

OFFICIAL PROCEEDINGS
Board of City Commissioners
May 12, 2015 6:00 pm
City Hall – Williston, North Dakota

1. Roll Call of Commissioners

COMMISSIONERS PRESENT: Chris Brostuen, Brad Bekkedahl, Deanette Piesik, Tate Cymbaluk and Howard Klug

COMMISSIONERS ABSENT:

OTHERS PRESENT: John Kautzman, Chief Lokken, Steven Kjergaard, Kent Jarcik, Bill Tracy, Bob Hanson, Pete Furuseth, David Tuan, Shawn Wenko, Jordon Evert and Jason Catrambone

Mayor Klug presented a quorum.

MOVE:

9H1 to 4F – Vacation of ROW

**MOTION BY CYMBALUK, SECONDED BY BROSTUEN, to approve
UNANIMOUS BY VOICE VOTE**

2. Consent Agenda

A. Reading and Approval of Minutes for:

(1) Regular Meeting Dated: 4/28/2015

B. Auditor

(1) Accounts, Claims and Bills

(2) Application for a Local Permit or Charity Local Permit

(3) Special Permit to Sell Alcoholic Beverages

(4) Taxi License

C. Building Official

D. City Planner

E. Assessor

(1) Abatement

(2) Exemptions

3. Bid Openings

4. Public Hearings

John Kautzman, City Auditor presented the following:

- A. Cabo Mexican Bistro-Embers A&A Fusions, Inc. – Alcoholic Beverage License
The liquor committee met prior to the City Commission meeting this evening.
The recommendation is to open the public hearing, close the public hearing and allow the attorney time to look into some legal issues that are unresolved.

Mayor Klug opened the public hearing and called for public comment.

Mayor Klug called for a second and third time for public comment.

Mayor Klug closed the public hearing.

**MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to table the request as suggested from legal counsel
UNANIMOUS BY VOICE VOTE**

Rachel Ressler, Planning and Zoning presented the following:

- B. Public Hearing to Consider a Subdivision Zone Change and Future Land Use Agreement for Portions of the NE ¼, SE1/4, SW1/4 and NW1/4, Section 21 Existing Land Use: Agriculture Proposed Land Use: Mixed Commercial Residential to be Known as Westland Subdivision – Granite Peak Development/Jeff Miller, Redline Development Services
- The applicant is Granite Peak and owner is Hagen Family Partnership. This area is 122.29 acres. The applicant is requesting R-4: High-rise Multifamily Residential (43.41 acres), R-3: Low-rise Multifamily and Townhouse Residential (46.73 acres) and C-2: General Commercial (29.51 acres). There are three necessary entitlements for this. The first is a Future Land Use amendment, second is the zone change and the third is the plat. The preliminary plat proposes the property be split into 14 lots. The south four lots are proposed to be zoned as R-3: Low-Rise Multifamily and Townhouse Residential as are the east lots south of the proposed 7th St W dedication. The NE lots are proposed to be zoned R-4 and the west lots are proposed to be C-2: General Commercial. All of the lots will have access to water via either 7th St W, Chandler Blvd or an easement along the west side of the proposed subdivision which shall be partially dedicated and known as Chandler Loop W and there is already a water line in place there. The blocks take access off of streets that are built or proposed to be built. The developer was asked to provide a 33' ROW along the west side of the property, (that ROW is dedicated on the plat), and to speak to the owners on the west side of the property line to provide 33' of ROW to continue Chandler Loop W on its current route. If the developer is unable to acquire that ROW, the developer will be asked to provide an additional 33" of easement to the east of the 33" dedication to allow room to jog the road. Chandler Loop W provides a crucial connectivity point for the west side of the City. The plat will also need to include a drainage and slope protection easement, to prevent building into the Bell drainage, which the plat straddles. There is also a 60' easement shown on the plat, which is a placeholder until a drainage study by AE2S is completed. Along 7th St and 11th St, there will be dry dams that will need to be constructed so the easement will need to encompass that area. There is an amendment to the Future Land Use map included in the application, from low density residential to high density residential for 43.41 acres and from industrial to low/medium residential for 20 acres; from high density residential to commercial for 21 acres and low density residential to commercial for approximately 9 acres. A traffic study completed by SRF supports the need for a future extension of 7th St to 139th Ave on the west side of West Dakota Parkway on the east side.

