

**OFFICIAL PROCEEDINGS
BOARD OF CITY COMMISSIONERS
OCTOBER 8, 2013 6:00 P.M.
CITY HALL WILLISTON, NORTH DAKOTA**

1. Roll Call of Commissioners

COMMISSIONERS PRESENT: Chris Brostuen, Brad Bekkedahl, Howard Klug, Tate Cymbaluk, and Ward Koeser.

COMMISSIONERS ABSENT: None

OTHERS PRESENT: John Kautzman, Chief Lokken, Bob Hanson, Steven Kjergaard, Peter Furuseth, Donald Kress, Chief Hanson, Kent Jarcik, Monte Meiers, Bill Tracy, Taylor Olson and Shawn Wenko

2. Proposed Changes to the Agenda: Move Public Hearing B. Special Assessment to the end of the Agenda as they advertised that those 18 hearings are at 7:30pm, add 9A(3) Resolution for an Interest Rate Change, 9A(4) Painting of the Heddrick Parking Lot and to remove items 9G(1) and 10A.

MOTION BY CYMBALUK, SECONDED BY KLUG, to approve the changes to the agenda.

MOTION CARRIED BY VOICE VOTE

3. Consent Agenda

- A. Reading and Approval of Minutes for:
 - (1.) Regular Meeting Dated September 24, 2013
- B. Auditor
 - (1.) Accounts, Claims and Bills

For checks between: 09/24/13 - 10/07/13

Payroll

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued
-	MERITAIN HEALTH MERITAIN HEALTH	910.17		09/27/13
76920				
-	MERITAIN HEALTH MERITAIN HEALTH	1110.24		10/02/13
76919				
-	56169 KATHERINE E. BERWICK	1159.00		10/04/13
76918				
-	56297 BRENDA D'ANGELO	854.55		10/04/13
76917				
-	12020 RANDY M DONNELLY	1706.91		10/04/13
76916				
-	56348 TYLER EMERSON	627.75		10/04/13
76915				
-	12017 JOHN L. KAUTZMAN	2701.13		10/04/13
76914				
-	56240 KAREN D. KUEHL	862.85		10/04/13
76913				

-	56255 CHELSEA S CAVANAUGH	682.08	10/04/13
76912	-		
-	13026 KEVIN W. CRAFT	1073.41	10/04/13
76911	-		
-	56195 JACKIE L. HATCH	718.74	10/04/13
76910	-		
-	56274 MEGAN NYGARD	625.24	10/04/13
76909	-		
-	56323 LINDSEY REPP	619.53	10/04/13
76908	-		
-	56359 KELLEN SANDLAND	282.30	10/04/13
76907	-		
-	56225 SUSAN E. SCHNEIDER	1082.08	10/04/13
76906	-		
-	13025 JOLEEN S. TINKER	1225.14	10/04/13
76905	-		
-	56344 CARRIE ZELLMER	356.42	10/04/13
76904	-		
-	56215 MARK W. ANDERSON	1578.81	10/04/13
76903	-		
-	56292 CAMERON BRADLEY	2737.46	10/04/13
76902	-		
-	18022 SHARYL J. BUSCH	2041.62	10/04/13
76901	-		
-	56162 JOSHUA A. BUTLER	1391.40	10/04/13
76900	-		
-	56237 ADEN A CLARK	1454.62	10/04/13
76899	-		
-	18028 DAVID C. DONNER	1764.38	10/04/13
76898	-		
-	56127 RICHARD S. FISHER	446.14	10/04/13
76897	-		
-	18001 ALAN K. HANSON	2203.15	10/04/13
76896	-		
-	56321 NICOLAS JOHNSON	123.28	10/04/13
76895	-		
-	18027 STEVEN D. KERZMANN	2596.29	10/04/13
76894	-		
-	18096 TRACY C. KERZMANN	1220.27	10/04/13
76893	-		
-	56332 ANDREW KINDLE	887.86	10/04/13
76892	-		
-	56107 VICTORIA L. KREGER	448.51	10/04/13
76891	-		
-	18099 ERICA J. MYERS	700.06	10/04/13
76890	-		
-	18070 JEANNE M. SAGASER RASSIER	1621.58	10/04/13
76889	-		
-	56130 ANDREW A. SAILER	1531.64	10/04/13
76888	-		
-	18020 RICHARD SHEARER	429.29	10/04/13
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-	56174 SAM M. AIDE	1140.62	10/04/13
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-	56166 RYAN J. ALLEN	989.28	10/04/13
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-	56273 JASON BARTEN	1485.44	10/04/13
76884	-		
-	19024 DAVID L. BELISLE	1289.14	10/04/13
76883	-		
-	56246 HUGH E BENZEN	949.93	10/04/13
76882	-		
-	19092 DUSTIN J. BERTSCH	1413.13	10/04/13
76881	-		
-	19028 MARK R. BITZ	1749.22	10/04/13
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-	56097 ALAN C. BRATT	1051.40	10/04/13
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-	56121 DUSTIN R. CELANDER	1138.22	10/04/13
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-	19076 CORY G COLLINGS	1962.71	10/04/13

76877			
-	56113 MINDY SUE DEGENSTEIN	1030.64	10/04/13
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-	56278 DANIEL DERY	1059.93	10/04/13
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-	56173 RODNEY H. DICKERSON	1237.44	10/04/13
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-	56354 RYAN EGERMAN	735.77	10/04/13
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-	56289 STACEY EISSINGER	867.65	10/04/13
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-	56183 AMBER M. GILMORE	1265.80	10/04/13
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-	19009 LINDA R. GRANBOIS	1139.27	10/04/13
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-	56147 JACOB J. GREGORY	1140.62	10/04/13
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-	56343 ZACHARY HANSEN	734.07	10/04/13
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-	19082 RANDY M. HAUGENOE	1489.90	10/04/13
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-	56206 DANIELLE HENDRICKS	976.38	10/04/13
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-	56285 TYLER HOFF	1001.42	10/04/13
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-	56210 WILLIAM E. HOLLER	1343.09	10/04/13
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-	56353 JONATHAN HOLTER	763.63	10/04/13
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-	56102 MICHAEL A. ISENHOWER JR	1520.43	10/04/13
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-	19012 THOMAS L. LADWIG	1868.66	10/04/13
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-	19011 JAMES L LOKKEN	2621.89	10/04/13
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-	56082 TRAVIS J. MARTINSON	928.80	10/04/13
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-	56061 AMY D. NICKOLOFF	1191.61	10/04/13
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-	19014 KENNETH B. OWENS	1833.35	10/04/13
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-	19098 DAVID A. PETERSON	1394.62	10/04/13
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-	56181 TREVOR J. ROBERTS	962.13	10/04/13
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-	56148 JONATHAN D. ROGGENKAMP	686.79	10/04/13
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-	56052 JAMESON J. O. SEIM	1427.10	10/04/13
76853			
-	56098 JAKE O. SNYDER	1327.47	10/04/13
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-	19077 MICHAEL S. WILSON	1531.85	10/04/13
76851			
-	19100 RYAN C. ZIMMERMAN	1479.32	10/04/13
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-	56157 BENJAMIN W. ABBEY	1137.57	10/04/13
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-	20047 KELLY M. ABERLE	1508.26	10/04/13
76848			
-	26039 DIANE K. ALBRIGHTSON	924.58	10/04/13
76847			
-	56209 MARTIN L. COLGAN	1300.83	10/04/13
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-	56296 JOE DOSS	1197.39	10/04/13
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-	56309 KRYSTINE HEIFORT	912.10	10/04/13
76844			
-	56308 JAMES LEAHY	1512.44	10/04/13
76843			
-	56270 WILLIAM TRACY III	1382.76	10/04/13
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-	56360 NYDEL WALL	10.48	10/04/13
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-	56220 TRUNG THANH LE	1497.31	10/04/13
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-	56302 ANTON LEUTY	1357.24	10/04/13
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-	21040 MONTE C. MEIERS	1992.90	10/04/13
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-	56293 DAVID TUAN	2092.01	10/04/13
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-	21054 WAYNE A WIEDRICH	2887.92	10/04/13
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-	22020 ROBERT D. KNAPPER	1687.05	10/04/13
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-	56214 MICHAEL J. BEARCE	1146.74	10/04/13
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-	56128 VERNON L. HENDRICKSON	1290.55	10/04/13
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-	56244 ROY LONG	1321.21	10/04/13
76832	-		
-	56167 MATTHEW TUTAS	1067.94	10/04/13
76831	-		
-	56320 PHILIP ARENDS	1420.75	10/04/13
76830	-		
-	24019 ROBERT D. COUGHLIN	651.49	10/04/13
76829	-		
-	24018 EFFIE J. IVERSON	1420.69	10/04/13
76828	-		
-	24017 STEVEN W. JENSEN	1267.43	10/04/13
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-	56356 MITCHELL KERSTING	310.91	10/04/13
76826	-		
-	56284 SABRINA NIELD - PHILLIPS	1125.97	10/04/13
76825	-		
-	56104 DANIEL W. TUPA	1070.56	10/04/13
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-	56352 BRIAN YOUNG	497.35	10/04/13
76823	-		
-	25110 KENNETH W. BERGSTROM	3040.59	10/04/13
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-	56349 LILLIAN MCGUIRE	316.89	10/04/13
76821	-		
-	56287 SHARNELL NIX	2028.42	10/04/13
76820	-		
-	56252 DIANE THOMPSON	1084.28	10/04/13
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-	56164 JACOB T BLOODGOOD	393.92	10/04/13
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-	27076 DANNY R. GERGEN	1480.85	10/04/13
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-	56091 JAMES A HAGA JR	700.02	10/04/13
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-	56315 EARL KILLINGSWORTH	611.65	10/04/13
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-	56241 DINA KINDELSPIRE	917.72	10/04/13
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-	56266 MARK RIDDLE	894.59	10/04/13
76813	-		
-	56345 GARETH ROACH	678.64	10/04/13
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-	56258 BRYAN THOMPSON	1384.42	10/04/13
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-	56084 KENNETH R. BOYKIN	1446.17	10/04/13
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-	56313 WILLIAM BRENNY	1320.52	10/04/13
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-	56112 GARRISON CANTER	1245.08	10/04/13
76808	-		
-	56114 ANTHONY D. DUDAS	1472.25	10/04/13
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-	56086 STEVEN C. KJERGAARD	1844.83	10/04/13

