

**OFFICIAL PROCEEDINGS**  
**Board of City Commissioners**  
**July 26, 2016 at 6:00 pm**  
**City Hall – Williston, North Dakota**

1. Roll Call of Commissioners

COMMISSIONERS PRESENT: Chris Brostuen, Deanette Piesik, Tate Cymbaluk, Howard Klug

COMMISSIONERS ABSENT: Brad Bekkedahl

OTHERS PRESENT: John Kautzman, Bob Hanson, Jim Lokken, Rachel Laqua, Shawn Wenko, David Tuan, Steven Kjergaard

Mayor Klug presented a quorum.

2. Consent Agenda

A. Reading and Approval of Minutes

- (1) Special Meeting Dated: July 6, 2016
- (2) Special Meeting Dated: July 8, 2016
- (3) Regular Meeting Dated: July 12, 2016
- (4) Special Meeting Dated: July 13, 2016
- (5) Special Meeting Dated: July 18, 2016

B. Auditor

- (1) Accounts, Claims and Bills

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Issued
-60406	56297 BRENDA D'ANGELO	1196.41	07/08/16
-60405	12020 RANDY M DONNELLY	1389.18	07/08/16
-60404	56656 MELISSA ELLETSON	1981.05	07/08/16
-60403	56348 TYLER EMERSON	1007.00	07/08/16
-60402	56444 SUSAN GISLASON	813.87	07/08/16
-60401	12017 JOHN L. KAUTZMAN	3122.32	07/08/16
-60400	12026 KAREN P. LARSON	1510.68	07/08/16
-60399	56672 BRITTA LIESENER	915.20	07/08/16
-60398	56512 PEGGY MASTERS	1523.03	07/08/16
-60397	56554 JANESEA STORLIE	1448.50	07/08/16
-60396	56635 CATHERINE BESEKE	1255.71	07/08/16
-60395	56462 BONNIE COLEOTE	602.93	07/08/16
-60394	13026 KEVIN W. CRAFT	1193.98	07/08/16
-60393	56323 LINDSEY HATCH	1515.42	07/08/16
-60392	56615 MAGGIE HILLUKKA	1225.17	07/08/16
-60391	56660 MIKAELA SKALICKY	1250.71	07/08/16
-60390	13025 JOLEEN S. TINKER	1401.23	07/08/16
-60389	56569 CINDY WHITE	759.55	07/08/16
-60388	56378 LAURA WOLTJER	898.49	07/08/16
-60387	56600 CARI ZAVALNEY	1225.17	07/08/16
-60386	56169 KATHERINE E. BERWICK	2610.41	07/08/16
-60385	17016 THOMAS J. GLENN	531.95	07/08/16

-60384	56491 KATHLEEN STAHOWIAK	1713.90	07/08/16
-60383	56655 STEPHANIE WELLMAN	1332.73	07/08/16
-60382	56225 SUSAN E. MOELLER	1324.55	07/08/16
-60381	56540 BRAD AUTTELET	1712.25	07/08/16
-60380	56458 CLINTON BATES	2588.02	07/08/16
-60379	18021 ROBERT J. BENTH	2184.39	07/08/16
-60378	56586 ROBERT BROOK	1445.84	07/08/16
-60377	56419 JASON CATRAMBONE	2984.06	07/08/16
-60376	56641 JUSTIN CHAMPION	1156.79	07/08/16
-60375	56584 MATTHEW CLARK	3081.28	07/08/16
-60374	18028 DAVID C. DONNER	1401.20	07/08/16
-60373	56661 VICTORIA DOUGLAS	1261.71	07/08/16
-60372	56506 RYAN EDMONDSON	1397.92	07/08/16
-60371	56541 JACOB FELTES	1792.50	07/08/16
-60370	56500 CHRISTOPHER GILLIES	1682.50	07/08/16
-60369	56634 JAMES HERRMANN	1711.89	07/08/16
-60368	56630 JOHN HOSKINS	1180.12	07/08/16
-60367	56567 EMILY HUGHES	2354.55	07/08/16
-60366	56507 GREGORY HUGHES	1708.53	07/08/16
-60365	56623 ALEXANDER INIGUEZ	1251.19	07/08/16
-60364	56499 ANDREW ISAACS	1077.87	07/08/16
-60363	56636 COREY JOHNSON	1903.49	07/08/16
-60362	56624 ROBERT JONES	1219.04	07/08/16
-60361	18027 STEVEN D. KERZMANN	1527.26	07/08/16
-60360	18096 TRACY C. KERZMANN	1349.55	07/08/16
-60359	56612 ROBERT KISER	2037.19	07/08/16
-60358	56587 JEREMY KNAPKEWICZ	1349.55	07/08/16
-60357	56495 JAMES T. LEWIS	1847.00	07/08/16
-60356	56498 JASON LEWIS	1866.09	07/08/16
-60355	56483 JOSHUA MAHLUM	1694.26	07/08/16
-60354	56658 CHRISTOPHER MAHONEY	1603.90	07/08/16
-60353	56463 ANTHONY MCNEIL	1499.11	07/08/16
-60352	56642 RYAN MILLER	1367.79	07/08/16
-60351	56564 BRIAN MINTON	2974.72	07/08/16
-60350	56643 CHRISTIE MINTON	1132.14	07/08/16
-60349	56527 CRAIG MOEN	231.33	07/08/16
-60348	56647 PAUL MONZON	188.39	07/08/16
-60347	18099 ERICA J. MYERS	1579.54	07/08/16
-60346	56583 AMANDA NORTON	2908.08	07/08/16
-60345	56503 JOHN PAGANO	2132.53	07/08/16
-60344	56130 ANDREW A. SAILER	1867.75	07/08/16
-60343	56645 JILL SELLERS	539.75	07/08/16
-60342	56504 PATRICK SELLERS	1882.19	07/08/16
-60341	56453 TIMOTHY SWANSON	861.50	07/08/16
-60340	56649 EARNEST THEETGE	1702.85	07/08/16
-60339	56680 CHELSEA THOMAS	0.00	07/08/16
-60338	56494 JEFFREY VANDYKE	2383.68	07/08/16
-60337	18097 DUANE S. WINTER	1509.44	07/08/16
-60336	56174 SAM M. AIDE	1655.80	07/08/16
-60335	56273 JASON BARTEN	1701.55	07/08/16
-60334	19024 DAVID L. BELISLE	1847.11	07/08/16

-60333	56246 HUGH E BENZEN	2147.82	07/08/16
-60332	19092 DUSTIN J. BERTSCH	2054.78	07/08/16
-60331	19028 MARK R. BITZ	1990.96	07/08/16
-60330	56097 ALAN C. BRATT	2367.21	07/08/16
-60329	56121 DUSTIN R. CELANDER	2179.99	07/08/16
-60328	56606 BRYTON DAHL	1731.46	07/08/16
-60327	56278 DANIEL DERY	2252.38	07/08/16
-60326	56173 RODNEY H. DICKERSON	1809.05	07/08/16
-60325	56485 JAMES DIXON	1666.83	07/08/16
-60324	56455 JESSY DOLS	1437.50	07/08/16
-60323	56354 RYAN EGERMAN	1318.27	07/08/16
-60322	56631 BRETT FLESNESS	1553.60	07/08/16
-60321	56146 ASHLEY R. FORSBERG	1745.79	07/08/16
-60320	56255 CHELSEA S FOSSEN	1282.20	07/08/16
-60319	56617 AMBER GRADINE	901.13	07/08/16
-60318	19009 LINDA R. GRANBOIS	1311.98	07/08/16
-60317	56147 JACOB J. GREGORY	1894.63	07/08/16
-60316	19095 WALTER H. HALL	2147.63	07/08/16
-60315	56343 ZACHARY HANSEN	1467.06	07/08/16
-60314	56195 JACKIE L. HATCH	1055.71	07/08/16
-60313	19082 RANDY M. HAUGENOE	2112.24	07/08/16
-60312	56206 DANIELLE HENDRICKS	1856.96	07/08/16
-60311	56243 JACOB R. HENDRICKS	1192.26	07/08/16
-60310	56466 JOSHUA HILGART	1518.64	07/08/16
-60309	56285 TYLER HOFF	1895.86	07/08/16
-60308	56210 WILLIAM E. HOLLER	1480.63	07/08/16
-60307	56353 JONATHAN HOLTER	1595.69	07/08/16
-60306	56102 MICHAEL A. ISENHOWER JR	2833.02	07/08/16
-60305	56556 AMBER JOHNSON	1315.88	07/08/16
-60304	56555 JACOB KOEHN	1468.35	07/08/16
-60303	56651 CINDY KOPAC	1122.21	07/08/16
-60302	56387 AARON KURTENBACH	1571.22	07/08/16
-60301	19011 JAMES L LOKKEN	3018.88	07/08/16
-60300	56082 TRAVIS J. MARTINSON	1770.69	07/08/16
-60299	56493 BENJAMIN MELENDEZ	1583.78	07/08/16
-60298	56492 HEATHER MONTGOMERY	1763.08	07/08/16
-60297	56599 NATHAN NELSON	1537.05	07/08/16
-60296	56449 NICHOLAS NELSON	1891.59	07/08/16
-60295	56061 AMY D. NICKOLOFF	1911.31	07/08/16
-60294	56385 JUSTIN PELZL	1336.00	07/08/16
-60293	19098 DAVID A. PETERSON	2164.43	07/08/16
-60292	56397 MEGAN PETERSON	1388.67	07/08/16
-60291	56418 TRAVIS PETERSON	1811.11	07/08/16
-60290	56403 KRISTIINA RAVASKA	1839.37	07/08/16
-60289	56627 MELANIE RIOPELLE	1133.64	07/08/16
-60288	56148 JONATHAN D. ROGGENKAMP	1798.93	07/08/16
-60287	56632 NICHOLAS SATERMO	1555.24	07/08/16
-60286	13027 CRYSTAL A. SCHAUBEL	1106.98	07/08/16
-60285	56571 CRAIG WARE	1240.80	07/08/16
-60284	56633 BENJAMIN WILLIAMS	1515.25	07/08/16
-60283	19077 MICHAEL S. WILSON	2294.38	07/08/16

