13
57488	416 SELID PLUMBING & HEATING INC	342.81	713	07/08/13
57489	669 SHIRT WORX	150.00	713	07/08/13
57490	426 SOURIS RIVER TELECOMMUNICATIONS	161.78	713	07/08/13
57491	436 STONEY CREEK KENNELS	3000.00	713	07/08/13
57492	448 THE SIGN SHOP	210.00	713	07/08/13
57493	1436 TOTAL SAFETY U.S., INC	119.70	713	07/08/13
57494	460 TRACTOR & EQUIPMENT CO.	8477.31	713	07/08/13
57495	461 TRACTOR SUPPLY CREDIT PLAN	369.97	713	07/08/13
57496	463 TRIANGLE ELECTRIC	672.22	713	07/08/13
57497	1883 Ultimate Air Dogs	3000.00	713	07/08/13
57498	939 USA BLUEBOOK	898.12	713	07/08/13
57499	484 VERIZON WIRELESS	173.94	713	07/08/13
57500	487 VISA	6450.29	713	07/08/13
57501	1866 Vivid Ink and Toner	956.25	713	07/08/13
57502	1249 WASTE NOT RECYCLING LLC	3180.60	713	07/08/13
57503	494 WATER ENVIRONMENT FED.	103.00	713	07/08/13
57504	1728 Weber Enterprises, LLC	10500.00	713	07/08/13
57505	503 WESTLIE MOTOR CO.	81.62	713	07/08/13
57506	564 WILLIAMS RURAL WATER DISTRICT	538.54	713	07/08/13
57507	1716 Williams Scotsman, Inc.	583.00	713	07/08/13
57508	514 WILLISTON COMMUNITY LIBRARY	120.70	713	07/08/13
57509	517 WILLISTON FIRE & SAFETY	462.20	713	07/08/13
57510	518 WILLISTON HERALD	4923.42	713	07/08/13
57511	1687 WILLISTON LANDSCAPE AND IRRIGATIO	282.80	713	07/08/13
57512	525 WILLISTON TIRE CENTER	1320.06	713	07/08/13
57513	526 WILLISTON TRUE VALUE	522.69	713	07/08/13
57514	530 WILLISTON/WILLIAMS COUNTY - LEC	673.50	713	07/08/13
57515	1 Woodworks, Inc	93.75	713	07/08/13
57516	1867 WRIGHT LINE	960.00	713	07/08/13
57517	1469 XYLEM WATER SOLUTIONS	98.11	713	07/08/13
57518	535 YVONNE TOPP	719.41	713	07/08/13
57519	1887 ZONES	6521.35	713	07/08/13

Total for Account	11500	# of checks	1434702.29
	0		

Grand Total	545	1434702.29	Total Claims
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- (2.) Application for a Local Permit or Charity Local Permit
- (3.) Special Permit to Sell Alcoholic Beverages
 - (a.) Notification of New Manager on Premises Licensed to Sell Alcoholic Beverages
- (4.) Application for Arborist License

- (a.) Dennis Ross
- (5.) Application for Pesticide Applicator's Permit
- C. Building Official
 - (1.) Master Mechanical- Randy Karl- Randy Karl Construction
 - (2.) Master Plumber
 - (a.) Richard Wood- Streamline Plumbing LLC
 - (b.) Michael McReynolds- Robert Gibb & Sons
 - (c.) Eric Abrahamson- Minot Plumbing & Heating
 - (3.) Journeyman Plumber- Chris Wagner- Ellingson
 - (4.) Sign Hanger- Roger Byer- B&B Builders Inc.
 - (5.) Fuel and Gas Installer- Eric Abrahamson- Minot Plumbing & Heating
- D. City Planner
- E. Assessor
 - (1.) Abatement
 - (2.) Exemptions

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to approve Consent Agenda.

AYE: Klug, Cymbaluk, Bogar, Bekkedahl & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

3. Bid Openings

- A. Water and Sewer Improvement District 13-12
Monte Meiers presented the following information:

This will run sewer on the East side of the Williston Park Subdivision. There were 2 bidders, the low bid was Quam Construction at \$443,494.00 which the Engineers estimate was \$420,000.00 to \$460,000.00 with contingencies. Mr. Meiers stated he'd recommend the award of bid to Quam. The other company was approximately \$504,000.00

MOTION BY BOGAR, SECONDED BY KLUG, to approve the bid to Quam Construction for \$443,494.00

AYE: Klug, Cymbaluk, Bogar, Bekkedahl & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

5. Public Hearings

- A. District 13-13 Resolution 13-114 To determine the sufficiency of any protest.