76806			
-	12029 LORI A. LARSEN	951.07	10/04/13
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-	56307 TRAVIS SAMUDA	1365.19	10/04/13
76804			
-	56122 WESTON E. SMESTAD	880.67	10/04/13
76803			
-	56340 MICHAEL SIMPSON	1347.60	10/04/13
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-	56200 GINA MOTTL	177.79	10/04/13
76801			
-	56347 CHRISTINE EDWARDS	1075.51	10/04/13
76800			
-	34017 KENT A. JARCIK	2344.44	10/04/13
76799			
-	56223 DONALD KRESS	1402.07	10/04/13
76798			
-	56239 RACHEL K. RESSLER	1112.79	10/04/13
76797			
-	34016 ELAINE B. SINNESS	831.11	10/04/13
76796			
-	56314 NICK VASUTHASAWAT	1117.18	10/04/13
76795			
-	35025 JOSILYN F BEAN	1107.61	10/04/13
76794			
-	56267 SUZANNE GAUT	181.29	10/04/13
76793			
-	56301 TRAVIS MIZZELL	869.99	10/04/13
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-	56155 SCOTT R. MOLSTAD	1951.02	10/04/13
76791			
-	56079 BRENDA SEPTKA	1218.35	10/04/13
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-	36006 NEIL W. BAKKEN	1769.27	10/04/13
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-	56211 WAYNE E. BEARD	808.75	10/04/13
76788			
-	56212 AMELIA A. BICKLER	137.14	10/04/13
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-	56039 KERI L. BODA	826.02	10/04/13
76786			
-	56144 CRYSTAL M. BONNER	187.13	10/04/13
76785			
-	48102 KAYLA J. HELL	672.85	10/04/13
76784			
-	56333 STEVEN MCGAUGHEY	470.75	10/04/13
76783			
-	56111 ANDREA L. MITCHELL	147.33	10/04/13
76782			
-	56341 KACEY PETERSON	140.23	10/04/13
76781			
-	48013 DEBORAH A. SLAIS	1243.63	10/04/13
76780			
-	48034 YVONNE A. TOPP	530.40	10/04/13
76779			
-	52011 ANN M. KVANDE	1103.67	10/04/13
76778			
-	56306 MARGARET LUNSFORD	960.34	10/04/13
76777			
-	56041 BARBARA J. PETERSON	1097.56	10/04/13
76776			
-	52003 THOMAS C. ROLFSTAD	1500.18	10/04/13
76775			
-	52020 SHAWN WENKO	1672.57	10/04/13
76774			
-	53005 BOBBI JO CLARKE	1149.97	10/04/13
76773			
-	56222 VIVIAN KALMIK	213.12	10/04/13
76772			
-	53002 AMY A. KRUEGER	1621.93	10/04/13
76771			

-	56271	SABRINA A RAMEY	1113.62	10/04/13
76770	-			
-	56310	JENNIFER STRIETZEL	833.82	10/04/13
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-	56213	ROBERT JASON HILLARD	1352.69	10/04/13
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-	56234	JOSEPH REIFENSTAHL	1051.71	10/04/13
76767	-			
-	56080	BRAD E. SEPTKA	2450.90	10/04/13
76766	-			
-	56150	SAMANTHA R. YODER	1264.01	10/04/13
76765	-			
-	56028	David Benth	77.57	10/04/13
76764	-			
-	56025	Michael S. Conlin	123.79	10/04/13
76763	-			
-	56026	Scott Copenhaver	271.93	10/04/13
76762	-			
-	56351	Jonathon Korner	206.86	10/04/13
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-	56011	Kelly Moody	51.72	10/04/13
76760	-			
-	56013	Josh S. Mosbrucker	51.72	10/04/13
76759	-			
-	56015	Dwight A. Richter	123.79	10/04/13
76758	-			
-	56058	Brenden L. Stevens	206.86	10/04/13
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-	56179	Duane S. Winter	408.27	10/04/13
76756	-			
-	DEFERRED COMP	NATIONWIDE RETIREMENT SO	16182.51	10/03/13
76755	-			
-	ND CHILD SUPPOR	ND CHILD SUPPORT ENFORCE	1339.50	10/03/13
76754	-			
-	FIT	U.S. TREASURY	116186.10	10/03/13
76753	-			
-	Medicare	U.S. TREASURY	1101.08	10/04/13
76752	-			
-	FIT	U.S. TREASURY	1799.17	10/04/13
76751	-			
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76673			
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76672	FIT U.S. TREASURY	23710.12	10/07/13
1670	756 TRI-COUNTY REGIONAL DEVELOPMENT C	11175.42	09/25/13
59101	564 WILLIAMS RURAL WATER DISTRICT	0.00	09/24/13
59102	564 WILLIAMS RURAL WATER DISTRICT	#####	09/24/13
59103	1973 GARNER ENVIRONMENTAL SERVICES INC	6895.06	09/24/13
59104	999999 MICHAEL SIMPSON	10.00	09/25/13
59105	673 CLERK OF DISTRICT COURT	500.00	09/25/13
59106	999999 CALVIN SANDBERG	150.00	09/25/13
59107	470 US POSTAL SERVICE	1298.40	09/25/13
59108	1401 Valley Rental - Bakken Heights VI	11200.00	09/25/13
59109	ND HEALTH ND PUBLIC EMPLOYEES RETI	136175.00	09/25/13

