

**OFFICIAL PROCEEDINGS
BOARD OF CITY COMMISSIONERS
August 27, 2013 6:00 P.M.
CITY HALL WILLISTON, NORTH DAKOTA**

1. Roll Call of Commissioners

COMMISSIONERS PRESENT: Brad Bekkedahl, Howard Klug, Tate Cymbaluk, Brent Bogar and Ward Koeser

COMMISSIONERS ABSENT: None

OTHERS PRESENT: John Kautzman, Monte Meiers, Denell Kallemeyn, Donald Kress, Scott Molstad, Pete Furuseth, Bill Tracy,

2. Mayor Koeser presented plaque to Commissioner Bogar for his service on the City Commission.
3. Changes to the agenda: Williston Senior Apartment Homes II, LLC- Pilot Request needs to be placed under Public Hearings, Add Storm Sewer Pipe Change Order, Remove item 11. I.(4.) Contract for master Plan phase II.

MOTION BY CYMBALUK, SECONDED BY KLUG, to approve the proposed changes to the agenda.

MOTION CARRIED BY VOICE VOTE.

4. Consent Agenda
- A. Reading and Approval of Minutes for:
- (1.) Regular Meeting Dated: August 13, 2013
- B. Auditor
- (1.) Accounts, Claims and Bills

For checks between: 08/13/13 - 08/26/13

Payroll

| Check # | Vendor/Employee/Payee Number/Name | Check Amount | Date |
|---------|-----------------------------------|--------------|----------|
| -77435 | 14021 BRAD D. BEKKEDAHL | 0.00 | 08/23/13 |
| -77434 | 56070 TATE A. CYMBALUK | 0.00 | 08/23/13 |
| -77433 | 56169 KATHERINE E. BERWICK | 991.83 | 08/23/13 |
| -77432 | 56297 BRENDA D'ANGELO | 794.69 | 08/23/13 |
| -77431 | 12020 RANDY M DONNELLY | 1538.71 | 08/23/13 |
| -77430 | 12017 JOHN L. KAUTZMAN | 2701.13 | 08/23/13 |
| -77429 | 56240 KAREN D. KUEHL | 957.16 | 08/23/13 |
| -77428 | 56300 NICOLE LUMPKINS | 879.16 | 08/23/13 |

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|--------|-------|---------------------------|---------|----------|
| -77427 | 56168 | AARON G. MITCHELL | 694.59 | 08/23/13 |
| -77426 | 56255 | CHELSEA S CAVANAUGH | 888.71 | 08/23/13 |
| -77425 | 13026 | KEVIN W. CRAFT | 1073.41 | 08/23/13 |
| -77424 | 56195 | JACKIE L. HATCH | 718.74 | 08/23/13 |
| -77423 | 56274 | MEGAN NYGARD | 625.24 | 08/23/13 |
| -77422 | 56323 | LINDSEY REPP | 410.24 | 08/23/13 |
| -77421 | 56225 | SUSAN E. SCHNEIDER | 1082.08 | 08/23/13 |
| -77420 | 56304 | PHYLTRAWS TERMINE | 848.90 | 08/23/13 |
| -77419 | 13025 | JOLEEN S. TINKER | 1225.14 | 08/23/13 |
| -77418 | 56344 | CARRIE ZELLMER | 1125.37 | 08/23/13 |
| -77417 | 14024 | BRENT BOGAR | 441.76 | 08/23/13 |
| -77416 | 14025 | HOWARD D. KLUG | 99.04 | 08/23/13 |
| -77415 | 15004 | JANET B. ZANDER | 1947.91 | 08/23/13 |
| -77414 | 56215 | MARK W. ANDERSON | 1114.81 | 08/23/13 |
| -77413 | 56087 | CODY M. BAKKEN | 1217.51 | 08/23/13 |
| -77412 | 18021 | ROBERT J. BENTH | 12.00 | 08/23/13 |
| -77411 | 56292 | CAMERON BRADLEY | 1041.98 | 08/23/13 |
| -77410 | 18022 | SHARYL J. BUSCH | 1920.77 | 08/23/13 |
| -77409 | 56162 | JOSHUA A. BUTLER | 1042.77 | 08/23/13 |
| -77408 | 56237 | ADEN A CLARK | 654.53 | 08/23/13 |
| -77407 | 18028 | DAVID C. DONNER | 2041.96 | 08/23/13 |
| -77406 | 56193 | CYNTHIA L. GARDNER | 282.59 | 08/23/13 |
| -77405 | 18001 | ALAN K. HANSON | 2201.19 | 08/23/13 |
| -77404 | 56321 | NICOLAS JOHNSON | 102.85 | 08/23/13 |
| -77403 | 18027 | STEVEN D. KERZMANN | 2665.58 | 08/23/13 |
| -77402 | 18096 | TRACY C. KERZMANN | 1190.33 | 08/23/13 |
| -77401 | 56107 | VICTORIA L. KREGER | 634.75 | 08/23/13 |
| -77400 | 18099 | ERICA J. MYERS | 735.61 | 08/23/13 |
| -77399 | 18024 | JONATHON RASMUSSEN | 1942.50 | 08/23/13 |
| -77398 | 18070 | JEANNE M. SAGASER RASSIER | 1645.86 | 08/23/13 |
| -77397 | 56130 | ANDREW A. SAILER | 1469.21 | 08/23/13 |
| -77396 | 56174 | SAM M. AIDE | 1140.62 | 08/23/13 |
| -77395 | 56166 | RYAN J. ALLEN | 989.28 | 08/23/13 |
| -77394 | 56273 | JASON BARTEN | 1485.44 | 08/23/13 |
| -77393 | 19024 | DAVID L. BELISLE | 1289.14 | 08/23/13 |
| -77392 | 56246 | HUGH E BENZEN | 949.93 | 08/23/13 |
| -77391 | 19092 | DUSTIN J. BERTSCH | 1413.12 | 08/23/13 |
| -77390 | 19028 | MARK R. BITZ | 1749.22 | 08/23/13 |
| -77389 | 56097 | ALAN C. BRATT | 1051.40 | 08/23/13 |
| -77388 | 56121 | DUSTIN R. CELANDER | 1023.22 | 08/23/13 |
| -77387 | 19076 | CORY G COLLINGS | 1962.71 | 08/23/13 |
| -77386 | 56113 | MINDY SUE DEGENSTEIN | 1030.64 | 08/23/13 |
| -77385 | 56173 | RODNEY H. DICKERSON | 1140.61 | 08/23/13 |
| -77384 | 56289 | STACEY EISSINGER | 953.86 | 08/23/13 |
| -77383 | 56183 | AMBER M. GILMORE | 1290.00 | 08/23/13 |
| -77382 | 19009 | LINDA R. GRANBOIS | 1139.27 | 08/23/13 |
| -77381 | 56147 | JACOB J. GREGORY | 1140.62 | 08/23/13 |
| -77380 | 56343 | ZACHARY HANSEN | 774.60 | 08/23/13 |
| -77379 | 19082 | RANDY M. HAUGENOE | 1489.90 | 08/23/13 |