Monte Meiers presented the following information:

This is a continuation of the University & 42nd Ave corridor priority improvements. Bob Hanson stated we've received 6 protests to date from Harstad, Breivik, Wegley, WTJ Trucking, McGrail & Puckett totaling 1.31% of the entire area in the District. We need the Resolution to pass finding we either have enough protest to dissolve the project or continue on.

A call for public input was made, a second call for public input was made.

Myron Wegley inquired about a timeline of when they're extending the services to the Borsheim Edition.

Bob Hanson stated they're running a sewer line along 16th Ave along with across 16th Ave towards Borsheim Edition, but right now there is no plan to install Sewer lines inside the Borsheim Edition. They've not received any requests to do so from land owners.

A third and final call for public input was made with no other input the Public Hearing was closed.

Mayor Koeser stated that the 1.31% would not be enough to stop the project.

MOTION BY BEKKED AHL, SECONDED BY BOGAR, to approve Resolution 13-114 Resolution stating that protest on the Proposed Improvement benefiting Water, Sewer, Storm Sewer and Street Improvement District 13-13 were not sufficient to prohibit the District and should move forward.

AYE: Klug, Cymbaluk, Bogar, Bekkedahl & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- B. Request to annex approximately 71 acres located in the W1/2SW1/4 of Williston Township, Section 20, T154N, R101W. Applicant: IP Energy Ventures, LLP
Property Owners: Joseph F. O'Neill Irrevocable Trust and David and Janice Arnson.

Donald Kress presented the following information:

IP Ventures requests annexation of this property to the City of Williston. The property will be annexed up to the east side of 140th Ave NW, it's within the one-mile extraterritorial jurisdiction of Williams County and is currently zoned Agricultural. This property is outside of the one-mile extraterritorial of the City of Williston and so it's not currently zoned. Upon annexation the property will be zoned A:Agricultural. The developer proposes to develop this property with commercial uses along the US Highway 2/85 frontage (south side) and light industrial uses on the north side. A north-south road along the eastern side of the property will be a required part of the development and internal circulation must loop back to connect with this road. Access to 140th Avenue Northwest will not be allowed until that road is improved.

The Annexation Committee recommends annexation approximately 71 acres located in the E1/2 SW1/4 of Williston Township, Section 20, T154N, R101W with the understanding that the developer is required to improve a full-width street along the full length of east side of the project site, that internal circulation must loop back to connect with this road, and that access to 140th Avenue Northwest will not be allowed until that road is improved. The required 30-day advertising period is complete. No protests were received.

A call for public input was made, a second call for public input was made.

Christopher Hales with IP Ventures stated they're in agreement with the improvement to the east side of the road, they were unaware until today the requirement for the internal circulation and no access to 140th. They recommend it would be required to the rezoned and final plat applications so Planning & IP could consider the design concepts.

Mayor Koeser clarified that what Mr. Hales was asking was the condition of no access to 140th would be contingent with Rezoning & Final Plat with Planning & Zoning.

A third and final call for public input was made with no other input the Public Hearing was closed.

Mr. Kress stated the concern about access to 140th is only accessing up to one side of the road so we'd need to leave that as a township road. Since it's undeveloped we're unwilling to let anyone use that as an access road. The Internal Circulation is just so there is some cross connection and just to protect that street. It's not being annexed so we can't really give people access to it. Mr. Kress suggested leaving the recommendation from the Annexation Committee as is.

Kent Jarcik suggested approving with the contingencies upon rezoning & final plat. The concept of not having access to 140th until it's developed by the City of Williston could be the contingency.

MOTION BY BEKKEDahl, SECONDED BY BOGAR, to approve the recommendation of the Annexation Committee the annexation approximately 71 acres located in the E1/2 SW1/4 of Williston Township, Section 20, T154N, R101W with the understanding that the developer is required to improve a full-width paved street along the full length of east side of the project site, that internal circulation must loop back to connect with this road if necessary, and that access to 140th Avenue Northwest will be discussed in further development agreements & platting requirements.