Mayor Klug opened the public hearing and asked for public comment.

Jeff Miller representing Red Line Development introduced himself and stated he was available for any questions.

Mayor Klug called for a second and third time for public comment.

Mayor Klug closed the public hearing.

MOTION BY CYMBALUK, SECONDED BY BROSTUEN, to approve the Future Land Use Amendment from low density to high density residential for 43.41 acres and industrial to low/medium density residential for 20 acres, high density residential to commercial for 21 acres and low density residential to commercial for approximately 9 acres contingent on final plat recordation and addressing any staff comments

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to approve the zone change request for R-4: high-rise multifamily residential (43.41 acres), R-3: low-rise multifamily and townhouse residential (46.73 acres), C-2 general commercial (29.51 acres) contingent on future land uses amendment approval and final plat recordation

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

MOTION BY CYMBALUK, SECONDED BY PIESIK, to approve the preliminary plat for 122.29 acres in the NW1/4, SW1/4, NE1/4, SE1/4 for Section 21, T154N, R101W, contingent on development agreement, non-protest of future street improvements for the extension of Chandler Loop W and 7th St W with wording to be worked out between the developer and the city engineer, a finalized slope and drainage easement being added to the plat, a plat note stating that lot 3, block 2 shall not be developed with habitable buildings until sewer and water are available on the property, an additional 33' of access easement added to the west side of the plat if western property owners are not agreeable to dedicate ROW to continue Chandler Loop W, and addressing all staff comments as necessary

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

Donald Kress, Planning and Zoning presented the following:

- C. Public Hearing to Consider the Subdivision of an Unplatted Parcel in the NE1/4, SE1/4, SE1/4 Section 24 T154N R101W, City of Williston Containing Approximately 10 Acres and Zone Change from Agriculture to R-5: Mobile Home Court for 4 Acres and From Agriculture to M-2: Heavy Industrial for 6 Acres – Jay Mikolinski/Alwin & Associates

This property is located just immediately south (10acres) of the existing RV Park that is in the Bakken Industrial Park. This property is not part of the Bakken Industrial Park. It is zoned Agricultural. There is no access to this property from the Bakken Industrial Park and 135th Ave NW is a township road. This property has no access to a City owned street. The applicant requests a plat to create two lots (one 4-acre and one 6-acre) for a 10 acre parcel located in the SW1/4 Section 24, along 135th Ave NW and to re-zone the 4-acre lot from Agricultural to R-5: Mobile Home Court and the 6-acre lot from Agricultural to M-2: Heavy Industrial. The applicant proposed to develop a 26-lot mobile home court that is separate from the existing mobile home court. The applicant proposes to base

his contracting business on the 6-acre lot, including constructing a 60x100 foot shop. If the R-5 zoning is granted, the applicant will have to go through a second detailed review in order to be able to develop the mobile home park. Planning and engineering staff have met with the road supervisors for both townships. The road supervisors are not opposed to the project taking access from 135th Ave NW as long as the road was paved, maintained and a culvert was installed in the drainage this road crosses. The City Engineer will require a water line be installed on 135th Ave NW, running north from 56th St NW, to serve this property and to become part of a larger water loop tied into the Bakken Industrial Park. The City Engineer has proposed that instead of the applicant paying for the entire cost of paving a portion of 135th Ave NW and installing the water line himself, 135th Ave NW from 56th St NW to Energy St be included in a currently proposed improvement district for a portion of the Bakken Industrial Park. The applicant's property would be among the properties assessed for a portion of this improvement based on the assessment formula developed by the City Engineer.

Mayor Klug opened the public hearing and call for public comment.

Mr. Geltel representing the applicant Jay Mikolinski presented a development proposal packet to the commission. Mr. Geltel went through the packet, discussing the Developers (JEM) proposed plan and current projects in Williston. Mr. Geltel discussed a concern for the Planning and Zoning commission regarding a drainage issue and possible solutions. The individual 26 lots will be 5000 square foot, and there will be a community center with washer/dryer and Wi-Fi. These will be cabin style homes placed on the lots.

