

OFFICIAL PROCEEDINGS
Board of City Commissioners
December 27, 2016 - 6:00 pm
City Hall – Williston, North Dakota

1. Roll Call of Commissioners

COMMISSIONERS PRESENT: Deanette Piesik, Tate Cymbaluk, Chris Brostuen, Howard Klug

COMMISSIONERS ABSENT: Brad Bekkedahl,

OTHERS PRESENT: John Kautzman, James Lokken, Jason Catrambone, Bob Hanson, Dave Bell, Shawn Wenko, Steven Kjergaard, Bill Tracy, Pete Furuseth, Kent Jarcik,

Mayor Klug presented a quorum.

CHANGES TO AGENDA:

Change the date on item 2B3b to January 14th
 Remove 8A1-5

Motion by Cymbaluk, Seconded by Brostuen to approve the agenda as amended.
UNANIMOUS BY VOICE VOTE

2. Consent Agenda

A. Reading and Approval of Minutes

(1) Regular Meeting Dated: December 13, 2016

B. Auditor

(1) Accounts, Claims and Bills

For checks between: 12/09/16 - 12/22/16

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Issued
-57026	56297 BRENDA D'ANGELO	1336.32	12/09/16
-57025	12020 RANDY M DONNELLY	1455.27	12/09/16
-57024	56656 MELISSA ELLETSON	1981.05	12/09/16
-57023	56444 SUSAN GISLASON	1527.47	12/09/16
-57022	12017 JOHN L. KAUTZMAN	3413.20	12/09/16
-57021	12026 KAREN P. LARSON	1510.68	12/09/16
-57020	56512 PEGGY MASTERS	1368.81	12/09/16
-57019	56716 JAMIE MONTGOMERY	827.33	12/09/16
-57018	56462 BONNIE COLEOTE	1387.72	12/09/16
-57017	56717 JASMINE COLLINS	412.28	12/09/16
-57016	13026 KEVIN W. CRAFT	1193.98	12/09/16
-57015	56709 KAYLA HEILLE	908.58	12/09/16
-57014	56614 ELIZABETH OLSON	1264.65	12/09/16
-57013	56323 LINDSEY REPP	1691.50	12/09/16
-57012	56660 MIKAELA SKALICKY	1279.90	12/09/16
-57011	13025 JOLEEN S. TINKER	1665.11	12/09/16
-57010	56569 CINDY WHITE	1431.31	12/09/16
-57009	56378 LAURA WOLTJER	1330.33	12/09/16
-57008	56600 CARI ZAVALNEY	1431.31	12/09/16
-57007	56169 KATHERINE E. BERWICK	2590.76	12/09/16
-57006	17016 THOMAS J. GLENN	281.20	12/09/16
-57005	56713 DENISE MELBY	1317.81	12/09/16
-57004	56491 KATHLEEN STAHOWIAK	2237.74	12/09/16

-57003	56655	STEPHANIE WELLMAN	1278.42	12/09/16
-57002	56225	SUSAN E. MOELLER	1324.55	12/09/16
-57001	56698	BRITTANY ANDERSON	1377.00	12/09/16
-57000	56540	BRAD AUTTELET	3039.04	12/09/16
-56999	56699	JOSHUA BANKS	1305.45	12/09/16
-56998	56458	CLINTON BATES	2383.08	12/09/16
-56997	18021	ROBERT J. BENTH	2184.39	12/09/16
-56996	56701	MITCHELL BYMAN	1209.48	12/09/16
-56995	56419	JASON CATRAMBONE	3217.32	12/09/16
-56994	56641	JUSTIN CHAMPION	1844.14	12/09/16
-56993	56584	MATTHEW CLARK	4060.70	12/09/16
-56992	18028	DAVID C. DONNER	1849.38	12/09/16
-56991	56661	VICTORIA DOUGLAS	1935.20	12/09/16
-56990	56506	RYAN EDMONDSON	970.36	12/09/16
-56989	56541	JACOB FELTES	1622.92	12/09/16
-56988	56500	CHRISTOPHER GILLIES	1181.85	12/09/16
-56987	56459	MATTHEW GOODE	460.46	12/09/16
-56986	56700	JOSEPH HALL	1310.84	12/09/16
-56985	56634	JAMES HERRMANN	1027.82	12/09/16
-56984	56630	JOHN HOSKINS	2208.98	12/09/16
-56983	56567	EMILY HUGHES	2353.48	12/09/16
-56982	56507	GREGORY HUGHES	2139.09	12/09/16
-56981	56636	COREY JOHNSON	3472.70	12/09/16
-56980	18027	STEVEN D. KERZMANN	1591.99	12/09/16
-56979	56612	ROBERT KISER	2035.95	12/09/16
-56978	56715	WYATT KOEING	1580.69	12/09/16
-56977	56498	JASON LEWIS	1696.66	12/09/16
-56976	56483	JOSHUA MAHLUM	1644.99	12/09/16
-56975	56658	CHRISTOPHER MAHONEY	1163.92	12/09/16
-56974	56642	RYAN MILLER	1123.46	12/09/16
-56973	56564	BRIAN MINTON	3056.49	12/09/16
-56972	56643	CHRISTIE MINTON	1132.14	12/09/16
-56971	56527	CRAIG MOEN	1548.31	12/09/16
-56970	18099	ERICA J. MYERS	761.37	12/09/16
-56969	56583	AMANDA NORTON	1817.78	12/09/16
-56968	56503	JOHN PAGANO	1783.46	12/09/16
-56967	56130	ANDREW A. SAILER	2098.17	12/09/16
-56966	56645	JILL SELLERS	1161.96	12/09/16
-56965	56504	PATRICK SELLERS	2262.29	12/09/16
-56964	18048	DARWIN STEVENS	75.49	12/09/16
-56963	56453	TIMOTHY SWANSON	781.31	12/09/16
-56962	56695	WILLIAM SWOFFORD	3456.95	12/09/16
-56961	56649	EARNEST THEETGE	1926.61	12/09/16
-56960	56680	CHELSEA THOMAS	2701.51	12/09/16
-56959	56494	JEFFREY VANDYKE	1818.55	12/09/16
-56958	18097	DUANE S. WINTER	1254.12	12/09/16
-56957	56174	SAM M. AIDE	1655.80	12/09/16
-56956	56273	JASON BARTEN	1717.90	12/09/16
-56955	19024	DAVID L. BELISLE	1847.21	12/09/16
-56954	56246	HUGH E BENZEN	3374.84	12/09/16

-56953	19092 DUSTIN J. BERTSCH	2086.93	12/09/16
-56952	19028 MARK R. BITZ	1918.00	12/09/16
-56951	56097 ALAN C. BRATT	1935.58	12/09/16
-56950	56146 ASHLEY R. CELANDER	1549.09	12/09/16
-56949	56121 DUSTIN R. CELANDER	1589.06	12/09/16
-56948	56606 BRYTON DAHL	1924.62	12/09/16
-56947	56278 DANIEL DERY	1713.30	12/09/16
-56946	56173 RODNEY H. DICKERSON	2194.84	12/09/16
-56945	56485 JAMES DIXON	1666.83	12/09/16
-56944	56455 JESSY DOLS	1269.09	12/09/16
-56943	56354 RYAN EGERMAN	1343.52	12/09/16
-56942	56631 BRETT FLESNESS	1961.69	12/09/16
-56941	56255 CHELSEA S FOSSEN	1282.20	12/09/16
-56940	19009 LINDA R. GRANBOIS	1312.17	12/09/16
-56939	56147 JACOB J. GREGORY	1894.63	12/09/16
-56938	19095 WALTER H. HALL	2147.63	12/09/16
-56937	56343 ZACHARY HANSEN	1580.73	12/09/16
-56936	19082 RANDY M. HAUGENOE	2601.24	12/09/16
-56935	56206 DANIELLE HENDRICKS	1862.81	12/09/16
-56934	56243 JACOB R. HENDRICKS	1220.67	12/09/16
-56933	56466 JOSHUA HILGART	1651.35	12/09/16
-56932	56285 TYLER HOFF	1625.91	12/09/16
-56931	56210 WILLIAM E. HOLLER	1480.63	12/09/16
-56930	56711 SHAWN HOLM	1682.71	12/09/16
-56929	56353 JONATHAN HOLTER	1840.78	12/09/16
-56928	56102 MICHAEL A. ISENHOWER JR	2251.20	12/09/16
-56927	56714 MARNAE KLUNGSETH	1478.11	12/09/16
-56926	56556 AMBER KOEHN	1651.58	12/09/16
-56925	56555 JACOB KOEHN	3517.62	12/09/16
-56924	56651 CINDY KOPAC	1073.42	12/09/16
-56923	56387 AARON KURTENBACH	2238.97	12/09/16
-56922	19011 JAMES L LOKKEN	3017.40	12/09/16
-56921	56082 TRAVIS J. MARTINSON	2156.48	12/09/16
-56920	56492 HEATHER MONTGOMERY	1706.25	12/09/16
-56919	56449 NICHOLAS NELSON	2005.26	12/09/16
-56918	56061 AMY D. NICKOLOFF	2241.27	12/09/16
-56917	56617 AMBER PELZL	1107.06	12/09/16
-56916	56385 JUSTIN PELZL	3046.10	12/09/16
-56915	19098 DAVID A. PETERSON	2164.43	12/09/16
-56914	56397 MEGAN PETERSON	1573.68	12/09/16
-56913	56418 TRAVIS PETERSON	1839.52	12/09/16
-56912	56403 KRISTIINA RAVASKA	2208.77	12/09/16
-56911	56148 JONATHAN D. ROGGENKAMP	2046.63	12/09/16
-56910	56627 MELANIE RUSSELL	3152.63	12/09/16
-56909	56632 NICHOLAS SATERMO	1982.59	12/09/16
-56908	13027 CRYSTAL A. SCHAUBEL	1106.98	12/09/16
-56907	56571 CRAIG WARE	1936.67	12/09/16
-56906	56633 BENJAMIN WILLIAMS	1549.09	12/09/16
-56905	19077 MICHAEL S. WILSON	2290.77	12/09/16
-56904	56572 DANIEL ZIMMERMAN	2296.93	12/09/16

