

**OFFICIAL PROCEEDINGS  
BOARD OF CITY COMMISSIONERS  
July 8<sup>th</sup>, 2014 6:00 P.M.  
CITY HALL WILLISTON, NORTH DAKOTA**

1. Roll Call of Commissioners

COMMISSIONERS PRESENT: Chris Brostuen, Brad Bekkedahl, Tate Cymbaluk and Howard Klug

COMMISSIONERS ABSENT: None

OTHERS PRESENT: John Kautzman, Chief Lokken, Donald Kress, Chief Catrambone, Steven Kjergaard, Kelly Aberle, David Tuan, Rachel Ressler, Nick Vasuthasawat, Bob Hanson, Shawn Wenko, Tom Rolfstad and Pete Furuseth

Mayor Klug stated that there were two changes that need to be made to the agenda, 8D(1) the Fire, Police, and Ambulance Commissioner would like to discuss a garbage and clean-up detail and under Economic Development, the director has a short letter to read.

**MOTION BY COMMISSIONER CYMBALUK, SECONDED BY COMMISSIONER BEKKEDAHL, to approve the changes to the agenda as presented.  
UNANIMOUS BY VOICE VOTE**

2. Consent Agenda

- A. Reading and Approval of Minutes for:
  - (1) Regular Meeting Dated: June 24<sup>th</sup>, 2014
  - (2) Special Meeting Dated: May 19<sup>th</sup>, 2014
- B. Auditor
  - (1) Accounts, Claims and Bills

CITY OF WILLISTON  
Combined Check Register  
For checks between: 06/21/14 - 07/03/14

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Check #		Vendor/Employee/Payee Number/Name	Check Amount
73401	Pay	14021 BRAD D. BEKKEDAHL	0.00
73400	Pay	56070 TATE A. CYMBALUK	0.00
73399	Pay	56297 BRENDA D'ANGELO	1052.91
73398	Pay	12020 RANDY M DONNELLY	1717.71
73397	Pay	56348 TYLER EMERSON	1075.77
73396	Pay	12017 JOHN L. KAUTZMAN	2844.85
73395	Pay	56240 KAREN D. KUEHL	1346.13
73394	Pay	56363 JUSTINA ROSE	727.74

73393	Pay	56255 CHELSEA S CAVANAUGH	627.06
73392	Pay	13026 KEVIN W. CRAFT	1114.25
73391	Pay	56323 LINDSEY HATCH	738.30
73390	Pay	56392 EMILY NUNLEY	678.23
73389	Pay	56397 MEGAN PETERSON	719.60
73388	Pay	56436 SHELBY PIZZIE	299.26
73387	Pay	56225 SUSAN E. SCHNEIDER	1127.09
73386	Pay	13025 JOLEEN S. TINKER	1325.07
73385	Pay	56400 SAMMYE TOMPKINS	1115.24
73384	Pay	56378 LAURA WOLTJER	642.49
73383	Pay	56376 ANNA WOOLLEY	601.00
73382	Pay	56344 CARRIE ZELLMER	539.94
73381	Pay	34103 CHRISTOPHER J. BROSTUEN	695.23
73380	Pay	14025 HOWARD D. KLUG	133.04
73379	Pay	56169 KATHERINE E. BERWICK	2236.66
73378	Pay	56252 DIANE THOMPSON	1198.39
73377	Pay	15004 JANET B. ZANDER	2052.76
73376	Pay	56215 MARK W. ANDERSON	2013.50
73375	Pay	56162 JOSHUA A. BUTLER	1805.33
73374	Pay	56419 JASON CATRAMBONE	1335.32
73373	Pay	56374 DAVID CHRISTENSEN	1913.44
73372	Pay	56325 DAVID GORDON	1079.58
73371	Pay	56201 JENNA JONES	0.00
73370	Pay	18027 STEVEN D. KERZMANN	3315.13
73369	Pay	18096 TRACY C. KERZMANN	1239.20
73368	Pay	56332 ANDREW KINDLE	920.06
73367	Pay	56377 DAVID MOLITOR	1488.97
73366	Pay	18099 ERICA J. MYERS	1680.10
73365	Pay	18070 JEANNE M. SAGASER RASSIER	2579.56
73364	Pay	56130 ANDREW A. SAILER	3712.77
73363	Pay	18097 DUANE S. WINTER	43.86
73362	Pay	56174 SAM M. AIDE	1256.97
73361	Pay	56166 RYAN J. ALLEN	1337.48
73360	Pay	56273 JASON BARTEN	1536.19
73359	Pay	19024 DAVID L. BELISLE	1378.04
73358	Pay	56246 HUGH E BENZEN	1154.56
73357	Pay	19092 DUSTIN J. BERTSCH	1480.55
73356	Pay	19028 MARK R. BITZ	1988.10
73355	Pay	56097 ALAN C. BRATT	1316.57
73354	Pay	56121 DUSTIN R. CELANDER	902.13
73353	Pay	56113 MINDY SUE DEGENSTEIN	1008.55
73352	Pay	56278 DANIEL DERY	1276.31
73351	Pay	56173 RODNEY H. DICKERSON	1385.24
73350	Pay	56354 RYAN EGERMAN	1239.38
73349	Pay	56289 STACEY EISSINGER	1119.75
73348	Pay	56183 AMBER M. GILMORE	1483.24
73347	Pay	19009 LINDA R. GRANBOIS	1191.54
73346	Pay	56147 JACOB J. GREGORY	1270.69
73345	Pay	56403 KRISTIINA HANNUS	1089.92

73344	Pay	56343 ZACHARY HANSEN	1025.32
73343	Pay	56195 JACKIE L. HATCH	717.98
73342	Pay	19082 RANDY M. HAUGENOE	1736.25
73341	Pay	56285 TYLER HOFF	942.49
73340	Pay	56210 WILLIAM E. HOLLER	1346.01
73339	Pay	56353 JONATHAN HOLTER	1098.62
73338	Pay	56102 MICHAEL A. ISENHOWER JR	1680.34
73337	Pay	56387 AARON KURTENBACH	1048.01
73336	Pay	19012 THOMAS L. LADWIG	1939.44
73335	Pay	19011 JAMES L LOKKEN	2740.95
73334	Pay	56082 TRAVIS J. MARTINSON	995.05
73333	Pay	56061 AMY D. NICKOLOFF	1317.34
73332	Pay	19014 KENNETH B. OWENS	2161.38
73331	Pay	56385 JUSTIN PELZL	724.08
73330	Pay	19098 DAVID A. PETERSON	1901.12
73329	Pay	56418 TRAVIS PETERSON	788.25
73328	Pay	56181 TREVOR J. ROBERTS	1016.42
73327	Pay	56148 JONATHAN D. ROGGENKAMP	860.98
73326	Pay	56420 BUDDY WENISCH	897.68
73325	Pay	19077 MICHAEL S. WILSON	1613.92
73324	Pay	56157 BENJAMIN W. ABBEY	1410.44
73323	Pay	20047 KELLY M. ABERLE	1561.66
73322	Pay	26039 DIANE K. ALBRIGHTSON	1015.80
73321	Pay	56209 MARTIN L. COLGAN	1305.16
73320	Pay	56432 RICHARD DEBRUNNER	910.93
73319	Pay	56296 JOE DOSS	1269.88
73318	Pay	56309 KRYSTINE HEIFORT	1014.40
73317	Pay	56308 JAMES LEAHY	1401.80
73316	Pay	56270 WILLIAM TRACY III	1463.06
73315	Pay	56360 NYDEL WALL	269.93
73314	Pay	56220 TRUNG THANH LE	1372.19
73313	Pay	56302 ANTON LEUTY	920.50
73312	Pay	56429 MUSTAFA MAHMOOD	1034.32
73311	Pay	21040 MONTE C. MEIERS	302.08
73310	Pay	56417 DEAN RENNINGER	2128.27
73309	Pay	21054 WAYNE A WIEDRICH	3520.66
73308	Pay	56421 JAREK WIGNESS	909.77
73307	Pay	22020 ROBERT D. KNAPPER	1883.31
73306	Pay	56425 ALEXANDER NELSON	228.11
73305	Pay	56214 MICHAEL J. BEARCE	1299.28
73304	Pay	56317 ZACHARY CORNELIUSEN	340.06
73303	Pay	56064 HEATH T. GLENN	797.59
73302	Pay	56404 DAVID JOHNSON	582.39
73301	Pay	56315 EARL KILLINGSWORTH	956.87
73300	Pay	56244 ROY LONG	222.80
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73298	Pay	56320 PHILIP ARENDS	1556.15
73297	Pay	56409 KENDELL BROWN	938.17
73296	Pay	56370 JEFFREY BRYSON	1950.92

73295	Pay	24019 ROBERT D. COUGHLIN	710.85
73294	Pay	56381 MORKATAA DHINAA	1029.30
73293	Pay	24017 STEVEN W. JENSEN	1141.64
73292	Pay	56356 MITCHELL KERSTING	740.18
73291	Pay	56391 THOMAS MOTTL	2640.09
73290	Pay	56415 WILLIAM SCHWENDEMAN	1299.08
73289	Pay	56284 SABRINA SIMS	1244.03
73288	Pay	56104 DANIEL W. TUPA	1288.08
73287	Pay	25110 KENNETH W. BERGSTROM	2065.89
73286	Pay	25111 JASON W. HOULE	314.65
73285	Pay	56187 STEPHEN R. KOHLER	739.99
73284	Pay	56389 THOMAS ATOR	1499.96
73283	Pay	56368 ERICA KELASH	1714.90
73282	Pay	56349 LILLIAN MCGUIRE	667.98
73281	Pay	56164 JACOB T BLOODGOOD	701.67
73280	Pay	27076 DANNY R. GERGEN	1554.31
73279	Pay	56091 JAMES A HAGA JR	1119.53
73278	Pay	56427 REED HAMMER	589.76
73277	Pay	56128 VERNON L. HENDRICKSON	1517.57
73276	Pay	56423 GREGORY MACE	677.26
73275	Pay	56433 RENA MATLOCK	731.81
73274	Pay	56303 TROY OSTER	682.59
73273	Pay	56435 KEVIN POWERS	472.24
73272	Pay	56379 WILLIAM REED	1103.47
73271	Pay	56258 BRYAN THOMPSON	1177.05
73270	Pay	56084 KENNETH R. BOYKIN	1536.93
73269	Pay	56313 WILLIAM BRENNY	1510.78
73268	Pay	56114 ANTHONY D. DUDAS	1613.11
73267	Pay	56396 EMILY GATHJE	634.18
73266	Pay	56086 STEVEN C. KJERGAARD	2194.42
73265	Pay	12029 LORI A. LARSEN	1040.80
73264	Pay	56395 JAMES MURAWSKI	751.27
73263	Pay	56358 RYAN O'REAR	968.02
73262	Pay	56372 THOMAS SANDO	933.74
73261	Pay	56422 MICHAEL SHEARER	1590.83
73260	Pay	56424 HANNAH THOMPSON	848.86
73259	Pay	56398 MARK BATES	1851.40
73258	Pay	56340 MICHAEL SIMPSON	1917.88
73257	Pay	56200 GINA MOTTL	938.82
73256	Pay	56352 BRIAN YOUNG	762.03
73255	Pay	56347 CHRISTINE EDWARDS	1267.74
73254	Pay	34017 KENT A. JARCIK	2437.58
73253	Pay	56223 DONALD KRESS	1366.71
73252	Pay	56075 DEEANN M. LONG	41.56
73251	Pay	56057 JON D. MARISTUEN	41.56
73250	Pay	56416 SAMANTHA NEILL	1207.33
73249	Pay	56239 RACHEL K. RESSLER	1197.01
73248	Pay	56314 NICK VASUTHASAWAT	1211.62
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73246	Pay	56301 TRAVIS MIZZELL	919.14
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73244	Pay	56293 DAVID TUAN	2444.43
73243	Pay	56375 KRISTIN WENDT	589.86
73242	Pay	36006 NEIL W. BAKKEN	1787.86
73241	Pay	56366 KENT SKABO	1013.89
73240	Pay	56180 DIANE C. HAGEN	419.16
73239	Pay	56211 WAYNE E. BEARD	1362.27
73238	Pay	56212 AMELIA A. BICKLER	69.26
73237	Pay	56413 LEXI CASTRO	293.22
73236	Pay	48102 KAYLA J. HELL	754.93
73235	Pay	56333 STEVEN MCGAUGHEY	553.67
73234	Pay	56111 ANDREA L. MITCHELL	217.27
73233	Pay	56412 LEAH RYAN	323.03
73232	Pay	56364 JASON SAGE	236.97
73231	Pay	48013 DEBORAH A. SLAIS	1315.16
73230	Pay	48034 YVONNE A. TOPP	591.55
73229	Pay	56411 LISA WEBB	858.30
73228	Pay	56410 CAITLYN BELEY	666.53
73227	Pay	52011 ANN M. KVANDE	1355.79
73226	Pay	56306 MARGARET LUNSFORD	1167.69
73225	Pay	56041 BARBARA J. PETERSON	1176.02
73224	Pay	56431 RACHEL RICHTER	254.07
73223	Pay	52003 THOMAS C. ROLFSTAD	1578.05
73222	Pay	52020 SHAWN WENKO	1711.55
73221	Pay	56222 VIVIAN KALMIK	516.93
73220	Pay	53002 AMY A. KRUEGER	1920.30
73219	Pay	56311 MALLORY NYGARD	345.34
73218	Pay	56271 SABRINA A RAMEY	1210.61
73217	Pay	56310 JENNIFER STRIETZEL	1083.32
73216	Pay	56390 DENICE SUESS	1057.24
73215	Pay	56399 JENNIFER WILSON	958.31
73214	Pay	56144 CRYSTAL M. BONNER	1134.29
73213	Pay	56213 ROBERT JASON HILLARD	1424.97
73212	Pay	56080 BRAD E. SEPTKA	2391.01
73211	Pay	56028 David Benth	191.73
73210	Pay	56407 Tyson Burkle	193.93
73209	Pay	56025 Michael S. Conlin	123.99
73208	Pay	56026 Scott Copenhaver	363.82
73207	Pay	56371 Alan Mapes	258.58
73206	Pay	56011 Kelly Moody	191.73
73205	Pay	56013 Josh S. Mosbrucker	220.56
73204	Pay	56015 Dwight A. Richter	95.17
73203	Pay	56058 Brenden L. Stevens	96.97
73202	Pay	56179 Duane S. Winter	278.20
73201	Pay	IAFF LOCAL 3743 IAFF LOCAL 3743	275.00
73200	Pay	WEAPON CITY OF WILLISTON	205.52
73199	Pay	DEFER COMP ROTH NATIONWIDE RETIREMENT SO	18584.91
73198	Pay	ND CHILD SUPPOR ND CHILD SUPPORT ENFORCE	1496.20