Mayor Klug called for a second and third time for public comment.
Mayor Klug closed the public hearing.

MOTION BY CYMBALUK, SECONDED BY BROSTUEN, to approve the zone change from Agricultural to R-5 Mobile Home Court for the 4-acre lot 1 subject to meeting all state requirements, city requirements and a final plat being recorded for said subdivision
AYE: Brostuen, Bekkedahl, Cymbaluk,
NAY: Piesik, Klug
ABSENT AND NOT VOTING:
CARRIED: 3-0

MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to approve the zone change from A: Agriculture to M-2: Heavy Industrial for the 6-acre lot 2 contingent upon final plat recordation
AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug
NAY: NONE
ABSENT AND NOT VOTING:
CARRIED: 5-0

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to approve the preliminary plat to create two lots on the 10 acre property on the NE 1/4 SW 1/4 SW 1/4 Section 24 contingent on addressing all staff comments

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

AMEND MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to add language in their waver that the developer signs a waiver of non-protest for the assessment

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

- D. Public Hearing to Consider Ordinance 1017: an Ordinance of the City of Williston Amending and Expanding the One-Mile Extra-Territorial Jurisdiction of the City of Williston
- The current ETJ has been in place since 1989. The City has been extended by annexation since that time. The EJT does not automatically extend when territory is annexed. Territory within the one-mile ETJ will be under the planning and zoning jurisdiction of the City. This will extend a one-mile jurisdiction evenly around the City to match up to the current City limits. This is allowed by ND Century Code. The ETJ is intended to delineate an area that is to remain available for long term future growth for the City. Adopting Ordinance 1017 and 1018 proposes to include and extend the city building code, fire code, storm water regulations, subdivision regulations and city policy governing workforce housing facilities to the extraterritorial jurisdiction for the City of Williston. Subsequent to the effective date of the ETJ ordinance, the City will undertake to rezone the area taken into the ETJ to the City zone that most closely fits the existing development and land uses on each property. The intent of the rezone is to assign city zoning designations, appropriate to the existing lot sizes and land uses of the individual properties, to the properties in the ETJ, as these properties would be under the City zoning jurisdiction. Territory between the first and second mile of the ETJ is joint jurisdiction with Williams County. In this territory, Williams County zoning and subdivision ordinances apply, all zoning and subdivision entitlements must be submitted to the County, and review and approval is done entirely by the County. However, the County must notify the City of any entitlement approvals, and the City has 30 days from the date of approval to request negotiation as to any decision made by the County. It is the City's intent that existing land uses within the first mile of the ETJ that were legal within the County on the effective date of the ETJ ordinance can remain. The area within the ETJ is not served by City infrastructure. A map was presented in the commission packet.

Mayor Klug opened the public hearing and called for public comment.

Mayor Klug called for a second and third time for public comment.

Mayor Klug closed the public hearing.

MOTION BY CYMBALUK, SECONDED BY BROSTUEN, to approve the first reading of Ordinance 1017 which is to extend the City's one-mile extra territorial jurisdiction as depicted on Exhibit A as presented

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

Jordon Evert, City Attorney presented the following:

- E. Public Hearing to Consider Ordinance 1018: an Ordinance Amending Section 26 of Ordinance 613, Otherwise Known as the Zoning Ordinance of the City of Williston, to Include and Extend the City Building Code and Fire Code, Subdivision Code, Storm water Regulations and Resolution 13-127 (crew camp policy) to the One-Mile Extra-Territorial Jurisdiction for the City of Williston. Ordinance 1018 expands the city's planning and zoning ordinance to include the application of the fire code, building code, subdivision regulations, storm water regulations and city policy governing workforce housing facilities to the ETJ for the City of Williston. A lot of the services have already been utilized by the City within the ETJ. This ordinance will clear up any uncertainties as to what responsibilities the City will have with respect to development within the ETJ. Two updates in Section 26 are, removing wording that is not consistent with recent ordinance amendments regarding landscaping and updates to current penalty of \$1500 per violation.