-56903	20047 KELLY M. ABERLE	1291.77	12/09/16
-56902	26039 DIANE K. ALBRIGHTSON	1393.18	12/09/16
-56901	56209 MARTIN L. COLGAN	1846.21	12/09/16
-56900	56432 RICHARD DEBRUNNER	1897.77	12/09/16
-56899	56296 JOE DOSS	1864.35	12/09/16
-56898	56490 RICHARD KIMBALL II	1758.58	12/09/16
-56897	56702 DOREEN MASTERSON	752.39	12/09/16
-56896	56301 TRAVIS MIZZELL	1197.14	12/09/16
-56895	56467 MARGARET RICHARDS	1052.23	12/09/16
-56894	56441 DAVID SASSER	1808.28	12/09/16
-56893	56252 DIANE THOMPSON	1173.22	12/09/16
-56892	56360 NYDEL TOMPKINS	577.87	12/09/16
-56891	56270 WILLIAM TRACY III	2658.07	12/09/16
-56890	25030 PEDAR A. ANDRE	1289.46	12/09/16
-56889	21041 ROBERT E HANSON	2813.83	12/09/16
-56888	56517 THOMAS HARTLEY	2004.67	12/09/16
-56887	56302 ANTON LEUTY	1911.77	12/09/16
-56886	56417 DEAN RENNINGER	1735.91	12/09/16
-56885	56428 THOMAS SCOTT	1806.49	12/09/16
-56884	21054 WAYNE A WIEDRICH	2666.36	12/09/16
-56883	56712 BRANDON BRUNDAGE	2030.78	12/09/16
-56882	22021 LES CHRISTENSEN	2217.66	12/09/16
-56881	22020 ROBERT D. KNAPPER	2049.72	12/09/16
-56880	56474 JASON ANDREASON	3182.82	12/09/16
-56879	56558 KYLE BREDWICK	1635.18	12/09/16
-56878	56543 DAVID CURTISS	1527.24	12/09/16
-56877	23136 JAMES B. ENGEN	2385.78	12/09/16
-56876	56653 DOMINICK IOVINO	1821.74	12/09/16
-56875	56528 JONNY IOVINO	2387.98	12/09/16
-56874	23039 BRUCE A. JOHNSON	1816.86	12/09/16
-56873	56559 RANDALL JOHNSON	928.36	12/09/16
-56872	56315 EARL KILLINGSWORTH	1559.75	12/09/16
-56871	56601 RICHARD MALONEY	907.76	12/09/16
-56870	56577 MARC MOHR	1919.84	12/09/16
-56869	56448 EMIL NEHRING	2161.26	12/09/16
-56868	56628 GREG OSTER	1811.46	12/09/16
-56867	56482 GARY SKABO JR	1107.64	12/09/16
-56866	56526 GARY SKABO SR	1266.97	12/09/16
-56865	56167 MATTHEW TUTAS	729.71	12/09/16
-56864	56652 IAN WEIGEL	1395.23	12/09/16
-56863	56451 DAVID WITTMAN	1533.07	12/09/16
-56862	56409 KENDELL BROWN	1653.21	12/09/16
-56861	56370 JEFFREY BRYSON	1955.49	12/09/16
-56860	24019 ROBERT D. COUGHLIN	695.15	12/09/16
-56859	56381 MORKATAA DHINAA	1510.45	12/09/16
-56858	56478 KYLE FLEMING	1323.91	12/09/16
-56857	56575 FRANCIS GOODSKY	1632.72	12/09/16
-56856	24017 STEVEN W. JENSEN	2182.90	12/09/16
-56855	56189 AMANDA M. KAISER - LEE	2421.39	12/09/16
-56854	56356 MITCHELL KERSTING	1958.53	12/09/16

-56853	56629 ALDON OLSON	1233.75	12/09/16
-56852	56682 LACEY RIXEN	1863.96	12/09/16
-56851	56415 WILLIAM SCHWENDEMAN	1926.36	12/09/16
-56850	56284 SABRINA SIMS	1613.74	12/09/16
-56849	56550 JAMIE SITZMAN	1497.44	12/09/16
-56848	56539 ETHAN TUNNELL	872.47	12/09/16
-56847	25110 KENNETH W. BERGSTROM	2169.39	12/09/16
-56846	56472 CURTIS CLARYS	2136.48	12/09/16
-56845	56613 SKYLER HENRIE	911.74	12/09/16
-56844	25111 JASON W. HOULE	1026.46	12/09/16
-56843	56648 BRANDON SANDBERG	1421.00	12/09/16
-56842	56389 THOMAS ATOR	1480.13	12/09/16
-56841	56596 KATRINA HENRY	892.32	12/09/16
-56840	56368 ERICA KELASH	1697.14	12/09/16
-56839	56513 ARTHUR CRUMB	1708.52	12/09/16
-56838	56704 JAMIE DUESSLER	1190.15	12/09/16
-56837	54065 PATRICIA K. FIORENZA	2132.47	12/09/16
-56836	27076 DANNY R. GERGEN	1871.64	12/09/16
-56835	56091 JAMES A HAGA JR	1313.37	12/09/16
-56834	56128 VERNON L. HENDRICKSON	1619.79	12/09/16
-56833	56687 LONNY HIATT	1260.78	12/09/16
-56832	56535 JEFFREY LADUCER	1241.50	12/09/16
-56831	56477 ROBERT LADUCER	1669.02	12/09/16
-56830	56603 DARIN LUTHER	249.77	12/09/16
-56829	56423 GREGORY MACE	992.13	12/09/16
-56828	56433 RENA MATLOCK	1136.65	12/09/16
-56827	27096 RUSSELL E. MOMBERG	1689.43	12/09/16
-56826	27091 JOSEPH G. MONSON	1119.77	12/09/16
-56825	56622 REX OLSON	1243.71	12/09/16
-56824	56565 DAVID SMITHBERG	1249.33	12/09/16
-56823	56686 TIMOTHY SNEATH	1634.80	12/09/16
-56822	56258 BRYAN THOMPSON	1796.10	12/09/16
-56821	56703 BRIAN BOLANOWSKI	711.68	12/09/16
-56820	56084 KENNETH R. BOYKIN	1758.07	12/09/16
-56819	56514 NICO BUECHNER	1587.51	12/09/16
-56818	56114 ANTHONY D. DUDAS	2053.76	12/09/16
-56817	56688 MASON FUNDERBURG	1911.17	12/09/16
-56816	56671 ROBERT S HANSON	1978.81	12/09/16
-56815	56598 TERRY HARP	2029.51	12/09/16
-56814	56086 STEVEN C. KJERGAARD	2796.11	12/09/16
-56813	12029 LORI A. LARSEN	1619.67	12/09/16
-56812	56611 CORDELL LINDVIG	1305.34	12/09/16
-56811	56708 JOSHUA LOEWENBERG	2422.29	12/09/16
-56810	56705 BRENT MILLER	1394.02	12/09/16
-56809	56508 JAMES HAGA SR	1267.59	12/09/16
-56808	23126 BRENT E. HANSON	2423.82	12/09/16
-56807	56679 TREVIS ALTON	1172.69	12/09/16
-56806	56488 MARK BRUINEKOOL	1126.93	12/09/16
-56805	56367 TONY SCOTT	698.25	12/09/16
-56804	56340 MICHAEL SIMPSON	1704.50	12/09/16

-56803	56640	BRANDON KUZEL	1467.60	12/09/16
-56802	56200	GINA MOTTL	2326.02	12/09/16
-56801	56693	KELSY NEHRING	1151.34	12/09/16
-56800	56585	SCOTT VASSEN	1709.46	12/09/16
-56799	56352	BRIAN YOUNG	1620.64	12/09/16
-56798	56579	JOSEPHINE CHING	1064.92	12/09/16
-56797	56347	CHRISTINE EDWARDS	1414.61	12/09/16
-56796	34017	KENT A. JARCIK	2863.03	12/09/16
-56795	56239	RACHEL K. LAQUA	2106.97	12/09/16
-56794	35025	JOSILYN F BEAN	1644.68	12/09/16
-56793	27058	DAVID LEE BELL	2808.97	12/09/16
-56792	56516	BARBARA ELLICO	1364.83	12/09/16
-56791	56375	KRISTIN WENDT	1526.31	12/09/16
-56790	56710	ALYSSA WIEDRICH	833.93	12/09/16
-56789	36006	NEIL W. BAKKEN	1871.22	12/09/16
-56788	56366	KENT SKABO	1218.92	12/09/16
-56787	56180	DIANE C. HAGEN	428.48	12/09/16
-56786	56276	ELTON LARSON	111.51	12/09/16
-56785	56473	ANGELA DECKER	203.63	12/09/16
-56784	48102	KAYLA J. HELL	782.05	12/09/16
-56783	56609	MARIA HILGART	882.27	12/09/16
-56782	56111	ANDREA L. PLACHER	1016.11	12/09/16
-56781	56638	WANDA OLAF	456.11	12/09/16
-56780	56683	ANN REINKE	22.16	12/09/16
-56779	56364	JASON SAGE	883.94	12/09/16
-56778	48013	DEBORAH A. SLAIS	1252.85	12/09/16
-56777	56588	KIRBY STRICKLAND	888.05	12/09/16
-56776	48034	YVONNE A. TOPP	708.85	12/09/16
-56775	56411	LISA WEBB	946.67	12/09/16
-56774	56298	SAWYER ZENT	217.70	12/09/16
-56773	52011	ANN M. KVANDE	1426.34	12/09/16
-56772	56041	BARBARA J. PETERSON	1350.92	12/09/16
-56771	56578	BRENDA SCHMIDT	1206.11	12/09/16
-56770	52020	SHAWN WENKO	2072.99	12/09/16
-56769	56538	KATHY HAVSKJOLD	335.32	12/09/16
-56768	56222	VIVIAN KALMIK	21.35	12/09/16
-56767	53002	AMY A. KRUEGER	2112.47	12/09/16
-56766	56271	SABRINA A RAMEY	1327.47	12/09/16
-56765	56310	JENNIFER STRIETZEL	1197.45	12/09/16
-56764	56390	DENICE SUESS	986.42	12/09/16
-56763	56659	AMANDA EBERLY	1030.50	12/09/16
-56762	56646	THOMAS FRET LAND	1318.48	12/09/16
-56761	56479	TRISTA HENRIE	2196.29	12/09/16
-56760	56213	ROBERT JASON HILLARD	1370.46	12/09/16
-56759	56303	TROY OSTER	973.49	12/09/16
-56758	56604	BRET WILLIAMS	2575.87	12/09/16
-56757	56435	KEVIN POWERS	1620.91	12/09/16
-56756	56672	BRITTA LIESENER	994.80	12/09/16
-56755	56522	RYAN SLAPNICKA	2665.37	12/09/16
-56754	56293	DAVID TUAN	3285.14	12/09/16

