

**OFFICIAL PROCEEDINGS  
BOARD OF CITY COMMISSIONERS  
OCTOBER 28, 2014 6:00 P.M.  
CITY HALL WILLISTON, NORTH DAKOTA**

1. Roll Call of Commissioners

COMMISSIONERS PRESENT: Deanette Piesik, Tate Cymbaluk, Chris Brostuen, Brad Bekkedahl and Howard Klug

COMMISSIONERS ABSENT: None

OTHERS PRESENT: John Kautzman, Chief Lokken, Jason Catrambone, David Tuan, Bill Tracy, Pete Furuseth, Steve Kjergaard, Kent Jarcik, Jordon Everett and Shawn Wenko

Mayor Klug presented a quorum.

There are four items to consider adding to the agenda. 8A there is a RFQ for the current airport property. 8B a sales tax cap issues. 8D representatives from the school to discuss a safety officer. 9H Oasis annexation issue.

**MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to approve amendments to the agenda.**

**UNANIMOUS BY VOICE VOTE**

2. Consent Agenda

- A. Reading and Approval of Minutes for:
  - (1) Regular Meeting Dated: October 14, 2014
- B. Auditor
  - (1) Accounts, Claims and Bills

Combined Check Register

For checks between: 10/11/14 - 10/27/14

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Check #	Vendor/Employee/Payee Number/Name	Check Amount	Period	Date Issued
71640	14021 BRAD D. BEKKEDAHL	0.00		10/17/14
71639	56070 TATE A. CYMBALUK	0.00		10/17/14
71638	56297 BRENDA D'ANGELO	548.25		10/17/14
71637	12020 RANDY M DONNELLY	1675.82		10/17/14
71636	56348 TYLER EMERSON	1075.77		10/17/14
71635	56444 SUSAN GISLASON	1823.17		10/17/14
71634	12017 JOHN L. KAUTZMAN	2844.85		10/17/14
71633	56461 HEATHER PARKER	852.59		10/17/14
71632	56363 JUSTINA ROSE	372.78		10/17/14
71631	56462 BONNIE COLEOTE	100.21		10/17/14

71630	13026	KEVIN W. CRAFT	1114.25	10/17/14
71629	56255	CHELSEA S FOSSEN	871.87	10/17/14
71628	56323	LINDSEY HATCH	771.45	10/17/14
71627	56397	MEGAN PETERSON	719.60	10/17/14
71626	56436	SHELBY PIZZIE	695.99	10/17/14
71625	56225	SUSAN E. SCHNEIDER	1127.09	10/17/14
71624	13025	JOLEEN S. TINKER	1277.43	10/17/14
71623	56378	LAURA WOLTJER	665.61	10/17/14
71622	56344	CARRIE ZELLMER	337.09	10/17/14
71621	34103	CHRISTOPHER J. BROSTUEN	695.23	10/17/14
71620	14025	HOWARD D. KLUG	443.69	10/17/14
71619	56169	KATHERINE E. BERWICK	1850.42	10/17/14
71618	56252	DIANE THOMPSON	1134.13	10/17/14
71617	15004	JANET B. ZANDER	2052.76	10/17/14
71616	56460	JAMES BALL	1131.42	10/17/14
71615	56469	MEGAN BROWN	2063.52	10/17/14
71614	56419	JASON CATRAMBONE	1617.90	10/17/14
71613	56452	ARLIE COLVIN II	1270.34	10/17/14
71612	56465	CARLOS GOMEZ LUNA	1394.75	10/17/14
71611	56459	MATHEW GOODE	1364.26	10/17/14
71610	56325	DAVID GORDON	2695.06	10/17/14
71609	56382	ETHAN JOHNSON	1586.66	10/17/14
71608	18027	STEVEN D. KERZMANN	1761.04	10/17/14
71607	18096	TRACY C. KERZMANN	1921.89	10/17/14
71606	56332	ANDREW KINDLE	1302.98	10/17/14
71605	56463	ANTHONY MCNEIL	1275.34	10/17/14
71604	56377	DAVID MOLITOR	3352.27	10/17/14
71603	56464	SPENCER MUSCELLI	1267.64	10/17/14
71602	18099	ERICA J. MYERS	937.42	10/17/14
71601	18070	JEANNE M. SAGASER RASSIER	875.58	10/17/14
71600	56130	ANDREW A. SAILER	2390.20	10/17/14
71599	18046	GARVIN SEMENKO	27.02	10/17/14
71598	56439	MARCEL SIM	587.95	10/17/14
71597	56453	TIMOTHY SWANSON	1869.20	10/17/14
71596	56408	SAMANTHA VENDITTO	2530.16	10/17/14
71595	56174	SAM M. AIDE	1205.67	10/17/14
71594	56166	RYAN J. ALLEN	1209.21	10/17/14
71593	56388	RUSSELL ANTHONY	877.80	10/17/14
71592	56273	JASON BARTEN	2322.98	10/17/14
71591	56456	BROC BARTYLLA	771.36	10/17/14
71590	56457	JACOB BEITO	715.31	10/17/14
71589	19024	DAVID L. BELISLE	1622.41	10/17/14
71588	56246	HUGH E BENZEN	962.18	10/17/14
71587	19092	DUSTIN J. BERTSCH	1803.97	10/17/14
71586	19028	MARK R. BITZ	1839.49	10/17/14
71585	56097	ALAN C. BRATT	1504.12	10/17/14
71584	56121	DUSTIN R. CELANDER	915.88	10/17/14
71583	56278	DANIEL DERY	1988.42	10/17/14
71582	56183	AMBER M. DICKERSON	1618.93	10/17/14

71581	56173	RODNEY H. DICKERSON	1449.17	10/17/14
71580	56354	RYAN EGERMAN	1233.76	10/17/14
71579	56289	STACEY EISSINGER	1548.29	10/17/14
71578	19009	LINDA R. GRANBOIS	1191.54	10/17/14
71577	56147	JACOB J. GREGORY	1270.69	10/17/14
71576	56403	KRISTIINA HANNUS	1128.32	10/17/14
71575	56343	ZACHARY HANSEN	1253.97	10/17/14
71574	56195	JACKIE L. HATCH	717.98	10/17/14
71573	19082	RANDY M. HAUGENOE	1562.12	10/17/14
71572	56243	JACOB R. HENDRICKS	1003.60	10/17/14
71571	56466	JOSHUA HILGART	738.90	10/17/14
71570	56285	TYLER HOFF	1537.01	10/17/14
71569	56210	WILLIAM E. HOLLER	1525.56	10/17/14
71568	56353	JONATHAN HOLTER	1205.97	10/17/14
71567	56102	MICHAEL A. ISENHOWER JR	1590.32	10/17/14
71566	56387	AARON KURTENBACH	1107.25	10/17/14
71565	19012	THOMAS L. LADWIG	706.61	10/17/14
71564	19011	JAMES L LOKKEN	2740.95	10/17/14
71563	56082	TRAVIS J. MARTINSON	962.18	10/17/14
71562	56449	NICHOLAS NELSON	932.03	10/17/14
71561	56061	AMY D. NICKOLOFF	1352.14	10/17/14
71560	19014	KENNETH B. OWENS	1987.54	10/17/14
71559	56385	JUSTIN PELZL	779.66	10/17/14
71558	19098	DAVID A. PETERSON	1796.32	10/17/14
71557	56418	TRAVIS PETERSON	993.57	10/17/14
71556	56279	ALEC RAISBECK	1703.18	10/17/14
71555	56181	TREVOR J. ROBERTS	1003.60	10/17/14
71554	56148	JONATHAN D. ROGGENKAMP	707.06	10/17/14
71553	56420	BUDDY WENISCH	1094.10	10/17/14
71552	19077	MICHAEL S. WILSON	1579.97	10/17/14
71551	20047	KELLY M. ABERLE	1660.76	10/17/14
71550	56209	MARTIN L. COLGAN	1554.80	10/17/14
71549	56432	RICHARD DEBRUNNER	1244.17	10/17/14
71548	56360	NYDEL DEHLBOM	495.78	10/17/14
71547	56296	JOE DOSS	473.78	10/17/14
71546	56308	JAMES LEAHY	1461.30	10/17/14
71545	56467	MARGARET RICHARDS	800.38	10/17/14
71544	56441	DAVID SASSER	1700.98	10/17/14
71543	56270	WILLIAM TRACY III	1463.06	10/17/14
71542	56302	ANTON LEUTY	954.52	10/17/14
71541	21040	MONTE C. MEIERS	249.35	10/17/14
71540	56417	DEAN RENNINGER	1870.10	10/17/14
71539	21054	WAYNE A WIEDRICH	2416.13	10/17/14
71538	22020	ROBERT D. KNAPPER	1964.86	10/17/14
71537	56214	MICHAEL J. BEARCE	1305.30	10/17/14
71536	56404	DAVID JOHNSON	1151.58	10/17/14
71535	56315	EARL KILLINGSWORTH	962.97	10/17/14
71534	56244	ROY LONG	1162.94	10/17/14
71533	56448	EMIL NEHRING	1582.41	10/17/14

