

MINUTES
Board of City Commissioners
June 28, 2016 @ 6:00 pm
City Hall – Williston, North Dakota

1. Roll Call of Commissioners

COMMISSIONERS PRESENT: Chris Brostuen (via teleconference), Brad Bekkedahl (via teleconference), Deanette Piesik, Tate Cymbaluk, Howard Klug

COMMISSIONERS ABSENT: None

OTHERS PRESENT: John Kautzman, Jordon Evert, Jim Lokken, Dave Bell, Bill Tracy, Bob Hanson, Shawn Wenko, David Tuan, Steve Kjergaard, Jason Catrambone, Kent Jarcik, Rachel Laqua

Mayor Klug presented a quorum.

CHANGES TO AGENDA:

ADD: 11C

MOVE: 10A to 9C4, 9B1 to 6

Motion by Cymbaluk, Seconded by Piesik to approve the changes to agenda as presented.

UNANIMOUS BY VOICE VOTE

2. Consent Agenda

A. Reading and Approval of Minutes

(1) Special Meeting Dated: June 9, 2016

(2) Regular Meeting Dated: June 14, 2016

B. Auditor

(1) Accounts, Claims and Bills

For checks between: 06/10/16 - 06/23/16

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Date Issued
-61114	56297 BRENDA D'ANGELO	1152.43	06/10/16
-61113	12020 RANDY M DONNELLY	1345.65	06/10/16
-61112	56656 MELISSA ELLETSON	1981.05	06/10/16
-61111	56348 TYLER EMERSON	2000.67	06/10/16
-61110	56444 SUSAN GISLASON	790.54	06/10/16
-61109	12017 JOHN L. KAUTZMAN	3122.32	06/10/16
-61108	56512 PEGGY MASTERS	1369.89	06/10/16
-61107	56554 JANESSA STORLIE	1496.32	06/10/16
-61106	56635 CATHERINE BESEKE	1490.50	06/10/16
-61105	56462 BONNIE COLEOTE	832.39	06/10/16

-61104	13026 KEVIN W. CRAFT	1193.98	06/10/16
-61103	56323 LINDSEY HATCH	1462.31	06/10/16
-61102	56615 MAGGIE HILLUKKA	997.65	06/10/16
-61101	56660 MIKAELA SKALICKY	1485.20	06/10/16
-61100	13025 JOLEEN S. TINKER	1665.11	06/10/16
-61099	56569 CINDY WHITE	666.83	06/10/16
-61098	56378 LAURA WOLTJER	1126.01	06/10/16
-61097	56169 KATHERINE E. BERWICK	1958.71	06/10/16
-61096	17016 THOMAS J. GLENN	372.90	06/10/16
-61095	56491 KATHLEEN STAHOWIAK	1824.42	06/10/16
-61094	56655 STEPHANIE WELLMAN	1332.73	06/10/16
-61093	56225 SUSAN E. MOELLER	1324.55	06/10/16
-61092	56540 BRAD AUTTELET	986.01	06/10/16
-61091	56458 CLINTON BATES	2364.04	06/10/16
-61090	18021 ROBERT J. BENTH	2184.39	06/10/16
-61089	56586 ROBERT BROOK	1370.72	06/10/16
-61088	56419 JASON CATRAMBONE	2984.06	06/10/16
-61087	56641 JUSTIN CHAMPION	2137.74	06/10/16
-61086	56584 MATTHEW CLARK	2759.51	06/10/16
-61085	56620 ANTHONY LEWIS	2320.43	06/10/16
-61084	18028 DAVID C. DONNER	1822.65	06/10/16
-61083	56661 VICTORIA DOUGLAS	578.76	06/10/16
-61082	56506 RYAN EDMONDSON	1065.42	06/10/16
-61081	56541 JACOB FELTES	813.26	06/10/16
-61080	56500 CHRISTOPHER GILLIES	2288.04	06/10/16
-61079	56634 JAMES HERRMANN	951.63	06/10/16
-61078	56630 JOHN HOSKINS	1602.46	06/10/16
-61077	56567 EMILY HUGHES	2354.48	06/10/16
-61076	56507 GREGORY HUGHES	1708.28	06/10/16
-61075	56623 ALEXANDER INIGUEZ	1131.38	06/10/16
-61074	56499 ANDREW ISAACS	1111.07	06/10/16
-61073	56636 COREY JOHNSON	2028.23	06/10/16
-61072	56382 ETHAN JOHNSON	1127.44	06/10/16
-61071	56624 ROBERT JONES	2347.06	06/10/16
-61070	18027 STEVEN D. KERZMANN	2684.94	06/10/16
-61069	18096 TRACY C. KERZMANN	1084.39	06/10/16
-61068	56612 ROBERT KISER	2037.19	06/10/16
-61067	56587 JEREMY KNAPKEWICZ	1410.57	06/10/16
-61066	56495 JAMES T. LEWIS	1745.81	06/10/16
-61065	56498 JASON LEWIS	1325.84	06/10/16
-61064	56483 JOSHUA MAHLUM	1855.06	06/10/16
-61063	56658 CHRISTOPHER MAHONEY	765.72	06/10/16
-61062	56463 ANTHONY MCNEIL	848.41	06/10/16
-61061	56642 RYAN MILLER	770.94	06/10/16
-61060	56564 BRIAN MINTON	1395.19	06/10/16
-61059	56643 CHRISTIE MINTON	1132.14	06/10/16
-61058	56527 CRAIG MOEN	858.34	06/10/16
-61057	18099 ERICA J. MYERS	1155.24	06/10/16
-61056	56583 AMANDA NORTON	1956.63	06/10/16

-61055	56503 JOHN PAGANO	1503.41	06/10/16
-61054	56130 ANDREW A. SAILER	1964.88	06/10/16
-61053	56645 JILL SELLERS	962.53	06/10/16
-61052	56504 PATRICK SELLERS	2159.21	06/10/16
-61051	56453 TIMOTHY SWANSON	1865.65	06/10/16
-61050	56649 EARNEST THEETGE	1248.07	06/10/16
-61049	56494 JEFFREY VANDYKE	1045.17	06/10/16
-61048	56597 DUSTIN WILSON	1037.64	06/10/16
-61047	18097 DUANE S. WINTER	1409.31	06/10/16
-61046	56174 SAM M. AIDE	1655.80	06/10/16
-61045	56273 JASON BARTEN	1701.55	06/10/16
-61044	19024 DAVID L. BELISLE	1847.11	06/10/16
-61043	56246 HUGH E BENZEN	1188.48	06/10/16
-61042	19092 DUSTIN J. BERTSCH	1990.50	06/10/16
-61041	19028 MARK R. BITZ	2136.88	06/10/16
-61040	56097 ALAN C. BRATT	1935.58	06/10/16
-61039	56121 DUSTIN R. CELANDER	1553.52	06/10/16
-61038	56606 BRYTON DAHL	1677.38	06/10/16
-61037	56278 DANIEL DERY	2148.98	06/10/16
-61036	56173 RODNEY H. DICKERSON	2001.94	06/10/16
-61035	56485 JAMES DIXON	1666.83	06/10/16
-61034	56455 JESSY DOLS	1437.50	06/10/16
-61033	56354 RYAN EGERMAN	1301.69	06/10/16
-61032	56631 BRETT FLESNESS	1715.89	06/10/16
-61031	56146 ASHLEY R. FORSBERG	1745.79	06/10/16
-61030	56255 CHELSEA S FOSSEN	1282.20	06/10/16
-61029	56617 AMBER GRADINE	901.13	06/10/16
-61028	19009 LINDA R. GRANBOIS	1311.98	06/10/16
-61027	56147 JACOB J. GREGORY	1655.80	06/10/16
-61026	56343 ZACHARY HANSEN	1623.34	06/10/16
-61025	56195 JACKIE L. HATCH	1255.71	06/10/16
-61024	19082 RANDY M. HAUGENOE	2358.83	06/10/16
-61023	56243 JACOB R. HENDRICKS	1618.48	06/10/16
-61022	56551 WHITNEY HERGERT	761.69	06/10/16
-61021	56466 JOSHUA HILGART	1651.35	06/10/16
-61020	56285 TYLER HOFF	1549.91	06/10/16
-61019	56210 WILLIAM E. HOLLER	1480.63	06/10/16
-61018	56353 JONATHAN HOLTER	1794.74	06/10/16
-61017	56102 MICHAEL A. ISENHOWER JR	1749.93	06/10/16
-61016	56556 AMBER JOHNSON	1371.32	06/10/16
-61015	56555 JACOB KOEHN	1537.65	06/10/16
-61014	56651 CINDY KOPAC	1122.21	06/10/16
-61013	56387 AARON KURTENBACH	1912.19	06/10/16
-61012	19011 JAMES L LOKKEN	3018.88	06/10/16
-61011	56082 TRAVIS J. MARTINSON	1770.69	06/10/16
-61010	56493 BENJAMIN MELENDEZ	1583.78	06/10/16
-61009	56492 HEATHER MONTGOMERY	1819.91	06/10/16
-61008	56599 NATHAN NELSON	1703.39	06/10/16
-61007	56449 NICHOLAS NELSON	1834.77	06/10/16

