

**OFFICIAL PROCEEDINGS
BOARD OF CITY COMMISSIONERS
June 24th, 2014 6:00 P.M.
CITY HALL WILLISTON, NORTH DAKOTA**

1. Roll Call of Commissioners

COMMISSIONERS PRESENT: Tate Cymbaluk, Chris Brostuen, Brad Bekkedahl and Howard Klug

COMMISSIONERS ABSENT: None

OTHERS PRESENT: John Kautzman, Donald Kress, Chief Lokken, Chief Catrambone, Bill Tracy, David Tuan, Bob Hanson, Pete Furuseth, Anthony Dudas, Kent Jarcik, Nick Vasuthasawat, Rachel Ressler and Tom Rolfstad

Mayor Klug said there are a couple of changes that need to be made to the agenda. The first, is to add item 9H(1) under City Planner regarding a parking study recommendation and to add number 9A(4) under City Auditor regarding an application from the Williston Basin Racing Club for fireworks. Commissioner Cymbaluk requested that item 2B4(a) – additional vehicles for Yellow Cab be removed from the consent agenda and brought before the taxi committee.

**MOTION BY COMMISSIONER CYMBALUK, SECONDED BY COMMISSIONER BROSTUEN,
to approve the changes to the agenda as presented.
UNANIMOUS BY VOICE VOTE**

2. Consent Agenda

- A. Reading and Approval of Minutes for:
 - (1) Regular Meeting Dated: June 10th, 2014
- B. Auditor
 - (1) Accounts, Claims and Bills

CITY OF WILLISTON
Combined Check Register
For checks between: 06/07/14 - 06/20/14

Check #	Vendor/Employee/Payee Number/Name	Check Amount
-73583	Pay 56297 BRENDA D'ANGELO	913.66
-73582	Pay 12020 RANDY M DONNELLY	1756.98
-73581	Pay 56348 TYLER EMERSON	1075.77
-73580	Pay 12017 JOHN L. KAUTZMAN	2844.85
-73579	Pay 56240 KAREN D. KUEHL	1407.31
-73578	Pay 56363 JUSTINA ROSE	727.75
-73577	Pay 56255 CHELSEA S CAVANAUGH	627.06
-73576	Pay 13026 KEVIN W. CRAFT	1324.47

-73575	Pay	56323 LINDSEY HATCH	738.30
-73574	Pay	56392 EMILY NUNLEY	319.19
-73573	Pay	56397 MEGAN PETERSON	980.80
-73572	Pay	56225 SUSAN E. SCHNEIDER	1373.62
-73571	Pay	13025 JOLEEN S. TINKER	1277.43
-73570	Pay	56400 SAMMYE TOMPKINS	1281.96
-73569	Pay	56378 LAURA WOLTJER	642.50
-73568	Pay	56376 ANNA WOOLLEY	1816.94
-73567	Pay	56344 CARRIE ZELLMER	539.95
-73566	Pay	56169 KATHERINE E. BERWICK	2167.08
-73565	Pay	56252 DIANE THOMPSON	1167.93
-73564	Pay	56215 MARK W. ANDERSON	1949.12
-73563	Pay	56162 JOSHUA A. BUTLER	1500.47
-73562	Pay	56419 JASON CATRAMBONE	1632.97
-73561	Pay	56374 DAVID CHRISTENSEN	1658.82
-73560	Pay	56193 CYNTHIA L. GARDNER	98.52
-73559	Pay	56325 DAVID GORDON	1089.79
-73558	Pay	56321 NICOLAS JOHNSON	37.40
-73557	Pay	18027 STEVEN D. KERZMANN	3191.08
-73556	Pay	18096 TRACY C. KERZMANN	1754.95
-73555	Pay	56332 ANDREW KINDLE	746.07
-73554	Pay	56377 DAVID MOLITOR	1911.83
-73553	Pay	18099 ERICA J. MYERS	1017.95
-73552	Pay	18070 JEANNE M. SAGASER RASSIER	1661.16
-73551	Pay	56130 ANDREW A. SAILER	2363.41
-73550	Pay	56174 SAM M. AIDE	1359.59
-73549	Pay	56166 RYAN J. ALLEN	1574.75
-73548	Pay	56273 JASON BARTEN	1741.12
-73547	Pay	19024 DAVID L. BELISLE	1600.95
-73546	Pay	56246 HUGH E BENZEN	1116.09
-73545	Pay	19092 DUSTIN J. BERTSCH	1642.27
-73544	Pay	19028 MARK R. BITZ	1839.49
-73543	Pay	56097 ALAN C. BRATT	1301.58
-73542	Pay	56121 DUSTIN R. CELANDER	902.13
-73541	Pay	56113 MINDY SUE DEGENSTEIN	1008.55
-73540	Pay	56278 DANIEL DERY	1386.09
-73539	Pay	56173 RODNEY H. DICKERSON	1359.59
-73538	Pay	56354 RYAN EGERMAN	1195.46
-73537	Pay	56289 STACEY EISSINGER	1332.48
-73536	Pay	56183 AMBER M. GILMORE	1375.45
-73535	Pay	19009 LINDA R. GRANBOIS	1191.55
-73534	Pay	56147 JACOB J. GREGORY	1270.69
-73533	Pay	56403 KRISTIINA HANNUS	1435.29
-73532	Pay	56343 ZACHARY HANSEN	1350.67
-73531	Pay	56195 JACKIE L. HATCH	717.98
-73530	Pay	19082 RANDY M. HAUGENOE	1910.40
-73529	Pay	56285 TYLER HOFF	1092.65
-73528	Pay	56210 WILLIAM E. HOLLER	1653.84
-73527	Pay	56353 JONATHAN HOLTER	1362.10

-73526	Pay	56102	MICHAEL A. ISENHOWER JR	1590.32
-73525	Pay	56387	AARON KURTENBACH	1048.01
-73524	Pay	19012	THOMAS L. LADWIG	1939.44
-73523	Pay	19011	JAMES L LOKKEN	2740.95
-73522	Pay	56082	TRAVIS J. MARTINSON	995.05
-73521	Pay	56061	AMY D. NICKOLOFF	1317.34
-73520	Pay	19014	KENNETH B. OWENS	2248.30
-73519	Pay	56385	JUSTIN PELZL	968.23
-73518	Pay	19098	DAVID A. PETERSON	1901.12
-73517	Pay	56418	TRAVIS PETERSON	910.33
-73516	Pay	56181	TREVOR J. ROBERTS	1311.43
-73515	Pay	56148	JONATHAN D. ROGGENKAMP	707.06
-73514	Pay	56420	BUDDY WENISCH	869.12
-73513	Pay	19077	MICHAEL S. WILSON	1580.00
-73512	Pay	56157	BENJAMIN W. ABBEY	1206.74
-73511	Pay	20047	KELLY M. ABERLE	1547.50
-73510	Pay	26039	DIANE K. ALBRIGHTSON	994.02
-73509	Pay	56209	MARTIN L. COLGAN	1289.55
-73508	Pay	56296	JOE DOSS	1269.88
-73507	Pay	56309	KRYSTINE HEIFORT	974.97
-73506	Pay	56308	JAMES LEAHY	1163.81
-73505	Pay	56270	WILLIAM TRACY III	1463.06
-73504	Pay	56360	NYDEL WALL	269.93
-73503	Pay	56220	TRUNG THANH LE	1417.65
-73502	Pay	56302	ANTON LEUTY	999.87
-73501	Pay	56429	MUSTAFA MAHMOOD	917.96
-73500	Pay	21040	MONTE C. MEIERS	601.29
-73499	Pay	56417	DEAN RENNINGER	2431.12
-73498	Pay	21054	WAYNE A WIEDRICH	3389.55
-73497	Pay	56421	JAREK WIGNESS	824.49
-73496	Pay	22020	ROBERT D. KNAPPER	1892.37
-73495	Pay	56425	ALEXANDER NELSON	837.38
-73494	Pay	56214	MICHAEL J. BEARCE	1299.28
-73493	Pay	56317	ZACHARY CORNELIUSEN	861.15
-73492	Pay	56064	HEATH T. GLENN	843.26
-73491	Pay	56404	DAVID JOHNSON	647.51
-73490	Pay	56315	EARL KILLINGSWORTH	1182.72
-73489	Pay	56244	ROY LONG	1081.65
-73488	Pay	56167	MATTHEW TUTAS	1350.53
-73487	Pay	56320	PHILIP ARENDS	1887.18
-73486	Pay	56409	KENDELL BROWN	932.97
-73485	Pay	56370	JEFFREY BRYSON	1950.92
-73484	Pay	24019	ROBERT D. COUGHLIN	694.93
-73483	Pay	56381	MORKATAA DHINAA	1364.82
-73482	Pay	24017	STEVEN W. JENSEN	1442.60
-73481	Pay	56356	MITCHELL KERSTING	1033.20
-73480	Pay	56391	THOMAS MOTT	2317.10
-73479	Pay	56415	WILLIAM SCHWENDEMAN	1463.40
-73478	Pay	56284	SABRINA SIMS	1275.58