71532	56445	RANDOLPH WHITE	1209.54	10/17/14
71531	56451	DAVID WITTMAN	1426.50	10/17/14
71530	56320	PHILIP ARENDS	1479.85	10/17/14
71529	56409	KENDELL BROWN	959.93	10/17/14
71528	56370	JEFFREY BRYSON	1950.92	10/17/14
71527	24019	ROBERT D. COUGHLIN	603.33	10/17/14
71526	56381	MORKATAA DHINAA	1048.56	10/17/14
71525	24017	STEVEN W. JENSEN	1406.27	10/17/14
71524	56189	AMANDA M. KAISER - LEE	821.25	10/17/14
71523	56356	MITCHELL KERSTING	1032.79	10/17/14
71522	56468	ANTHONY KNIGHT	1027.07	10/17/14
71521	56391	THOMAS MOTT	2471.80	10/17/14
71520	56415	WILLIAM SCHWENDEMAN	949.44	10/17/14
71519	56284	SABRINA SIMS	1124.43	10/17/14
71518	56454	MARCIA THOMAS	917.28	10/17/14
71517	56104	DANIEL W. TUPA	1184.86	10/17/14
71516	25110	KENNETH W. BERGSTROM	2065.89	10/17/14
71515	25111	JASON W. HOULE	1194.46	10/17/14
71514	56187	STEPHEN R. KOHLER	1466.00	10/17/14
71513	56389	THOMAS ATOR	1539.42	10/17/14
71512	56368	ERICA KELASH	1433.35	10/17/14
71511	56349	LILLIAN MCGUIRE	875.65	10/17/14
71510	56164	JACOB T BLOODGOOD	1183.66	10/17/14
71509	27076	DANNY R. GERGEN	1615.83	10/17/14
71508	56091	JAMES A HAGA JR	1284.83	10/17/14
71507	56128	VERNON L. HENDRICKSON	1603.03	10/17/14
71506	56423	GREGORY MACE	781.39	10/17/14
71505	56433	RENA MATLOCK	1055.52	10/17/14
71504	56303	TROY OSTER	882.62	10/17/14
71503	56435	KEVIN POWERS	933.31	10/17/14
71502	56379	WILLIAM REED	1744.25	10/17/14
71501	56258	BRYAN THOMPSON	1213.10	10/17/14
71500	56443	JOAN WITTMAN	1256.13	10/17/14
71499	56084	KENNETH R. BOYKIN	1536.93	10/17/14
71498	56313	WILLIAM BRENNY	938.55	10/17/14
71497	56114	ANTHONY D. DUDAS	1613.11	10/17/14
71496	56396	EMILY GATHJE	1525.52	10/17/14
71495	56086	STEVEN C. KJERGAARD	2194.42	10/17/14
71494	12029	LORI A. LARSEN	174.25	10/17/14
71493	56395	JAMES MURAWSKI	914.49	10/17/14
71492	56358	RYAN O'REAR	1320.95	10/17/14
71491	56422	MICHAEL SHEARER	628.31	10/17/14
71490	56340	MICHAEL SIMPSON	2109.03	10/17/14
71489	56352	BRIAN YOUNG	835.64	10/17/14
71488	56347	CHRISTINE EDWARDS	1094.82	10/17/14
71487	34017	KENT A. JARCIK	2437.58	10/17/14
71486	56223	DONALD KRESS	1366.71	10/17/14
71485	56416	SAMANTHA NEILL	531.57	10/17/14
71484	56239	RACHEL K. RESSLER	1473.13	10/17/14

71483	56314 NICK VASUTHASAWAT	1567.78	10/17/14
71482	56438 KELSEY VLAMIS	1193.15	10/17/14
71481	35025 JOSILYN F BEAN	1047.54	10/17/14
71480	56301 TRAVIS MIZZELL	940.73	10/17/14
71479	56079 BRENDA SEPTKA	1262.98	10/17/14
71478	56293 DAVID TUAN	2444.43	10/17/14
71477	56375 KRISTIN WENDT	1128.22	10/17/14
71476	36006 NEIL W. BAKKEN	1659.90	10/17/14
71475	56366 KENT SKABO	876.23	10/17/14
71474	37008 LAVERN GOHL	1540.82	10/17/14
71473	56180 DIANE C. HAGEN	419.16	10/17/14
71472	56276 ELTON LARSON	189.32	10/17/14
71471	56211 WAYNE E. BEARD	1362.27	10/17/14
71470	56413 LEXI CASTRO	188.39	10/17/14
71469	48102 KAYLA J. HELL	710.19	10/17/14
71468	56333 STEVEN MCGAUGHEY	553.67	10/17/14
71467	56111 ANDREA L. MITCHELL	217.27	10/17/14
71466	56364 JASON SAGE	259.77	10/17/14
71465	48013 DEBORAH A. SLAIS	1315.16	10/17/14
71464	48034 YVONNE A. TOPP	591.55	10/17/14
71463	56411 LISA WEBB	858.30	10/17/14
71462	52011 ANN M. KVANDE	1566.47	10/17/14
71461	56306 MARGARET LUNSFORD	1151.37	10/17/14
71460	56041 BARBARA J. PETERSON	1223.79	10/17/14
71459	52003 THOMAS C. ROLFSTAD	1578.05	10/17/14
71458	52020 SHAWN WENKO	2138.14	10/17/14
71457	56399 JENNIFER FLECK	973.03	10/17/14
71456	56222 VIVIAN KALMIK	313.59	10/17/14
71455	53002 AMY A. KRUEGER	1920.30	10/17/14
71454	56271 SABRINA A RAMEY	1210.61	10/17/14
71453	56310 JENNIFER STRIETZEL	1083.32	10/17/14
71452	56390 DENICE SUESS	1057.24	10/17/14
71451	56144 CRYSTAL M. BONNER	1059.85	10/17/14
71450	56213 ROBERT JASON HILLARD	1346.03	10/17/14
71449	56080 BRAD E. SEPTKA	2552.61	10/17/14
71448	IAFF LOCAL 3743 IAFF LOCAL 3743	300.00	10/17/14
71447	19012 THOMAS L. LADWIG	0.00	10/17/14
71446	DEFER COMP ROTH NATIONWIDE RETIREMENT SO	41096.91	10/17/14
71445	ND CHILD SUPPOR ND CHILD SUPPORT ENFORCE	1940.00	10/17/14
71444	FIT U.S. TREASURY	153563.19	10/17/14
67300	1097 PARA-PORT DOORS	18965.00	10/13/14
67301	1133 SANDERSON STEWART	11351.36	10/13/14
67302	718 AMERIPRIDE LINEN AND APPAREL SERV	99.35	10/14/14
67303	999999 GARY NELSON	592.50	10/14/14
67304	999999 JORDAN SAYGE	250.00	10/14/14
67305	999999 DEREK WALLACE	400.00	10/14/14
67306	673 CLERK OF DISTRICT COURT	750.00	10/14/14
67307	673 CLERK OF DISTRICT COURT	750.00	10/14/14
67308	673 CLERK OF DISTRICT COURT	750.00	10/14/14