-60282	20047 KELLY M. ABERLE	1291.77	07/08/16
-60281	56536 TESSLLA BERNETT	1135.65	07/08/16
-60280	56209 MARTIN L. COLGAN	1412.54	07/08/16
-60279	56432 RICHARD DEBRUNNER	1969.46	07/08/16
-60278	56296 JOE DOSS	1870.32	07/08/16
-60277	56490 RICHARD KIMBALL II	1758.85	07/08/16
-60276	56467 MARGARET RICHARDS	1027.28	07/08/16
-60275	56637 SHANIA ROCKWELL	397.67	07/08/16
-60274	56441 DAVID SASSER	1808.28	07/08/16
-60273	56252 DIANE THOMPSON	1176.55	07/08/16
-60272	56360 NYDEL TOMPKINS	577.87	07/08/16
-60271	56270 WILLIAM TRACY III	2224.44	07/08/16
-60270	56665 GABRIEL AGRISI	1182.08	07/08/16
-60269	25030 PEDAR A. ANDRE	1362.22	07/08/16
-60268	56666 AIDEN BEHAR	1182.08	07/08/16
-60267	21041 ROBERT E HANSON	2813.83	07/08/16
-60266	56517 THOMAS HARTLEY	2527.48	07/08/16
-60265	56302 ANTON LEUTY	1946.61	07/08/16
-60264	56417 DEAN RENNINGER	2488.35	07/08/16
-60263	56428 THOMAS SCOTT	1373.89	07/08/16
-60262	21054 WAYNE A WIEDRICH	2666.36	07/08/16
-60261	56421 JAREK WIGNESS	1033.75	07/08/16
-60260	22021 LES CHRISTENSEN	1814.45	07/08/16
-60259	22020 ROBERT D. KNAPPER	1979.46	07/08/16
-60258	56425 ALEXANDER NELSON	956.75	07/08/16
-60257	56474 JASON ANDREASON	2376.33	07/08/16
-60256	56532 BEAU BERGERON	947.66	07/08/16
-60255	56558 KYLE BREDWICK	1237.08	07/08/16
-60254	56543 DAVID CURTISS	1228.35	07/08/16
-60253	23136 JAMES B. ENGEN	2432.58	07/08/16
-60252	56528 JONNY IOVINO	2311.06	07/08/16
-60251	56315 EARL KILLINGSWORTH	1059.42	07/08/16
-60250	56601 RICHARD MALONEY	897.44	07/08/16
-60249	56667 TYLER MARMOM	1092.84	07/08/16
-60248	56448 EMIL NEHRING	1615.45	07/08/16
-60247	56628 GREG OSTER	1340.73	07/08/16
-60246	56526 GARY SKABO SR	1063.24	07/08/16
-60245	56167 MATTHEW TUTAS	1590.28	07/08/16
-60244	56652 IAN WEIGEL	973.40	07/08/16
-60243	56451 DAVID WITTMAN	1569.17	07/08/16
-60242	56409 KENDELL BROWN	787.44	07/08/16
-60241	56370 JEFFREY BRYSON	1961.71	07/08/16
-60240	24019 ROBERT D. COUGHLIN	811.81	07/08/16
-60239	56381 MORKATAA DHINAA	1483.67	07/08/16
-60238	56575 FRANCIS GOODSKY	1611.03	07/08/16
-60237	24017 STEVEN W. JENSEN	2159.45	07/08/16
-60236	56189 AMANDA M. KAISER - LEE	703.78	07/08/16
-60235	56356 MITCHELL KERSTING	1958.53	07/08/16
-60234	56682 LACEY RIXEN	1354.58	07/08/16
-60233	56511 JOHN SCHAEFERS	2029.05	07/08/16
-60232	56415 WILLIAM SCHWENDEMAN	2303.02	07/08/16

-60231	56284	SABRINA SIMS	1740.00	07/08/16
-60230	56550	JAMIE SITZMAN	1605.61	07/08/16
-60229	56539	ETHAN TUNNELL	1325.16	07/08/16
-60228	25110	KENNETH W. BERGSTROM	2169.39	07/08/16
-60227	56472	CURTIS CLARYS	2134.17	07/08/16
-60226	56613	SKYLER HENRIE	1502.04	07/08/16
-60225	25111	JASON W. HOULE	1095.62	07/08/16
-60224	56389	THOMAS ATOR	1452.79	07/08/16
-60223	56596	KATRINA HENRY	908.84	07/08/16
-60222	56368	ERICA KELASH	1738.03	07/08/16
-60221	56557	VERONICA ZUBIA	770.97	07/08/16
-60220	56513	ARTHUR CRUMB	2044.65	07/08/16
-60219	27076	DANNY R. GERGEN	1661.54	07/08/16
-60218	56091	JAMES A HAGA JR	1423.08	07/08/16
-60217	56128	VERNON L. HENDRICKSON	1646.93	07/08/16
-60216	56535	JEFFREY LADUCER	1260.98	07/08/16
-60215	56477	ROBERT LADUCER	1363.65	07/08/16
-60214	56603	DARIN LUTHER	1214.09	07/08/16
-60213	56423	GREGORY MACE	1080.52	07/08/16
-60212	56433	RENA MATLOCK	1278.31	07/08/16
-60211	56565	DAVID SMITHBERG	1171.71	07/08/16
-60210	56258	BRYAN THOMPSON	1424.20	07/08/16
-60209	56639	BRYAN BOWDEN	817.83	07/08/16
-60208	56084	KENNETH R. BOYKIN	1758.07	07/08/16
-60207	56313	WILLIAM BRENNY	1070.81	07/08/16
-60206	56514	NICO BUECHNER	1319.04	07/08/16
-60205	56114	ANTHONY D. DUDAS	2053.76	07/08/16
-60204	56662	GESTINE FINLEY	444.21	07/08/16
-60203	56671	ROBERT S HANSON	1794.60	07/08/16
-60202	56598	TERRY HARP	1238.78	07/08/16
-60201	56086	STEVEN C. KJERGAARD	2812.70	07/08/16
-60200	12029	LORI A. LARSEN	1628.55	07/08/16
-60199	56611	CORDELL LINDVIG	1039.05	07/08/16
-60198	56602	DEONTAE WATSON	580.36	07/08/16
-60197	56508	JAMES HAGA SR	1575.09	07/08/16
-60196	56488	MARK BRUINEKOOL	920.14	07/08/16
-60195	56367	TONY SCOTT	633.34	07/08/16
-60194	56340	MICHAEL SIMPSON	1673.14	07/08/16
-60193	56640	BRANDON KUZEL	1274.40	07/08/16
-60192	56200	GINA MOTT	2697.47	07/08/16
-60191	56644	HEIDI VANEGAS	1799.84	07/08/16
-60190	56585	SCOTT VASSEN	1819.23	07/08/16
-60189	56352	BRIAN YOUNG	1324.36	07/08/16
-60188	56579	JOSEPHINE CHING	1186.30	07/08/16
-60187	56347	CHRISTINE EDWARDS	1442.52	07/08/16
-60186	56675	BOSTON HOROB	226.64	07/08/16
-60185	34017	KENT A. JARCIK	2863.03	07/08/16
-60184	56239	RACHEL K. LAQUA	2108.04	07/08/16
-60183	35025	JOSILYN F BEAN	1679.47	07/08/16
-60182	27058	DAVID LEE BELL	2683.35	07/08/16
-60181	56516	BARBARA ELLICO	1365.62	07/08/16