-73477	Pay	56104 DANIEL W. TUPA	1447.64
-73476	Pay	56352 BRIAN YOUNG	959.41
-73475	Pay	25110 KENNETH W. BERGSTROM	2134.40
-73474	Pay	56187 STEPHEN R. KOHLER	845.27
-73473	Pay	56389 THOMAS ATOR	1552.66
-73472	Pay	56368 ERICA KELASH	1495.18
-73471	Pay	56349 LILLIAN MCGUIRE	880.46
-73470	Pay	56164 JACOB T BLOODGOOD	686.32
-73469	Pay	27076 DANNY R. GERGEN	1600.46
-73468	Pay	56091 JAMES A HAGA JR	915.64
-73467	Pay	56427 REED HAMMER	293.00
-73466	Pay	56128 VERNON L. HENDRICKSON	1583.30
-73465	Pay	56423 GREGORY MACE	625.40
-73464	Pay	56303 TROY OSTER	831.45
-73463	Pay	56379 WILLIAM REED	815.03
-73462	Pay	56258 BRYAN THOMPSON	1243.13
-73461	Pay	56084 KENNETH R. BOYKIN	1536.93
-73460	Pay	56313 WILLIAM BRENNY	1034.42
-73459	Pay	56114 ANTHONY D. DUDAS	1613.11
-73458	Pay	56396 EMILY GATHJE	778.50
-73457	Pay	56086 STEVEN C. KJERGAARD	2194.42
-73456	Pay	12029 LORI A. LARSEN	1006.15
-73455	Pay	56395 JAMES MURAWSKI	928.33
-73454	Pay	56358 RYAN O'REAR	953.72
-73453	Pay	56372 THOMAS SANDO	859.40
-73452	Pay	56422 MICHAEL SHEARER	506.87
-73451	Pay	56424 HANNAH THOMPSON	465.42
-73450	Pay	56398 MARK BATES	1859.68
-73449	Pay	56340 MICHAEL SIMPSON	1276.78
-73448	Pay	56200 GINA MOTTL	1168.77
-73447	Pay	56347 CHRISTINE EDWARDS	1050.49
-73446	Pay	34017 KENT A. JARCIK	2437.58
-73445	Pay	56223 DONALD KRESS	1366.71
-73444	Pay	56416 SAMANTHA NEILL	1194.90
-73443	Pay	56239 RACHEL K. RESSLER	1117.66
-73442	Pay	56314 NICK VASUTHASAWAT	1211.62
-73441	Pay	35025 JOSILYN F BEAN	1089.94
-73440	Pay	56301 TRAVIS MIZZELL	929.94
-73439	Pay	56079 BRENDA SEPTKA	1324.88
-73438	Pay	56293 DAVID TUAN	2444.43
-73437	Pay	56375 KRISTIN WENDT	589.86
-73436	Pay	36006 NEIL W. BAKKEN	1984.71
-73435	Pay	56366 KENT SKABO	933.58
-73434	Pay	56211 WAYNE E. BEARD	1362.27
-73433	Pay	56212 AMELIA A. BICKLER	143.14
-73432	Pay	56413 LEXI CASTRO	168.77
-73431	Pay	48102 KAYLA J. HELL	772.81
-73430	Pay	56333 STEVEN MCGAUGHEY	553.67
-73429	Pay	56111 ANDREA L. MITCHELL	217.27

-73428	Pay	56412 LEAH RYAN	187.47
-73427	Pay	56364 JASON SAGE	186.74
-73426	Pay	48013 DEBORAH A. SLAIS	1315.16
-73425	Pay	48034 YVONNE A. TOPP	591.55
-73424	Pay	56411 LISA WEBB	858.30
-73423	Pay	56410 CAITLYN BELEY	592.23
-73422	Pay	52011 ANN M. KVANDE	1461.85
-73421	Pay	56306 MARGARET LUNS福德	977.22
-73420	Pay	56041 BARBARA J. PETERSON	1176.02
-73419	Pay	56431 RACHEL RICHTER	148.59
-73418	Pay	52003 THOMAS C. ROLFSTAD	1578.05
-73417	Pay	52020 SHAWN WENKO	1711.55
-73416	Pay	56222 VIVIAN KALMIK	354.49
-73415	Pay	53002 AMY A. KRUEGER	1920.31
-73414	Pay	56311 MALLORY NYGARD	389.15
-73413	Pay	56271 SABRINA A RAMEY	1210.63
-73412	Pay	56310 JENNIFER STRIETZEL	1083.32
-73411	Pay	56390 DENICE SUESS	1057.24
-73410	Pay	56399 JENNIFER WILSON	958.31
-73409	Pay	56144 CRYSTAL M. BONNER	1124.98
-73408	Pay	56213 ROBERT JASON HILLARD	1627.38
-73407	Pay	56080 BRAD E. SEPTKA	3205.59
-73406	Pay	WEAPON CITY OF WILLISTON	205.52
-73405	Pay	DEFER COMP ROTH NATIONWIDE RETIREMENT SO	15281.41
-73404	Pay	ND CHILD SUPPOR ND CHILD SUPPORT ENFORCE	1194.70
-73403	Pay	IAFF LOCAL 3743 IAFF LOCAL 3743	275.00
-73402	Pay	FIT U.S. TREASURY	140257.69
1681	* Clm	756 TRI-COUNTY REGIONAL DEVELOPMENT C	4954.04
1682	Clm	756 TRI-COUNTY REGIONAL DEVELOPMENT C	1666.76
64584	* Clm	673 CLERK OF DISTRICT COURT	750.00
64585	Clm	673 CLERK OF DISTRICT COURT	750.00
64586	Clm	999999 SHAD NORLANDER	381.00
64587	Clm	999999 HANNAH GARCIA	400.00
64588	Clm	999999 EMANUEL LOWNSBERRY	750.00
64589	Clm	999999 DALTON NELSON	500.00
64590	Clm	999999 BRIAN MUNLY	150.00
64591	Clm	649 WAL-MART SUPERCENTER	19.00
64592	Pay	DEF COMP PERS1 NORTH DAKOTA PUBLIC EMPL	179405.95
64593	Pay	DEF COMP PERS1 NORTH DAKOTA PUBLIC EMPL	162.50
64594	Pay	ND HEALTH ND PUBLIC EMPLOYEES RETI	142062.88
64595	Clm	2175 DATRUE PROCESS AUTOMATION	5440.00
64596	Clm	850 ENTERTAINMENT INC.	424.94
64597	Clm	243 MONTANA DAKOTA UTILITIES	115.77
64598	Clm	999999 SHANON JOHNSON	250.00
64599	Pay	12026 KAREN P. LARSON	1323.48
64600	Pay	17016 THOMAS J. GLENN	1100.47
64601	Pay	56337 DARIN JOHNSON	1020.39
64602	Pay	56382 ETHAN JOHNSON	840.25
64603	Pay	56269 CLAY KAUTZER	1320.32