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|--------|-------|--------------------------|---------|----------|
| -77378 | 56206 | DANIELLE HENDRICKS | 976.38 | 08/23/13 |
| -77377 | 56285 | TYLER HOFF | 972.41 | 08/23/13 |
| -77376 | 56210 | WILLIAM E. HOLLER | 1366.71 | 08/23/13 |
| -77375 | 56102 | MICHAEL A. ISENHOWER JR | 1520.43 | 08/23/13 |
| -77374 | 56182 | AARON R. KAMPA | 937.94 | 08/23/13 |
| -77373 | 19012 | THOMAS L. LADWIG | 1868.66 | 08/23/13 |
| -77372 | 19011 | JAMES L LOKKEN | 2621.89 | 08/23/13 |
| -77371 | 56082 | TRAVIS J. MARTINSON | 928.80 | 08/23/13 |
| -77370 | 56061 | AMY D. NICKOLOFF | 1191.61 | 08/23/13 |
| -77369 | 19014 | KENNETH B. OWENS | 1833.35 | 08/23/13 |
| -77368 | 19098 | DAVID A. PETERSON | 1144.62 | 08/23/13 |
| -77367 | 56181 | TREVOR J. ROBERTS | 937.93 | 08/23/13 |
| -77366 | 56148 | JONATHAN D. ROGGENKAMP | 807.84 | 08/23/13 |
| -77365 | 56052 | JAMESON J. O. SEIM | 1366.55 | 08/23/13 |
| -77364 | 56098 | JAKE O. SNYDER | 1396.60 | 08/23/13 |
| -77363 | 19077 | MICHAEL S. WILSON | 1531.48 | 08/23/13 |
| -77362 | 19100 | RYAN C. ZIMMERMAN | 1479.32 | 08/23/13 |
| -77361 | 56157 | BENJAMIN W. ABBEY | 1137.58 | 08/23/13 |
| -77360 | 20047 | KELLY M. ABERLE | 1406.51 | 08/23/13 |
| -77359 | 26039 | DIANE K. ALBRIGHTSON | 1095.75 | 08/23/13 |
| -77358 | 56209 | MARTIN L. COLGAN | 1197.59 | 08/23/13 |
| -77357 | 56296 | JOE DOSS | 1197.39 | 08/23/13 |
| -77356 | 56309 | KRYSTINE HEIFORT | 857.87 | 08/23/13 |
| -77355 | 56308 | JAMES LEAHY | 1544.11 | 08/23/13 |
| -77354 | 56270 | WILLIAM TRACY III | 1382.76 | 08/23/13 |
| -77353 | 56329 | PAIGE LAWRENCE | 752.01 | 08/23/13 |
| -77352 | 56220 | TRUNG THANH LE | 1238.31 | 08/23/13 |
| -77351 | 56302 | ANTON LEUTY | 1171.33 | 08/23/13 |
| -77350 | 21040 | MONTE C. MEIERS | 1992.90 | 08/23/13 |
| -77349 | 56312 | JOHN STRUB | 781.58 | 08/23/13 |
| -77348 | 56293 | DAVID TUAN | 2092.01 | 08/23/13 |
| -77347 | 21054 | WAYNE A WIEDRICH | 2303.18 | 08/23/13 |
| -77346 | 22020 | ROBERT D. KNAPPER | 1790.18 | 08/23/13 |
| -77345 | 56318 | TYLER KOLDEN | 785.11 | 08/23/13 |
| -77344 | 56322 | AUSTIN ALEXANDER | 770.58 | 08/23/13 |
| -77343 | 56214 | MICHAEL J. BEARCE | 1205.26 | 08/23/13 |
| -77342 | 56317 | ZACHARY CORNELIUSEN | 758.08 | 08/23/13 |
| -77341 | 56342 | REID HALVORSON | 819.25 | 08/23/13 |
| -77340 | 56128 | VERNON L. HENDRICKSON | 1306.60 | 08/23/13 |
| -77339 | 56244 | ROY LONG | 1382.22 | 08/23/13 |
| -77338 | 56167 | MATTHEW TUTAS | 1975.75 | 08/23/13 |
| -77337 | 56320 | PHILIP ARENDS | 1336.50 | 08/23/13 |
| -77336 | 24019 | ROBERT D. COUGHLIN | 600.76 | 08/23/13 |
| -77335 | 24018 | EFFIE J. IVERSON | 1745.66 | 08/23/13 |
| -77334 | 24017 | STEVEN W. JENSEN | 1490.85 | 08/23/13 |
| -77333 | 56284 | SABRINA NIELD - PHILLIPS | 1174.08 | 08/23/13 |
| -77332 | 56104 | DANIEL W. TUPA | 1064.21 | 08/23/13 |
| -77331 | 25110 | KENNETH W. BERGSTROM | 2527.78 | 08/23/13 |
| -77330 | 56286 | MONICA KELLEY | 263.11 | 08/23/13 |

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| -77329 | 56349 | LILLIAN MCGUIRE | 426.63 | 08/23/13 |
| -77328 | 56287 | SHARNELL NIX | 1227.83 | 08/23/13 |
| -77327 | 56252 | DIANE THOMPSON | 1019.84 | 08/23/13 |
| -77326 | 56164 | JACOB T BLOODGOOD | 536.23 | 08/23/13 |
| -77325 | 56232 | ELVIS DINZON | 1032.18 | 08/23/13 |
| -77324 | 27076 | DANNY R. GERGEN | 1407.70 | 08/23/13 |
| -77323 | 56091 | JAMES A HAGA JR | 520.77 | 08/23/13 |
| -77322 | 56315 | EARL KILLINGSWORTH | 614.11 | 08/23/13 |
| -77321 | 56241 | DINA KINDELSPIRE | 845.01 | 08/23/13 |
| -77320 | 56266 | MARK RIDDLE | 894.59 | 08/23/13 |
| -77319 | 56345 | GARETH ROACH | 1068.73 | 08/23/13 |
| -77318 | 56258 | BRYAN THOMPSON | 912.87 | 08/23/13 |
| -77317 | 56084 | KENNETH R. BOYKIN | 1413.57 | 08/23/13 |
| -77316 | 56313 | WILLIAM BRENNY | 838.56 | 08/23/13 |
| -77315 | 56112 | GARRISON CANTER | 797.74 | 08/23/13 |
| -77314 | 56114 | ANTHONY D. DUDAS | 1472.25 | 08/23/13 |
| -77313 | 56086 | STEVEN C. KJERGAARD | 1844.83 | 08/23/13 |
| -77312 | 12029 | LORI A. LARSEN | 951.07 | 08/23/13 |
| -77311 | 56120 | VICTORIA M. RUBLE | 385.50 | 08/23/13 |
| -77310 | 56307 | TRAVIS SAMUDA | 1045.94 | 08/23/13 |
| -77309 | 56122 | WESTON E. SMESTAD | 708.89 | 08/23/13 |
| -77308 | 56100 | BILLY J. BAKER | 554.82 | 08/23/13 |
| -77307 | 56340 | MICHAEL SIMPSON | 1041.25 | 08/23/13 |
| -77306 | 34103 | CHRISTOPHER J. BROSTUEN | 41.56 | 08/23/13 |
| -77305 | 56347 | CHRISTINE EDWARDS | 941.69 | 08/23/13 |
| -77304 | 34017 | KENT A. JARCIK | 2344.44 | 08/23/13 |
| -77303 | 56223 | DONALD KRESS | 1402.07 | 08/23/13 |
| -77302 | 56075 | DEEANN M. LONG | 41.56 | 08/23/13 |
| -77301 | 56057 | JON D. MARISTUEN | 41.56 | 08/23/13 |
| -77300 | 56239 | RACHEL K. RESSLER | 952.36 | 08/23/13 |
| -77299 | 34016 | ELAINE B. SINNESS | 767.89 | 08/23/13 |
| -77298 | 56314 | NICK VASUTHASAWAT | 938.61 | 08/23/13 |
| -77297 | 35025 | JOSILYN F BEAN | 1028.92 | 08/23/13 |
| -77296 | 56267 | SUZANNE GAUT | 119.97 | 08/23/13 |
| -77295 | 56301 | TRAVIS MIZZELL | 869.99 | 08/23/13 |
| -77294 | 56155 | SCOTT R. MOLSTAD | 1951.02 | 08/23/13 |
| -77293 | 56079 | BRENDA SEPTKA | 1169.28 | 08/23/13 |
| -77292 | 36006 | NEIL W. BAKKEN | 1741.73 | 08/23/13 |
| -77291 | 56176 | CHAUNCEY CARR, JR. | 2369.66 | 08/23/13 |
| -77290 | 56211 | WAYNE E. BEARD | 808.75 | 08/23/13 |
| -77289 | 56212 | AMELIA A. BICKLER | 311.90 | 08/23/13 |
| -77288 | 56039 | KERI L. BODA | 826.02 | 08/23/13 |
| -77287 | 56144 | CRYSTAL M. BONNER | 187.13 | 08/23/13 |
| -77286 | 48102 | KAYLA J. HELL | 664.59 | 08/23/13 |
| -77285 | 56111 | ANDREA L. MITCHELL | 147.33 | 08/23/13 |
| -77284 | 56341 | KACEY PETERSON | 259.86 | 08/23/13 |
| -77283 | 48013 | DEBORAH A. SLAIS | 1243.63 | 08/23/13 |
| -77282 | 48034 | YVONNE A. TOPP | 530.40 | 08/23/13 |
| -77281 | 52011 | ANN M. KVANDE | 1199.41 | 08/23/13 |