67309	673 CLERK OF DISTRICT COURT	750.00	10/14/14
67310	673 CLERK OF DISTRICT COURT	750.00	10/14/14
67311	673 CLERK OF DISTRICT COURT	750.00	10/14/14
67312	673 CLERK OF DISTRICT COURT	750.00	10/14/14
67313	673 CLERK OF DISTRICT COURT	750.00	10/14/14
67314	673 CLERK OF DISTRICT COURT	750.00	10/14/14
67315	673 CLERK OF DISTRICT COURT	750.00	10/14/14
67316	999999 KIRK RICHTER	900.00	10/14/14
67317	999999 MARY GALAVIZ-DOSS	400.00	10/14/14
67318	999999 JAMAR STALLING	750.00	10/14/14
67319	589 CHAPMAN LAW OFFICE	150.00	10/14/14
67320	673 CLERK OF DISTRICT COURT	750.00	10/14/14
67321	35 BANK OF NORTH DAKOTA	264941.00	10/14/14
67322	999999 WILLISTON BASIN SKATE CLUB	10.00	10/15/14
67323	415 SELECT FORD	56481.84	10/16/14
67324	12026 KAREN P. LARSON	1323.48	10/17/14
67325	17016 THOMAS J. GLENN	1100.47	10/17/14
67326	56458 CLINTON BATES	2557.47	10/17/14
67327	56337 DARIN JOHNSON	1116.53	10/17/14
67328	56107 VICTORIA L. KREGER	774.67	10/17/14
67329	56290 BRADLEY SCHERER	1034.82	10/17/14
67330	56455 JESSY DOLS	838.12	10/17/14
67331	19095 WALTER H. HALL	1616.35	10/17/14
67332	56206 DANIELLE HENDRICKS	1493.26	10/17/14
67333	13027 CRYSTAL A. SCHAUBEL	1009.93	10/17/14
67334	26039 DIANE K. ALBRIGHTSON	1015.80	10/17/14
67335	56406 RICHARD RADEMACHER	1298.71	10/17/14
67336	25030 PEDAR A. ANDRE	1521.17	10/17/14
67337	21041 ROBERT E HANSON	2569.94	10/17/14
67338	22021 LES CHRISTENSEN	1803.73	10/17/14
67339	22014 GARY L. GLOVATSKY	1739.28	10/17/14
67340	23136 JAMES B. ENGEN	2437.31	10/17/14
67341	23126 BRENT E. HANSON	1935.49	10/17/14
67342	23039 BRUCE A. JOHNSON	1240.81	10/17/14
67343	56288 CHRISTOPHER MALONE	794.20	10/17/14
67344	56049 MICHEAL A. PETERS, JR.	742.33	10/17/14
67345	56167 MATHEW TUTAS	1355.78	10/17/14
67346	56414 TREVOR WAGSTAFF	887.33	10/17/14
67347	27058 DAVID LEE BELL	2324.37	10/17/14
67348	25106 RICHARD S. ODEGARD	1921.73	10/17/14
67349	27067 RICHARD D. BORUD	1473.85	10/17/14
67350	56202 GUNNAR CORCORAN	1520.58	10/17/14
67351	56355 TIMOTHY JEWELL	1746.62	10/17/14
67352	27096 RUSSELL E. MOMBERG	1897.96	10/17/14
67353	27091 JOSEPH G. MONSON	160.89	10/17/14
67354	22022 KATELYN CHRISTENSEN	1128.18	10/17/14
67355	31051 GORDON L. SMESTAD	1648.90	10/17/14
67356	56361 JUSTIN EDWARDS	1196.26	10/17/14
67357	56367 TONY SCOTT	792.50	10/17/14

67358	32006 WILLIAM M. MCQUISTON	1226.44	10/17/14
67359	56253 STEPHEN OLEGARIO	716.15	10/17/14
67360	56446 BRIANA HURLEY	180.55	10/17/14
67361	56298 SAWYER ZENT	291.80	10/17/14
67362	56066 ZACHARY G. CORCORAN	1385.28	10/17/14
67363	56434 CHARLES DENHAM	1072.36	10/17/14
67364	54065 PATRICIA K. FIORENZA	2012.06	10/17/14
67365	56202 GUNNAR CORCORAN	1172.83	10/17/14
67366	COLLECTION CENT COLLECTION CENTER, INC.	494.22	10/17/14
67367	CHILD SUPRT CT CONNECTICUT - CCSPC	297.65	10/17/14
67368	DCI CREDIT DCI CREDIT SERVICES INC	312.51	10/17/14
67369	DEL CHILD SUPPO DCSE	135.00	10/17/14
67370	MN CHILD SUPPOR MINNESOTA CHILD SUPPORT	549.00	10/17/14
67371	NC CHILD SUPPOR NC CHILD SUPPORT	205.00	10/17/14
67372	ND PEA NDPEA	56.00	10/17/14
67373	UNITED WAY UNITED WAY	138.00	10/17/14
67374	564 WILLIAMS RURAL WATER DISTRICT	94500.00	10/20/14
67375	999999 JEFFERY CASWELL	400.00	10/20/14
67376	673 CLERK OF DISTRICT COURT	750.00	10/20/14
67377	999999 MICHAEL HATHORN	1050.00	10/20/14
67378	SIT ND STATE TAX COMMISSIONER	35769.48	10/20/14
67379	433 ND TAX COMMISSIONER	5079.42	10/20/14
67380	999999 NORTHWEST PROPERTIES	3634.05	10/20/14
67381	320 NEMONT	474.46	10/20/14
67382	999998 ANTHONY D. DUDAS	140.00	10/20/14
67383	2244 North Dakota Dept. of Health	50.00	10/21/14
67384	521 WILLISTON PARK DISTRICT	1639259.01	10/21/14
67385	19 AMERICAN STATE BANK	1563550.26	10/21/14
67386	LINCOLN REPubL LINCOLN REPUBLIC INSURAN	1576.88	10/21/14
67387	999999 SERGIL MURZHUK	200.00	10/21/14
67388	999999 LEONARD VANARSDOL	500.00	10/21/14
67389	999999 TRAVIS HERN	400.00	10/21/14
67390	999999 CURTIS HAASE	400.00	10/21/14
67391	673 CLERK OF DISTRICT COURT	750.00	10/21/14
67392	19 AMERICAN STATE BANK	290265.76	10/22/14
67393	93 DAKOTA SUPPLY GROUP	15790.52	10/22/14
67394	2296 DICKINSON SOLID WASTE FACILITY	417.06	10/22/14
67395	999998 SABRINA SIMS	84.29	10/22/14
67396	1142 TOTALFUNDS BY HASLER	1000.00	10/23/14
67397	999999 WINTERLAND, INC	37000.00	10/23/14
67398	999998 JENNIFER FLECK	187.50	10/23/14
67399	999998 AMY A. KRUEGER	187.50	10/23/14
67400	487 VISA	1686.08	10/23/14
67401	487 VISA	3592.64	10/23/14
67402	487 VISA	2825.17	10/23/14
67403	1401 Valley Rental - Bakken Heights VI	500.00	10/23/14
67404	999998 ANTHONY D. DUDAS	30.00	10/23/14
67405	999998 JAMES MURAWSKI	275.00	10/23/14
67406	2299 Williston Regional Economic Devel	6147.00	10/24/14