-61006	56061	AMY D. NICKOLOFF	1911.31	06/10/16
-61005	56385	JUSTIN PELZL	1634.36	06/10/16
-61004	19098	DAVID A. PETERSON	2164.43	06/10/16
-61003	56397	MEGAN PETERSON	1647.68	06/10/16
-61002	56418	TRAVIS PETERSON	1867.93	06/10/16
-61001	56403	KRISTIINA RAVASKA	1754.13	06/10/16
-61000	56627	MELANIE RIOPELLE	1288.11	06/10/16
-60999	56148	JONATHAN D. ROGGENKAMP	1742.09	06/10/16
-60998	56632	NICHOLAS SATERMO	1744.70	06/10/16
-60997	13027	CRYSTAL A. SCHAUBEL	1106.98	06/10/16
-60996	56571	CRAIG WARE	1490.30	06/10/16
-60995	56633	BENJAMIN WILLIAMS	1515.25	06/10/16
-60994	19077	MICHAEL S. WILSON	2294.38	06/10/16
-60993	20047	KELLY M. ABERLE	1291.77	06/10/16
-60992	56536	TESSLLA BERNETT	1135.65	06/10/16
-60991	56209	MARTIN L. COLGAN	1412.54	06/10/16
-60990	56432	RICHARD DEBRUNNER	1969.45	06/10/16
-60989	56296	JOE DOSS	1870.32	06/10/16
-60988	56467	MARGARET RICHARDS	1027.28	06/10/16
-60987	56637	SHANIA ROCKWELL	853.84	06/10/16
-60986	56441	DAVID SASSER	1808.28	06/10/16
-60985	56252	DIANE THOMPSON	1176.55	06/10/16
-60984	56360	NYDEL TOMPKINS	577.87	06/10/16
-60983	56270	WILLIAM TRACY III	2224.44	06/10/16
-60982	56666	AIDEN BEHAR	472.84	06/10/16
-60981	56517	THOMAS HARTLEY	2004.67	06/10/16
-60980	56302	ANTON LEUTY	1842.05	06/10/16
-60979	56417	DEAN RENNINGER	1982.17	06/10/16
-60978	21054	WAYNE A WIEDRICH	2666.36	06/10/16
-60977	56421	JAREK WIGNESS	923.95	06/10/16
-60976	22021	LES CHRISTENSEN	1814.45	06/10/16
-60975	22020	ROBERT D. KNAPPER	2059.77	06/10/16
-60974	56425	ALEXANDER NELSON	400.80	06/10/16
-60973	56474	JASON ANDREASON	1365.55	06/10/16
-60972	56532	BEAU BERGERON	710.34	06/10/16
-60971	56558	KYLE BREDWICK	1159.66	06/10/16
-60970	56543	DAVID CURTISS	1228.35	06/10/16
-60969	23136	JAMES B. ENGEN	2432.58	06/10/16
-60968	56528	JONNY IOVINO	1534.16	06/10/16
-60967	56315	EARL KILLINGSWORTH	1066.18	06/10/16
-60966	56601	RICHARD MALONEY	763.46	06/10/16
-60965	56667	TYLER MARMOM	894.12	06/10/16
-60964	56448	EMIL NEHRING	1608.16	06/10/16
-60963	56526	GARY SKABO SR	1046.89	06/10/16
-60962	56167	MATTHEW TUTAS	1399.03	06/10/16
-60961	56652	IAN WEIGEL	947.66	06/10/16
-60960	56451	DAVID WITTMAN	1581.20	06/10/16
-60959	56320	PHILIP ARENDS	1979.39	06/10/16
-60958	56409	KENDELL BROWN	1921.90	06/10/16

-60957	56370	JEFFREY BRYSON	1976.35	06/10/16
-60956	24019	ROBERT D. COUGHLIN	800.98	06/10/16
-60955	56381	MORKATAA DHINAA	1683.19	06/10/16
-60954	56575	FRANCIS GOODSKY	846.87	06/10/16
-60953	24017	STEVEN W. JENSEN	2299.68	06/10/16
-60952	56189	AMANDA M. KAISER - LEE	896.23	06/10/16
-60951	56356	MITCHELL KERSTING	2013.46	06/10/16
-60950	56511	JOHN SCHAEFERS	1066.68	06/10/16
-60949	56415	WILLIAM SCHWENDEMAN	1463.94	06/10/16
-60948	56284	SABRINA SIMS	1614.53	06/10/16
-60947	56550	JAMIE SITZMAN	1307.55	06/10/16
-60946	56539	ETHAN TUNNELL	1387.00	06/10/16
-60945	25110	KENNETH W. BERGSTROM	2169.39	06/10/16
-60944	56472	CURTIS CLARYS	2013.72	06/10/16
-60943	56613	SKYLER HENRIE	991.91	06/10/16
-60942	25111	JASON W. HOULE	962.52	06/10/16
-60941	56389	THOMAS ATOR	1653.03	06/10/16
-60940	56596	KATRINA HENRY	913.24	06/10/16
-60939	56368	ERICA KELASH	1721.57	06/10/16
-60938	56557	VERONICA ZUBIA	647.06	06/10/16
-60937	27076	DANNY R. GERGEN	1831.57	06/10/16
-60936	56091	JAMES A HAGA JR	957.69	06/10/16
-60935	56128	VERNON L. HENDRICKSON	1690.61	06/10/16
-60934	56535	JEFFREY LADUCER	1204.02	06/10/16
-60933	56477	ROBERT LADUCER	1458.46	06/10/16
-60932	56603	DARIN LUTHER	1271.83	06/10/16
-60931	56423	GREGORY MACE	1039.29	06/10/16
-60930	56433	RENA MATLOCK	1145.48	06/10/16
-60929	56565	DAVID SMITHBERG	1225.83	06/10/16
-60928	56258	BRYAN THOMPSON	1430.84	06/10/16
-60927	56443	JOAN WITTMAN	908.54	06/10/16
-60926	56639	BRYAN BOWDEN	811.39	06/10/16
-60925	56084	KENNETH R. BOYKIN	1758.07	06/10/16
-60924	56313	WILLIAM BRENNY	1070.81	06/10/16
-60923	56514	NICO BUECHNER	1121.16	06/10/16
-60922	56114	ANTHONY D. DUDAS	2053.76	06/10/16
-60921	56662	GESTINE FINLEY	373.21	06/10/16
-60920	56598	TERRY HARP	2748.94	06/10/16
-60919	56086	STEVEN C. KJERGAARD	2812.70	06/10/16
-60918	12029	LORI A. LARSEN	1593.26	06/10/16
-60917	56611	CORDELL LINDVIG	1022.93	06/10/16
-60916	56602	DEONTAE WATSON	1025.14	06/10/16
-60915	56508	JAMES HAGA SR	1593.14	06/10/16
-60914	56488	MARK BRUINEKOOL	822.02	06/10/16
-60913	56367	TONY SCOTT	653.96	06/10/16
-60912	56340	MICHAEL SIMPSON	1767.25	06/10/16
-60911	56640	BRANDON KUZEL	1274.40	06/10/16
-60910	56200	GINA MOTTL	2697.47	06/10/16
-60909	56644	HEIDI VANEGAS	1765.82	06/10/16

-60908	56585	SCOTT VASSEN	1780.02	06/10/16
-60907	56352	BRIAN YOUNG	1387.10	06/10/16
-60906	56579	JOSEPHINE CHING	1015.71	06/10/16
-60905	56347	CHRISTINE EDWARDS	1414.61	06/10/16
-60904	34017	KENT A. JARCIK	2863.03	06/10/16
-60903	56239	RACHEL K. LAQUA	2106.53	06/10/16
-60902	56416	SAMANTHA NEILL	609.44	06/10/16
-60901	35025	JOSILYN F BEAN	1710.83	06/10/16
-60900	27058	DAVID LEE BELL	2683.35	06/10/16
-60899	56516	BARBARA ELLICO	1365.62	06/10/16
-60898	56595	JENNIFER GIBEAU	1139.55	06/10/16
-60897	56301	TRAVIS MIZZELL	1085.61	06/10/16
-60896	56293	DAVID TUAN	2659.95	06/10/16
-60895	56375	KRISTIN WENDT	1535.20	06/10/16
-60894	36006	NEIL W. BAKKEN	1895.23	06/10/16
-60893	56366	KENT SKABO	1493.37	06/10/16
-60892	37008	LAVERN GOHL	1732.79	06/10/16
-60891	56180	DIANE C. HAGEN	428.48	06/10/16
-60890	56473	ANGELA DECKER	170.38	06/10/16
-60889	56566	HECTOR FLORES III	69.81	06/10/16
-60888	48102	KAYLA J. HELL	859.67	06/10/16
-60887	56609	MARIA HILGART	882.27	06/10/16
-60886	56111	ANDREA L. MITCHELL	598.17	06/10/16
-60885	56638	WANDA OLAF	332.46	06/10/16
-60884	56364	JASON SAGE	470.35	06/10/16
-60883	48013	DEBORAH A. SLAIS	1252.85	06/10/16
-60882	56588	KIRBY STRICKLAND	888.05	06/10/16
-60881	48034	YVONNE A. TOPP	708.85	06/10/16
-60880	56411	LISA WEBB	946.67	06/10/16
-60879	56298	SAWYER ZENT	209.58	06/10/16
-60878	56578	BRENDA COLLINS	1230.85	06/10/16
-60877	52011	ANN M. KVANDE	1426.34	06/10/16
-60876	56041	BARBARA J. PETERSON	1404.41	06/10/16
-60875	56663	MARISSA VANDER GIRIEND	180.08	06/10/16
-60874	52020	SHAWN WENKO	2237.43	06/10/16
-60873	56664	OLIVIA BRAATEN	369.64	06/10/16
-60872	56538	KATHY HAVSKJOLD	144.07	06/10/16
-60871	56222	VIVIAN KALMIK	258.39	06/10/16
-60870	53002	AMY A. KRUEGER	2112.47	06/10/16
-60869	56271	SABRINA A RAMEY	1331.09	06/10/16
-60868	56310	JENNIFER STRIETZEL	1197.45	06/10/16
-60867	56390	DENICE SUESS	1036.68	06/10/16
-60866	56659	AMANDA EBERLY	1503.44	06/10/16
-60865	56646	THOMAS FRET LAND	1143.89	06/10/16
-60864	56479	TRISTA HENRIE	1480.37	06/10/16
-60863	56213	ROBERT JASON HILLARD	1754.24	06/10/16
-60862	56303	TROY OSTER	1102.60	06/10/16
-60861	56604	BRET WILLIAMS	3135.24	06/10/16
-60860	56407	Tyson Burkle	226.26	06/10/16