59110	1974 Ports to Plains Alliance	2500.00	09/26/13
59111	1667 Storage Plaza,LLC	570.00	09/26/13
59112	797 BASIN BROKERS	22248.75	09/26/13
59113	1167 STRATA CORPORATION	245236.48	09/26/13
59114	196 KADRMAS LEE & JACKSON INC	12815.46	09/26/13
59115	999998 ANTHONY D. DUDAS	222.22	09/26/13
59116	999998 STEVEN C. KJERGAARD	540.80	09/26/13
59117	999998 RYAN O'REAR	1172.20	09/26/13
59118	56026 Scott Copenhaver	248.88	09/27/13
59119	APARTMENTS WSCF DAKOTA COMMERCIAL - WSC	6850.00	09/27/13
59120	AFLAC AMERICAN FAMILY LIFE ASS	2480.28	09/30/13
59121	AMERICAN NATION AMERICAN NATIONAL LIFE I	205.56	09/30/13
59122	AVESIS AVESIS	151.99	09/30/13
59123	LINCOLN MUTUAL LINCOLN MUTUAL LIFE & CA	1240.60	09/30/13
59124	USABLE USABLE	281.82	09/30/13
59125	APARTMENT BH10 VALLEY RENTAL - BAKKEN H	34530.00	09/30/13
59126	APARTMENT BH2 VALLEY RENTAL - BAKKEN H	2820.00	09/30/13
59127	APARTMENT BH5 VALLEY RENTAL - BAKKEN H	2640.00	09/30/13
59128	APARTMENT BH6 VALLEY RENTAL - BAKKEN H	17430.00	09/30/13
59129	APARTMENT BH7 VALLEY RENTAL - BAKKEN H	24300.00	09/30/13
59130	APARTMENT BH8 VALLEY RENTAL - BAKKEN H	5460.00	09/30/13
59131	APARTMENT BH9 VALLEY RENTAL - BAKKEN H	24300.00	09/30/13
59132	1401 Valley Rental - Bakken Heights VI	17400.00	09/30/13
59133	673 CLERK OF DISTRICT COURT	500.00	10/01/13
59134	999999 KAREE GARDNER	150.00	10/01/13
59135	999999 CHAD HOFF	332.00	10/01/13
59136	999999 RICHARD LAYTON	200.00	10/01/13
59137	649 WAL-MART SUPERCENTER	33.00	10/01/13
59138	999999 LEROY KYLES	200.00	10/01/13
59139	PERS NORTH DAKOTA PUBLIC EMPL	156068.56	10/02/13
59140	12026 KAREN P. LARSON	1240.25	10/04/13
59141	56295 CHERIE SMITH	525.22	10/04/13
59142	17016 THOMAS J. GLENN	1048.71	10/04/13
59143	18094 MICHAEL CASLER	282.59	10/04/13
59144	18026 MATTHEW L. GARDNER	335.87	10/04/13
59145	56325 DAVID GORDON	866.56	10/04/13
59146	56337 DARIN JOHNSON	1506.80	10/04/13
59147	56269 CLAY KAUTZER	1539.90	10/04/13
59148	56290 BRADLEY SCHERER	1007.20	10/04/13
59149	18046 GARVIN SEMENKO	20.55	10/04/13
59150	18048 DARWIN STEVENS	22.16	10/04/13
59151	18078 MICHAEL W. WALTERS	44.16	10/04/13
59152	19095 WALTER H. HALL	1543.97	10/04/13
59153	56243 JACOB R. HENDRICKS	908.20	10/04/13
59154	56279 ALEC RAISBECK	1048.66	10/04/13
59155	21041 ROBERT E HANSON	2354.82	10/04/13
59156	22021 LES CHRISTENSEN	1680.25	10/04/13
59157	22014 GARY L. GLOVATSKY	1408.79	10/04/13
59158	23126 BRENT E. HANSON	1676.95	10/04/13

59159	23039	BRUCE A. JOHNSON	1095.91	10/04/13
59160	56288	CHRISTOPHER MALONE	653.09	10/04/13
59161	27096	RUSSELL E. MOMBERG	1368.54	10/04/13
59162	56049	MICHEAL A. PETERS, JR.	781.28	10/04/13
59163	56362	JOHN WELKER	715.10	10/04/13
59164	56189	AMANDA M. KAISER	732.23	10/04/13
59165	25030	PEDAR A. ANDRE	1214.67	10/04/13
59166	27058	DAVID LEE BELL	2229.28	10/04/13
59167	56187	STEPHEN R. KOHLER	975.33	10/04/13
59168	25106	RICHARD S. ODEGARD	1772.77	10/04/13
59169	27067	RICHARD D. BORUD	1397.93	10/04/13
59170	56202	GUNNAR CORCORAN	996.88	10/04/13
59171	23136	JAMES B. ENGEN	2447.09	10/04/13
59172	56355	TIMOTHY JEWELL	1094.66	10/04/13
59173	27091	JOSEPH G. MONSON	1221.48	10/04/13
59174	56303	TROY OSTER	664.62	10/04/13
59175	56358	RYAN O'REAR	923.01	10/04/13
59176	56346	DONNIE PORTER	784.05	10/04/13
59177	31051	GORDON L. SMESTAD	1761.23	10/04/13
59178	56099	MARK C. AMONDSON	965.29	10/04/13
59179	56361	JUSTIN EDWARDS	1275.79	10/04/13
59180	32006	WILLIAM M. MCQUISTON	1145.62	10/04/13
59181	56253	STEPHEN OLEGARIO	294.94	10/04/13
59182	37008	LAVERN GOHL	1563.98	10/04/13
59183	56180	DIANE C. HAGEN	423.16	10/04/13
59184	56276	ELTON LARSON	101.58	10/04/13
59185	56298	SAWYER ZENT	136.97	10/04/13
59186	56066	ZACHARY G. CORCORAN	972.99	10/04/13
59187	54065	PATRICIA K. FIORENZA	1512.11	10/04/13
59188	56001	David W. Arnson	25.85	10/04/13
59189	56003	Randall H. Bjella	179.71	10/04/13
59190	56116	Tyler D. Carlstad	248.88	10/04/13
59191	56085	Kyle D. Christensen	155.14	10/04/13
59192	56339	James Dixon	103.44	10/04/13
59193	56023	Mathew P. Ekblad	182.27	10/04/13
59194	56005	Cory J. Hanson	576.26	10/04/13
59195	56030	Martin J. Haug	51.72	10/04/13
59196	56007	Troy R. Heupel	179.71	10/04/13
59197	56205	Brandon Hoffman	191.96	10/04/13
59198	56034	Blaine C. Jeanotte	255.03	10/04/13
59199	56219	Jeremy V Knapkewicz	232.73	10/04/13
59200	56291	James Laqua	232.73	10/04/13
59201	56238	Ryan Lee	232.73	10/04/13
59202	56009	Billy J. Lynn	51.72	10/04/13
59203	56281	Joshua Mahlum	155.14	10/04/13
59204	56083	Traver D. Melby	25.85	10/04/13
59205	56012	Miles A. Mortenson	100.74	10/04/13
59206	56016	Kyle J. Rosslund	92.35	10/04/13
59207	56019	Garvin D. Semenko	206.86	10/04/13