64604	Pay	56107	VICTORIA L. KREGER	366.22
64605	Pay	56290	BRADLEY SCHERER	995.49
64606	Pay	18046	GARVIN SEMENKO	68.11
64607	Pay	56408	SAMANTHA VENDITTO	1143.20
64608	Pay	56388	RUSSELL ANTHONY	877.80
64609	Pay	19095	WALTER H. HALL	1790.48
64610	Pay	56206	DANIELLE HENDRICKS	1450.47
64611	Pay	56243	JACOB R. HENDRICKS	1234.48
64612	Pay	56279	ALEC RAISBECK	1215.70
64613	Pay	13027	CRYSTAL A. SCHAUBEL	1009.93
64614	Pay	56406	RICHARD RADEMACHER	1220.61
64615	Pay	25030	PEDAR A. ANDRE	1127.12
64616	Pay	21041	ROBERT E HANSON	2569.94
64617	Pay	56428	THOMAS SCOTT	813.84
64618	Pay	22021	LES CHRISTENSEN	1786.33
64619	Pay	22014	GARY L. GLOVATSKY	1720.51
64620	Pay	56402	CHRISTOPHER BHRONSSON	1672.54
64621	Pay	23136	JAMES B. ENGEN	2539.94
64622	Pay	23126	BRENT E. HANSON	1918.10
64623	Pay	23039	BRUCE A. JOHNSON	1259.57
64624	Pay	56288	CHRISTOPHER MALONE	803.86
64625	Pay	56049	MICHEAL A. PETERS, JR.	619.76
64626	Pay	56050	MICHEAL A. PETERS, SR.	789.21
64627	Pay	56414	TREVOR WAGSTAFF	487.93
64628	Pay	56362	JOHN WELKER	204.21
64629	Pay	56189	AMANDA M. KAISER	1085.90
64630	Pay	27058	DAVID LEE BELL	2324.37
64631	Pay	25106	RICHARD S. ODEGARD	1695.20
64632	Pay	27067	RICHARD D. BORUD	1552.73
64633	Pay	56202	GUNNAR CORCORAN	596.72
64634	Pay	56355	TIMOTHY JEWELL	1574.74
64635	Pay	56430	JAMIE KOHLER	105.05
64636	Pay	27096	RUSSELL E. MOMBERG	1871.42
64637	Pay	27091	JOSEPH G. MONSON	1392.67
64638	Pay	22022	KATELYN CHRISTENSEN	1143.78
64639	Pay	56426	JORDON MONSON	742.59
64640	Pay	31051	GORDON L. SMESTAD	1760.36
64641	Pay	56361	JUSTIN EDWARDS	1909.82
64642	Pay	56367	TONY SCOTT	803.39
64643	Pay	32006	WILLIAM M. MCQUISTON	1562.79
64644	Pay	56253	STEPHEN OLEGARIO	629.08
64645	Pay	37008	LAVERN GOHL	1540.82
64646	Pay	56180	DIANE C. HAGEN	419.17
64647	Pay	56276	ELTON LARSON	166.23
64648	Pay	56298	SAWYER ZENT	127.28
64649	Pay	56066	ZACHARY G. CORCORAN	1898.79
64650	Pay	54065	PATRICIA K. FIORENZA	2142.36
64651	Clm	673	CLERK OF DISTRICT COURT	750.00
64652	Pay	A.R.	AUDIT SERV A.R. AUDIT SERVICES INC	486.83

64653	Pay	DEL CHILD SUPPO DCSE	135.00
64654	Pay	EMPLOYMENT SECU EMPLOYMENT SECURITY DEFA	73.03
64655	Pay	ID CHILD SUPPOR IDAHO CHILD SUPPORT RECE	377.50
64656	Pay	MN CHILD SUPPOR MINNESOTA CHILD SUPPORT	549.00
64657	Pay	NC CHILD SUPPOR NC CHILD SUPPORT	205.00
64658	Clm	521 WILLISTON PARK DISTRICT	1251480.01
64659	Clm	19 AMERICAN STATE BANK	1251495.01
64660	Pay	56066 ZACHARY G. CORCORAN	79.91
64661	Clm	119 EBEL INC.	2882.52
64662	Clm	261 MON-DAK HTG & PLG, INC.	304.00
64663	Clm	54 BOUND TREE MEDICAL	489.50
64664	Clm	623 Wex Bank	3944.70
64665	Clm	320 NEMONT	739.69
64666	Clm	999999 REBECCA HOOKS	750.00
64667	Clm	999998 MICHAEL SHEARER	839.22
64668	Clm	999998 WILLIAM BRENNY	938.70
64669	Clm	999999 JACOB FOLEY	1050.00
64670	Clm	999999 DANIEL BAILEY	250.00
64671	Clm	673 CLERK OF DISTRICT COURT	750.00
64672	Clm	999999 TANA FLOWERDEW	150.00
64673	Clm	999999 EDMUND CROSS	400.00
64674	Clm	999999 TESLIN MARTIN	650.00
64675	Clm	999999 JOSHUA LEBSOCK	1000.00
64676	Clm	649 WAL-MART SUPERCENTER	37.00
64677	Clm	999998 DUSTIN R. CELANDER	80.00
64678	Clm	999999 JORDAN BARTELS	750.00
64679	Clm	999999 RUCHIN PATEL	500.00
64680	Clm	999999 ROBERT PACZKOWSKI	250.00
64681	Clm	999999 CLAYTON BARKER	1000.00
64682	Clm	999999 STEFANI NOLAND	100.00
64683	Clm	79 CITY OF WILLISTON	51.00
64684	Clm	488 VISA	234.85
64685	Clm	488 VISA	759.14
64686	Clm	488 VISA	221.11
64687	Clm	488 VISA	544.90
64688	Clm	999999 SHAUN FIDDLER	235.00
64689	Clm	999999 RODNEY JOHNSON	55.30
64690	Clm	470 US POSTAL SERVICE	17.00
64691	Clm	999999 AUSTIN LONG	530.00
64692	Clm	2118 VISA	116.85
64693	Clm	19 AMERICAN STATE BANK	13000015.00
64694	Clm	35 BANK OF NORTH DAKOTA	52800.00
64695	Clm	1853 A & A LANDSCAPE AND MAINTENANCE L	293.00
64696	Clm	1142 TOTALFUNDS BY HASLER	1000.00
64697	Clm	1079 ABL MOBILE LOCK & SAFE	349.16
64698	Clm	1903 ACME CONCRETE PAVING INC	1129182.22
64699	Clm	1638 ADDCO Office Systems, Inc.	213.73
64700	Clm	4 AGRI INDUSTRIES, INC.	3578.00
64701	Clm	999998 ALAN C. BRATT	25.00