Mayor Klug opened the public hearing and called for public comment.

Mayor Klug called for a second and third time for public comment.

Mayor Klug closed the public hearing.

MOTION BY CYMBALUK, SECONDED BY BROSTUEN, to approve the first reading of Ordinance 1018 as presented

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

Samantha Neill, Planning and Zoning presented the following:

- F. Vacation of 50' by 180' of ROW east of Lots 5 and 6, Block 9 and West of Lots 1 and 11, Block 10 of the Williston Park Subdivision, City of Williston – Thomas Weiss/Douglass Schyvincht
This area is between 1447 and 1509 46th St W. The applicant petitioned the City to vacation a 50' wide by 180' long section of a dedicated public street between lots 5 and 6, Block 9 and Lots 1 and 11, Block 10 of the Williston Park Subdivision. The portion of ROW has never been developed as a public street. This area is currently used as part of the yard of the adjacent owners (the applicants). The scheduled improvement of 13th Ave W will provide north-south connectivity between 45th and 50th Streets W along the east side of the Williston Park Subdivision. The existing 16th Ave W provides north-south connectivity along the west side of Williston Park Subdivision. As there is a City operated

Rural Water Line in this ROW, an easement will need to be provided for this line until such time that it can be abandoned.

Mayor Klug opened the public hearing and called for public comment.

Mayor Klug called for a second and third time for public comment.

Mayor Klug closed the public hearing.

MOTION BY CYMBALUK, SECONDED BY BROSTUEN, to approve the vacation of ROW along 46th St SW contingent on the applicant providing a temporary easement until the water line can be abandoned, addressing all staff comments and the necessary Resolution 15-089

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

Mayor Klug called for a recess.

Mayor Klug reconvened the meeting.

5. Accounts, Claims and Bills Not Approved in the Consent Agenda
6. Ordinances
7. Petitions, Communications and Remonstrance's
 - A. Scott Erlandsen – Question regarding Ordinance 917 and 924
Scott Erlandsen stated he received a ticket and has concerns regarding the purpose and intent of ordinance 917 and would like clarification. Commissioner Bekkedahl stated this ordinance was put in place when people were living in trailers parked in front of their homes and causing issue with snow removal and street sweeping. Mr. Erlandsen is asking if this ordinance is necessary if other ordinances are in place for snow removal and street cleaning. Commissioner Bekkedahl explained Ordinance 924 is specific to Snow Removal Emergency Routes and 917 relates to all other roads in the City. Chief Lokken stated another issue is when people have boats and trailers, and leave them sit in front of their property. Mayor Klug stated this ordinance was also put in place for public safety. When trailers etc. are parked along the streets, it can cause problems seeing around the vehicle or corner. Commissioner Bekkedahl stated he believes this may be an issue to have the City Attorney take a look at to clarify the wording. Chief Lokken clarified a trailer can never be left unhooked on the street and the Ordinance is in effect all year long.
 - B. Community Contractors, Inc. – Letter to the Board**
A letter was received from Community Contractors in response to Ms. Dickerson's issues that were brought up at the May 12, 2015 commission meeting regarding the Renaissance on Main Project. A copy was provided to Ms. Dickerson. Ms. Dickerson asked if the previous conversation regarding Ordinance 917 with Mr. Erlandsen would apply to Community Contractors generators etc. that are parked on the street unhooked. Mayor Klug explained there are special circumstances that will allow contractors to be able to unhook construction equipment.
8. Report of Commissioners
 - A. President of the Board

- B. Vice-President; Finance Commissioner
- C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
- D. Fire, Police, and Ambulance Commissioner
- E. Water Works, Sewer, Airport, Building and Planning Commissioner

Chris Brostuen, City Commissioner presented the following:

- (1) **Task Order #5 Progress Report**
A technical memo was provided in the commission packet with a summary of the last task order #5 meeting held on May 6. The IT needs assessment done by Elert and Associates is complete and a draft summary report will be released on May 18, 2015. It will be distributed to the department heads and commissioners for review. A joint meeting will be held with the City and County on June 10th, 2015 at 7:30am at Broadway Commons to discuss the next step.
- (2) **Amendment to WAWSA Member Agreement**
The amendment has been presented in the commission packet. This amendment adds some regulation to the re-sale of waste water effluent to the oil industry for fracking. The amendment does not say it can't be done, it does say the terms of the sale must be negotiated with WAWSA. This is to prevent member entities from undercutting WAWSA's revenues they receive from industrial water sales. Commissioner Bekkedahl would like more time to review the document/agreement.