59208	56338 Steve Simard	258.58	10/04/13
59209	56020 Darwin J. Stevens	666.95	10/04/13
59210	56022 Scott S. Tanner	298.56	10/04/13
59211	56027 Michael W. Walters	443.83	10/04/13
59212	56237 ADEN A CLARK	552.39	10/04/13
59213	DCI CREDIT DCI CREDIT SERVICES INC	197.61	10/03/13
59214	DEL CHILD SUPPO DCSE	135.00	10/03/13
59215	ID CHILD SUPPOR IDAHO CHILD SUPPORT RECE	377.50	10/03/13
59216	MN CHILD SUPPOR MINNESOTA CHILD SUPPORT	348.50	10/03/13
59217	NC CHILD SUPPOR NC CHILD SUPPORT	205.00	10/03/13
59218	56155 SCOTT R. MOLSTAD	4564.87	10/04/13
59219	PERS NORTH DAKOTA PUBLIC EMPL	94719.18	10/04/13
59220	Check not processed in this period	0.00	/ /
59221	Check not processed in this period	0.00	/ /
59222	Check not processed in this period	0.00	/ /
59223	Check not processed in this period	0.00	/ /
59224	Check not processed in this period	0.00	/ /
59225	Check not processed in this period	0.00	/ /
59226	Check not processed in this period	0.00	/ /
59227	Check not processed in this period	0.00	/ /
59228	Check not processed in this period	0.00	/ /
59229	Check not processed in this period	0.00	/ /
59230	Check not processed in this period	0.00	/ /
59231	Check not processed in this period	0.00	/ /
59232	Check not processed in this period	0.00	/ /
59233	Check not processed in this period	0.00	/ /
59234	Check not processed in this period	0.00	/ /
59235	Check not processed in this period	0.00	/ /
59236	Check not processed in this period	0.00	/ /
59237	Check not processed in this period	0.00	/ /
59238	Check not processed in this period	0.00	/ /
59239	Check not processed in this period	0.00	/ /
59240	Check not processed in this period	0.00	/ /
59241	Check not processed in this period	0.00	/ /
59242	Check not processed in this period	0.00	/ /
59243	483 VECTOR CONTROL DIST #1	38410.87	10/07/13
59244	1976 AccessData	4504.95	10/07/13
59245	1596 ACE TOWING	656.00	10/07/13
59246	632 ACKERMAN-ESTVOLD	19913.76	10/07/13
59247	3 ADVANCED ENGINEERING &	447255.44	10/07/13
59248	1230 AFFORDABLE TOWING	250.00	10/07/13
59249	1768 ALLIANCE CONSULTING LC	29805.00	10/07/13
59250	806 AMERICAN CEMETERY	49.00	10/07/13
59251	1391 AMERICAN ENGINEERING TESTING INC	6211.80	10/07/13
59252	718 AMERIPRIDE LINEN AND APPAREL SERV	387.13	10/07/13
59253	1910 ANDERSON & WOOD CONSTRUCTION CO I	527396.25	10/07/13
59254	540 AQUA-PURE INCORPORATED	11877.00	10/07/13
59255	30 ASTRO-CHEM LAB, INC.	410.00	10/07/13
59256	708 AT&T	7.84	10/07/13

59257	33 BAKER & TAYLOR CO.	271.71	10/07/13
59258	34 BALCO UNIFORM CO., INC.	2382.14	10/07/13
59259	38 BASIN PRINTERS, INC.	2317.00	10/07/13
59260	1074 BATTERYZONE	362.79	10/07/13
59261	1223 BEST WESTERN PLUS/RAMKOTA HOTEL	1224.00	10/07/13
59262	46 BIG SKY BATTERY MFG.	479.80	10/07/13
59263	1442 BIG SKY BUSINESS JOURNAL	55.00	10/07/13
59264	49 BLACK MOUNTAIN SOFTWARE	21253.00	10/07/13
59265	1975 BLONDIE'S	1500.00	10/07/13
59266	52 BORDER STATES ELECTRIC	896.48	10/07/13
59267	999998 BRAD D. BEKKEDAHL	1486.41	10/07/13
59268	56 BRADY MARTZ, CPA	4322.94	10/07/13
59269	1054 C & D WATER SERVICES	42.00	10/07/13
59270	65 CANDLELIGHT COTTAGE	177.54	10/07/13
59271	69 CARQUEST AUTO PARTS STORES	77.16	10/07/13
59272	999998 CARRIE ZELLMER	62.50	10/07/13
59273	549 CASH WISE FOODS	54.87	10/07/13
59274	204 CCR-WILLISTON III, LLC	80.00	10/07/13
59275	1977 CELLEBRITE USA, INC.	10084.00	10/07/13
59276	710 CHANEY'S CAR & TRUCK REPAIR	1100.00	10/07/13
59277	1332 Charles Wilder	2100.00	10/07/13
59278	999998 CHERIE SMITH	62.50	10/07/13
59279	999999 CHIPMASTERS	1000.00	10/07/13
59280	77 CITY OF WILLISTON	3818.10	10/07/13
59281	79 CITY OF WILLISTON	57344.76	10/07/13
59282	1899 CITY OF WILLISTON	291313.72	10/07/13
59283	1666 CIVIL SCIENCE	78803.95	10/07/13
59284	673 CLERK OF DISTRICT COURT	12.09	10/07/13
59285	1662 Connecting Point Computers Center	123.75	10/07/13
59286	567 CRAIG'S SMALL ENGINE REPAIR	42.28	10/07/13
59287	825 CROWLEY FLECK PLLP	225.00	10/07/13
59288	1900 Crystal FLETCHER	850.00	10/07/13
59289	548 DAKOTA DIESEL	2381.28	10/07/13
59290	93 DAKOTA SUPPLY GROUP	5175.01	10/07/13
59291	1869 Dani Clarke	150.00	10/07/13
59292	999998 DANIEL DERY	25.00	10/07/13
59293	100 DAWA SOLUTIONS GROUP	5000.00	10/07/13
59294	1705 DEGENSTEIN'S AUTO PLUS	2290.00	10/07/13
59295	1906 DICKSON SCHAAN	840.00	10/07/13
59296	1978 DIGITAL SHIELD, INC.	1624.99	10/07/13
59297	999998 DONALD KRESS	226.00	10/07/13
59298	568 DPC INDUSTRIES, INC	2721.75	10/07/13
59299	121 EIDE BAILLY LLP	5000.00	10/07/13
59300	124 ELECTRIC & MAGNETO, INC.	372.00	10/07/13
59301	126 EMBRY'S LOCKSMITHING	299.00	10/07/13
59302	1550 ENVIRO SHIELD PRODUCTS, INC	675.00	10/07/13
59303	553 FARM AND RANCH GUIDE	32.95	10/07/13
59304	816 FIRE EXTINGUISHING SYSTEMS, INC	189.90	10/07/13
59305	134 FORT UNION SUPPLY & TRADE	41.90	10/07/13

