

OFFICIAL PROCEEDINGS
Board of City Commissioners
November 24, 2015 6:00 pm
City Hall – Williston, North Dakota

1. Roll Call of Commissioners

COMMISSIONERS PRESENT: Chris Brostuen, Brad Bekkedahl, Deanette Piesik, Tate Cymbaluk and Howard Klug

COMMISSIONERS ABSENT: None

OTHERS PRESENT: John Kautzman, Dave Bell, Jason Catrambone, Jim Lokken, Donald Kress, Bill Tracy, Shawn Wenko, Ken Jarcik, Steven Kjergaard, Bob Hanson, Peter Furuseth, Amy Kruger, David Tuan, Rachel Ressler, Jordon Evert and Darcy

Mayor Klug presented a quorum.

MOVE:

2B4a to 9A5

MOTION BY BEKKEDAHL, SECONDED BY BROSTUEN, to approve the agenda as amended

UNANIMOUS BY VOICE VOTE

2. Consent Agenda

- A. Reading and Approval of Minutes
 - (1) Regular Meeting Dated: 11/10/2015
- B. Auditor
 - (1) Accounts, Claims and Bills

For checks between: 11/07/15 - 11/20/15

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Issued
-65038	56297 BRENDA D'ANGELO	926.57	11/13/15
-65037	12020 RANDY M DONNELLY	1483.73	11/13/15
-65036	56348 TYLER EMERSON	1907.50	11/13/15
-65035	56444 SUSAN GISLASON	1446.38	11/13/15
-65034	12017 JOHN L. KAUTZMAN	2974.50	11/13/15
-65033	56512 PEGGY MASTERS	1312.80	11/13/15
-65032	56461 HEATHER PARKER	0.00	11/13/15
-65031	56554 JANESSA STORLIE	1400.99	11/13/15
-65030	56462 BONNIE COLEOTE	1218.52	11/13/15
-65029	13026 KEVIN W. CRAFT	1277.59	11/13/15
-65028	56255 CHELSEA S FOSSEN	615.34	11/13/15
-65027	56323 LINDSEY HATCH	812.67	11/13/15
-65026	56397 MEGAN PETERSON	1225.83	11/13/15
-65025	13025 JOLEEN S. TINKER	1885.77	11/13/15
-65024	56569 CINDY WHITE	412.10	11/13/15

-65023	56378 LAURA WOLTJER	1108.04	11/13/15
-65022	56169 KATHERINE E. BERWICK	1865.55	11/13/15
-65021	56491 KATHLEEN STAHOWIAK	1669.24	11/13/15
-65020	56225 SUSAN E. SCHNEIDER	844.25	11/13/15
-65019	56540 BRAD AUTTELET	980.69	11/13/15
-65018	56458 CLINTON BATES	131.97	11/13/15
-65017	18021 ROBERT J. BENTH	2078.10	11/13/15
-65016	56586 ROBERT BROOK	696.88	11/13/15
-65015	56419 JASON CATRAMBONE	2582.03	11/13/15
-65014	56584 MATTHEW CLARK	0.00	11/13/15
-65013	18028 DAVID C. DONNER	1608.20	11/13/15
-65012	56506 RYAN EDMONDSON	581.18	11/13/15
-65011	56541 JACOB FELTES	1224.29	11/13/15
-65010	56500 CHRISTOPHER GILLIES	1484.04	11/13/15
-65009	56465 CARLOS GOMEZ LUNA	1910.72	11/13/15
-65008	56459 MATTHEW GOODE	866.65	11/13/15
-65007	56567 EMILY HUGHES	2148.84	11/13/15
-65006	56507 GREGORY HUGHES	1394.00	11/13/15
-65005	56499 ANDREW ISAACS	0.00	11/13/15
-65004	56382 ETHAN JOHNSON	1408.64	11/13/15
-65003	18027 STEVEN D. KERZMANN	2059.50	11/13/15
-65002	18096 TRACY C. KERZMANN	1156.29	11/13/15
-65001	56587 JEREMY KNAPKEWICZ	1258.59	11/13/15
-65000	56495 JAMES T. LEWIS	1380.77	11/13/15
-64999	56498 JASON LEWIS	1613.37	11/13/15
-64998	56483 JOSHUA MAHLUM	1532.27	11/13/15
-64997	56463 ANTHONY MCNEIL	1450.00	11/13/15
-64996	56564 BRIAN MINTON	1200.10	11/13/15
-64995	56527 CRAIG MOEN	1298.92	11/13/15
-64994	56464 SPENCER MUSCELLI	1481.49	11/13/15
-64993	18099 ERICA J. MYERS	940.61	11/13/15
-64992	56583 AMANDA NORTON	0.00	11/13/15
-64991	56503 JOHN PAGANO	694.12	11/13/15
-64990	56130 ANDREW A. SAILER	1792.72	11/13/15
-64989	56504 PATRICK SELLERS	1213.25	11/13/15
-64988	56453 TIMOTHY SWANSON	486.22	11/13/15
-64987	56597 DUSTIN WILSON	0.00	11/13/15
-64986	18097 DUANE S. WINTER	1926.63	11/13/15
-64985	56174 SAM M. AIDE	1256.31	11/13/15
-64984	56273 JASON BARTEN	1708.45	11/13/15
-64983	19024 DAVID L. BELISLE	1732.11	11/13/15
-64982	56246 HUGH E BENZEN	1146.62	11/13/15
-64981	19092 DUSTIN J. BERTSCH	1619.74	11/13/15
-64980	19028 MARK R. BITZ	2037.71	11/13/15
-64979	56097 ALAN C. BRATT	1842.36	11/13/15
-64978	56121 DUSTIN R. CELANDER	1344.01	11/13/15
-64977	56548 MICHAEL DAVIS	977.34	11/13/15
-64976	56278 DANIEL DERY	1604.66	11/13/15
-64975	56183 AMBER M. DICKERSON	1553.91	11/13/15