AYE: Klug, Bogar, Bekkedahl & Koeser

NAY: None

ABSENT AND NOT VOTING: Cymbaluk

CARRIED: 4-0

6. Accounts, Claims and Bills Not Approved in the Consent Agenda
7. Ordinances
 - A. Burning Ordinance-first read

Pete Furuseth is requesting a committee be set up with at least two commissioners for some concerns with outdoor fire pits etc.

Mayor Koeser presented the Burning Ordinance.

After some discussions on concerns Mayor Koeser stated that if they approve the first reading they're allowed to amend it before they finalize the second reading.

MOTION BY CYMBALUK, SECONDED BY BOGAR, to approve the first reading of Ordinance 967 allowing Outdoor and Open Burning in the City of Williston as subject to any corrections and additions necessary for the second reading.

AYE: Klug, Cymbaluk, Bogar, Bekkedahl & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

Committee will include: Howard Klug, Tate Cymbaluk, Alan Hanson, James Lokken, John Kautzman, Pete Furuseth, Bill Tracy.

B. Smoking Ordinance- first read

Mayor Koeser asked that this be tabled after having a meeting this morning with the Committee. What they recommended was to adopt the State Statute and adopt that as the City Ordinance but not make it more restrictive. The City Attorney is working on that.

**MOTION BY KLUG, SECONDED BY CYMBALUK, to table the Smoking Ordinance.
MOTION CARRIED BY VOICE VOTE.**

8. Petitions, Communications and Remonstrance's

A. Mike McLean & Ralph Murphy- Williston Development Center

Mike McLean stated the building would be primarily used for the Planning Department & the Building Department, located just west of Public Works. Presenting by PowerPoint a layout of the Building.

Ralph Murphy and Dimitri Mihaloliakos with Burke Construction Group stated they're tracking around \$6.5 million in construction cost. It'll be about 18,000 square feet. Construction documents will be completed & turned in for final review within two weeks. Looking to come back the 2nd meeting in August to get approval for final Construction pricing. Starting the first part of September on building, estimating a 9 month construction period hoping to improve on that as well.

Commissioner Bekkedahl stated the department heads have spent a lot of time in meetings planning this building to what will suit each of them best, it's combining the three departments that deal with the development of this community which is ideal for everyone. The funding source will be the \$105 Million bond issue that the Commission has approved which will be repaid with State grant dollars along with Sales Tax dollars.

B. Sarah Luebbe- "Children at Play" sign request, "Stop" sign replacement (current are white) 38th & 1st. Ave E

Sarah is asking for a new Stop sign on 38th Ave & 1st Ave E. & a Children at Play sign.

Mayor Koeser stated there is a sign committee that this matter would need to go to.

Sarah also stated that her son recently got a ticket for parking in front of her place for parking on the side of the road. She doesn't have an issue with moving it when needed.

Commissioner Klug stated it's the duration of which they're parked.

Sarah brought to attention that behind G&E there are gallons with chemicals in them & a lot of different kinds of just trash.

Mayor Koeser stated some of her concerns should be brought to the police station.

9. Report of Commissioners
 - A. President of the Board
 - B. Vice-President; Finance Commissioner
 - C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
 - D. Fire, Police, and Ambulance Commissioner
 - E. Water Works, Sewer, Airport, Building and Planning Commissioner
 - (1.) 2nd St. Water Depot Agreement Extension

Commissioner Bogar stated this was basically a renewal of the lease agreement with Armstrong International on the 2nd St water depot. There is a change in the lease which removes the 3% administration fee for billing since we aren't doing the administrative work.

John Kautzman stated West Area Water has the ability to do water restrictions, this company and all of our customers are subject to those water restrictions.

MOTION BY BOGAR, SECONDED BY CYMBALUK, to approve the 2nd St Water Depot Agreement Extension with Armstrong International as presented.

AYE: Klug, Cymbaluk, Bogar, Bekkedahl & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

10. Report of Department Heads
 - A. City Auditor
 - (1.) Request to Waiver restriction on starting times during the day.- American State Bank

John Kautzman stated ASB has asked for a waiver of restriction on start times, wanting to begin at 4-5 am. Looking for approval for early start time.

Commissioner Bekkedahl asked why they're requesting an earlier start time and how long it would last. It was determined the heat is the main reason and it would last about 2-3 weeks.

MOTION BY KLUG, SECONDED BY CYMBALUK, to approve the 4-5am start time for construction at ASB.