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| -77280 | 56306 | MARGARET LUNSFORD | 950.29 | 08/23/13 |
| -77279 | 56041 | BARBARA J. PETERSON | 1097.56 | 08/23/13 |
| -77278 | 52003 | THOMAS C. ROLFSTAD | 1500.18 | 08/23/13 |
| -77277 | 52020 | SHAWN WENKO | 1672.57 | 08/23/13 |
| -77276 | 53005 | BOBBI JO CLARKE | 1149.97 | 08/23/13 |
| -77275 | 56222 | VIVIAN KALMIK | 734.19 | 08/23/13 |
| -77274 | 53002 | AMY A. KRUEGER | 1621.92 | 08/23/13 |
| -77273 | 56330 | MOLLY LIPPERT | 204.10 | 08/23/13 |
| -77272 | 56311 | MALLORY NYGARD | 332.92 | 08/23/13 |
| -77271 | 56271 | SABRINA A RAMEY | 1113.62 | 08/23/13 |
| -77270 | 56310 | JENNIFER STRIETZEL | 833.82 | 08/23/13 |
| -77269 | 56213 | ROBERT JASON HILLARD | 1228.50 | 08/23/13 |
| -77268 | 56234 | JOSEPH REIFENSTAHL | 1270.25 | 08/23/13 |
| -77267 | 56328 | MARVIN SELVEY | 472.16 | 08/23/13 |
| -77266 | 56080 | BRAD E. SEPTKA | 2151.61 | 08/23/13 |
| -77265 | 56150 | SAMANTHA R. YODER | 1157.58 | 08/23/13 |
| -77264 | ND CHILD SUPPOR | ND CHILD SUPPORT ENFORCE | 1143.50 | 08/22/13 |
| -77263 | DEFERRED COMP | NATIONWIDE RETIREMENT SO | 18311.54 | 08/23/13 |
| -77262 | FIT | U.S. TREASURY | 117342.80 | 08/23/13 |
| -77261 | MERITAIN HEALTH | MERITAIN HEALTH | 1176.93 | 08/26/13 |
| 58264 | 999999 | CHARLES RISSEL | 230.00 | 08/14/13 |
| 58265 | 673 | CLERK OF DISTRICT COURT | 500.00 | 08/14/13 |
| 58266 | 673 | CLERK OF DISTRICT COURT | 500.00 | 08/14/13 |
| 58267 | 673 | CLERK OF DISTRICT COURT | 500.00 | 08/14/13 |
| 58268 | 132 | FIRST NATIONAL BANK | 2007.55 | 08/15/13 |
| 58269 | 19 | AMERICAN STATE BANK | 141.10 | 08/15/13 |
| 58270 | 999999 | JAY CHEMICALS | 200.00 | 08/16/13 |
| 58271 | 1900 | Crystal FLETCHER | 850.00 | 08/19/13 |
| 58272 | 999999 | ERIC FERNANDEZ | 100.00 | 08/20/13 |
| 58273 | 649 | WAL-MART SUPERCENTER | 15.00 | 08/20/13 |
| 58274 | 673 | CLERK OF DISTRICT COURT | 20.00 | 08/20/13 |
| 58275 | 673 | CLERK OF DISTRICT COURT | 500.00 | 08/20/13 |
| 58276 | 35 | BANK OF NORTH DAKOTA | 24992.00 | 08/20/13 |
| 58277 | 35 | BANK OF NORTH DAKOTA | 13329.00 | 08/20/13 |
| 58278 | 56348 | TYLER EMERSON | 755.45 | 08/23/13 |
| 58279 | 12026 | KAREN P. LARSON | 1061.69 | 08/23/13 |
| 58280 | 56295 | CHERIE SMITH | 525.22 | 08/23/13 |
| 58281 | 14020 | E. WARD KOESER | 210.77 | 08/23/13 |
| 58282 | 17016 | THOMAS J. GLENN | 1048.71 | 08/23/13 |
| 58283 | 18094 | MICHAEL CASLER | 953.50 | 08/23/13 |
| 58284 | 56325 | DAVID GORDON | 859.16 | 08/23/13 |
| 58285 | 56337 | DARIN JOHNSON | 1692.72 | 08/23/13 |
| 58286 | 56269 | CLAY KAUTZER | 1090.57 | 08/23/13 |
| 58287 | 56290 | BRADLEY SCHERER | 1459.36 | 08/23/13 |
| 58288 | 18046 | GARVIN SEMENKO | 41.56 | 08/23/13 |
| 58289 | 18020 | RICHARD SHEARER | 480.07 | 08/23/13 |
| 58290 | 56278 | DANIEL DERY | 1080.75 | 08/23/13 |
| 58291 | 19095 | WALTER H. HALL | 1543.96 | 08/23/13 |
| 58292 | 56243 | JACOB R. HENDRICKS | 908.20 | 08/23/13 |

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| 58293 | 56279 | ALEC RAISBECK | 972.41 | 08/23/13 |
| 58294 | 21041 | ROBERT E HANSON | 2354.82 | 08/23/13 |
| 58295 | 22021 | LES CHRISTENSEN | 1688.49 | 08/23/13 |
| 58296 | 22014 | GARY L. GLOVATSKY | 1376.58 | 08/23/13 |
| 58297 | 23126 | BRENT E. HANSON | 2439.75 | 08/23/13 |
| 58298 | 23039 | BRUCE A. JOHNSON | 1719.91 | 08/23/13 |
| 58299 | 56288 | CHRISTOPHER MALONE | 684.06 | 08/23/13 |
| 58300 | 27096 | RUSSELL E. MOMBERG | 1497.43 | 08/23/13 |
| 58301 | 56049 | MICHEAL A. PETERS, JR. | 842.24 | 08/23/13 |
| 58302 | 56050 | MICHEAL A. PETERS, SR. | 723.95 | 08/23/13 |
| 58303 | 56189 | AMANDA M. KAISER | 760.59 | 08/23/13 |
| 58304 | 25030 | PEDAR A. ANDRE | 1057.33 | 08/23/13 |
| 58305 | 27058 | DAVID LEE BELL | 2229.28 | 08/23/13 |
| 58306 | 56187 | STEPHEN R. KOHLER | 538.76 | 08/23/13 |
| 58307 | 25106 | RICHARD S. ODEGARD | 1435.55 | 08/23/13 |
| 58308 | 27067 | RICHARD D. BORUD | 1503.27 | 08/23/13 |
| 58309 | 56202 | GUNNAR CORCORAN | 908.76 | 08/23/13 |
| 58310 | 23136 | JAMES B. ENGEN | 2964.38 | 08/23/13 |
| 58311 | 27091 | JOSEPH G. MONSON | 1323.55 | 08/23/13 |
| 58312 | 56303 | TROY OSTER | 358.74 | 08/23/13 |
| 58313 | 56350 | DENTON HURAVITCH | 87.56 | 08/23/13 |
| 58314 | 56305 | JASON PHILLIPS | 348.28 | 08/23/13 |
| 58315 | 56346 | DONNIE PORTER | 839.46 | 08/23/13 |
| 58316 | 31051 | GORDON L. SMESTAD | 1510.22 | 08/23/13 |
| 58317 | 56099 | MARK C. AMONDSON | 1313.56 | 08/23/13 |
| 58318 | 32006 | WILLIAM M. MCQUISTON | 990.44 | 08/23/13 |
| 58319 | 56253 | STEPHEN OLEGARIO | 423.88 | 08/23/13 |
| 58320 | 34105 | GLENN A. BOYEFF | 41.56 | 08/23/13 |
| 58321 | 34106 | GERALD L. FLECK | 41.56 | 08/23/13 |
| 58322 | 56117 | NICK J. HAUGEN | 41.56 | 08/23/13 |
| 58323 | 37008 | LAVERN GOHL | 1640.31 | 08/23/13 |
| 58324 | 56180 | DIANE C. HAGEN | 423.16 | 08/23/13 |
| 58325 | 56276 | ELTON LARSON | 92.35 | 08/23/13 |
| 58326 | 56333 | STEVEN MCGAUGHEY | 250.59 | 08/23/13 |
| 58327 | 56298 | SAWYER ZENT | 240.47 | 08/23/13 |
| 58328 | 56066 | ZACHARY G. CORCORAN | 1486.69 | 08/23/13 |
| 58329 | 54065 | PATRICIA K. FIORENZA | 1705.92 | 08/23/13 |
| 58330 | 56224 | MATTHEW J. KOHLER | 390.63 | 08/23/13 |
| 58331 | 999999 | JASON GORMAN | 50.00 | 08/22/13 |
| 58332 | | CHILD SUPR UTAH CHILD SUPPORT SERVICES/O | 87.50 | 08/22/13 |
| 58333 | | DCI CREDIT DCI CREDIT SERVICES INC | 223.60 | 08/22/13 |
| 58334 | | DEL CHILD SUPPO DCSE | 135.00 | 08/22/13 |
| 58335 | | MN CHILD SUPPOR MINNESOTA CHILD SUPPORT | 133.50 | 08/22/13 |
| 58336 | | NC CHILD SUPPOR NC CHILD SUPPORT | 205.00 | 08/22/13 |
| 58337 | | ND PEA NDPEA | 54.00 | 08/22/13 |
| 58338 | | UNITED WAY UNITED WAY | 112.00 | 08/22/13 |
| 58339 | 56168 | AARON G. MITCHELL | 2433.99 | 08/23/13 |
| 58340 | 56120 | VICTORIA M. RUBLE | 1748.71 | 08/23/13 |
| 58341 | 1921 | NDBOA Secretary/Treasurer | 500.00 | 08/22/13 |