-64974	56173	RODNEY H. DICKERSON	1780.76	11/13/15
-64973	56485	JAMES DIXON	1546.26	11/13/15
-64972	56455	JESSY DOLS	1265.30	11/13/15
-64971	56552	HEATHER DOUGLAS	1337.87	11/13/15
-64970	56354	RYAN EGERMAN	1164.23	11/13/15
-64969	19009	LINDA R. GRANBOIS	1247.94	11/13/15
-64968	56147	JACOB J. GREGORY	1324.60	11/13/15
-64967	56343	ZACHARY HANSEN	1251.51	11/13/15
-64966	56195	JACKIE L. HATCH	1198.23	11/13/15
-64965	19082	RANDY M. HAUGENOE	2086.01	11/13/15
-64964	56243	JACOB R. HENDRICKS	1042.49	11/13/15
-64963	56551	WHITNEY HERGERT	1656.78	11/13/15
-64962	56466	JOSHUA HILGART	1348.71	11/13/15
-64961	56285	TYLER HOFF	1451.61	11/13/15
-64960	56210	WILLIAM E. HOLLER	1462.76	11/13/15
-64959	56353	JONATHAN HOLTER	1638.69	11/13/15
-64958	56102	MICHAEL A. ISENHOWER JR	1667.89	11/13/15
-64957	56556	AMBER JOHNSON	1175.72	11/13/15
-64956	56555	JACOB KOEHN	1177.01	11/13/15
-64955	56387	AARON KURTENBACH	1499.44	11/13/15
-64954	19011	JAMES L LOKKEN	2863.37	11/13/15
-64953	56082	TRAVIS J. MARTINSON	1689.29	11/13/15
-64952	56493	BENJAMIN MELENDEZ	1742.05	11/13/15
-64951	56492	HEATHER MONTGOMERY	1082.98	11/13/15
-64950	56599	NATHAN NELSON	0.00	11/13/15
-64949	56449	NICHOLAS NELSON	1030.71	11/13/15
-64948	56061	AMY D. NICKOLOFF	1946.57	11/13/15
-64947	56385	JUSTIN PELZL	858.54	11/13/15
-64946	19098	DAVID A. PETERSON	2046.50	11/13/15
-64945	56418	TRAVIS PETERSON	1512.01	11/13/15
-64944	56403	KRISTIINA RAVASKA	2134.19	11/13/15
-64943	56148	JONATHAN D. ROGGENKAMP	988.38	11/13/15
-64942	13027	CRYSTAL A. SCHAUBEL	1049.73	11/13/15
-64941	56581	NICHOLAS SCHMITT	1486.95	11/13/15
-64940	56486	DARLENE STENBERG	1167.61	11/13/15
-64939	56571	CRAIG WARE	966.78	11/13/15
-64938	19077	MICHAEL S. WILSON	2177.76	11/13/15
-64937	56157	BENJAMIN W. ABBEY	1662.51	11/13/15
-64936	20047	KELLY M. ABERLE	1060.72	11/13/15
-64935	56536	TESSLA BERNETT	799.74	11/13/15
-64934	56209	MARTIN L. COLGAN	1362.44	11/13/15
-64933	56432	RICHARD DEBRUNNER	1364.48	11/13/15
-64932	56360	NYDEL DEHLBOM	628.81	11/13/15
-64931	56296	JOE DOSS	1269.75	11/13/15
-64930	56308	JAMES LEAHY	1391.31	11/13/15
-64929	56467	MARGARET RICHARDS	642.34	11/13/15
-64928	56441	DAVID SASSER	1720.37	11/13/15
-64927	56252	DIANE THOMPSON	608.77	11/13/15
-64926	56270	WILLIAM TRACY III	2051.36	11/13/15

-64925	56517 THOMAS HARTLEY	1823.87	11/13/15
-64924	56302 ANTON LEUTY	2325.89	11/13/15
-64923	56417 DEAN RENNINGER	2168.95	11/13/15
-64922	21054 WAYNE A WIEDRICH	2539.16	11/13/15
-64921	56524 KEVIN GEORGE	1262.66	11/13/15
-64920	22020 ROBERT D. KNAPPER	1986.49	11/13/15
-64919	56474 JASON ANDREASON	1525.25	11/13/15
-64918	56558 KYLE BREDWICK	1118.05	11/13/15
-64917	56528 JONNY IOVINO	1678.38	11/13/15
-64916	56448 EMIL NEHRING	1583.39	11/13/15
-64915	56526 GARY SKABO SR	1125.21	11/13/15
-64914	56167 MATTHEW TUTAS	1101.51	11/13/15
-64913	56451 DAVID WITTMAN	1416.68	11/13/15
-64912	56320 PHILIP ARENDS	1578.68	11/13/15
-64911	56409 KENDELL BROWN	875.97	11/13/15
-64910	56370 JEFFREY BRYSON	2075.29	11/13/15
-64909	24019 ROBERT D. COUGHLIN	580.98	11/13/15
-64908	56381 MORKATAA DHINAA	1840.19	11/13/15
-64907	24017 STEVEN W. JENSEN	1963.45	11/13/15
-64906	56189 AMANDA M. KAISER - LEE	1672.42	11/13/15
-64905	56356 MITCHELL KERSTING	1228.39	11/13/15
-64904	56511 JOHN SCHAEFERS	1617.43	11/13/15
-64903	56415 WILLIAM SCHWENDEMAN	2064.28	11/13/15
-64902	56284 SABRINA SIMS	1955.73	11/13/15
-64901	56550 JAMIE SITZMAN	1097.06	11/13/15
-64900	56539 ETHAN TUNNELL	586.49	11/13/15
-64899	56104 DANIEL W. TUPA	1161.14	11/13/15
-64898	25110 KENNETH W. BERGSTROM	1943.85	11/13/15
-64897	56472 CURTIS CLARYS	1759.11	11/13/15
-64896	56361 JUSTIN EDWARDS	955.51	11/13/15
-64895	25111 JASON W. HOULE	851.31	11/13/15
-64894	56187 STEPHEN KOHLER	764.84	11/13/15
-64893	56389 THOMAS ATOR	1466.78	11/13/15
-64892	56368 ERICA KELASH	1623.27	11/13/15
-64891	56164 JACOB BLOODGOOD	492.06	11/13/15
-64890	27076 DANNY R. GERGEN	1632.37	11/13/15
-64889	56091 JAMES A HAGA JR	1488.68	11/13/15
-64888	56128 VERNON L. HENDRICKSON	1642.83	11/13/15
-64887	56535 JEFFREY LADUCER	1327.96	11/13/15
-64886	56477 ROBERT LADUCER	1355.96	11/13/15
-64885	56603 DARIN LUTHER	658.94	11/13/15
-64884	56423 GREGORY MACE	818.63	11/13/15
-64883	56433 RENA MATLOCK	978.35	11/13/15
-64882	56435 KEVIN POWERS	1027.57	11/13/15
-64881	56379 WILLIAM REED	748.29	11/13/15
-64880	56565 DAVID SMITHBERG	1109.58	11/13/15
-64879	56258 BRYAN THOMPSON	972.76	11/13/15
-64878	56443 JOAN WITTMAN	1249.05	11/13/15
-64877	56084 KENNETH R. BOYKIN	1643.08	11/13/15