-60859	56011 Kelly Moody	64.64	06/10/16
-60858	56013 Josh S. Mosbrucker	64.64	06/10/16
-60857	56447 Paul Riely	387.87	06/10/16
-60856	56619 Milton Sluder	209.58	06/10/16
-60855	56058 Brenden L. Stevens	632.60	06/10/16
-60854	56391 THOMAS MOTTL	2113.49	06/10/16
-60853	56435 KEVIN POWERS	1394.45	06/10/16
-60852	56522 RYAN SLAPNICKA	2612.72	06/10/16
-60851	IAFF LOCAL 3743 IAFF LOCAL 3743	450.00	06/10/16
-60850	DEFER COMP ROTH NATIONWIDE RETIREMENT SO	18180.78	06/10/16
-60849	ND CHILD SUPPOR ND CHILD SUPPORT ENFORCE	1913.20	06/10/16
-60848	FIT U.S. TREASURY	198331.66	06/10/16
-60847	FIT U.S. TREASURY	988.32	06/15/16
80943	12026 KAREN P. LARSON	1510.68	06/10/16
80944	56614 ELIZABETH OLSON	1179.88	06/10/16
80945	56600 CARI ZAVALNEY	1225.17	06/10/16
80946	18048 DARWIN STEVENS	175.04	06/10/16
80947	19095 WALTER H. HALL	2639.77	06/10/16
80948	56206 DANIELLE HENDRICKS	1885.38	06/10/16
80949	56525 DERICK LIEN	1527.48	06/10/16
80950	56572 DANIEL ZIMMERMAN	1642.88	06/10/16
80951	26039 DIANE K. ALBRIGHTSON	1101.32	06/10/16
80952	56490 RICHARD KIMBALL II	1413.61	06/10/16
80953	56406 RICHARD RADEMACHER	1966.26	06/10/16
80954	56665 GABRIEL AGRISI	472.84	06/10/16
80955	25030 PEDAR A. ANDRE	1289.46	06/10/16
80956	21041 ROBERT E HANSON	2813.83	06/10/16
80957	56428 THOMAS SCOTT	1373.89	06/10/16
80958	22014 GARY L. GLOVATSKY	2096.39	06/10/16
80959	23126 BRENT E. HANSON	2086.32	06/10/16
80960	23039 BRUCE A. JOHNSON	1495.78	06/10/16
80961	56559 RANDALL JOHNSON	981.60	06/10/16
80962	56577 MARC MOHR	693.78	06/10/16
80963	56482 GARY SKABO JR	788.87	06/10/16
80964	56478 KYLE FLEMING	1027.47	06/10/16
80965	56629 ALDON OLSON	1168.49	06/10/16
80966	56549 CHRISTOPHER HOULE	804.95	06/10/16
80967	25106 RICHARD S. ODEGARD	1822.20	06/10/16
80968	56648 BRANDON SANDBERG	1287.01	06/10/16
80969	56513 ARTHUR CRUMB	1317.24	06/10/16
80970	54065 PATRICIA K. FIORENZA	2135.33	06/10/16
80971	27096 RUSSELL E. MOMBERG	1666.67	06/10/16
80972	27091 JOSEPH G. MONSON	1136.77	06/10/16
80973	56622 REX OLSON	1109.76	06/10/16
80974	56669 JONATHAN BRESSLER	429.43	06/10/16
80975	56653 DOMINICK IOVINO	924.78	06/10/16
80976	30027 JAMES E. PHILLIPS	463.70	06/10/16
80977	56582 JOSHUA DAGENAIS	1186.53	06/10/16

80978	32006 WILLIAM M. MCQUISTON	1477.01	06/10/16
80979	56625 JEREMY WRIGHT	1622.16	06/10/16
80980	56023 Mathew P. Ekblad	509.23	06/10/16
80981	56405 Matthew Flaten	191.73	06/10/16
80982	56618 Joshua Foust	193.93	06/10/16
80983	56561 Delmonte Grevious	258.58	06/10/16
80984	56005 Cory J. Hanson	921.40	06/10/16
80985	56563 Thomas Hartley	96.97	06/10/16
80986	56205 Brandon Hoffman	294.88	06/10/16
80987	56034 Blaine C. Jeanotte	375.78	06/10/16
80988	56291 James Laqua	535.63	06/10/16
80989	56238 Ryan Lee	244.73	06/10/16
80990	56371 Alan Mapes	226.26	06/10/16
80991	56012 Miles A. Mortenson	32.32	06/10/16
80992	56016 Kyle J. Rossland	469.61	06/10/16
80993	56338 Steve Simard	323.22	06/10/16
80994	56020 Darwin J. Stevens	335.55	06/10/16
80995	56022 Scott S. Tanner	32.32	06/10/16
80996	56027 Michael W. Walters	408.67	06/10/16
81289	56382 ETHAN JOHNSON	4319.56	06/10/16
81290	56564 BRIAN MINTON	1336.00	06/10/16
81291	56597 DUSTIN WILSON	645.03	06/10/16
81292	56551 WHITNEY HERGERT	2348.69	06/10/16
81293	56443 JOAN WITTMAN	1947.09	06/10/16
81294	56416 SAMANTHA NEILL	1908.35	06/10/16
81295	CHILD SUPR ALAB ALABAMA CHILD SUPPORT PA	150.00	06/10/16
81296	UT CHILD SUPPOR CHILD SUPPORT SERVICES (141.00	06/10/16
81297	CHILD SUPRT CT CONNECTICUT - CCSPC	297.65	06/10/16
81298	DEL CHILD SUPPO DCSE	135.00	06/10/16
81299	FIRST RES INV C FIRST RESOLUTION INVESTM	412.79	06/10/16
81300	MI CHILD SUPPOR MICHIGAN STATE DISBURSEM	104.75	06/10/16
81301	MN CHILD SUPPOR MINNESOTA CHILD SUPPORT	173.50	06/10/16
81302	CHLD SUPRT OK OKLAHOMA CENTRALIZED SUP	272.19	06/10/16
81303	CHILD SUPPORT P PA SCDU	505.00	06/10/16
81304	WAGE GARN NC WAGE GARNISHMENT PROECES	132.44	06/10/16
81305	56670 SARAH FAVORITE	422.75	06/10/16
81306	243 MONTANA-DAKOTA UTILITIES	405.42	06/13/16
81307	999999 MCS CREDIT & AUDIT SERVICES	475.10	06/13/16
81308	999999 BRIAN MESA	1000.00	06/13/16
81309	999999 MARK BENNETT	150.00	06/13/16
81310	999999 HECTOR ACOSTA RUIZ	750.00	06/13/16
81311	2901 Office of State Controller - Cali	5.00	06/13/16
81312	2669 SHINGOBEE BUILDERS, INC.	452495.59	06/13/16
81313	2902 Fitness Blowout	3399.00	06/13/16
81314	2353 EAPC	39235.61	06/13/16
81315	1755 CDW GOVERNMENT	370.49	06/13/16

81316	2731 INDUSTRIAL ORGANIZATIONAL SOLUTION	258.00	06/13/16
81317	623 WEX BANK	4963.06	06/13/16
81318	999998 GESTINE FINLEY	302.84	06/14/16
81319	999999 HEINEN ENTERPRISES	63.24	06/14/16
81320	56527 CRAIG MOEN	0.00	06/14/16
81321	56628 GREG OSTER	0.00	06/14/16
81322	56628 GREG OSTER	312.18	06/14/16
81323	56597 DUSTIN WILSON	340.18	06/14/16
81324	56527 CRAIG MOEN	2472.79	06/14/16
81325	673 CLERK OF DISTRICT COURT	150.00	06/15/16
81326	673 CLERK OF DISTRICT COURT	50.00	06/15/16
81327	673 CLERK OF DISTRICT COURT	30.00	06/15/16
81328	999999 JOSHUA FAULK	400.00	06/15/16
81329	999999 HEATH PAULICHECK	400.00	06/15/16
81330	999999 CHRISTOPHER SCHABER	400.00	06/15/16
81331	999999 CARLOS GONZALEZ	744.00	06/15/16
81332	999999 TRAVIS MCDONNELL	400.00	06/15/16
81333	999999 TESS AXELSON	750.00	06/15/16
81334	999999 EDWARD SANDY	350.00	06/15/16
81335	999999 WALMART - RESTITUTION PAYMENTS	4.00	06/15/16
81336	673 CLERK OF DISTRICT COURT	750.00	06/15/16
81337	673 CLERK OF DISTRICT COURT	200.00	06/15/16
81338	PERS NORTH DAKOTA PUBLIC EMPL	186257.53	06/16/16
81339	DEF COMP PERS1 NORTH DAKOTA PUBLIC EMPL	781.66	06/16/16
81340	DEF COMP PERS1 NORTH DAKOTA PUBLIC EMPL	1663.33	06/16/16
81341	ND HEALTH ND PUBLIC EMPLOYEES RETI	229092.24	06/16/16
81342	77 CITY OF WILLISTON	797.78	06/16/16
81343	2910 SPEARFISH EXCAVATING, INC.	341811.22	06/20/16
81344	2470 NORTH DAKOTA DEPARTMENT OF HEALTH	10.00	06/21/16
81345	999999 LORI SCHMITZ	580.00	06/21/16
81346	999999 DUSTIN STUTHEIT	750.00	06/21/16
81347	999999 JONATHAN SHELSTAD	400.00	06/21/16
81348	2911 RDO VERMEER, LLC	44085.00	06/21/16
81349	999998 CHRISTOPHER J. BROSTUEN	1380.81	06/21/16
81350	270 MURPHY MOTORS, INC.	33208.50	06/21/16
81351	521 WILLISTON PARK DISTRICT	534231.39	06/21/16
81352	19 AMERICAN STATE BANK	534277.17	06/21/16
81353	243 MONTANA-DAKOTA UTILITIES	187.64	06/21/16
81354	999999 GLENN GRANRUD	108.55	06/22/16
81355	267 MOUNTRAIL-WILLIAMS REC	6000.00	06/22/16
81356	320 NEMONT	471.65	06/22/16
81357	488 VISA	2401.31	06/22/16
81358	488 VISA	99.32	06/22/16
81359	488 VISA	60.98	06/22/16
81360	488 VISA	87.89	06/22/16
81361	488 VISA	2245.48	06/22/16
81362	488 VISA	507.13	06/22/16