AYE: Klug, Cymbaluk, Bogar, Bekkedahl & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- B. Attorney
- C. Director of Public Works/City Engineer
 - (1.) Bid Concurrences
 - (a.) NDDOT Projects- Pheasant Run Parkway, Various Traffic Signal Improvements

Monte Meiers stated they have had a couple DOT bid openings, the first was Pheasant Run. The low bidder was Knife River with \$2,725,639.35 which they're looking for concurrence for us. The Various Traffic Signal Improvements Moorehead Electric was the low bidder for that with \$308,939.00.

MOTION BY BOGAR, SECONDED BY KLUG, to concur with NDDOT on the bids for Pheasant Run Parkway and the Various Traffic Signal Improvements.

AYE: Klug, Cymbaluk, Bogar, Bekkedahl & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- (2.) WBI Energy Issue with 32nd Ave W

Monte Meiers stated that WBI Pipeline has an issue with the amount of fill over their pipeline they've requested we stop work. We've set up a meeting because it's impossible not to cross the corridor of their pipeline at some point with the growth & development we're doing. We'd like to see at least two commissioners meet with them as well.

Mayor Koeser, Commissioner Klug & Mr. Furuseth have agreed to meet with them.

- (3.) Storm Water Ordinance Revision

Monte Meiers requested this item be tabled due to not enough time to meet with staff.

MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to table this item.

MOTION CARRIED BY VOICE VOTE.

- D. Fire Chief
 - (1.) Almont Associates

Tom Weber presented the Feasibility Study of the future needs of emergency services in and around Williston. This is a modular plan, it's designed on what if's

suggesting steps you can take. This is not a must do or must do right now. We received a lot of input from the community. There were 61 recommendations, 57% didn't cost anything other than staff time, 8% could generate revenue for the City, 5% had a moderate cost up to \$10,000, 17% very expensive up to \$6 million, 13% was future consideration. We are recommending more administrative staff, your facility has an extreme minimum, consider establishing a fee for inspection, consider self-inspection program every other year. It's recommended you look immediately at providing self-contained breathing apparatus masks for each fire fighter, as this is a violation to have a shared one which is what you currently practice. Also look at eliminate holding calls in your dispatch center, new fire stations or relocating fire trucks, and finally having dual role EMT/fire fighters.

- (2.) Fire Apparatus- purchase of advertised water truck.

Alan Hanson stated that they had a bid opening which they've received no bids. They're having a hard time finding someone who will provide a sealed bid.

It was determined that there is a process to go through allowing to purchase outright.

- E. Chief of Police
- F. Building Official
- G. City Planner

- (1.) Proposed Preliminary Plat for L1 for First Subdivision (Lindsey Implement Property) – Williston Lodge LLC

Donald Kress presented the following information:

Williston Lodge, LLC requests a subdivision of approximately 7.5 acres, originally submitted as "L.I. Subdivision" the applicant requests the name of this subdivision be changed to Williston Kettler Commercial Subdivision. It will include 4 commercial lots, all lots are currently zoned C-2: General Commercial and no zone change is proposed. The site will take access from 139th Ave NW, access to the lots internally will be by reciprocal access easements. The site is proposed to be developed with two 183-room hotels, a bank with drive through and a small strip mall.

Planning and Zoning Commission recommended to the City Commission approval for 7.5 acres located within the Southwest 1/4 of the Southwest ¼ of Section 21, Township 154 North, Range 101 West, City of Williston (the Lindsey Implement property) contingent upon staff comments being addressed, standard development agreement with project-specific amendments including design guidelines, and non-protest agreement for future street improvements of 139th Avenue Northwest. Staff recommends that an additional contingency—that the relocation of the access to the project be approved by the Engineering and Planning Departments.

The original traffic study recommended that, due to the stacking distance requirement for the intersection of 139th Ave. NW and U.S. Highway 2/85, the access to the project site from 139th Ave. NW must be at least 360 feet north of

that intersection. A recently revised traffic study shortens that recommended distance to only 300 feet, as depicted on the plat before you. Planning and Engineering staff are reviewing this revised traffic study and have not yet approved the relocation of the entrance to the project site from 360 feet north of the intersection of Highway 2/85 and 139th Ave. NW to 300 feet north of that intersection.

Monte Meiers expressed concern with the drainage easement for 130th.

Doug Perkins with Civil Science showed Mr. Meiers on a map where the overflow for 139th would go along the West side & stated if needed they could make it wider than 15'.

MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to approve the preliminary plat for the Williston Lodge, LLC. For Sublot 1 for Subdivision including all the contingencies recommended.

AYE: Klug, Cymbaluk, Bogar, Bekkedahl & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- (2.) Review Final Plat for Jonathan's Landing Subdivision- McCreary/Redland LLC

Donald Kress presented the following information:

On June 17th, 2013 the City Commission approved the Final Plat for Jonathon's Landing Subdivision contingent upon staff approval of all required documents, final staff review, and any necessary plat corrections. Required additions to the standard development agreement are: Dedication of the drainage easement as depicted on the preliminary plat, a method for ownership and maintenance of the detention basins, screening of the detention basins with shrubbery or attractive fencing, 6-foot tall vinyl fencing along the backyards of residences along East Dakota Parkway and 26th St. E, re-routing of the trail along East Dakota Parkway to be done at the developer's expense, future buildings other than twinhomes, shall not be built across lot lines as platted on the recorded final plat, City Engineer's standard oversizing requirements for water and sewer.

Staff has reviewed the final plat and title opinion. The developer has agreed to the conditions of the development agreement. The city attorney has provided documentation for the general performance lien required as improvement security. Park fees will be paid at the time of building permit application.

To approve final plat for the Jonathon's Landing Subdivision, contingent on final staff review of the final plat prior to recordation.

MOTION BY CYMBALUK, SECONDED BY KLUG, To approve final plat for the Jonathon's Landing Subdivision, contingent on final staff review of the final plat prior to recordation and the additions in the standard development agreement for the projection.

AYE: Klug, Cymbaluk, Bogar, Bekkedahl & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- (3.) Review Final Plat for North Gate Subdivision- Stone Crest Management

Donald Kress presented the following information:

On July 10, 2012 the City Commission approved a preliminary plat that depicted 130 lots for twinhome and town house development and five lots for park/stormwater detention. In August the project was put on hold pending the development of an area-wide plan for water, sewer, and streets in the University Ave. and 42nd St. E. area, including extension of University Ave. to this property. The extension of University Ave has now been bid and is expected to begin construction shortly. At the June 17th 2013, meeting the City Commission approved the Final Plat for the Northgate Subdivision contingent upon addressing any remaining staff comments, agreement between the developer and the Williston Parks and Rec Department on acceptable park dedication, staff approval of all required documents, final staff review and any necessary plat corrections. After the Planning Commission meeting, the applicants further discussed the zoning with the city attorney and the city attorney felt legally under the circumstances some contingent wording not to exceed 1-year could be considered.

The original developer-created development agreement will be replaced by the current standard development agreement. Any future development or rezoning will have to be undertaken by a separate platting and rezone process, including public hearing. Approval of this final plat is still contingent on the extension of a fully-improved University Avenue to provide access to this property.

Staff recommends to approve the final plat for Northgate Subdivision, a rearrangement of Block 1 of the Northgate Subdivision, contingent on addressing any remaining staff comments, final staff review of all required documents and any necessary plat corrections, and that the large lots to the north remain R-2 and any zone changes to those lots would be handled through the regular zoning process.

MOTION BY BOGAR, SECONDED BY BEKKEDAHL, to approve the final plat for Northgate Subdivision, a rearrangement of Block 1 of the Northgate Subdivision, contingent on addressing any remaining staff comments, final staff review of all required documents and any necessary plat corrections, and that the large lots to the north remain R-2 and any zone changes to those lots would be handled through the regular zoning process.

AYE: Klug, Bogar, Bekkedahl & Koeser

NAY: None

ABSENT AND NOT VOTING: Cymbaluk

CARRIED: 4-0

- (4.) Review Final Plat for Fairhills Subdivision- Nygard/Roers Williston LLC

Donald Kress presented the following information:

At the June 17th 2013, meeting the City Commission approved the final plat for the Fairhills Subdivision contingent upon approval of all required documents, final staff review, and any necessary plat corrections. A 26.58 acre area in the northwest portion of the project site (known as the "Beddows parcel"), which was originally depicted as a lot, is not part of the project. The applicant was not able to negotiate road easements for 32nd Street West and 29th Avenue West with the property owners of this parcel. For this project, amendments to the standard development agreement include design guidelines addressing, among other topics, location of commercial and apartment buildings in relation to the parking lots and the street; signage; appearance of commercial buildings; and pedestrian connectivity within the project. Since preliminary plat approval, the developer has made some changes to the lot configuration and product type in the R-3 zone. The major product type is now a two- to four-unit building with each unit having its own driveway to the street. Staff has reviewed the final plat. Park fees will be paid at the time of building permit application. Due to certain procedural complications regarding the recording of deeds to the underlying property of this subdivision, two documents have not been finalized at this time—the general performance lien and the final title opinion. Recommendation: To approve the final plat for the Fairhills Subdivision, a 125 acre residential and commercial development located in SW1/4, Section 10, T154 N, R101W, City of Williston (north side of 26th Street West, east of 32nd Avenue West), contingent upon approval of all required documents, final staff review, any necessary plat corrections, revision of the final plat to: Indicate the Beddows Block as a lot in the plat and have those property owners sign the plat; Depict the entire School Subdivision as part of the plat to properly depict the rearrangement; & Prepare a separate document to vacate the former 27th Street right of way.

Mr. Kautzman inquired about a performance lien or financial assurance being in place before recording final plat.

Mr. Kress clarified that the final plat will not be recorded before all the documents are approved.

MOTION BY BEKKEDAH, SECONDED BY CYMBALUK, to accept the recommendation and approve the Final Plat for the Fairhills Subdivison, located in SW1/4, Section 10, T154 N, R101W, City of Williston contingent upon approval of all required documents, final staff review, any necessary plat corrections, and the revision of the final plat to indicate the "Beddows" block has a lot in the plat, have the property owners sign the plat, depict the entire school subdivision as part of that plat, depict the rearrangement and to prepare separate documents to vacate the former 27th Ave. right-of-way.

AYE: Klug, Cymbaluk, Bogar, Bekkedahl & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

H. Economic Development
(1.) STAR Fund – Request Change to Application

Shawn Wenko presented the following information:

There are a few changes we'd like to see in the Flex PACE, the threshold starts at \$125,000 before business' can get the buy down dollars. We'd like to open that up to smaller businesses and add an option for a Flex PACE buy down up to \$5,000 on businesses up to \$125,000.

The current Flex PACE for businesses up to \$250,000 is \$24,999 we'd like to increase that to the maximum of \$52,800. To keep the projects fair we've created a scoring chart.

The Bank of North Dakota has stepped up and we'd like to, should a large child care center be built offer up to \$162,000 for a buy down amount.

MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to approve the attached guidelines and changes to the STAR Fund Flex PACE program as presented.

AYE: Klug, Cymbaluk, Bogar, Bekkedahl & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

(2.) STAR Fund - Flex PACE
(a.) Hill Enterprises, LLC – Flex PACE

Shawn Wenko presented the following information:

Hill Enterprises, LLC is requesting a Flex PACE buy down for up to \$40,000 for construction & updates on a carwash. Their total investment is around \$2.8 million

MOTION BY KLUG, SECONDED BY CYMBALUK, to approve the STAR Fund- Flex PACE buy down in the amount of \$40,000 for Hill Enterprises, LLC.

AYE: Klug, Cymbaluk, Bogar, Bekkedahl & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

(b.) NoDak 214 Main – Flex PACE

Shawn Wenko presented the following information:

NoDak 214 Main is requesting a Flex PACE buy down in the amount of \$24,999 for renovating the exterior of the building which is a mix use space of professional space & minimal residential. They're working with Planning and will be in compliance with the street scape plan. Their total investment is around \$579,000.

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to approve the STAR Fund- Flex PACE buy down in the amount of \$24,999.00 for NoDak 214 Main.

AYE: Klug, Cymbaluk, Bogar, Bekkedahl & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- (c.) Commercial Investment Management, LLC – Flex PACE

Shawn Wenko presented the following information:

Commercial Investment Management, LLC is requesting a Flex PACE buy down in the amount of \$52,800.00 for the restoration and renovation of the building on 115 2nd Ave. Their total investment is around \$1.8 million.

MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to approve the STAR Fund- Flex PACE buy down in the amount of \$52,800 for Commercial Investment Management, LLC.

AYE: Klug, Cymbaluk, Bogar, Bekkedahl & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- (d.) Home of Economy, Inc. – Flex PACE

Shawn Wenko presented the following information:

Home of Economy is requesting a Flex PACE buy down in the amount of \$52,800 for the expansion of their existing building. Their total investment is around \$5 million

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to approve the STAR Fund- Flex PACE buy down in the amount of \$52,800 for Home of Economy, Inc.