-64876	56313 WILLIAM BRENNY	940.84	11/13/15
-64875	56514 NICO BUECHNER	977.10	11/13/15
-64874	56521 JOHN CUMMINGS	727.46	11/13/15
-64873	56114 ANTHONY D. DUDAS	1811.10	11/13/15
-64872	56396 EMILY GATHJE	1022.70	11/13/15
-64871	56598 TERRY HARP	0.00	11/13/15
-64870	56086 STEVEN C. KJERGAARD	2626.02	11/13/15
-64869	12029 LORI A. LARSEN	915.99	11/13/15
-64868	56602 DEONTAE WATSON	0.00	11/13/15
-64867	56508 JAMES HAGA SR	1434.60	11/13/15
-64866	56340 MICHAEL SIMPSON	1595.86	11/13/15
-64865	56575 FRANCIS GOODSKY	0.00	11/13/15
-64864	56200 GINA MOTTLL	2520.35	11/13/15
-64863	56585 SCOTT VASSEN	1144.65	11/13/15
-64862	56352 BRIAN YOUNG	1452.84	11/13/15
-64861	56579 JOSEPHINE CHING	1193.78	11/13/15
-64860	56347 CHRISTINE EDWARDS	1137.34	11/13/15
-64859	34017 KENT A. JARCIK	2714.82	11/13/15
-64858	56223 DONALD KRESS	1412.28	11/13/15
-64857	56416 SAMANTHA NEILL	778.49	11/13/15
-64856	56239 RACHEL K. RESSLER	1638.06	11/13/15
-64855	35025 JOSILYN F BEAN	1212.24	11/13/15
-64854	56516 BARBARA ELLICO	1338.68	11/13/15
-64853	56301 TRAVIS MIZZELL	947.42	11/13/15
-64852	56522 RYAN SLAPNICKA	2688.74	11/13/15
-64851	56293 DAVID TUAN	2619.57	11/13/15
-64850	56375 KRISTIN WENDT	1024.18	11/13/15
-64849	36006 NEIL W. BAKKEN	1958.45	11/13/15
-64848	56366 KENT SKABO	1184.96	11/13/15
-64847	37008 LAVERN GOHL	1629.91	11/13/15
-64846	56180 DIANE C. HAGEN	404.01	11/13/15
-64845	56473 ANGELA DECKER	209.45	11/13/15
-64844	56566 HECTOR FLORES III	118.20	11/13/15
-64843	48102 KAYLA J. HELL	746.75	11/13/15
-64842	56609 MARIA HILGART	308.27	11/13/15
-64841	56111 ANDREA L. MITCHELL	837.35	11/13/15
-64840	56484 AMANDA NEWPORT	89.68	11/13/15
-64839	56364 JASON SAGE	373.61	11/13/15
-64838	48013 DEBORAH A. SLAIS	1163.39	11/13/15
-64837	56588 KIRBY STRICKLAND	0.00	11/13/15
-64836	48034 YVONNE A. TOPP	646.74	11/13/15
-64835	56411 LISA WEBB	848.54	11/13/15
-64834	56578 BRENDA COLLINS	1142.97	11/13/15
-64833	52011 ANN M. KVANDE	1378.61	11/13/15
-64832	56041 BARBARA J. PETERSON	1226.34	11/13/15
-64831	52020 SHAWN WENKO	2141.33	11/13/15
-64830	56538 KATHY HAVSKJOLD	156.07	11/13/15
-64829	56222 VIVIAN KALMIK	105.85	11/13/15
-64828	53002 AMY A. KRUEGER	2012.14	11/13/15

-64827	56271 SABRINA A RAMEY	1256.10	11/13/15
-64826	56310 JENNIFER STRIETZEL	1140.61	11/13/15
-64825	56390 DENICE SUESS	937.75	11/13/15
-64824	56479 TRISTA HENRIE	1590.46	11/13/15
-64823	56213 ROBERT JASON HILLARD	1811.93	11/13/15
-64822	56303 TROY OSTER	1182.26	11/13/15
-64821	56557 VERONICA ZUBIA	870.30	11/13/15
-64820	56407 Tyson Burkle	129.29	11/13/15
-64819	56026 Scott Copenhaver	32.32	11/13/15
-64818	56011 Kelly Moody	161.61	11/13/15
-64817	56013 Josh S. Mosbrucker	64.64	11/13/15
-64816	56447 Paul Riely	290.90	11/13/15
-64815	56058 Brenden L. Stevens	258.58	11/13/15
-64814	56391 THOMAS MOTTL	2583.41	11/13/15
-64813	IAFF LOCAL 3743 IAFF LOCAL 3743	425.00	11/13/15
-64812	DEFER COMP ROTH NATIONWIDE RETIREMENT SO	17296.54	11/13/15
-64811	ND CHILD SUPPOR ND CHILD SUPPORT ENFORCE	1214.80	11/13/15
-64810	FIT U.S. TREASURY	183843.81	11/13/15
-64809	FIT U.S. TREASURY	730.98	11/19/15
1697	79 CITY OF WILLISTON	64.80	11/10/15
76052	79 CITY OF WILLISTON	1089.80	11/10/15
76053	78 CITY OF WILLISTON	28455.50	11/10/15
76054	569 FEDEX	31.87	11/10/15
76055	999999 OSCAR CRISTALDO CORVALAN	738.00	11/10/15
76056	673 CLERK OF DISTRICT COURT	750.00	11/10/15
76057	12026 KAREN P. LARSON	1400.62	11/13/15
76058	56600 CARI ZAVALNEY	1165.12	11/13/15
76059	56606 BRYTON DAHL	359.55	11/13/15
76060	19095 WALTER H. HALL	1982.18	11/13/15
76061	56206 DANIELLE HENDRICKS	895.04	11/13/15
76062	56525 DERICK LIEN	1361.84	11/13/15
76063	56572 DANIEL ZIMMERMAN	1011.82	11/13/15
76064	26039 DIANE K. ALBRIGHTSON	1012.44	11/13/15
76065	56490 RICHARD KIMBALL II	1256.43	11/13/15
76066	56406 RICHARD RADEMACHER	1869.36	11/13/15
76067	25030 PEDAR A. ANDRE	1475.98	11/13/15
76068	21041 ROBERT E HANSON	2685.96	11/13/15
76069	56428 THOMAS SCOTT	1234.55	11/13/15
76070	22021 LES CHRISTENSEN	1755.36	11/13/15
76071	22014 GARY L. GLOVATSKY	1993.02	11/13/15
76072	56543 DAVID CURTISS	933.58	11/13/15
76073	23136 JAMES B. ENGEN	2442.48	11/13/15
76074	23126 BRENT E. HANSON	2094.25	11/13/15
76075	23039 BRUCE A. JOHNSON	1332.30	11/13/15
76076	56559 RANDALL JOHNSON	398.16	11/13/15
76077	56601 RICHARD MALONEY	824.33	11/13/15
76078	56577 MARC MOHR	450.77	11/13/15
76079	56482 GARY SKABO JR	753.14	11/13/15

76080	56604 BRET WILLIAMS	1307.50	11/13/15
76081	56478 KYLE FLEMING	831.85	11/13/15
76082	56549 CHRISTOPHER HOULE	595.90	11/13/15
76083	25106 RICHARD S. ODEGARD	1710.83	11/13/15
76084	56596 KATRINA HENRY	1236.35	11/13/15
76085	56513 ARTHUR CRUMB	1292.53	11/13/15
76086	54065 PATRICIA K. FIORENZA	2209.72	11/13/15
76087	27096 RUSSELL E. MOMBERG	1563.00	11/13/15
76088	27091 JOSEPH G. MONSON	1087.12	11/13/15
76089	30027 JAMES E. PHILLIPS	936.73	11/13/15
76090	56594 JAMES SWARTOUT	1436.51	11/13/15
76091	56488 MARK BRUINEKOOL	582.53	11/13/15
76092	56367 TONY SCOTT	641.20	11/13/15
76093	56582 JOSHUA DAGENAIS	305.37	11/13/15
76094	32006 WILLIAM M. MCQUISTON	2059.10	11/13/15
76095	27058 DAVID LEE BELL	2557.97	11/13/15
76096	56595 JENNIFER GIBEAU	833.30	11/13/15
76097	56298 SAWYER ZENT	202.47	11/13/15
76098	56066 ZACHARY G. CORCORAN	2344.92	11/13/15
76099	56605 KYLE EDWARDS	1687.71	11/13/15
76100	56116 Tyler D. Carlstad	477.90	11/13/15
76101	56023 Mathew P. Ekblad	111.74	11/13/15
76102	56405 Matthew Flaten	129.29	11/13/15
76103	56561 Delmonte Grevious	193.93	11/13/15
76104	56005 Cory J. Hanson	637.21	11/13/15
76105	56563 Thomas Hartley	484.84	11/13/15
76106	56030 Martin J. Haug	32.32	11/13/15
76107	56205 Brandon Hoffman	32.32	11/13/15
76108	56034 Blaine C. Jeanotte	634.39	11/13/15
76109	56219 Jeremy V Knapkewicz	161.61	11/13/15
76110	56291 James Laqua	517.16	11/13/15
76111	56238 Ryan Lee	517.16	11/13/15
76112	56371 Alan Mapes	258.58	11/13/15
76113	56016 Kyle J. Rossland	587.42	11/13/15
76114	56338 Steve Simard	323.22	11/13/15
76115	56020 Darwin J. Stevens	636.10	11/13/15
76116	56027 Michael W. Walters	295.07	11/13/15
76117	56560 Duffy Weyrauch	64.64	11/13/15
76118	56183 AMBER M. DICKERSON	10302.76	11/13/15
76119	56187 STEPHEN KOHLER	493.27	11/13/15
76120	56458 CLINTON BATES	1323.12	11/13/15
76121	2118 VISA	353.81	11/13/15
76122	243 MONTANA DAKOTA UTILITIES	2374.65	11/13/15
76123	390 RICHARD A. JOHNSON	210.00	11/13/15
76124	999998 NICO BUECHNER	23.97	11/13/15
76125	623 Wex Bank	5995.20	11/13/15
76126	999998 WILLIAM TRACY III	3.07	11/13/15
76127	56610 MATHEW STALVEY	131.09	11/13/15
76128	56583 AMANDA NORTON	1453.48	11/13/15

