

**OFFICIAL PROCEEDINGS**  
**Special Meeting of the Board of City Commissioners**  
**June 9, 2016 9:00 am**  
**City Hall – Williston, North Dakota**

1. Roll Call of Commissioners

COMMISSIONERS PRESENT: Chris Brostuen (via conference call), Brad Bekkedahl, Deanette Piesik, Tate Cymbaluk and Howard Klug

COMMISSIONERS ABSENT: None

OTHERS PRESENT: John Kautzman, Jason Catrambone, Steven Kjergaard, Pete Furuseth, James Lokken

Mayor Klug presented a quorum.

2. Bid Opening – Fire Station #3

Howard Klug, President Board of City Commissioners, informed those present that a budget meeting was held to discuss various scenarios in regards to the build of fire stations #3 and #4. Commission Cymbaluk was tasked with reviewing the project and due diligence was completed.

Jason Catrambone, Fire Chief, reported fire station #3 bid opening was held last month with Shingobee Builders being the low bidder at \$4,654,229, including the requested alternates to match fire station #2 currently under construction. This information was brought before the budget committee June 1, 2016 for further review. Mr. Catrambone reviewed the maps provided, indicating both the current and recommended fire station districts. In addition to response time and coverage in determining the location of fire station #3, other areas of concern include critical infrastructure, density, call volume and overall risk assessment. The addition of a third station would maintain a five mile maximum service radius providing for an efficient and expeditious response. This allows the Williston Fire Department to meet or exceed the standard recommended response time.

Commissioner Cymbaluk noted discussion was held on combining fire stations #3 and #4 into one station, as well as, potentially moving fire station #3 to a different location. Additional sites were identified but eliminated due to various concerns, which included proximity to oil well sites, poor terrain and service connectivity with future growth. It was determined at this time that fire station #3 will service and provide the necessary protection to the entire Harvest Hills area. Fire station #4 was also discussed and at this time it is felt economics cannot support building the station. There is confidence and comfort the city can facilitate economically in building fire station #3 in the Harvest Hills area. It was also noted funding is on hand and available through the public safety sales tax bond for the build of fire station #3 and fire station #4 has been eliminated from that cash expenditure stream.

**Motion by Cymbaluk, seconded by Bekkedahl, to approve the bid of Shingobee Builders in the amount of \$4,654,229 as presented for fire station #3.**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug**

**NAY: NONE**

**ABSENT AND NOT VOTING:**

**CARRIED: 5-0**

3. Executive Session – Attorney Consultation

Mayor Klug stated that he would entertain a motion to move to Executive Session to confer with the city attorney.

**Motion by Cymbaluk, seconded by Bekkedahl, to move to Executive Session.  
UNANIMOUS BY VOICE VOTE**

Mayor Klug stated that pursuant to the motion, the Board will move into Executive session to discuss the issues authorized by section 44-04-18.4 of the North Dakota Century Code.

Mayor Klug resumed the Special Committee Meeting. An Executive Session was held and the only issue discussed was an attorney consultation. There is one motion to consider that came out of that Executive Session.

**Motion #1**

**AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug**

**NAY: NONE**

**ABSENT AND NOT VOTING:**

**CARRIED: 5-0**

4. Adjourn

**Motion by Bekkedahl, Seconded by Cymbaluk, to adjourn the meeting.  
UNANIMOUS BY VOICE VOTE**

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Howard Klug, President  
Board of City Commissioners

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John Kautzman, City Auditor