-60180	56301 TRAVIS MIZZELL	1085.61	07/08/16
-60179	56293 DAVID TUAN	2659.95	07/08/16
-60178	56375 KRISTIN WENDT	1535.20	07/08/16
-60177	36006 NEIL W. BAKKEN	1875.54	07/08/16
-60176	56366 KENT SKABO	1681.40	07/08/16
-60175	37008 LAVERN GOHL	1676.15	07/08/16
-60174	56180 DIANE C. HAGEN	428.48	07/08/16
-60173	56473 ANGELA DECKER	95.58	07/08/16
-60172	56566 HECTOR FLORES III	23.27	07/08/16
-60171	48102 KAYLA J. HELL	782.05	07/08/16
-60170	56609 MARIA HILGART	882.27	07/08/16
-60169	56111 ANDREA L. MITCHELL	526.79	07/08/16
-60168	56638 WANDA OLAF	332.46	07/08/16
-60167	56683 ANN REINKE	59.10	07/08/16
-60166	56364 JASON SAGE	470.35	07/08/16
-60165	48013 DEBORAH A. SLAIS	1252.85	07/08/16
-60164	56588 KIRBY STRICKLAND	888.05	07/08/16
-60163	48034 YVONNE A. TOPP	708.85	07/08/16
-60162	56411 LISA WEBB	946.67	07/08/16
-60161	56298 SAWYER ZENT	315.20	07/08/16
-60160	52011 ANN M. KVANDE	1541.76	07/08/16
-60159	56041 BARBARA J. PETERSON	1404.41	07/08/16
-60158	56578 BRENDA SCHMIDT	1198.64	07/08/16
-60157	56663 MARISSA VANDER GIRIEND	976.60	07/08/16
-60156	52020 SHAWN WENKO	2237.43	07/08/16
-60155	56664 OLIVIA BRAATEN	825.66	07/08/16
-60154	56538 KATHY HAVSKJOLD	445.37	07/08/16
-60153	56222 VIVIAN KALMIK	338.36	07/08/16
-60152	53002 AMY A. KRUEGER	2112.47	07/08/16
-60151	56271 SABRINA A RAMEY	1331.09	07/08/16
-60150	56310 JENNIFER STRIETZEL	1197.45	07/08/16
-60149	56390 DENICE SUESS	986.42	07/08/16
-60148	56659 AMANDA EBERLY	1364.48	07/08/16
-60147	56646 THOMAS FRETTLAND	1478.53	07/08/16
-60146	56479 TRISTA HENRIE	2004.57	07/08/16
-60145	56213 ROBERT JASON HILLARD	1769.92	07/08/16
-60144	56303 TROY OSTER	1193.61	07/08/16
-60143	56604 BRET WILLIAMS	3004.67	07/08/16
-60142	56407 Tyson Burkle	161.61	07/08/16
-60141	56011 Kelly Moody	220.56	07/08/16
-60140	56013 Josh S. Mosbrucker	278.20	07/08/16
-60139	56447 Paul Riely	420.19	07/08/16
-60138	56619 Milton Sluder	579.75	07/08/16
-60137	56058 Brenden L. Stevens	341.69	07/08/16
-60136	56391 THOMAS MOTTL	2113.49	07/08/16
-60135	56435 KEVIN POWERS	1011.11	07/08/16
-60134	56522 RYAN SLAPNICKA	1542.41	07/08/16
-60133	IAFF LOCAL 3743 IAFF LOCAL 3743	425.00	07/08/16
-60132	DEFER COMP ROTH NATIONWIDE RETIREMENT SO	18239.83	07/08/16
-60131	ND CHILD SUPPOR ND CHILD SUPPORT ENFORCE	1913.20	07/08/16
-60130	FIT U.S. TREASURY	199182.61	07/08/16

81723	56614	ELIZABETH OLSON	1179.88	07/08/16
81724	56459	MATTHEW GOODE	193.93	07/08/16
81725	56525	DERICK LIEN	1582.91	07/08/16
81726	56572	DANIEL ZIMMERMAN	1864.67	07/08/16
81727	26039	DIANE K. ALBRIGHTSON	855.90	07/08/16
81728	56406	RICHARD RADEMACHER	1966.26	07/08/16
81729	22014	GARY L. GLOVATSKY	1985.48	07/08/16
81730	23126	BRENT E. HANSON	2176.95	07/08/16
81731	23039	BRUCE A. JOHNSON	1340.41	07/08/16
81732	56559	RANDALL JOHNSON	696.48	07/08/16
81733	56577	MARC MOHR	771.99	07/08/16
81734	56482	GARY SKABO JR	892.28	07/08/16
81735	56681	JONAH STOUT	570.74	07/08/16
81736	56478	KYLE FLEMING	967.29	07/08/16
81737	56629	ALDON OLSON	1192.16	07/08/16
81738	56549	CHRISTOPHER HOULE	784.33	07/08/16
81739	25106	RICHARD S. ODEGARD	1675.75	07/08/16
81740	56648	BRANDON SANDBERG	1230.33	07/08/16
81741	54065	PATRICIA K. FIORENZA	2135.33	07/08/16
81742	27096	RUSSELL E. MOMBERG	1689.43	07/08/16
81743	27091	JOSEPH G. MONSON	1094.26	07/08/16
81744	56622	REX OLSON	1229.28	07/08/16
81745	56442	BRETT RALPH	263.61	07/08/16
81746	56669	JONATHAN BRESSLER	1087.42	07/08/16
81747	56653	DOMINICK IOVINO	1127.80	07/08/16
81748	56673	KATIE MATLOCK	847.59	07/08/16
81749	56677	EMILY MONSON	1087.42	07/08/16
81750	56679	TREVIS ALTON	1039.44	07/08/16
81751	56582	JOSHUA DAGENAIS	1186.53	07/08/16
81752	32006	WILLIAM M. MCQUISTON	1617.54	07/08/16
81753	56625	JEREMY WRIGHT	1622.16	07/08/16
81754	56684	GEORGE CALLAN	80.75	07/08/16
81755	56676	BRETT ENGEN	281.20	07/08/16
81756	56674	NOAH HAAGENSON	201.05	07/08/16
81757	56678	CALEB OWENS	223.79	07/08/16
81758	56001	David W. Arnson	32.32	07/08/16
81759	56116	Tyler D. Carlstad	220.56	07/08/16
81760	56023	Mathew P. Ekblad	696.03	07/08/16
81761	56405	Matthew Flaten	363.99	07/08/16
81762	56618	Joshua Foust	290.90	07/08/16
81763	56561	Delmonte Grevious	258.58	07/08/16
81764	56005	Cory J. Hanson	721.86	07/08/16
81765	56563	Thomas Hartley	452.51	07/08/16
81766	56205	Brandon Hoffman	152.70	07/08/16
81767	56034	Blaine C. Jeanotte	375.78	07/08/16
81768	56291	James Laqua	664.22	07/08/16
81769	56238	Ryan Lee	503.31	07/08/16
81770	56668	Lyle Lordemann	392.42	07/08/16
81771	56371	Alan Mapes	355.55	07/08/16
81772	56012	Miles A. Mortenson	32.32	07/08/16
81773	56016	Kyle J. Rossland	469.61	07/08/16

81774	56338 Steve Simard	129.29	07/08/16
81775	56020 Darwin J. Stevens	220.56	07/08/16
81776	56685 Brent Stiles	420.19	07/08/16
81777	56022 Scott S. Tanner	191.73	07/08/16
81778	56027 Michael W. Walters	265.85	07/08/16
81935	56348 TYLER EMERSON	2516.43	07/08/16
81936	56567 EMILY HUGHES	278.49	07/08/16
81937	56511 JOHN SCHAEFERS	2428.53	07/08/16
81938	56602 DEONTAE WATSON	1377.10	07/08/16
81939	CHILD SUPR ALAB ALABAMA CHILD SUPPORT PA	150.00	07/08/16
81940	UT CHILD SUPPOR CHILD SUPPORT SERVICES (	141.00	07/08/16
81941	CHILD SUPRT CT CONNECTICUT - CCSPC	297.65	07/08/16
81942	DEL CHILD SUPPO DCSE	135.00	07/08/16
81943	FIRST RES INV C FIRST RESOLUTION INVESTM	412.79	07/08/16
81944	MI CHILD SUPPOR MICHIGAN STATE DISBURSEM	104.75	07/08/16
81945	MN CHILD SUPPOR MINNESOTA CHILD SUPPORT	173.50	07/08/16
81946	CHLD SUPRT OK OKLAHOMA CENTRALIZED SUP	272.19	07/08/16
81947	CHILD SUPPORT P PA SCDU	505.00	07/08/16
81948	WORTHINGTON LAW WORTHINGTON LAW FIRM	200.00	07/08/16
81949	999999 DAWSON STREIFEL	1000.00	07/08/16
81950	1625 CTS LANGUAGE LINK	48.05	07/08/16
81951	999999 JACOB HALL	400.00	07/08/16
81952	999999 HANNAH REICHMAN	750.00	07/08/16
81953	574 STARION BOND SERVICES	488569.17	07/11/16
81954	1876 CITY OF BISMARCK	325.00	07/11/16
81955	2404 SIX LEAF DESIGN	391.25	07/12/16
81956	56680 CHELSEA THOMAS	1039.94	07/12/16
81957	285 ND CHAPTER OF A.P.C.O.	300.00	07/12/16
81958	999999 SEANNA KELLY	74.00	07/13/16
81959	999999 KUM & GO	76.00	07/13/16
81960	999999 JEFF SCHMITZ	250.00	07/13/16
81961	999999 CURTIS SHUCK	1000.00	07/13/16
81962	999999 JESSICA WHITE	150.00	07/13/16
81963	999999 WALMART RESTITUTION RECOVERY	35.00	07/13/16
81964	19 AMERICAN STATE BANK	924720.00	07/13/16
81965	128 FAMILY CRISIS SHELTER	13534.99	07/13/16
81966	999999 ROOSEVELT HOTEL	300.00	07/14/16
81967	320 NEMONT	439.71	07/14/16
81968	999998 WILLIAM BRENNY	119.62	07/14/16
81969	2884 IAFC	1228.00	07/14/16
81970	2741 JOURNEYS BY JAN	2158.00	07/14/16
81971	2112 CHI ST ALEXIUS OCCUPATIONAL CLINI	40362.20	07/14/16
81972	DEF COMP PERS1 NORTH DAKOTA PUBLIC EMPL	2213.33	07/14/16
81973	ND HEALTH ND PUBLIC EMPLOYEES RETI	225178.56	07/14/16
81974	2927 Treasurer, United States of Ameri	94859.00	07/15/16
81975	673 CLERK OF DISTRICT COURT	750.00	07/15/16
81976	999999 SCOTT MORRISON	230.00	07/15/16
81977	999999 RANDELL BAERTSCH	730.00	07/15/16
81978	999999 ROBIN ANDERSON	1104.28	07/15/16
81979	999999 JEAN VELO	1155.76	07/15/16
81980	999999 JACOB CLARK	400.00	07/15/16