AYE: Klug, Cymbaluk, Bogar, Bekkedahl & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- (e.) Triland Holding, LLC – Flex PACE

Shawn Wenko presented the following information:

Triland Holding, LLC is requesting a Flex PACE in the amount of up to \$52,800 for construction & development of a retail center.

Commissioner Klug asked if the store going in would they have a right to come back and ask for more buy down dollars. After some discussion it was determined that it is a possibility at this point.

MOTION BY KLUG, SECONDED BY BEKKEDAHL, to approve the STAR Fund- Flex PACE

buy down in the amount of up to \$52,800 for Triland Holding, LLC.

AYE: Klug, Cymbaluk, Bogar, Bekkedahl & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

(3.) STAR Fund – Community Build Grant

(a.) Williston Basin Skating Club – Community Build Grant

Shawn Wenko presented the following information:

Williston Basin Skating Club is looking for a Community Build Grant in the amount of \$50,000.00 to connect all the buildings on the fairgrounds property to connect to City sewer. CVB has matched \$50,000 if it's approved.

MOTION BY CYMBALUK, SECONDED BY KLUG, to approve the Community Builders Grant in the amount of \$50,000 for the Williston Basin Skating Club.

AYE: Klug, Cymbaluk, Bogar, Bekkedahl & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

I. Airport

(1.) Airport Advertising Lease Iveda Solutions

Steven Kjergaard presented the following information:

Looking for approval for the lease with Iveda Solutions for the TV inside the airport terminal. It's a monthly lease in the amount of \$300.00

MOTION BY BEKKEDAHL, SECONDED BY BOGAR, to approve the lease with Iveda Solutions.

AYE: Klug, Cymbaluk, Bogar, Bekkedahl & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

(2.) Williston Jet Center Lease Property Description Change.

Steven Kjergaard presented the following information:

Williston Jet Center has had an issue finding a building that fits the 90x90 square, had to relocate their fuel farm. Looking to change their lease that includes the relocation & extra space.

MOTION BY BOGAR, SECONDED BY CYMBALUK, to approve the changes on the lease with Williston Jet Center.

AYE: Klug, Cymbaluk, Bogar, Bekkedahl & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

(3.) Airport Advertising Lease

Steven Kjergaard presented the following information:

DTC Energy Group- \$3,000 annual. Standard lease.

MOTION BY BOGAR, SECONDED BY CYMBALUK, to approve the lease with DTC Energy Group.

AYE: Klug, Cymbaluk, Bogar, Bekkedahl & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

(4.) Williston Jet Center Request

Steven Kjergaard presented the following information:

Williston Jet Center is requesting a variance to be in operation prior to meeting the hangar space requirements, we can do it because these are our rules.

Jim Sweeny stated they're requesting this so they can begin business with an 8 month waiver with the intention of building a hangar.

MOTION BY BOGAR, SECONDED BY CYMBALUK, to allow Williston Jet Center to begin operations without meeting the minimum standards of having a hangar space with the contingency they have to have operational hangar space within 12 months.

AYE: Klug, Cymbaluk, Bogar, Bekkedahl & Koeser

NAY: None

ABSENT AND NOT VOTING: None

- J. Assessor
- K. Convention and Visitor's Bureau
- 11. Appointments and Consultations with Officers
 - A. Library Board Appointment- Verlette Sjue

Mayor Koeser stated Travis Nelson has served his 2 terms, Verlette Sjue has shown interest in joining that board.

MOTION BY KLUG, SECONDED BY CYMBALUK, to appoint Verlette Sjue to the Library Board From July 2013-July 2016

AYE: Klug, Cymbaluk, Bogar, Bekkedahl & Koeser

NAY: None

ABSENT AND NOT VOTING: None

- 12. Unfinished Business
 - A. MDU Easement Documents

Monte Meiers requested this item be removed.

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to remove the MDU Easement from the Agenda.

MOTION CARRIED BY VOICE VOTE

B. WBI Pipeline

Monte Meiers requested this item be removed.

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to remove the WBI Pipeline from the Agenda.

MOTION CARRIED BY VOICE VOTE

C. Municipal Ordinance

Pete Furuseth stated they're not ready to present.

- 13. New Business
- 14. Executive Session
- 15. Adjourn

MOTION BY BEKKEDAHL, SECONDED BY BOGAR, to adjourn.

MOTION CARRIED BY VOICE VOTE