-56753	IAFF LOCAL 3743 IAFF LOCAL 3743	350.00	12/09/16
-56752	DEFER COMP ROTH NATIONWIDE RETIREMENT SO	18223.15	12/09/16
-56751	ND CHILD SUPPOR ND CHILD SUPPORT ENFORCE	1847.10	12/09/16
-56750	FIT U.S. TREASURY	199860.47	12/09/16
-56749	WEAPON CITY OF WILLISTON	31.48	12/12/16
-56748	WTP HOUSE CITY OF WILLISTON	175.00	12/12/16
84875	56406 RICHARD RADEMACHER	1966.26	12/09/16
84876	22014 GARY L. GLOVATSKY	1804.21	12/09/16
84877	25106 RICHARD S. ODEGARD	1688.92	12/09/16
84878	56582 JOSHUA DAGENAIS	1342.95	12/09/16
84879	32006 WILLIAM M. MCQUISTON	1547.28	12/09/16
84880	56625 JEREMY WRIGHT	1622.16	12/09/16
84881	Check not processed in this period	0.00	/ /
84882	56459 MATTHEW GOODE	207.79	12/09/16
84883	56463 ANTHONY MCNEIL	636.51	12/09/16
84884	56493 BENJAMIN MELENDEZ	5054.78	12/09/16
84885	56652 IAN WEIGEL	417.71	12/09/16
84886	56603 DARIN LUTHER	177.44	12/09/16
84887	56213 ROBERT JASON HILLARD	496.04	12/09/16
85138	CHILD SUPR ALAB ALABAMA CHILD SUPPORT PA	150.00	12/09/16
85139	UT CHILD SUPPOR CHILD SUPPORT SERVICES (141.00	12/09/16
85140	CHILD SUPRT CT CONNECTICUT - CCSPC	297.65	12/09/16
85141	DEL CHILD SUPPO DCSE	135.00	12/09/16
85142	FIRST RES INV C FIRST RESOLUTION INVESTM	320.58	12/09/16
85143	MI CHILD SUPPOR MICHIGAN STATE DISBURSEM	104.75	12/09/16
85144	MN CHILD SUPPOR MINNESOTA CHILD SUPPORT	173.50	12/09/16
85145	NC CHILD SUPPOR NC CHILD SUPPORT	36.00	12/09/16
85146	CHILD SUPPORT P PA SCDU	505.00	12/09/16
85147	3037 CUGINI ITALIAN BISTRO	1601.87	12/09/16
85148	1047 OLD ARMORY	350.00	12/09/16
85149	629 WILLIAMS COUNTY INFORMATION TECH	323670.12	12/09/16
85150	999999 CASEY DAVIS	400.00	12/09/16
85151	999999 HERMAN HATFIELD	300.00	12/09/16
85152	999999 JIFFY LUBE	59.90	12/09/16
85153	999999 JUSTIN J CECH	20.00	12/09/16
85154	999999 ALYCIA MCGLOOTHLIN	500.00	12/09/16
85155	999998 PEGGY MASTERS	90.03	12/09/16
85156	2859 CHI St. Alexius	27.00	12/13/16
85157	2859 CHI St. Alexius	15.00	12/13/16
85158	1175 MONTANA-DAKOTA UTILITIES	36250.00	12/14/16
85159	999999 KRYSTAL KUNSCHKE	20.00	12/14/16
85160	999999 JELANI HARVEY	300.00	12/14/16
85161	999999 JENNIFER SAX	500.00	12/14/16
85162	999998 RANDY M DONNELLY	171.47	12/14/16
85163	320 NEMONT	429.08	12/14/16
85164	243 MONTANA-DAKOTA UTILITIES	8012.41	12/14/16
85165	243 MONTANA-DAKOTA UTILITIES	2119.33	12/15/16
85166	489 VISA	6258.09	12/15/16
85167	1637 THOMAS PETROLEUM	500.00	12/16/16
85168	79 CITY OF WILLISTON	25542.88	12/19/16

85169	533 WILLIAMS COUNTY TREASURER/RECORDE	250633.84	12/19/16
85170	128 FAMILY CRISIS SHELTER	7382.72	12/19/16
85171	999998 JANET B. ZANDER	314.46	12/20/16
85172	623 WEX BANK	6418.52	12/20/16
85173	2895 FCI CONSTRUCTORS, INC - ND	226353.65	12/20/16
85174	2968 L & H ELECTRIC INC	61840.25	12/20/16
85175	2099 WILLIAMS PLUMBING, HEATING & UTIL	289933.19	12/20/16
85176	3044 Christ Scheen	840.00	12/21/16
85177	19 AMERICAN STATE BANK	765600.59	12/21/16
85178	521 WILLISTON PARK DISTRICT	765585.59	12/21/16
85179	Check not processed in this period	0.00	/ /
85180	Check not processed in this period	0.00	/ /
85181	Check not processed in this period	0.00	/ /
85182	Check not processed in this period	0.00	/ /
85183	Check not processed in this period	0.00	/ /
85184	Check not processed in this period	0.00	/ /
85185	Check not processed in this period	0.00	/ /
85186	Check not processed in this period	0.00	/ /
85187	Check not processed in this period	0.00	/ /
85188	Check not processed in this period	0.00	/ /
85189	Check not processed in this period	0.00	/ /
85190	Check not processed in this period	0.00	/ /
85191	Check not processed in this period	0.00	/ /
85192	Check not processed in this period	0.00	/ /
85193	Check not processed in this period	0.00	/ /
85194	Check not processed in this period	0.00	/ /
85195	Check not processed in this period	0.00	/ /
85196	526 ACE HARDWARE & FLOORING	489.45	12/22/16
85197	1575 ADVANCED BUSINESS METHODS	138.00	12/22/16
85198	3 ADVANCED ENGINEERING &	311831.29	12/22/16
85199	4 AGRI INDUSTRIES, INC.	108.70	12/22/16
85200	21 AMERICAN WATER WORKS ASSOCIATION	187.00	12/22/16
85201	3004 AMERICAN WELDING & GAS	24.85	12/22/16
85202	718 AMERIPRIDE LINEN AND APPAREL SERV	869.73	12/22/16
85203	1910 ANDERSON & WOOD CONSTRUCTION CO I	189888.25	12/22/16
85204	25 APCO INTERNATIONAL	150.00	12/22/16
85205	999998 ASHLEY R. CELANDER	21.00	12/22/16
85206	3048 Association Secretary- Treasurer	50.00	12/22/16
85207	723 BADLANDS STEEL, INC	626.62	12/22/16
85208	33 BAKER & TAYLOR CO.	307.85	12/22/16
85209	38 BASIN PRINTERS, INC.	491.00	12/22/16
85210	999999 BETH KLECKNER	5.81	12/22/16
85211	999999 BICE INVESTMENTS LLC	22.98	12/22/16
85212	999999 BICE INVESTMENTS LLC	34.29	12/22/16
85213	999999 BICE INVESTMENTS LLC	19.29	12/22/16
85214	1013 BLACKBURN MFG. CO.	874.76	12/22/16
85215	52 BORDER STATES ELECTRIC	255.98	12/22/16
85216	599 BRAATEN PLUMBING, INC	265.45	12/22/16
85217	2886 Bradley Auttelet	577.30	12/22/16
85218	3050 Brandt Instruments, Inc	10463.00	12/22/16