81981	999999 CESAR JAQUEZ-ALARCON	65.00	07/15/16
81982	243 MONTANA-DAKOTA UTILITIES	2550.95	07/18/16
81983	Vendor not on File	0.00	/ /
81984	56276 ELTON LARSON	150.30	07/18/16
81985	999999 OTENG ANTWI-BOASIAGO	132.46	07/18/16
81986	2465 PAUL CONWAY SHIELDS	30.00	07/19/16
81987	2741 JOURNEYS BY JAN	865.00	07/19/16
81988	488 VISA	1220.52	07/19/16
81989	488 VISA	1460.18	07/19/16
81990	488 VISA	961.75	07/19/16
81991	488 VISA	36.37	07/19/16
81992	488 VISA	1026.93	07/19/16
81993	623 WEX BANK	5395.62	07/19/16
81994	483 VECTOR CONTROL DIST #1	58840.27	07/20/16
81995	Check not processed in this period	0.00	/ /
81996	Check not processed in this period	0.00	/ /
81997	Check not processed in this period	0.00	/ /
81998	Check not processed in this period	0.00	/ /
81999	Check not processed in this period	0.00	/ /
82000	Check not processed in this period	0.00	/ /
82001	Check not processed in this period	0.00	/ /
82002	Check not processed in this period	0.00	/ /
82003	Check not processed in this period	0.00	/ /
82004	Check not processed in this period	0.00	/ /
82005	Check not processed in this period	0.00	/ /
82006	Check not processed in this period	0.00	/ /
82007	Check not processed in this period	0.00	/ /
82008	Check not processed in this period	0.00	/ /
82009	Check not processed in this period	0.00	/ /
82010	Check not processed in this period	0.00	/ /
82011	Check not processed in this period	0.00	/ /
82012	Check not processed in this period	0.00	/ /
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82014	Check not processed in this period	0.00	/ /
82015	Check not processed in this period	0.00	/ /
82016	Check not processed in this period	0.00	/ /
82017	Check not processed in this period	0.00	/ /
82018	Check not processed in this period	0.00	/ /
82019	Check not processed in this period	0.00	/ /
82020	Check not processed in this period	0.00	/ /
82021	Check not processed in this period	0.00	/ /
82022	Check not processed in this period	0.00	/ /
82023	Check not processed in this period	0.00	/ /
82024	Check not processed in this period	0.00	/ /
82025	Check not processed in this period	0.00	/ /
82026	Check not processed in this period	0.00	/ /
82027	Check not processed in this period	0.00	/ /
82028	Check not processed in this period	0.00	/ /
82029	2560 11TH STREET PROPERTIES LLC	6000.00	07/21/16
82030	1220 3D SPECIALTIES	435.24	07/21/16
82031	1853 A & A LANDSCAPE AND MAINTENANCE L	3763.33	07/21/16

82032	2930 A & F Electric, Inc.	5050.40	07/21/16
82033	526 ACE HARDWARE & FLOORING	647.21	07/21/16
82034	632 ACKERMAN-ESTVOLD	51515.48	07/21/16
82035	1575 ADVANCED BUSINESS METHODS	337.00	07/21/16
82036	8 ALL SEASONS SPORT ABOUT	532.00	07/21/16
82037	608 ALLGUARD SECURITY LLC	72.00	07/21/16
82038	2621 ALLSTATE PETERBILT GROUP	788.22	07/21/16
82039	718 AMERIPRIDE LINEN AND APPAREL SERV	1089.21	07/21/16
82040	1910 ANDERSON & WOOD CONSTRUCTION CO I	116203.47	07/21/16
82041	540 AQUA-PURE INCORPORATED	54416.75	07/21/16
82042	999998 ARTHUR CRUMB	19.00	07/21/16
82043	708 AT&T	100.93	07/21/16
82044	33 BAKER & TAYLOR CO.	1025.35	07/21/16
82045	34 BALCO UNIFORM CO., INC.	283.24	07/21/16
82046	38 BASIN PRINTERS, INC.	710.00	07/21/16
82047	999999 BEAR HOLLOW WOOD CARVERS	13200.00	07/21/16
82048	2764 BEN JOHNSON	2327.50	07/21/16
82049	51 BOOKS ON BROADWAY	27.96	07/21/16
82050	1926 BRAUN INTERTEC CORPORATION	4128.00	07/21/16
82051	999998 BRYTON DAHL	25.00	07/21/16
82052	2326 BURNS & MCDONNELL	9943.50	07/21/16
82053	687 BUTTONS BY FISH, INC.	199.40	07/21/16
82054	1054 C & D WATER SERVICES	100.00	07/21/16
82055	1455 CALIFORNIA CONTRACTORS SUPPLIES I	130.77	07/21/16
82056	1897 CAR QUEST	123.89	07/21/16
82057	616 CENTER POINT LARGE PRINT	41.34	07/21/16
82058	1261 CHAMBER OF COMMERCE	1000.00	07/21/16
82059	999999 CHRISTOPHERSON'S HEATING AND PLUM	29.80	07/21/16
82060	73 CHRISTOPHERSON'S TIN	1951.78	07/21/16
82061	79 CITY OF WILLISTON	2391.43	07/21/16
82062	1666 CIVIL SCIENCE	127351.50	07/21/16
82063	83 COLLECTION CENTER, INC.	683.06	07/21/16
82064	1486 CONNEX INTERNATIONAL	102.02	07/21/16
82065	705 CONTINENTAL GATE CO.	491.75	07/21/16
82066	822 COUNTRY FLORAL	185.00	07/21/16
82067	567 CRAIG'S SMALL ENGINE REPAIR	152.43	07/21/16
82068	2221 DAKOTA SUNRISE BROKERS, LLC	156.63	07/21/16
82069	2514 DAL GLOBAL SERVICES LLC	6500.00	07/21/16
82070	999999 DAVID HOFFMAN	32513.10	07/21/16
82071	100 DAWA SOLUTIONS GROUP	480.00	07/21/16
82072	999999 DEANNA EVANS	25.00	07/21/16
82073	1705 DEGENSTEIN'S AUTO PLUS	1000.00	07/21/16
82074	675 DEMARS FOODS	62.00	07/21/16
82075	671 DF LIGHTING COMPANY	404.25	07/21/16
82076	107 DISCOVERY BENEFITS	726.00	07/21/16
82077	109 DOEDEN CONSTRUCTION	8699.63	07/21/16
82078	999999 DOUBLE A WELDING & FABRICATION, I	441.00	07/21/16
82079	999998 DUSTIN J. BERTSCH	367.15	07/21/16
82080	999999 E & L SOUND	2748.58	07/21/16
82081	2353 EAPC	5357.57	07/21/16
82082	1665 EAST & WEST EXCAVATING LLC	48859.83	07/21/16

82083	933 EBSCO	28.63	07/21/16
82084	2490 ECO DESIGN	1250.00	07/21/16
82085	2524 ELITE HEALTH & FITNESS	1330.00	07/21/16
82086	577 EMERGENCY MEDICAL PRODUCTS	847.20	07/21/16
82087	2229 EMERGENCY REPORTING	2975.00	07/21/16
82088	126 EMRY'S LOCKSMITHING	742.00	07/21/16
82089	2512 ENNIS PAINT, INC	7240.85	07/21/16
82090	545 EZ-LINER	80881.20	07/21/16
82091	668 FASTENAL COMPANY	23.46	07/21/16
82092	569 FEDEX	402.73	07/21/16
82093	571 FEE INSURANCE AGENCY, INC	2709.00	07/21/16
82094	132 FIRST NATIONAL BANK	526.92	07/21/16
82095	133 FLEXIBLE PIPE TOOL CO.	18.00	07/21/16
82096	134 FORT UNION SUPPLY & TRADE	494.35	07/21/16
82097	2538 FOSTER CONSTRUCTION	6086.25	07/21/16
82098	354 FURUSETH LAW FIRM, PC	33177.17	07/21/16
82099	2828 GA Group, PC	15000.00	07/21/16
82100	139 GAFFANEY'S	2979.55	07/21/16
82101	1096 GALLS, LLC	341.49	07/21/16
82102	1154 GOOSENECK IMPLEMENT	4438.00	07/21/16
82103	539 HACH	319.20	07/21/16
82104	151 HAWKINS, INC.	1267.21	07/21/16
82105	550 HEDAHL'S PARTS PLUS	11.20	07/21/16
82106	2932 Hennepin County Medical Center	4800.00	07/21/16
82107	161 HOME OF ECONOMY	759.40	07/21/16
82108	162 HORIZON RESOURCES	37823.25	07/21/16
82109	2586 HOSE AND RUBBER SUPPLY	1091.28	07/21/16
82110	1503 IDSS GLOBAL LLC	250.00	07/21/16
82111	171 INDUSTRIAL EQUIPMENT	402.18	07/21/16
82112	173 INFORMATION TECHNOLOGY DEPARTMENT	922.30	07/21/16
82113	989 INFORMATION TODAY, INC.	292.03	07/21/16
82114	2636 INTELLICORP	71.60	07/21/16
82115	2532 INTERNATIONAL CODE COUNCIL, INC.	135.00	07/21/16
82116	2322 INTERSTATE BILLING SERVICE, INC	543.39	07/21/16
82117	2529 J. E. DUNN CONSTRUCTION	354216.00	07/21/16
82118	999998 JACOB KOEHN	25.00	07/21/16
82119	999998 JESSY DOLS	25.00	07/21/16
82120	1609 JMAC RESOURCES	258167.14	07/21/16
82121	190 JOB SERVICE NORTH DAKOTA	12996.52	07/21/16
82122	2931 John Hoskins	25.00	07/21/16
82123	196 KADRMAS LEE & JACKSON INC	626699.57	07/21/16
82124	2217 KAMERON MESSMER	1300.00	07/21/16
82125	2916 KANYON SPECIALTY CONTRACTORS	192696.81	07/21/16
82126	2929 KEMEERA INC DBA FATHOM	2049.11	07/21/16
82127	207 KIDS REFERENCE COMPANY	107.98	07/21/16
82128	1299 KNIFE RIVER-NORTH CENTRAL	880462.35	07/21/16
82129	2881 KODET ARCHITECTURAL GROUP, INC.	19973.75	07/21/16
82130	212 KOTANA COMMUNICATIONS	1162.75	07/21/16
82131	999999 LANDMARK INN & SUITES	178.20	07/21/16
82132	2740 LJA	442.00	07/21/16
82133	1644 M-B COMPANIES, INC.	68975.00	07/21/16