67407	2301 THK Associates, Inc.	9800.00	10/24/14
67408	489 VISA	1336.32	10/24/14
67409	3 ADVANCED ENGINEERING &	326199.81	10/27/14
67410	1953 AE2S CONSTRUCTION LLC	3176.25	10/27/14
67411	4 AGRI INDUSTRIES, INC.	37.72	10/27/14
67412	999999 AIR DESIGN	222.50	10/27/14
67413	608 ALLGUARD ALARM SYSTEMS	72.00	10/27/14
67414	17 AMERICAN PLANNING ASSN.	142.00	10/27/14
67415	718 AMERIPRIDE LINEN AND APPAREL SERV	707.88	10/27/14
67416	999998 AMY A. KRUEGER	112.50	10/27/14
67417	2209 APPLIED INDUSTRIAL TECHNOLOGIES	14563.04	10/27/14
67418	540 AQUA-PURE INCORPORATED	52118.75	10/27/14
67419	30 ASTRO-CHEM LAB, INC.	601.00	10/27/14
67420	708 AT&T	116.60	10/27/14
67421	33 BAKER & TAYLOR CO.	127.56	10/27/14
67422	2251 BAKKEN STONE SUPPLY	449.50	10/27/14
67423	34 BALCO UNIFORM CO., INC.	1045.74	10/27/14
67424	38 BASIN PRINTERS, INC.	1842.00	10/27/14
67425	41 BERRY DAKOTA	1292.00	10/27/14
67426	874 BEST WESTERN KELLY INN & SUITES	153.99	10/27/14
67427	49 BLACK MOUNTAIN SOFTWARE	156.25	10/27/14
67428	614 BONNIE'S COUNTRY CLASSICS	82.00	10/27/14
67429	52 BORDER STATES ELECTRIC	1896.74	10/27/14
67430	56 BRADY MARTZ, CPA	485.00	10/27/14
67431	999999 BROC BARTYLLA	25.00	10/27/14
67432	966 BYERLY COMPUTER SERVICES	80.00	10/27/14
67433	1054 C & D WATER SERVICES	73.00	10/27/14
67434	67 CAR TUNZ	4533.66	10/27/14
67435	69 CARQUEST AUTO PARTS STORES	700.14	10/27/14
67436	2164 CARUS CORPORATION	5160.00	10/27/14
67437	1755 CDW Government	183.36	10/27/14
67438	616 CENTER POINT LARGE PRINT	120.42	10/27/14
67439	1349 CENTURYLINK	982.92	10/27/14
67440	1261 CHAMBER OF COMMERCE	1000.00	10/27/14
67441	79 CITY OF WILLISTON	1961.08	10/27/14
67442	1666 CIVIL SCIENCE	3831.80	10/27/14
67443	81 CLAUSEN WELDING	552.08	10/27/14
67444	2305 Cole Farms, Inc	390.77	10/27/14
67445	705 CONTINENTAL GATE CO.	1232.02	10/27/14
67446	567 CRAIG'S SMALL ENGINE REPAIR	503.06	10/27/14
67447	898 CREATION CARPETS AND FLOORING	1210.73	10/27/14
67448	1041 CRETEX CONCRETE PRODUCTS WEST, IN	8119.12	10/27/14
67449	999999 CTS LANGUAGE LINK	42.81	10/27/14
67450	2228 Custom Ink	294.20	10/27/14
67451	2015 Dakota Fire Extinguishers	31254.80	10/27/14
67452	1843 Dakota Screen Arts, Inc.	1479.81	10/27/14
67453	2221 Dakota Sunrise Brokers, LLC	376.20	10/27/14
67454	93 DAKOTA SUPPLY GROUP	9139.17	10/27/14
67455	999998 DAVID LEE BELL	100.00	10/27/14



67456	988 Dell Marketing L.P.	155.99	10/27/14
67457	999998 DENICE SUESS	17.05	10/27/14
67458	671 DF LIGHTING COMPANY	1393.47	10/27/14
67459	2235 DISTRIBUTION NOW	87.64	10/27/14
67460	568 DPC INDUSTRIES, INC	2721.75	10/27/14
67461	118 EARL'S ELECTRIC, INC.	2132.68	10/27/14
67462	1665 EAST & WEST EXCAVATING LLC	107735.50	10/27/14
67463	126 EMYR'S LOCKSMITHING	764.35	10/27/14
67464	850 ENTERTAINMENT INC.	159.09	10/27/14
67465	670 ENVIRONMENTAL TOXICITY CONTROL, I	700.00	10/27/14
67466	1630 EPIC ENGINEERING	400.00	10/27/14
67467	1962 EXECUTIVE CLEANING SERVICE, LLC	5275.00	10/27/14
67468	1567 EXPERT AUTO GLASS	250.00	10/27/14
67469	569 FEDEX	87.20	10/27/14
67470	2276 Fire Service Bookstore	162.85	10/27/14
67471	133 FLEXIBLE PIPE TOOL CO.	530.00	10/27/14
67472	134 FORT UNION SUPPLY & TRADE	240.80	10/27/14
67473	354 FURUETH LAW FIRM, PC	23431.27	10/27/14
67474	139 GAFFANEY'S	2242.19	10/27/14
67475	1154 GOOSENECK IMPLEMENT	67.96	10/27/14
67476	846 GRAND FORKS FIRE	508.50	10/27/14
67477	144 GRAYMONT WESTERN CANADA	22979.48	10/27/14
67478	659 H & H TRUCKING	5382.23	10/27/14
67479	539 HACH	1579.43	10/27/14
67480	615 HARTFORD STEAM BOILER	12907.00	10/27/14
67481	151 HAWKINS, INC.	12793.23	10/27/14
67482	550 HEDAHL'S PARTS PLUS	312.14	10/27/14
67483	2293 HOLIDAY INN EXPRESS	165.69	10/27/14
67484	161 HOME OF ECONOMY	495.14	10/27/14
67485	162 HORIZON RESOURCES	37126.97	10/27/14
67486	163 HOSE AND RUBBER SUPPLY	2954.97	10/27/14
67487	165 HOWARD SUPPLY COMPANY	552.18	10/27/14
67488	2295 INTEGRATED PROCESS SOLUTIONS INC	4821.00	10/27/14
67489	175 INTERSTATE ENGINEERING	23269.50	10/27/14
67490	176 INTERSTATE POWER SYSTEMS	886.66	10/27/14
67491	770 J P COOKE CO	125.55	10/27/14
67492	2153 JADESTONE CONSULTING	763.20	10/27/14
67493	2113 JAME O'S TIRES	5140.00	10/27/14
67494	999998 JANET B. ZANDER	360.55	10/27/14
67495	999998 JENNIFER FLECK	187.50	10/27/14
67496	1786 JLG Architects	54000.00	10/27/14
67497	190 JOB SERVICE NORTH DAKOTA	3310.50	10/27/14
67498	999999 JONATHON HOLTER	25.00	10/27/14
67499	196 KADRMAS LEE & JACKSON INC	189250.66	10/27/14
67500	210 KOHLER COMMUNICATIONS	163.80	10/27/14
67501	1421 LASER DESIGNS ND	40.00	10/27/14
67502	232 LOOKOUT BOOKS	291.75	10/27/14
67503	239 MATERIAL TESTING SERVICE	630.00	10/27/14
67504	585 MCCODY CONCRETE PRODUCTS, INC	187.25	10/27/14