64702	Clm	8 ALL SEASONS SPORT ABOUT	64.20
64703	Clm	1768 ALLIANCE CONSULTING LC	25492.35
64704	Clm	718 AMERIPRIDE LINEN AND APPAREL SERV	708.38
64705	Clm	540 AQUA-PURE INCORPORATED	10230.00
64706	Clm	30 ASTRO-CHEM LAB, INC.	2209.00
64707	Clm	2184 BABCOCK LABORATORIES INC	787.00
64708	Clm	34 BALCO UNIFORM CO., INC.	277.40
64709	Clm	961 BARBOT ENTERPRISES	24900.00
64710	Clm	38 BASIN PRINTERS, INC.	1438.00
64711	Clm	1339 BOBCAT OF WILLISTON	5690.20
64712	Clm	52 BORDER STATES ELECTRIC	266.20
64713	Clm	61 BRUCE JOHNSON	114.00
64714	Clm	1054 C & D WATER SERVICES	30.00
64715	Clm	2158 Caitlyn Beley	33.91
64716	Clm	1455 CALIFORNIA CONTRACTORS SUPPLIES I	383.52
64717	Clm	69 CARQUEST AUTO PARTS STORES	479.86
64718	Clm	616 CENTER POINT LARGE PRINT	79.08
64719	Clm	1261 CHAMBER OF COMMERCE	1000.00
64720	Clm	79 CITY OF WILLISTON	1961.08
64721	Clm	1666 CIVIL SCIENCE	11438.25
64722	Clm	2182 CLARK SOLUTIONS	308.10
64723	Clm	2124 Coborn's Inc.	31.56
64724	Clm	1486 CONNEX INTERNATIONAL	45.62
64725	Clm	822 COUNTRY FLORAL	170.00
64726	Clm	567 CRAIG'S SMALL ENGINE REPAIR	1208.16
64727	Clm	1625 CTS LANGUAGE LINK	14.60
64728	Clm	1945 CUSTOM CONVEYOR CORPORATION	2585.38
64729	Clm	92 DACOTAH PAPER CO.	1432.52
64730	Clm	548 DAKOTA DIESEL	380.72
64731	Clm	1136 DAKOTA FENCE	750.00
64732	Clm	927 DAKOTA PUMP & CONTROL	4867.50
64733	Clm	93 DAKOTA SUPPLY GROUP	345.58
64734	Clm	100 DAWA SOLUTIONS GROUP	495.00
64735	Clm	999998 DEBORAH A. SLAIS	60.98
64736	Clm	1705 DEGENSTEIN'S AUTO PLUS	3320.00
64737	Clm	118 EARL'S ELECTRIC, INC.	65.00
64738	Clm	1665 EAST & WEST EXCAVATING LLC	25000.00
64739	Clm	2181 EHLERS	800.00
64740	Clm	122 EL RANCHO CORP.	325.90
64741	Clm	124 ELECTRIC & MAGNETO, INC.	774.94
64742	Clm	125 ELECTRO WATCHMAN, INC.	113.00
64743	Clm	126 EMYR'S LOCKSMITHING	287.90
64744	Clm	1630 EPIC ENGINEERING	3435.00
64745	Clm	999999 ERICA BECKEDAHL	1300.00
64746	Clm	1942 EVERSON FUNERAL HOME	300.00
64747	Clm	1962 EXECUTIVE CLEANING SERVICE, LLC	5275.00
64748	Clm	668 FASTENAL COMPANY	34.23
64749	Clm	571 FEE INSURANCE AGENCY, INC	1933.25
64750	Clm	2100 FIRESTORM PYROTECHNICS, INC	25000.00

64751	Clm	133 FLEXIBLE PIPE TOOL CO.	665.00
64752	Clm	134 FORT UNION SUPPLY & TRADE	264.75
64753	Clm	1496 FOUND IT NOW	124.41
64754	Clm	354 FURUSETH LAW FIRM, PC	56174.50
64755	Clm	2108 FUSION FABRICATION INC	970.38
64756	Clm	139 GAFFANEY'S	2157.07
64757	Clm	1154 GOOSENECK IMPLEMENT	75.10
64758	Clm	1965 GRAINGER	535.00
64759	Clm	1830 Grand Williston Hotel & Conferanc	1488.00
64760	Clm	144 GRAYMONT WESTERN CANADA	12315.50
64761	Clm	539 HACH	612.16
64762	Clm	624 HAMERS AUTOMOTIVE	12509.90
64763	Clm	151 HAWKINS, INC.	36080.24
64764	Clm	153 HEIMAN FIRE EQUIPMENT, INC.	8044.00
64765	Clm	161 HOME OF ECONOMY	1055.29
64766	Clm	162 HORIZON RESOURCES	52806.00
64767	Clm	170 IBM CORPORATION	814.67
64768	Clm	173 INFORMATION TECHNOLOGY DEPARTMENT	551.45
64769	Clm	4561 International Code Council, Inc.	180.25
64770	Clm	175 INTERSTATE ENGINEERING	14622.50
64771	Clm	2153 JADESTONE CONSULTING	1300.00
64772	Clm	1609 JMAC RESOURCES	48194.11
64773	Clm	999998 JONATHAN D. ROGGENKAMP	25.00
64774	Clm	210 KOHLER COMMUNICATIONS	14092.46
64775	Clm	212 KOTANA COMMUNICATIONS	31654.43
64776	Clm	999998 KRISTIINA HANNUS	25.00
64777	Clm	893 KRUGER INC.	1665.67
64778	Clm	1421 LASER DESIGNS ND	164.50
64779	Clm	2176 LEANN CARRAWAY	39.50
64780	Clm	233 LYLE SIGNS INC.	1002.55
64781	Clm	699 MAGNETIC PERSONALITES	155.49
64782	Clm	1812 MainStay Suites	195.11
64783	Clm	239 MATERIAL TESTING SERVICE	153.00
64784	Clm	245 MEDQUEST INC	638.90
64785	Clm	247 MERCY MEDICAL CENTER	50.00
64786	Clm	250 MICROMARKETING ASSOCIATES	325.89
64787	Clm	2177 MIDSTATE RECLAMATION SD LLC	3600.00
64788	Clm	254 MIKE'S WINDOW CLEANING SERVICE	80.00
64789	Clm	1095 MIKEY'S COUNTRY CANDY	500.45
64790	Clm	261 MON-DAK HTG & PLG, INC.	338.53
64791	Clm	243 MONTANA DAKOTA UTILITIES	13828.00
64792	Clm	1632 MORRISON MAIERLE INC	4093.16
64793	Clm	266 MOUNTRAIL COUNTY PROMOTER	30.00
64794	Clm	271 MVTL/MINNESOTA VALLEY	2136.00
64795	Clm	1772 MYGOV, LLC	1650.00
64796	Clm	275 NAPA AUTO PARTS	641.26
64797	Clm	291 ND DEPARTMENT OF HEALTH	50.00
64798	Clm	290 ND DEPT OF TRANSPORTATION	36.81
64799	Clm	2180 ND Newspaper Associatoin	25.00