82134	245 MEDQUEST INC	38.00	07/21/16
82135	999998 MEGAN PETERSON	17.50	07/21/16
82136	2685 MENARDS	1322.88	07/21/16
82137	250 MICROMARKETING ASSOCIATES	90.88	07/21/16
82138	252 MIDCONTINENT COMMUNICATIONS	78.73	07/21/16
82139	261 MON-DAK HTG & PLG, INC.	189.90	07/21/16
82140	243 MONTANA-DAKOTA UTILITIES	11567.15	07/21/16
82141	2818 MORRIS & RITCHIE ASSOC., INC.	5170.00	07/21/16
82142	2291 MUNICIPAL EMERGENCY SERVICES, INC	13155.46	07/21/16
82143	275 NAPA AUTO PARTS	2924.08	07/21/16
82144	307 ND SAFETY COUNCIL, INC.	370.00	07/21/16
82145	1947 NEESE INC	482.10	07/21/16
82146	2635 NEHRING LAW OFFICE, PLLC	1102.50	07/21/16
82147	319 NELSON INTERNATIONAL	192.94	07/21/16
82148	320 NEMONT	5232.62	07/21/16
82149	1697 NEOPOST	332.45	07/21/16
82150	584 NMN, INC.	209.90	07/21/16
82151	1494 NORTH DAKOTA INSURANCE DEPARTMENT	29609.55	07/21/16
82152	2867 NORTHERN LIGHTS HONEY	346.00	07/21/16
82153	1225 NORTHSTAR SAFETY INC.	713.72	07/21/16
82154	333 NORTHWEST SUPPLY & R&R TROPHIES I	624.65	07/21/16
82155	690 O'REILLY AUTO PARTS	160.56	07/21/16
82156	1635 OCLC, Inc.	536.54	07/21/16
82157	2339 OFFICE DEPOT	169.98	07/21/16
82158	340 OHNSTAD TWICHELL PC	458.43	07/21/16
82159	344 ONE FULFILLMENT	445.00	07/21/16
82160	999999 OPEN ROAD RECORDS, LLC	5000.00	07/21/16
82161	2427 ORGANIC CLEANING SOLUTIONS	532.50	07/21/16
82162	347 OTIS ELEVATOR COMPANY	1800.00	07/21/16
82163	947 OVERDRIVE, INC	3000.00	07/21/16
82164	1055 PARTS CENTRAL - HEIL ENVIRONMENTA	81.21	07/21/16
82165	2677 PAYMENT PRINCIPALS	23.15	07/21/16
82166	351 PENWORTHY	422.04	07/21/16
82167	356 PITNEY BOWES, INC.	964.23	07/21/16
82168	359 PRAXAIR DISTRIBUTION INC	6.86	07/21/16
82169	641 PREBLE MEDICAL SERVICES, INC	250.00	07/21/16
82170	2226 PRO IT, LLC	100.00	07/21/16
82171	362 PRO SAFE SERVICES, INC	1081.00	07/21/16
82172	364 PURCHASE POWER	2307.21	07/21/16
82173	367 QUILL CORPORATION	1853.36	07/21/16
82174	1547 RADIO TIME BILLING	252.00	07/21/16
82175	2688 RECORD KEEPERS LLC	32.00	07/21/16
82176	2922 RED ROCK FORD	348.50	07/21/16
82177	2252 RESOLVE ENTERPRISES, LLC	7497.50	07/21/16
82178	390 RICHARD A. JOHNSON	7045.65	07/21/16
82179	1091 ROBERT GIBB & SONS	279890.38	07/21/16
82180	1133 SANDERSON STEWART	10062.77	07/21/16
82181	409 SANITATION PRODUCTS	461.66	07/21/16
82182	416 SELID PLUMBING & HEATING INC	550.96	07/21/16
82183	420 SHERWIN-WILLIAMS	152.17	07/21/16
82184	669 SHIRT WORX	507.00	07/21/16

82185	2778 SLATE GROUP	907.50	07/21/16
82186	426 SOURIS RIVER TELECOMMUNICATIONS	4.75	07/21/16
82187	2462 SPORT VIDEOS	97.00	07/21/16
82188	2163 TECTA AMERICA DAKOTAS	23267.00	07/21/16
82189	447 THE SHOPPER	935.00	07/21/16
82190	450 THIEL BROS. ROOFING, INC.	228.57	07/21/16
82191	2218 TIGERLILY	3500.00	07/21/16
82192	460 TRACTOR & EQUIPMENT CO.	147.91	07/21/16
82193	2361 TRAILER & TRUCK EQUIPMENT	820.00	07/21/16
82194	463 TRIANGLE ELECTRIC	4294.82	07/21/16
82195	999999 TRIANGLE ELECTRIC	31.54	07/21/16
82196	1610 ULTEIG	121383.80	07/21/16
82197	1883 ULTIMATE AIR DOGS	5500.00	07/21/16
82198	2230 UNIFORM CENTER	3128.12	07/21/16
82199	939 USA BLUEBOOK	90.80	07/21/16
82200	2061 UTILITY SYSTEMS OF AMERICA INC	121881.31	07/21/16
82201	2918 VAC TEC SEPTIC AND WATER LLC	3539.75	07/21/16
82202	484 VERIZON WIRELESS	6321.20	07/21/16
82203	488 VISA	2202.39	07/21/16
82204	489 VISA	4749.85	07/21/16
82205	496 WCS TELECOM	1561.68	07/21/16
82206	2528 WD & J PROPERTIES, LLC	10250.00	07/21/16
82207	1350 WESTERN AREA WATER SUPPLY	7500.00	07/21/16
82208	501 WESTERN VET CLINIC	27.56	07/21/16
82209	503 WESTLIE MOTOR CO.	493.81	07/21/16
82210	531 WILLIAMS COUNTY AUDITOR	6898.13	07/21/16
82211	648 WILLIAMS COUNTY SHERIFF'S OFFICE	14700.00	07/21/16
82212	533 WILLIAMS COUNTY TREASURER/RECORDE	261.00	07/21/16
82213	564 WILLIAMS RURAL WATER DISTRICT	305.90	07/21/16
82214	516 WILLISTON CVB	204.79	07/21/16
82215	517 WILLISTON FIRE & SAFETY	120.57	07/21/16
82216	518 WILLISTON HERALD	5233.84	07/21/16
82217	522 WILLISTON PD PETTY CASH	54.66	07/21/16
82218	525 WILLISTON TIRE CENTER	149.47	07/21/16
82219	1009 WINDSHIELD DOCTOR	593.50	07/21/16

Total Claims \$5,544,792.69

Total Payroll \$907,337.69

Grand Total \$6,452,130.34

# of Claims 618

- (2) Application for a Local Permit or Charity Local Permit
- (3) Special Permit to Sell Alcoholic Beverages
  - a. North Shore Parts & Tools – Summer Jam 2016
  - b. Fire & Iron MC – Public Event Permit – 11<sup>th</sup> Annual Fun Run
  - c. American Legion – July 30<sup>th</sup> Wedding Reception
  - d. American Legion – July 31<sup>st</sup> Wedding Reception
  - e. American Legion – August 13<sup>th</sup> Wedding Reception
  - f. American Legion – August 16<sup>th</sup> Dueling Pianos
  - g. Outlaws Bar & Grill – Sept 10<sup>th</sup> Bakken X-Trex
  - h. Upper MO Valley Fair Assoc – August 6 Wedding Reception
- (4) Taxi License