76129	56575 FRANCIS GOODSKY	828.49	11/13/15
76130	56598 TERRY HARP	1541.20	11/13/15
76131	56499 ANDREW ISAACS	2653.20	11/13/15
76132	56602 DEONTAE WATSON	516.25	11/13/15
76133	56461 HEATHER PARKER	774.84	11/13/15
76134	56597 DUSTIN WILSON	1706.47	11/13/15
76135	56584 MATTHEW CLARK	3482.74	11/13/15
76136	56588 KIRBY STRICKLAND	1114.37	11/13/15
76137	CHILD SUPR ALAB ALABAMA CHILD SUPPORT PA	150.00	11/13/15
76138	UT CHILD SUPPOR CHILD SUPPORT SERVICES (141.00	11/13/15
76139	CHILD SUPRT CT CONNECTICUT - CCSPC	297.65	11/13/15
76140	DCI CREDIT DCI CREDIT SERVICES INC	372.77	11/13/15
76141	DEL CHILD SUPPO DCSE	135.00	11/13/15
76142	MI CHILD SUPPOR MICHIGAN STATE DISBURSEM	104.75	11/13/15
76143	MIDLAND FUNDING MIDLAND FUNDING LLC	150.00	11/13/15
76144	MN CHILD SUPPOR MINNESOTA CHILD SUPPORT	466.50	11/13/15
76145	MISDU MISDU	261.80	11/13/15
76146	233 LYLE SIGNS INC.	957.63	11/13/15
76147	8 ALL SEASONS SPORT ABOUT	674.40	11/13/15
76148	673 CLERK OF DISTRICT COURT	30.00	11/13/15
76149	673 CLERK OF DISTRICT COURT	100.00	11/13/15
76150	673 CLERK OF DISTRICT COURT	750.00	11/13/15
76151	999999 WESTON GLASSHIEN	500.00	11/13/15
76152	999999 DEREK WEHRMAN	1500.00	11/13/15
76153	999999 JAYSON WICKS	730.00	11/13/15
76154	999999 VIRGINIA LAKE	10.00	11/13/15
76155	999999 JEREMIAH JOHNSON	28.00	11/13/15
76156	999999 CHRISTOPHER POAG	350.00	11/13/15
76157	56599 NATHAN NELSON	1052.19	11/13/15
76158	2686 LARRY & DARLENE SLINGSBY	10000.00	11/16/15
76159	2687 Technology Reflections, Inc.	795.00	11/17/15
76160	470 US POSTAL SERVICE	64.26	11/17/15
76161	56590 ACACIA GALAVIZ	570.99	11/17/15
76162	56610 MATHEW STALVEY	608.51	11/17/15
76163	56593 WILLIAM M TRACY IV	698.17	11/17/15
76164	56607 THOMAS JESSOP	464.63	11/17/15
76165	56608 JANISE WILLIAMS	658.36	11/17/15
76166	564 WILLIAMS RURAL WATER DISTRICT	4500.00	11/17/15
76167	999999 ANDRES MONZON	750.00	11/17/15
76168	549 CASH WISE FOODS	50.00	11/17/15
76169	999999 JAMES HAMILTON	100.00	11/17/15
76170	999999 JAQUOI SCOTT	730.00	11/17/15
76171	243 MONTANA DAKOTA UTILITIES	45.71	11/18/15
76172	3 ADVANCED ENGINEERING &	93406.98	11/18/15
76173	999999 CHRISTINE MCLELLAND	52.48	11/19/15
76174	ND HEALTH ND PUBLIC EMPLOYEES RETI	211577.04	11/19/15
76175	PERS NORTH DAKOTA PUBLIC	245192.99	11/19/15

	EMPL		
76176	2697 TITAN RENTALS	3404.31	11/19/15
76177	2702 RHAVON, LLC	162225.00	11/19/15
76178	2703 TANEY ENGINEERING	5869.00	11/19/15
76179	52 BORDER STATES ELECTRIC	254.60	11/20/15
76180	999998 AARON KURTENBACH	187.50	11/20/15
76181	526 Ace Hardware & Flooring	354.14	11/20/15
76182	1783 AIRGAS ON-SITE SAFETY SERVICES	35.00	11/20/15
76183	8 ALL SEASONS SPORT ABOUT	510.54	11/20/15
76184	608 ALLGUARD SECURITY LLC	80.00	11/20/15
76185	1768 ALLIANCE CONSULTING LC	65352.50	11/20/15
76186	13 AMERICAN BUS ASSOCIATION	550.00	11/20/15
76187	610 AMERICAN HONEY COMPANY	246.80	11/20/15
76188	718 AMERIPRIDE LINEN AND APPAREL	1008.47	11/20/15
	SERV		
76189	999998 AMY A. KRUEGER	150.00	11/20/15
76190	999998 ANTHONY D. DUDAS	770.58	11/20/15
76191	999998 ANTON LEUTY	216.61	11/20/15
76192	708 AT&T	107.21	11/20/15
76193	33 BAKER & TAYLOR CO.	552.73	11/20/15
76194	34 BALCO UNIFORM CO., INC.	2742.97	11/20/15
76195	38 BASIN PRINTERS, INC.	1109.00	11/20/15
76196	999998 BENJAMIN MELENDEZ	25.00	11/20/15
76197	49 BLACK MOUNTAIN SOFTWARE	125.00	11/20/15
76198	52 BORDER STATES ELECTRIC	43.70	11/20/15
76199	2689 BOUGHEY LAW FIRM	4029.69	11/20/15
76200	599 BRAATEN PLUMBING, INC	958.29	11/20/15
76201	999998 BRIAN YOUNG	35.00	11/20/15
76202	2698 BROADCAST BILLING SERVICE	269.00	11/20/15
76203	1054 C & D WATER SERVICES	73.50	11/20/15
76204	999998 CARI ZAVALNEY	105.00	11/20/15
76205	69 CARQUEST AUTO PARTS STORES	338.71	11/20/15
76206	549 CASH WISE FOODS	119.74	11/20/15
76207	1755 CDW Government	7607.24	11/20/15
76208	616 CENTER POINT LARGE PRINT	40.14	11/20/15
76209	2682 CERLIC ENVIROMENTAL CONTROLS	3545.19	11/20/15
	INC		
76210	2508 CERTIFIED LABORATORIES	4324.00	11/20/15
76211	1261 CHAMBER OF COMMERCE	1000.00	11/20/15
76212	999998 CHRISTOPHER J. BROSTUEN	1087.68	11/20/15
76213	73 CHRISTOPHERSON'S TIN	907.98	11/20/15
76214	77 CITY OF WILLISTON	1194.00	11/20/15
76215	79 CITY OF WILLISTON	1961.08	11/20/15
76216	80 CITY OF WILLISTON	114.42	11/20/15
76217	1666 CIVIL SCIENCE	24745.50	11/20/15
76218	81 CLAUSEN WELDING	45.00	11/20/15
76219	2124 Coborn's Inc.	142.36	11/20/15
76220	1486 CONNEX INTERNATIONAL	77.94	11/20/15
76221	2699 COPQUEST, INC.	790.75	11/20/15
76222	2611 COPRO GARAGE DOORS	270.00	11/20/15