81363	171 INDUSTRIAL EQUIPMENT	328.90	06/22/16
81364	2859 CHI St. Alexius	47.00	06/22/16
81365	56104 DANIEL W. TUPA	4073.68	06/22/16
81366	999999 KEVIN WHITMAN	650.00	06/23/16
81367	999999 KEVIN MARTELL	10.00	06/23/16
81368	999999 JESSICA WHITE	388.00	06/23/16
81369	999999 BAILY MARMON	800.00	06/23/16
81370	999999 JASON PELES	375.00	06/23/16
81371	999999 CAMERON DOPITA	150.00	06/23/16
81372	Check not processed in this period	0.00	/ /
81373	Check not processed in this period	0.00	/ /
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81416	Check not processed in this period	0.00	/ /
81417	Check not processed in this period	0.00	/ /
81418	79 CITY OF WILLISTON	1089.80	06/23/16
81419	79 CITY OF WILLISTON	36216.12	06/23/16
81420	2560 11TH STREET PROPERTIES LLC	6000.00	06/23/16
81421	1853 A & A LANDSCAPE AND MAINTENANCE	3763.33	06/23/16
	L		
81422	1079 ABL MOBILE LOCK & SAFE	860.00	06/23/16
81423	526 ACE HARDWARE & FLOORING	828.94	06/23/16
81424	2919 ADAM VONDELL	169.58	06/23/16
81425	3 ADVANCED ENGINEERING &	18358.60	06/23/16
81426	1783 AIRGAS ON-SITE SAFETY SERVICES	79.00	06/23/16
81427	999998 ALAN C. BRATT	105.00	06/23/16
81428	1768 ALLIANCE CONSULTING LC	100545.00	06/23/16
81429	2445 AMAX ENERGY SERVICES	1525.00	06/23/16
81430	718 AMERIPRIDE LINEN AND APPAREL	583.66	06/23/16
	SERV		
81431	1910 ANDERSON & WOOD CONSTRUCTION CO	76086.91	06/23/16
	I		
81432	999999 ARTIST EVENTS F/S/O GWEN	4000.00	06/23/16
	SEBASTIA		
81433	30 ASTRO-CHEM LAB, INC.	280.00	06/23/16
81434	2848 AT&T MOBILITY	79.46	06/23/16
81435	33 BAKER & TAYLOR CO.	31.48	06/23/16
81436	34 BALCO UNIFORM CO., INC.	86.39	06/23/16
81437	2914 Barthe & Wahrman	1500.00	06/23/16
81438	38 BASIN PRINTERS, INC.	873.00	06/23/16
81439	1307 BOOK SYSTEMS, INC.	705.00	06/23/16
81440	52 BORDER STATES ELECTRIC	1242.83	06/23/16
81441	2746 BOUND TO STAY BOUND BOOKS, INC.	173.68	06/23/16
81442	54 BOUND TREE MEDICAL	522.80	06/23/16
81443	599 BRAATEN PLUMBING, INC	88.78	06/23/16
81444	1926 BRAUN INTERTEC CORPORATION	1789.00	06/23/16
81445	2326 BURNS & MCDONNELL	6625.60	06/23/16
81446	1054 C & D WATER SERVICES	92.00	06/23/16
81447	2904 CAMBRIDGE SCIENTIFIC PRODUCTS	4000.00	06/23/16
81448	1755 CDW GOVERNMENT	7280.78	06/23/16
81449	616 CENTER POINT LARGE PRINT	41.34	06/23/16
81450	1261 CHAMBER OF COMMERCE	1000.00	06/23/16
81451	1332 CHARLES WILDER	2700.00	06/23/16
81452	2912 CHI St Alexius Health Williston	1750.00	06/23/16
	F		
81453	79 CITY OF WILLISTON	1961.08	06/23/16
81454	1666 CIVIL SCIENCE	6727.00	06/23/16
81455	1711 CODED SYSTEMS	440.00	06/23/16
81456	640 COMFORT INN	160.00	06/23/16
81457	2716 COREY SEIDEL	150.00	06/23/16
81458	822 COUNTRY FLORAL	399.98	06/23/16

81459	567 CRAIG'S SMALL ENGINE REPAIR	527.27	06/23/16
81460	927 DAKOTA PUMP & CONTROL	22392.00	06/23/16
81461	2514 DAL GLOBAL SERVICES LLC	6500.00	06/23/16
81462	999998 DANIELLE HENDRICKS	105.00	06/23/16
81463	1858 DARYL KLEYER	235.00	06/23/16
81464	102 DEBORAH SLAIS	29.95	06/23/16
81465	988 DELL MARKETING L.P.	1653.69	06/23/16
81466	1198 DEMCO	510.17	06/23/16
81467	2066 DEPARTMENT OF AIRPORTS	1995.00	06/23/16
81468	999998 DIANE C. HAGEN	9.99	06/23/16
81469	2141 DOT'S PRETZELS	313.29	06/23/16
81470	568 DPC INDUSTRIES, INC	7191.00	06/23/16
81471	999998 DUSTIN J. BERTSCH	175.00	06/23/16
81472	2711 EAGLE ENGRAVING INC	177.15	06/23/16
81473	124 ELECTRIC & MAGNETO, INC.	2757.55	06/23/16
81474	2524 ELITE HEALTH & FITNESS	380.00	06/23/16
81475	577 EMERGENCY MEDICAL PRODUCTS	173.54	06/23/16
81476	2617 EMILY HUGHES	431.81	06/23/16
81477	126 EMRY'S LOCKSMITHING	867.80	06/23/16
81478	2137 ENVIRONMENTAL RESOURCE ASSOCIATES	226.64	06/23/16
81479	2877 F&F SPRINKLERS	10.60	06/23/16
81480	569 FEDEX	778.81	06/23/16
81481	132 FIRST NATIONAL BANK	3056.53	06/23/16
81482	133 FLEXIBLE PIPE TOOL CO.	1845.00	06/23/16
81483	134 FORT UNION SUPPLY & TRADE	1016.90	06/23/16
81484	136 FRED'S SEWER & DRAIN SRVC	1920.00	06/23/16
81485	354 FURUSETH LAW FIRM, PC	32658.56	06/23/16
81486	139 GAFFANEY'S	3132.02	06/23/16
81487	999998 GARY L. GLOVATSKY	77.42	06/23/16
81488	2876 GOLDSTREET DESIGNS	2987.14	06/23/16
81489	2696 GOOD GUY'S SPRINKLER	280.32	06/23/16
81490	1154 GOOSENECK IMPLEMENT	633.55	06/23/16
81491	1965 GRAINGER	1256.60	06/23/16
81492	144 GRAYMONT WESTERN CANADA	20864.62	06/23/16
81493	2892 Great American Financial Services	307.70	06/23/16
81494	1466 GREAT PLAINS FIRE, INC	837.50	06/23/16
81495	1941 GREEN ACRES SOD FARM	393.90	06/23/16
81496	539 HACH	3815.41	06/23/16
81497	624 HAMERS AUTOMOTIVE	26747.19	06/23/16
81498	148 HANDY ANDY'S NURSERY	139.88	06/23/16
81499	151 HAWKINS, INC.	10485.85	06/23/16
81500	153 HEIMAN FIRE EQUIPMENT, INC.	13837.00	06/23/16
81501	2915 HIGHLAND VIEW, LLC	198140.92	06/23/16
81502	1061 HILL ENTERPRISES LLC	21.00	06/23/16
81503	2142 HOIST AND CRANE SERVICES INC	1400.00	06/23/16
81504	161 HOME OF ECONOMY	471.49	06/23/16
81505	162 HORIZON RESOURCES	760.00	06/23/16
81506	2586 HOSE AND RUBBER SUPPLY	479.41	06/23/16

81507	170 IBM CORPORATION	932.17	06/23/16
81508	171 INDUSTRIAL EQUIPMENT	480.00	06/23/16
81509	2295 INTEGRATED PROCESS SOLUTIONS INC	57143.70	06/23/16
81510	176 INTERSTATE POWER SYSTEMS	3372.34	06/23/16
81511	2529 J. E. DUNN CONSTRUCTION	64135.00	06/23/16
81512	2153 JADESTONE CONSULTING	3250.00	06/23/16
81513	2113 JAME O's TIRES	2394.50	06/23/16
81514	999998 JOLEEN S. TINKER	80.50	06/23/16
81515	196 KADRMAS LEE & JACKSON INC	671558.52	06/23/16
81516	2916 KANYON SPECIALTY CONTRACTORS	110788.87	06/23/16
81517	999998 KAREN P. LARSON	114.25	06/23/16
81518	999998 KATHERINE E. BERWICK	536.30	06/23/16
81519	1299 KNIFE RIVER-NORTH CENTRAL	985221.68	06/23/16
81520	210 KOHLER COMMUNICATIONS	5904.27	06/23/16
81521	212 KOTANA COMMUNICATIONS	86.45	06/23/16
81522	893 KRUGER INC.	5000.00	06/23/16
81523	2907 LINDA & ERIK ROGNLIEN	159.00	06/23/16
81524	1821 MARCO	81.13	06/23/16
81525	585 MCCODY CONCRETE PRODUCTS, INC	1077.19	06/23/16
81526	2048 MCKENZIE COUNTY TOURISM	465.00	06/23/16
81527	999998 MEGAN PETERSON	17.50	06/23/16
81528	2685 MENARDS	1125.25	06/23/16
81529	247 MERCY MEDICAL CENTER	872.00	06/23/16
81530	250 MICROMARKETING ASSOCIATES	96.83	06/23/16
81531	260 MODERN MACHINE WORKS	28.90	06/23/16
81532	243 MONTANA-DAKOTA UTILITIES	12493.66	06/23/16
81533	2134 MONTANA-DAKOTA UTILITIES	1654.45	06/23/16
81534	2818 MORRIS & RITCHIE ASSOC., INC.	15747.50	06/23/16
81535	2291 MUNICIPAL EMERGENCY SERVICES, INC	357.95	06/23/16
81536	270 MURPHY MOTORS, INC.	1159.77	06/23/16
81537	271 MVTL/MINNESOTA VALLEY	490.50	06/23/16
81538	275 NAPA AUTO PARTS	735.77	06/23/16
81539	291 ND DEPARTMENT OF HEALTH	80.00	06/23/16
81540	289 ND DEPT OF HEALTH	90.00	06/23/16
81541	290 ND DEPT OF TRANSPORTATION	7807.59	06/23/16
81542	297 ND ONE CALL	431.50	06/23/16
81543	298 ND PEACE OFFICER'S ASSOCIATION	1590.00	06/23/16
81544	314 ND WORKFORCE SAFETY & INS	250.00	06/23/16
81545	1947 NEESE INC	99.86	06/23/16
81546	1243 NEFF EIKEN & NEFF PC	875.00	06/23/16
81547	320 NEMONT	4871.97	06/23/16
81548	1697 NEOPOST	88.95	06/23/16
81549	584 NMN, INC.	594.25	06/23/16
81550	1407 NORTHERN IMPROVEMENT COMPANY	30016.36	06/23/16
81551	333 NORTHWEST SUPPLY & R&R TROPHIES	606.20	06/23/16
81552	I 1635 OCLC, Inc.	536.54	06/23/16
81553	1803 ODNEY	13370.02	06/23/16
81554	2339 OFFICE DEPOT	119.97	06/23/16