59306	1496 FOUND IT NOW	377.35	10/07/13
59307	354 FURUSETH LAW FIRM, PC	16950.00	10/07/13
59308	139 GAFFANEY'S	299.64	10/07/13
59309	1019 Gardner Publishing	169.66	10/07/13
59310	1979 GENE LINDSEY	1328.75	10/07/13
59311	1154 GOOSENECK IMPLEMENT	27.55	10/07/13
59312	144 GRAYMONT WESTERN CANADA	30069.96	10/07/13
59313	1745 Hali-Brite, Inc.	563.71	10/07/13
59314	624 HAMERS AUTOMOTIVE	2240.53	10/07/13
59315	151 HAWKINS, INC.	39055.50	10/07/13
59316	1833 HDR ENGINEERING INC	4981.83	10/07/13
59317	550 HEDAHL'S PARTS PLUS	46.49	10/07/13
59318	153 HEIMAN FIRE EQUIPMENT, INC.	11468.05	10/07/13
59319	161 HOME OF ECONOMY	570.63	10/07/13
59320	162 HORIZON RESOURCES	27523.96	10/07/13
59321	163 HOSE AND RUBBER SUPPLY	84.39	10/07/13
59322	999998 HUGH E BENZEN	25.00	10/07/13
59323	1503 idSS	50.00	10/07/13
59324	175 INTERSTATE ENGINEERING	8101.50	10/07/13
59325	176 INTERSTATE POWER SYSTEMS	203.84	10/07/13
59326	999998 JAMES LEAHY	305.30	10/07/13
59327	1786 JLG Architects	12992.92	10/07/13
59328	999998 KELLEN SANDLAND	62.50	10/07/13
59329	1299 KNIFE RIVER-NORTH CENTRAL	#####	10/07/13
59330	212 KOTANA COMMUNICATIONS	278.80	10/07/13
59331	893 KRUGER INC.	4346.51	10/07/13
59332	956 L & K ELECTRIC	1220.00	10/07/13
59333	999998 LINDSEY REPP	62.50	10/07/13
59334	240 MATHISON COMPANY	444.78	10/07/13
59335	781 MED ALLIANCE GROUP, INC	2556.93	10/07/13
59336	999998 MICHAEL S. WILSON	95.00	10/07/13
59337	250 MICROMARKETING ASSOCIATES	267.70	10/07/13
59338	254 MIKE'S WINDOW CLEANING SERVICE	199.00	10/07/13
59339	255 MILLY'S ALTERATIONS	30.00	10/07/13
59340	261 MON-DAK HTG & PLG, INC.	752.76	10/07/13
59341	243 MONTANA DAKOTA UTILITIES	29964.25	10/07/13
59342	1632 MORRISON MAIERLE INC	3036.87	10/07/13
59343	267 MOUNTRAIL-WILLIAMS REC	441.11	10/07/13
59344	270 MURPHY MOTORS, INC.	4085.64	10/07/13
59345	271 MVTL/MINNESOTA VALLEY	63.00	10/07/13
59346	275 NAPA AUTO PARTS	910.91	10/07/13
59347	284 ND BLDG OFFICIALS ASSOC.	50.00	10/07/13
59348	297 ND ONE CALL	733.15	10/07/13
59349	311 ND STATE RADIO COMM.	600.00	10/07/13
59350	1697 Neopost	80.85	10/07/13
59351	584 NMN, INC.	370.90	10/07/13
59352	1733 Noble Industrial Supply Corp.	1297.80	10/07/13
59353	1927 NORTH STAR ENERGY & CONSTRUCTION	201778.83	10/07/13
59354	333 NORTHWEST SUPPLY CO.	110.00	10/07/13

59355	340 OHNSTAD TWICHELL PC	1653.75	10/07/13
59356	344 ONE FULFILLMENT	330.00	10/07/13
59357	1055 PARTS CENTRAL - HEIL ENVIRONMENTA	577.05	10/07/13
59358	351 PENWORTHY	850.79	10/07/13
59359	1051 POET ETHANOL PRODUCTS, LLC	3272.46	10/07/13
59360	1974 Ports to Plains Alliance	2500.00	10/07/13
59361	359 PRAXAIR DISTRIBUTION INC	254.75	10/07/13
59362	641 PREBLE MEDICAL SERVICES, INC	494.00	10/07/13
59363	362 PRO SAFE PEST CONTROL	127.05	10/07/13
59364	363 PUBLIC SAFETY CENTER, INC	5065.18	10/07/13
59365	819 PUBLIC SAFETY EQUIPMENT CO., LLC	420.50	10/07/13
59366	364 PURCHASE POWER	1135.09	10/07/13
59367	1882 RAM SPV II, LLC	2600.00	10/07/13
59368	1898 RDG Planning & Design	35590.00	10/07/13
59369	1394 RDO EQUIPMENT CO	284.84	10/07/13
59370	390 RICHARD A. JOHNSON	440.00	10/07/13
59371	405 RYAN MOTORS	52.19	10/07/13
59372	1133 SANDERSON STEWART	124077.41	10/07/13
59373	409 SANITATION PRODUCTS	207.95	10/07/13
59374	415 SELECT FORD	61096.52	10/07/13
59375	416 SELID PLUMBING & HEATING INC	55.00	10/07/13
59376	418 SHAWN R. WENKO	238.93	10/07/13
59377	420 SHERWIN-WILLIAMS	3684.34	10/07/13
59378	669 SHIRT WORX	112.00	10/07/13
59379	426 SOURIS RIVER TELECOMMUNICATIONS	257.29	10/07/13
59380	442 SWEEP-N-STRIPE	2325.00	10/07/13
59381	1104 Tantor Audio	22.74	10/07/13
59382	1895 The American Legion, Department o	375.00	10/07/13
59383	1896 The UPS Store 6375	1745.50	10/07/13
59384	1980 TJS Enterprises, LLC dba The UPS	5000.00	10/07/13
59385	886 TotalFunds by Hasler	500.00	10/07/13
59386	460 TRACTOR & EQUIPMENT CO.	181866.41	10/07/13
59387	461 TRACTOR SUPPLY CREDIT PLAN	61.95	10/07/13
59388	999998 TREVOR J. ROBERTS	25.00	10/07/13
59389	484 VERIZON WIRELESS	398.49	10/07/13
59390	485 VESSCO, INC.	165.37	10/07/13
59391	487 VISA	6262.58	10/07/13
59392	1284 Vogel Law Firm	7500.00	10/07/13
59393	503 WESTLIE MOTOR CO.	1549.61	10/07/13
59394	531 WILLIAMS COUNTY AUDITOR	11319.43	10/07/13
59395	532 WILLIAMS COUNTY HIGHWAY DEPT.	552.63	10/07/13
59396	564 WILLIAMS RURAL WATER DISTRICT	81.89	10/07/13
59397	1716 Williams Scotsman, Inc.	583.00	10/07/13
59398	514 WILLISTON COMMUNITY LIBRARY	215.41	10/07/13
59399	519 WILLISTON HOME & LUMBER	171.01	10/07/13
59400	525 WILLISTON TIRE CENTER	2730.88	10/07/13
59401	526 WILLISTON TRUE VALUE	251.19	10/07/13
59402	530 WILLISTON/WILLIAMS COUNTY - LEC	921.06	10/07/13
59403	1469 XYLEM WATER SOLUTIONS	5462.46	10/07/13

59404

536 ZEE MEDICAL SERVICES

217.30

10/07/13

Grand Total

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- (2.) Application for a Local Permit or Charity Local Permit
 - a. Ryan Booth Benefit, Raffle – American Legion – 10/5/13
 - b. Ducks Unlimited – Raffle – Airport Inn - Annual
- (3.) Special Permit to Sell Alcoholic Beverages
 - a. Edgar M. Boyd Post – Old Rocking Chair Group – 11/15/13
 - b. J Dubs Bar & Grill – Skad Gym – 10/11/13
- (4.) Application for Taxi License
- C. Building Official
 - (1.) Fuel and Gas Installer
 - a. Taylor Murrieta – Alpha Mechanical
 - b. Ryan Willard – Alpha Mechanical
 - c. Michael Mahuffs – Alpha Mechanical
 - (2.) Journeyman Mechanical
 - a. Taylor Murrieta – Alpha Mechanical
 - b. Ryan Willard – Alpha Mechanical
 - c. Michael Mahuffs – Alpha Mechanical
 - (3.) Sign Hanger
 - a. Rose City Sign
 - b. Apex Billboards Services, Inc.
 - (4.) Journeyman Plumber
 - a. Edward Miller – Rod’s Plumbing & Heating
 - (5.) Master Plumber
 - a. Michael Tenniswood – Rod’s Plumbing & Heating
 - (6.) Master Mechanical
 - a. Michael Crawford – Minot Plumbing & Heating
 - b. Larry Muckenfuss – Minot Plumbing & Heating
 - c. Dave Garcia – Minot Plumbing & Heating
- D. City Planner
- E. Assessor
 - (1.) Exemptions

MOTION BY BEKKEDahl, SECONDED BY CYMBALUK, to approve consent agenda.