76223	1519 CORPORATE TRANSLATION SERVICES, I	13.02	11/20/15
76224	822 COUNTRY FLORAL	1074.81	11/20/15
76225	567 CRAIG'S SMALL ENGINE REPAIR	137.66	11/20/15
76226	1041 CRETEX CONCRETE PRODUCTS WEST, IN	16640.00	11/20/15
76227	2070 CRYOTECH DEICING TECHNOLOGY	24890.23	11/20/15
76228	2015 Dakota Fire Extinguishers	5071.67	11/20/15
76229	999999 DAKOTA STORE	95.72	11/20/15
76230	93 DAKOTA SUPPLY GROUP	9641.48	11/20/15
76231	2514 DAL GLOBAL SERVICES LLC	6500.00	11/20/15
76232	999998 DANIELLE HENDRICKS	10.50	11/20/15
76233	999998 DEAN RENNINGER	63.00	11/20/15
76234	999998 DEAN RENNINGER	42.00	11/20/15
76235	988 Dell Marketing L.P.	1035.93	11/20/15
76236	2066 Department of Airports	3990.00	11/20/15
76237	2691 Desmond Johnson	38.86	11/20/15
76238	104 DIAMOND EQUIPMENT CO.	613.02	11/20/15
76239	109 DOEDEN CONSTRUCTION	2525.00	11/20/15
76240	2700 DRS. FOSTER & SMITH	268.27	11/20/15
76241	999998 DUSTIN J. BERTSCH	40.84	11/20/15
76242	124 ELECTRIC & MAGNETO, INC.	27.49	11/20/15
76243	2052 ESO Solutions, Inc.	5795.00	11/20/15
76244	1567 EXPERT AUTO GLASS	275.00	11/20/15
76245	127 F&F SPRINKLER SYSTEMS	15855.00	11/20/15
76246	569 FEDEX	252.69	11/20/15
76247	571 FEE INSURANCE AGENCY, INC	2501.00	11/20/15
76248	134 FORT UNION SUPPLY & TRADE	1102.95	11/20/15
76249	354 FURUSETH LAW FIRM, PC	36075.35	11/20/15
76250	139 GAFFANEY'S	2430.85	11/20/15
76251	785 GALE/CENGAGE Learning	22.09	11/20/15
76252	1096 Gall's, LLC	743.79	11/20/15
76253	2696 Good Guy's Sprinkler	75.00	11/20/15
76254	1154 GOOSENECK IMPLEMENT	319.14	11/20/15
76255	146 GUMDROP BOOKS	9159.73	11/20/15
76256	659 H & H TRUCKING	2276.87	11/20/15
76257	618 H W WILSON COMPANY	242.00	11/20/15
76258	151 HAWKINS, INC.	12759.65	11/20/15
76259	550 HEDAHLS PARTS PLUS	261.04	11/20/15
76260	153 HEIMAN FIRE EQUIPMENT, INC.	1312.00	11/20/15
76261	161 HOME OF ECONOMY	288.87	11/20/15
76262	162 HORIZON RESOURCES	8745.67	11/20/15
76263	2586 HOSE AND RUBBER SUPPLY	221.96	11/20/15
76264	999998 HUGH E BENZEN	187.50	11/20/15
76265	2479 INSURANCE INFORMATION EXCHANGE	251.00	11/20/15
76266	176 INTERSTATE POWER SYSTEMS	4367.20	11/20/15
76267	2529 J. E. DUNN CONSTRUCTION	330065.00	11/20/15
76268	2113 JAME O's TIRES	4050.00	11/20/15
76269	1786 JLG Architects	2035.53	11/20/15
76270	1609 JMAC RESOURCES	4725.00	11/20/15

76271	999999 JP & LEE FOODS LLC	74.00	11/20/15
76272	999998 JUSTIN EDWARDS	46.50	11/20/15
76273	196 KADRMAS LEE & JACKSON INC	922146.12	11/20/15
76274	2217 Kameron Messmer	700.00	11/20/15
76275	999998 KENNETH W. BERGSTROM	166.53	11/20/15
76276	1299 KNIFE RIVER-NORTH CENTRAL	503691.87	11/20/15
76277	2227 KONICA MINOLTA PREMIER FINANCE	486.24	11/20/15
76278	2690 KOTA MEATS	413.10	11/20/15
76279	212 KOTANA COMMUNICATIONS	6561.87	11/20/15
76280	956 L & K ELECTRIC	3733.59	11/20/15
76281	2694 LANDMARK AVIATION - ISN	21.30	11/20/15
76282	2062 LeadsOnline	2238.00	11/20/15
76283	2701 LEWIS, CHARLENE	475.00	11/20/15
76284	611 MABLE'S TASTE OF HOME	833.45	11/20/15
76285	1821 MARCO	71.20	11/20/15
76286	1606 MARS OF WILLISTON	497.00	11/20/15
76287	239 MATERIAL TESTING SERVICE	4293.00	11/20/15
76288	240 MATHISON COMPANY	840.18	11/20/15
76289	245 MEDQUEST INC	2179.12	11/20/15
76290	2685 MENARDS	75.33	11/20/15
76291	247 MERCY MEDICAL CENTER	300.00	11/20/15
76292	2112 Mercy Occupational Health Clinic	558.00	11/20/15
76293	999999 METRO ICE SCULPTURES	2150.00	11/20/15
76294	999998 MICHAEL A. ISENHOWER JR	25.00	11/20/15
76295	250 MICROMARKETING ASSOCIATES	424.41	11/20/15
76296	251 MIDAMERICA BOOKS	456.80	11/20/15
76297	1095 MIKEY'S COUNTRY CANDY	156.65	11/20/15
76298	2683 MISSOURI VALLEY PETROLEUM INC	2107.02	11/20/15
76299	999998 MITCHELL KERSTING	125.50	11/20/15
76300	260 MODERN MACHINE WORKS	136.00	11/20/15
76301	261 MON-DAK HTG & PLG, INC.	4441.36	11/20/15
76302	243 MONTANA DAKOTA UTILITIES	20433.31	11/20/15
76303	999998 MORKATAA DHINAA	45.50	11/20/15
76304	2291 Municipal Emergency Services, Inc	1440.95	11/20/15
76305	270 MURPHY MOTORS, INC.	233.08	11/20/15
76306	1772 MYGOV,LLC	1050.00	11/20/15
76307	275 NAPA AUTO PARTS	6540.14	11/20/15
76308	2675 National Business Furniture	3627.26	11/20/15
76309	297 ND ONE CALL	668.25	11/20/15
76310	1947 NEESE INC	453.68	11/20/15
76311	1713 NELSON INTERNATIONAL OF BISMARCK	1481.87	11/20/15
76312	320 NEMONT	5811.68	11/20/15
76313	584 NMN, INC.	1664.80	11/20/15
76314	1494 North Dakota Insurance Department	170.00	11/20/15
76315	626 NORTH DAKOTA LEAGUE OF CITIES	360.00	11/20/15
76316	324 NORTHERN IMPROVEMENT CO.	543.79	11/20/15
76317	333 NORTHWEST SUPPLY CO.	130.75	11/20/15