73197	Pay	FIT	U.S. TREASURY	145590.86
73196	Pay	12020	RANDY M DONNELLY	906.10
73195	Pay	12017	JOHN L. KAUTZMAN	906.10
73194	Pay	13026	KEVIN W. CRAFT	831.84
73193	Pay	56225	SUSAN E. SCHNEIDER	856.47
73192	Pay	13025	JOLEEN S. TINKER	831.84
73191	Pay	56400	SAMMYE TOMPKINS	831.84
73190	Pay	56215	MARK W. ANDERSON	856.47
73189	Pay	56321	NICOLAS JOHNSON	224.00
73188	Pay	18027	STEVEN D. KERZMANN	831.84
73187	Pay	18096	TRACY C. KERZMANN	831.84
73186	Pay	18099	ERICA J. MYERS	831.84
73185	Pay	18070	JEANNE M. SAGASER RASSIER	905.75
73184	Pay	56130	ANDREW A. SAILER	969.67
73183	Pay	56174	SAM M. AIDE	41.56
73182	Pay	56273	JASON BARTEN	887.71
73181	Pay	19024	DAVID L. BELISLE	831.84
73180	Pay	19092	DUSTIN J. BERTSCH	831.84
73179	Pay	19028	MARK R. BITZ	856.47
73178	Pay	56113	MINDY SUE DEGENSTEIN	856.47
73177	Pay	56173	RODNEY H. DICKERSON	41.56
73176	Pay	56183	AMBER M. GILMORE	41.56
73175	Pay	19009	LINDA R. GRANBOIS	831.84
73174	Pay	56147	JACOB J. GREGORY	41.56
73173	Pay	19082	RANDY M. HAUGENOE	831.84
73172	Pay	56210	WILLIAM E. HOLLER	831.84
73171	Pay	56102	MICHAEL A. ISENHOWER JR	887.71
73170	Pay	19012	THOMAS L. LADWIG	887.71
73169	Pay	19011	JAMES L LOKKEN	887.71
73168	Pay	19014	KENNETH B. OWENS	923.14
73167	Pay	19098	DAVID A. PETERSON	887.71
73166	Pay	19077	MICHAEL S. WILSON	940.19
73165	Pay	20047	KELLY M. ABERLE	831.84
73164	Pay	26039	DIANE K. ALBRIGHTSON	831.84
73163	Pay	56309	KRYSTINE HEIFORT	831.84
73162	Pay	21054	WAYNE A WIEDRICH	905.75
73161	Pay	22020	ROBERT D. KNAPPER	831.84
73160	Pay	56214	MICHAEL J. BEARCE	923.14
73159	Pay	56315	EARL KILLINGSWORTH	831.84
73158	Pay	56167	MATTHEW TUTAS	831.84
73157	Pay	56320	PHILIP ARENDS	887.71
73156	Pay	24017	STEVEN W. JENSEN	906.10
73155	Pay	56391	THOMAS MOTTL	887.71
73154	Pay	56415	WILLIAM SCHWENDEMAN	294.63
73153	Pay	56284	SABRINA SIMS	881.11
73152	Pay	25110	KENNETH W. BERGSTROM	887.71
73151	Pay	56389	THOMAS ATOR	957.23
73150	Pay	56368	ERICA KELASH	831.84
73149	Pay	27076	DANNY R. GERGEN	906.10

73148	Pay	56128 VERNON L. HENDRICKSON	831.84
73147	Pay	56084 KENNETH R. BOYKIN	831.84
73146	Pay	56313 WILLIAM BRENNY	41.56
73145	Pay	56114 ANTHONY D. DUDAS	856.47
73144	Pay	56086 STEVEN C. KJERGAARD	856.47
73143	Pay	12029 LORI A. LARSEN	831.84
73142	Pay	56398 MARK BATES	964.51
73141	Pay	56340 MICHAEL SIMPSON	831.84
73140	Pay	56200 GINA MOTTLE	906.10
73139	Pay	56347 CHRISTINE EDWARDS	887.71
73138	Pay	34017 KENT A. JARCIC	969.67
73137	Pay	56079 BRENDA SEPTKA	887.71
73136	Pay	56293 DAVID TUAN	881.11
73135	Pay	36006 NEIL W. BAKKEN	887.71
73134	Pay	48102 KAYLA J. HELL	856.47
73133	Pay	48013 DEBORAH A. SLAIS	887.71
73132	Pay	48034 YVONNE A. TOPP	887.71
73131	Pay	56411 LISA WEBB	323.22
73130	Pay	52011 ANN M. KVANDE	881.11
73129	Pay	56306 MARGARET LUNSFORD	831.84
73128	Pay	56041 BARBARA J. PETERSON	831.84
73127	Pay	52003 THOMAS C. ROLFSTAD	940.19
73126	Pay	52020 SHAWN WENKO	831.84
73125	Pay	53002 AMY A. KRUEGER	887.71
73124	Pay	56271 SABRINA A RAMEY	923.14
73123	Pay	56310 JENNIFER STRIETZEL	831.84
73122	Pay	56390 DENICE SUESS	940.19
73121	Pay	56080 BRAD E. SEPTKA	887.71
73120	Pay	FIT U.S. TREASURY	23081.32
73119	Pay	MERITAIN HEALTH MERITAIN HEALTH	1818.05
1683	* Clm	756 TRI-COUNTY REGIONAL DEVELOPMENT C	1430.92
64866	* Clm	999999 JOHN MCGLOTHLIN	580.00
64867	Clm	999999 PAUL NYHOLM	100.00
64868	Clm	999999 CODY WEITZELL	15.00
64869	Clm	649 WAL-MART SUPERCENTER	10.00
64870	Clm	999999 JENNIFER THOMAS	1000.00
64871	Clm	999999 JOHN JEFFERSON	740.00
64872	Clm	999999 JOSE GONZALEZ	225.00
64873	Clm	531 WILLIAMS COUNTY AUDITOR	4573.13
64874	Clm	531 WILLIAMS COUNTY AUDITOR	11633.75
64875	Clm	999999 STEVEN BERTELSEN	850.00
64876	Clm	320 NEMONT	43.26
64877	Clm	718 AMERIPRIDE LINEN AND APPAREL SERV	40.01
64878	Clm	526 WILLISTON TRUE VALUE	41.97
64879	Clm	2124 Coborn's Inc.	40.91
64880	Clm	470 US POSTAL SERVICE	220.00
64881	Clm	999999 WILLIAM BETHKE	50.00
64882	Clm	999999 CHRISTOPHER PAIZ	250.00
64883	Clm	999999 WILFREDO LEIVA	750.00

64884	Clm	999999 LOGAN DORE	400.00
64885	Clm	673 CLERK OF DISTRICT COURT	20.00
64886	Clm	673 CLERK OF DISTRICT COURT	750.00
64887	Clm	489 VISA	237.30
64888	Clm	521 WILLISTON PARK DISTRICT	200.00
64889	Pay	12026 KAREN P. LARSON	1323.48
64890	Pay	14020 E. WARD KOESER	464.26
64891	Pay	17016 THOMAS J. GLENN	1100.47
64892	Pay	56045 EUGENE L FIXEN	213.33
64893	Pay	56337 DARIN JOHNSON	2625.80
64894	Pay	56382 ETHAN JOHNSON	1146.24
64895	Pay	56269 CLAY KAUTZER	1320.32
64896	Pay	56107 VICTORIA L. KREGER	944.14
64897	Pay	56290 BRADLEY SCHERER	1355.62
64898	Pay	18046 GARVIN SEMENKO	5.08
64899	Pay	18048 DARWIN STEVENS	23.31
64900	Pay	56408 SAMANTHA VENDITTO	385.61
64901	Pay	18078 MICHAEL W. WALTERS	128.11
64902	Pay	56388 RUSSELL ANTHONY	999.87
64903	Pay	19095 WALTER H. HALL	1674.39
64904	Pay	56206 DANIELLE HENDRICKS	1328.33
64905	Pay	56243 JACOB R. HENDRICKS	1003.60
64906	Pay	56279 ALEC RAISBECK	1228.22
64907	Pay	13027 CRYSTAL A. SCHAUBEL	1009.93
64908	Pay	56406 RICHARD RADEMACHER	1288.52
64909	Pay	25030 PEDAR A. ANDRE	1127.12
64910	Pay	21041 ROBERT E HANSON	2569.94
64911	Pay	56428 THOMAS SCOTT	909.77
64912	Pay	22021 LES CHRISTENSEN	1777.63
64913	Pay	22014 GARY L. GLOVATSKY	1620.40
64914	Pay	56402 CHRISTOPHER BARONSSON	1808.58
64915	Pay	23136 JAMES B. ENGEN	2374.60
64916	Pay	23126 BRENT E. HANSON	1952.90
64917	Pay	23039 BRUCE A. JOHNSON	1231.45
64918	Pay	56288 CHRISTOPHER MALONE	584.74
64919	Pay	56437 MARKUS NOESKE	947.96
64920	Pay	56049 MICHEAL A. PETERS, JR.	746.32
64921	Pay	56414 TREVOR WAGSTAFF	472.22
64922	Pay	56189 AMANDA M. KAISER	1211.14
64923	Pay	27058 DAVID LEE BELL	2324.37
64924	Pay	25106 RICHARD S. ODEGARD	1681.04
64925	Pay	27067 RICHARD D. BORUD	1552.72
64926	Pay	56202 GUNNAR CORCORAN	608.78
64927	Pay	56355 TIMOTHY JEWELL	1616.61
64928	Pay	56430 JAMIE KOHLER	251.63
64929	Pay	27096 RUSSELL E. MOMBERG	1702.25
64930	Pay	27091 JOSEPH G. MONSON	1292.70
64931	Pay	22022 KATELYN CHRISTENSEN	1137.01
64932	Pay	56426 JORDON MONSON	831.66