- C. Building Official
  - (1) Contractor Licenses
    - Master Plumber
    - Journeyman Plumber
    - Master Mechanical
      - a. Brett Portra – Buck Heating & Air Conditioning
      - b. Robert Buck – Buck Heating & Air Conditioning
    - Journeyman Mechanical
    - Fuel and Gas Installer
      - a. Charles Horman – Buck Heating & Air Conditioning
      - b. Brett Portra – Buck Heating & Air Conditioning
      - c. Robert Buck – Buck Heating & Air Conditioning
    - Water Sewer Installer
    - Sign Hanger
- D. City Planner
  - (1) Public Hearings
    - a. Request for public hearing at the August 9, 2016, City Commission meeting to consider a zone change from Agriculture to C-2: General Commercial for Basin Trucking property at the northwest corner of Hwy 2/85 and 32nd Ave. W. This property was involved in the dedication of 32<sup>nd</sup> Ave West to the City of Williston - Robert A. Erickson Living Trust
    - b. Request for a public hearing at the August 9, 2016, City Commission meeting to consider an ordinance to update the end dates, removal dates and reclamation dates for crew camps within the City and the extra-territorial jurisdiction – City Attorney
    - c. Request for a public hearing at the September 13, 2016, City Commission meeting to consider the vacation of a public right-of-way, an alley, at Block 2, West Hill Addition – Our Redeemer’s Lutheran Church
    - d. Request for a public hearing at the September 13, 2016, City Commission meeting to consider the vacation of a public right-of-way, 50<sup>th</sup> Rd NW, Sundby Annexation – Vestal Properties, LLC
- E. Assessor
  - (1) Abatement
  - (2) Exemptions

**Motion by Cymbaluk, Seconded by Brostuen to approve the consent agenda as presented.**

**UNANIMOUS BY VOICE VOTE**

Bob Hanson, City Engineer, presented the following:

- 3. Public Hearings
  - A. Concrete Alley Improvement District 16-5 Protest Hearing
    - (1) Resolution as to protests on proposed improvement benefitting concrete Alley Improvement District 16-5.  
Concrete Ally Improvement District 16-5 consists of the reconstruction of four concrete alleys downtown behind Service Drug, Select Ford,

Hedderich's and JC Penny's. One protest was received from Area 4 which amounts to 10% of the area and did not reach the level required to bar from proceeding.

**Mayor Klug opened the protest hearing.**  
**Mayor Klug called for public comment.**  
**Call for public comment made a 2<sup>nd</sup> and 3<sup>rd</sup> time.**  
**Mayor Klug closed the public hearing.**

Mr. Hanson recommends the Commission adopt the resolution regarding the sufficiency of protests on the proposed improvements benefiting Concrete Alley Improvement District 16-5 finding that protests have not been filed in sufficient numbers to bar the City from proceeding with the construction of Concrete Alley Improvement District 16-5.

**Motion by Cymbaluk, Seconded by Piesik to approve Resolution 16-040 regarding sufficient protests on the proposed improvements benefiting Concrete Alley Improvement District 16-5 finding that protests have not been filed in sufficient numbers needed to bar the City from proceeding with the construction of Concrete Alley Improvement District 16-5 as presented.**

**AYE: Brostuen, Piesik, Cymbaluk, Klug**

**NAY: None**

**ABSENT AND NOT VOTING: Bekkedahl**

**CARRIES: 4-0**

Bob Hanson, City Engineer, presented the following:

4. Bid Openings
  - A. Concrete Alley Improvement District 16-5  
Bids were opened for Concrete Alley Improvement District 16-5 July 21<sup>st</sup> with the following results:

AE2S Construction	\$363,401.89
JMAC Resources	\$482,058.04
EHC, LLC	\$488,536.68
Selland Construction	\$703,840.00

AE2S Construction submitted the low bid. Sufficient surge funds have been set aside to cover the City's share of the project costs and the remaining costs will be assessed under the Concrete Alley Improvement District. Recommendation is award the contract to AE2S Construction in the amount of \$363,401.89.

**Motion by Piesik, Seconded by Cymbaluk to award the contract to AE2S Construction in the amount of \$363,401.89 for the construction of Concrete Alley Improvement District 16-5.**

**AYE: Brostuen, Piesik, Cymbaluk, Klug**

**NAY: None**

**ABSENT AND NOT VOTING: Bekkedahl**

**CARRIES: 4-0**

- B. Project 273 – 2016 Concrete Repairs  
 The project will provide for reconstruction of the 2<sup>nd</sup> Avenue West/2<sup>nd</sup> Street concrete intersection, reconstruction of the 2<sup>nd</sup> Avenue West ADA curb ramps between 11<sup>th</sup> and 18<sup>th</sup> Streets, reconstruction of the failed Main Street expansion joints at 7<sup>th</sup>, 8<sup>th</sup> and 9<sup>th</sup> Streets, completion of the 26<sup>th</sup> Street shared use trail between Pheasant Run and Harvest Hills avenue and reconstruction of the concrete valley gutter at the 12<sup>th</sup> Avenue West/2<sup>nd</sup> Street intersection. Bids were opened for the 2016 City Wide Concrete Reconstruction project July 21 with the following results:

JMAC Resources	\$1,276,376.71
EHC, LLC	\$1,436,497.01
Selland Construction	\$1,597,996.80

The low bid was JMAC Resources in the amount of \$1,276,376.71, which is in line with the estimate and there are sufficient surge funds set aside to cover the costs. Recommendation is to award a contract to JMAC Resources in the amount of \$1,276,376.71 for the construction of the 2016 City Wide Concrete Reconstruction Project.

**Motion by Cymbaluk, Seconded by Brostuen to award the contract to JMAC Resources in the amount of \$1,276,371.71 for the construction of the 2016 City Wide Concrete Reconstruction Project as presented.**

Information requested and confirmed that the 2<sup>nd</sup> Avenue West/2<sup>nd</sup> Street intersection will required a detour of traffic through the Horizon Resources parking lot. The City has agreed to repair any damages to the asphalt at approximately \$40,000 which is in addition to the reconstruction cost.

**AYE: Brostuen, Piesik, Cymbaluk, Klug**

**NAY: None**

**ABSENT AND NOT VOTING: Bekkedahl**

**CARRIES: 4-0**

- C. Project 267 – East Dakota Parkway Reconstruction  
 This project will see to the reconstruction of East Dakota Parkway between Broadway and 6<sup>th</sup> Street. Bids were opened for Project 267 July 21<sup>st</sup> with the following results:

	Base Bid	SW Alternate	Total Bid
JM Marscheutz Construction	\$1,325,582.90	\$30,642.80	\$1,356,225.70
JMAC Resources	\$1,364,683.98	\$35,539.55	\$1,400,223.53
Strata Corporation	\$1,411,991.55	\$38,141.60	\$1,450,133.15
Selland Construction	\$1,664,922.40	\$46,462.00	\$1,711,384.40

JM Marscheutz Construction was the low bidder and includes the cost of the concrete sidewalk between Broadway and 5<sup>th</sup> Street. This bid was approximately \$600,000 below the engineer's estimate. Recommendation is to award the contract to JM Marscheutz in the amount of \$1,356,225.70 for the reconstruction of East Dakota Parkway between Broadway and 6<sup>th</sup> Street including the construction of a sidewalk between Broadway and 5<sup>th</sup> Street.



**Motion by Piesik, Seconded by Cymbaluk to award the contract to JM Marscheutz in the amount of \$1,356,225.70 for the reconstruction of East Dakota Parkway between Broadway and 6<sup>th</sup> Street including the construction of a sidewalk between Broadway and 5<sup>th</sup> Street.**

**AYE: Brostuen, Piesik, Cymbaluk, Klug**

**NAY: None**

**ABSENT AND NOT VOTING: Bekkedahl**

**CARRIES: 4-0**

5. Accounts, Claims and Bills Not Approved in the Consent Agenda
6. Ordinances
7. Petitions, Communications and Remonstrance's
  - A. First Lutheran Church Street Closure Request – Annual Church Picnic – August 3
  - B. 2016 BRWS Committee Street Closure – Babe Ruth World Series – August 11-21

**Motion by Cymbaluk, Seconded by Brostuen to approve both requests for the First Lutheran Church street closure, as well as, the 2016 Babe Ruth World Series Committee street closure as presented.**

**AYE: Brostuen, Piesik, Cymbaluk, Klug**

**NAY: None**

**ABSENT AND NOT VOTING: Bekkedahl**

**CARRIES: 4-0**

8. Report of Commissioners
  - A. President of the Board
    - (1) Clean Williston Declaration Letter July 2016

WHEREAS, July 29<sup>th</sup> – August 5<sup>th</sup>, marks Clean Williston Week, which brings people together for a common cause that helps boost the community's spirit.

WHEREAS, the Clean Williston Committee will designate the date of July 29, 2016 as the city-wide cleanup day with August 5<sup>th</sup> as an alternate date in the event of inclement weather, and will provide supplies and dumpsters at Davidson Park, and,

WHEREAS, through the dedication and time of volunteers whether individuals, organizations or private companies and the donations from civic and private groups, Clean Williston has become very successful, WHEREAS, the Clean Williston Committee encourages everyone to take part in the cleanup; from large groups to individuals,

NOW, THEREFORE, I Howard Klug, by virtue of the authority vested in me as mayor of the City of Williston, do hereby proudly proclaim the week of July 29 – August 5, 2016 as Clean Williston Week.