85219	1926 BRAUN INTERTEC CORPORATION	3563.50	12/22/16
85220	3049 Bright Guy.com	803.31	12/22/16
85221	999998 BRYTON DAHL	21.00	12/22/16
85222	2326 BURNS & MCDONNELL	52670.71	12/22/16
85223	999999 BURSKI EXCAVATING, INC.	20.18	12/22/16
85224	1054 C & D WATER SERVICES	52.50	12/22/16
85225	1455 CALIFORNIA CONTRACTORS SUPPLIES I	861.12	12/22/16
85226	1897 CAR QUEST	137.64	12/22/16
85227	69 CARQUEST/ADVANCED AUTO PARTS STOR	181.75	12/22/16
85228	204 CCR-WILLISTON III, LLC	1130.00	12/22/16
85229	1755 CDW GOVERNMENT	46431.18	12/22/16
85230	616 CENTER POINT LARGE PRINT	41.34	12/22/16
85231	2508 CERTIFIED LABORATORIES	4324.00	12/22/16
85232	2894 CG Williston AP, LLC	11168.28	12/22/16
85233	1261 CHAMBER OF COMMERCE	2000.00	12/22/16
85234	710 CHANEY'S CAR & TRUCK REPAIR	268.74	12/22/16
85235	1332 CHARLES WILDER	900.00	12/22/16
85236	73 CHRISTOPHERSON'S TIN	1427.23	12/22/16
85237	79 CITY OF WILLISTON	1961.08	12/22/16
85238	1666 CIVIL SCIENCE	3457.00	12/22/16
85239	999999 CODY POWELL	31.80	12/22/16
85240	2310 COLSTRIP ELECTRIC INC	162735.00	12/22/16
85241	640 COMFORT INN	2866.50	12/22/16
85242	1486 CONNEX INTERNATIONAL	16.23	12/22/16
85243	3051 Corey johnson	630.00	12/22/16
85244	1519 CORPORATE TRANSLATION SERVICES, I	9.36	12/22/16
85245	822 COUNTRY FLORAL	99.00	12/22/16
85246	3037 CUGINI ITALIAN BISTRO	800.94	12/22/16
85247	92 DACOTAH PAPER CO.	183.00	12/22/16
85248	2015 DAKOTA FIRE EXTINGUISHERS	48876.54	12/22/16
85249	93 DAKOTA SUPPLY GROUP	822.25	12/22/16
85250	2514 DAL GLOBAL SERVICES LLC	6500.00	12/22/16
85251	999999 DANE MYRAN	20.55	12/22/16
85252	999999 DATABLEZE	121.50	12/22/16
85253	100 DAWA SOLUTIONS GROUP	1440.00	12/22/16
85254	999998 DIANE K. ALBRIGHTSON	396.73	12/22/16
85255	107 DISCOVERY BENEFITS	566.50	12/22/16
85256	999999 DMAND	150.00	12/22/16
85257	109 DOEDEN CONSTRUCTION	3162.34	12/22/16
85258	2141 DOT'S PRETZELS	504.01	12/22/16
85259	568 DPC INDUSTRIES, INC	100.00	12/22/16
85260	999999 DUSTIN WEHRMAN	34.15	12/22/16
85261	118 EARL'S ELECTRIC, INC.	1241.34	12/22/16
85262	2017 EDM PUBLISHERS, INC.	99.49	12/22/16
85263	124 ELECTRIC & MAGNETO, INC.	383.40	12/22/16
85264	577 EMERGENCY MEDICAL PRODUCTS	2685.08	12/22/16
85265	2617 EMILY HUGHES	735.00	12/22/16
85266	126 EMRY'S LOCKSMITHING	8.25	12/22/16
85267	3047 FBI-LEEDA	50.00	12/22/16
85268	569 FEDEX	343.77	12/22/16

85269	571 FEE INSURANCE AGENCY, INC	1769.00	12/22/16
85270	3052 First Line Technology, LLC	827.50	12/22/16
85271	132 FIRST NATIONAL BANK	835.86	12/22/16
85272	134 FORT UNION SUPPLY & TRADE	1076.05	12/22/16
85273	354 FURUSETH LAW FIRM, PC	35971.54	12/22/16
85274	139 GAFFANEY'S	3194.79	12/22/16
85275	3053 Gas Marketing	160.00	12/22/16
85276	1154 GOOSENECK IMPLEMENT	44.92	12/22/16
85277	144 GRAYMONT WESTERN CANADA	6808.96	12/22/16
85278	1466 GREAT PLAINS FIRE, INC	1294.36	12/22/16
85279	539 HACH	928.52	12/22/16
85280	151 HAWKINS, INC.	5411.19	12/22/16
85281	3055 Health Care Logistics	99.57	12/22/16
85282	550 HEDAHL'S PARTS PLUS	49.82	12/22/16
85283	153 HEIMAN FIRE EQUIPMENT, INC.	7970.86	12/22/16
85284	161 HOME OF ECONOMY	1543.40	12/22/16
85285	162 HORIZON RESOURCES	22645.73	12/22/16
85286	163 HOSE AND RUBBER SUPPLY	365.33	12/22/16
85287	164 HOTSY EQUIPMENT COMPANY	299.00	12/22/16
85288	999998 HUGH E BENZEN	21.00	12/22/16
85289	2724 IMSA	100.00	12/22/16
85290	2942 International Society of Fire Ser	125.00	12/22/16
85291	2322 INTERSTATE BILLING SERVICE, INC	968.71	12/22/16
85292	3057 Ironhide Equipment Co	65022.00	12/22/16
85293	2973 J.M. MARSCHUETZ CONSTRUCTION CO	471364.16	12/22/16
85294	3056 Janeice Products Co Inc.	2106.36	12/22/16
85295	999999 JEFF PETRY	1.09	12/22/16
85296	1609 JMAC RESOURCES	613368.04	12/22/16
85297	191 JOE'S DIGGING SERVICE INC	7800.00	12/22/16
85298	3054 Johnny Hoskins	20.00	12/22/16
85299	999998 JONATHAN HOLTER	30.74	12/22/16
85300	3058 Justin Champion	855.00	12/22/16
85301	2916 KANYON SPECIALTY CONTRACTORS	30062.15	12/22/16
85302	999998 KATHY HAVSKJOLD	169.12	12/22/16
85303	999999 KEN CARDINAL	30.45	12/22/16
85304	1299 KNIFE RIVER-NORTH CENTRAL	1794340.17	12/22/16
85305	2881 KODET ARCHITECTURAL GROUP, INC.	26799.65	12/22/16
85306	210 KOHLER COMMUNICATIONS	970.35	12/22/16
85307	999998 LAURA WOLTJER	67.30	12/22/16
85308	999999 LINDSAY KROENER	35.94	12/22/16
85309	233 LYLE SIGNS INC.	148.11	12/22/16
85310	1644 M-B COMPANIES, INC.	115.05	12/22/16
85311	1821 MARCO	81.13	12/22/16
85312	3046 MARY BLACK	253.00	12/22/16
85313	240 MATHISON COMPANY	44.67	12/22/16
85314	3059 Matthew Clark	500.00	12/22/16
85315	585 MCCODY CONCRETE PRODUCTS, INC	7237.88	12/22/16
85316	245 MEDQUEST INC	135.20	12/22/16
85317	999998 MELANIE RUSSELL	21.00	12/22/16
85318	2685 MENARDS	667.97	12/22/16

85319	247 MERCY MEDICAL CENTER	1512.47	12/22/16
85320	3045 MERRICK INDUSTRIES	288.99	12/22/16
85321	999999 MICHAEL AGERS	69.17	12/22/16
85322	250 MICROMARKETING ASSOCIATES	769.80	12/22/16
85323	252 MIDCONTINENT COMMUNICATIONS	78.73	12/22/16
85324	2683 MISSOURI VALLEY PETROLEUM INC	243.25	12/22/16
85325	261 MON-DAK HTG & PLG, INC.	1101.60	12/22/16
85326	243 MONTANA-DAKOTA UTILITIES	46276.02	12/22/16
85327	2291 MUNICIPAL EMERGENCY SERVICES, INC	1382.70	12/22/16
85328	271 MVTL/MINNESOTA VALLEY	651.00	12/22/16
85329	275 NAPA AUTO PARTS	1860.53	12/22/16
85330	2705 NARDINI FIRE EQUIPMENT	290.00	12/22/16
85331	290 ND DEPT OF TRANSPORTATION	51428.30	12/22/16
85332	2635 NEHRING LAW OFFICE, PLLC	945.00	12/22/16
85333	320 NEMONT	5755.06	12/22/16
85334	3060 New Pig	1452.03	12/22/16
85335	1417 NORTH DAKOTA FIRE FIGHTERS ASSOCI	600.00	12/22/16
85336	1002 NORTH DAKOTA HORIZONS	275.00	12/22/16
85337	1494 NORTH DAKOTA INSURANCE DEPARTMENT	14.18	12/22/16
85338	1003 NORTH PRAIRIE SIGNATURE, LLP	180.80	12/22/16
85339	324 NORTHERN IMPROVEMENT CO.	7074.00	12/22/16
85340	333 NORTHWEST SUPPLY & R&R TROPHIES I	175.00	12/22/16
85341	1635 OCLC, Inc.	554.53	12/22/16
85342	1803 ODNEY	261.25	12/22/16
85343	2339 OFFICE DEPOT	86.43	12/22/16
85344	340 OHNSTAD TWICHELL PC	203.00	12/22/16
85345	343 OLYMPIC SALES, INC.	910.50	12/22/16
85346	344 ONE FULFILLMENT	391.60	12/22/16
85347	351 PENWORTHY	222.58	12/22/16
85348	356 PITNEY BOWES, INC.	964.23	12/22/16
85349	2162 PRAXAIR DISTRIBUTION INC.	354.79	12/22/16
85350	641 PREBLE MEDICAL SERVICES, INC	317.00	12/22/16
85351	362 PRO SAFE SERVICES, INC	469.00	12/22/16
85352	364 PURCHASE POWER	1516.52	12/22/16
85353	367 QUILL CORPORATION	525.45	12/22/16
85354	999999 REBECCA LAUB	46.61	12/22/16
85355	2922 RED ROCK FORD	1993.55	12/22/16
85356	2309 RICE LAKE CONSTRUCTION GROUP	735049.10	12/22/16
85357	390 RICHARD A. JOHNSON	6835.65	12/22/16
85358	3061 Rogue Fitness	9869.08	12/22/16
85359	999999 RUPEL MARSHALL	1.73	12/22/16
85360	3062 Ryan Edmondson	630.00	12/22/16