76318	2684 NSI LAB SOLUTIONS	171.00	11/20/15
76319	690 O'REILLY AUTO PARTS	6.59	11/20/15
76320	1635 OCLC, Inc.	536.54	11/20/15
76321	1803 ODNEY	60.00	11/20/15
76322	2339 Office Depot	252.41	11/20/15
76323	340 OHNSTAD TWICHELL PC	3299.50	11/20/15
76324	343 OLYMPIC SALES, INC.	26700.00	11/20/15
76325	344 ONE FULFILLMENT	238.08	11/20/15
76326	2427 ORGANIC CLEANING SOLUTIONS	75.00	11/20/15
76327	999999 PAUL METCALFE	3650.00	11/20/15
76328	2677 PAYMENT PRINCIPALS	21.77	11/20/15
76329	351 PENWORTHY	268.18	11/20/15
76330	359 PRAXAIR DISTRIBUTION INC	621.83	11/20/15
76331	641 PREBLE MEDICAL SERVICES, INC	668.00	11/20/15
76332	362 PRO SAFE PEST CONTROL	294.00	11/20/15
76333	367 QUILL CORPORATION	1033.38	11/20/15
76334	2688 RECORD KEEPERS LLC	33.00	11/20/15
76335	390 RICHARD A. JOHNSON	3235.65	11/20/15
76336	2693 SAFETY VISION	504.32	11/20/15
76337	416 SELID PLUMBING & HEATING INC	94.70	11/20/15
76338	999998 SETH MIMM	35.00	11/20/15
76339	2681 SOCIETY FOR HUMAN RESOURCE MANAGE	190.00	11/20/15
76340	654 SONJA'S OLD-FASHIONED DELICACIES	566.48	11/20/15
76341	428 ST. PAUL STAMP WORKS, INC	147.80	11/20/15
76342	544 SWANSTON EQUIPMENT CORPORATION	680.84	11/20/15
76343	1514 TEI LANDMARK AUDIO	57.43	11/20/15
76344	447 THE SHOPPER	978.50	11/20/15
76345	2475 Time Management Systems	495.00	11/20/15
76346	2692 TKDA	6341.46	11/20/15
76347	460 TRACTOR & EQUIPMENT CO.	1348.32	11/20/15
76348	461 TRACTOR SUPPLY CREDIT PLAN	9.87	11/20/15
76349	2072 TriZetto Provider Solutions	173.82	11/20/15
76350	1610 ULTEIG	212835.58	11/20/15
76351	484 VERIZON WIRELESS	5978.71	11/20/15
76352	487 VISA	5806.83	11/20/15
76353	488 VISA	1594.33	11/20/15
76354	489 VISA	492.25	11/20/15
76355	1249 WASTE NOT RECYCLING LLC	2424.60	11/20/15
76356	496 WCS TELECOM	1177.67	11/20/15
76357	2528 WD & J Properties LLC	10000.00	11/20/15
76358	501 WESTERN VET CLINIC	157.50	11/20/15
76359	503 WESTLIE MOTOR CO.	575.49	11/20/15
76360	999998 WILLIAM SCHWENDEMAN	35.00	11/20/15
76361	999998 WILLIAM SCHWENDEMAN	94.00	11/20/15
76362	531 WILLIAMS COUNTY AUDITOR	6898.13	11/20/15
76363	629 WILLIAMS COUNTY INFORMATION TECH	1627.50	11/20/15
76364	564 WILLIAMS RURAL WATER DISTRICT	60.26	11/20/15
76365	1716 Williams Scotsman, Inc.	2501.10	11/20/15

76366	1549 Williston Basin Racing Associatio	1000.00	11/20/15
76367	516 WILLISTON CVB	239.88	11/20/15
76368	517 WILLISTON FIRE & SAFETY	429.25	11/20/15
76369	518 WILLISTON HERALD	2728.54	11/20/15
76370	519 WILLISTON HOME & LUMBER	103.01	11/20/15
76371	1687 WILLISTON LANDSCAPE AND IRRIGATIO	43392.00	11/20/15
76372	525 WILLISTON TIRE CENTER	326.72	11/20/15
76373	2045 WORKLIFE	979.00	11/20/15

# of checks	553
Claims	2834359.40
Payroll	1039693.71
Total	3874053.11

- (2) Application for a Local Permit or Charity Local Permit
 - a. Coyote Wrestling Club
 - b. Missouri Basin Bowman
 - c. RMEF – Rocky Mountain Elk Foundation
- (3) Special Permit to Sell Alcoholic Beverages
 - a. American Legion – 12/5/2015
 - b. American Legion – 12/12/2015
 - c. 26th Street Liquor – 12/9/2015
- (4) Taxi License
 - a. ~~Yebosco – Add Vehicle~~
 - b. Tiny Taxi - New
- C. Building Official
 - (1) Master Mechanical
 - a. Hugh Carr – Carr & Company
- D. City Planner
 - (1) Request a hearing a the December 8, 2015 City Commission meeting for a zone change from R-1: Single Family Residential to C-1:Neighborhood Commercial for Lot 6, Block 1, Pettis Subdivision (212 13th St. W) City of Williston – Stacy Gunlikson
- E. Assessor
 - (1) Abatement
 - (2) Exemptions
- F. City Engineer
 - (1) KLJ request for 'Welcome to Williston' sign to occupy a City owned utility Easement

MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to approve the consent agenda for November 24th City Commission meeting as presented UNANIMOUS BY VOICE VOTE

3. Public Hearings

John Kautzman, City Auditor presented the following:

- A. Resolution 15-160 – Amending Tax Increment District 8
This item was prepared to correct an error when the Menards Incremental District was set up; it was set up with 100 acres of retail area. When Menards was developed the structure was enlarged and that pushed the building outside of the 100 acres. This hearing and documents presented are intended to correct the boundary lines around the district. Letters were sent to the tax districts including the schools and County.

Mayor Klug opened the public hearing and called for public comment.
Mayor Klug called for a second and third time for public comment.
Mayor Klug closed the public hearing.

MOTION BY CYMBALUK, SECONDED BY BROSTUEN, to approve Resolution 15-160 as presented

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

- B. Resolution 15-161 – Amending Exhibit “A” to the City of Williston Development and Renewal Plan of 2011B
This item is also part of the process to Resolution 15-160.

Mayor Klug opened the public hearing and called for public comment.
Mayor Klug called for a second and third time for public comment.
Mayor Klug closed the public hearing.

MOTION BY BROSTUEN, SECONDED BY PIESIK, to approve Resolution 15-161 as presented

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

4. Bid Openings

David Tuan, Director of Public works presented the following:

- A. Rubber Tire Backhoe (Sewer Collection)
Bids were opened 11/19/15. One bid was received from Tractor & Equipment in the amount of \$149,675. The budgeted amount for this item was \$220,000.