64933	Pay	31051 GORDON L. SMESTAD	1509.57
64934	Pay	56099 MARK C. AMONSON	580.47
64935	Pay	56361 JUSTIN EDWARDS	1546.90
64936	Pay	56367 TONY SCOTT	700.00
64937	Pay	32006 WILLIAM M. MCQUISTON	1640.43
64938	Pay	56253 STEPHEN OLEGARIO	607.32
64939	Pay	34105 GLENN A. BOYEFF	41.56
64940	Pay	56401 KEVIN CHRISTENSEN	41.56
64941	Pay	34106 GERALD L. FLECK	41.56
64942	Pay	56117 NICK J. HAUGEN	41.56
64943	Pay	37008 LAVERN GOHL	1562.79
64944	Pay	56276 ELTON LARSON	69.26
64945	Pay	56298 SAWYER ZENT	62.33
64946	Pay	56066 ZACHARY G. CORCORAN	1391.54
64947	Pay	56434 CHARLES DENHAM	932.53
64948	Pay	54065 PATRICIA K. FIORENZA	2180.36
64949	Pay	56001 David W. Arnson	129.29
64950	Pay	56116 Tyler D. Carlstad	191.73
64951	Pay	56339 James Dixon	226.26
64952	Pay	56023 Mathew P. Ekblad	474.03
64953	Pay	56405 Matthew Flaten	392.21
64954	Pay	56005 Cory J. Hanson	696.26
64955	Pay	56030 Martin J. Haug	123.99
64956	Pay	56007 Troy R. Heupel	32.32
64957	Pay	56205 Brandon Hoffman	152.65
64958	Pay	56034 Blaine C. Jeanotte	254.07
64959	Pay	56219 Jeremy V Knapkewicz	323.22
64960	Pay	56291 James Laqua	323.22
64961	Pay	56238 Ryan Lee	64.64
64962	Pay	56009 Billy J. Lynn	96.97
64963	Pay	56281 Joshua Mahlum	161.61
64964	Pay	56016 Kyle J. Rossland	501.73
64965	Pay	56019 Garvin D. Semenko	64.64
64966	Pay	56338 Steve Simard	290.90
64967	Pay	56020 Darwin J. Stevens	911.51
64968	Pay	56022 Scott S. Tanner	59.29
64969	Pay	56027 Michael W. Walters	294.67
64970	Pay	56362 JOHN WELKER	132.54
64971	Pay	56376 ANNA WOOLLEY	849.64
64972	Clm	2056 Castle Walz, Inc. c/o Tony Vasque	500.00
64973	Clm	489 VISA	1899.51
64974	Clm	1716 Williams Scotsman, Inc.	2250.50
64975	Clm	817 STEIN'S, INC	2287.95
64976	Clm	270 MURPHY MOTORS, INC.	0.00
64977	Clm	415 SELECT FORD	29143.40
64978	Clm	999998 WAYNE A WIEDRICH	58.93
64979	Clm	252 MIDCONTINENT COMMUNICATIONS	402.45
64980	Pay	A.R. AUDIT SERV A.R. AUDIT SERVICES INC	87.23
64981	Pay	CHILD SUPRT CT CONNECTICUT - CCSPC	297.65

64982	Pay	DCI CREDIT	DCI CREDIT SERVICES INC	399.60
64983	Pay	DEL CHILD SUPPO	DCSE	135.00
64984	Pay	DEPENDANT CARE	DISCOVERY BENEFITS	3157.68
64985	Pay	EMPLOYMENT SECU	EMPLOYMENT SECURITY DEPA	22.80
64986	Pay	MN CHILD SUPPOR	MINNESOTA CHILD SUPPORT	549.00
64987	Pay	NC CHILD SUPPOR	NC CHILD SUPPORT	205.00
64988	Pay	ND PEA	NDPEA	56.00
64989	Pay	UNITED WAY	UNITED WAY	138.00
64990	Pay	56362	JOHN WELKER	294.62
64991	Pay	56050	MICHEAL A. PETERS, SR.	458.80
64992	Pay	ID CHILD SUPPOR	IDAHO CHILD SUPPORT RECE	377.50
64993	Clm	999999	MACI COTE	20.00
64994	Clm	999999	ERIC DINATALE	250.00
64995	Clm	470	US POSTAL SERVICE	1511.88
64996	Clm	999999	TRINITY HEALTH	50.00
64997	Pay	AMERICAN NATION	AMERICAN NATIONAL LIFE I	205.56
64998	Pay	AVESIS	AVESIS	375.79
64999	Pay	APARTMENTS WSCF	DAKOTA COMMERCIAL - WSC	6970.00
65000	Pay	LINCOLN REPUB	LINCOLN REPUBLIC INSURAN	1403.11
65001	Pay	USABLE	USABLE	227.04
65002	Pay	APARTMENT BH8	VALLEY RENTAL - BAKKEN H	5660.00
65003	Pay	APARTMENT BH2	VALLEY RENTAL - BAKKEN H	2920.00
65004	Pay	APARTMENT BH9	VALLEY RENTAL - BAKKEN H	25200.00
65005	Pay	APARTMENT BH5	VALLEY RENTAL - BAKKEN H	2740.00
65006	Pay	APARTMENT BH6	VALLEY RENTAL - BAKKEN H	18080.00
65007	Pay	APARTMENT BH7	VALLEY RENTAL - BAKKEN H	25200.00
65008	Pay	APARTMENT BH10	VALLEY RENTAL - BAKKEN H	35780.00
65009	Pay	APARTMENT DAKOT	VALLEY RENTAL - DAKOTA	86100.00
65010	Pay	12026	KAREN P. LARSON	856.47
65011	Pay	56295	CHERIE SMITH	0.00
65012	Pay	17016	THOMAS J. GLENN	887.71
65013	Pay	19095	WALTER H. HALL	856.47
65014	Pay	56206	DANIELLE HENDRICKS	311.67
65015	Pay	13027	CRYSTAL A. SCHAUBEL	887.71
65016	Pay	56406	RICHARD RADEMACHER	906.10
65017	Pay	25030	PEDAR A. ANDRE	831.84
65018	Pay	21041	ROBERT E HANSON	856.47
65019	Pay	22021	LES CHRISTENSEN	887.71
65020	Pay	22014	GARY L. GLOVATSKY	856.47
65021	Pay	56402	CHRISTOPHER BARONSSON	969.67
65022	Pay	23136	JAMES B. ENGEN	887.71
65023	Pay	23126	BRENT E. HANSON	906.10
65024	Pay	23039	BRUCE A. JOHNSON	887.71
65025	Pay	27058	DAVID LEE BELL	887.71
65026	Pay	25106	RICHARD S. ODEGARD	831.84
65027	Pay	27067	RICHARD D. BORUD	831.84
65028	Pay	56355	TIMOTHY JEWELL	831.84
65029	Pay	27096	RUSSELL E. MOMBERG	906.10
65030	Pay	27091	JOSEPH G. MONSON	887.71

65031	Pay	22022 KATELYN CHRISTENSEN	831.84
65032	Pay	31051 GORDON L. SMESTAD	940.19
65033	Pay	32006 WILLIAM M. MCQUISTON	831.84
65034	Pay	37008 LAVERN GOHL	906.10
65035	Pay	54065 PATRICIA K. FIORENZA	856.47
65036	Clm	2118 VISA	459.46
65037	Clm	999999 ADRIANNA BULLIS	400.00
65038	Clm	999998 WILLIAM BRENNY	275.00
65039	Clm	999998 STEVEN C. KJERGAARD	395.00
65040	Clm	999999 GREG HYMAS	780.00
65041	Clm	999999 MEGAN MCMILLEN	500.00
65042	Clm	999999 CASSIDY LAGER	400.00
65043	Pay	PERS NORTH DAKOTA PUBLIC EMPL	124230.11
65044	Clm	999999 LEVI KNUTSON	200.00
65045	Clm	1079 ABL MOBILE LOCK & SAFE	278.00
65046	Clm	1903 ACME CONCRETE PAVING INC	920182.34
65047	Clm	3 ADVANCED ENGINEERING &	361565.52
65048	Clm	1925 AERATION INDUSTRIES INTERNATIONAL	2239.00
65049	Clm	1230 AFFORDABLE TOWING	300.00
65050	Clm	2188 All Seasons Maintenance & Repair	335.00
65051	Clm	1768 ALLIANCE CONSULTING LC	25410.00
65052	Clm	718 AMERIPRIDE LINEN AND APPAREL SERV	335.59
65053	Clm	1910 ANDERSON & WOOD CONSTRUCTION CO I	70622.02
65054	Clm	30 ASTRO-CHEM LAB, INC.	387.00
65055	Clm	708 AT&T	171.26
65056	Clm	33 BAKER & TAYLOR CO.	443.02
65057	Clm	34 BALCO UNIFORM CO., INC.	1511.10
65058	Clm	38 BASIN PRINTERS, INC.	2513.00
65059	Clm	1190 BASIN TOWING AND RECOVERY	750.00
65060	Clm	1307 Book Systems, Inc	1300.00
65061	Clm	54 BOUND TREE MEDICAL	1441.81
65062	Clm	966 BYERLY COMPUTER SERVICES	712.00
65063	Clm	1054 C & D WATER SERVICES	111.00
65064	Clm	2158 Caitlyn Beley	210.05
65065	Clm	549 CASH WISE FOODS	41.12
65066	Clm	1349 CENTURYLINK	989.04
65067	Clm	710 CHANEY'S CAR & TRUCK REPAIR	1200.00
65068	Clm	77 CITY OF WILLISTON	3816.04
65069	Clm	79 CITY OF WILLISTON	86392.69
65070	Clm	1662 Connecting Point Computers Center	247.50
65071	Clm	567 CRAIG'S SMALL ENGINE REPAIR	803.52
65072	Clm	1041 CRETEX CONCRETE PRODUCTS WEST, IN	79920.00
65073	Clm	92 DACOTAH PAPER CO.	46.40
65074	Clm	548 DAKOTA DIESEL	3294.33
65075	Clm	1136 DAKOTA FENCE	2850.00
65076	Clm	93 DAKOTA SUPPLY GROUP	7680.65
65077	Clm	1705 DEGENSTEIN'S AUTO PLUS	1740.00
65078	Clm	2191 DELTA RIGGING & TOOLS	205.30
65079	Clm	2190 DON ARNISON	59.50