81555	2853 OK TIRE STORE	180.12	06/23/16
81556	343 OLYMPIC SALES, INC.	88.05	06/23/16
81557	344 ONE FULFILLMENT	445.00	06/23/16
81558	2427 ORGANIC CLEANING SOLUTIONS	210.00	06/23/16
81559	1051 POET ETHANOL PRODUCTS, LLC	7590.07	06/23/16
81560	357 POLAR REFRIGERATION, INC.	757.66	06/23/16
81561	2162 PRAXAIR DISTRIBUTION INC.	482.82	06/23/16
81562	641 PREBLE MEDICAL SERVICES, INC	270.00	06/23/16
81563	362 PRO SAFE SERVICES, INC	112.00	06/23/16
81564	364 PURCHASE POWER	1514.69	06/23/16
81565	367 QUILL CORPORATION	316.03	06/23/16
81566	1394 RDO EQUIPMENT CO	1278.80	06/23/16
81567	2908 REBECCA WOMACK	216.50	06/23/16
81568	2688 RECORD KEEPERS LLC	32.00	06/23/16
81569	390 RICHARD A. JOHNSON	6835.65	06/23/16
81570	2105 RJ BENTH	49.66	06/23/16
81571	400 ROTARY CLUB OF WILLISTON	500.00	06/23/16
81572	1133 SANDERSON STEWART	23297.92	06/23/16
81573	409 SANITATION PRODUCTS	2919.18	06/23/16
81574	2905 SARA CERKONEY	514.08	06/23/16
81575	2363 SCIENTIFIC METHODS INC	575.00	06/23/16
81576	426 SOURIS RIVER TELECOMMUNICATIONS	3.04	06/23/16
81577	999998 STEVEN C. KJERGAARD	2566.35	06/23/16
81578	999998 SUSAN E. MOELLER	52.50	06/23/16
81579	1186 SYN-TECH SYSTEMS, INC.	33.75	06/23/16
81580	2913 TANIA KLEIN	374.49	06/23/16
81581	1514 TEI LANDMARK AUDIO	1045.26	06/23/16
81582	2838 THE GULF COMPANIES	249.04	06/23/16
81583	460 TRACTOR & EQUIPMENT CO.	1342.40	06/23/16
81584	2067 ULINE SHIPPING SUPPLY	276.57	06/23/16
	SPECIALISTS		
81585	1610 ULTEIG	98745.05	06/23/16
81586	471 ULTRA MAX	125.00	06/23/16
81587	477 UPPER MISSOURI DISTRICT	135.44	06/23/16
81588	939 USA BLUEBOOK	948.97	06/23/16
81589	2918 VAC TEC SEPTIC AND WATER LLC	1327.00	06/23/16
81590	482 VAC-U-JET	1035.00	06/23/16
81591	485 VESSCO, INC.	6665.33	06/23/16
81592	488 VISA	529.13	06/23/16
81593	489 VISA	5631.73	06/23/16
81594	2779 VWR INTERNATIONAL LLC	267.15	06/23/16
81595	2528 WD & J PROPERTIES, LLC	10250.00	06/23/16
81596	1350 WESTERN AREA WATER SUPPLY	7500.00	06/23/16
81597	531 WILLIAMS COUNTY AUDITOR	6898.13	06/23/16
81598	648 WILLIAMS COUNTY SHERIFF'S	19850.00	06/23/16
	OFFICE		
81599	1256 WILLISTON COMMUNITY BUILDERS	44685.67	06/23/16
81600	514 WILLISTON COMMUNITY LIBRARY	223.91	06/23/16
81601	516 WILLISTON CVB	168.50	06/23/16
81602	518 WILLISTON HERALD	2670.14	06/23/16

81603	519 WILLISTON HOME & LUMBER	24.50	06/23/16
81604	1687 WILLISTON LANDSCAPE AND IRRIGATIO	79.99	06/23/16
81605	522 WILLISTON PD PETTY CASH	119.97	06/23/16
81606	525 WILLISTON TIRE CENTER	822.28	06/23/16
81607	1009 WINDSHIELD DOCTOR	150.82	06/23/16
Total Claims	\$4,952,841.88		
Total Payroll	\$1,095,051.59		
Grand Total	\$6,047,893.47		
# of Claims	641		

- (2) Application for a Local Permit or Charity Local Permit
 - a. Development Homes – Gaming Site Authorization
 - b. Williston Rural Fire Association – Raffle Permit
 - c. Williston Police Association – Raffle Permit
 - d. CVB – Gaming Site Authorization
- (3) Special Permit to Sell Alcoholic Beverages
 - a. Williston Downtowners Association - June 30–August 25
 - b. Eleven Restaurant & Lounge – June 28
- (4) Taxi License
- C. Building Official
 - (1) Master Plumber License
 - a. Jay Cofell – Cofell’s Plumbing & Heating, Inc.
 - (2) Master Mechanical License
 - a. Jay Cofell – Cofell’s Plumbing & Heating
 - (3) Water Sewer Installer License
 - a. Duane Glasoe – Glasoe Construction
- D. City Planner
 - (1) Williams Rural Water application for Black Investments LLC/Eli Black, 2018 16th St. E, Lot 7, Block 1, Bar Nothing Estates 2nd Sub., Sec. 18, T154N, R101W
- E. Assessor
 - (1) Abatement
 - (2) Exemptions
- F. City Engineer
 - (1) Approval of SWC Drainage Permit Application for the new WXA Airport

**Motion by Cymbaluk, Seconded by Piesik, to approve the consent agenda.
UNANIMOUS BY VOICE VOTE**

- 3. Public Hearings
 - A. Host Approval–Mercy Medical Center–COHFA Bonds (Resolution 16-041)

Mayor Klug opened the public hearing.

Jessica Zaiger, on behalf of Mercy Medical Center, explained the Commission is being asked to hold a public hearing and give an approval for federal income tax purposes related to an issuance of tax exempt bonds to the Colorado Health Facilities Authority. A portion of the proceeds of those bonds are expected to be applied within the city at Mercy Medical Center for various capital projects, including an addition featuring an outpatient service center and birth place.

Because a portion of the proceeds are expected to be applied within the city, the federal income tax code requires approval of the elected officials in the local jurisdiction. The purpose of the public hearing is to take any comments prior to the City Commission giving that approval and the resolution providing evidence of that approval. The paperwork has been reviewed by the city bond attorney and he had no issues nor does the city have any liability of the bonds.

Mayor Klug called for public comment.

Call for public comment made a 2nd and 3rd time.

Mayor Klug closed the public hearing.

Motion by Cymbaluk, Seconded by Piesik to approve Resolution 16-041 as presented.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

Rachel Laqua of Planning and Zoning presented the following:

- B. Ordinance 1048, amending Ordinance 999 to allow Temporary Use Permits in M-2: Heavy Industrial and Agricultural zones in the City of Williston – Staff
Ordinance 1048 is an amendment to Ordinance 999 requesting three changes including the allowance of temporary use permits in Agricultural and M-2: Heavy Industrial zones, allowing up to 32 square feet of signage and better reflecting state regulations by clarifying that either a States Sales Tax Permit or a State Transient Merchant License is required. The Planning and Zoning Commission recommends approval of the first reading of Ordinance 1048 amending Ordinance 999 with these changes.

Mayor Klug opened the public hearing and called for public comment.

Call for public comment made a 2nd and 3rd time.

Mayor Klug closed the public hearing.

Motion by Cymbaluk, Seconded by Brostuen to approve the first reading of Ordinance 1048 amending Ordinance 999 as presented.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

Josephine Ching of Planning and Zoning presented the following:

- C. Zone change for Northern States Completion properties in Williston Township that lay within the City's extra-territorial jurisdiction of the City of Williston – Staff
At the June 20, 2016 Planning and Zoning meeting, the Commission recommended approval to rezone Lot 2R, a rearrangement of Sublot 10 in Lots 1 & 5, Section 30, T154 R101W from County Industrial to City Heavy Industrial. The item was tabled at the April Planning and Zoning meeting to allow the owner to clarify the zoning with the county as the county map did not reflect County Industrial as indicated by Kevin Johnson of Northern states Completions. Since the April meeting, Northern States Completion went to the County to reaffirm the zoning and clarification has been received by Planning. The City's policy has

been to honor the county decision. The Planning and Zoning Commission recommends approval of the zone change from County Industrial to M-2: Heavy Industrial in Lot 2R, a rearrangement of Sublot 10 in Lots 1 & 5, T154N R101W.

Mayor Klug opened the public hearing and called for public comment.

Kevin Johnson, Controller, Northern States Completion spoke on behalf of the rezone to heavy industrial and indicated he is available for any questions.

**Call for public comment made a 2nd and 3rd time.
Mayor Klug closed the public hearing.**

Motion by Cymbaluk, Seconded by Piesik to approve the rezone of the Lot 2R, a rearrangement of Sublot 10 in Lots 1 & 5, T154N R101W from County Industrial to M-2: Heavy Industrial as presented.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- D. Zone Change from C-2:General Commercial to M-1:Light Industrial for a 22.63 acre parcel, Sublot 10 in the NWSE, Sec. 20, T154N, R100W, (18 37th Ave. W) in the extra-territorial jurisdiction to the City of Williston – Ian Vestal
This is a proposed zone change by the Vestal Property located at the SE corner of Highway 1804 and 133rd Drive NW. At the June 20, 2016 Planning and Zoning meeting, the Commission recommended approval to rezone Sublot 10 in the NW ¼, SE ¼, Section 20, T154N R101W from C-2: General Commercial to M-1: Light Industrial for the use of a temporary concrete batch plant. Stony Creek Elementary School is located south of Sublot 10 with an existing tree row at the top of a significant grade difference between the properties, which is an appropriate buffer. Daryl Hinderer, surrounding property owner, called Planning expressing his concern regarding the rezone as his property was not considered for rezoning at a prior time. There was also discussion about traffic on Highway 1804 and upcoming reconstruction requiring access into Sublot 10 to be moved further south, which the applicant is in agreement with. The Planning and Zoning Commission recommends the rezone of Sublot 10 in NW ¼ SE ¼, Section 20, T154N R101W from C-2: General Commercial to M-1: Light Industrial contingent on addressing all conditions required for approval.

Mayor Klug opened the public hearing and called for public comment.

Ian Vestal indicated he's signed one right-of-way that he's aware of with the DOT. Bob Hanson, City Engineer, indicated the 1804 project is scheduled for September and all right-of-ways would be completed prior.

**Call for public comment made a 2nd and 3rd time.
Mayor Klug closed the public hearing.**

Motion by Cymbaluk, Seconded by Brostuen to approve the rezone of Sublot 10 in NW ¼ SE ¼, Section 20, T154N R101W from C-2: General Commercial to M-1: Light Industrial subject to addressing all staff comments and meeting all conditions.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

Rachel Laqua of Planning and Zoning presented the following:

- E. Zone Change from Agriculture to R-5: Mobile Home Court District located in the NE1/2 NE1/2 of Lot 1, Sec. 30, T155N, R100W (8310 13th Ave. E), City of Williston – AWND Properties, LLC, a/k/a, Anderson & Wood Construction. There are four items and six motions that went before the Planning and Zoning Commission attached to this item. The property is located at the SE corner of 84th Street East and 13th Street East. Current zoning is Agricultural and they are currently operating a crew camp. They have applied for a zone change to R-5 that would include an RV park on the property in addition to the mobile home court district. The zone change is to move to R-5, the SPU is for the RV park and the variances are to allow two-family duplex dwellings which are smaller than the allowable dwelling size and to allow continued occupancy of the existing house in seven of the manufactured structures which are not moving while the others are relocated. The Planning and Zoning Commission recommends approval of the zone change from Agricultural to R-5 contingent on obtaining all state RV park and manufactured home court permits and meeting all state requirements, as well as, the approved paving plan for 84th Street East. There was an opposition letter received from Vern Haugen included in the meeting materials. There was a comment regarding the need for a playground but this manufactured home park would not be large enough to require a playground. For the zone change, the Planning and Zoning Commission voted to recommend approval of the request contingent on the paving plan being approved for 84th Street and obtaining the state required permits for the manufactured home and RV parks. For the SPU, which is not being voted on, they voted 5-2 to approve the request contingent on the zone change being approved, the paving plan being approved and obtaining the state required permits for the manufactured and RV parks. For the manufactured home court site plan, they voted for approval as well contingent on those same conditions.