67505	250 MICROMARKETING ASSOCIATES	71.97	10/27/14
67506	1095 MIKEY'S COUNTRY CANDY	507.00	10/27/14
67507	2297 MILLER DUNWIDDIE	5000.00	10/27/14
67508	261 MON-DAK HTG & PLG, INC.	1000.00	10/27/14
67509	243 MONTANA DAKOTA UTILITIES	55876.65	10/27/14
67510	2134 Montana Dakota Utilities	398.91	10/27/14
67511	1632 MORRISON MAIERLE INC	4285.11	10/27/14
67512	270 MURPHY MOTORS, INC.	2681.05	10/27/14
67513	271 MVTL/MINNESOTA VALLEY	3853.50	10/27/14
67514	1772 MYGOV, LLC	600.00	10/27/14
67515	275 NAPA AUTO PARTS	1312.87	10/27/14
67516	2224 NELSON INTERNATIONAL DICKINSON	1230.71	10/27/14
67517	1713 NELSON INTERNATIONAL OF BISMARCK	319.69	10/27/14
67518	320 NEMONT	5102.80	10/27/14
67519	2205 NEWMAN DIGITAL	1639.00	10/27/14
67520	584 NMN, INC.	437.00	10/27/14
67521	1417 NORTH DAKOTA FIRE FIGHTERS ASSOCI	65.00	10/27/14
67522	1927 NORTH STAR ENERGY & CONSTRUCTION	131152.57	10/27/14
67523	324 NORTHERN IMPROVEMENT CO.	891393.14	10/27/14
67524	333 NORTHWEST SUPPLY CO.	407.36	10/27/14
67525	1803 ODNEY	14747.14	10/27/14
67526	1069 Oil Patch Hotline	75.00	10/27/14
67527	343 OLYMPIC SALES, INC.	33096.00	10/27/14
67528	348 PACE CONSTRUCTION, INC.	12472.48	10/27/14
67529	351 PENWORTHY	447.75	10/27/14
67530	1051 POET ETHANOL PRODUCTS, LLC	1072.97	10/27/14
67531	788 PRO CARE	84.00	10/27/14
67532	362 PRO SAFE PEST CONTROL	330.05	10/27/14
67533	714 PROBUILD	163.44	10/27/14
67534	367 QUILL CORPORATION	425.62	10/27/14
67535	999998 RACHEL K. RESSLER	236.50	10/27/14
67536	999998 RACHEL K. RESSLER	195.78	10/27/14
67537	999998 RACHEL K. RESSLER	39.10	10/27/14
67538	1898 RDG Planning & Design	6650.00	10/27/14
67539	387 RESPOND SYSTEMS	64.75	10/27/14
67540	2294 RI-TEC INDUSTRIAL PRODUCTS	100.00	10/27/14
67541	390 RICHARD A. JOHNSON	2941.50	10/27/14
67542	999998 RODNEY H. DICKERSON	37.50	10/27/14
67543	1274 Safeguard Business Systems	543.85	10/27/14
67544	999998 SAMANTHA NEILL	96.00	10/27/14
67545	1133 SANDERSON STEWART	35844.03	10/27/14
67546	409 SANITATION PRODUCTS	545.54	10/27/14
67547	416 SELID PLUMBING & HEATING INC	502.40	10/27/14
67548	2292 SIMPLEX	2061.46	10/27/14
67549	2307 Speed Tech Lights Inc.	1117.65	10/27/14
67550	999998 STACEY EISSINGER	37.50	10/27/14
67551	1955 The Dickinson Press - Subscriptio	167.00	10/27/14
67552	454 THUNDERBIRD RANCH	1485.30	10/27/14
67553	455 TIOGA TRIBUNE	40.00	10/27/14

67554	460 TRACTOR & EQUIPMENT CO.	87226.94	10/27/14
67555	461 TRACTOR SUPPLY CREDIT PLAN	172.85	10/27/14
67556	464 TRI-COUNTY GLASS	295.00	10/27/14
67557	463 TRIANGLE ELECTRIC	1667.58	10/27/14
67558	2072 TriZetto Provider Solutions	39.00	10/27/14
67559	1610 ULTEIG	11645.27	10/27/14
67560	999999 UMV FAIR	1117.00	10/27/14
67561	1780 UNITED AGRONOMY LLC	112.50	10/27/14
67562	750 UPS	18.50	10/27/14
67563	939 USA BLUEBOOK	4197.31	10/27/14
67564	2061 UTILITY SYSTEMS OF AMERICA INC	280385.70	10/27/14
67565	485 VESSCO, INC.	2649.21	10/27/14
67566	488 VISA	2057.88	10/27/14
67567	489 VISA	9723.31	10/27/14
67568	1866 Vivid Ink and Toner	1180.21	10/27/14
67569	1284 Vogel Law Firm	1488.25	10/27/14
67570	496 WCS TELECOM	903.49	10/27/14
67571	503 WESTLIE MOTOR CO.	1036.05	10/27/14
67572	623 Wex Bank	6473.77	10/27/14
67573	531 WILLIAMS COUNTY AUDITOR	4573.13	10/27/14
67574	532 WILLIAMS COUNTY HIGHWAY DEPT.	190.43	10/27/14
67575	514 WILLISTON COMMUNITY LIBRARY	233.37	10/27/14
67576	516 WILLISTON CVB	369.40	10/27/14
67577	518 WILLISTON HERALD	746.73	10/27/14
67578	519 WILLISTON HOME & LUMBER	89.39	10/27/14
67579	522 WILLISTON PD PETTY CASH	93.98	10/27/14
67580	525 WILLISTON TIRE CENTER	2750.79	10/27/14
67581	526 WILLISTON TRUE VALUE	721.80	10/27/14
67582	529 WILLISTON/WILLIAMS COUNTY - DES	48.24	10/27/14
67583	2045 WORKLIFE	750.00	10/27/14
67584	999999 WSI	251.25	10/27/14
67585	1351 YOCKUM CONTRACTING, INC.	56980.00	10/27/14

Total: 7290615.25      Total Claims 6757657.71      Total Payroll 532957.54

- (2) Application for a Local Permit or Charity Local Permit
  - a. Mercy Medical Center – Raffle – 11/22/14 thru 11/21/15
- (3) Special Permit to Sell Alcoholic Beverages
  - a. CHM Enterprises, Inc. dba Buster’s Bar – Bras for a Cause Benefit – 11/08/14
- (4) Taxi License
  - a. Yellow Cab – Renewal & Additional Vehicles:
    - 2001 Toyota Sienna VIN:4T32F13C11U342300
    - 2011 Chevy Malibu VIN:1G1ZASEUXBF192095
    - 2011 Chevy Malibu VIN:1G1ZBSE10BF183859
    - 2002 ES Dodge Car VIN:2B8GP74L12R534457
    - 2008 Chevy Esuta VIN:1GNDV231XAD125408

- 1997 Mercury Villager VIN:4M2DV1118VDJ12118
  - b. The Cab Dude – Additional Vehicle:
    - 2003 Chevy Suburban Z71 VIN:3GNIK16Z73G327518
- (5) Site Authorization
  - a. Teton Booster Club, Inc. – Williston State College – 11/25/14
- C. Building Official
  - (1) Master Mechanical
    - a. Curtiss Moe
  - (2) Master Plumber
    - a. Wesley Rasmussen
  - (3) Journeyman Plumber
    - a. Brady Raber
  - (4) Fuel and Gas Installer
    - a. Richard Nieves
    - b. Brady Raber
  - (5) Journeyman Mechanical
    - a. Joe DeSchane
- D. City Planner
  - (1) Request for Public Hearing on November 12, 2014, for a zone change from M-1: Light Industrial to A: Agricultural for Lot 1, Bock 2, Saddle Ridge Subdivision, City of Williston – Go Aggregate, LLC/R&R Engineers, Becky Hogan
  - (2) Request for Public Hearing on November 12, 2014, for a zone change from A: Agricultural to R-3: Low Rise Multifamily and Townhouse Residential (excluding Lot 49, Block 1) and for preliminary plat of Code Estates, proposed 57 lot single-family, duplex and townhouse subdivision on 11.08 acres located in the SE1/4, Section 1, T154N, R101W (917 42<sup>nd</sup> Street E), City of Williston – Code Estates, LLC/Sanderson Stewart
- E. Assessor
  - (1) Abatement
  - (2) Exemptions

**MOTION BY BEKKEDAH, SECONDED BY BROSTUEN, to approve consent agenda as presented to the commission.  
UNANIMOUS BY VOICE VOTE**

- 3. Bid Openings
- 4. Public Hearings
- 5. Accounts, Claims and Bills Not Approved in the Consent Agenda
- 6. Ordinances
  - A. Ordinance 1005 – Regarding Building Department – Second Reading

**MOTION BY CYMBALUK, SECONDED BY BROSTUEN, to approve the second reading of Ordinance 1005 as presented.**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

Rachel Ressler presented the following:

- B. Ordinance 980 – Renewal – Regarding Moratorium on Industrial Metal Sided Buildings in the Downtown Area  
Rachel stated this is going to be Ordinance **1004**. It is reinstating a moratorium to the Williston Code of Ordinances to prohibit the construction of buildings clad on the exterior with industrial metal siding, pole buildings and buildings with designs inconsistent with the proposed downtown plan, as determined by the Planning and Zoning department, in the downtown area, defined by the map in the commission packet, for a period of nine months. This was put in place last year, nine months have gone by, but the UDC (Unified Development Code) has not been completed. Planning and Zoning is requesting the moratorium be reinstated.

**MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to approve the renewal of Ordinance 1004 – Regarding a moratorium on the industrial metal sided buildings in the downtown area**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

Donald Kress presented the following:

7. Petitions, Communications and Remonstrance's
- A. Dakota Access Pipeline presentation / Dakota Access LLC  
Item 7A concerns the route of the Dakota Access Pipeline. AT the 9/9/14 Commission meeting, the commission stated it was not against the pipeline but opposed it being within the areas the city will be growing out to and also offered any city staff support in decisions for possible routing. The meeting between Dakota Access representatives and city staff occurred on 10/2/14. Planning staff provided a map that shows the areas to be avoided. Dakota Access has provided a map (in the commissioner packet) for the commissioner's consideration. Staff understands this is a concept route map and more detailed maps will be required as the project goes forward. The Planning department found the proposed route acceptable. The City Engineer recommended that all corners of the pipeline near the City be 90 degrees rather than 45 degrees so that the pipeline does not cut diagonally cross-country. The map the Dakota Access has provided appears to meet this recommendation. The applicant intends to make a short presentation regarding the pipeline. Mr. Malucci would like to discuss the meeting with staff and the new map presented. Mr. Malucci stated this presentation does include some forward looking statements so some of the information needs to be used cautiously. There is a brief overview of Energy Transfer which is the parent company of Dakota Access, overview of the project, environmental and permitting timeline of the project. Energy Transfer Partners have about 80,000 miles of natural gas, natural gas liquids and crude oil pipelines in the United States. Their assets are primarily in the Gulf Coast, with others in the NE serving the Marcellus Shale, Utica Shale in the mid-west and SE Florida gas transmission and now proposing the Dakota Access pipeline. The objective is to construct approximately 1100 miles of pipeline. About 350 miles

within North Dakota, originating in Stanley, with a 12" line, telescoping to a 30" line in Watford City and maintaining a 30" all the way to Patoka IL. There will also be six independent take farms and oil terminals in the supply area in strategic locations around the lake. The project is designed to move Bakken crude out of the Dakotas and into terminaling facilities in IL and then further to the Gulf Coast as well as other locations from Patoka. Currently the pipeline is sized to transport up to 570,000 barrels a day of crude oil. Dakota Access has had two open seasons and had firm commitments from shippers to ship about 450,000 barrels. To handle the additional capacity Dakota Access would increase the horse power of the pump stations or add additional pump stations along the line. The route is shown in more detail. The pipeline will go through SD, IA and IL. The pipeline will cross seven counties in ND. Williams County will have approximately 500 tracks. Williams County will have approximately 70 miles of pipeline. The estimated project cost of the project is \$3.74 billion dollars; for the 1100 miles in ND just over a billion dollars. Dakota Access plans on adding a significant number of jobs during construction as well as when the pipeline goes into service full time employees will be added. Over \$13 million dollars annually in taxes will be generated starting when the pipeline goes into service. This dollar amount will only be for the ND portion. Some of the environmental challenges are trying to use existing corridors as much as possible to not disturb new areas such as AG land, Native American lands, state and federal lands. Survey work has been being done since July. There are eight civil survey crews as well as eight environmental survey crews on the ground in ND. The six terminal locations properties will be acquired in fee. Currently there are options on three of the six, with hopes of completing the options on the other three by the end of the year. Pump stations are electric motor driven and are very quiet. They operate under 55 decibels, this is about as quiet as a modern dishwasher. Dakota Access will be filing their application with the Public Service Commission in December; hoping to get the certificate issued approving the route in the 2<sup>nd</sup> quarter of 2015; going into service in December 2016. This will also make room on the rail for other domestic products other than oil. It will help eliminate about 800 rail cars per day to make room for additional local products. This will create about 15 permanent jobs in ND and about 4000 temporary jobs during construction for about 12 months. Dakota Access will be working with large general contractors who will be responsible for providing the housing for construction workers. The camps will presumably be set up close to where the material will be stored and looks like it will be close to Dickinson, ND. The pipe will be buried a minimum of 4', with other places being deeper. The final permanent easement width will be 50 ft. The construction easement will be 150' total. Discussion of an open house for Williams County was discussed.

Larry Grondahl presented the following:

B. Larry Grondahl – MDU Utility Pole

Mayor Klug stated for background purposes that the area is up by the 18<sup>th</sup> street to Bison area where a grade separation is being put underneath the city and part of the project involves relocation of some of the utility lines by MDU and MDU had to raise that line because of the design of the roadway. Pictures were presented in the commission packet. Mr. Larry Grondahl addressed the commission board. Mr. Grondahl states he was out of town while an 80ft pole was put into his yard. Mr. Grondahl states no correspondence was made before

this was done. Mr. Grondahl does not feel this pole is appropriate in a residential area. The pole in front of Mr. Grondahl's home is a 120ft circumference sitting on a 68"x71" pad. Addressing the pictures, Mr. Grondahl wonders why the steel pole was replaced when the specifications called for glulam pole. Mr. Grondahl discussed the research he has done. Mr. Grondahl stated again, no correspondence was made before this pole was put in his yard. Mr. Grondahl stated he tried to talk to one of the main managers for MDU and asked why no one communicated this and the MDU representative stated "well I guess we didn't communicate it very well." Bob Hanson from public works told Mr. Grondahl he didn't know where the poles came from as it was a glulam poles in the specs. Park Construction the contractor, were under the impression glulam pole were going up. SRF Engineering; Joe Wilson, had no idea steel poles were going up. Mr. Grondahl feels the only people that can make this be rectified are the City Commission. A number of realtors including Commissioner Cymbaluk have told Mr. Grondahl that this effect the property value possibly up to 20% on a \$300,000 house. That is a \$60,000 value hit. An electrical engineer told Mr. Grondahl this pole could be an issue during a lightning storm. The pole is 55ft from the front door. Mr. Grondahl is asking for the commission to do something regarding the pole in his yard by putting in the glulam pole that was originally put in the specifications. Commission Klug stated he understands this issue stems from the other side of the street on the west side of 2/85 where MDU sent their land people out and tried to negotiate over on that side of the street. Nobody would work with them other than the Kum and Go. Commissioner Klug understands that the limited amount of right of way available on the west side of the street is what caused the brunt of the poles to be put on Mr. Grondahl's side of the street. At that point MDU engineered the poles for that location and this is what they ended up as. Commissioner Klug understands that had a glulam pole put in that was smaller than a free standing pole such as this there would be guy wires on both sides of the pole. MDU stated there was no other choice and this is how it was engineered. Ben Zuchmeier, the district manager with MDU reiterated what Commissioner Klug had stated. He also stated MDU tries to impact the community with projects as little as possible. Commissioner Cymbaluk stated he thinks the issue is really that it is a steel pole and there are no others like it in the city. Commissioner Cymbaluk asked about using laminate poles and using additional laminate poles rather than a larger steel pole. The MDU representative stated he was told this was not an option. He also stated this option of the steel pole was more expensive than the laminate, but also used because of the time frame MDU was given on the project. Commissioner Bekkedahl stated all the glulam poles he has seen on highway projects, they all have guy wires. He also wanted to know if the steel poles could be painted to be camouflaged into the native environment. Commissioner Cymbaluk asked what the options are to help Mr. Grondahl. Commissioner Klug stated he did not know what the options would be. He suggested leaving it as an open ended project to see how this plays out. Commissioner Cymbaluk asked if there was a way to sit down with all parties and find a compromise. Commissioner Klug stated the item would be left open ended and a discussion would be had regarding finding a compromise.