MOTION BY BROSTUEN, SECONDED BY CYMBALUK, to table the amendment for further discussion

UNANIMOUS BY VOICE VOTE

9. Report of Department Heads
 - A. City Auditor
 - B. Attorney

Jordon Evert, City Attorney presented the following:

(1) Thomas Petroleum/Speedy Stop Food Stores – negotiation of right of way for the extension of 11th Street

Mr. Evert is requesting approval and acceptance of this assignment for the right to negotiate and accept ROW with the state of ND. Previously the City had moved to acquire property from Thomas Petroleum. They transferred that asset into Speedy Food Stores better known as Herman Oil. This has not been finalized; however if this continues to move down that process, this document will need to be in place as part of the ability for the City to step in.

MOTION BY CYMBALUK, SECONDED BY BEKKEDAH, to approve the mayor to sign as presented and keep moving forward with the ROW acquisition

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

- C. Director of Public Works

David Tuan, Director of Public Works presented the following:

- (1) Authorization to Bid 2015 Street Light Improvement Project
PW is requesting authorization to go out for bids for the Street Light Improvement Project. Bids will be advertised May 17, 24th and May 31st. Bids will be opened on June 11, 2015.

MOTION BY CYMBALUK, SECONDED BY PIESIK, to approve

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

- (2) Authorization to Bid 2015 Forestry Improvement Project
PW is requesting authorization to go out for bids for the Forestry Improvement Project. Bids will be advertised May 17, 24th and May 31st. Bids will be opened on June 11, 2015.

MOTION BY BROSTUEN, SECONDED BY BEKKEDAHL, to approve

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

- (3) Authorization to Bid 2015 Street Striping Improvement Project
PW is requesting authorization to go out for bids for the Street Swiping Improvement Project. Bids will be advertised May 17, 24th and May 31st. Bids will be opened on June 18, 2015.

MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to approve

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

- (4) Bakken Industrial Park Road Improvement District Resolutions
In order to proceed with the Bakken Industrial Park Rd Improvement District, the assessment district must be created and public hearing advertised. The protest hearing will be held June 23rd, 2015. The project is being designed by Ackerman Estvold. The project cost is approximately \$10,000,000. This will be for District 15-14.

MOTION BY BROSTUEN, SECONDED BY Cymbaluk, to adopt Resolution 15-090 to create Street Improvement district 15-14 City of Williston, 15-91 directing the city engineer to prepare a report, 15-092 receiving the engineers report, 15-093 declaring the necessity of improvement district 15-14, 15-094 directing the engineer to prepare detailed plans and specifications

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

- (5) Letter of Support to Williams County Water Resource Board
This item is related to the construction project on HWY 85, the DOT bridge project. The City approached the DOT to change some of the design plan, channel some of the storm water and run off to the west side of the highway which currently goes to the east side of the highway. The DOT has shown support for this, but it requires a formal letter from the City Commission endorsing this change so it can be presented to the Williams County Resource Board. Requesting commission support on the letter. There is no cost to the City.

MOTION BY BEKKEDahl, SECONDED BY CYMBALUK, to authorize the president of the commission to sign the letter
UNANIMOUS BY VOICE VOTE

D. City Engineer

Bob Hanson, City Engineer presented the following:

- (1) Right of Way Agreement – 18th Street & 6th Avenue West Traffic Signal
This is an acceptance of the ROW offer from Williston Housing Authority. This ROW was necessary to accommodate some traffic signals to be installed at 18th St and 6th Ave W.