AYE: Brostuen, Bekkedahl, Klug, Cymbaluk and Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

3. Bid Openings

A. Public Works Equipment

Monte Meiers with Public works presented 2 bids for equipment, he state that the staff recommends taking the highest bid at \$379,093.00 for the front jetter. The bid for \$310,000.00 is for the back end jetter. The budget for this piece of equipment is \$400,000.00. Monte is requesting approval to go with Sanitation Products’ bid of \$379.093.00 for the front jetter.

MOTION BY CYMBALUK, SECONDED BY KLUG, to approve accepting the bid from SanitationProducts for the Front Jetter Combination Unit.

AYE: Brostuen, Bekkedahl, Klug, Cymbaluk and Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

Monte Meiers from Public Works presented a bid for a used 4WD Compact tractor with a rotator drill for cleaning snow and digging cemetery plots. Bobcat was the only bidder and came in at \$22,400.00. The budget they have for the tractor is \$30,000.00. Monte is requesting approval to accept Bobcat's bid of \$22,400.00.

MOTION BY KLUG, SECONDED BY BEKKEDAHL, to approve the request to accept Bobcat's bid for the used 4WD Compact Tractor.

AYE: Brostuen, Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

B. WRRF

Monte Meiers from Public Works presented a bid for the WRRF - Water Resource Recovery Facility. The bid is to provide fill material for the permanent structure. There were 6 bidders, 7 who did not open one because they did not acknowledge the last addendum which had a price consideration to it. The lowest bid was from Utility Systems of America whose bid was \$1,419,750.00. The engineers' estimate was \$2,000,000.00. Staff recommends accepting the bid from Utility Systems of America.

MOTION BY CYMBALUK, SECONDED BY BROSTUEN, to approve the request to accept Utility Systems of America's bid for WRRF.

AYE: Brostuen, Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

4. Public Hearings

A. Amendment to Tax Incremental Finance District #10

John Kautzman presented the Amendment to Tax Incremental Finance District #10, this would amend the district to incorporate the broader area along University and 42nd Street. This will allow the city to capture incremental flows from construction that happens within this broader area. This public hearing is a chance for anyone to raise concerns or ask any questions that they may have. Commissioner Cymbaluk asked what this would mean for the public. The City Auditor explained that people would pay regular taxes and that those tax dollars would go for public improvements like water, sewer and roads. The public will not be getting taxed anything additional or anything less, but that the additional tax dollars from new construction will help pay for infrastructure. There was no public input or questions raised. Request for public input was called twice and a third time. There was no public input on this matter.

MOTION BY BEKKEDahl, SECONDED BY BROSTUEN, to approve the request for the Amendment to Tax Incremental Finance District #10.

AYE: Brostuen, Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

B. Special Assessment District

- (1.) Sidewalk Improvement District 12-1
 - (2.) Sidewalk Improvement District 13-1
 - (3.) Water, Sewer and Street Improvement District 12-10
 - (4.) Storm Sewer District 13-2
 - (5.) Water, Sewer and Street Improvement District 13-3
 - (6.) Sewer Improvement District 13-4
 - (7.) Street Improvement District 13-5 – Section I – 1st Avenue West
 - (8.) Street Improvement District 13-5 – Section II – West Broadway
 - (9.) Street Improvement District 13-5 – Section III – Bison Drive & Fox Glen Addition
 - (10.) Street Improvement District 13-5 – Section IV – Knoll Crest
 - (11.) Street Improvement District 13-5 – Section V – 6th Street
 - (12.) Amended Water and Sewer Improvement District 13-6 – Sande Subdivision, 1st Ave. East
 - (13.) Amended Water and Sewer Improvement District 13-6 – Sande Subdivision, Main Avenue
 - (14.) Amended Water and Sewer Improvement District 13-6 – Wegley Green Acres 4th Sub, 1st Ave. East
 - (15.) Water and Sewer Improvement District 13-7
 - (16.) Water and Sewer District 13-11
 - (17.) Water and Sewer Improvement District 13-12
 - (18.) 2013 Lot Mowing
- Holding hearing on all 18 Special Assessment Districts - Sidewalk Improvement District 12-1, Sidewalk Improvement District 13-1 Water, Sewer and Street Improvement District 12-10, Storm Sewer District 13-2, Water, Sewer and Street Improvement District 13-3, Sewer Improvement District 13-4, Street Improvement District 13-5 – Section I – 1st Avenue West, Street Improvement District 13-5 – Section II – West Broadway, Street Improvement District 13-5 – Section III – Bison Drive & Fox Glen Addition, Street Improvement District 13-5 – Section IV – Knoll Crest, Street Improvement District 13-5 – Section V – 6th Street, Amended Water and Sewer Improvement District 13-6 – Sande Subdivision, 1st Ave. East, Amended Water and Sewer Improvement District 13-6 – Sande Subdivision, Main Avenue, Amended Water and Sewer Improvement District 13-6 – Wegley Green Acres 4th Sub, 1st Ave. East, Water and Sewer Improvement District 13-7, Water and Sewer District 13-11, Water and Sewer Improvement District 13-12 and 2013 Lot Mowing. Commissioner Cymbaluk asked when we agreed to approve the developments; I thought it was the developer's responsibility to put the improvements in at their expense. Mr. Kautzman responded that others are benefiting so it is not entirely fair that the developer pay for all the expenses. Engineer Bob Hanson gave an example; District 13-4 for

installation of sewer line from the end of Granite Peek subdivision going W to 32nd Ave then north to Harvest Hills Subdivision. Part of this is being served by an 8 inch sewer line that ran up 26th St, we knew at the time when developing for Harvest Hills that the 8 inch would not be sufficient. The 8 inch would only be sufficient for the mean time. When planning started for Harvest Hills, we were already working on Timbers and Granite Peek subdivision. These were being serviced by a 12 inch sewer starting at 19th Ave on the E side of Timbers. This sewer runs through Timbers, which Timbers paid for, to Granite Peek subdivision, which Granite Peek paid for, and ran it through 100 feet of the Tofte Apartment Complex on the west side of the Granite Peek subdivision and got it all paid for by other developers. The time has come where Harvest Hills are starting to develop more and are running close to reaching the 8 inch capacity that currently exists and we need that 12 inch to service the entire area. It is part of Harvest Hills development cost, it was always part of the plan that if we got around to needing it. The development agreements included that at some point in time we would have to install the remainder of that 12 inch. Commissioner Cymbaluk doesn't want the perception that the tax payers are paying the bill for these developments. We require the developer to put in the infrastructure and they have done the vast majority of that. This is the second reading, they went through a public hearing and there were no protestors. The sidewalks are over 10 years and the recommended rate is 5%, lot mowing is 1 year term at a rate of 12% if not paid in one year and the other assessments will be over 20 years and that will be at 6.5%, the interest rates are estimated at this rate and will lock in when there is a permanent bond issue. There was a call for public input. There was concern from someone that over on 139th Ave going north; they have a corner lot 555 feet of accessibility at \$77,000 and feel it is an excessive cost. There was also concern about how the district is set up.

MOTION BY BEKKEDahl, SECONDED BY CYMBALUK, to approve lot mowing at a rate of 0% and a penalty of 1% per month or 12% per year if not paid.

AYE: Brostuen, Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

MOTION BY BEKKEDahl, SECONDED BY CYMBALUK, to approve Sidewalk Improvement Districts 12-1 and 13-1 for 10 years at a rate of 5% for a 10 year term.

AYE: Brostuen, Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

MOTION BY BEKKEDahl, SECONDED BY BROSTUEN, to approve the Water, Street and Sewer Improvement Districts and other Special Assessments for 20 years at a rate of 6.5% for a 20 year term.

AYE: Brostuen, Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

5. Accounts, Claims and Bills Not Approved in the Consent Agenda
6. Ordinances
 - A. Ordinance 977 (Commission Salary Increase) – Second Read
This is the second reading of Ordinance 977, the ordinance is for an increase of the salary of the City Commissioners as well as the President of the Commission by 5%. This will make the City Commissioners' salary \$763.00 per month and President of the Commission's salary \$1,444.00 per month. Said salary shall be payable at the end of each month.