## 8. Report of Commissioners

Mayor Klug presented the following:

### A. President of the Board

#### (1) RFQ for current airport property

Mayor Klug stated this item was on the agenda because sooner or later the issue of the airport property as it exists today will need to be addressed. Mayor Klug would like to set up a committee to put together a Request for Qualifications for somebody to come and give the City ideas on how to develop the airport property. A large developer that can take on the whole project at one time and work with the city to develop the property as soon as it is available. Mayor Klug would like the committee to consist of Shawn Wenko, Steven Kjergaard and Kent Jarcik. Commissioner Bekkedahl stated he felt this would also put the Commissioner in the position to talk about areas of concern or priorities for the city such as affordable housing issues for some of the property and how to be creative in utilizing some of the ground to work with. Commissioner Bekkedahl states he agrees with the RFQ. Commissioner Cymbaluk stated he agreed also.

**MOTION BY CYMBALUK, SECONDED BY BROSTUEN, to approve the RFQ with the people identified from Mayor Klug  
UNANIMOUS BY VOICE VOTE  
CARRIED: 5-0**

Commissioner Bekkedahl presented the following:

### B. Vice-President; Finance Commissioner

#### (1) Sales tax cap issue

This item has to deal with the specific measure the City put in the ballot for removal of the \$25 cap on city sales tax collections. To clarify the states do not have caps on their sales tax purchases and the county does not and is proposing not to. The Park department does not have a cap. There are then potentially three sales tax tiers that have no caps. The only one that does is the City of Williston. While all four of taxes are collected in a City of Williston POS, one would have a cap and three would not. Administratively we are trying to make it a simpler system with fewer areas for error and potential problems for the state to deal with since they deal with the collection side with the merchants and also the distribution side. Administratively this would bring all sales tax existing and future into the same standard for state collection. This should be a simplification that would help the merchants as well as the state. This is the reason for this item being on the ballot at this time. It is a \$25 cap currently which means you have to spend more than \$2500 in a single purchase to pay more than the \$25 if the cap is removed. Vehicles and RV's are not taxed with sales tax. The secondary reason it is on the ballot it also removes the possibility of the state to administratively take tax revenue for large refunds which has happened in the county in the past. To explain, if there is a vendor out there that has been paying the tax on purchases over \$2500; large transactions, primarily oil driven, when they happen, the vendor is allowed to come back to the state and request a refund for the overage of the \$25 cap. This puts some financial burdens on the city. In February 2013, the state notified the city in January that they were going to take \$800,000 of the cities proceeds for the next month's tax collection



because of a refund issue that had been applied for. When the city inquired as to the company so we could talk to their personnel to make sure it didn't happen again, the state stated they do not give out that information. When inquiring about the specific industry, the state again would not identify the industry. It took over half of the sales tax receipts for that month that the City counts on for bond debt payments.

C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner

Viola LaFontaine, Superintendent of Williston School District #1 presented the following:

D. Fire, Police, and Ambulance Commissioner

(1) Safety Officer for Williston Schools

Viola LaFontaine, Superintendent for Williston School District #1 addressed the commissioners that the Williston School District #1 is in need of a Resource Officer to make the school a more effective school system. Often police are called to the school for tobacco issues etc. Williston School District #1 feels that a Resource Officer would help the district be more proactive. Not only would they help in the legal aspect of the school but could also be used for education. The officer could go into classrooms throughout the district. Help teach the kids the police are out there to serve and protect. Williston School District #1 is the only Class A School that does not currently have a Resource Officer. Currently the school district board has approved to support for 75% of the Resource Officers salary. The district is looking for a partnership with the City and law enforcement for the additional 25% of that. The school district has already made many safety issue measures in place. Security doors, plans, cameras and do drills monthly for different security areas. They feel the SRO would add the safe and supportive learning environment. Audrey Larson, the assistant principal at the high school would like to highlight a few reasons why a SRO would be beneficial. Not only does a SRO act as law enforcement but also as an educator as well as a counselor. The SRO would be in charge of the criminal activity at the school. The school is seeing some of the drug issue in Williston, in the school. The SRO would help with prevention and help lower incidents of school violence and acts as a deterrent and adds one more positive adult role model for students. Some programs the SRO could work in are the Counter Act Program, the DARE Program and also in some of the high school classes such as Law and Justice Classes and psychology. The SRO in a counseling role will be in the hallways and lunchroom. Meeting with students and building rapport in order to get information of things that may lead to things that should not be going on. Also being a resource for parents. Commissioner Bekkedahl asked if the officer would be armed in the school facility. Ms. Larson stated that yes they would be armed. Mr. Kautzman asked if other cities are on a percentage contribution scenario. Ms. Larson stated she did not know but did know Dickinson has split their SRO salary on a 50/50.

Commissioner Piesik asked if they would be looking for someone with a law background and experience and how the hiring process would be handled; if the police department would help in the hiring process. Chief Lokken stated it would have to be somebody who has experience and it would have to be a joint decision on who to hire. Commissioner Piesik asked if the SRO would go to schools throughout the district. Ms. Larson stated they would be based out of the High School/Middle School campus and as the program goes forward they will have to figure most of that out, but yes the SRO would be available at the elementary schools as well. Commissioner Cymbaluk stated he thinks it is time that this happens and it is long over do. The SRO would be an employee of the

PD. Mayor Klug stated he feels this may be a good use of the public safety sales tax. Discussion was made about money in the 2015 PD Budget and when this would be implemented.

**MOTION BY CYMBALUK, SECONDED BY PIESIK, to approve the City participate with the Williston School District #1 in hiring of the SRO under the direction of Chief Lokken and his department with the cooperation of the superintendent's office as well**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

E. Water Works, Sewer, Airport, Building and Planning Commissioner

9. Report of Department Heads

John Kautzman, City Auditor presented the following:

A. City Auditor

(1) Resolution 14-052 Amending Rates and Fees for Garbage and Refuse Collection  
Resolution 14-052 would increase the garbage refuse rates by 5% going from \$7.00 monthly to \$7.35 monthly for residential. The landfill tonnage rate would go from \$40.00 to \$42.00 per ton. This rate change would be implemented January 1<sup>st</sup> 2015 and following through with the 2015 budget.

**MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to approve Resolution 14-052 as presented**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

(2) Resolution 14-053 Amending Rates for Sewer Services

This resolution is a 21% increase to the rate schedule for sewer services in the City of Williston, taking the rate of \$.90 per 100 cubic feet to \$1.09 per 100 cubic feet for residential. For users using over 3000 cubic feet the rate would increase from \$.70 per 100 cubic feet to \$.85 per 100 cubic feet. . This rate change would be implemented January 1<sup>st</sup> 2015 and following through with the 2015 budget.

**MOTION BY PIESIK, SECONDED BY CYMBALUK, to approve Resolution 14-053 as presented**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

(3) Sewer Plant Bond Issue

The City Bond Attorney has put together the proposed paperwork on the Sewer Plant Bond Issue. It is \$125,600,000 proposed bond issue. Asking the commission to authorize the mayor and auditor to sign all the appropriate paperwork that has been put together in order to get everything set up and in place. Commissioner Bekkedahl pointed

out that the state has allowed the City to use the GPT proceeds from the oil and gas income as the pledge and also as the payment mechanism. This will help in not having to significantly increase rates to cover the debt payments.

**MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to approve bonding for the new sewage plant**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

Jordon Everett, City Attorney presented the following:

**B. Attorney**

(1) Request for Approval of MDU Utility Easement for WWTP

Jordon handed out the MDU Electrical Line Easement to the board. This is a relocation of an electrical line easement do to the fact of the construction of the waste water facility. The attorney's office has reviewed the easement and would recommend approval as is and is requesting the next available resolution number. The reason for this relocation is the location of the facility. Jordon stated he has been working with AE2S on this easement.

**MOTION BY PIESIK, SECONDED BY CYMBALUK, to approve the MDU Utility Easement for WWTP as presented**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

David Tuan, Director of Public Works presented the following:

**C. Director of Public Works**

(1) Authorization for 2015 Staff Positions at WTP

Requesting to utilize some staff positions from the 2015 budget for the Water Treatment Plant. Growth has happened faster than anticipated. With the departure of one of the contract operators the need for help is immediate. Multiple vacancies in other departments can offset the addition of employees at the plant and the Water Plant budget is reimbursed through WAWS. Two additional positions are being requested for this year out of the 2015 planed positions. It is requested this go to a salary committee for consideration. Commissioner Bekkedahl asked if the process is started now, when will they be available to be on site and operating. Mr. Tuan stated one can be on site in two weeks and the other one by the end of the month. Mr. Tuan stated a qualified candidate is ready to hire now and they have a lead on another candidate.

**MOTION BY CYMBALUK, SECONDED BY BROSTUEN, to approve the request to take this to the salary committee for consideration**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

(2) Authorization to Bid 2015 Sanitation Hook Truck

This item is being requested for authorization to advertise and bid a Hook Truck from the 2015 budget. Due to the delay in ordering and receiving this type of equipment, Public Works would like to start the advertising and bidding process this year in order to save time and obtain the equipment for next spring. The bidding will happen in the middle of November. Bids will be presented to the commission the second meeting in November. Commission Bekkedahl clarified this is an additional unit. Payment is made on arrival, probably sometime in April.

**MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to approve authorization to bid**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

D. City Engineer

Jason Catrambone, Fire Chief presented the following:

E. Fire Chief

(1) Substation Architectural Contract with EAPC

Jason presented the contract EAPC. After reviewing the contract and a review by the city attorney Mr. Catrambone is requesting approval of the contract and permission for the Mayor to sign as long as the attorney did not see any issues. Commissioner Cymbaluk stated he did not have any questions at this time. Commissioner Bekkedahl stated he thinks this is a very reasonable coverage of what is needed. The fees are under 7% which includes construction and construction administration.

**MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to approve substation architectural contract with EAPC**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

F. Chief of Police

G. Building Official

Donald Kress, City Planner presented the following:

H. City Planner

(1) Oasis annexation issue

Request for an annexation hearing for Oasis Petroleum. Currently Oasis is on the west side of County 7 and zoned industrial. This area is outside of the City's Tier 1 growth area. An adjacent property, Sub lot 4, was zoned M-2 Heavy Industrial in April 2007. The subject property, Sub lot 11, was zoned to M-2 in May 2011. These properties were zoned and in operation prior to the current City Tier 1 Growth Area. The property adjacent to the current City boundary. Oasis will be covering the cost to run water to their property. Considering the use is existing and adjacent to the existing City limits and no additional cost will be incurred by the city, if their request is to be annexed it would be a reasonable consideration by the City. The land is compatible with the Comprehensive

Land Use Plan. No additional land uses are proposed. The annexation committee recommends to adopt the resolution to schedule a public hearing at the 12/9/14 City Commission Meeting to consider the proposed annexation for Oasis Petroleum.

**MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to accept the Annexation Committees recommendation to schedule a public hearing at the 12/9/14 City Commission Meeting to consider annexation for Oasis Petroleum**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

Shawn Wenko, Director of Economic Development presented the following:

I. Economic Development

(1) Flex PACE

a. American Family Insurance/Andrew Nelson Agency

American Family Insurance-Andrew Nelson Agency is requesting an interest buy-down Flex PACE of \$22,300 (1<sup>st</sup> year \$4,100) for the purchase of their new location in downtown Williston at 22 2<sup>nd</sup> St. The insurance company will sell property, casualty and life insurance. This is to purchase the building, not the business. The agency is transitioning from a retiring owner to a new generation. This is a ten year note.

**MOTION BY BROSTUEN, SECONDED BY BEKKEDAHL, to approve as presented**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

(2) Community Growth Grants

a. 2014 – 2015 WREDC

WREDC is requesting \$121,000.00 to use towards WADF goals, "Building a Better Tomorrow", Advocate State and Federal Support, Quality of Life/Retail/Professional Services and Promote Value Added Agriculture.

**MOTION BY BEKKEDAHL, SECONDED BY BROSTUEN, to approve as presented**

**AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug**

**NAY: None**

**ABSENT AND NOT VOTING: None**

**CARRIED: 5-0**

b. 2015 Williston State College SBDC

The Small Business Development Center is making an annual request of \$35,000. The SBDC assists clients in business start-up, expansion and retention of business. The SBDC works closely with the Williston Economic Development Office. This is a free local assistance service for local entrepreneurs.

**MOTION BY BROSTUEN, SECONDED BY CYMBALUK, to approve as presented****AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug****NAY: None****ABSENT AND NOT VOTING: None****CARRIED: 5-0**

Steven Kjergaard, Airport Manager presented the following:

- J. Airport
  - (1) Advertising Agreement – Findly on behalf of GE Oil & Gas – 3 months  
This is a digital advertising agreement on a month to month basis at the rate of \$400.00 per month for three months.

**MOTION BY BROSTUEN, SECONDED BY CYMBALUK, to approve as presented****AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug****NAY: None****ABSENT AND NOT VOTING: None****CARRIED: 5-0**

- (2) Airport Taxi Service Agreement – Brooklyn Cab – 1 year  
This is a year agreement starting October 28<sup>th</sup>, 2014 in the amount of \$4000 per year.

**MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to approve as presented****AYE: Cymbaluk, Brostuen, Bekkedahl, Piesik and Klug****NAY: None****ABSENT AND NOT VOTING: None****CARRIED: 5-0**

- K. Assessor
- L. Convention and Visitor's Bureau
- 10. Appointments and Consultations with Officers

Mayor Klug presented the following:

- 11. Unfinished Business
  - A. Williston Public School District #1 Letter  
A meeting has been schedule for Thursday 10/30/14 at 4:30pm at City Hall.
  - B. Special Assessment Agreement – Williston Public School District #1 – Budget Committee findings/recommendations.  
A meeting has been schedule for Thursday 10/30/14 at 4:30pm at City Hall.
  - C. Liaison Committee - County 911 Fee Agreement  
A meeting has been schedule for Wednesday 10/29/14 at 7:30am
  - D. Taxi Committee – Ordinance and rates review  
Unfinished
  - E. City/AE2S Task Order Committee – Task Order #5 - scope of work

Commissioner Cymbaluk stated there was a meeting but was unable to hold a follow up meeting last week as planned. Hold this item until the next City Commission Meeting on 11/12/14 when the committee will come with a recommendation.

- F. Budget Committee – AE2S Task Order #5 funding  
Hold until next City Commission Meeting 11/12/14.
  - G. Bids for 2015 Sanitation Trucks – City Auditor and Finance Commissioner  
Recommendations for funding  
Hold
- 12. New Business
  - 13. Executive Session
  - 14. Adjourn

**MOTION BY BEKKED AHL, SECONDED BY CYMBALUK to adjourn the meeting.  
UNANIMOUS BY VOICE VOTE.**

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John Kautzman, City Auditor

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Howard Klug, President  
Board of City Commissioners