65080	Clm	568 DPC INDUSTRIES, INC	5443.50
65081	Clm	121 EIDE BAILLY LLP	4300.00
65082	Clm	124 ELECTRIC & MAGNETO, INC.	31.98
65083	Clm	1331 ELECTRIC PUMP	1400.00
65084	Clm	1451 ELITE K-9, INC.	322.60
65085	Clm	670 ENVIRONMENTAL TOXICITY CONTROL, I	1400.00
65086	Clm	650 ETHANOL PRODUCTS, LLC	3404.13
65087	Clm	1567 EXPERT AUTO GLASS	1935.00
65088	Clm	668 FASTENAL COMPANY	4.73
65089	Clm	1990 FCX PERFORMANCE	1048.86
65090	Clm	571 FEE INSURANCE AGENCY, INC	3073.00
65091	Clm	133 FLEXIBLE PIPE TOOL CO.	2779.30
65092	Clm	134 FORT UNION SUPPLY & TRADE	1875.69
65093	Clm	139 GAFFANEY'S	732.95
65094	Clm	785 GALE/CENGAGE Learning	436.50
65095	Clm	826 Gaylord Bros.	413.49
65096	Clm	151 HAWKINS, INC.	17530.96
65097	Clm	550 HEDAHLS PARTS PLUS	181.54
65098	Clm	153 HEIMAN FIRE EQUIPMENT, INC.	799.56
65099	Clm	161 HOME OF ECONOMY	190.05
65100	Clm	162 HORIZON RESOURCES	12630.40
65101	Clm	163 HOSE AND RUBBER SUPPLY	351.40
65102	Clm	999998 HUGH E BENZEN	25.00
65103	Clm	2148 INDUSTRIAL CHEM LABS	1583.34
65104	Clm	989 Information Today, INC.	263.95
65105	Clm	174 INK SPOT PRINTING	4900.00
65106	Clm	4561 International Code Council, Inc.	780.00
65107	Clm	175 INTERSTATE ENGINEERING	68079.50
65108	Clm	2113 JAME'S TIRES	1925.00
65109	Clm	1609 JMAC RESOURCES	56149.00
65110	Clm	196 KADRMAS LEE & JACKSON INC	83110.67
65111	Clm	210 KOHLER COMMUNICATIONS	431.34
65112	Clm	212 KOTANA COMMUNICATIONS	3345.35
65113	Clm	893 KRUGER INC.	2170.00
65114	Clm	1419 Lake Superior College/SPO	2095.00
65115	Clm	1606 MARS OF WILLISTON	500.00
65116	Clm	1310 MED-TECH RESOURCE, INC.	210.19
65117	Clm	999998 MICHAEL S. WILSON	25.00
65118	Clm	250 MICROMARKETING ASSOCIATES	385.45
65119	Clm	252 MIDCONTINENT COMMUNICATIONS	74.55
65120	Clm	254 MIKE'S WINDOW CLEANING SERVICE	160.00
65121	Clm	2127 MONDAK MOTORSPORTS	156.36
65122	Clm	243 MONTANA DAKOTA UTILITIES	35495.71
65123	Clm	2189 MONTANA DAKOTA UTILITIES	144.00
65124	Clm	1632 MORRISON MAIERLE INC	6349.92
65125	Clm	267 MOUNTRAIL-WILLIAMS REC	3118.84
65126	Clm	275 NAPA AUTO PARTS	442.53
65127	Clm	291 ND DEPARTMENT OF HEALTH	75.00
65128	Clm	1947 NEESE INC	279.92

65129	Clm	1697 Neopost	80.85
65130	Clm	676 NORTH DAKOTA PLANNING ASSOCIATION	200.00
65131	Clm	1259 NORTH DAKOTA SURPLUS PROPERTY	2100.00
65132	Clm	324 NORTHERN IMPROVEMENT CO.	694558.21
65133	Clm	333 NORTHWEST SUPPLY CO.	782.45
65134	Clm	343 OLYMPIC SALES, INC.	26986.92
65135	Clm	246 PHYSIO-CONTROL, INC	596.88
65136	Clm	641 PREBLE MEDICAL SERVICES, INC	100.00
65137	Clm	362 PRO SAFE PEST CONTROL	195.00
65138	Clm	619 PUMPKIN BOOKS Inc.	33.97
65139	Clm	367 QUILL CORPORATION	635.93
65140	Clm	1882 RAM SPV II, LLC	2300.00
65141	Clm	1441 RAY ALLEN MANUFACTURING, LLC	103.97
65142	Clm	1898 RDG Planning & Design	6650.00
65143	Clm	1394 RDO EQUIPMENT CO	53.79
65144	Clm	390 RICHARD A. JOHNSON	450.00
65145	Clm	1091 ROBERT GIBB & SONS	267337.44
65146	Clm	405 RYAN MOTORS	16052.00
65147	Clm	407 SALEM PRESS, INC.	175.50
65148	Clm	1133 SANDERSON STEWART	23129.67
65149	Clm	409 SANITATION PRODUCTS	3516.87
65150	Clm	415 SELECT FORD	112.00
65151	Clm	1395 Service First	2294.00
65152	Clm	1216 SHEEHAN MACK SALES & EQUIPMENT	20345.43
65153	Clm	420 SHERWIN-WILLIAMS	3625.10
65154	Clm	426 SOURIS RIVER TELECOMMUNICATIONS	199.82
65155	Clm	427 SRF CONSULTING GROUP, INC	3073.84
65156	Clm	460 TRACTOR & EQUIPMENT CO.	493.64
65157	Clm	461 TRACTOR SUPPLY CREDIT PLAN	638.79
65158	Clm	999998 TREVOR J. ROBERTS	367.92
65159	Clm	939 USA BLUEBOOK	3735.95
65160	Clm	1374 Valley Rental c/o Sherry Gooch	300.00
65161	Clm	487 VISA	803.07
65162	Clm	2118 VISA	2159.06
65163	Clm	1866 Vivid Ink and Toner	1180.26
65164	Clm	1249 WASTE NOT RECYCLING LLC	9455.40
65165	Clm	503 WESTLIE MOTOR CO.	121.70
65166	Clm	533 WILLIAMS COUNTY TREASURER/RECORDE	338.00
65167	Clm	564 WILLIAMS RURAL WATER DISTRICT	83.15
65168	Clm	1716 Williams Scotsman, Inc.	614.60
65169	Clm	514 WILLISTON COMMUNITY LIBRARY	123.41
65170	Clm	518 WILLISTON HERALD	4725.07
65171	Clm	519 WILLISTON HOME & LUMBER	74.87
65172	Clm	525 WILLISTON TIRE CENTER	666.76
65173	Clm	526 WILLISTON TRUE VALUE	393.21
65174	Clm	530 WILLISTON/WILLIAMS COUNTY - LEC	595.68
65175	Clm	2192 ZUERCHER TECHNOLOGIES, LLC	178749.00

Grand Total

# of Checks:

594

Total 4170389.79 Total Claims 3259959.57 Total Payroll 910430.22

- (2) Application for a Local Permit or Charity Local Permit
- (3) Special Permit to Sell Alcoholic Beverages
  - a. American Legion Edgar M. Boyd Post #37 – Fund Raiser – July 18<sup>th</sup>, 2014
- (4) Private Group Alcoholic Beverages Permit
  - a. Robert Ellis – Wedding Ceremony & Reception – July 26<sup>th</sup>, 2014
- (5) Taxi License
- (6) Transient Merchant License
  - a. Green Pia America, LLC – July 1<sup>st</sup> thru July 3<sup>rd</sup>, 2014
- (7) Site Authorization
  - a. Mon-Dak Gymnastics Support Group – December 8<sup>th</sup>, 2014
- C. Building Official
  - (1) Master Mechanical
    - a. David Iverson – Iver’s Plumbing, Inc.
    - b. John Moser – R&S Heating and A/C
  - (2) Master Plumber
    - a. David Iverson – Iver’s Plumbing, Inc.
    - b. John Moser – R&S Heating and A/C
  - (3) Fuel and Gas Installer
    - a. Charles Becker – In-Sink Quality Plumbing & Heating, Inc.
    - b. John Moser – R&S Heating and A/C
- D. City Planner
- E. Assessor
  - (1) Abatement
  - (2) Exemptions

**MOTION BY COMMISSIONER BEKKEDAHL, SECONDED BY COMMISSIONER CYMBALUK, to approve the Consent Agenda.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

- 3. Bid Openings
  - A. Remodel of Fire Hall Dorm Rooms

Chief Catrambone presented information on the bid opening for the remodel of the Fire Hall Dormitory. Chief Catrambone requested to table this item with the option of rebidding after modifications because there was only one bid received.

**MOTION BY COMMISSIONER BEKKEDAHL, SECONDED BY COMMISSIONER CYMBALUK, to table this item.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

B. 4-Wheel Drive Ambulance

Chief Catrambone presented information on the bid opening for a 4-Wheel Drive Ambulance. There were two bids but one withdrew their bid. Chief Catrambone is asking to move forward with the purchase in the amount of \$169,620 with the possibility of getting a rebate of \$3,400. This purchase will be about \$6,000 over what was budgeted for this item.

**MOTION BY COMMISSIONER CYMBALUK, SECONDED BY COMMISSIONER BROSTUEN, to accept the bid of the ambulance in the amount of \$169,620 with the City Auditor to reallocate the necessary funding within the ambulance fund to do so.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

C. Traffic Enforcement Vehicle

Chief Lokken presented information on the bid opening for a Traffic Enforcement Vehicle to help with the enforcement of downtown parking. The only bid they received was from Cushman Motor Company, Inc. in the amount of \$24,595. Chief Lokken is seeking approval of the purchase of the traffic enforcement vehicle from Cushman Motor Company in the amount of \$24,595.

**MOTION BY COMMISSIONER CYMBALUK, SECONDED BY COMMISSIONER BEKKEDAHL, to accept the bid for the Traffic Enforcement Vehicle from Cushman Motor Company in the amount of \$25,595.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

D. Taxiway Overlay

Airport Manager, Steven Kjergaard presented information on the bid opening for the Taxiway Overlay Project. Bids were opened on July 2<sup>nd</sup> and two bids were received. The engineer's estimate of the construction cost was \$1,106,422. Knife River bid this project at \$1,322,612.50 and Northern Improvement bid at \$1,003,865. Mr. Kjergaard recommends acceptance of Northern Improvement's bid in the amount of \$1,003,865. This is an FAA project so it is a 90/10 split.

**MOTION BY COMMISSIONER BEKKEDAHL, SECONDED BY COMMISSIONER BROSTUEN, to accept the bid for the Taxiway Overlay Project from Northern Improvement in the amount of \$1,003,865.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

E. Snow Removal Equipment

Airport Manager, Steven Kjergaard presented information on the bid opening for snow removal equipment. Bids for this equipment were opened on July 2<sup>nd</sup>; however, they have run into some issues and at this time would like to request that this be tabled until the next meeting to allow for additional time to review the bid packets.

**MOTION BY COMMISSIONER CYMBALUK, SECONDED BY COMMISSIONER BEKKEDAHN, to table this item until the next meeting.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

4. Public Hearings

- A. Public hearing for preliminary plat and zone change from R-1A: Rural Residential to R-1: Single Family Residential for Lot 2, L&G Subdivision (east of Buffalo Trails Campground) – Nick Lippert

Mayor Klug opened the public hearing for the preliminary plat and zone change from R-1A: Rural Residential to R-1: Single Family Residential for Lot 2, L&G Subdivision (east of Buffalo Trails Campground).

Principal Planner, Donald Kress presented information on this item.

The applicant, Nick Lippert, requests a subdivision of Lot 2 L&G Subdivision, to create 26 lots and a zone change from the existing R-1A: Rural Residential, with a minimum required lot area of one-half acre, to R-1: Single Family Residential, with a minimum required lot area of 8,000 square feet.

The following lots are proposed:

- 25 single-family lots, ranging in size from approximately 10,000 square feet to approximately 18,000 square feet. This lot size exceeds the minimum 8,000 square feet required in the R-1 zone.
- 1 private park/detention basin lot of 16,232 square feet. This park will be owned and maintained by a homeowners association (HOA). The Williston Parks and Recreation district has stated they will not accept this park as it is too small for them to maintain and operate.

Staff and the ad hoc committee had no objection to the proposed zone change to R-1. This project will have larger lots than are required by the R-1 zone. This project will transition from the Lake Park Subdivision to the south, with most lots right around 8,000 square feet in area, and the Hi-Land Heights 1<sup>st</sup> Subdivision to the north, with lots of half and acre (21,280 square feet) or greater.

The project site will take access from the south through a street access easement on the south side of the project site connecting to 66<sup>th</sup> Street E. Access from the north will be provided by an extension of 4<sup>th</sup> Avenue E.



All streets within the project site will be paved, dedicated public streets with a 60-foot wide right of way accommodating a 38-foot back of curb to back of curb street with a 6-foot wide boulevard and a 5-foot wide sidewalk.

Two of the proposed streets end in cul-de-sacs. Though the city discourages cul-de-sacs, the two roads that end in cul-de-sacs on this plat would not be able to extend northward due to the pattern of development. Cul-de-sacs must be of a configuration satisfactory to the City Engineer and Fire Chief.

Public Sewer is available along the east side of the project site. Public water can be made available by running a water line from 2<sup>nd</sup> Avenue W along 66<sup>th</sup> Street and into the project site. This will require tearing up and rebuilding 66<sup>th</sup> Street. This is the applicant's responsibility, as the proposed development is what is requiring this water line.