64800	Clm	298 ND PEACE OFFICER'S ASSOCIATION	1260.00
64801	Clm	1947 NEESE INC	675.87
64802	Clm	1243 NEFF EIKEN & NEFF PC	1855.00
64803	Clm	319 NELSON INTERNATIONAL	3183.37
64804	Clm	320 NEMONT	4942.63
64805	Clm	1944 NFPA	300.00
64806	Clm	1731 North Dakota Fire Chiefs Associat	10.00
64807	Clm	333 NORTHWEST SUPPLY CO.	358.50
64808	Clm	338 ODIN	2681.14
64809	Clm	1885 OILFIELD WASTE LOGISTICS	200.00
64810	Clm	1250 OK TIRE STORE	729.10
64811	Clm	343 OLYMPIC SALES, INC.	27400.00
64812	Clm	2179 Pacific & Maine	2095.73
64813	Clm	351 PENWORTHY	322.26
64814	Clm	1593 Petroleum News	98.00
64815	Clm	246 PHYSIO-CONTROL, INC	2922.49
64816	Clm	2162 PRAXAIR DISTRIBUTION INC.	577.69
64817	Clm	788 PRO CARE	3350.00
64818	Clm	362 PRO SAFE PEST CONTROL	211.05
64819	Clm	364 PURCHASE POWER	1326.34
64820	Clm	367 QUILL CORPORATION	993.97
64821	Clm	1898 RDG Planning & Design	6650.00
64822	Clm	387 RESPOND SYSTEMS	385.27
64823	Clm	390 RICHARD A. JOHNSON	2941.50
64824	Clm	717 RICOH PRODUCTION PRINT SOLUTIONS,	366.94
64825	Clm	405 RYAN MOTORS	427.75
64826	Clm	1133 SANDERSON STEWART	39681.13
64827	Clm	409 SANITATION PRODUCTS	1141.98
64828	Clm	415 SELECT FORD	121.73
64829	Clm	416 SELID PLUMBING & HEATING INC	7916.44
64830	Clm	864 SIDNEY HERALD	65.00
64831	Clm	543 SKJEI DESIGN CO.	10254.14
64832	Clm	2075 SNAP ON	999.00
64833	Clm	427 SRF CONSULTING GROUP, INC	170.03
64834	Clm	1360 Standard Signs, Inc.	324.49
64835	Clm	931 TASER INTERNATIONAL	1480.69
64836	Clm	447 THE SHOPPER	1587.50
64837	Clm	449 THERM-AIR SALES CORP.	151.47
64838	Clm	1637 Thomas Petroleum	82.26
64839	Clm	456 TODAY'S MACHINE SHOP	800.00
64840	Clm	460 TRACTOR & EQUIPMENT CO.	1617.15
64841	Clm	461 TRACTOR SUPPLY CREDIT PLAN	169.99
64842	Clm	463 TRIANGLE ELECTRIC	3663.23
64843	Clm	2072 TriZetto Provider Solutions	39.00
64844	Clm	2024 TRP Studios	250.00
64845	Clm	2186 Typhoon Excavation	600.00
64846	Clm	1610 ULTEIG	139358.97
64847	Clm	939 USA BLUEBOOK	784.95
64848	Clm	2061 UTILITY SYSTEMS OF AMERICA INC	316948.50

64849	Clm	482 VAC-U-JET	853.15
64850	Clm	485 VESSCO, INC.	5323.11
64851	Clm	2139 VINTAGE POINT	155.00
64852	Clm	489 VISA	3472.40
64853	Clm	1866 Vivid Ink and Toner	2512.21
64854	Clm	2178 WBRA	400.00
64855	Clm	496 WCS TELECOM	22.17
64856	Clm	501 WESTERN VET CLINIC	90.00
64857	Clm	503 WESTLIE MOTOR CO.	3352.99
64858	Clm	531 WILLIAMS COUNTY AUDITOR	16206.88
64859	Clm	2099 WILLIAMS PLUMBING, HEATING & UTIL	2867.00
64860	Clm	516 WILLISTON CVB	545.00
64861	Clm	517 WILLISTON FIRE & SAFETY	185.96
64862	Clm	518 WILLISTON HERALD	3681.39
64863	Clm	519 WILLISTON HOME & LUMBER	8.49
64864	Clm	526 WILLISTON TRUE VALUE	673.31
64865	Clm	1009 WINDSHIELD DOCTOR	278.00

Grand Total # of Checks: 466 **Total:** 18623785.33

Total Claims 17860431.79 **Payroll** 763353.54

- (2) Application for a Local Permit or Charity Local Permit
 - a. Williston Police Association – Raffle – August 21st, 2014
- (3) Special Permit to Sell Alcoholic Beverages
 - a. American Legion Edgar M. Boyd Post #37 – Wedding Reception – July 5th, 2014
 - b. American Legion Edgar M. Boyd Post #37 – Wedding Reception – July 12th, 2014
 - c. J-Dub's Bar & Grill – Great White Concert at Raymond Center – July 25th, 2014
- (4) Taxi License
 - a. ~~Yellow Cab, Inc. – Additional Vehicles:~~
 - ~~2001 Toyota Sienna – VIN: 4T32F13C11U342300~~
 - ~~2011 Chevy Malibu – VIN: 1G1ZASEUXBF192095~~
 - ~~2011 Chevy Malibu – VIN: 1G1ZBSE10BF183859~~
 - ~~2002 ES Dodge Car – VIN: 2B8GP74L12R534457~~
 - ~~2008 Chevy Esuta – VIN: 1GNDV231XAD125408~~
 - ~~'97 Mercury Villager – VIN: 4M3DV1118VDJ12118~~
(Item removed from agenda)
- (5) Arborist License
 - a. Degenstein's Auto Plus – First Application
 - b. Dennis Ross Evergreen – Renewal
- C. Building Official
 - (1) Master Mechanical
 - a. Jeffry M. Pender – Precision Drilling
 - b. Russell Stucky – Stucky Construction, LLC

- (2) Master Plumber
 - a. Steven Spence – S & B Plumbing, Inc.
 - b. Russell Stucky – Stucky Construction, LLC
- (3) Fuel and Gas Installer
 - a. Jeffrey M. Pender – Precision Drilling
 - b. Russell Stucky – Stucky Construction, LLC
- D. City Planner
 - (1) Request for public hearing for a plat and zone change for a subdivision to be known as Iron Point, commercial and industrial use located in SW1/2 of Sec. 20, T154N, R101W (NE corner of 140th Ave. NW and Highway 2), City of Williston
 - (2) Request for public hearing for a plat and zone change to be known as Northern Heights Subdivision, residential use, located L & G Sub Lot L 2 (east of Buffalo Trails Campground), City of Williston
 - (3) Request for public hearing for a plat and zone change to be known as East Side Industrial Subdivision, Located in the SW1/4, Sec. 17 and the NW1/4 of Sec. 20, T154N, R100W (east of County 9 and south of the landfill), City of Williston
 - (4) Request for public hearing for proposed Ordinance 998: to modify Section 25.H, changing required parking amounts downtown and creating the 2014 Downtown Parking District
 - (5) Request for public hearing for a 2 acre parcel in the SW1/4NW1/4 of Sec. 2, T154N, R101W, from A: Agriculture to R-5: Mobile Home Park
- E. Assessor
 - (1) Abatement
 - (2) Exemptions

MOTION BY COMMISSIONER BEKKEDAHL, SECONDED BY COMMISSIONER CYMBALUK, to approve the Consent Agenda except for item 2B4(a) – additional vehicles for Yellow Cab.

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 4-0

- 3. Bid Openings
 - A. Parking Authority Enforcement Vehicle

Chief Lokken presented information on the bid opening for a Parking Authority Enforcement vehicle. This bid was opened June 23rd at 2:00 P.M, however, they did not receive any bids on this vehicle. Chief Lokken contacted the company that called him in reference as to submit a bid and they mailed the bid a week ago but the City Auditor never received it.

Chief Lokken is requesting permission to rebid this vehicle.

MOTION BY COMMISSIONER CYMBAULK, SECONDED BY COMMISSIONER BEKKEDAHL, to approve the request to rebid the Parking Authority Enforcement vehicle.
AYE: Cymbaluk, Brostuen, Bekkedahl and Klug
NAY: None
ABSENT AND NOT VOTING: None
CARRIED: 4-0

4. Public Hearings
 - A. Alley Improvement District 14-4 Protest Hearing

Director of Engineering, Bob Hanson stated that this was a public hearing for Alley Improvement District 14-4 Protest Hearing. This district was disbanded at the last commission meeting due to the excessively high construction bids received and the protest hearing scheduled for this meeting is no longer necessary. Notices that the district has been disbanded and that the protest hearing has been cancelled have been mailed to the affected property owners. Mr. Hanson said that anyone there that came for the public hearing could speak either for or against the district if they wish to do so.