Mayor Klug opened the public hearing and called for public comment.

Tom Lynch of Anderson and Wood Construction, made himself available to answer any questions.

Call for public comment made a 2nd and 3rd time.

Mayor Klug closed the public hearing.

Commissioner Bekkedahl reported his observation of the area looked like the site currently was being used for some mixes of housing but there was also some industrial component on the tract that is now seeking an R-5 zoning for the entire parcel. Ms. Laqua indicated there is currently an existing lay down yard on the east side of the property that will be converted to a landscaped area with the current storage building used for maintenance of the RV park and some resident storage. There is also a property to the east, which is not requesting to be part of

this rezoning but they are not in compliance with the current zoning and are working on removing things that from property. Industrial uses will be going away in both areas. The entire lot that is the legal description in the meeting materials will be going to R-5. The county parcel map included in the meeting materials has a number of errors dating back some years as to where the section and lot line are. In answer to a question from Commissioner Piesik, there is another trailer park in the Bakken Industrial Park, one was approved north of 84th Street on 13th Street but was never built and it is believed Buffalo Trails is the only other RV park in the area. The manufactured homes do meet required HUD standards or international residential code standards and when they are relocated they will be required to be placed in accordance with the building department and state of North Dakota requirements.

Motion by Cymbaluk, Seconded by Brostuen to approve the zone change from Agriculture to R-5: Mobile Home Court District subject to meeting all the conditions required by staff.

AYE: Brostuen, Cymbaluk, Klug

NAY: Bekkedahl, Piesik

ABSENT AND NOT VOTING: None

CARRIES: 3-2

- F. Vacation of Drainage Easement in the S1/2 NE1/4, Sec. 34, T155N, R101W in the extra-territorial jurisdiction to the City of Williston – Oasis Petroleum and Floyd Miller
Items 3F, 3G and H2 are related but 3F and 3G will require separate public hearings and motions. The applicant is requesting to vacate two easements and dedicate one easement to the City of Williston. These vacations include 120' and 80' wide easements for public ingress/egress located on the north side of Sublot 11 and Sublot 15 and on the south side of MS 15-0027 and a drainage easement located along the 100 year flood plain plus one foot in width, located east and west of the property line between 15-0026 and MS 15-0027. In place of these two easements, the applicant will dedicate a 100' wide drainage and access easement on either side of the shared property line between MS 15-0026 and 15-0027. The proposed drainage and access easement, in addition to an existing access easement will maintain future public ingress and egress to properties west of MS 15-0026. Discussion and conditions for both vacations would require acceptance of the proposed dedication by the City Commission. The Planning and Zoning Commission recommendation is to approve the vacation of the drainage easement in the S1/2 NE1/4 Section 34, T155N, R101W, which would require signing Resolution 16-042 and the vacation of the public ingress and egress easement in the S1/2 NE1/4 of Section 34, T155N, R101W. On behalf of Floyd Miller, Commissioner Cymbaluk questioned if the water is going to the east side of the easement. Bob Hanson confirmed it would be on the west side of the access road due to a culvert that crosses County Road 7 and that this conversation has been held with Mr. Miller.

Mayor Klug opened the public hearing and called for public comment.

Kent Reiersen of Crowley Fleck Law Firm spoke on behalf of Oasis Petroleum. Also present with him is JD DeMorrett with Oasis Petroleum and Lowell Cutshaw with Interstate Engineering. In order to accommodate access, the road would

replace the access for all of Mr. Miller's property, as well as, public access to the south and west of those properties. The drainage along those roads would completely replace the drainages that are presently dedicated for drainage easements. Commissioner Cymbaluk clarified his previous question to include running water. The dedication to be addressed in 9H2, signed by both parties, provides for a 100' right of way access as well as utility and drainage. Mr. Hanson confirmed Exhibit A of Item 9H2 does show the access and drainage easement sloping off to the east and would keep the water on the west side. If it is the demand of the property owner to have the water to the east side, it could be done. Mr. Cutshaw reviewed Exhibit A of 9H2 indicating the culvert comes through the lot line north of County Road 7. An easement of 50' on either side of the common lot line between Miller and Oasis would run parallel to the road and dump the drainage under the road so the curve was placed in the road to let the drainage come in west of the proposed road and access and run the drainage where it has historically gone.

**Call for public comment made a 2nd and 3rd time.
Mayor Klug closed the public hearing.**

Additional discussion confirmed conversations have been held with Mr. Miller with an understanding of the dedication, which is signed by both parties. Clarification was provided that from the new drainage easement. the water will flow through the easement, continue back to the west end on its southern most journey and then continue on to its final out plot where it would travel to the Chinaman Coulee drainage system, which is correct.

Motion by Cymbaluk, Seconded by Bekkedahl to approve the vacation of the drainage easement in the S1/2 NE1/4, Section 34, T155N, R101W with Resolution 16-042 as presented.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None

CARRIES: 5-0

- G. Vacation of Public Ingress/Egress Easement in the S1/2 NE1/4, Sec. 34, T155N, R101W in the extra-territorial jurisdiction to the City of Williston – Oasis Petroleum and Floyd Miller
The Planning and Zoning Commission recommended approval of Resolution 16-043, vacating the public ingress/egress easement, contingent on the acceptance of the proposed dedication in 9H2.

Mayor Klug opened the public hearing and called for public comment.

Call for public comment made a 2nd and 3rd time.

Mayor Klug closed the public hearing.

Motion by Cymbaluk, Seconded by Bekkedahl to approve the vacation of the public ingress/egress easement in the S1/2 NE1/4, Section 34, T155N, R101W, Resolution 16-043 as presented.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None

4. Bid Openings
5. Accounts, Claims and Bills Not Approved in the Consent Agenda
6. Ordinances

Jordon Evert of Furuseth Law Firm presented the following:

Effect of Federal District Court's Ruling Granting Target Logistics, et al. Temporary Injunction

On June 8, 2016 the State District Court issued an opinion pertaining to the ongoing litigation pertaining to temporary workforce housing facilities that was initiated by Target Logistics and Lodging Solutions against the City of Williston. State District Court had ruled in the City's favor and at a later date the Federal District Court, in a sister case against the City of Williston, had issued an order that granted Target Logistics and other plaintiffs to the case a preliminary injunction. The net effect of the Federal District Court decision has stated that Target Logistics had demonstrated a strong likelihood of success on their claim that Ordinance 1026 was never validly enacted by the City of Williston City Commission on November 24, 2015. That allegation centers on the fact that due to the written protests that were received by the City that afternoon, protests exceeded the 20% requirement in our zoning ordinance. Judge Hovland indicated it would have required a 4/5's vote or super majority vote in order to approve Ordinance 1026 and not the vote of 3-2 for approval. As the City Attorney for the City of Williston, it is Mr. Evert's opinion the City should move forward with the idea Ordinance 1026 is invalid and that it would have required the 4/5's vote since it appears the threshold of 20% was exceeded. Therefore Ordinance 1026 would now be void and have no effect to pertaining to the various crew camps within the city limits and ETJ. With Ordinance 1026 no longer valid, you would look at Resolution 13-127 that occurred in the fall of 2013, where the Commission had granted an extension to all the permits approved by the City or the County within in the city limits and the ETJ to December 31, 2015. No permits have been renewed city and in light of that resolution and the fact that Ordinance 1026 may no longer be valid and is void, all of the camps effectively have no right to operate. The zoning districts and the permits approved in the County do not match up with the City of Williston's governing ordinances for temporary workforce housing and nonetheless any of the approvals that were granted only to December 31, 2015. With this information, it is the recommended to deny Ordinance 1046 which was the amendment to extend the removal and reclamation dates to 2018 and Ordinance 1042 repealing Ordinance 925 which was the only enabling legislation for temporary workforce housing facilities outside of Ordinance 1026. Mr. Evert is requesting some direction from the Commission for the first meeting in July. One option is to do nothing and move forward with zoning violations which is not recommended. Another option is to make a formal resolution or motion dealing with the removal and reclamation of these facilities. However the same situation will occur with facilities that don't fit within the City's zoning ordinance. The third option would be to adopt an ordinance pertaining to this as has been done before that would look similar to Ordinance 1026. Mayor Klug would like this resolved by the second meeting in July. Commissioner Bekkedahl requested written options for reference in order to make a proposed motion. Commissioner Brostuen inquired as to how we would handle the regulations tied to specific

regulations such as the bed fee. In response, we have set up a requirement for bed fees just as we require taxes for other entities. Commissioner Cymbaluk asked what type of risk or exposure does the City have if something were to happen to an individual at a facility being that they don't actually have a zone or classification. The large liability would fall back on the facilities if they were continuing to operate at their own risk while the Commission works through this process and decides how to move forward.

- A. Ordinance 1042 (second reading)

Motion by Cymbaluk, Seconded by Piesik to deny the second reading of Ordinance 1042.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None

- B. Ordinance 1046 (second reading)

Motion by Piesik, Seconded by Cymbaluk to deny the reading of Ordinance 1046.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None

Mayor Klug called for a recess.

Mayor Klug called the meeting back to order.

7. Petitions, Communications and Remonstrance's

- A. Williston CVB – Fireworks application – July 4th

Motion by Cymbaluk, Seconded by Piesik to approve with Chief Catrambone's authorization.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None

Mayor Klug called for a recess.

Mayor Klug called the meeting back to order.

- C. Williston Public School District #1 – School Resource Officer
Michael Campbell, Superintendent of Williston Schools, petitioned for a second school resource officer for the school district. With the location of the new high school and the conversion of the existing high school a second officer is warranted. The Williston Public School District will cover 75% of the cost and the City of Williston Police Department will cover 25%. Chief Lokken spoke in support of this position. This cost could be worked into the budget and would begin in August.