MOTION BY BROSTUEN, SECONDED BY CYMBALUK, to accept
AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug
NAY: NONE
ABSENT AND NOT VOTING:
CARRIED: 5-0

- (2) 2016 Urban Aid Allocation
NDDOT continues to project an annual funding allocation to the City of approximately \$780,000 to use for the urban aid projects.
- (3) Ulteig Engineering Services Agreement Task Order #11 – 2016 Urban Aid Projects
Ulteig Engineering offers under Task Order #11 to undertake the design and construction engineering services necessary to complete the 11th St and 26th St Urban Aid Mill and Overlay projects for an hourly not to exceed \$220,096.40.

MOTION BY BEKKEDahl, SECONDED BY CYMBALUK, to approve Task Order #11 with Ulteig Engineering Services Agreement
AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug
NAY: NONE
ABSENT AND NOT VOTING:
CARRIED: 5-0

- (3) Change Order #2 – Water & Sewer District 13-11
This is approval for change order #2 for water and sewer district 13-11. This was a project that constructed the water and sewer lines out in the Sunset

Subdivision. This change order will close out this project and is in the amount of \$11,543.40 for a project total of \$621,071.70.

MOTION BY BROSTUEN, SECONDED BY CYMBALUK, to approve

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

- (4) Engineering Services Agreement Recommendation – 58th Street East
This is a recommendation to enter into negotiations for an engineering services agreement for the design and possible construction for improvements along 58th St., east of the highway towards White Bridge Rd. A RFP was solicited. Five responses were received. Recommend entering into negotiations and awarding the RFP with Civil Science, including negotiating fees.

MOTION BY CYMBALUK, SECONDED BY BROSTUEN, to approve the RFP for Civil Science

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

- E. Fire Chief
F. Chief of Police

James Lokken, Chief of Police presented the following:

- (1) Oil Impact Grant
Last week the Attorney General's Office released grant applications for the next round of Oil Impact Grants. This is only for law enforcement in oil impacted counties and cities. The grant application was just received; Chief Lokken is working on it. It is due next week. Requesting authorization for the Mayor to sign the application as it does require a 10% match. Chief Lokken anticipates the grants request will be between \$750,000 and \$850,000.

MOTION BY CYMBALUK, SECONDED BY BROSTUEN, to authorize the mayor to do so

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

- G. Building Official
H. City Planner
(1) ~~Vacation of 50' by 180' of ROW east of Lots 5 and 6, Block 9 and West of Lots 1 and 11, Block 10 of the Williston Park Subdivision, City of Williston – Thomas Weiss/Douglass Schyvincht~~
I. Economic Development
J. Airport

Steven Kjergaard, Airport Manager presented the following:

- (1) Naming of Future Airport
Moving forward with the airport, the City is at the point it must name the next airport. Mr. Kjergaard recommends the committee already in place for the terminal. Mayor Klug also added Chuck Wilder and Doc Ashton. Mr. Kjergaard also reached out to the Veteran's office; they have suggested Lyla Semenko and Steve Slocum. Most were in favor of keeping the name as Sloulin Field. The FAA will not allow this. The name recommended is The Williston Basin International Airport. The identifier will be XWA. Requesting acceptance of the name recommendation so the forms and request for relocation can be submitted. The terminal will be named Sloulin Terminal.

MOTION BY BROSTUEN, SECONDED BY BEKKEDAHL, to accept the name of the future airport as The Williston Basin International Airport with XWA as the identifier

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

- K. Assessor
- L. Convention and Visitor's Bureau
10. Appointments and Consultations with Officers
11. Unfinished Business
 - A. Larry Grondahl-MDU Utility Pole

HOLD

- B. Taxi Committee-Limo Services Exempt from Meters

HOLD

- C. District 15-10 – 16th Ave Reconstruction

MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to remove item from agenda UNANIMOUS BY VOICE VOTE

12. New Business
13. Ratification of Elks Youth Actions

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, congratulating the attendees and the participants from Elks Youth Day in the Business meeting earlier in the evening and also ratify all of their actions

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

13. Executive Session
14. Adjourn

**MOTION BY BEKKEDahl, SECONDED BY PIESIK, to adjourn the meeting
UNANIMOUS BY VOICE VOTE**

Howard Klug, President
Board of City Commissioners

John Kautzman, City Auditor