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| 58342 | 1312 NDSCPA | 135.00 | 08/22/13 |
| 58343 | 999999 TAYLOR MCCORMICK | 80.00 | 08/23/13 |
| 58344 | 999999 MICHAEL DINGMAN | 250.00 | 08/23/13 |
| 58345 | 999999 RANDELL JONES | 180.00 | 08/23/13 |
| 58346 | 999999 NATHANIEL BROWN | 200.00 | 08/23/13 |
| 58347 | 999999 TAYLOR MCCORMICK | 20.00 | 08/23/13 |
| 58348 | 999999 BILLY WILLIAMS | 151.00 | 08/23/13 |
| 58349 | 673 CLERK OF DISTRICT COURT | 500.00 | 08/23/13 |
| 58350 | APARTMENTS WSCF DAKOTA COMMERCIAL - WSC | 3674.19 | 08/23/13 |
| 58351 | 1932 DAKOTA COMMERCIAL -WSC | 6700.00 | 08/23/13 |
| 58352 | AFLAC AMERICAN FAMILY LIFE ASS | 1775.82 | 08/26/13 |
| 58353 | AMERICAN NATION AMERICAN NATIONAL LIFE I | 240.56 | 08/26/13 |
| 58354 | USABLE USABLE | 281.82 | 08/26/13 |
| 58355 | AFLAC PRE-TAX AMERICAN FAMILY LIFE ASS | 108.28 | 08/26/13 |
| 58356 | 1922 456200 HERTZ, MAIL STOP #2 | 1493.50 | 08/26/13 |
| 58357 | 1893 ACME TOOLS | 349.29 | 08/26/13 |
| 58358 | 1575 ADVANCED BUSINESS METHODS | 858.56 | 08/26/13 |
| 58359 | 3 ADVANCED ENGINEERING & | 252162.80 | 08/26/13 |
| 58360 | 1925 AERATIN INDUSTRIES INTERNATIONAL | 180.00 | 08/26/13 |
| 58361 | 8 ALL SEASONS SPORT ABOUT | 54.00 | 08/26/13 |
| 58362 | 608 ALLGUARD ALARM SYSTEMS | 7236.54 | 08/26/13 |
| 58363 | 718 AMERIPRIDE LINEN AND APPAREL SERV | 568.84 | 08/26/13 |
| 58364 | 999998 AMY A. KRUEGER | 150.00 | 08/26/13 |
| 58365 | 540 AQUA-PURE INCORPORATED | 14131.00 | 08/26/13 |
| 58366 | 30 ASTRO-CHEM LAB, INC. | 1105.00 | 08/26/13 |
| 58367 | 708 AT&T | 780.37 | 08/26/13 |
| 58368 | 33 BAKER & TAYLOR CO. | 495.02 | 08/26/13 |
| 58369 | 34 BALCO UNIFORM CO., INC. | 2910.97 | 08/26/13 |
| 58370 | 961 BARBOT ENTERPRISES | 10600.00 | 08/26/13 |
| 58371 | 38 BASIN PRINTERS, INC. | 1104.00 | 08/26/13 |
| 58372 | 39 BASIN TIRE SERVICE, INC. | 2856.00 | 08/26/13 |
| 58373 | 1928 Bonnie T. Johnson | 700.00 | 08/26/13 |
| 58374 | 52 BORDER STATES ELECTRIC | 2134.14 | 08/26/13 |
| 58375 | 54 BOUND TREE MEDICAL | 6492.39 | 08/26/13 |
| 58376 | 599 BRAATEN PLUMBING, INC | 602.39 | 08/26/13 |
| 58377 | 1926 BRAUN INTERTEC CORPORATION | 13795.00 | 08/26/13 |
| 58378 | 1054 C & D WATER SERVICES | 37.50 | 08/26/13 |
| 58379 | 678 C. EMERY NELSON, INC. | 2856.48 | 08/26/13 |
| 58380 | 1719 CANNON CONSTRUCTION INC | 84901.00 | 08/26/13 |
| 58381 | 69 CARQUEST AUTO PARTS STORES | 249.05 | 08/26/13 |
| 58382 | 549 CASH WISE FOODS | 55.64 | 08/26/13 |
| 58383 | 1755 CDW Government | 175.86 | 08/26/13 |
| 58384 | 616 CENTER POINT LARGE PRINT | 134.50 | 08/26/13 |
| 58385 | 1349 CENTURYLINK | 987.09 | 08/26/13 |
| 58386 | 1261 CHAMBER OF COMMERCE | 1000.00 | 08/26/13 |
| 58387 | 710 CHANEY'S CAR & TRUCK REPAIR | 175.00 | 08/26/13 |
| 58388 | 73 CHRISTOPHERSON'S TIN | 5362.45 | 08/26/13 |
| 58389 | 79 CITY OF WILLISTON | 1961.08 | 08/26/13 |
| 58390 | 80 CITY OF WILLISTON | 11.85 | 08/26/13 |

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| 58391 | 1666 CIVIL SCIENCE | 22459.50 | 08/26/13 |
| 58392 | 81 CLAUSEN WELDING | 90.00 | 08/26/13 |
| 58393 | 1662 Connecting Point Computers Center | 412.50 | 08/26/13 |
| 58394 | 822 COUNTRY FLORAL | 85.00 | 08/26/13 |
| 58395 | 567 CRAIG'S SMALL ENGINE REPAIR | 14.40 | 08/26/13 |
| 58396 | 89 CRAVEN-HAGAN CLINIC | 150.00 | 08/26/13 |
| 58397 | 1924 CRUSH ROCK SALES | 18.30 | 08/26/13 |
| 58398 | 1900 Crystal FLETCHER | 850.00 | 08/26/13 |
| 58399 | 1625 CTS LANGUAGE LINK | 26.57 | 08/26/13 |
| 58400 | 93 DAKOTA SUPPLY GROUP | 18183.75 | 08/26/13 |
| 58401 | 999998 DANIEL DERY | 25.00 | 08/26/13 |
| 58402 | 671 DF LIGHTING COMPANY | 1000.80 | 08/26/13 |
| 58403 | 903 DIAMOND VOGEL | 6977.89 | 08/26/13 |
| 58404 | 999998 DIANE C. HAGEN | 313.69 | 08/26/13 |
| 58405 | 933 EBSCO | 81.68 | 08/26/13 |
| 58406 | 121 EIDE BAILLY LLP | 350.00 | 08/26/13 |
| 58407 | 124 ELECTRIC & MAGNETO, INC. | 117.52 | 08/26/13 |
| 58408 | 126 EMRY'S LOCKSMITHING | 44.00 | 08/26/13 |
| 58409 | 1567 EXPERT AUTO GLASS | 2260.00 | 08/26/13 |
| 58410 | 571 FEE INSURANCE AGENCY, INC | 1322.00 | 08/26/13 |
| 58411 | 132 FIRST NATIONAL BANK | 1153.03 | 08/26/13 |
| 58412 | 1930 Food Services of America | 2297.72 | 08/26/13 |
| 58413 | 134 FORT UNION SUPPLY & TRADE | 709.14 | 08/26/13 |
| 58414 | 1496 FOUND IT NOW | 24.40 | 08/26/13 |
| 58415 | 139 GAFFANEY'S | 2421.78 | 08/26/13 |
| 58416 | 1154 GOOSENECK IMPLEMENT | 385.79 | 08/26/13 |
| 58417 | 144 GRAYMONT WESTERN CANADA | 22832.65 | 08/26/13 |
| 58418 | 539 HACH | 231.47 | 08/26/13 |
| 58419 | 148 HANDY ANDY'S NURSERY | 1613.50 | 08/26/13 |
| 58420 | 1611 HASLER | 13.89 | 08/26/13 |
| 58421 | 151 HAWKINS, INC. | 30391.97 | 08/26/13 |
| 58422 | 1833 HDR ENGINEERING INC | 10726.36 | 08/26/13 |
| 58423 | 550 HEDAHL'S PARTS PLUS | 64.75 | 08/26/13 |
| 58424 | 161 HOME OF ECONOMY | 95.70 | 08/26/13 |
| 58425 | 162 HORIZON RESOURCES | 58644.66 | 08/26/13 |
| 58426 | 163 HOSE AND RUBBER SUPPLY | 213.68 | 08/26/13 |
| 58427 | 1503 iDSS | 300.00 | 08/26/13 |
| 58428 | 173 INFORMATION TECHNOLOGY DEPARTMENT | 413.85 | 08/26/13 |
| 58429 | 175 INTERSTATE ENGINEERING | 60477.70 | 08/26/13 |
| 58430 | 176 INTERSTATE POWER SYSTEMS | 2421.46 | 08/26/13 |
| 58431 | 770 J P COOKE CO | 120.80 | 08/26/13 |
| 58432 | 1786 JLG Architects | 117574.67 | 08/26/13 |
| 58433 | 196 KADRMAS LEE & JACKSON INC | 27506.17 | 08/26/13 |
| 58434 | 1779 KATHLEEN PEPERA | 3875.00 | 08/26/13 |
| 58435 | 1299 KNIFE RIVER-NORTH CENTRAL | 634513.55 | 08/26/13 |
| 58436 | 210 KOHLER COMMUNICATIONS | 2468.15 | 08/26/13 |
| 58437 | 211 KOIS BROTHERS EQUIP CO | 340.83 | 08/26/13 |
| 58438 | 591 LEXIS NEXIS | 20.29 | 08/26/13 |
| 58439 | 233 LYLE SIGNS INC. | 294.24 | 08/26/13 |