- B. Vice-President; Finance Commissioner
- C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
- D. Fire, Police, and Ambulance Commissioner
- E. Water Works, Sewer, Airport, Building and Planning Commissioner

Commissioner Brostuen presented the following:

- (1) AE2S Program Management Update  
The Program Management Committee continues to work on seven items including the 2016 capital improvements, the state water commission

grant funding, the financial model update which is being developed for the 2016-2022 timeframe including population projects being developed by NDSU and Vision West, ND. Also working on information technology recommendations where city staff had their first IT Users Group meeting with the Williams County IT director and staff. Continue to work on the strategic communication plan which has been completed by AE2S and sent to all commissioners for review. Also continue to work on 911 program administration and staff additions. There is one action item for approval of the RFP for the website redesign and development which came out of the strategic communication plan. This is for the website redesign, redevelopment and social media integration services of the City of Williston. The primary goal is to replace the current website with a new, improved and more accessible website, which is a recommendation out of the strategic communication plan put together by AE2S.

- (2) RFP for Website Redesign and Development  
Commissioner Piesik also discussed the funding of the website redesign. In the past, some funding has been taken out of the task order. At this time, just a little over 50% of the \$375,000 budgeted amount has been used. Approximately \$190,000 remains, which would provide for the redesign of the website at a cost of \$25,000 to \$30,000.

**Motion by Brostuen, Seconded by Cymbaluk to approve the issuance of an RFP for website redesign and development.**

**AYE: Brostuen, Piesik, Cymbaluk, Klug**

**NAY: None**

**ABSENT AND NOT VOTING: Bekkedahl**

**CARRIES: 4-0**

John Kautzman, City Auditor presented the following:

9. Report of Department Heads
  - A. City Auditor
    - (1) Toni's Family Flea Market – New Business License  
This for the establishment of a Flea Market Friday through Sunday, 10:00A.M. – 5:00P.M. at Magrum Motors.

**Motion by Cymbaluk, Seconded by Brostuen to approve the request as presented.**

**UNANIMOUS BY VOICE VOTE**

- (2) Semi-Annual Pledged Collateral Report  
This is following a statutory requirement to present a recap of the pledged collateral. This report acknowledges that we have our funds covered to 110% for each dollar invested over the FDIC coverage. City Auditor, John Kautzman, requested a motion to approve the report.

**Motion by Cymbaluk, Seconded by Piesik to approve the request as presented from the City Auditor.**

**AYE: Brostuen, Piesik, Cymbaluk, Klug**

**NAY: None**

**ABSENT AND NOT VOTING: Bekkedahl**

**CARRIES: 4-0**

- B. Attorney
- C. Director of Public Works

David Tuan, Public Works Director, presented the following:

- (1) Authorization to Advertise for Bids
  - a. Striping Project  
This project includes replacing street markings with permanent markings throughout Williston. This reduces some of the maintenance and overhead costs of maintaining some of the street markings. High traffic areas, school zones and commercial business zones are the focus of this project.
  - b. WRRF Trunk Sewer Connection  
This project establishes a new gravity connection to the Water Resource Recovery Facility (WRRF), phases out the existing influent transfer pumping building and includes 2,000 feet of gravity sewer main.
  - c. Forestry Improvements  
This project was first done in 2015. This year it again includes some landscaping and grading, seeding and planting of over 200 trees in Williston. Main focus areas include 32<sup>nd</sup> Avenue and the new 11<sup>th</sup> Street going west out of town.
  - d. Street Light Replacements  
This is a continuation of last year and includes approximately 1,000 additional lights throughout various areas of town. The main benefit is increased visibility and a reduction in utility bills.

Mr. Tuan is requesting authorization for these four projects for advertisement on July 31<sup>st</sup>, August 7<sup>th</sup>, August 14<sup>th</sup>, and opening bids August 22<sup>nd</sup>.

**Motion by Cymbaluk, Seconded by Piesik to approve as presented.**

**AYE: Brostuen, Piesik, Cymbaluk, Klug**

**NAY: None**

**ABSENT AND NOT VOTING: Bekkedahl**

**CARRIES: 4-0**

- D. City Engineer

Bob Hanson, City Engineer, presented the following:

- (1) Alley Improvement District 16-6 Resolutions:
  - a. Approving Plans and Specifications
  - b. Authorizing an Advertisement for BidsThis is a continuation of the process for Alley Improvement District 16-6. This was initially approved at the last meeting involving improvements to ten alleys. The action needed tonight is to approve the plans and specifications and for authorization to bid for the project. The bid letting date would be August 18<sup>th</sup>. Recommendation is the adoption of the

resolutions needed to approve the plans and specifications and authorization to advertise for bid.

**Motion by Cymbaluk, Seconded by Brostuen to adopt Resolution 16-048 to approve the plans and specifications for District 16-6 and Resolution 16-049 to authorize the City Engineer to advertise for bids for District 16-6 as presented.**

**AYE: Brostuen, Piesik, Cymbaluk, Klug**

**NAY: None**

**ABSENT AND NOT VOTING: Bekkedahl**

**CARRIES: 4-0**

- (2) Resolutions Creating Parking Lot Improvement District 16-7  
The Parking Authority has requested the City amend and renew the existing downtown parking Lot Improvement district. The boundaries of the proposed district have been reconfigured, which will also affect the assessments. Recommendation is to adopt the resolutions necessary to create Parking Lot Improvement District 16-7 and to declare necessity. The declaration of necessity sets a protest hearing for September 13<sup>th</sup>.

**Motion by Brostuen, Seconded by Cymbaluk to adopt Resolution 16-027 creating Parking Lot Improvement District 16-7 and 16-028 declaring necessity of District 16-7.**

**AYE: Brostuen, Piesik, Cymbaluk, Klug**

**NAY: None**

**ABSENT AND NOT VOTING: Bekkedahl**

**CARRIES: 4-0**

- (3) Resolutions Creating Mill & Overlay District 16-8  
This project will provide for the mill and overlay for the streets from Broadway to East Highland Drive between University Avenue and 8<sup>th</sup> Avenue East excluding 11<sup>th</sup> Street, the 2000 and 2100 blocks of 1<sup>st</sup> Avenue West and the 100 block of 20<sup>th</sup> Street West, and the asphalt of streets from the BNSF railroad right-of-way to 6<sup>th</sup> Street between Main Street and 2<sup>nd</sup> Avenue West and the 200 Block of 2<sup>nd</sup> Avenue West excluding West Broadway. This is a special assessment project with the property owners being charged an assessment in the amount of 50% of the project costs and the City paying for the remainder costs. The estimated cost is \$1,500,000 with sufficient surge funds available. The resolutions will set a bid opening date of September 8<sup>th</sup> and a protest hearing to be held on September 13<sup>th</sup>. Recommendation is to adopt the resolutions creating Mill & Overlay District 16-8.

**Motion by Piesik, Seconded by Brostuen to adopt Resolution 16-051 creating Mill & Overlay District 16-8, Resolution 16-052 directing engineer to prepare reports for District 16-8, Resolution 16-053 receiving engineer's report for District 16-8, Resolution 16-054 declaring necessity of District 16-8, resolution 16-055 directing engineer to prepare detailed plans and specifications for District 16-8, Resolution 16-056 approving detailed plans and specification of District 16-8 and Resolution 16-057 ordering advertisement for construction bids for District 16-8 as presented.**

**AYE: Brostuen, Piesik, Cymbaluk, Klug**

**NAY: None**

**ABSENT AND NOT VOTING: Bekkedahl**

**CARRIES: 4-0**

- (4) NDDOT Decision Document—2<sup>nd</sup> Avenue West Mill & Overlay  
This is a state highway decision document for the 2<sup>nd</sup> Avenue West Mill & Overlay project that will redo the asphalt on 2<sup>nd</sup> Avenue West from 18<sup>th</sup> Street to 26<sup>th</sup> Street. The City is also requesting a new traffic signal at the 22<sup>nd</sup> Street intersection. Recommendation is to concur with the project concepts as proposed, move forward with Alternate B to install new ADA ramps on the intersection corners and to move forward with Option B1 of installing the 22<sup>nd</sup> Street traffic signal. Mr. Hanson also recommends comments be forwarded to NDDOT to include the installation of paving fabric and to delay the schedule of an October bid letting date to November. This project would be constructed summer of 2017.

**Motion by Cymbaluk, Seconded by Brostuen to have the City Commission recommend that the NDDOT the following decisions: 1) install a signal at the intersection of 22<sup>nd</sup> Street and 2<sup>nd</sup> Avenue as presented; 2) do the Alternate B Mill & Overlay with new ADA ramps at the cost of \$715,000 as presented; and 3) to also adopt the comments indicated that the project should include installation of paving fabric and the scheduled bid letting date of October be delayed to November as presented.**

Mr. Hanson added the cost of \$715,000 is the total cost of the project with the City paying approximately 10% of the total cost. The signal light will cost approximately \$300,000 with the City also responsible for 10%.of the cost.