85361	1133 SANDERSON STEWART	2752.07	12/22/16
85362	2495 SELLAND CONSTRUCTION, INC.	128723.28	12/22/16
85363	2878 SHEPHERD'S GARDEN	110.00	12/22/16
85364	669 SHIRT WORX	273.96	12/22/16
85365	3063 Skedco	345.03	12/22/16
85366	1916 SLAGLE SERVICES	325.00	12/22/16
85367	1247 SOISETH CONSTRUCTION	4290.00	12/22/16
85368	431 STATE HISTORICAL SOCIETY	290.00	12/22/16
85369	999998 SUSAN E. MOELLER	126.63	12/22/16
85370	447 THE SHOPPER	625.00	12/22/16
85371	460 TRACTOR & EQUIPMENT CO.	177222.86	12/22/16
85372	464 TRI-COUNTY GLASS	765.00	12/22/16
85373	2072 TRIZETTO PROVIDER SOLUTIONS	329.33	12/22/16
85374	2067 ULINE SHIPPING SUPPLY SPECIALISTS	2338.23	12/22/16
85375	2934 ULTIMATE SAFETY CONCEPTS	9262.00	12/22/16
85376	471 ULTRA MAX	1330.00	12/22/16
85377	2396 USDA	1332.65	12/22/16
85378	482 VAC-U-JET	1474.45	12/22/16
85379	489 VISA	235.44	12/22/16
85380	2779 VWR INTERNATIONAL LLC	433.53	12/22/16
85381	496 WCS TELECOM	1140.67	12/22/16
85382	999999 WILLIAM & NOEMI DOVER	50.82	12/22/16
85383	531 WILLIAMS COUNTY AUDITOR	6898.13	12/22/16
85384	648 WILLIAMS COUNTY SHERIFF'S OFFICE	45858.81	12/22/16
85385	2099 WILLIAMS PLUMBING, HEATING & UTIL	181813.49	12/22/16
85386	564 WILLIAMS RURAL WATER DISTRICT	221.79	12/22/16
85387	1716 WILLIAMS SCOTSMAN, INC.	895.22	12/22/16
85388	1691 WILLISTON API	1250.00	12/22/16
85389	514 WILLISTON COMMUNITY LIBRARY	414.87	12/22/16
85390	1878 WILLISTON CONVENTION & VISITOR BU	1275.70	12/22/16
85391	518 WILLISTON HERALD	542.52	12/22/16
85392	522 WILLISTON PD PETTY CASH	118.83	12/22/16
85393	523 WILLISTON POLICE ASSN.	675.00	12/22/16
85394	525 WILLISTON TIRE CENTER	170.27	12/22/16

Total Claims: \$8,239,070.33

Total Payroll: \$685,854.15

Grand Total: \$8,924,924.48

of Checks: 549

- (2) Application for a Local Permit or Charity Local Permit
 - a. Williams County Sheriff's Assoc. 2/1/17 – 2/28/17
- (3) Special Permit to Sell Alcoholic Beverages
 - a. UMVFA – Teton Hockey Games - 9 events Jan 12th – Feb 3rd

- b. American Legion – Wrestling Banquet – 1 event ~~Jan 4th~~ Jan 14th
 - (4) Taxi License
- C. Building Official
- D. City Planner
 - (1) Request for a Public Hearing on January 10, 2017 for a Zone Change from M-1: Light Industrial to C-2: General Commercial for Lot 3, ex. the west 10" and Lot 4, ex. the west 10", block 3 of the Wright Subdivision (5208 2nd Ave. W)
 - (2) Request for a Public Hearing on January 10, 2017 for a Zone Change from M-1: Light Industrial to C-2: General Commercial for two lots in SW, Section 13, MS14-0129 and MS14-0130, T155N R101W (Target/Bear Paw Crew Camp)
- E. Assessor
 - (1) Abatement
 - (2) Exemptions

**Motion by Cymbaluk, Seconded by Piesik to approve Consent Agenda as presented.
UNANIMOUS BY VOICE VOTE**

Dave Bell, Director, Public Works presented the following:

- F. Bid Openings
 - (1) ¾ Ton 4x4 Crew Cab Pickup (Forestry Department)
Public Works opened a bid on December 15th. Two bids were submitted, only one included the proper information. Public Works recommends that the bid award goes to Murphy Motors for a price of \$34,000.00. Mayor Klug asked for clarification missing information from Red Rock Ford. Mr. Bell stated the dealer did not include a Dealer's License or Bond and he had conversations with the dealer regarding the missing information after the bid opened.

Motion by Cymbaluk, Seconded by Brostuen to approve the bid to Murphy Motors for \$34,000.00 for a ¾ Ton 4x4 Crew Cab Pickup as presented.

AYE: Piesik, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

- 3. Public Hearings
- 4. Accounts, Claims and Bills Not Approved in the Consent Agenda
- 5. Ordinances
- 6. Petitions, Communications and Remonstrance's
- 7. Report of Commissioners
 - A. President of the Board
 - B. Vice-President; Finance Commissioner
 - C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
 - D. Fire, Police, and Ambulance Commissioner
 - E. Water Works, Sewer, Airport, Building and Planning Commissioner
- 8. Report of Department Heads
 - A. City Administrator

- ~~(1) WAWSA Amendment to Agreement – Loan for Cost Share~~
- ~~(2) Memorandum of Understanding – Williams County~~
- ~~(3) Program Management Task Order #10~~
- ~~(4) WRRF Contract Services Amendment~~
- ~~(5) Approval of Architectural Services for Public Works Expansion Project~~

John Kautzman, City Auditor, presented the following:

- B. City Auditor
 - (1) City Commission Board Meeting Dates and Times for 2017
A listing included in the commission packet details the specific dates of all 2017 meetings. Recommendation to approve the listing of regular City Commission meeting dates as presented.

**Motion by Cymbaluk, Seconded by Brostuen to approve as presented.
UNANIMOUS BY VOICE VOTE**

- (2) Authority for Auditor & Deputy Auditor to Make Investment Transactions in 2017
The City is required by statute to designate who handles investment transactions for the City. In the past, the Auditor and Deputy Auditor have been designated. The City Auditor's office requests authorization for the Auditor and Deputy Auditor to be designated to handle investment transactions for the City during the 2017 year.

Motion by Piesik, Seconded by Cymbaluk to authorize the City Auditor and Deputy Auditor to make investments in 2017.

AYE: Piesik, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

- (3) Designate Official Depositories for 2017
Request to engage the following institutions as the official depositories for the City of Williston for the year 2017: American State Bank & Trust of Williston, Bank of North Dakota Bismarck, First International Bank & Trust of Williston, First National Bank & Trust of Williston, Gate City Federal Savings Bank Williston, US Bank Williston and Western Cooperative Credit Union Williston.

Motion by Brotuen, Seconded by Cymbaluk to approve as presented.

AYE: Piesik, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

- (4) Racers Liquor License Appeal
Per Section 3-61 of the Williston Code of Ordinances regarding alcoholic beverage licensing, a license cannot be issued, renewed, or transferred for any location for which there are delinquent taxes or special assessments unless the licensee or applicant has entered into a contract with the city for payment.

Racers Store 102 currently has a property tax balance of \$19,276.48 due. As such, they are unable to renew their alcoholic beverage off sale beer and off sale liquor licenses. Included in the packet is an appeal to the Board which details why this deficit occurred and their plan to address the situation. Specifically, they are asking the Board for an extension of six months of their 2015 property tax due date to June 30, 2017, at which time they will pay the balance owed in full.

Commissioner Cymbaluk expressed concern over the extension of six months, stating risk of setting a precedent. Commissioner Piesik stated, per the appeal letter, a road closure created loss of business to Racers Store 102, putting them behind in payment of taxes. Commissioner Piesik requested clarification regarding the timing of the closure. Bob Hanson, City Engineer, stated the road was closed from July to October; however, the property was still accessible from other roadways.

Motion by Cymbaluk, Seconded by Brostuen to approve an extension until January 10, 2016 to become current on the property taxes and from January 1 – 10 cannot sell any liquor, beer or alcohol. If payment is not made on or before January 10th, the license will be revoked at the City of Williston.

AYE: Piesik, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

- (5) **Renewal of Alcoholic Beverage Licenses for 2017**
A listing of 2017 alcoholic beverage license renewals is in the packet for review and approval. The City Auditor's Office recommends approval of the 2017 alcoholic beverage license renewals contingent upon Building Department and Fire Department inspection and approval.