At the June 16<sup>th</sup> Planning and Zoning Commission meeting, the commission heard the project as presented by staff. The applicant's representative provided a short history of the ownership of the property by the applicant's family.

The applicant's representative stated that that applicant had agreed to extend the water line from 2<sup>nd</sup> Avenue E along 66<sup>th</sup> Street E to the subdivision, including the cost of tearing up and re-paving 66<sup>th</sup> Street. This water line will provide domestic and fire flow water.

Staff stated that the internal streets, including cul-de-sacs, will be dedicated public streets.

The applicant clarified that the 60-foot dimension for the cul-de-sac shown on the plat was a radius of the right of way and the 98-foot dimension was the diameter of the cul-de-sac curb-to-curb. The City Engineer stated that the size of these cul-de-sacs exceeds the city's size requirements for cul-de-sacs.

The Planning Commission moved to recommend approval of the preliminary plat for Lot 2 of the L&G Subdivision to create 26 residential lots to be known as Northern Heights Subdivision, with the adjustments discussed at the ad hoc meeting and contingent on addressing all staff comments.

The Planning Commission also moved to recommend approval of the zone change on Lot 2 of the L&G Subdivision from R-1A: Rural Residential to R-1: Single Family Residential, contingent on the zone change not becoming effective until the final plat records.

Commissioner Bekkedahl asked if the applicant would still have to give a cash in-lieu to the park district beings that the park would be run by the homeowner's association.

Mr. Kress said that they would still have to give a cash in-lieu of since the park they provided did not meet the amount of land required to be a park dedication to the district.

Nick Lippert addressed the commission. Mr. Lippert stated that this is a family piece of property that they have been approached multiple times by developers that wanted to do different projects with it, but nothing they felt was appropriate for the area. They decided to take it into their own hands and do something they felt was of the area and complimentary of the neighbors. He thanked the commission for their support of the project.

Allen Clark who lives on 66<sup>th</sup> Street addressed the commission. Mr. Clark stated he doesn't necessarily object to the project, it looks like it will be a nice addition to the area but 66<sup>th</sup> street being accessed to this is 19-20 feet wide and the pavement is less than 2 inches thick and is falling apart and crumbling. If they need to tear up the street, two-thirds of the street is going to end up torn up to bring in water, Mr. Clark is requesting that city look at making improvements at this time to the street so it doesn't need to be torn up twice.

City Engineer, Bob Hanson said this would be at least worth considering. They could have a special assessment district support the project as well as put in sewer lines and could certainly come up with a cost estimate for this.

Mayor Klug called three times for public input; none was heard and the public hearing was closed.

Commissioner Bekkedahl would like to involve Engineering, Public Works and the developer to see about doing the improvements all at once and see what is best.

**MOTION BY COMMISSIONER CYMBALUK, SECONDED BY COMMISSIONER BEKKEDAHL, to approve the preliminary plat for Lot 2 of the L&G Subdivision to create 26 residential lots to be known as Northern Heights Subdivision, with the adjustments discussed at the ad hoc meeting and contingent on addressing all staff comments.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

**MOTION BY BEKKEDAHL, SECONDED BY BROSTUEN, to approve the zone change on Lot 2 of the L&G Subdivision from R-1A: Rural Residential to R-1: Single Family Residential, contingent on the zone change not becoming effective until the final plat records.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

To keep the project of the possible improvements of 66<sup>th</sup> Street as well as putting in sewer and water moving, a Howard Klug appointed a committee to determine if they should create a special assessment district. This committee will be made up of Commissioners Bekkedahl and Brostuen, Mr. Hanson and Kent Jarcik.

- B. Public hearing for a plat and zone change for a subdivision to be known as Iron Point, commercial and industrial use located in SW1/2 of Section 20, T154N, R101W (NE corner of 140<sup>th</sup> Ave NW and Highway 2), City of Williston

Rachel Ressler from Planning and Zoning stated that the applicant is requesting that the hearing be tabled until the next meeting. Because it is a public hearing, they need to open it and allow the public to speak before they can close it because it was advertised.

Mayor Klug opened up the public hearing for a plat and zone change for a subdivision to be known as Iron Point, commercial and industrial use located in SW1/2 of Section 20, T154N, R101W (NE corner of 140<sup>th</sup> Ave NW and Highway 2), City of Williston.

Mayor Klug called three times for public input, none was heard and the hearing was closed.

**MOTION BY COMMISSIONER BROSTUEN, SECONDED BY COMMISSIONER BEKKEDAHL, to table this item until the next meeting.**

**AYE: Brostuen, Bekkedahl and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: Cymbaluk – Abstaining**

**CARRIED: 3-0**

- C. Public hearing for a plat and zone change to be known as East Side Industrial Subdivision, located in the SW1/4, Sec. 17 and the NW1/4 of Sec. 20, T154N, R100W (east of County 9 and south of the landfill), City of Williston

Mayor Klug opened up the public hearing for a plat and zone change to be known as East Side Industrial Subdivision, located in the SW1/4, Sec. 17 and the NW1/4 of Sec. 20, T154N, R100W (east of County 9 and south of the landfill), City of Williston.

Rachel Ressler from Planning and Zoning presented an introduction of this public hearing.

This property has been proposed for a heavy industrial development of 86.84 acres, consisting of 9 lots. The property is located on top of filled, abandoned mines and a salt pit. There is a disclaimer on the plat, as well as an exhibit showing the known locations of those mines. Part of the property is currently zoned M-2: Heavy Industrial and part is zoned A: Agricultural. For clarity, this entire property is requesting a zone change of M-2: Heavy Industrial. Based on surrounding zoning, it appears to be an appropriate zoning.

The largest lot is 26.98 acres. A large amount of this lot is unbuildable due to terrain, which should be shown on the plat for this area. The other lots range from 7 to 1.85 acres.

The applicants have submitted a preliminary plat for the site. Access to lots is through what is noted on the plat as "28<sup>th</sup> Avenue." This is proposed to be a private street, which connects on the south side to Halliburton Drive. "28<sup>th</sup> Avenue" currently dead-ends at the northern plat line. This should be an engineering and fire department approved turn-around. This is an easement across all the lots which "28<sup>th</sup> Avenue" would go through. Lot owners will be responsible for maintenance through a Homeowners Association (HOA).

Water supply needs to be determined. Western Area Water Supply (WAWS) has planned a project to provide a high pressure water line near this plat, but the location of the pipeline is not yet known. The applicant would prefer to access the WAWS line. Access to the WAWS line would require a service annexation to allow connection to the city water system. The applicant has not yet applied for the service annexation but would need to prior to final plat.

The lots will have septic tank drainfield systems.

At the Planning and Zoning Commission meeting, commissioners expressed concern about the abandoned mines underneath the property. It was decided that the mine warning on the plat would need to be recorded against the title of each property.

The Planning and Zoning Commission recommends approval of the preliminary plat of 86.84 acres in the SW1/4 of Section 17 and in the NW1/4NW1/4 of Section 20, T154N R100W, contingent on addressing all ad hoc comments, all staff comments, a development agreement being signed, an HOA being formed for the care of "28<sup>th</sup> Avenue," a warning regarding the mines under the property being recorded against the title of each lot, and city review of CC&Rs for the property.

The Planning and Zoning Commission also recommends approval of the zone change of 86.84 acres in the SW1/4 of Section 17 and in the NW1/4NW1/4 of Section 20, T154N R1001W, contingent on addressing all ad hoc comments, all staff comments, a development agreement being signed, an HOA being formed for the care of "28<sup>th</sup> Avenue," a warning regarding the mines under the property being recorded against the title of each lot, city review of CC&Rs for the property, and on recordation of the final plat.

Jeff Ames of Ames Engineering gave a history on this project. When originally proposed this project, water was an issue. If they get annexed now the city will have to provide water, there is not water there right now but there will be through WAWS very soon. They decided to maybe come back later with the annexation for water service and address it at that time.

Commissioner Bekkedahl said he is not in favor of providing city services to un-annexed property areas.

Mr. Ames said that this was not the case.

There was discussion among the commissioners in regards to using WAWS when the property is continuous to the city. The commissioners expressed concern about setting a precedence that un-annexed areas will start wanting city services. Mr. Kress said that the city has jurisdiction over this project area.

Mayor Klug called three times for public input; none was heard and the hearing was closed.

Commissioner Bekkedahl asked if they approve the zone change and preliminary plat, are they allowed to deny access to the water system without annexation at a later date.

Mr. Kress said they could approve this contingent upon access to water. The commission may also wish to request that this property be annexed before the final plat is recorded.

**MOTION BY COMMISSIONER BEKKEDAHL, SECONDED BY COMMISSIONER BROSTUEN, to approve the preliminary plat of 86.84 acres in the SW1/4 of Section 17 and in the NW1/4NW1/4 of Section 20, T154N R100W, contingent on addressing all ad hoc comments, all staff comments, a development agreement being signed, an HOA being formed for the care of "28<sup>th</sup> Avenue," a warning regarding the mines under the property being recorded against the title of each lot, city review of CC&Rs for the property, and the developer discussing water accessibility contingent upon annexation for city water services to be initiated.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

**MOTION BY COMMISSIONER CYMBALUK, SECONDED BY COMMISSIONER BROSTUEN, to amend the motion to include the hard surfacing of the road and the hard surfacing being satisfactory to the City Engineer.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

**MOTION BY COMMISSIONER BEKKEDAHL, SECONDED BY COMMISSIONER CYMBALUK, to approve the zone change of 86.84 acres in the SW1/4 of Section 17 and in the NW1/4NW1/4 of Section 20, T154N R1001W, contingent on addressing all ad hoc comments, all staff comments, a development agreement being signed, an HOA being formed for the care of "28<sup>th</sup> Avenue," a warning regarding the mines under the property being recorded against the title of each lot, city review of CC&Rs for the property, that city water services not be provided to the property unless an agreement to annex or annexation has been concluded with the developer, and on recordation of the final plat.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

- D. Public hearing for proposed Ordinance 998: to modify Section 25.H, changing required parking amounts downtown and creating the 2014 Downtown Parking District

Mayor Klug opened the public hearing for proposed Ordinance 998: to modify Section 25.H, changing required parking amounts downtown and creating the 2014 Downtown Parking District.

Rachel Ressler from the Planning and Zoning Department presented information on this ordinance and fee resolution.

Ordinance 998 lowers parking requirements for the Downtown, defines the 2014 Downtown Parking District, and removes Parking Lot District No. 5 from the Zoning Ordinance, leaving Parking Lot District No. 5 solely as an assessment district through the Auditor's office.

A fee resolution sets fees for an option to pay in lieu of providing parking spaces in the Downtown.

After the Downtown Plan was finalized in March of 2014, the City Commission appointed a Parking Committee to start implementation on one aspect of the plan, which was to create a parking solution to the city's parking concerns. The Parking Committee has been working on several key projects, including implementing timed parking and enforcement of timed parking, hiring a consultant to do a parking study, including looking at the possibility of a parking garage, and creating an ordinance that creates parking requirements that incentivize development downtown. This ordinance is the result of that work.

The ordinance parking requirements for downtown are:

- 1 space per 500 square feet of office space
- 0 spaces for retail
- 1 space for 1 bedroom, efficiency, and studio apartments
- 1.5 spaces for 2 bedroom apartments
- 2 spaces for 3 bedroom apartments

In addition, it creates an option and process for development projects to pay in lieu of providing spaces for a project. That process involves an application received by the Planning Department, which brings the application to the Parking Authority, which makes a recommendation to the Planning and Zoning Commission, which makes the final decision on the project's ability to pay in lieu.

Applicants are required to show:

- A good faith effort to provide on-site parking;
- That lot size and shape prevent a project from being built with all required parking;
- The planned parking location of all tenants within the building;
- Lack of project feasibility without reduction in parking requirements.

This money will go to the Parking Authority, to be used for maintenance of public parking and creation of new public parking. The fee will be collected by the Building Department at the time the Building permit is issued, as are Park Dedication fees.