MOTION PIESIK, SECONDED BY CYMBALUK, to approve the contract for a Rubber Tire Backhoe to Tractor & Equipment in the amount of \$149,675

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

- B. 1 New 2 Ton Service Truck w/crane (Plant Maintenance)
Bids were opened 11/19/15. The budgeted amount for this item was \$150,000. One bid was received from Select Ford in the amount of \$103,115.

MOTION BY CYMBALUK, SECONDED BY BROSTUEN, to approve as presented**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug****NAY: NONE****ABSENT AND NOT VOTING:****CARRIED: 5-0**

5. Accounts, Claims and Bills Not Approved in the Consent Agenda
6. Ordinances

Rachel Ressler, Planning and Zoning presented the following:

- A. Ordinance 1025 – Downtown Building Material – second reading
The City has had a moratorium in place for the last 18 months, which disallows metal building materials and materials inconsistent with the Downtown Plan from being constructed in the downtown area. The purpose of the moratorium was to prevent new buildings inconsistent with the Downtown Plan from being constructed prior to more permanent design guidelines being put in place with the Unified Development Code (UDC). The UDC is still in the final review stages, however, the most recent version of the moratorium is about to expire. City Staff set up a meeting with Barstad Builders, Tofte Brothers Construction, McCody Concrete, LJA, JLG, Williston Downtowner's Association, Commissioner Piesik and Commissioner Cymbaluk. The committee discussed the ordinance and the concern that this ordinance removes creative license. The committee affirmed the need for some design regulation downtown. It was determined the committee would like to see an intent statement affirming the intended design for downtown based on the Comprehensive Plan and the Downtown Plan and would like to have a design review board set up within a year. This review board would review any buildings to be constructed/renovated within the downtown area for compatibility with the intent statement and the Comprehensive and Downtown Plans. Until the committee is officially set up, if there is question, an informal meeting will be held with the committee to review the issue.

MOTION BY CYMBALUK, SECONDED BY BROSTUEN, to approve the second reading of Ordinance 1025 as presented**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug****NAY: NONE****ABSENT AND NOT VOTING:****CARRIED: 5-0**

Jordon Evert, City Attorney presented the following:

- B. Ordinance 1026 – Temporary Workforce Housing – second reading
The first reading was approved at the last regular City Commission meeting subject to a couple amendments per the motion. Those amendments were a correction in subsection 6 of the draft and some extensions of the dates in subsection 9A-D. This ordinance was put together in relation to the September 22nd motion adopted by the City commission to move forward with amending the zoning ordinance to create a provision in the ordinance for this type of use and extend the type of use to July 1, 2016. Correspondence has been received from several interested parties, specifically a written protest. Section 29 of the

adopted Planning and Zoning ordinance provides that interested parties may protest an amendment to the Zoning Ordinance and Ordinance 1026 is exactly that. If there are a specific percentage of people protesting, in order to move forward with adopting the amendment, it would require a $\frac{3}{4}$'s vote from the City Commission. Mayor Klug presented NDCC, 44-04-22 to the Commissioners in regards to a letter that was received from Attorney Randall Sickler with Ebeltoft.Sickler. Lawyers PLLC, representing Lodging Solutions Williston, LLC. The basis of the letter states Lodging Solutions requests confirmation as to whether any of the City Commissioners has a personal interest or monetary interest with respect to the matter of proposed Ordinance 1026. Mayor Klug polled each of the commissioners asking each directly if they had any interest that would prevent them from voting on this item. Commissioner Cymbaluk stated he does not own or operate any apartments or hotels. Commissioner Piesik stated she does not own any apartments, hotels or crew camps. Mayor Klug stated he no longer owns any hotels and sold his interest in the El Rancho last December. Mayor Klug has no contracts with anybody on either side of this issue. Commissioner Bekkedahl stated he does not own any apartments, hotels and has no participation in any crew camps. Commissioner Brostuen stated he does not own any hotels, apartments or any other form of lodging/residential properties. None of the Commissioners feel they have any conflict of interest with regards to this item's decision. Commissioner Piesik verified it is possible to add any amendments the commissioners felt necessary between the first and second reading. Mr. Evert stated that was correct. Commissioner Bekkedahl asked Mr. Evert to clarify who the actual 20% are as stated in the ordinance, i.e. land owners, lease holders, property owners, affected property or city-wide property. Mr. Evert stated as of the meeting he does not have a complete answer. The way Section 29 is written, it references owners, but does not specify owner of the property or facility etc. There will have to be an analysis made with respect to the specific protests made to see if they qualify and meet the 20%. Commissioner Bekkedahl feels this is vital information in order to make the correct decision and has asked the City Attorney to clarify the ordinance in regards to the 20% protests and specifics of the language. Target Logistics formerly withdrew their protest as they are only seeking resolution for all involved.

MOTION BY PIESIK, SECONDED BY BEKKEDAHL, to eliminate all workforce housing within the city limits of Williston unless they are company owned and provide housing only for employees and that they be reduced by 50%. The workforce housing solutions in the ETJ area be allowed to remain open at the higher rates and also cut their beds by 50%, this will cut the beds to a little over 1000, and extend the sunset of this ordinance to 12/01/2019 to coincide with the last date given by the county for any workforce housing that was allowed in the ETJ area

AYE: Piesik

NAY: Brostuen, Bekkedahl, Cymbaluk, Klug

ABSENT AND NOT VOTING:

DENIED: 4-1

Commissioner Bekkedahl noted Williams County since June has reduced their permitted number of beds from 4,487 to 2,081. If the City passes the ordinance and closes all camps that would reduce beds by an additional 3,600. The beds (workforce housing) were permitted as the City needed them and Commissioner

Bekkedahl favors a solution that allows this to ramp down in the same way. The Commissioners discussed their options.

MOTION BY CYMBALUK, SECONDED BY BROSTUEN, to approve the second reading of 1026 as presented

AYE: Brostuen, Cymbaluk, Klug

NAY: Bekkedahl, Piesik

ABSENT AND NOT VOTING:

CARRIED: 3-2

Mayor Klug called a 5 minute recess.

Mayor Klug reconvened the meeting.

Chis Brostuen, City Commissioner presented the following:

- C. Ordinance 1030 – Retained Appointive Officers – second reading
This will essentially add two administrative positions at the department head level; a city administrator and a human resources director. Commissioner Brostuen also stated there was never an ordinance for adding the Planning & Zoning Director.

MOTION BY BROSTUEN, SECONDED BY CYMBALUK, to approve the second reading of Ordinance 1030 as presented with the addition of the Planning and Zoning Director

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

- 7. Petitions, Communications and Remonstrance's
- 8. Report of Commissioners
 - A. President of the Board
 - B. Vice-President; Finance Commissioner
 - C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
 - D. Fire, Police, and Ambulance Commissioner
 - E. Water Works, Sewer, Airport, Building and Planning Commissioner
- 9. Report of Department Heads

John Kautzman, City Auditor presented the following:

- A. City Auditor
 - (1) Line of Credit Verification Process
This item is in response to the Bank of ND commercial loan officer and three items he has requested the City do by year end. The first is to provide a withdrawal letter for the existing 93 million (current line of credit) from 2015 and secondly reapply/request 2016 needs and keep separate for the airport. Third is to separately ask for the airport needs. Commissioner Bekkedahl has advised not to accommodate the request but to give him an opportunity to communicate with the loan officer to review possible options for Williston. Commissioner Bekkedahl stated he spoke to the loan officer and when the loan officer brought this before the Industrial Commission it was approved for 2015 disbursement and utilization, not 2016. In the meantime Williston received surge funding money

and has been using it towards construction funding and also secured a SRF funding loan that is to be paid back with gross production oil tax dollars for the waste water treatment plant. Commissioner Bekkedahl will be meeting with the Bank of ND on December 1st and 2nd to be sure the City has the opportunity to re-secure funding for 2016 which as of right now there is no funding for construction programs; the budget was contingent on moving forward upon funding. This will be brought back in December.