**AYE: Brostuen, Piesik, Cymbaluk, Klug**

**NAY: None**

**ABSENT AND NOT VOTING: Bekkedahl**

**CARRIES: 4-0**

- (5) NDDOT US Highway 2 Overlay Public Input Solicitation  
This is a state highway department solicitation for comments on US Highway 2 overlay project. This will begin at 58<sup>th</sup> Street and continue north on the northbound lanes to the 13 Mile Corner. Until last week this had been referred to as a concrete overlay project and is now being considered as asphalt overlay. This is a mistake that should be made known to the highway department. They have set a public comment meeting at the ARC, Thursday, August 25<sup>th</sup> at 5:00P.M. This is an information item that does not require action.
- (6) SGR Assistant City Engineer Search Proposal  
This is a request to engage SGR to undertake the search for an assistant city engineer with the understanding this individual would take on the function of the city engineer upon retirement. The proposal submitted by SGR and recommendation for approval includes development of a profile brochure, development of a marketing package for national job advertising and application management and screening at an approximate cost of \$12,000.

**Motion by Piesik, Seconded by Brostuen to approve SGR's assistance for the city engineer's search proposal in the amount of \$12,000. Also recommend that the \$12,000 come out of the Program Management Steering Committee budget as well.**

**AYE: Brostuen, Piesik, Cymbaluk, Klug**

**NAY: None**

**ABSENT AND NOT VOTING: Bekkedahl**

**CARRIES: 4-0**

## E. Fire Chief

Commissioner Cymbaluk presented the following:

- (1) **Change Orders to Fire Station #2**  
Change orders #5, #6 and #7 are for additional floor drains, electrical and plumbing work totaling \$22,090.25. Change order #8 is for an additional water line, #9 will provide sliding glass doors in the trophy case, #10 will add acoustical ceilings in rooms 106 and 107 and #11 is for a different type of fixtures in the tower and soffits on the south side of the building for a combined cost of \$14,842.24. Change order #12, which is not included in the meeting materials, is for a radio antenna.

**Motion by Cymbaluk, Seconded by Brostuen to approve the necessary change orders in the amount of \$37,932.49 and to table change order #12 until the price comes before the Commission.**

**AYE: Brostuen, Piesik, Cymbaluk, Klug**

**NAY: None**

**ABSENT AND NOT VOTING: Bekkedahl**

**CARRIES: 4-0**

- F. Chief of Police
- G. Building Official
- H. City Planner

Rachel Laqua of Planning and Zoning presented the following:

- (1) **Consideration of WCCU Application for Renaissance Zone Program**  
This is from the Western Credit Cooperation Unit for the N 105' of Lot 1 and N 105' of Lot 2, less the W 6' of Block 24, of the original town site. The property is within Block 20 of the Renaissance Zone and is fully eligible for the Zone. The applicant requests full property tax abatement for five years, as well as, full income tax benefits through the state Renaissance Zone program. The property is currently assessed at \$687,800 with the estimated cost of eligible work being \$470,635 which is more than 50% of the value of the building and therefore eligible for the full abatement. The estimated value of the building after improvements is \$1,768,530. The Renaissance Board recommends that the City Commission approve the application from Western Credit Cooperative Union with 100% property tax abatement for the property for five years, pending completion of the project. In addition, the board recommends that the City Commission approve the application for the

Renaissance Zone state income tax benefits for five years, pending approval by the North Dakota Department of Commerce. The property tax abatement is for the building with improvements and the land would still be taxed.

**Motion by Cymbaluk, Seconded by Brostuen to follow the recommendation from the Renaissance Board and approve the application from the Western Credit Cooperative Union with a 100% property tax abatement for the property for five years, pending**

completion of the project. In addition, the board recommends that the City Commission approve the application for the Renaissance Zone state income tax benefits for a period up to five years, pending approval by the North Dakota Department of Commerce.

**AYE:** Brostuen, Piesik, Cymbaluk, Klug

**NAY:** None

**ABSENT AND NOT VOTING:** Bekkedahl

**CARRIES:** 4-0

- (2) Consideration of Chatter, LLC Application for Renaissance Zone Program  
This is from Chatter, LLC for Lot 18, block 18 of the original town site. The property is within Block 14 of the Renaissance Zone and is fully eligible for the Zone. The applicant requests full property tax abatement for five years, as well as, full tax benefits through the state Renaissance Zone program. The property is current assessed at \$64,000. The estimated cost of eligible work is at least \$52,000 which is more than 50% of the value of the building and therefore eligible for a full abatement. The estimated value of the building after improvements is \$350,000. The Renaissance Board recommends that the City Commission approve the application from Chatter, LLC with 100% property tax abatement for the property for five years, pending completion of the project. In addition, the board recommends that the City Commission approve the application for Renaissance Zone state income tax benefits for five years, pending approval by the North Dakota Department of Commerce. Chatter, LLC would not be excluded from Parking Lot Improvement District 16-7.

**Motion by Brostuen, Seconded by Piesik to approve the application for Renaissance Zone designation from Chatter, LLC with a 100% property tax abatement for the property for five years, pending completion of the project and that the Commission also approve the application for Renaissance Zone state income tax benefits for five years, pending approval by the North Dakota Department of Commerce.**

**AYE:** Brostuen, Piesik, Cymbaluk, Klug

**NAY:** None

**ABSENT AND NOT VOTING:** Bekkedahl

**CARRIES:** 4-0

#### I. Economic Development

Shawn Wenko, Executive Director, Williston Economic Development presented the following:

- (1) G & G Pharmacy  
G & G Pharmacy has two facilities in Williston. They are looking to purchase the building at 317 Main Street and looking for a Flex PACE interest buy down not to exceed the amount of \$45,000.

**Motion by Cymbaluk, Seconded by Brostuen to approve the Flex PACE express to G & G Rx, Inc. in the amount not to exceed \$45,000 from the Star fund as presented.**

**AYE:** Brostuen, Piesik, Cymbaluk, Klug

**NAY:** None

**ABSENT AND NOT VOTING:** Bekkedahl

**CARRIES:** 4-0

- (2) 222 Main Street, LLC  
This is an application from 222 Main Street, LLC to upgrade the interior and exterior of the building at 222 Main Street and add more retail and commercial space. They are looking for a Flex PACE interest buy down not to exceed \$32,500.

**Motion by Piesik, Seconded by Cymbaluk to approve the Star Fund recommendation to approve a Flex PACE express to 222 Main Street, LLC in the amount not to exceed \$32,500.**

**AYE: Brostuen, Piesik, Cymbaluk, Klug**

**NAY: None**

**ABSENT AND NOT VOTING: Bekkedahl**

**CARRIES: 4-0**

- (3) A & A Landscape & Maintenance of North Dakota  
This application is for a Flex PACE buy down for the purchase of an existing building at 3102 2<sup>nd</sup> Avenue West. Improvements were recently made to the building but not to the adjoining garage portion. This request is not to exceed \$44,000 in interest buy down money.

**Motion by Brostuen, Seconded by Cymbaluk that the Commission approve a Flex PACE express to A & A Landscape & Maintenance of ND, LLC in the amount not to exceed \$44,000 from the Star Fund.**

**AYE: Brostuen, Piesik, Cymbaluk, Klug**

**NAY: None**

**ABSENT AND NOT VOTING: Bekkedahl**

**CARRIES: 4-0**

- (4) GIARC, LLC/GO ROCOTOKO, LLC  
This is a mini-match application that will be used for the upgrades to the exterior and interiors of the Manger Insurance building that will total approximately \$300,000 in renovation costs. They are looking for a \$10,000 mini-match.

**Motion by Cymbaluk, Seconded by Brostuen to approve the mini-match to GIARC, LLC and GO ROCOTOKO, LLC in an amount not to exceed \$10,000 from the Star Fund as presented.**

**AYE: Brostuen, Piesik, Cymbaluk, Klug**

**NAY: None**

**ABSENT AND NOT VOTING: Bekkedahl**

**CARRIES: 4-0**

- J. Airport
- K. Assessor
- L. Convention and Visitor's Bureau

10. Appointments and Consultations with Officers

Mayor Klug presented the following:

- A. Appointment of Renaissance Zone Board Members
  - Janna Lutz, Chamber of Commerce
  - Mike Campbell, School District #1 Superintendent



The Renaissance Zone Board has lost two members and requires representation by the Chamber of Commerce and the School District. The Renaissance Board asks that the appointments of these persons be accepted.

**Motion by Cymbaluk, Seconded by Brostuen to approve the appointments as presented.  
UNANIMOUS BY VOICE VOTE**

- B. Appointment of Housing Authority Board Members  
Dustin Bertsch  
Lisa Hoffman

The Housing Authority has two vacant positions and they ask that the appointments of these persons be accepted.

**Motion by Cymbaluk, Seconded by Piesik to approve the appointments as presented.  
UNANIMOUS BY VOICE VOTE**

11. Unfinished Business  
12. New Business

Mayor Klug read a press release for immediate release regarding the Williston Basin International Airport. All purchase agreements for the land necessary to build the airport have been received and the bidding process will begin for the first phase of construction. This will include the construction of the terminal building foundation surcharge to be completed by year's end. Additional work being bid this year includes the rough site grading project and the 59<sup>th</sup> Street re-route. Groundbreaking for the \$240,000,000 airport relocation project is slated for October 10.

In addition, Commissioner Brostuen invited the public to an airport open house Wednesday, July 27 from 3:00P.M. - 8:00P.M. at the ARC – 822 19<sup>th</sup> Street East.

13. Executive Session  
14. Adjourn

**Motion by Cymbaluk, Seconded by Brostuen to adjourn.  
UNANIMOUS BY VOICE VOTE**

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Howard Klug, President  
Board of City Commissioners

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John Kautzman, City Auditor