Mayor Klug opened up the protest hearing for Alley Improvement District 14-4. Mayor Klug called three times for public input; none was heard and the hearing was closed.

5. Accounts, Claims and Bills Not Approved in the Consent Agenda
6. Ordinances
 - A. Ordinance No. 993 – Billboards – Second Reading

Principal Planner, Donald Kress presented information on Ordinance No. 993. This is an amendment to Ordinance 613 and 960. This amendment proposes to remove the provisions that billboards may be allowed in the C-2: General Commercial zone by special permitted use. Billboards as defined in Ordinance 960, are and will remain allowed by right in the M-1: Light Industrial and M-2: Heavy Industrial zones subject to the billboard restrictions included in Ordinance 960.

MOTION BY COMMISSIONER BEKKEDAHL, SECONDED BY COMMISSIONER CYMBALUK, to approve the second reading of Ordinance No. 993 regarding billboards.
AYE: Cymbaluk, Brostuen, Bekkedahl and Klug
NAY: None
ABSENT AND NOT VOTING: None
CARRIED: 4-0

- B. Ordinance No. 996 – Lawn Watering – Second Reading

Director of Public Works, David Tuan presented information on this ordinance. Mr. Tuan stated that this ordinance is a days of the week schedule for lawn watering for enforcement during emergency measures.

MOTION BY COMMISSIONER CYMBALUK, SECONDED BY COMMISSIONER BROSTUEN, to approve the second reading of Ordinance 996 regarding lawn watering.

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 4-0

7. Petitions, Communications and Remonstrance's

A. Official Canvass of June 10, 2014 Primary Election Results

City Auditor, John Kautzman stated they received a memo from the County Auditor recapping what the June 10th, 2014 Primary Election results were and asked that the Canvassing Board Official results be accepted and recorded in the minutes of the June 24th, 2014 regular commission meeting.

Official Canvass of June 10, 2014 Primary Election Results
--

City of Williston - President Board of Commissioners - 4 years
--

Marcus Jundt	740
Howard Klug	2,944
Jim Purkey	188
Others	23

City of Williston - City Board Members - 4 Year Term
--

Chris Brostuen	2,396
Tate Cymbaluk	2,497
Jeffrey Olson	922
Guy Schiessl	913
Others	23

City of Williston - Municipal Judge - 4 Year Term

Janet Zander	3,139
Others	17

City of Williston - Park Board Members - 4 Year Term
--

Ken Callahan	1,321
Gregory Cottrell	760
Zachary Fleck	1,675
Jeffrey Larson	1,677
Michael Owens	1,517
Chris Swarthout	1,568

MOTION BY COMMISSIONER BEKKEDAHL, SECONDED BY COMMISSIONER CYMBALUK, to approve the request for the Official Canvass of the June 10, 2014 Primary Election Results to be accepted and recorded in the minutes of the June 24, 2014 regular commission meeting.

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 4-0

8. Report of Commissioners

A. President of the Board

(1) Replacement Decisions for Howard Klug's Seat

Mayor Klug stated that replacing his seat on the Board of City Commissioners is open for discussion. They could have a special election, take the next highest vote, or look for applications and come back with a suggestion.

Commissioner Cymbaluk said he didn't feel they needed to spend the money on a special election. They have gone through a very stressful election and the votes clearly identify that the community trusts what the commission is doing to the best of their ability and they will trust the decision they make even if they don't all agree with it. They could go through a process like they did with replacing Commissioner Bogar, by taking applications.

Commissioner Brostuen agreed with Commissioner Cymbaluk on going through the application process to elect someone to fill Mayor Klug's former position as City Commissioner.

Commissioner Bekkedahl was also in agreement with this process. He recommended that they put together a committee to be tasked with time lines to except and review applications, conduct interviews, and bring back a recommendation to the first meeting in August. This is an aggressive schedule but it is important that the party be in place to be part of the budget process at the end of August. It is an educational process that they need to go through.

MOTION BY COMMISSIONER BEKKEDAHL, SECONDED BY COMMISSIONER CYMBALUK, by decision tonight, agree that the appointment of Commissioner Klug's seat be done through the process that has been done in the past. A committee will be established and applications will be submitted and reviewed with the committee bringing back a recommendation to the City Commission at the August 12, 2014 City Commission meeting.

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 4-0

The last nomination committee was made up of the President of the Board and Commissioner Klug. Mayor Klug said he would ask Commissioner Cymbaluk and Commissioner Bekkedahl to be on the nomination committee. Both commissioners agreed to be on the nomination committee.

- B. Vice-President; Finance Commissioner
 - C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
 - D. Fire, Police, and Ambulance Commissioner
 - E. Water Works, Sewer, Airport, Building and Planning Commissioner
9. Report of Department Heads
- A. City Auditor
 - (1) Basin Cab – Proposed Rate Schedule

City Auditor, John Kautzman said that Basin Cab turned in a proposed rate schedule.

Commissioner Cymbaluk asked that the rate schedule be brought before the taxi committee before being brought back before the commission.

MOTION BY COMMISSIONER CYMBALUK, SECONDED BY COMMISSIONER BROSTUEN, to table this item until it is brought before the taxi committee.

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 4-0

- (2) EIO Reimbursement – Airport

City Auditor, John Kautzman presented an Energy Infrastructure and Impact Office Request for Reimbursement. This request is for the airport for their Master Plan – Phase 2 in the amount of \$170,383.34. Mr. Kautzman is seeking authorization for the mayor to sign the form so they can send it off.

MOTION BY COMMISSIONER BEKKEDAHL, SECONDED BY COMMISSIONER CYMBALUK, to authorize Mayor Klug to sign off on the Energy Infrastructure and Impact Office Request for Reimbursement for the airport in the amount of \$170,383.34.

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 4-0

- (3) EIO Reimbursement – Emergency Funding for High School Infrastructure

Mayor Klug stated that this item is a joint effort between the city of Williston and the Williston School District #1. One of the things that were brought up during the election season is what they could do to help Williston Schools. There is an emergency fund grant application that cities can apply for – for infrastructure, water, sewer and roads. Mayor Klug has been working with the school district and he told them to figure out what they need and how they are going to go about it and have it presented to the city.

They are applying for funds through the Energy Infrastructure and Impact Office Emergency Funding for the building of a new high school. Mayor Klug is seeking approval from the commission for the school district to continue in their efforts and for him to be able to sign off on the application for emergency funding. They have already been in contact with Bismarck in regards to the request.

MOTION BY COMMISSIONER BEKKEDAHL, SECONDED BY COMMISSIONER CYMBALUK, to approve the request to continue with and for Mayor Klug to sign off on the Energy Infrastructure and Impact office Emergency Funds Grant Application and for a copy to be sent to the governor.

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 4-0

(4) Williston Basin Racing Association – Fireworks Application

City Auditor, John Kautzman presented an application for a fireworks display from the Williston Basin Racing Association (WBRA). This public fireworks display would take place on July 3rd at the Upper Missouri Valley Fairgrounds.

MOTION BY COMMISSIONER CYMBALUK, SECONDED BY COMMISSIONER BEKKEDAHL, to approve the request for a public display of fireworks by the Williston Basin Racing Association contingent upon them notifying the Fire Department of an estimated time that the fireworks display will take place.

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 4-0

B. Attorney

C. Director of Public Works

(1) Emergency Equipment Purchase – Hook Truck for Sanitation Department

Director of Public Works, David Tuan presented information on the request for an emergency equipment purchase of a hook truck for the Sanitation Department.