The fees are set by a separate resolution in order to allow the fees to change over time, as conditions downtown change. Currently, for a redevelopment project, the fees are set at \$3,000 per space and for a new-build project, \$15,000 per space.

The Planning and Zoning Commission recommend that the City Commission approve Ordinance 998 and the fee resolution.

Mayor Klug called three times for public input; none was heard and the hearing was closed.

**MOTION BY COMMISSIONER BROSTUEN, SECONDED BY COMMISSIONER CYMBALUK, to approve the first reading of Ordinance 998 and the attached fee resolution.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

- E. Public hearing for a 2 acre parcel in the SW1/4NW1/4 of Sec. 2, T154N, R101W, from A: Agriculture to R-5: Mobile Home Park

Mayor Klug opened the public hearing for a zone change for a 2 acre parcel in the SW1/4NW1/4 of Sec. 2, T154N, R101W, from A: Agriculture to R-5: Mobile Home Park.

Rachel Ressler from Planning and Zoning presented information on this zone change.

This property has been proposed for a mobile home park, consisting of 12 mobile homes along a street that will run north from 50<sup>th</sup> Street and join an interior road inside the Springbrook Mobile Home Park. The property is a 2 acre parcel, entirely contained by Springbrook Mobile Home Park, which is zoned R-5. The administrative review and zone change are similar to a 2 acres parcel which has been before the Planning and Zoning Commission three times, for a zone change, administrative review, and mobile home site plan review. The parcel is also inside the Springbrook Mobile Home Park.

Changing the zoning of this parcel from A: Agriculture to R-5: Mobile Home Park would continue the zoning of the surrounding area.

The administrative review of this property re-aligns 50<sup>th</sup> Street through what is shown as public access and utility easement. Engineering has noted that this should actually be a right of way. Currently, all of 50<sup>th</sup> Street W along the Springbrook Mobile Home Court is a public access and utility easement.

However, for future purposes, the 5 feet of 50<sup>th</sup> Street inside this parcel should be dedicated as a right of way.

The Planning and Zoning Commission recommend that the City Commission approve the zone change from A: Agricultural to R-5: Mobile Home Park for 2 acres in the SW1/4NW1/4 of Section 2, T154N R101W, contingent on addressing all ad hoc comments, all staff comments, proper park dedication, and on the approval of the administrative review plat and mobile home site plan review.

Mayor Klug called three times for public input; none was heard and the hearing was closed.

**MOTION BY COMMISSIONER CYMBALUK, SECONDED BY COMMISSIONER BROSTUEN, to approve the zone change from A: Agricultural to R-5: Mobile Home Park for 2 acres in the SW1/4NW1/4 of Section 2, T154N R101W, contingent on addressing all ad hoc comments, all staff comments, proper park dedication, and on the approval of the administrative review plat and mobile home site plan review.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

5. Accounts, Claims and Bills Not Approved in the Consent Agenda
6. Ordinances
7. Petitions, Communications and Remonstrance's
  - A. Easement & Water Issues on 3800 University Avenue

Mayor Klug stated the commission received a letter from Mr. Brandt with concerns of the easement and water issues and asked if anybody from the public was in attendance to discuss the item.

Wade Johnson said he resides at 3802 University Avenue and affects his property. Mr. Johnson stated that they have pretty much taken care of the water issues. The development behind them was supposed to have an alley in between their properties and the new development as a buffer. Mr. Johnson said that when he spoke with Mr. Hanson the minutes from the meeting did not contain any discussion of an alley. Mr. Johnson is requesting access to the recorded minutes of the Planning and Zoning meeting that discussed the new development being built behind their properties. Without an easement the property owners cannot access their shops and garages and there is concern that fire trucks would be unable to reach their out buildings.

Mr. Johnson also asked what the next step would be if the easement for an alley was presented at the Zoning meeting.

There was discussion that the pictures that the city has contain an alley that was never approved. There could be access from the front with an agreement between Mr. Brandt and the neighbor to the south coming off of University Avenue.



Commissioner Cymbaluk asked if they would be willing to give a certain amount of footage for an easement or alley way.

Mr. Johnson said they were will to work something out if the minutes do not reflect an easement needing to be put in.

City Auditor said that Mr. Johnson should fill out a Records Request form and they could get him the documents he needs.

**MOTION BY COMMISSIONER BEKKEDAHL, SECONDED BY COMMISSIONER CYMBALUK, to table this item until the next meeting.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

**B. Appeal of Decision by Building Official – Allen & Patty Schroeder**

There was a request that this issue go to committee first, before going in front of the commission. There is an appeal process that Allen and Patty Schroeder will need to go through before it goes to the commission. City Attorney, Pete Furuseth said they would need to go through the appeal process and set up a hearing in front of the Board of Appeals.

Mayor Klug said they would need a motion to bring this item to the appeals committee.

**MOTION BY COMMISSIONER CYMBALUK, SECONDED BY COMMISSIONER BROSTUEN, to refer this item back to the Board of Appeals.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

**C. Request for Temporary Street Closing – Raymond Melendez**

This street closing has already taken place but it still needs to be approved.

**MOTION BY COMMISSIONER BROSTUEN, SECONDED BY COMMISSIONER CYMBAULK, to approve the temporary street closing as requested by Raymond Melendez.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

**D. Special Meeting Request Confirmation – AE2S**

This is a request to move the special meeting with AE2S from July 17<sup>th</sup> to July 24<sup>th</sup> at 6:00pm but there is a conflict as that is the County Planning and Zoning meeting time. There was discussion about having the special meeting on July 23<sup>rd</sup> at 6:00pm.

**MOTION BY COMMISSIONER CYMBALUK, SECONDED BY COMMISSIONER BEKKEDAHL, to approve the request to move the special meeting of the Board of City Commissioners to July 23<sup>rd</sup>, 2014 at 6:00pm.**

**AYE: Brostuen, Bekkedahl, Cymbaluk, Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

8. Report of Commissioners

A. President of the Board

B. Vice-President; Finance Commissioner

(1) Consideration by City Commissioners ND League of Cities Position

Commissioner Bekkedahl stated that his election to the ND League of Cities as representative for cities in the northwest district is going to expire in September. With this position being open for nominations he would like them to consider if any of the other commissioners would like to take the position. The commission should have a nominee to the League of Cities within the next two – four weeks.

Commissioner Bekkedahl explained that it does not need to be a commissioner; some cities nominate their auditor or other city staff. It requires some meetings that are primarily in Bismarck.

Mayor Klug asked if the commissioners would like to table this and bring it back at the next meeting after they have had time to consider this position.

**MOTION BY COMMISSIONER BEKKEDAHL, SECONDED BY COMMISSIONER CYMBALUK, to table this item until the next meeting.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner

D. Fire, Police, and Ambulance Commissioner

(1) Garbage and Clean-up Detail

Commissioner Cymbaluk stated he would like to shorten the process for people who have an issue with cleaning up their lawns as well as increase the cost of the citation. The problem has gotten out of hand and people do not want to be seeing junk, garbage and debris. Commissioner Cymbaluk would like the fines raised significantly so that people know the city means business. Commissioner Cymbaluk suggested this go to a committee that would be made up of himself, Chief Lokken, Rachel Ressler or someone from the Planning Department, as well as somebody from the Building Department.

**MOTION BY COMMISSIONER CYMBALUK, SECONDED BY COMMISSIONER BEKKEDAHL, to have this item sent to a committee that will include Commissioner Cymbaluk, a staff member from both the Planning and Building Departments, as well as Chief Lokken.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

**MOTION BY COMMISSIONER CYMBALUK, SECONDED BY COMMISSIONER BEKKEDAHL, to set up a committee of Mayor Klug, Commissioner Cymbaluk, Building Official, Planning Official, and Chief Lokken to address garbage and clean-up detail.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

- E. Water Works, Sewer, Airport, Building and Planning Commissioner
- 9. Report of Department Heads
  - A. City Auditor
    - (1) State Records Retention Schedule

City Auditor, John Kautzman presented an offer from the state for retention of records. They scan in documents and keep them in a controlled environment. Some of the minutes from the beginning of the city's existence are getting to be in very poor condition and there has been concern over preserving them. There are several documents they could do this with but the auditor's office would like to initially start with the minutes.

There is a fee associated with this record retention option. Mr. Kautzman said he is bringing this before the commission as an option.

Commissioner Bekkedahl believes it is a worthwhile effort.

**MOTION BY COMMISSIONER BEKKEDAHL, SECONDED BY COMMISSIONER CYMBALUK, to approve sending the City Commission meeting minutes to the state for record retention.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

- (2) Public Display of Fireworks Request – Williston CVB

Mayor Klug said this item was already taken care of but they need a motion to approve the action already taken.

- (3) Public Display of Fireworks Request – Williston Basin Racing Association

Mayor Klug said this item was already taken care of but they need a motion to approve the action already taken. This fireworks display request is also for July 24<sup>th</sup> and 25<sup>th</sup>, 2014.

**MOTION BY COMMISSIONER CYMBALUK, SECONDED BY COMMISSIONER BEKKEDAHL, to approve the public display of fireworks requests from both the Williston CVB and the Williston Basin Racing Association.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

- B. Attorney
- C. Director of Public Works
  - (1) Authorization to Bid
    - a. Side Load Refuse Truck

Director of Public Works, David Tuan presented a request to advertise for a new Side Load Refuse Truck for the Sanitation Collection Department. This is a budgeted 2014 item that will be advertised July 13<sup>th</sup>, 20<sup>th</sup> and 27<sup>th</sup>, with bids being opened August 7<sup>th</sup>.

**MOTION BY COMMISSIONER CYMBALUK, SECONDED BY COMMISSIONER BEKKEDAHL, to approve the request to advertise for bids a new Side Load Refuse Truck for the Sanitation Collection Department.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

- (2) Sick Leave Donation for Staff

Director of Public Works, David Tuan presented a request approval to allow sick donations to two of Public Works' staff that will be taking some time off for surgical procedures in July and August. Mr. Tuan said that at this point, the employees do not have sufficient sick leave, however, many of the staff has expressed willingness to donate time.

Mr. Tuan is requesting approval for city staff to donate sick time on a voluntary basis to the specified staff members – Brenda Septka and Cody Reid.

**MOTION BY COMMISSIONER BEKKEDAHL, SECONDED BY COMMISSIONER CYMBALUK, to approve the request for city staff to donate sick time on a voluntary basis to Brenda Septka and/or Cody Reid.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

(3) Change of Contact/Authorization Info on Public Works Checking Account

Director of Public Works, David Tuan is seeking formal approval from the City Commission to change the contact and authorization information on the Public Works checking account with American State Bank. Currently, Monte Meiers and Josilyn Bean are the registered contact/authorized individuals.

Mr. Tuan is requesting approval to change the contact information on the American State Bank checking account to David Tuan and Josilyn Bean.

**MOTION BY COMMISSIONER BEKKEDAH, SECONDED BY COMMISSIONER BROSTUEN, to approve the request to change the contact information on the Public Works checking account with American State Bank to David Tuan and Josilyn Bean.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

(4) Street Striping Project Change Order #1

Director of Public Works, David Tuan presented information on the Street Striping Project Change Order #1. This change order includes modifications to one of the task items and additional striping at the following locations:

- 9<sup>th</sup> Avenue W
- 4<sup>th</sup> Avenue W
- 6<sup>th</sup> Street W
- University Avenue

The substantial completion date will be extended by 30 days in order to complete the additional work. The contractor has agreed to extend the original bid prices; therefore, Mr. Tuan is requesting approval of Change Order #1 in the amount of \$104,150 to Traffic Safety Services. This is in addition to the original amount bringing the total to \$288,886.25, which is within their \$300,000 budget.

**MOTION BY COMMISSIONER BROSTUEN, SECONDED BY COMMISSIONER CYMBALUK, to approve the Street Striping Project Change Order #1 to Traffic Safety Services in the amount of \$104,150.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

(5) AE2S Program Management Update

Bob Moberg from AE2S gave an update of Program Management Task Order #2. Mr. Moberg stated that as they are working their way through this financial analysis project, they have a conceptual capital improvements plan put together and are reviewing it with staff and will continue to do so.