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| 58440 | 1345 MAGNEY CONSTRUCTION | 122994.84 | 08/26/13 |
| 58441 | 1812 MainStay Suites | 1133.00 | 08/26/13 |
| 58442 | 585 MCCODY CONCRETE PRODUCTS, INC | 37206.50 | 08/26/13 |
| 58443 | 245 MEDQUEST INC | 54.00 | 08/26/13 |
| 58444 | 250 MICROMARKETING ASSOCIATES | 376.78 | 08/26/13 |
| 58445 | 252 MIDCONTINENT COMMUNICATIONS | 379.65 | 08/26/13 |
| 58446 | 254 MIKE'S WINDOW CLEANING SERVICE | 236.00 | 08/26/13 |
| 58447 | 261 MON-DAK HTG & PLG, INC. | 1278.00 | 08/26/13 |
| 58448 | 1150 MONDAK PORTABLES LLC | 320.25 | 08/26/13 |
| 58449 | 243 MONTANA DAKOTA UTILITIES | 9037.23 | 08/26/13 |
| 58450 | 1632 MORRISON MAIERLE INC | 16963.13 | 08/26/13 |
| 58451 | 1772 MYGOV,LLC | 950.00 | 08/26/13 |
| 58452 | 275 NAPA AUTO PARTS | 1622.44 | 08/26/13 |
| 58453 | 1285 National Payment Solutions, LLC | 392.10 | 08/26/13 |
| 58454 | 284 ND BLDG OFFICIALS ASSOC. | 50.00 | 08/26/13 |
| 58455 | 316 NDSWRA | 140.00 | 08/26/13 |
| 58456 | 1713 NELSON INTERNATIONAL OF BISMARCK | 679.72 | 08/26/13 |
| 58457 | 320 NEMONT | 4822.05 | 08/26/13 |
| 58458 | 1733 Noble Industrial Supply Corp. | 1309.56 | 08/26/13 |
| 58459 | 1927 NORTH STAR ENERGY & CONSTRUCTION | 223541.86 | 08/26/13 |
| 58460 | 324 NORTHERN IMPROVEMENT CO. | 670.00 | 08/26/13 |
| 58461 | 333 NORTHWEST SUPPLY CO. | 300.88 | 08/26/13 |
| 58462 | 1923 NOVA FIRE PROTECTION, INC | 325.00 | 08/26/13 |
| 58463 | 335 O.K. DISTRIBUTING, INC. | 64.55 | 08/26/13 |
| 58464 | 1803 ODNEY | 10225.00 | 08/26/13 |
| 58465 | 1920 Pioneer Fence Inc. | 1600.00 | 08/26/13 |
| 58466 | 357 POLAR REFRIGERATION, INC. | 131.00 | 08/26/13 |
| 58467 | 359 PRAXAIR DISTRIBUTION INC | 321.24 | 08/26/13 |
| 58468 | 641 PREBLE MEDICAL SERVICES, INC | 50.00 | 08/26/13 |
| 58469 | 362 PRO SAFE PEST CONTROL | 127.05 | 08/26/13 |
| 58470 | 364 PURCHASE POWER | 4337.91 | 08/26/13 |
| 58471 | 367 QUILL CORPORATION | 203.61 | 08/26/13 |
| 58472 | 1447 Regional Maple Leaf Communication | 248.00 | 08/26/13 |
| 58473 | 390 RICHARD A. JOHNSON | 2941.50 | 08/26/13 |
| 58474 | 1918 ROYAL TIRE | 2259.35 | 08/26/13 |
| 58475 | 404 RYAN AUTO SALES | 369.08 | 08/26/13 |
| 58476 | 999998 RYAN J. ALLEN | 25.00 | 08/26/13 |
| 58477 | 999998 SABRINA A RAMEY | 150.00 | 08/26/13 |
| 58478 | 1274 Safeguard Business Systems | 859.17 | 08/26/13 |
| 58479 | 409 SANITATION PRODUCTS | 214.61 | 08/26/13 |
| 58480 | 413 SECRETARY OF STATE | 44.00 | 08/26/13 |
| 58481 | 415 SELECT FORD | 28449.00 | 08/26/13 |
| 58482 | 416 SELID PLUMBING & HEATING INC | 2550.81 | 08/26/13 |
| 58483 | 1919 State Surplus Property North Dako | 125.00 | 08/26/13 |
| 58484 | 999998 STEVEN C. KJERGAARD | 660.27 | 08/26/13 |
| 58485 | 1667 Storage Plaza,LLC | 90.00 | 08/26/13 |
| 58486 | 544 SWANSTON EQUIPMENT CORPORATION | 170.14 | 08/26/13 |
| 58487 | 460 TRACTOR & EQUIPMENT CO. | 1607.42 | 08/26/13 |
| 58488 | 463 TRIANGLE ELECTRIC | 1182.95 | 08/26/13 |

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| 58489 | 1610 ULTEIG | 88782.88 | 08/26/13 |
| 58490 | 750 UPS | 7.96 | 08/26/13 |
| 58491 | 485 VESSCO, INC. | 1700.12 | 08/26/13 |
| 58492 | 488 VISA | 1798.78 | 08/26/13 |
| 58493 | 489 VISA | 463.16 | 08/26/13 |
| 58494 | 1866 Vivid Ink and Toner | 590.03 | 08/26/13 |
| 58495 | 1249 WASTE NOT RECYCLING LLC | 16475.40 | 08/26/13 |
| 58496 | 1931 Wayne Nicks | 673.06 | 08/26/13 |
| 58497 | 623 Wex Bank | 4144.41 | 08/26/13 |
| 58498 | 999998 WILLIAM TRACY III | 3.07 | 08/26/13 |
| 58499 | 531 WILLIAMS COUNTY AUDITOR | 4573.13 | 08/26/13 |
| 58500 | 532 WILLIAMS COUNTY HIGHWAY DEPT. | 216.33 | 08/26/13 |
| 58501 | 1691 Williston API | 4698.40 | 08/26/13 |
| 58502 | 514 WILLISTON COMMUNITY LIBRARY | 624.80 | 08/26/13 |
| 58503 | 517 WILLISTON FIRE & SAFETY | 246.33 | 08/26/13 |
| 58504 | 518 WILLISTON HERALD | 1508.46 | 08/26/13 |
| 58505 | 519 WILLISTON HOME & LUMBER | 51.38 | 08/26/13 |
| 58506 | 523 WILLISTON POLICE ASSN. | 75.00 | 08/26/13 |
| 58507 | 1929 WILLISTON TIMBERS III LLC | 19726.00 | 08/26/13 |
| 58508 | 526 WILLISTON TRUE VALUE | 212.96 | 08/26/13 |
| 58509 | 536 ZEE MEDICAL SERVICES | 272.60 | 08/26/13 |

Grand Total

2529987.20

P=Payroll, C=Cancelled (cancelled in system), R=Reissued, D=Deleted (deleted in system)