The demand for commercial sanitation services has increased significantly this year, requiring the Sanitation Department to deploy every hook truck in their fleet on an intensified schedule in order to maintain collections.

The department budgeted \$200,000 for a replacement rear-load truck in the 2014 budget, but they have since found that the need for an additional hook truck cannot wait until 2015. With five trucks in the fleet, they are down to three that are consistently operational, due to the increased demand and wear and tear, resulting in frequent break-downs. In order to keep up with the demand of existing commercial account, they require an additional hook truck immediately. They have solicited the following quotes, along with estimated delivery times:

- Olympic Sales – Approximately 20 weeks - \$135,925
- Northland Truck Sales – Approximately 4 weeks - \$150,000

Mr. Tuan stated they are requesting authorization to emergency purchase a hook truck unit from Northland Truck Sales in the amount of \$150,000, in place of a rear load unit budgeted for 2014.

MOTION BY COMMISSIONER BEKKEDAH, SECONDED BY COMMISSIONER BROSTUEN, to declare an emergency need for a hook truck for the Sanitation Department and to approve the request for an emergency purchase of a hook truck from Northland Truck Sales in the amount of \$150,000 for the Sanitation Department.

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 4-0

(2) Task Order #4 – Williston West Drainage Project

Director of Public Works, David Tuan presented information on the Williston West Drainage Project Task Order #4.

This item is an amendment to an existing contract with AE2S to investigate the drainage patterns and propose necessary improvements west of Williston in the Bell and Handy Andy watersheds. Task Order #4 includes additional services required for further analysis of drainage alternatives requested by the Corps of Engineers, coordination with TKDA sub-consultants working on adjacent BNSF projects and elimination of 32nd Avenue corridor work.

There is no change in fee for this task order, due to scope removal and addition. This phase of the project is scheduled to be completed in September 2014. Mr. Tuan stated that they are seeking approval of Task Order #4 with AE2S.

MOTION BY COMMISSIONER CYMBALUK, SECONDED BY COMMISSIONER BEKKEDAH, to approve the Williston West Drainage Project Task Order #4 with AE2S.

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 4-0

D. City Engineer

(1) Cost Participation Agreement for the 2014 Traffic Signal Project

Director of Engineering, Bob Hanson presented information on the Cost Participation Agreement (CPA) for the 2014 Traffic Signal Project.

Mr. Hanson stated that this is a standard NDDOT CPA for the 2014 Traffic Signal Improvement Project that will see the installation of signal at the following locations:

- 11th Street & 6th Avenue West
- 11th Street & 9th Avenue West
- 18th Street & 6th Avenue West
- 26th Street & University Avenue

The estimated cost for this project is \$1,440,000. The city's cost share is estimated at \$288,000. Mr. Hanson recommends acceptance of the NDDOT CPA for the 2014 Traffic Signal Project.

MOTION BY COMMISSIONER BEKKEDAHL, SECONDED BY COMMISSIONER CYMBALUK, to approve the NDDOT Cost Participation Agreement for the 2014 Traffic Signal Project.

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 4-0

(2) 42nd Street Storm Sewer Outfall Easement

Director of Engineering, Bob Hanson stated that this item is for the Corps permit and easements for the 42nd Street Storm Sewer Outfall. There are no extra costs involved in this. Mr. Hanson recommended accepting the 42nd Street Storm Sewer Outfall Easement and having Mayor Klug sign off on the permits.

MOTION BY COMMISSIONER CYMBALUK, SECONDED BY COMMISSIONER BROSTUEN, to approve the 42nd Street Storm Sewer Outfall Easement and also authorize Mayor Klug to sign off on the permits contingent upon legal review by the City Attorney.

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 4-0

(3) 32nd Avenue W Change Orders #2 and #3

Director of Engineering, Bob Hanson presented information on the 32nd Avenue West Change Orders #2 and #3.

Change Order #2:

Last year Acme Concrete ran into some foundation problems during the installation of the Sand Creek Box Culvert. Delay incurred while addressing the foundation problems resulted in pouring concrete during the cold weather of winter. Acme is claiming \$8,852 in extra costs related to cold weather concrete installation costs.

Mr. Hanson recommends approval of Change Order #2 to Acme Construction's 32nd Avenue West contract in the amount of \$8,852.

MOTION BY COMMISSIONER BROSTUEN, SECONDED BY COMMISSIONER BEKKEDAHL, to approve Change Order #2 to Acme Construction's 32nd Avenue West contract in the amount of \$8,852.

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 4-0

Change Order #3:

This change order includes a number of project changes and additions, including:

- Additional water and sewer mains and service lines to accommodate the Hawkeye Village Development.
- The widening of the north leg of the 11th Street roundabout needed to accommodate the proposed center left turn lanes needed for the future Bison Drive intersection.
- A new approach to accommodate the relocated MDU Substation.
- Additional curb and gutter and fill to resolve a grade conflict near the Statoil well site.

The total cost of the additional work covered by this change order is \$68,297.

Mr. Hanson recommends approving Change Order #3 to Acme Construction's 32nd Avenue West contract in the amount of \$68,297.

MOTION BY COMMISSIONER BEKKEDAHL, SECONDED BY COMMISSIONER BROSTUEN, to approve Change Order #3 to Acme Construction's 32nd Avenue West contract in the amount of \$68,297.

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 4-0

Commissioner Cymbaluk asked if this should be the developer's expense. The developer is the one that needs the utility and needs to move the substation. This is the developer's problem and not the city's.

Mr. Hanson said that Commissioner Cymbaluk is correct and they could charge the cost of this work back to the developers.

(4) Pheasant Run Parkway Change Orders #4 and #5

Director of Engineering, Bob Hanson presented information on the Pheasant Run Parkway Change Orders #4 and #5.

Mr. Hanson stated that these change orders were discussed, approved and constructed last fall but the required paperwork was never finalized.

Change Order #4 replaces the asphalt pavement originally called out to fill the 26th Street roundabout circle with concrete.

The cost of this change order is \$43,816. Mr. Hanson recommends approving Change Order #4 to Knife River Construction's Pheasant Run Parkway contract in the amount of \$43,816.

MOTION BY COMMISSIONER CYMBALUK, SECONDED BY COMMISSIONER BEKKEDAHL, to approve Change Order #4 to Knife River Construction's Pheasant Run Parkway contract in the amount of \$43,816.

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 4-0

Change Order #5 resolves extra storm sewer work resulting from inaccurate as-built information and unforeseen conflicts with water mains and the WBI Gas Transmission Line. The cost of this change order is \$20,530.85. Mr. Hanson recommends approving Change Order #5 to Knife River Construction's Pheasant Run Parkway contract in the amount of \$20,530.85.

MOTION BY COMMISSIONER CYMBALUK, SECONDED BY COMMISSIONER BEKKEDAHL, to approve Change Order #5 to Knife River Construction's Pheasant Run Parkway contract in the amount of \$20,530.85.

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 4-0

(5) Main Street Reconstruction

Director of Engineering, Bob Hanson presented an update on the Main Street Reconstruction Project.

NDDOT has resolved their issues with Knife River's bid and are awarding them construction contracts for the Main Street Project. It is Mr. Hanson's understanding that construction would begin sometime after the 4th of July.

Mr. Hanson said that Knife River has withdrawn the revisions they wanted to previously make and are going to go back to the original phasing plan. The first phase being from Front Street up to 2nd Street, then from 2nd Street up to Broadway. They are now scheduling preconstruction conferences for some time next week, probably Wednesday.

(6) Hawk Eye Village TIF District Request

Director of Engineering, Bob Hanson presented a request from the Hawkeye Village Development Group for the city to support their development with a tax increment finance (TIF) district. The commission needs to discuss whether they want to approve or deny this request.

Mayor Klug said this is a big item to adjust in a few days.