2017 Alcoholic Beverage License Renewal Status as of 12/27/2016

License Type	License Holder Name	Business Name	2017 Renewal Payment Rec'd	Status
General	26th Street Liquor, Inc.	26th Street Liquor	\$2,200.00	complete
General	Albertsons, LLC	Albertsons #28	\$2,200.00	complete
Club or Lodge	Edgar M. Boyd Post #37	American Legion Club	\$2,300.00	complete
Specialty Supper Club	Apple Union, Inc.	Applebee's Neighborhood Grill & Bar	\$2,300.00	complete, pending Bldg Dept
Restaurant On-Sale Beer and Liquor	Basil Restaurant, Inc.	Basil Restaurant	\$2,300.00	complete
Hotel or Motel	Williston Real Estate Investments, LLC	Best Western Plus		12/5 - NOT RENEWING, per Kory Shields
Hotel or Motel	Big Willy's Restaurant, Inc.	Big Willy's Saloon & Grill	\$2,300.00	complete
General	Bill's Back 40, Inc.	Bill's Back 40	\$2,500.00	complete, pending Bldg Dept

Restaurant On-Sale Beer and Liquor	Wings of Minot ND, LLC	Buffalo Wild Wings	\$2,300.00	complete
General	CHM Enterprises, Inc.	Buster's Bar	\$2,500.00	complete
General	JK Foods, Inc. / Coborn's, Inc.	Cash Wise Liquor	\$2,200.00	complete
General	Cattails, LLC	Cattails	\$2,300.00	complete
Beer & Wine	Commercial Investment Management, LLC	Cugini Italian Bistro	\$1,000.00	complete, pending Fire Dept
Specialty Recreational	B&E Nightclubs, Inc.	DK's Lounge & Casino	\$2,300.00	complete, pending Bldg Dept
Restaurant On-Sale Beer and Liquor	WHC-CJ, Inc.	Doc Holiday's Roadhouse	\$2,300.00	complete
Restaurant On-Sale Beer and Liquor	The Last Outpost, Inc.	Don Pedro's Mexican Restaurant #7	\$2,300.00	complete
General	Eagle Ridge Golf Club	Eagle Ridge Golf Club & Pro Shop	\$2,300.00	complete; sale of off-sale licenses to Safari Fuels
General	El Rancho Corporation	El Rancho Corp	\$200.00	complete
Hotel or Motel	El Rancho LLC	El Rancho LLC	\$2,300.00	complete
Restaurant On-Sale Beer and Liquor	Bakken BBQ, Inc.	Famous Dave's BBQ	\$2,300.00	complete
Hotel or Motel	GACA Hospitality Management, LLC	Four Points by Sheraton	\$2,300.00	complete; name change from The Brooks, ownership remains the same
Specialty Restaurant Beer	SFS Williston, LLC	Fuddrucker's	\$300.00	complete
Specialty Restaurant Beer	Grand Fortune, LLC	Golden China	\$300.00	complete
Specialty Restaurant Beer	Embers A & A Fusions, Inc.	Grand Buffet	\$300.00	complete
Hotel or Motel and General Off Sale Beer	Williston Airport International Inn, LLC	Grand Williston Hotel	\$2,500.00	complete, pending Fire Dept
Hotel or Motel	Williston Development Group, LLC	Hampton Inn & Suites	\$2,300.00	complete
Specialty Recreational	B.H. Enterprises LLC	Heartbreakers	\$2,300.00	complete, pending Bldg Dept
General	North Flats Brewery, LLC	Horseshoe Bar & Grill	\$4,500.00	complete - name change from Champs - no change in ownership
Specialty Recreational	WHC-JD, Inc.	J Dub's Bar & Grill	\$2,300.00	complete, pending Bldg Dept
General	Kum & Go LC	Kum & Go #805	\$200.00	complete
General	Kum & Go, LC	Kum & Go #806	\$200.00	complete, pending Bldg Dept
Hotel or Motel	Landmark Inn & Suites LLC	Landmark Suites	\$300.00	complete
Specialty Restaurant Beer	Los Compadres Steak & Seafood Grill, Inc	Los Compadres Steak & Seafood Grill	\$300.00	complete, pending Fire Dept
General	Love's Travel Stops & Country Stores,	Love's Travel Stop #474	\$200.00	complete

	Inc			
Specialty Supper Club	Russon's, LLC	Lucy Lu's	\$2,300.00	
General	Miller & Holmes, Inc.	M&H Gas #34	\$2,200.00	complete
Hotel or Motel	26th Street Hospitality LLP	Mainstay Suites	\$2,300.00	complete
Club or Lodge	Loyal Order of Moose #239	Moose Lodge #239	\$2,300.00	complete, pending Bldg Dept
General	Kris & Gloria's No Place, Inc	No Place Bar	\$2,500.00	complete, pending Bldg Dept
Specialty Supper Club	Ling Wan Wang, LLC	Northbound Restaurant	\$2,300.00	complete, pending Bldg Dept
Restaurant On-Sale Beer and Liquor	Six Shooter LLC	Outlaws Bar & Grill	\$2,300.00	complete, pending Fire Dept
General	Whispers, Inc.	Penalty Box Sports Bar	\$2,300.00	complete
Specialty Restaurant Beer	Pita Palace, LLC	Pita Palace	\$300.00	complete, pending Bldg Dept
Specialty Restaurant Beer	Pizza Hut of Williston, Inc	Pizza Hut	\$300.00	complete, pending Bldg & FD Depts
Specialty Restaurant Beer	Dakota Kid, LLC	Qdoba Mexican Grill	\$300.00	complete
General	Missouri River Club, LLC	Quinn's Bar & Burgers	\$2,300.00	complete, pending Bldg & FD Depts
General	Riggers Store 1, LLC	Racers Store 101	\$2,200.00	complete
General	Racers Store 102, LLC	Racers Store 102, LLC	\$2,200.00	Complete 12/14 - Appeal for extension of pmt on outstanding property taxes \$19,276.48
General	1401 9th Ave NW, LLC	Safari Fuels	\$2,200.00	aquiring off-sale licenses from Eagle Ridge Golf effective 1/1/2017; will go to Board in January
Restaurant On-Sale Beer and Liquor	Sakura Home Sushi House, Inc.	Sakura Sushi House	\$2,300.00	complete; licnese holder name change from Sakura Sushi House, Inc. to Sakura Home Sushi House, Inc.
General	Little Lot, Inc.	Scenic Sports & Liquor	\$2,200.00	complete
General	Seidel's Midway Junction	Seidel's Midway Junction	\$2,300.00	complete
General	Sports Den, Inc.	Sports Den / Strike Zone Bowling Alley	\$2,300.00	complete
Specialty Recreational	Norland Enterprises	The Shop	\$2,300.00	complete, pending Bldg Dept
Specialty Supper Club	The Williston Building, LLC	The Williston - Eleven Restaurant	\$2,300.00	complete, pending Bldg Dept
Specialty Restaurant Beer	Three Amigos Grill, Inc.	Three Amigos Grill, Inc	\$300.00	complete
Hotel or Motel	Alcuin Investments, Inc.	Travel Host Lounge	\$300.00	complete
General	Upper Missouri Valley Fair Association	Upper Missouri Valley Fair Association	\$4,500.00	complete
Hotel or Motel	Vegas, Inc.	Vegas Motel		12/15 NOT RENEWING, per Jeff Smith
General	Ozark Spirits LLC	Walmart Supercenter #1565	\$2,200.00	complete

Club or Lodge	Williston Basin Curling Club	Williston Basin Curling Club	\$2,300.00	complete, pending Bldg Dept
Restaurant On-Sale Beer and Liquor	WHC-WBC, Inc.	Williston Brewing Company	\$2,300.00	complete
Club or Lodge	Williston Downtowners Association	Williston Downtowners Association	\$300.00	complete, pending Bldg & FD Depts
Golf Course	Williston Parks and Recreation Foundation	Williston Municipal Golf Course	\$300.00	complete, pending Bldg Dept

Motion by Cymbaluk, Seconded by Brostuen to approve the renewal of Alcohol Beverage Licenses for 2017 with conditions as noted and presented.

AYE: Piesik, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

- (6) **Renewal of Business Licenses for 2017**
 A listing of 2017 business license renewals is in the packet for review and approval. License holders that will not be renewing are indicated by the strike-thru of the name and notes made in the status. The City Auditor's Office recommends approval the 2017 business license renewals contingent upon Building Department and Fire Department inspection and approval, as well as any specific ordinance requirements of the particular license.

2017 Business License Renewal Status as of 12/23/2016

License Type	Business Name	Owner/Contact	2017 Renewal Payment Rec'd	Status
Arborist	A&A Landscape and Maintenance of ND, LLC	Alejandro Ayon	\$100.00	complete
Arborist	Bruce's Tree Service	Bruce Clark	\$100.00	complete
Arborist	Dennis Ross Evergreen Service	Dennis Ross		NOT RENEWING 12/16- l/m; 12/9 - no app/pmt rec'd - cert ltr sent
Arborist	DUB Services LLC	Joseph Jorgenson	\$100.00	complete
Arborist	Glascoc Construction	Duane Glascoe		12/12 - NOT RENEWING, per Duane Glascoe
Arborist	Green Thumb Lawn Service/Stan's Trenching	Stan Przybycien	\$100.00	complete
Arborist	Jacobson Tree Experts, Inc	Bill Jacobson	\$100.00	complete
Arborist	Jerome Funk dba Tree's	Jerome Funk		NOT RENEWING 12/16- l/m; 12/9 - no app/pmt rec'd - cert ltr sent
Arborist	JK Foods, Inc dba Country Floral & Greenhouse	Joyce Schmidt		NOT RENEWING, no longer performing arborist work, per Kathy Thorson
Arborist	Kim's Lawn & Sprinkler Service	Kimberly Lester	\$100.00	complete
Arborist	Landscape Elements ND, LLC	Bruce Hoyt	\$100.00	complete
Arborist	Larry's Lawn & Tree Service	David Trout	\$100.00	complete
Arborist	Matt Axelson Construction, Inc	Mathew Axelson	\$100.00	complete