Motion by Cymbaluk, Seconded by Bekkedahl to approve an additional school resource officer with the Williston Public School District #1 paying 75% and the City of Williston paying 25% with the authorization of the Chief to do the hiring with coordination of the Superintendent.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None

8. Report of Commissioners
 - A. President of the Board
 - B. Vice-President; Finance Commissioner
 - C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
 - D. Fire, Police, and Ambulance Commissioner
 - (1) Fireworks in City Limits
Commissioner Tate Cymbaluk clarified individuals are able to light fireworks on July 4 and until 1:00am on July 5. However, if this becomes a nuisance, law enforcement has the authorization to make a decision regarding shutting down a display. Clarification was provided that the fireworks ordinance, as it relates to a permit, is for groups providing a large display of fireworks.
 - E. Water Works, Sewer, Airport, Building and Planning Commissioner
 - (1) Program Management Monthly Update
Commissioner Brostuen reviewed the memo submitted by Bob Moberg of AE2S, on Program Management Task Order #8, which is currently working on seven projects. These include 2016 capital improvements totaling nearly \$25M to date for 15 projects with three additional projects to be opened in July, continued work with the State Water Commission on grant funding for reimbursement of eligible water main construction projects, updating the current financial model with 2015/2016 data to develop a 2016-2022 forecast and working with information technology on the IT Users Group that will be launched mid-summer to improve the services. They are also working on the strategic communication plan to provide a unified voice among departments and proactive communication to the community, as well as, work on the 911 program administration to identify an entity that will take the program over at a future date. In addition, AE2S is working on a staff addition in the engineering department to implement a succession plan for the city engineer and working with SGR on a proposal for this effort by July 8, 2016. A draft of the Strategic Communication Plan is expected to be submitted by June 30.

9. Report of Department Heads

John Kautzman, City Auditor, presented the following:

- A. City Auditor
 - (1) Resolution 16-032 – Ambulance Rate Increase
This resolution implements new approved ambulance rates from Blue Cross Blue Shield which are up approximately 6-7%.

Motion by Bekkedahl, Seconded by Cymbaluk to approve Resolution 16-031, amending Resolution 15-131, establishing fees pertaining to the Williston Fire Department ambulance service.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None

- (2) Official Canvass of June 14, 2016 Primary Election Results
A memo from the County Auditor was received which recapped the June 14, 2016 primary election results. Mr. Kautzman asked that the official tally be accepted and recorded in the minutes.

Official Canvass of June 14, 2016 Primary Election Results
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City of Williston – Board of Commissioners – 4 Year Term	
Brad Bekkedahl	1,463
Deanette Piesik	1,199

City of Williston park Board Member – 4 Year Term	
Joel Wilt	1,229
Michael Owens	1,121

City of Williston Park Board Member – Unexpired 2 Year Term	
Gregory Cottrel	30
Holand Newbauer	2
Gary Skarphol	173
Larry Grondahl	3
Steve Kemp	2
Greg Cottell	18
Garth Sjue	2
Greggory Cottrell	20
Jeremy Mohl	21
Tim Lynch	2
Others	52

City of Williston Measure #1 -0 Publication of Minutes	
Yes	1,630
No	165

Motion by Cymbaluk, Seconded by Bekkedahl to approve the city election results as presented.

UNANIMOUS BY VOICE VOTE

- (3) Best Western Plus – Hotel/Motel Beer License
The hotel did not renew for 2015 due to management reorganization, which is now complete. They do meet the requirements for a hotel/motel on-sale beer license.

Motion by Cymbaluk, Seconded by Piesik to approve the liquor license as presented, as well as, having Bill Tracy verify the building code within the facility meets criteria.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None

- B. Attorney
(1) ~~Effect of Federal District Court's Ruling Granting Target Logistics, et al. Temporary Injunction~~

David Tuan of Public Works presented the following:

- C. Director of Public Works
(1) WRRF Generator Agreement
This is a generator agreement with MDU to purchase excess power generated at the City's Water Resource Recovery Facility in the event they need an extra source of electricity. This includes a monthly fee, in addition to an actual rate charged plus the cost of fuel and fluids if used. Recommend approval of this agreement contingent on favorable review and any comments the City Attorney may have.

Motion by Piesik, Seconded by Cymbaluk to approve the MDU power generation agreement for the Water Resource Recovery Facility contingent on the final review of the City Attorney.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None

- (2) Oasis Temporary Access Agreement
This is the extension of an existing temporary road access agreement with Oasis in the area of the Waste Water Treatment Plant. Currently there is a temporary access agreement expiring that was initiated in 2014 for Oasis to have access to a pad. They are asking for an extension of this agreement and also an additional access easement on the east side of the police pistol range. Public Works recommends approval of this temporary road access agreement for another two years contingent on the city attorney's review.

Motion by Cymbaluk, Seconded by Bekkedahl to grant the temporary access easement between Oasis and the City of Williston to be extended for a period of two more years with an option for another two years which must be mutually agreed upon between all parties including the additional areas requested, contingent on the review and approval of the Chief of Police and the City Attorney.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None

- (3) Landfill Engineering Services Contract Amendment
This is an extension of an existing engineering services contract with Burns and McDonnell for the city landfill. They perform our annual sampling, testing and reporting to the state health department. With the

expansion of Cells 5 & 6 we've received new requirements to add new monitoring wells and testing and reporting for those wells. This agreement is for an extension of engineering services of \$13,000 with a total project cost of \$111,000 to drill additional wells and water sampling. Recommending approval of the contract amendment for \$13,000 from Burns and McDonnell with an overall project estimate of \$111,000.

Motion by Piesik, Seconded by Cymbaluk to approve the contract amendment with Burns and McDonnell not to exceed \$111,000, which includes drilling, sampling and laboratory analysis as presented.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None

- (4) Cemetery Board Position
This is a request from the Cemetery Advisory Board to increase the size of their board from three to five members to provide for better functioning of the board. Recommending approval to expand the size of their board from three to five and to amend all corresponding ordinances to reflect this change.

Motion by Cymbaluk, Seconded by Piesik to approve the request as presented.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None

Bob Hanson, City Engineer, presented the following:

- D. City Engineer
(1) NDDOT US Hwy 2 Detour Route Memorandum of Agreement
This is a memorandum of agreement with the state highway department to provide a detour route to go around the highway project where Highway 2 will be rebuilt from 32nd Avenue to 11th Street. Closing the highway will allow completion of the project in one construction season in 2017. The detour route would close the highway at 139th Avenue and detour traffic north to 11th Street. This agreement requires the City to build 139th Avenue and 11th Street to sections and strengths necessary to carry highway traffic for a period of two years with reimbursement of \$2,000,000 to the City to cover this cost. Recommend approval contingent on the City Attorney's approval of the agreement.

Motion by Cymbaluk, Seconded by Brostuen to approve that the City agree to the terms outlined in the memorandum of agreement regarding the detouring of US 2 happening at 139th Avenue West and 11th Street as presented contingent upon the approval of the City Attorney and the DOT also agreeing to pay the city \$2,000,000 to cover the expense.

Additional discussion was held on the responsibility of signage for the businesses in those areas, which could be written into the agreement.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None

- (2) NDDOT Northeast Truck Reliever Route Memorandum of Understanding
This is a memorandum of agreement with the NDDOT regarding the right-of-way and access protection of the NE truck reliever route. This project is still under development with actual alignments of the right-of-way and access points to be determined as the development phase continues. The agreement is with both the city and the county and is asking for protection and the preservation of rights-of-way to construct the proposed road, limiting of access points onto the new highway and to prevent any future land use changes that may impact the projected traffic patterns along the corridor. Recommending approval of this memorandum of agreement contingent on approval of Williams County and the City Attorney.

Motion by Cymbaluk, Seconded by Brostuen to approve the agreement and the terms outlined in the memorandum of agreement regarding the right-of-way preservation and access limits as proposed for the NE reliever route as presented contingent upon the approval of both the City Attorney and Williams County Board of Commissioners.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None

- (3) AE2S Master Engineering Services Agreement Renewal
This is an amendment to the Masters Services Agreement with Advanced Engineering to renew an agreement that expired in 2014. Seeking to renew this agreement through December 31, 2018, which outlines the basic functions of the engineering tasks and compensation and hiring of engineers.

Motion by Piesik, Seconded by Cymbaluk to accept Amendment #1 to the AE2S Owner-Engineer Agreement extending its terms to December 31, 2018.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None

- (4) West Sand Creek Gravity Sewer Project Change Order #1
This change order covers trench stabilization rock, rock excavation and equipment rental for encountered bedrock and directional boring to avoid utility conflict with pipelines. Approval recommended for these changes in the amount of \$68,326.36.

Motion by Piesik, Seconded by Cymbaluk to approve Change Order #1 to Spearfish Excavating's contract for the West Sand Creek Gravity Sewer Project in the amount of \$68,326.36.

This portion of the project is approximately 700-800 feet west of the lift station. The gravity sewer system pipe work should be completed this weekend. The lift station's plumbing and piping are put together, pumps and control panels are in place and MDU needs to get the power line to the facility. Emergency generators are available if needed. Having issues with the force main getting stuck in the pipe where they are boring

underneath Sand Creek. Integrity of the existing pipe on site is in question and engineers are recommending new pipe. Plan B would provide for a temporary pipe going north 500 feet if necessary to meet the completion date of a working sewer system by July 15.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None

- E. Fire Chief
- F. Chief of Police
- G. Building Official
- H. City Planner

- 1) Revision to contract expiration, Williston – Williams County Regional Comprehensive and Transportation Plan Update.
Kent Jarcik, City Planner, explained that in regards to the comprehensive plan, it is necessary to expand the contract to maintain the continued services with the DOT to December 31, 2016. Meetings with the technical advisory committee have been completed with the revisions of the draft documents in place. The next steps will include a management meeting with the DOT followed by the final Planning Advisory Committee and public input meetings prior to the public hearing and adoption process.

Motion by Cymbaluk, Seconded by Bekkedahl to approve as presented.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None

- (2) Dedication of Public Access, Utility and Drainage Easement in the S1/2NE1/4, Sec. 34, T155N, R101W, 5th P.M., Williams County, North Dakota – Oasis Petroleum and Floyd Miller
Rachel Laqua explained this is the dedication of public access easement discussed earlier in the meeting. The recommendation is to approve the dedication of the public access, utility and drainage easement in the S1/2 NE1/4, Section 34, T155N R101W contingent on the conditions required for approval, which were the earlier vacations and to sign Resolution 16-044.

Motion by Brostuen, Seconded by Cymbaluk to approve the dedication of public access, utility and drainage easement in the S1/2 NE1/4, Section 34, T155N R101W as presented.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None

- I. Economic Development

Steve Kjergaard, Airport Manager, presented the following:

- J. Airport
 - (1) Donation of leave to an airport employee

This is a request for a donation of sick time to an airport employee needing time off to care for his family.

Motion by Cymbaluk, Seconded by Piesik to approve the donation of sick time.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None

Mr. Kjergaard clarified the next six task orders have been reviewed by the Airport Update Committee and the owners representing Cardon Global and are in agreement. There are an estimated additional nine task orders for 2016 and 32 to complete the project.