- (2.) Application for a Local Permit or Charity Local Permit
 - (a.) Raffle Permit- Ann M Barkie Benefit 8/28-9/28
- (3.) Special Permit to Sell Alcoholic Beverages
 - (a.) Edgar M Boyd Post 37- American Legion- Sept 7, Birthday Party
- (4.) Application for Gaming Site Authorization
 - (a.) Teton Booster Club- Skadeland Gym Williston State College
- (5.) Application for Pesticide Applicator's Permit
- C. Building Official
- D. City Planner
 - A. Request Public Hearing for September 10, 2013 for Proposed Zone Change from C-2: General Commercial to M-1: Light Industrial for an unplatted parcel in the NE1/4 of SE1/4 of Section 22, T154N,R101W - City of Williston (containing 1.7 acres) – Magrum
 - B. Request Public Hearing for September 10, 2013 for Proposed Zone Change from A: Agricultural to M-2: Heavy Industrial for an unplatted parcel in the SE1/4 of Section 13, T155N,R101W - City of Williston (containing 46.5 acres) – Granite Peak
 - C. Request Public Hearing for September 10, 2013 for proposed Zone Change from A: Agricultural to C-2: General Commercial for various Lot(s) and Block(s) in Lake Park, Hi-Land Heights 2nd and 3rd Subdivisions, Kringen Subdivision, Outlot (s) 2-7, SE1/4SE1/4, Unplatted 240'x258' lot in E1/2SE1/4 in Section 26, T155NR101W, and unplatted 165'x367' tract in N1/2 in Section 25, T155N, R101W, City of Williston.- Staff

- D. Request Public Hearing for September 10, 2013 for proposed Zone Change from A: Agricultural to P: Parks and Open Space for Sublot 5 and Sublot 1 in Section 36, T155N, R101W, Unplatted 215'x 202.6' Tract in N1/2 in Section 26, T155N, R101W, Lot 1 in Section 1, T154,101W, and unplatted parcel in the SW in Section 36, T155,R101W, City of Williston.- Staff
- E. Request Public Hearing for September 10, 2013 for proposed Zone Change from A: Agricultural to R-1: Single Family Residential for Lot(s) 1,1R, 2, 2R, 3-9, Miller Subdivision, Section 1, T155,R101W, City of Williston.- Staff
- F. Request Public Hearing for September 10, 2013 for proposed Zone Change from A: Agricultural to R-1A: Rural Residential for Lot 3, Block 1, Hi-Land Heights 2nd Subdivision, City of Williston.- Staff
- G. Request Public Hearing for September 10, 2013 for proposed Amendment to Ordinance No. 613 also known as "The Zoning Ordinance of the City of Williston, amending Section 20.L: Relating to Requirements for Wall Signs in C-2: General Commercial (Ordinance No. 971) –Staff
- E. Assessor
 - (1.) Abatement
 - (2.) Exemptions

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to approve the consent agenda

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- 5. Bid Openings
 - A. P218 2013 North Sewer and Water Extension Bid Results

Monte Meiers presented the following information:

This project goes from 42nd up to 70th for water & sewer. We had 6 bidders for this project, the low bidder was Robert Gibbs & Sons they were about \$200,000 over our estimate. Recommendation letter from the consultant engineers which states we should award the bid to Robert Gibbs & Sons which we concur with;

MOTION BY KLUG, SECONDED BY CYMBALUK, to accept the bid from Robert Gibbs & Sons for the combined schedule A&B to be completed this year in the amount of \$4,446,134.00 and also accept the bid from Robert Gibbs & Sons for bid schedule C to be completed next year in the amount of \$4,315,114.00.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

After further discussion it was determined that Schedule A & B would start this year with Schedule A completing 42nd up to the Rec road & Schedule B completing from the Rec road on to 70th in the amount of \$4, 446,134.00 or Schedule C would start next year completing the whole project in the amount of \$4,315,114.00

**MOTION BY BEKKEDAHL, SECONDED BY KLUG, to rescind the previous motion.
MOTION CARRIED BY VOICE VOTE.**

MOTION BY KLUG, SECONDED BY BEKKEDAHL, to accept Schedule C project to start next spring for Robert Gibbs & Sons in the amount of \$4,315,114.00.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

Monte Meiers stated they also have a Purchase Agreement right of way with that, we'd like to ratify that purchase agreement. It's for a 66' right of way from REC Rd North to 70th St along the 16th Line. It coincides with DOT's SRF master plan for a backage road. The easement is a little less than \$9,000.00 an acre, the only caveat with that is if we don't use it in 5 years we'd have to sell it back to them at the price we're buying it at.

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to approve the easement purchase agreements as presented as well as any easements attached.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

6. Public Hearings

A. Application for Restaurant On-Sale Beer & Liquor- Sakura Sushi House

John Kautzman presented the following information:

This is an application for the new restaurant that will be built in the retail development area. They have paid the \$50,000 fee along with yearly fees.

A call for public input was made, a second call for public input was made, a third and final call for public input was made with no other input the Public Hearing was closed.

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to approve the Restaurant On-Sale Beer & Liquor License for Sakura Sushi House.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

B. Williston Senior Apartment Homes II, LLC- PILOT request

Denell Kallemeyn presented the following information:

Williston Senior Apartment Homes is asking for a new industry exemption for a 21 apartment, apartment building with 1 and 2 bedroom apartments. The Committee did meet & recommends one to 5 years with a \$5,000.00 payment in lieu of taxes, 6 to 10 years \$15,000 per year. After the 11-15 years they'll be on

the tax roll. This is part of putting together a package to get income based apartments to be between \$264-762 per month.

A call for public input was made, a second call for public input was made, a third and final call for public input was made with no other input the Public Hearing was closed.

Commission Cymbaluk inquired as to whether the rent would not be able to exceed \$762 per month.

Jerry Haun stated the rent is set by a combination of the HUD and the housing authority, over time they do change it's based on economic factors in any particular county. The rent is restricted by the area median income, those can range anywhere from 30-60% adjusted median income, so this can adjust. We're looking to begin this fall.

MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to approve the request as presented for payment in lieu of taxes in the amount of \$5,000 per year for years 1-5 & \$15,000 for years 6-10.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

7. Accounts, Claims and Bills Not Approved in the Consent Agenda
8. Ordinances
 - A. Ordinance 968 (Amending 613 R-2: Single Family) - 2nd Reading

This Ordinance amends Section 12 the R-2 zone to allow twin homes to be allow in the Single Family zone and Section 31 definitions of the Williston zoning code. The twin home is more affordable but it can only be built in the R-3 zone, so we'd like to make the R-2 zone more useful.

MOTION BY BOGAR, SECONDED BY CYMBALUK, to approve the second reading of Ordinance 968 as presented.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- B. Ordinance 972 (Storm Water) - 2nd Reading

Scott Molstad presented the following information:

This ordinance pertains to storm water control and storm water management during construction. Articles 4 & 5 pertains to during construction. We will have article 6 will be an amendment to Ordinance 972 or have a new Ordinance that will concern final development & construction & design requirements for storm water detention.

MOTION BY BEKKEDAHL, SECONDED BY BOGAR, to approve the second reading of Ordinance 972.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser

NAY: None
ABSENT AND NOT VOTING: None
CARRIED: 5-0

C. Ordinance 973 (Max. Penalty B Misdemeanors) - 2nd Reading

Taylor Olson presented the following information:

As of August 1, 2013 state wide all B misdemeanors have gone up to a \$1,500 maximum penalty versus a \$1,000 maximum penalty. This is just to make us match the state statue.

Mr. Kautzman inquired as to whether this would need published.

It was determined it would need published.

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to approve the second reading of Ordinance 973.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser
NAY: None
ABSENT AND NOT VOTING: None
CARRIED: 5-0

D. Ordinance 969(No Liability Insurance) - 2nd Reading

Taylor Olson presented the following information:

This is to match the State statue, changing the no liability from a B misdemeanor to an infraction with a fine of \$150 or \$300 depending on number of violations in amount of years.

MOTION BY BEKKEDAHL, SECONDED BY BOGAR, to approve the second reading of Ordinance 969.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser
NAY: None
ABSENT AND NOT VOTING: None
CARRIED: 5-0

E. Ordinance 970 (DUI) - 2nd Reading

Taylor Olson presented the following information:

This is done to match the State statue for DUI's, there are a lot of changes. Adding a refusal as its own B misdemeanor, the mandatory minimum fine from \$250.00 on a first to \$500, \$500 to \$750 for second, it add in a provision for a required two days in jail with a BAC of over 0.16.