MOTION BY CYMBALUK, SECONDED BY KLUG, to approve the second reading of Ordinance 977 to increase the Commissioners' salary.**AYE: Brostuen, Bekkedahl, Klug, Cymbaluk, Koeser****NAY: None****ABSENT AND NOT VOTING: None****CARRIED: 5-0**

- B. Ordinance 978 – Enacting Ingestion of Marijuana – First Read
The city's prosecuting attorney Taylor Olson presented information on Ordinance 978, adding ingestion of Marijuana (Marijuana only) as a class B misdemeanor. Currently that is a class A misdemeanor. Taylor stated that they want to be able to keep those offenses in the city ordinance, so it reads exactly as the state but prohibits it only to marijuana and not any other drug. This class B misdemeanor comes with a fine of up to \$1500.00 and 30 days in jail.

MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to approve the First Reading to enact Ordinance 978, prohibiting the ingestion of marijuana.**AYE: Brostuen, Bekkedahl, Klug, Cymbaluk, Koeser****NAY: None****ABSENT AND NOT VOTING: None****CARRIED: 5-0**

- C. Ordinance 979 – Amending Speeding Ordinance – First Read
Taylor Olson presented Ordinance 979 an ordinance amending section 10-154 part B that would make the City Statute regarding speeding in a construction zone match the State Statute. Currently all fines are being sent to district court because the city and state statute do not match, resulting in the city not being able to keep the money. Amending the ordinance to make the City and State Statutes match would result in the city keeping that money.

MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to approve the First Read of Ordinance 979, amending section 10-154 to have the State and City Statute on speeding in a construction zone the same.**AYE: Brostuen, Bekkedahl, Klug, Cymbaluk, Koeser****NAY: None****ABSENT AND NOT VOTING: None****CARRIED: 5-0**

7. Petitions, Communications and Remonstrance's
 - A. USPS local Postal Consumer Advisory Council

The city received a letter from Bart Weaver of the post office requesting permission to put up posters with information on the listening session they are having regarding the forming of a Customer Advisory Council. There are a number of people that would like to see that happen so we feel it is appropriate to do that at this time. It does not require any action, just that if we have questions or concerns that we contact them. If there is no action they will go ahead and do move forward with that. If anyone is interested they will be hosting a listening session on Wednesday October 23, 2013 at 6:00 p.m. at the Williston Community Library.

8. Report of Commissioners
 - A. President of the Board
 - B. Vice-President; Finance Commissioner
 - (1.) NDSU Updated Proposal on Population Study

Brad Bekkedahl presented information on NDSU's proposal to present us with an annual population study. Commissioner Bekkedahl stated he felt it would be beneficial to look at annual updates of the population. The budget and cost to do this annual update is estimated at \$30,833.00. With this, NDSU is looking to access more records out of the Tax Assessor's office as to what has been completed and what is occupied. They would work with information that they receive from the Planning Department on all the subdivisions and the Building and Planning Department about what they have out for permits for construction and cross reference all that information with the Tax Assessor's office to get the most accurate numbers. If approved, NDSU's intent is to work on this as of the end of the year and would have a report to us sometime in March or April of 2014. Commissioner Bekkedahl explained that the more information they have about the growth of the city, the better decisions they will be able to make.

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to approve NDSU's proposal of the Population Study.

AYE: Brostuen, Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
 - D. Fire, Police, and Ambulance Commissioner
 - E. Water Works, Sewer, Airport, Building and Planning Commissioner
9. Report of Department Heads
 - A. City Auditor
 - (1.) Municipal Court Refund Policy

The City Auditor, John Kautzman, presented a request to amend the Municipal Court Refund Policy. Kautzman stated that he would like to have a minimum refund amount, he suggest \$10.00. He is requesting this proposal because they have been sending out checks as low as \$0.01to

people who have over paid a fine or bond. Kautzman said he would leave it up to the Commissioners to decide a number and they felt the minimum refund amount should be \$25.00. Therefore, if you over pay a fine or bond you will only be refunded if you over pay a minimum of \$25. Amending the Municipal Court Refund Policy will prevent the city from spending more on sending out a check then the check is actually worth.

MOTION BY KLUG, SECONDED BY CYMBALUK, to approve the request to change the Municipal Court Refund Policy to a \$25.00 minimum.

AYE: Brostuen, Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

(2.) Bunnies Burgers and Brews Grand Opening Request

There is a request from Bunnies Burgers and Brews to be able to hold their grand opening, which is taking place October 12 from 11:00 A.M. to 10:00 P.M., outside in the parking lot, to close off the parking lot with a fence so they can sell food and beer outside and have a band provide entertainment.

MOTION BY KLUG, SECONDED BY BEKKEDAHL, to approve the grand opening requests of Bunnies Burgers and Brews, contingent on approval from the Building Department.

AYE: Brostuen, Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

(3.) Resolution 13-137 for an Interest Rate Change

This is a proposal amending Resolution 13-123 for an interest change request from Eagle Crest Apartments. The current interest rate is 0.075% and the request is to increase the rate to 0.085%. This is not interest that the city pays. Eagle Crest Apartments are looking to have a number of market based apartments and we would need to take action.

MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to approve the Resolution 13-137, amending resolution 13-123 for an interest rate change.

AYE: Brostuen, Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

(4.) Heddrick Lot Painting Quote

This is a request of the painting of the Heddrick Parking Lot, this lot was sold but the city is still being allowed to use it for public parking. The city is not obligated to paint it but they are being allowed to use it. The quote that they received to paint this lot is \$775.00. There was discussion on whether or not the paint was still visible and it was determined that there are posts and that the paint is still visible. There was no motion made to approve this request.

B. Attorney**(1.) New Contract**

The City Attorney is requesting a proposal of a new 3 year contract with the City of Williston at a rate of \$165.00 per hour, which is up from the current rate of \$150.00 per an hour. He stated that the reason for this request is due to his law firm expanding and the need to hire new lawyers and staff.

MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to approve the proposed 3 year contract with the City Attorney.

AYE: Brostuen, Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

(2.) City Mineral Rights – Section 1 and Section 12 T154, R101

This is a request to place 34.43 net mineral acres up for bid to the public.

MOTION BY CYMBALUK, SECONDED BY BROSTUEN, to place 34.43 mineral acres up for bid to the public.

AYE: Brostuen, Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

C. Director of Public Works/City Engineer**(1.) District 13-5 Change Order #1**

Monte Meiers presented a request from Northern Improvement to extend the completion time for this improvement district from October 4, 2013 to June 27, 2014 for section V – 6th street Mill and Overlay. This area to be completed next year is in front of St. Joe's School from 6th Ave W to University.

MOTION BY CYMBALUK, SECONDED BY KLUG, to approve the request for an extension of the completion time for District 13-5.

AYE: Brostuen, Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

(2.) Public Works Equipment Sales

Monte Meiers from Public Works presented a request to sell some pieces of equipment with a separate advertisement in the paper as this type of equipment does not sell very well in the PD Auction. They have 4 pieces of equipment – 1985 Cat 627B Scraper, 1982 International 1700 Truck with 1998 Sreco Jetter, 1985 Rayco 1635A Tree Stumper and a portable Hotsy pressure washer. Bid opening set to be on October 22nd at 3:00 P.M. at Public Works.

MOTION BY KLUG, CYMBALUK, to approve the request from Public Works to hold separate bids and a separate advertisement for the sale of their equipment.

AYE: Brostuen, Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- (3.) 32nd Ave West Traffic Signals – Ad for Bid
Monte Meiers from Public Works presented a request to put an Ad for Bid for temporary traffic signals for the 32nd Ave W intersection.

MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to approve the request to place an ad for bid for the temporary traffic signals for the 32nd Ave W intersection.