- (2) Task Order 23 – Amendment 1 – FAA NAVAID Coordination
This is an FAA NAVAID coordination and in the FAA's review of the contract, requests were made for additional work that changed the contract amount of \$596,000 to \$609,720, which is an additional \$13,720.

Motion by Brostuen, Seconded by Cymbaluk to approve Task Order Change 23 – Amendment 1 as presented.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None

- (3) Task Order 32 – Water (Source to Bypass) Study Phase
A drinking source has to be identified and coordinated to local water resource agencies, as well as for fire flows. The study would also provide that coordination, as well as, routing and funding options to pursue. This is identified to be funded locally but could be funded through FAA or state grants later. TKDA did complete an independent fee review at \$56,052.64 in comparison to KLJ's cost at \$46,710, a difference of - 16.67%. Recommend approval of the contract with KLJ in the amount of \$46,710.

Motion by Brostuen, Seconded by Cymbaluk to approve Task Order 32 as presented.

Further discussion held on clarification as to why we are paying for a study when the water is coming from our plant. This is due to different options, including a WAS line along the bypass, a 5 million gallon reservoir south of there and we have to coordinate with the different entities as to the best option. The airport is also in the rural water district. Discussions will be held with MDU on electrical which does run along the location.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None

- (4) Task Order 33 – Wastewater Collection System
This is for the design and bidding services for a wastewater collection system that will connect to an on-site wastewater treatment system (separate project). TKDA completed an independent fee review at a cost of \$172,065.91 in comparison to KLJ's cost of \$174,831 for a difference

of 1.61%, which is within the 10% margin. After review, it is recommended to award the contract for \$174,831 to KLJ.

Motion by Brostuen, Seconded by Cymbaluk to approve Task Order 33 as presented.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None

- (5) Task Order 34 – Commercial Service Parking Lot & Terminal Road Loop
This is for a commercial service parking lot and terminal road loop that connects to the primary airport access road. TKDA completed an independent fee review at \$310,015.09 in comparison to KLJ's cost of \$299,500 for a difference of -3.39. Recommend approval of the contract to KLJ in the amount of \$299,500. The agreement will be funded locally since it collects revenue.

Motion by Cymbaluk, Seconded by Piesik to approve Task Order 34 as presented.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None

- (6) Task Order 35 – Wastewater Treatment System
This is for the design and bidding services of the wastewater treatment facility. This will be a covered lagoon system with aeration on-site. TKDA completed an independent fee review at a cost of \$184,469.39 in comparison to KLJ's cost of \$171,325 for a difference of -7.13%. Recommend approval of the contract to KLJ in the amount of \$299,500. This is currently funded locally but could be funded through FAA/State grants at a later date. Task Order 33 and 35 were separated at the request of KLJ's engineer and provides an opportunity to track each individual contract. Mayor Klug shared his concerns on separating task orders when related to one another due to the cost of fees associated with each item.

Motion by Brostuen, Seconded by Cymbaluk to approve Task Order 35 for the waste water treatment system as presented.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None

- K. Assessor
- L. Convention and Visitor's Bureau
- 10. Appointments and Consultations with Officers
 - A. ~~Cemetery Board Position~~
- 11. Unfinished Business
 - A. Shorty's Place
John Kautzman, City Auditor, explained the City has re-acquired the license and a decision needs to be made on how or if it will be dispensed with. The Alcohol Committee could be asked to provide a recommendation.

Motion by Cymbaluk, Seconded by Piesik to take the Shorty's Place liquor license that is now available in the City's possession and kick it back to the City Alcohol Committee as recommended.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None

- B. 18th Street Electrical Pole
MDU has not gotten back to the City with alternate locations at this time.

- C. Rural Fire Department Land Sale
Commissioner Cymbaluk recapped that the City owns the property at 11th Street next to the current water reservoir and the County owns the property adjacent to the current fire station on 11th Street. If the City were to sell/give the land on 11th Street to the Rural Fire Department there would be a cost associated. To avoid a cost, it is proposed a land swap be done where the City deeds the land to the Rural Fire Department and in return the County would deed their property adjacent to the fire station to the City. If in agreement, the City Attorney would prepare the contract that would go before the County Commission for their approval. To clarify this is the County property on 11th Street on the west side of 3rd Avenue West.

Motion by Cymbaluk, Seconded by Piesik to agree to the proposed land swap with the City Attorney drafting a contract to go before the County Commissioners in July.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None

- 12. New Business
- 13. Executive Session
- 14. Adjourn

Motion by Cymbaluk, Seconded by Piesik to adjourn this portion of the meeting.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None

MINUTES
Board of City Commissioners acting as the Board of Adjustments
June 28, 2016 @ 6:00 pm
City Hall – Williston, North Dakota

1. Roll Call of Board of Adjustments

COMMISSIONERS PRESENT: Chris Brostuen (via teleconference), Brad Bekkedahl (via teleconference), Deanette Piesik, Tate Cymbaluk, Howard Klug

COMMISSIONERS ABSENT: None

Mayor Klug presented a quorum.

A. Review of Appeal of Administrative Decision

- (1) Keith Kulland Appeal of Zoning Enforcement Decision for property located at 1505 58th St. W, City of Williston – Staff

Mayor Klug explained this has been advertised and he will open the public hearing. If anyone is here to speak on the matter, it will be heard, and if not it will be closed and at that time he would request no action until it is re-advertised or brought back to us on August 9.

Mayor Klug opened the public hearing and called for public comment.

Call for public comment made a 2nd and 3rd time.

Mayor Klug closed the public hearing.

Motion by Cymbaluk, Seconded by Piesik to table this item to August 9.

UNANIMOUS BY VOICE VOTE.

Rachel Laqua of Planning and Zoning presented the following:

- (2) Variance request to allow existing two-family structures that are less than 600 sq. ft. to remain in an R-5:Mobile Home Court District - AWND Properties, LLC, a/k/a, Anderson & Wood Construction
The units in question are duplex units which are allowed in the R-5 provided the dwelling size is 600 square feet. Each of the halves of these eight duplexes is 589 square feet, therefore short 11 square feet. The dwellings were initially allowed under a special use permit for a crew camp. The units can be modified because they are IRC standard units and could be converted to a single family unit of sufficient size by removing a wall and one of the two kitchens. The Planning and Zoning Commission recommendation is to deny the variance request to allow a dwelling size less than 600 square feet in the R-5: Mobile Home Court District, for the N1/2N1/2 Lot 1, Section 30, T155N R101W. To clarify, this property is currently available as a crew camp and they are looking to change it to a manufactured home site, therefore it has been reviewed as a green property with an entirely different entitlement based on the

ordinance that crew camps would no longer be a permitted use on the property.

Mayor Klug indicated this is not a public hearing but will allow the applicant to speak on the matter.

Tim Lynch of Anderson and Wood explained there could be more than one fix eliminating the need to tear out walls. Anderson and Wood acknowledges the size is 11 square feet too small in these buildings but to the entire project it represents 8/10's of 1% of the total project and would cost approximately \$35,000 to fix. The building department has recommended removing a wall to add a hallway for entry to four bedrooms, as well as, dismantling one kitchen to bring it to code. Another option is add a heated entry to provide additional square footage. The request in front of the Commissioners today is for a variance but if it is declined, a fix will be made to meet the required code.

Motion by Piesik, Seconded by Brostuen to deny the appeal of the variance as recommended by Planning and Zoning.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None

- .
- (3) Variance request to allow for continued occupancy of the single-family house as well as seven modular housing structures to remain in an R-5:Mobile Home Court District while other structures are relocated and site improvements are made - AWND Properties, LLC, a/k/a, Anderson & Wood Construction
- There are two items to this variance request. The applicant requested to be allowed the continued occupancy of the seven units on the property which are not moving during the site improvement process to meet R-5 standards. Under the ordinance and previous decisions, the applicant would need to vacate all structures until site improvements were completed and they would be granted a temporary certificate of occupancy. The access to the property would also be required to be paved in order to obtain the occupancy. The applicant is petitioned the City to add the paving of 84th Street to city limits along the northern property line and the City approved that request with contingencies set in place. The Planning and Zoning Commission recommendation is to deny the variance request to allow occupancy on the property during interior improvements, except in the RV park if the property has been granted appropriate required state permits. They also recommended to approve the variance request to allow occupancy of the property during exterior paving of access roads, contingent on the requested zone change being approved, paving plan being approved of 84th Street and obtaining state required permits for the manufactured home and RV park. These buildings are up to code for occupancy but the site is not. Occupancy has generally been approved provided the required accesses were paved. Until Ordinance 1026 is sorted, occupancy would be allowed as the Commission direction was to not enforce zoning violations against these types of facilities until a plan is adopted. If the recommendations of the

Planning and Zoning Commission were approved, even if the internal improvements weren't made, they could occupy until the temporary workforce housing issue is resolved and at that point they would have to have their internal improvements completed to once again occupy and the external access road would have already been granted to them. Per legal counsel, tabling the item would not be an appropriate action. The Commission could affirm the Planning and Zoning Commission's decision, reverse their decision or remand back to the Planning and Zoning Commission for further explanation or consideration with instruction. Effectively if the Planning and Zoning Commission's decision is affirmed and their internal site improvements are done by the time any decisions are made, this decision doesn't affect anything and they've been allowed to effectively occupy until a decision is made to close the camp down.

Mr. Lynch clarified they have essentially moved everyone off the property and are only discussing a couple of individuals performing the work, as well as, supervisors to take care of the property and work to be done. The timeframe for completing the internal improvements will use up most of the remaining building season.

If they don't want to ever have to not occupy the structures based on what happens with the crew camp status, then they would be allowing the variance. The net effect of the variance is to allow them to occupy the facilities before the internal paving is completed. The issue that has been presented by the Planning and Zoning's overview is the same requirement that was imposed on the Morken property and with the invalidation of Ordinance 1026, applies to Morken equally as it does Anderson and Wood. A sunset clause could be placed on the variance request for them to occupy until their internal paving is completed no later than October 1, 2016. This would be affirming the Planning and Zoning Commission's decision with clarification as to when they would need to come into compliance.

Motion by Brostuen, Seconded by Cymbaluk to approve the Planning and Zoning Commission's recommendation with the stipulation the internal paving is completed by October 1, 2016.

AYE: Brostuen, Cymbaluk, Klug

NAY: Bekkedahl, Piesik

ABSENT AND NOT VOTING: None

2. Adjourn

Motion by Cymbaluk, Seconded by Piesik to adjourn.

AYE: Brostuen, Bekkedahl, Piesik, Cymbaluk, Klug

NAY: None

ABSENT AND NOT VOTING: None