Arborist	Mountain Vie Tree Service	Tyson Derber		12/15 - NOT RENEWING, per Tyson Derber
Arborist	Northern Lights Construction	Henry E Booher, Jr	\$100.00	complete
Arborist	R&C Tree Service	John P. Roberge	\$100.00	complete
Arborist	Scott Grothe	Scott Grothe	\$100.00	complete
Arborist	Slagle Services LLC	Tucker Slagle	\$100.00	complete
Arborist	Wallner Lawn Care LLC	Carl Wallner	\$100.00	complete
Auctioneer	Darwin Stevens	Darwin Stevens	\$25.00	complete
Auctioneer	Gary E Tofte	Gary Tofte		NOT RENEWING 12/16- no answer; 12/9 - no app/pmt rec'd - cert ltr sent
Auctioneer	Gerald "Butch" Haugland	Gerald Haugland	\$25.00	complete
Farmer's Market	Williston Downtowners Association	Williston Downtowners Assoc		NOT RENEWING 12/21 mail box full; 12/16 - mail box full - unable to leave msg; 12/9 - no app/pmt rec'd - cert ltr sent
Flea Market	Thomas J. and Lucille J. Carns dba Carns Pawn Shop	Tom Carns	\$100.00	complete
Flea Market	Toni's Family Flea Market	Greg Magrum		12/20 - NOT RENEWING, per fax rec'd
Fortunetelling	Tea Leaves & Tarot	Victoria Clair	\$300.00	complete
House Mover	Huwe the Housemover, Inc.	Eve Huwe	\$25.00	complete
House Mover	O'Neil Company, Inc	Marcia Kilgore	\$25.00	pending Bldg Dept
Pawn Shop	Robert Dube and Kym Dube dba What Not Shop	Robert Dube	\$50.00	complete
Pawn Shop	Thomas J and Lucille J Carns dba Carns Pawn Shop	Tom Carns	\$50.00	complete
Pesticide Applicator	A&A Landscape and Maintenance of ND, LLC	Alejandro Ayon	\$65.00	complete
Pesticide Applicator	David Trout dba Larry's Lawn & Tree Service	David Trout	\$65.00	complete
Pesticide Applicator	Green Carpet Lawn Care LLC	Michael Reese	\$65.00	complete
Pesticide Applicator	GreenWorks Services, Inc	Kyle Hering		12/12 NOT RENEWING, per Kyle Hering
Pesticide Applicator	Horizon Resources	John Salvevold	\$65.00	complete
Pesticide Applicator	Mike Palmer Petroleum Services dba Petroleum Services, Inc	Tricia McGlothlin, CFO	\$65.00	complete
Pesticide Applicator	Pro Safe Services, Inc.	Reed Kirby	\$65.00	complete
Pesticide Applicator	Shift Services	Eric Nelson	\$65.00	complete
Pesticide Applicator	The Bugs Stop Here LLC	Joann Timperley	\$65.00	complete
Pesticide Applicator	WilTech Pest Solutions	Bill Harrison	\$65.00	complete
Pet Shop/Kennel	Anna's Groom Room	Anna Denton	\$25.00	complete

Pet Shop/Kennel	Paw Prints and Fish Tails	Shellie Johnson	\$25.00	complete
Taxi	Bakken Taxi	Takek Bin Huq	\$500.00	complete
Taxi	Basin Cab Inc.	Marvin Enno	\$750.00	complete
Taxi	Best Price Cab, LLC	Mozibur Rahman	\$500.00	complete
Taxi	Big Shot Taxi	Jason Evanson	\$250.00	complete
Taxi	Brooklyn Cab	Steve D'Angelo	\$400.00	complete
Taxi	Century Taxi Services, LLC	Hussan Muse	\$250.00	complete
Taxi	Mr. Kab Taxi	Sheila Taranto	\$250.00	complete
Taxi	Simon The Cab Dude	Simeon Petrov	\$1,000.00	complete
Taxi	Star Dust Limousine	Brad Wold	\$500.00	complete
Taxi	Super Cab	Mario Edwin Rodriguez-Romero	\$250.00	complete
Taxi	Tiny Taxi	Candace Koltermann		NOT RENEWING 12/9 - no pmt or app rec'd; cert ltr sent
Taxi	Yebosco	Gyamera Yeboah	\$500.00	complete
Waste Hauler	ABCO Recycling, LLC	Shawn Montee		NOT RENEWING 4/6/16 - sold to another company.
Waste Hauler	A-rrow Sanitation Services, Inc	Jessica Sharbono	\$75.00	complete
Waste Hauler	Basin Concrete, Inc	Robert Erickson	\$75.00	complete
Waste Hauler	Chamley Pipe & Salvage	William Chamley	\$75.00	complete
Waste Hauler	G & G Garbage, LLC	Michael Desmond	\$75.00	complete
Waste Hauler	Herman Energy Services, LLC	Wayne Herman	\$75.00	complete; dba name change from Herman Trucking
Waste Hauler	IHD Solids Management, LLC	Jon McCreary	\$75.00	complete
Waste Hauler	Waste Connections of ND, Inc dba Armstrong Sanitation Plus	Kristen Whipple	\$75.00	complete
Bulk Storage	Astro-Chem Lab, Inc	Astro-Chem Lab, Inc	\$250.00	conditionally approved
Bulk Storage	Baker Hughes	Baker Hughes	\$250.00	pending
Bulk Storage	Herman Oil - North Plant	Thomas Petroleum LLC	\$250.00	pending
Bulk Storage	Herman Oil - South Plant	Thomas Petroleum LLC	\$250.00	pending
Bulk Storage	Horizon Resources	Horizon Resources	\$250.00	complete
Bulk Storage	JMAC Resources	JMAC Resources	\$250.00	complete
Bulk Storage	Keane Frac	Keane Frac	\$250.00	complete
Bulk Storage	Nuverra Environmental Solutions	Badlands Power Fuels, LLC	\$250.00	pmt rec'd, but no info/app packet
Bulk Storage	Precision Pipeline	Precision Pipeline LLC		NOT RENEWING 12/16 tanks are removed, they have completed work in the area
Bulk Storage	Racers Store 101	Racers Store Management LLC	\$250.00	pending
Bulk Storage	Racers Store 102	Racers Store 102 LLC	\$250.00	pending
Bulk Storage	Red River Supply / Red River Oilfield Services	Red River Supply, Inc	\$250.00	pmt rec'd, but no info/app packet
Bulk Storage	Red River Supply / Red River Oilfield	Red River Supply, Inc	\$250.00	pmt rec'd, but no info/app packet

	Services			
Bulk Storage	Red River Supply / Red River Oilfield Services	Red River Supply, Inc	\$250.00	pmt rec'd, but no info/app packet
Bulk Storage	WBT, Inc.	MSK, Inc.	\$250.00	DENIED by Fire Dept 11/29/16 - given 30 days to correct
Bulk Storage	Weatherford	Weatherford	\$250.00	pmt rec'd, but no info/app packet
Bulk Storage	Signature Flight Support	Williston Jet Center / Landmark Aviation	\$250.00	complete

Motion by Cymbaluk, Seconded by Piesik to approve renewal of Business Licenses for 2017 with the conditions as noted and presented.

AYE: Piesik, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

C. Attorney

Dave Bell, Director, Public Works presented the following:

D. Director of Public Works

(1) Task Order #14 – AE2S

- Public Works Facility Expansion Professional Engineering Services. Included in the packet is a Task Order for engineering services to coordinate the preliminary, final design, and bidding process for the Public Works facility expansion.

The Task Order includes: preliminary design phase of securing a CMAR, review of schematic design, monitor project schedule and budget during preliminary design. Also included is the Final design phase: review of detailed construction plan selection of building, materials, and building system. Facilitate design development and final construction document. Review meetings with owner, architect, and CMAR. Secure project permits, monitor project schedule and budget during final design. Bidding or negotiating phase: facilitate the bidding process, conduct openings, award contract.

Public Works recommends approval of the AE2S, Public Works expansion project Task Order# 14 not to exceed the amount of \$95,000.00

Motion by Piesik, Seconded by Brostuen to approve the contract to AE2S for Task Order #14 for the Public Works Expansion Project, not to exceed \$95,000.00

AYE: Piesik, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

- (2) Approval of Appointment of CMAR Selection Committee
 The CMAR will be selected through a qualification based selection process. The governing body for the selection process will be the City of Williston. Anticipated members of the selection committee are as follows:
- David Tuan, City Administrator, City of Williston
 - David Bell, Public Works Director, City of Williston
 - Bob Hanson, City Engineer, City of Williston
 - Wayne Weidrich, Engineering Technician II, City of Williston
 - Deanette Piesik, City Commissioner
 - Ed Kodet, Registered Architect, Kodet Architectural Group, Ltd.
 - Bob Moberg, Registered Engineer, AE2S Program Manager
 - Jeff Jordheim, Contractor, East & West Excavating, LLC
- Public Works recommends approval of this committee.
 Mayor Klug asked about timing and when the committee would meet.
 Mr. Bell stated the final advertisement will go out January 1st, the SOQ will be January 26th and interviews will start February 6th.

Motion by Brostuen, Seconded by Cymbaluk to approve the CMAR Selection Committee as presented.

UNANIMOUS BY VOICE VOTE

Bob Hanson, City Engineer, presented the following:

- E. City Engineer
- (1) Water & Sewer District 13-6 Assessment Corrections
 The Engineer's office discovered clerical errors in the assessments for Water & Sewer District 13-6. This resulted in the assessments for District 13-6 being levied against properties in a different part of the City. This issue can be resolved by refunding the owners that were incorrectly assessed and charge the correct property owners starting with the tax bills that will be mailed out by the County in December of 2017.
- No action by the City Commission regarding this matter is required. The Commission asked for a detailed memo regarding the property owners affected and the amounts.
- (2) District 13-10 Change Order #4
 A copy of Change Order #4 is included in the packet. This is a close out change order for Water, Sewer & Street Improvement District 13-10 which reconstructed 42nd Street east of US Highway 2 and University Avenue north of 34th Street. The total cost added to the project by this Change Order is \$25,335.75. This change order includes the cost of retaining walls that were required by the new grades of University Avenue.
- The City Engineer's office recommends approval of Change Order #4 to Knife River's contract for the construction of Water, Sewer & Street Improvement District 13-10, Phase I in the amount of \$25,335.75 as presented.