MOTION BY BROSTUEN, SECONDED BY CYMBALUK, to allow Commissioner Bekkedahl to be the representative for the City of Williston to work with the Bank of ND on this issue UNANIMOUS BY VOICE VOTE

- (2) Financial audit selection for 2015 – 2017
It is not uncommon and considered advisable to switch auditing firms on occasion. A quote was secured from Brady Martz to be the financial auditor for the next 3 years. The proposal from Brady Martz was presented in the commission packet.

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to approve the request from the auditor for auditor selection

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

- (3) Resolution 15-162- Sale of Tax Increment Revenue Bonds of 2015
This is to consider passing Resolution 15-162 that would authorize up to \$30 million in tax increment bonds. This bond issue will be funded with incremental flows that are existing from the current vertical construction in place.

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to pass Resolution 15-162 Sale of Tax Increment Revenue Bonds of 2015 or 2016 in the amount not to exceed \$30 million as presented

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

- (4) Auditor report letter and invoice
The City continues to receive an audit review bill from the State. The State does not audit the City due to losing key staff members a number of years ago. The auditor is requesting direction on how to address receiving the bill and not receiving the service.

MOTION BY CYMBALUK, SECONDED BY BROSTUEN, to direct the auditor to pay the invoice for \$165 for the State audit review and also support sending a letter signed by the mayor indicating the request today that the State auditor's office reinstate auditing western political subdivisions as they do for eastern North Dakota currently

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

- (5) Taxi License - Yebosco – Add Vehicle
The auditor is asking for this company to be moved to the taxi committee. The auditor's office has received complaints (w/pictures) this cab company is operating without a license. The auditor recommends not authorizing the second vehicle at this time until the issues are resolved and have to committee recommend a response to recommend back to the City Commission.

MOTION BY CYMBALUK, SECONDED BY BROSTUEN, to approve as requested UNANIMOUS BY VOICE VOTE

- B. Attorney
- C. Director of Public Works
- D. City Engineer

Bob Hanson, City Engineer presented the following:

- (1) Alliance Engineering Services Agreement for an independent analysis of the Hagen Slingsby Drainage System
The City is negotiating an agreement with several property owners for the annexation of the "donut hole" off the west end of Bison Dr. This will be an "independent analysis" of the drainage system the City has installed by Alliance Engineering. Some of the owners of the property have protested the annexation. In this agreement, they have agreed to withdraw their protests in exchange for a number of concessions by the City; one, to undertake the analysis of the storm water drainage system which they have several issues with.

MOTION BY CYMBALUK, SECONDED BY BROSTUEN, to approve the Alliance Engineering Services Agreement for an independent analysis of the Hagan/Slingsby drainage system to be billed hourly not to exceed \$5,000

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

- (2) Holliday Wright Development Sewer Extension Project
Currently under construction is a development in the northern part of town at 58th St and HWY 2; a Holiday Station and hotel complex. Part of the existing project is to install a temporary lift station and pump the waste water from the hotel and gas station across HWY 2 to the new sewer installed on the west side. This will cost the developer \$320,000. As an alternative, it is possible to put a gravity sewer line in from the hotel/gas station site south to the fairgrounds road and

then east to an existing sewer that runs along the fairgrounds property. This will cost approximately \$550,000. This will provide a gravity sewer line that is superior to a pumped sewage system and also get a sewer system that runs along the fairgrounds road and north up through some residential areas and create a backbone potential of servicing the entire NW quarter of that section. The Wilder's property would be fully serviced. It would cost the City \$230,000, basically getting the sewer system for half. The developers have offered to pay the City \$320,000 for help in finding financing for the rest of the sewer cost. Mr. Hanson proposes proceeding with creating a special assessment district that would pay to install the sewer line and include the Wilder's property and the adjacent properties to them to the north and west. The assessment would be deferred until the property develops or is sold for development purposes. The gas station and hotel would be included in the assessment district. Mr. Hanson is requesting permission to proceed with the creation of a special assessment district for the purposes of installing a gravity sewer line to the gas station/hotel site.

MOTION BY PIESIK, SECONDED BY BROSTUEN, to proceed with the creation of a special assessment district to install a gravity sewer along the Fair Grounds Rd to the Holiday Wright development

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

- (3) Morris & Richie Engineering Services Agreement for the Holiday Wright Sewer Extension Project

Morris & Richie is the Holiday Wright Project's Engineer and they have offered to do the design engineering of the Holiday Wright Sewer Extension Project for a survey fee to be billed hourly not to exceed \$16,000 and an engineering fee to be billed hourly not to exceed \$57,000.

MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to accept Morris & Richie's Engineering Services Agreement for the Holiday Wright Sewer Extension Project in the amount to be billed hourly not to exceed a total of \$73,000

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

- E. Fire Chief
- F. Chief of Police
- G. Building Official
- H. City Planner

Rachel Ressler, Planning and Zoning presented the following:

- (1) Renaissance Zone Expansion
SB 2327 effective 8/1/15, allows for the addition of blocks to the City's Renaissance Zone. In order to do this, the City must submit:

- An appendix to the current development plan explaining why the newly selected blocks conform to the goals set forth by the development plan
- An updated map illustrating the new boundary. The boundary must still be contiguous, with an allowable exception of a 3 block island that can be set apart from the primary zone.
- A supplement to the current property inventory list that includes the newly selected properties.
- The results of a public hearing
- City Commission minutes documenting approval.

A suggestion was made to look into expanding Williston' Renaissance Zone since the City would be eligible for at least 35 blocks (depending on population numbers) vs the former limit of 23. The Renaissance Zone Board is requesting a committee comprised of the Board, it's non-voting members (Building Official, City Planner, Economic Development Director and Commissioner Brostuen) and any other persons the board may see fit be formed in order to examine a potential expansion and to bring forward a recommendation for such expansion.

MOTION BY BROSTUEN, SECONDED BY CYMBALUK, to approve the request as presented

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

- I. Economic Development
- J. Airport

Steven Kjergaard, Airport Manager presented the following:

- (1) FAA Reimbursable Agreement for NVAID Design
This is an agreement with the FAA where they design their equipment. The FAA is the only organization allowed to perform this work because they will own the equipment once the airport opens. The cost is \$377,502.29 and is reimbursable under a FAA grant.

MOTION BY CYMBALUK, SECONDED BY BROSTUEN, to approve the request as presented

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

- (2) ~~NAVAID Design~~
- K. Assessor
- L. Convention and Visitor's Bureau
- 10. Appointments and Consultations with Officers
- 11. Unfinished Business
- A. Larry Grondahl – Utility Pole

HOLD

- B. Agri Industries Water Line Agreement

HOLD

- C. Airport Building Bidding Process (CMRA)

HOLD

- D. Change Order #9 – Knife River
Mr. Hanson recommends removing the item.

**MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to adjourn
UNANIMOUS BY VOICE VOTE**

- 12. New Business
- 13. Executive Session
- 14. Adjourn

**MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK, to adjourn
UNANIMOUS BY VOICE VOTE**

Howard Klug, President
Board of City Commissioners

John Kautzman, City Auditor