AYE: Brostuen, Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- (4.) Gooseneck Implement Drainage Permit
Monte Meiers from Public Works presented a request from NDDOT to have the city agree to a drainage permit into the US 2 & 85 ditch for the Gooseneck Equipment location.

MOTION BY KLUG, SECONDED BY CYMBALUK, to approve the request from NDDOT to have a drainage permit with the city.

AYE: Brostuen, Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- (5.) West Williston Drainage Task Order #4
Monte Meiers from Public Works presented a request for approval of West Williston Drainage Task Order #4 with AE2S in the amount of \$299,500.00. This project would include stakeholders' coordination with USCOE, BNSF, NDDOT, Williams County, Landowners and preliminary design.

MOTION BY BEKKEDAHL, SECONDED BY BROSTUEN, to approve the request for approval of the West Williston Drainage Task Order #4.

AYE: Brostuen, Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- D. Fire Chief
- E. Chief of Police
- F. Building Official
- G. City Planner
- H. Economic Development
 - (1.) Flex PACE
 - a. Don Stevens

Economic Development presented a request from Don Stevens, LLC for a Flex PACE of \$43,000.00 for the construction of 14,000 sq ft distribution facility. They will provide same day access to products for local contractors and service companies in the area. Don Stevens, LLC will be selling heating and air conditioning equipment & repair supplies and safety products. This project will create 2 new jobs. The Star Fund board recommends the City Commission approve a Flex PACE of \$43,000.00 to Don Stevens, LLC for the construction of a distribution facility. Don Stevens, LLC stated in their application that 80% of their business is outside of North Dakota and there has been discussion if they should approve when the majority of their business is not coming from North Dakota. There was also discussion of the issue of sales tax. The decision was made to table this matter until they have more information.

MOTION BY CYMBALUK, SECONDED BY KLUG, to table this item until further information is acquired.

AYE: Brostuen, Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

(2.) Community Build Grant

a. Play 4 All Playground

Economic Development presented a request for a \$50,000.00 grant from Play 4 All Playground. Play 4 All Playground is trying to build a %100 handicap accessible playground for handicap children and handicap parents. They are seeking a community grant of \$50,000.00. They have already secured over \$300,000.00 from other business entities, the majority being oil field companies. Parks and Recreation will maintain this playground.

MOTION BY CYMBALUK, SECONDED BY BROSTUEN, to approve the request from Play 4 All Playground for a \$50,000.00 grant to build a handicap accessible playground.

AYE: Brostuen, Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

b. Williston Basin Curling Club

Economic Development presented a request from the Williston Basin Curling Club for a Community Build Grant of \$50,000.00 to purchase a new ice plant to replace the old existing one. Their current ice plant is 33 years old. The Cost is around \$140,000.00, they do have a couple other entities that have said they would match that. The CVB has committed \$50,000.00, Parks and Recreation has committed \$12,500 and \$30,000.00 from the club itself. The Star Fund board recommends to the City

Commissioners to approve a Community Build Grant of \$30,000.00. They decided on \$30,000.00 instead of the \$50,000.00 because that is what the Club is committing and they decided they would match whatever they themselves were committing.

MOTION BY BROSTUEN, SECONDED BY CYMBALUK, to approve the Williston Basin Curling Club a Community Build Grant of \$30,000.00.

AYE: Brostuen, Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- I. Airport
 - (1.) Expo Expert Lease Agreement
Steven Kjergaard from the airport is requesting approval for the lease agreement with Expo Expert. This lease agreement is a month to month advertising lease on our electronic displays for \$300 per month.

MOTION BY KLUG, SECONDED BY BEKKEDAHL, to approve the request for the Expo Expert Lease Agreement.

AYE: Brostuen, Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- (2.) Basin Cab Taxi Service Agreement
Steven Kjergaard from the Airport presented a request to approve the Basin Cab Taxi Service Agreement. This lease agreement is a one year agreement for \$1200.00 that allows Basin Cab to loiter in front of the terminal to attract business.

MOTION BY BEKKEDAHL, SECONDED BY BROSTUEN, to approve the Basin Cab Taxi Service Agreement.

AYE: Brostuen, Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- (3.) Task Order #9 – Architectural Terminal Pre-Design and Conceptual Cost Development
Steven Kjergaard from the airport presented a request for Task Order #9 - an Architectural Terminal Pre-Design and conceptual Cost Development. This item should be FAA fundable at some point; however, the FAA will not allow them to put it under grant until they are certain they will need a new terminal. This will allow them to create a better cost picture for BCA (Benefit Cost Analysis). Kjergaard stated that he did not feel that they can wait for the FAA to provide normal funding because it would delay the

project. The total cost is said to be \$221,309.39. He also said they would like to have concurrence with the FAA before they agree to it and would like the FAA to look at it again. If the FAA decides they need the new terminal it will be a reimbursable expense.

MOTION BY BEKKEDAHL, SECONDED BY BROSTUEN, to approve Task Order #9 – Architectural Terminal Pre-Design and Conceptual Cost Development.

AYE: Brostuen, Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- J. Assessor
- K. Convention and Visitor's Bureau
- 10. Appointments and Consultations with Officers
 - A. Planning Board Appointment
 - This item was removed from the agenda
- 11. Unfinished Business
 - A. 32nd Ave. West Agreement – Oasis
 - There was a motion to remove this from the agenda

MOTION BY CYMBALUK, SECONDED BY KLUG, to remove item 11A from the agenda.

AYE: Brostuen, Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- B. Ordinance 967 – Outdoor Burning
 - Request was made to remove this item

MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to remove item 11B from the agenda.

AYE: Brostuen, Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

- C. Request for Bid – Paid Parking Lot Service Provider
 - Steven Kjergaard requests to change the name because they are not guaranteeing that they will change to paid parking. After taking with Commissioners Bekkedahl and Brostuen, they would like to change the name to Services and Feasibility for a Paid Parking Lot. The request is to be able to go out and get an RFP for the parking lot. Kjergaard stated that this does not mean that they are going to switch to a pay lot but only that he would prefer to have them prior to making a decision.
 - Study to determine the feasibility for a paid parking lot

MOTION BY BROSTUEN, SECONDED BY CYMBALUK, to approve a study to determine the feasibility for a paid parking lot.

AYE: Brostuen, Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

12. New Business

Donald Kress from Planning and Zoning presented information about the Revising Subdivisions and Zoning Ordinances in the Unified Development Code. There is going to be a public meeting on Tuesday October 15th at 6:30pm in the meeting room at the Williston public library. Staff from the Planning and Zoning Department will be there to do a presentation on what the UDC is, what the general outlines of the project are and to welcome the public's input. This will be the first of three public meetings. The ordinances are not finished; it is something they are currently working on with the staff and the city as a whole.

Monte Meiers from Public Works spoke; he said they just did a public service announcement for information on the sign committee on 26th St and 16th. They were unfortunate with federal aid for the project this year and were forced into doing the round- about first instead of getting Pheasant Run Parkway built out. There has been an issue with traffic on 26th St since putting in the 3 way stop at 16th St. With this 3 way stop on 16th it also back up traffic on 17th. Due to the traffic there is a need for a 4 lane, the decision has been made to make that a 4 lane which will help get the traffic through on 16th. There are still complaints on 17th and this isn't going to keep 17th from being blocked at busy times. Meiers stated that he does not think the answer is to put a 3 way stop on 17th. There are programs that come in and model the tolls based on traffic counts and how that might flow but if not the best solution is to make that a 4 lane this week.

13. Executive Session

14. Adjourn

MOTION BY BEKKEDAHL, SECONDED BY KLUG, to adjourn Commissioners' Meeting.

AYE: Brostuen, Bekkedahl, Klug, Cymbaluk, Koeser

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 5-0

E. Ward Koeser, President
Board of City Commissioners

John Kautzman, City Auditor