Mr. Moberg said there are another series of meetings scheduled to go over information they have received from other municipal entities. They will be bringing this information to the Special City Commission meeting that has been rescheduled for July 23<sup>rd</sup> at 6:00pm.

D. City Engineer  
(1) 2013 Water Main Replacement Project Change Order

Director of Engineering, Bob Hanson presented information on this item. Mr. Hanson stated that Anderson Wood has filed a Change Order request in the amount of \$52,029.77. Work covered by this change order includes:

- Replacement of a nonfunctioning gate valve at 22<sup>nd</sup> Street & 4<sup>th</sup> Avenue E.
- Repair of a water main break at 22<sup>nd</sup> Street and 3<sup>rd</sup> Avenue E (Anderson Wood was called in to repair this break as it initially appeared to be on the water lines they had just replaced. However, the break was found to be an existing line for which the city was responsible for repairing).
- The plans called for removal of a portion of the curb in a radius unit 21<sup>st</sup> Street & 4<sup>th</sup> Avenue E. The Sidewalk panels were found to be poured integrally with the curb. Anderson Wood replaced the entire radius unit and installed ADA detectible warning panels.

Mr. Hanson recommends approval of this change order in the amount of \$52,029.77 to Anderson Wood for the 2013 Water Main Replacement Project.

**MOTION BY COMMISSIONER BEKKEDAH, SECONDED BY COMMISSIONER BROSTUEN, to approve the change order in the amount of \$52,029.77 to Anderson Wood for the 2013 Water Main Replacement Project.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

(2) 2014 Water Main Replacement Project Change Order

Director of Engineering, Bob Hanson presented information on this item. Mr. Hanson stated that the costs to remove and replace curb and gutter had been left out of the bid proposal. Qualm Construction offers a \$39 per linear foot price to remove and replace curb and gutter. The estimated cost of this change order is approximately \$22,230. Mr. Hanson recommends approve of this change order in the amount of \$22,230 to Qualm Construction for the 2014 Water Main Replacement Project.

**MOTION BY COMMISSIONER CYMBALUK, SECONDED BY COMMISSIONER BEKKEDAH, to approve the change order in the amount of \$22,230 to Qualm Construction for the 2014 Water Main Replacement Project.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

## (3) Main Street Reconstruction Project

Director of Engineering, Bob Hanson presented information on the Main Street Reconstruction Project. Mr. Hanson stated that preconstruction conferences were held on July 1<sup>st</sup> and Knife River plans to begin erecting the construction signs on July 7<sup>th</sup>. The construction signing effort will include the closure of the 1<sup>st</sup> Street intersection, with the Truck Route traffic detoured onto 2<sup>nd</sup> Street.

As soon as the construction signs are in place, Knife River plans to begin removal of the surface work beginning at Front Street and working north toward 2<sup>nd</sup> Street with the replacement of the water and sewer lines immediately following the removals. This is the first phase of the phasing plans called for in the construction plans.

Knife River, North Dakota Department of Transportation (NDDOT), and their consultant, DowelHKM are considering revising the phasing plan to include:

- Phase I – Front Street to Broadway
- Phase II – Broadway to 5<sup>th</sup> Street
- Phase III – 5<sup>th</sup> to 6<sup>th</sup> Street

Knife River believes they can complete Phase I & II before winter sets in if they are allowed to work 24 hour days. NDDOT and their consultant are considering this request. Working overnight would be in violation of the City's noise ordinances and would require City Commission approval.

- E. Fire Chief
- F. Chief of Police
- G. Building Official
- H. City Planner

- (1) Request to schedule a public hearing to consider the annexation of approximately 34.53 acres located in the south 1141.54 feet of the SE1/4 of the NW1/4 Sec. 9, T154N R101W. Applicant/Property Owner: Williston Public School District No. 1

Principal Planner, Donald Kress presented information on a request to schedule a public hearing to consider the annexation of approximately 34.53 acres located in the south 1141.54 feet of the SE1/4 of the NW1/4 Sec. 9, T154N R101W.

The applicant, Williston Public School District No. 1, requests a public hearing to consider the annexation of this property to the City of Williston. The property is located adjacent to the west of the Harvest Hills Phase 2 Subdivision, between 32<sup>nd</sup> and 37<sup>th</sup> Street W. This property is within the one-mile extra-territorial jurisdiction and is currently zoned A: Agricultural, and will remain A: Agricultural after annexation.

The applicant intends to develop this property with a new public high school. Pursuant to Section 8(C) of the Williston Zoning Ordinance, high schools are allowed by right in the A: Agricultural zone.

Currently, the property can be accessed from 37<sup>th</sup> Street W. However, further development of this property is contingent on creating a second means of access via dedicated Public Street, including acquisition of all necessary right of way by the applicant.

A 30 day notice period is required for annexations. Staff proposes the public hearing for this annexation be held at the August 12, 2014 City Commissioner meeting.

The Annexation Committee recommends annexation of approximately 34.52 acres located in the south 1141.54 feet of the SE1/4 of the NW1/4 Section 9, T154N, R101W with the understanding that further development of this property be contingent upon creating a second means of access via dedicated public street, including acquisition of all necessary right of way by the applicant.

**MOTION BY COMMISSIONER BEKKEDAHL, SECONDED BY COMMISSIONER CYMBALUK, to approve the request to schedule a public hearing for the annexation of approximately 34.53 acres located in the south 1141.54 feet of the SE1/4 of the NW1/4 Section 9, T1154N R101 for the August 12<sup>th</sup> City Commission meeting.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

- (2) Final plat for Code Estates Subdivision, located in SE1/4 of Sec. 1, T154N, R101W

Rachel Ressler from Planning and Zoning presented some information on this item. Ms. Ressler stated that this is the final plat of the Code Estates Subdivision that is located north of 42<sup>nd</sup> Street E.

The zone change and preliminary plat were approved at a previous meeting. This is for 11.08 acres of property in the SE1/4 of Section 1, T154N, R101, which currently has one dwelling unit on it. The zoning is R-3 contingent on this plat being finalized. Surrounding properties are zoned R-3 to the west, Agricultural to the north, and to the south and east is Corp property. The plat shows 73 townhouse lots with widths from 21-29 feet. The townhouses that are less than 24 feet in width will need to be two story buildings. It shows a private street running along the back of most of the properties, as well as a public street that allows access to the development. The plat also includes Lot 49 which is currently owned by Dean Benth.

The property has an unusual configuration which requires a unique view point. To the east is the Corps property which is unlikely to be developed and to the west is a large multifamily development. The project takes access from 42<sup>nd</sup> Street through what is an existing driveway that would be widened. 45<sup>th</sup> Street was originally proposed to be platted and constructed as a 40 foot right of way in order to meet 45<sup>th</sup> Street on the Braxton property. Since the May Planning meeting the developer and the Braxton's have agreed to shift 45<sup>th</sup> Street on the Braxton property south in order to have a full width road that would have a boulevard and sidewalks on the south side but only a fence on the north side in order to protect Ms. Harger's property to the north.



The private drives allow the majority of the townhomes to be accessed from the back and also a 24 foot wide reciprocal access easement which allows the avoidance of the “garage only” look.

Trash pick-up would take place through the private drop. Homes along the east side of the property are not accessed through private drives because of the configuration. Staff recommends that the development agreement include the requirement that the doors to the houses are at the garage line or closer to the front property line than the garages in order to avoid “snout nose” townhomes.

Water, sewer, and storm sewer are taken care of to the City Engineer’s approval.

Lot 1, Block 3 is proposed for a Home Owners Association Park since the Park District is not accepting this park due to its size. A payment in lieu would be required.

At an ad hoc committee meeting members noted their concern with 45<sup>th</sup> Street. At the time this was still a partial right of way and commissioners were concerned that the road may not be completed.

Engineering and Planning noted a level of comfort with the street being fully constructed at a later date. Engineering presented a plan that would allow the full street entirely on the Code property which would require the development to the west to agree.

Many ad hoc committee members felt that the density of 7 units per acre were high and others felt that it was an adequate use along an arterial street next to a large parcel of multifamily apartment buildings. The developers decided not to add single family homes to the development given the financial ramifications.

Neighbors expressed concern regarding traffic traveling south down East Dakota Parkway, the high density and potential for the property to become a man camp. The developer noted that single family homes were not feasible due to the location along an arterial and due to the location next to a large multifamily project.

The Planning and Zoning Commission recommends denying the final plat to be known as Code Estates Subdivision, located in the SE1/4 of Section 1, T154N R101W.

Rick Leuthold stated that the preliminary plat process and zoning went through the Planning and City Commission with recommends of approval and conditional approvals. As it got to the Planning and Zoning Commission meeting and had a recommendation for denial, they were concerned that some of the information was not conveyed properly.

Mr. Leuthold stated that there is a snow removal corridor as snow removal is always an issue in North Dakota. He also presented 3 pages of signatures of people who are in support of the project as well as the agreement that was required between the Braxton’s and the developer.

Mr. Leuthold said that this was originally planned for 77 units but after there was concern about density, they adjusted the plat to have 73 units.

In regards to the road at the north end, to finish construction they would need participation from the Harger's and they indicated they did not want to participate in the construction of the road. In needing the road through there, they have always talked about 45<sup>th</sup> Street being a critical aspect to the functional classification streets. This is a full width street even though the right of way is less than 60 feet. Mr. Leuthold said if they approved the plat tonight they would be comfortable with everything in the development agreement except this is listed with no parking and he would ask the commission to consider allowing parking on it.

There was a question raised about this subdivision being a man camp. Mr. Leuthold stated there were several family members staying in the Code home, which was raising suspicion. There is concern about what happens when somebody buys a unit and starts renting out rooms. Mr. Leuthold stated that city ordinance should prevent this from having.

Commissioner Cymbaluk stated that the units could be bought and buyers could rent out each room and that would be 4 vehicles per unit. This situation has happened in other areas.

Mr. Leuthold said this particular style of units are nice and are not cheap, as far as picking it up and using it as a rental. He also stated that if this is an issue in other areas of the communities, they need to look at the city ordinance. It isn't so much as a project issue as it is an ordinance issue.

Mayor Klug asked the commissioners if they had any questions for Shannon Moser who was going to speak to the commission about the support of the project.

Commissioner Cymbaluk said that on the petition for people in support of the project; there are a couple who live in the county, a husband and wife who live down south in the winter, 12 that lie within the Sande Subdivision and 15 people who signed don't even live near the vicinity of the project. Commissioner Cymbaluk asked what this petition was supposed to accomplish.

Ms. Moser stated that it was just to show that people want more projects like this in Williston. They showed people pictures of their finished product and asked people if they would like to see more product like that in Williston.

Ms. Moser said that Dean and Debbie Benth are no longer in opposition of the project and are now in support of the project. Also, Mr. Kenneth LaPaige and the Skarre's are also in support of the project.

Ms. Harger, the land owner to the north of the Code Subdivision, spoke her concerns of the subdivision. Many of her neighbors who were opposed to the project were never notified of the Planning and Zoning Commission meetings until the end of this project. Ms. Harger asked about the drainage on 45<sup>th</sup> Street, she asked Mr. Leuthold to show her how the drainage would work again.

Mr. Leuthold explained that the drainage was piped under the road and will drain on the Corp of Engineer's property.

Tom Powers said his concern is that this project is just too dense and that there will be traffic issues. Also, there are many developments coming but they are putting up apartments and townhomes and there are no single family homes being built anymore.

Eleanor Olson also expressed concern about the traffic issue and the fact that it will even be more of an issue with this new development. Ms. Olson said they didn't find out about this meeting until late last night. Ms. Olson feels townhomes are not compatible in the area.

Bob Olson who is a doctor and resident of Williston since 1963 addressed the commission. Mr. Olson gifted some of his land to be used for the Williston State College. Mr. Olson sold Mr. Code that 11 acres and stated he knows how much he paid for it. Mr. Olson stated he can't even go across the street to get his paper because the traffic is so bad. Mr. Olson believes the density of this project is too high.

Mayor Klug asked the commission if they have any questions or comments.