MOTION BY KLUG, SECONDED BY BEKKEDAHL, to approve the second reading of Ordinance 970.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser
NAY: None
ABSENT AND NOT VOTING: None

CARRIED: 5-0F. Ordinance (Missouri Valley Communications Franchise) - 2nd Reading

Pete Furuseth presented the following information:

This was presented at the last meeting where a couple changes were requested and those changes have been made.

Mayor Koeser stated this was an ordinance granting a nonexclusive franchise for Missouri Valley Communications; it's a right to use & occupy the street, alleys and other public places in Williston North Dakota for the purpose of constructing, maintaining and operating a telecommunications and data within said City.

MOTION BY KLUG, SECONDED BY BEKKEDAHL, to approve the second reading for Missouri Valley Communications with next available Ordinance number.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

9. Petitions, Communications and Remonstrance's

A. Stephanie Wellman: Issue concerning mudrooms in RV Parks

Stephanie Wellman presented the following information:

She stated she received a letter from the City stating the mudrooms in the Williston RV Park needed to be removed by Oct. 31, 2013. We believe they add security, removing oilfield/muddy attire, keep campers cooling in summer & warmer in winter, safety wise- the camper steps. The RV park was for these structures, they had specifications of it being either 6'x6' or 4'x8' with wood or vinyl siding, steel or single roofs, heights same as camper. Brought forth photos of another RV Park that has mudrooms which is located along a main vessel street in Williston as compared to Williston RV Park being located on a dead end road with little traffic. Asking the Commission to reconsider the decision to allow mudrooms.

Commissioner Bekkedahl stated that the first time this came before the Commission the concern was that this would lead to permanent housing. Are people willing to put these types of improvements for a time period for a review by the Commission to make sure people aren't using this as permanent housing.

Commissioner Cymbaluk inquired about safety issues such as building code & fire.

Bill Tracy stated there are no building codes they can go by because an RV by nature is a temporary structure. Also there is concern of egressing out of the unit if there is a fire, most RV's only have one door and if they build a box around it and the box catches on fire how do they get out of the RV? We've reviewed this on more than one occasion. They've had issues with sheds also being built.

Mrs. Wellman stated there are emergency exits in the camper that are marked with instructions.

After further discussion it was determined there would be no action taken.

10. Report of Commissioners
 - A. President of the Board
 - (1.) **Mercy Medical Request**

Matt Gremshaw presented the following information:

On behalf of Mercy Medical, Matt Gremshaw, stated they've got a different feeling on the Mud Rooms in RV Parks. They purchased 5 FEMA trailers from the school district who had no place to put them & the only place in town they could put them was the RV Park. There was a lot of money put into putting them there, with 5 employees living there. We have 66 apartments being built right now, but we are out of room. We don't understand why the FEMA trailers must come out.

Bill Tracy stated that the park is allowed 5 mobile homes, which is a HUD approved unit. FEMA trailers are approved HUD units, however the park is using their allotted 5 mobile homes for their office & management units. The DA dictates how many is allowed, not the City so the Park is ultimately responsible for not allowing the FEMA trailers. We'd have to change the development agreement to allow more HUD units to be in the park.

After further discussion it was determined the best route would be to amend the development agreement to allow more than 5 HUD units in the RV Park specifically for Mercy Medical Center for the 5 FEMA trailers that are already set in the park.

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to allow a change in the development agreement with Mr. Vern Haugen for the Williston Village RV Resort to expand HUD units from 5 to 10 specifically containing Lot numbers 349, 350, 351, 352, 353

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- B. Vice-President; Finance Commissioner
- C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
- D. Fire, Police, and Ambulance Commissioner
- E. Water Works, Sewer, Airport, Building and Planning Commissioner
11. Report of Department Heads
 - A. City Auditor
 - (1.) Publication of notice for Budget/Tax Levy

Looking to advertise for Public Hearing on September 10, 2013 at 6pm. There is a new state law that requires me to send an individualized notice to all tax payers that were on her list that were invited to the tax equalization meeting because of

their valuation increase. They'll get a letter stating what could happen, taxes rising up to 15.5% which is proposed it is not final. I'm looking for permission to move forward to advertise for the public hearing on September 10, 2013 at 6pm.

Commissioner Bekkedahl stated the intent of the Legislative Leadership is political subdivision cannot spend any more money than they did the year before, which isn't really possible.

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to allow advertising and notice to be published with the added input that if it's allowed by state law to place an explanation letter with the notice we do that as well.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- (2.) Notice of New Manager- Hampton Inn & Suites- John Ferrell Hancher

John Kautzman stated that this was just a transfer of manager at the Hampton Inn & Suites to John Hancher.

MOTION BY KLUG, SECONDED BY CYMBALUK, to approve the transfer of manager.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- (3.) Taxi License
(a.) The Cab Dude (adding additional cabs to license)

John Kautzman stated that this was a taxi cab company adding cars to his fleet, would recommend approval with a caveat that verification of North Dakota license plates on all cabs (not just this company).

MOTION BY KLUG, SECONDED BY CYMBALUK, to approve the additional taxi subject to verification of North Dakota plates on all cabs.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- (b.) Bakken Taxi

John Kautzman stated this is a new cab service, would recommend approval subject to same conditions regarding North Dakota plates.

Commissioner Klug stated that there are several cab companies come & go in this town and that it's still a challenge to get a cab from an early morning flight.

Mr. Kautzman stated that as our cab companies grow we should consider revising the Ordinance that resembles larger cities such as posting a

Photo ID and a background check thing that are required. We may want a few more restrictions that are required such as a meter.

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to approve the taxi license for Bakken Taxi subject to North Dakota license plates on all cabs & permanent ID card.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

(4.) EIO Request for Reimbursement

John Kautzman presented the following information:

Chief Lokken presented \$287,278.97 of expenses related to the emergency communications grant that we can get funds on. Would recommend approval.

MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to approve the request.

AYE: Bekkedahl, Klug, Cymbaluk & Bogar

NAY: None

ABSENT AND NOT VOTING: Koeser

CARRIED: 4-0

Mayor Koeser stated he was abstaining due to his company would be included in this request.

Pete Furusest stated he needed to state that prior to the motion being made.

MOTION WAS RECIINDED BY CYMBALUK, SECONDED BY BEKKEDAHL.

Mayor Koeser stated his company would be a part of this because some of the equipment has been purchased from them.

MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to approve the request.

AYE: Bekkedahl, Klug, Cymbaluk & Bogar

NAY: None

ABSENT AND NOT VOTING: Koeser

CARRIED: 4-0

(5.) Application for Special Private Group Alcoholic Beverages Permit- Greg Snodgrass/
Crude City Quads 8/31/13

John Kautzman presented the following information:

Originally this was on the agenda as a special private group permit, they have amended that to a special event permit request. Recommendation from liquor committee was to approve, this is for a roller derby event at the Raymond Center. Came with one restrictions, which limits beer consumption to the beer garden area listed in the application.

Jennifer Nehberry with the roller derby team stated she was there for any questions.

MOTION BY KLUG, SECONDED BY CYMBALUK, to approve the special event permit request.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- B. Attorney
- C. Director of Public Works/City Engineer
 - (1.) WWTP Magney Change Order

Monte Meiers presented the following information:

Waste Water Treatment Plant change order for our interim facility to complete one of the projects for \$9,268.42 for coordination, additional man hole retro-fits, an outlet, a doorbell system for access as it will be locked. It's a small percentage, recommending approval for the change order.

MOTION BY BOGAR, SECONDED BY BEKKEDAHL, to approve the change order as presented.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- (2.) Authorization and Ad for Bid for Williston ARRF Earthwork Improvements

Monte Meiers presented the following information:

We are proposing to call the WWTP the Water Resource Reclamation Facility, we're looking at going out for a bid on Sept. 23, 2013 for hauling in 150,000 cubic yards of fill material to build up the site next to the interim facility for the permanent site we're looking to bid that out for next year. Looking today for approval for Ad for Bid to do that on Sept. 23, 2013 at 11:15am.

MOTION BY BOGAR, SECONDED BY BEKKEDAHL, to approve the Ad for Bid request.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- (3.) DOT Storm Water Discharge Permit

Monte Meiers presented the following information:

The New Hope Wesleyann Church wanted to run storm sewer drains in to the highway ditch, we had no problem as long as the DOT approved. DOT approved but needed to permit them, so we put together a little reciprocal agreement with the church stating they would be responsible for whatever our responsibilities are for the permit. Looking for approval for the Mayor to sign the permit and agreement with the New Hope Church.