Commissioner Cymbaluk said that when they were going through the process, there was no mention of a TIF district. The city approved the preliminary plat and now they are coming back for a TIF to support the commercial portion of the project. They need 11th Street and the city does not at this point.

Commissioner Cymbaluk read that a portion would be to support multifamily housing expected to be available for low – moderate income tenants.

Commissioner Cymbaluk asked if the city really needs to be doing TIF districts for anything residential at any level.

Mr. Hanson said that the TIF will be for industrial and commercial as well as the residential he mentioned.

Commissioner Cymbaluk stated that there was no communication with the school district and he received calls with concerns after the agenda had been sent out to the public.

City Auditor, John Kautzman stated that if the commission does consider the TIF, that at least you follow the suggestion of having a special assessment district so they have the ability to special assess if they fall short on incremental flows.

City Attorney, Pete Furuseth said that this does not seem to fit what a TIF district should be used for according to the law.

Commissioner Cymbaluk said they want the city to pay for all the improvements for their subdivision and that was a huge concern when they approved the plat. They are also asking the city to relocate the electrical transmission line, these are not the city's issues and they knew what they were getting into when they purchased the property.

Commissioner Bekkedahl said that this would set precedence that the city will do TIF districts for every apartment building that gets built in town.

Mayor Klug said based on what he is hearing from the commission, he is not going to send this to a committee.

MOTION BY COMMISSIONER CYMBALUK, SECONDED BY COMMISSIONER BROSTUEN, to deny the request for a TIF district for the Hawkeye Village Development.

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 4-0

John Sessions stated that there are some important details that he has not heard discussed yet tonight. They have included in the amount, oversizing the utilities that would serve parts of the city that have been annexed but not yet claimed. They would like the opportunity to at least explore the details of this with the commission. If learning the complexity of this and finding it not in the city's best interest, they will withdraw the request.

Mr. Hanson stated that the cost for oversizing streets, water and sewer would be somewhere in the neighborhood of \$500,000.

- E. Fire Chief
- F. Chief of Police
- G. Building Official
 - (1) Preliminary Budget Approval for Essential Work on Hess Building

Building Official, Bill Tracy stated that the commission recently approved the purchase of the building formally known as the Hess Building, to be utilized for offices that will accommodate the Building Department, Planning and Zoning, Economic Development, as well as the Chamber of Commerce. By state statute the city is required to advertise for both the prime contractor bid for the entire project, as well as individual bids for general contractor portion, electrical contract portion, and mechanical contractor portion.

Mr. Tracy is seeking two approvals. The first is to form a committee to initiate the bidding process. Mr. Tracy recommends the committee be made up of himself, the Director of Planning, the Director of Economic Development, the Director of the Chamber, the City Auditor and two commissioners.

MOTION BY COMMISSIONER BEKKEDAHL, SECONDED BY COMMISSIONER BROSTUEN, to establish the committee as recommended by the Building Official, with the appointment of the commissioners being the Mayor's call.

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 4-0

Mayor Klug appointed himself and commissioner Bekkedahl to be on the committee.

Mr. Tracy's second request is to seek budgetary approval for initial funds to start the renovation process.

Commissioner Bekkedahl said that the prior construction of the new facility was budgeted at \$6 million. The purchase price for the Hess Building was well below that so there are funds available.

This will be for Public Safety Improvement Projects such as a fire system, elevator, and making it handicap accessible. The cost of these projects is estimated at around \$425,000.

MOTION BY COMMISSIONER BROSTUEN, SECONDED BY COMMISSIONER CYMBALUK, to approve the initial funds to start the renovation process.

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 4-0

- H. City Planner
(1) Downtown Parking Study

Rachel Ressler from Planning and Zoning presented information on the Downtown Parking Study.

The parking committee formed a selection committee to evaluate proposals from parking firms to do a downtown parking study to help figure out how to manage the lots they have and the spaces that they have, as well as at what point in the future the city will need a garage, how to pay for it, how to manage it, how big it should be and where it should be located.

The committee is recommending accepting Rich and Associates proposal contingent on the Parking Authority also accepting the proposal and agreeing to pay the \$32,740 project cost. It is to be contingent on the Parking Authority because they will be paying for it. Ms. Ressler stated they would like to get it done before the construction on Main Street gets started. The completion timeline is 6-8 weeks; the completion of the report will be 16 weeks.

MOTION BY COMMISSIONER CYMBALUK, SECONDED BY COMMISSIONER BEKKEDAHL, to approve the request in the amount of \$32,740 to Rich and Associates subject to approval from the Parking Authority and the Parking Authority agreeing to pay the \$32,740 project cost.

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 4-0

- I. Economic Development
J. Airport
(1) Monthly Advertising Lease Agreement – Patriot Advertising

Assistant Airport Manager, Anthony Dudas presented a monthly advertising lease agreement with Patriot Advertising.

This is a monthly advertising lease with Patriot Advertising for \$400 per month. Mr. Dudas recommends approval of this advertising lease.

MOTION BY COMMISSIONER BEKKEDAHL, SECONDED BY COMMISSIONER CYMBALUK, to approve the monthly advertising lease agreement with Patriot Advertising in the amount of \$400 per month.

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 4-0

- (2) Request for Termination of Taxi Service Lease Agreement with the Cab Dude

Assistant Airport Manager, Anthony Dudas presented a request to terminate their taxi service lease agreement with the Cab Dude.

Mr. Dudas stated that this request is due to repeated conduct of operations violations throughout the past six months. Mr. Dudas presented to the commission, a letter that was sent out to all the cab companies that the airport has agreements with. He also presented written complaints from certain entities that operate at the airport. The airport staff has also observed many conduct of operations violations that are stated in Article 6 of the lease agreement.

The initial agreement was for \$1,200 per year, their lease is coming up in August and the rate is going up to \$4,000 per year.

The agreement has been suspended pending termination by the commission. There is nothing in the agreement stating that the airport must reimburse for the months terminated, but the airport is willing to reimburse for time lost.

Commissioner Cymbaluk asked if the Cab Dude was in breach of contract.

City Attorney, Pete Furusetth said that they should probably reimburse him.

MOTION BY COMMISSIONER CYMBALUK, SECONDED BY COMMISSIONER BROSTUEN, to approve the request for termination of the taxi service lease agreement with the Cab Dude.

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 4-0

- K. Assessor
- L. Convention and Visitor's Bureau
- 10. Appointments and Consultations with Officers
 - A. Williston Community Library Board Appointments

Mayor Klug stated that this item is a request from the Williston Library Board to reappoint Mrs. Claire Folvag and Mrs. Donna Hansen for another three year term.

MOTION BY COMMISSIONER CYMBALUK, SECONDED BY COMMISSIONER BEKKEDAHL, to approve the request to appoint Mrs. Claire Folvag and Mrs. Donna Hansen to the Williston Library Board for another three year term.

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 4-0

- B. Request for Appointment of Jerry Fleck to the Planning and Zoning Commission

Mayor Klug stated that this item is a request for the appointment of Jerry Fleck to the Planning and Zoning Commission.

MOTION BY COMMISSIONER CYMBALUK, SECONDED BY COMMISSIONER BROSTUEN, to approve the request to appoint Jerry Fleck to the Planning and Zoning Commission for a period of one more year.

AYE: Cymbaluk, Brostuen, Bekkedahl and Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIED: 4-0

11. Unfinished Business
12. New Business
13. Executive Session
14. Adjourn

MOTION BY COMMISSIONER BEKKEDAHL, SECONDED BY COMMISSIONER CYMBALUK, to adjourn the meeting.

UNANIMOUS BY VOICE VOTE

Howard Klug, President
Board of City Commissioners

John Kautzman, City Auditor