Commissioner Bekkedahl asked the Engineering Department if it was a fair assessment to say that the increase in traffic on 13<sup>th</sup> at this point is related to the closing of University for north/south traffic with the construction.

Mr. Hanson stated he believes it has more to do with the closing of 42<sup>nd</sup> Street. Commissioner Cymbaluk said they talked about parking on 45<sup>th</sup> Street that is absolutely not an option in his opinion. They have homeowners who can literally not access their properties because there are people parking on the streets from the apartments north of Walmart. Also, getting a fire truck could be a very difficult task, if it can get there at all with vehicles being parked on 45<sup>th</sup> Street. Snow removal in the middle of winter will be very difficult as well. Commissioner Cymbaluk said he has been against this subdivision from the beginning and would like to make a motion to deny the final plat.

**MOTION BY COMMISSIONER CYMBALUK, to deny the final plat for Code Estates Subdivision. MOTION DENIED due to lack of support.**

**MOTION BY COMMISSIONER BEKKEDAHL, SECONDED BY COMMISSIONER BROSTUEN, to approve the final plat for Code Estates Subdivision, located in SE1/4 of Sec. 1, T154N R101W, with the stipulation that Lot 46 in Block 1 be labeled as a non-buildable lot requiring twin homes, two sets in that block fronting 42<sup>nd</sup> and not a continuous twin home property, and contingent on the stipulations presented by staff.**

**AYE: Brostuen and Bekkedahl**

**NAY: Cymbaluk and Klug**

**ABSENT AND NOT VOTING: None**

**MOTION FAILED: 2-2**

- (3) Mobile Home Site Plan Review for two 2 acres parcels in the SW1/4NW1/4 of Sec. 2, T154N, R101W

Rachel Ressler from the Planning and Zoning Department presented information on this item.

These properties have been proposed for a mobile home park, consisting of 12 mobile homes per parcel along a street that will run north from 50<sup>th</sup> Street and join an interior road inside the Springbrook Mobile Home Park. One of these properties has previously been approved for a mobile home park, but this layout is significantly different than the approved site plan, so must receive another approval from the Planning and Zoning Commission and the City Commission. The second property is proposed for a zone change to R-5, and also must have an approved mobile home site plan. The site plans for each property are identical, including the manner in which they connect to the surrounding mobile home park.

The proposed mobile home site plan connects the properties to the surrounding mobile park, which seems appropriate. The private roads that run through the properties will be 27' wide, with no sidewalk, as per the rest of the Springbrook mobile home park, and need to be paved with concrete or hot mix asphalt.

Landscaping plans to be turned in at time of building permit must meet ordinance requirements, and mobile homes must be at least 15 feet from each other and from lot lines. According to previous approvals, the concrete parking pads must be at least 25' long.

Both properties have pending administrative review plats, which will need to be filed prior to mobile homes being set on the properties.

The Planning and Zoning Commission recommend approval of the mobile home site plan for the western 2 acre parcel in the SW1/4NW1/4 of Section 2, T154N R101W, contingent on addressing all ad hoc comments, all staff comments, recordation of the administrative review plat, approval of fire chief, approval of the zone change to R-5 requested for the western parcel, compliance with all existing requirements of the development agreement and compliance with any state requirements for the mobile home parks.

The Planning and Zoning Commission also recommend approval of the mobile home site plan for the eastern 2 acre parcel in the SW1/4NW1/4 of Section 2, T154N R101W, contingent on addressing all ad hoc comments, all staff comments, recordation of the administrative review plat, approval of the fire chief, compliance with all existing requirements of the development agreement and compliance with any state requirements for the mobile home parks.

**MOTION BY COMMISSIONER BEKKEDAHL, SECONDED BY COMMISSIONER CYMBALUK, to approve the mobile home site plan for the western 2 acre parcel in the SW1/4NW1/4 of Section 2, T154N R101W, contingent on addressing all ad hoc comments, all staff comments, recordation of the administrative review plat, approval of fire chief, approval of the zone change to R-5 requested for the western parcel, compliance with all existing requirements of the development agreement and compliance with any state requirements for the mobile home parks.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

**MOTION BY COMMISSIONER BEKKEDAHL, SECONDED BY COMMISSIONER BROSTUE, to approve the mobile home site plan for the eastern 2 acre parcel in the SW1/4NW1/4 of Section 2, T154N R101W, contingent on addressing all ad hoc comments, all staff comments, recordation of the administrative review plat, approval of the fire chief, compliance with all existing requirements of the development agreement and compliance with any state requirements for the mobile home parks.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

- I. Economic Development
  - (1) Flex PACE
    - a. Smiling Moose Deli

Executive Director of Economic Development, Tom Rolfstad presented information on this item.

Smiling Moose Deli is requesting a Flex PACE of \$37,500 to establish a fast casual restaurant and catering service. The project is located in the Tractor Supply Center. This business differs from their competitors as they will offer a fast casual concept, higher quality of ingredients, hand chopped veggies and in store sliced meats. Smiling Moose Deli will have a Rock Mountain deli with rustic/urban décor and fun atmosphere; especially for morning coffee.

They will also provide catering for any number of individuals. 100% of their business income will be from Williston. 10 full-time and 20 part-time positions will be created with an average annual salary of market based. Smiling Moose's goal is to improve quality with a hearty healthy restaurant with a major presence in the community.

The Star Fund Board recommends approving a total not to exceed the \$37,500 Flex PACE (interest by down). To be paid in yearly funding installments each in the amount not to exceed \$8,300 to Smiling Moose Deli for the construction of the community deli style restaurant.

**MOTION BY COMMISSIONER CYMBALUK, SECONDED BY COMMISSIONER BEKKEDAHL, to approve a total not to exceed \$37,500 Flex PACE (interest by down). To be paid in yearly funding installments each in the amount not to exceed \$8,300 to Smiling Moose Deli for the construction of the community deli style restaurant.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

b. ParkRidge Townhomes, LLC (Affordable Housing)

Executive Director of Economic Development, Tom Rolfstad presented information on this item.

ParkRidge Townhomes, LLC is requesting a Flex PACE affordable housing of \$262,500 to construct 36 townhome units in the Harvest Hills area. 18 of the units will be rent restricted by the Housing Incentive Fund (HIF) program designated for essential service workers. ParkRidge Townhomes will offer larger townhome units versus traditional apartments at a lower rental rate. Funding has already been approved by Bank of North Dakota and under HIF there is a 15 year deed restriction for affordable housing projects.

The Star Fund Board recommends approval a Flex Pace affordable housing (interest by down) in an amount not to exceed \$262,500. To be paid in a yearly funding installments each in the amount not to exceed \$77,156.30 to ParkRidge Townhomes, LLC for the construction of HIF townhomes in the Harvest Hills Community.

**MOTION BY COMMISSIONER BEKKEDAHL, SECONDED BY COMMISSIONER BROSTUEN, to approve a Flex Pace affordable housing (interest by down) in an amount not to exceed \$262,500. To be paid in a yearly funding installments each in the amount not to exceed \$77,156.30 to ParkRidge Townhomes, LLC for the construction of HIF townhomes in the Harvest Hills Community.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

(2) Letter from Executive Director of Economic Development – Tom Rolfstad

Executive Director of Economic Development, Tom Rolfstad said there comes a time in everyone's life when they need to retire from a job they truly love. Mr. Rolfstad said it is hard for him to do but he feels it is time he retires from his position. Mr. Rolfstad said that the City Commission they have today is one of the best. Along with former Mayor Koeser and Commissioner Bekkedahl, they recruited Shawn Wenko as his deputy director with the thought that he would succeed him someday and he will consult with Commissioner Bekkedahl and Mr. Wenko as to how to best navigate this transition. Mr. Rolfstad said he didn't have a certain date but it would probably be sometime in the fall.

Mayor Klug said that he would like Commissioner Bekkedahl and someone of his choice to come back to the commission with recommendations on how to make this transition as smooth as possible by November 1<sup>st</sup>.

J. Airport  
(1) Task Order #9 Amendment – Architectural Pre-Design

Airport Manager, Steven Kjergaard presented information on the Task Order #9 amendment. This amendment is a reduction of cost from \$221,309.39 to \$211,699.40 for a total cost reduction of \$9,609.99. This is an agreement with KLJ for the Architectural Pre-Design for the new terminal. Mr. Kjergaard recommends approval of Task Order #9 – Architectural Pre-Design Concept.

**MOTION BY COMMISSIONER BROSTUEN, SECONDED BY COMMISSIONER BEKKEDAHL, to accept the Task Order #9 amendment with KLJ in the amount of \$9,609.99.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

(2) Republic Parking Pay Parking Price Increase Request

Airport Manager, Steven Kjergaard presented information on this item. Republic Parking had made a request to increase the parking rates at the airport. They are currently not covering their costs of operation at the current cost of \$7.00 per day for parking. They are requesting to raise the upfront parking to \$9.00 per day and leave the remote lot at \$7.00 per day. This would help in the distribution of parking, while creating premium parking up front and economy parking at the other lot. Mr. Kjergaard presented the commission with a letter and data from Republic Parking.

Mr. Kjergaard recommends approving the pay parking increase with the stipulation that the remote pay machines be installed prior to the rate increase.

Bob Linehart from Republic Parking addressed the commission. Mr. Linehart said that \$7.00 per day for parking is still among the lowest rates of all the airports in the region. The premium lot that is closer would increase to \$9.00. The benefit would be that they would raise approximately \$100,000 and 70% would be the airport's revenue and 30% would be Republic Parking's revenue. There are about 237 vehicles per day at the airport that pay for parking and this is significantly lower than what they had estimated. Labor costs have also been significantly high than what they anticipated and snow removal costs were higher. The benefit to the airport would be the additional revenue.

Mr. Kjergaard stated that they are required to give a 60 day notice of the pay parking increase before the increase actually takes place.

Commissioner Brostuen said if they make an increase they need to make sure that the increase is good for a while so they aren't frequently making increases.

Mr. Linehart stated that the rate increase would be good for at least a year.

**MOTION BY COMMISSIONER BROSTUEN, SECONDED BY COMMISSIONER CYMBALUK, to approve the pay parking increase from \$7.00 to \$9.00 for the premium parking effective October 1<sup>st</sup>, 2014, contingent on remote pay machines being installed prior to the increase.**

**AYE: Brostuen, Bekkedahl, Cymbaluk and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 4-0**

- K. Assessor
- L. Convention and Visitor's Bureau
- 10. Appointments and Consultations with Officers
  - A. Board Decision on Committee and Portfolio Assignment

Mayor Klug put this on the agenda because typically after an election you talk about portfolio assignments. After talking with some of the commissioners and department heads, Mayor Klug stated he feels comfortable with the assignments the commissioners have now, unless any of the commissioners would desire a different portfolio.

Commissioner Brostuen said that the portfolio he has now is a little heavy with the work schedule he has but would like to reserve any change in his portfolio until after they find a replacement for the vacant commission seat.

Commissioner Cymbaluk said he was comfortable with that and would be willing to help.

Mayor Klug stated they would make those decisions when they have filled the vacant commission seat.

- 11. Unfinished Business
  - A. Yellow Cab, Inc. – Additional Vehicles:
    - 2001 Toyota Sienna – VIN: 4T32F13C11U342300
    - 2011 Chevy Malibu – VIN: 1G1ZASEUXBF192095
    - 2011 Chevy Malibu – VIN: 1G1ZBSE10BF183859
    - 2002 ES Dodge Car – VIN: 2B8GP74L12R534457
    - 2008 Chevy Esuta – VIN: 1GNDV231XAD125408
    - 1997 Mercury Villager – VIN: 4M3DV1118VDJ12118

*There was a decision made to hold this item.*

- B. Basin Cab – Purposed Rate Schedule

*There was a decision made to hold this item.*

- 12. New Business
- 13. Executive Session
- 14. Adjourn

**MOTION BY COMMISSIONER BEKKEDAHL, SECONDED BY COMMISSIONER CYMBALUK, to adjourn the meeting.**

**UNANIMOUS BY VOICE VOTE**



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Howard Klug, President  
Board of City Commissioners

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John Kautzman, City Auditor