MOTION BY KLUG, SECONDED BY CYMBALUK, to approve the request as presented.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

(4.) 32nd Ave W Contract Amendment

Monte Meiers presented the following information:

Part of 32nd Ave. N., we asked them to do an alternate bid for concrete on that section so there was additional sign work and also with that traffic signal that wasn't part of the original contract. So there is an amendment here for \$60,100 to do the concrete alternate design as well as a traffic signal design.

MOTION BY KLUG, SECONDED BY BOGAR, to approve the request as presented.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

(5.) Property Purchase Proposal at WTP

Monte Meiers presented the following information:

Williston Basin Industrial Pipeline has talked to us before about some issues, one is they'd like to obtain an easement for the property across from the water treatment plant that the City owns but they want to take up any remaining property they have. There was discussion about them buying the property if the City would be willing to sell it. Right now as it exists right along the highway the new bridge will go in, the road way won't move a lot off the existing right of way, we do have a McKenzie rural water line that comes in along that side adjacent to the ditch back slope which we gave to McKenzie County to put that pipeline out to the south. Also the DOT is looking to build a frontage road access there to change the access where the new bridge will be. Most of this we believe we can put over the McKenzie Rural Water Easement or fairly close to it. Then we have a WAPA line that goes through there with an easement just behind that. So what they'd want since they can't be on the bridge, they'll need to move their high pressure line off of it they'd like to take the remainder of it. The question is would you like to sell it or would you like to continue to develop an easement.

Mayor Koeser asked for Mr. Meiers recommendation.

Mr. Meiers stated they've spoke with the consultant about the future need for a water treatment plant expansion & he believed there would be no need.

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to approve the Mayor to set up an appropriate committee for discussion, review & further recommendation.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

(6.) Storm Sewer Pipe Change Order- Pheasant Run

Monte Meiers presented the following information:

This is a Williston Basin Industrial Pipeline initiated change order. They don't like our detention ditch design because it's right next to their pipeline, they've requested we fill the ditch in and make it a pipe. In order to do that we'd have to approve the change order in the amount of \$168,081.00.

Commissioner Bekkedahl stated that we're looking at spending up to half a million dollars looking to avoid their pipeline throughout the year. There has been discussions of having the pipeline moved which would cost millions of dollars but this is a problem we're going to keep running into.

MOTION BY BOGAR, SECONDED BY KLUG, to approve the change order as presented by the Engineer.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

(7.) Sanitation and Water Service to Annexed Areas

Scott Molstad presented the following information:

Speaking on behalf of the annexed areas, we've been working on providing water & sanitation to annexed areas. The process right now we used one of the interns this summer to address some of the addressing issue's we've been having between the County addressing and the City addressing. We are prepared to send out notices so the residents can call into our department and order their container for sanitation, doing this on an area by area basis. Time line for residential is by mid-October to have all containers delivered. Residential properties will be provided a 98 gallon portable container and will access by side load equipment. Commercial time line is mid-2014. Commercial properties will be provided a 2-8 cubic yard metal container to be access with a front load once that's approved otherwise we'll have to service them with a rear load.

Commissioner Bekkedahl inquired as to whether the residents would roll their dumpsters to the curb especially in the winter regarding the elderly.

Mr. Molstad stated it's the intent, we don't want to go onto private property, but there is a waiver to continue the commercial service.

Providing water service to these areas can be a lot more work, often times it requires a project to install a water main to connect these rural systems. We are trying to replace as much of these rural systems as we can, trying to utilize what we can but a lot of times the pipe is very old & prone to rupturing. Right now we've already made connection to Williston Trailer Park, the Borshine Addition, & the Sitting Bull area, we're serving about 60 accounts with these areas.

- D. Fire Chief
- E. Chief of Police
- F. Building Official
- G. City Planner
- H. Economic Development

- I. Airport
 - (1.) Nemont Advertising Lease

Steven Krejgaard presented the following information:

For the TV's inside the airport terminal, one year lease for \$3,000.00 recommend approval.

MOTION BY BOGAR, SECONDED BY BEKKEDAHL, to approve the Nemont Advertising Lease.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- (2.) Airport Parking

Steven Kjergaard presented the following information:

Looking for direction because we have three options on this. The first one being; have all the parking out from be one week, have the new lot be two weeks. The second option; leave everything at two weeks. The third option; Switching to a paid parking lot, I know I've said I didn't want to do that before but that was before when we would be fronting all the cost. I've had two organizations come to me and ask to be able to manage the parking lot. I have a proposal from Republic Parking, they manage 74 parking lots around the US. Recommending we actually switch to a paid lot, we would probably be missing out on over a million dollars of revenue for the City if we don't. There would be some cost to the City for the FAA but we can also negotiate with whoever we chose to have them front that cost and for equipment. The grant would be around \$300,000.00 with a 20 year lifecycle on the pavement, so ten years gone. The annual revenue they're estimating is over a million dollars to the City.

Commissioner Klug inquired about length of contract.

Mr. Kjergaard stated that it would just be for this site location & would go out for bid when we build a new terminal.

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to leave all parking at two weeks & all proposals for paid parking be referred to a committee.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- (3.) Amendment to airport site selection 1/preliminary environmental study phase 1

Steven Kjergaard presented the following information:

This is not changing any tasks, just changing the language. Recommending approval.

MOTION BY BEKKEDAHL, SECONDED BY BOGAR, to approve the amendment to airport site selection 1/preliminary environmental study phase 1 document.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- J. Assessor
- K. Convention and Visitor's Bureau
- 12. Appointments and Consultations with Officers
 - A. Recommendation of the Committee for Vacant City Commission Seat

Howard Klug presented the following:

We had 10 nominations but could only accept 9, there was one that wasn't a Williston Resident. We interviewed them all yesterday. Recommendation to appoint Chris Brostuen as new City Commissioner.

MOTION BY KLUG, SECONDED BY CYMBALUK, to appoint Chris Brostuen as new City Commissioner.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- 13. Unfinished Business
 - A. Apartment Proposal

John Kautzman presented the following information:

Proposal would allow us to buy into a 3rd building to have more housing for City employees, we do have a request for 38 positions in the budget so essentially we would need to have housing available in order to fill those positions. I called a private party to inquire about rent and the number was \$2,300 a month.

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to accept the term sheet with the provision that the decision to accept rent reduction or make payments on the investment be left up to the budget committee recommendation.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0**B. Chandler Field Signal Light/Concrete- Agreement**

Monte Meiers presented the following information:

The DOT requested concrete be put in right now, however it was just overlaid last year. This agreement says the developer will pay for the concrete when the DOT deems it's necessary. There is \$250,000.00 that will be put into escrow right now & then when the project is actually bid they'll put in 100% of it.

MOTION BY CYMBALUK, SECONDED BY KLUG, to approve Chandler Field Signal light/concrete agreement.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

C. Western Edge/Ross Aviation Lease Transfer**MOTION BY BOGAR, SECONDED BY CYMBALUK, to remove from the agenda**

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

D. Crew Housing Issues

Commissioner Cymbaluk presented the following:

Committee met to discuss crew housing (Mancamps) to find out how much money is really owing. We don't want this an ordinance, just a policy. The recommendations were they all to have a site plan, emergency services response & security plan, code compliance inspection, health department inspection, site restoration plan and bond. There will be no more expansions of crew camps in the City of Williston. There will be an application fee, per bed fee of \$400.00 annually. If you are out of compliance we will shut you down. Skid shacks & mobile homes we'll allow through Oct. 31, 2014. This was made retroactive back to Feb. 2013.

MOTION BY BOGAR, SECONDED BY CYMBALUK, to approve the policy as presented & to be worked on by the committee.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

E. Ordinance 967- Tabled on 7/23

This item to be tabled.

F. Smoking Ordinance- Tabled on 7/23

Mayor Koeser stated this smoking ordinance just brings this in line with State guidelines. Prior presentation had a more strict guideline but the Commission wasn't interested. This just follows what the state has.

MOTION BY CYMBALUK, SECONDED BY KLUG, to approve the first reading.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

G. North Star Escrow Agreement

Leave in unfinished business.

MOTION BY KLUG, SECONDED BY CYMBALUK, to leave in unfinished business.

AYE: Bekkedahl, Klug, Cymbaluk, Bogar & Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

14. New Business

15. Executive Session

16. Adjourn

MOTION BY BOGAR, SECONDED BY BEKKEDAHL, to adjourn.

MOTION CARRIED BY VOICE VOTE

E. Ward Koeser, President
Board of City Commissioners

John Kautzman, City Auditor