Motion by Piesik, Seconded by Cymbaluk to accept Change Order #4 to Knife River's contract in the amount of \$25,335.75 as presented.

AYE: Piesik, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

- (3) AE2S Engineering Services Agreement—Preliminary Sloulin Field Drainage Studies
A copy of the AE2S proposal is included in the packet for preliminary drainage studies in the Sloulin Field area. There is currently \$200,000.00 set aside in surge funds. The State Water Commission/FEMA Flood Plain Management Study of the Sloulin Field Airport Drainage Basin coupled with the redevelopment of the Sloulin Field Airport raises a number of potential drainage issues for which preliminary studies should be completed. This would also include a preliminary study at the drainage area between 42nd Street and Chinaman Coulee west of US Highway 2. AE2S offers to undertake this preliminary drainage study for an engineering fee to be billed hourly not to exceed \$76,250.00.

The City Engineer's office recommends that the City accept the AE2S proposal to complete the preliminary Sloulin Field Drainage Studies for an engineering fee to be billed hourly not to exceed \$76,250.00. Mayor Klug asked about timing of the completed studies. Mr. Hanson confirmed the studies should be completed by Spring 2017.

Motion by Brostuen, Seconded by Cymbaluk to accept the AE2S proposal to complete the Sloulin Field Drainage Studies for an engineering fee to be billed hourly not to exceed \$76,250.00.

AYE: Piesik, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

- (4) Concurrence in NDDOT Award for US Highway 2—32nd Ave W to 11th Street Project
NDDOT opened bids for the reconstruction of US Highway 2 between 32nd Avenue West and 11th Street and for the installation of water and sewer systems into the area south of the highway on December 16th.

JM Marschuetz Construction has submitted the lowest base bid for the highway reconstruction work in the amount of \$14,574,820.00 with an additive alternate bid for the use of reinforced concrete storm sewer pipe in the amount of \$26,460 for a total low bid of \$14,601,280.00. NDDOT's design cost estimate for highway reconstruction work was \$15,462,912.00. If accepted the City would be responsible for the added cost of using the RCP storm sewer pipe alternate. JM Marschuetz

submitted the lowest bid for the water and sewer improvements in the amount of \$1,079,457.60.

A summary of the City's cost breakdown is included in the packet. 60% of the water/sewer costs will be paid by the State Water Commission through a cost share grant. Also, 60% of the drainage improvements that the City is asking the State to build will be covered under a cost share grant. The City has set aside sufficient Surge Funds to finance the City's share of this project's costs.

NDDOT is requesting that the City concur in their recommendation to award JM Marschuetz Construction a contract for the construction of this project. A copy of the NDDOT concurrence request and supporting documentation is included in the Commissioner's Information Packet.

City Engineer's office recommends the City concur with the NDDOT recommendation to award JM Marschuetz Construction a contract for the construction of the US Highway 2 Reconstruction Project between 32nd Avenue West and 11th Street including the extra cost of using RCP storm sewer pipe material in the amount of \$14,601,280.00.

Commissioner Cymbaluk requested clarification of the City's share of this project. Mr. Hanson stated the City's cost to be approximately \$3,100,000.00, with the anticipated receipt of funds from the State Water Commission in the amount of approximately \$1,400,000.00, bringing the total City portion to approximately \$1,700,000.00. Mayor Klug inquired about the projects timing, start and end dates, stating concerns for a major highway shutdown. Mr. Hanson stated a specific start date has not been determined; however, Spring of 2017 was most likely with the project to be completed within that year. Commissioner Brostuen asked if the contractor would be responsible for signage notifying the public of how to access businesses and if a meeting would be set-up between the contractor and the affected businesses. Mr. Hanson confirmed that the contract includes a component that addresses signage that falls under JM Marschuetz and that a meeting would be set sometime in the spring. Commissioner Cymbaluk also had questions about the rerouting of traffic once the highway was shut down. Mr. Hanson confirmed that the highway traffic would be rerouted via 139th Street and 11th Street.

Motion by Cymbaluk, Seconded by Brostuen to concur with the NDDOT recommendation to award JM Marschuetz Construction a contract for the construction of the US Highway 2 Reconstruction Project between 32nd Avenue West and 11th Street including the extra cost of using RCP storm sewer pipe material in the amount of \$14,601,280.00 as presented.

AYE: Piesik, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

(5) NDDOT 5 Year Urban Aid Project Submittals

At the end of each year NDDOT requests the submittal of a list of Federal Urban Aid Projects that the City would like to have constructed during the next five years. NDDOT has also been using this project submittal process to schedule and fund their State Oil Impact projects. Local Urban Aid Projects are eligible for 80% Federal Grants with a 20% Local match requirement. The commission packet includes detailed information regarding this submittal.

After consulting with our Public Works Department we are proposing to submit the following 5-Year Local Urban Aid Project List to NDDOT:

<u>Year</u>	<u>Project</u>	<u>Total Est Cost</u>	<u>80% Urban Aid</u>	<u>20% City Cost</u>
2017	9 th Ave W—2 nd to 11 th St	\$850,000	\$680,000	\$170,000
2018	26 th St--P Run to 6 th Ave W	\$1,400,000	\$1,120,000	\$280,000
2019	14 th Ave W—2 nd to 11 th St	\$850,000	\$680,000	\$170,000
2020	University Ave--Broadway to	\$2,000,000	\$1,600,000	\$400,000
2021	18 th St-- Davidson Dr to Univ Ave	\$1,500,000	\$1,200,000	\$300,000
2022	26 th St--2nd Ave to Univ Ave	\$1,100,000	\$880,000	\$220,000

Secondary Regional Urban Aid Funds are also available to the City of Williston. Secondary Regional Urban Aid Projects are subject to an 80% Federal/10% NDDOT/10% Local Funding split.

We propose to submit the following Secondary Regional Urban Aid Projects:

<u>Year</u>	<u>Project</u>	<u>Total Est Cost</u>	<u>90% Fed State</u>	<u>10% City Cost</u>
2017	2 nd Ave W/22 nd St Traffic Signal	\$500,000	\$450,000	\$50,000
2018	Frontage Road Bulb Out at the US Hwy2/58 th St Intersection	\$2,500,000	\$2,250,000	\$250,000
2018	Radial Tee with Traffic Signals at the Broadway and 7 th Ave E	\$3,000,000	\$2,700,000	\$300,000

2nd Ave W/22nd St Traffic Signal had originally been a component of the 2nd Avenue West Mill & Overlay project between 13th and 26th Street that was bid out in November and scheduled for construction next summer. Existing traffic volumes did not warrant the installation of a Traffic Signal at this intersection and NDDOT requested that this signal be separated from the overlay project to conduct additional warrant analysis using a 10 year traffic projection which was a technique used to warrant other. The City Engineer has had several verbal conversations indicating that 10 year traffic projections will no longer be recognized but nothing official has been received from NDDOT. Until the City receives an official notice

from NDDOT, the 22nd Street Traffic Signal will remain on the project submittal list.

NDDOT has expressed a desire for the City to take over US Highway 2 from the 4-Mile Corner through the City to the 6-Mile Corner. Before the City contemplates taking on such a responsibility we need to make sure that US Highway 2 is in the best of condition. Included in the packet is a preliminary list of projects that should be constructed prior to the City agreeing to take over the Highway. These projects would seem to be eligible for State Oil Impact funding if the State Legislature were to continue funding that program during the next biennium. These projects would also be eligible for Primary Regional Federal Aid Funding which carries a 90% Federal/10% NDDOT funding split. The total estimated cost of these projects would be \$13,960,000.00.

Also included as part of the proposed Urban Aid Submittal is the reconstruction of the US Highway 2/2nd Avenue West/26th Street Intersection. Details of this reconstruction are included in the packet. The scheduling of the reconstruction of this intersection is dependent upon the redevelopment schedule for the Sloulin Field Airport and the availability of NDDOT funding. The City Engineer's office is using a 2020 construction date as a place holder.

City Engineer's office recommends the approval of the Urban Aid Submittal List.

**Motion by Cymbaluk, Seconded by Brostuen to approve the Urban Aid Submittal List as presented
UNANIMOUS BY VOICE VOTE**

- (6) NDDOT Urban Agreement for Construction—ND 1804 Rail Road Crossing.
Part of the NDDOT Highway 1804 reconstruction project includes the widening of the existing Rail Road Crossing just east of 27th Avenue West and the relocation of the Rail Road Crossing Signals and Cross Arms. The NDDOT project financing package includes using something called a Title II Safety Grant under which NDDOT will pay BNSF to reconstruct the Railroad Crossing and Signal System. The estimate cost of the work covered by this grant is \$192,014.00. The Grant carries a 90% Federal/5% NDDOT/5% local match requirement. The City's estimated cost is approximately \$9,600.70.

A copy of the NDDOT Agreement for Construction is included in the packet.

City Engineer's office recommends approval of the NDDOT Agreement for Construction for the reconstruction of the ND Highway 1804 Rail Road Crossing with a 5% City cost participation.

Motion by Piesik, Seconded by Cymbaluk to approve NDDOT agreement for construction of the ND Highway 1804 Rail Road Crossing with a 5% City cost participation as presented.

AYE: Piesik, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

- (7) Change Order #1 – 7th Street Dry Dam Embankment Project
During the foundation excavations for the 7th Street Dry Dam Embankment's Box Culvert unstable soils were encountered which were removed and replaced upon the recommendations of the project's geotechnical consultant with a 2 inch rock material in lieu of the ¾ inch rock material originally called for. The 2 inch rock material provided a stable footing upon which the contractor was able to install the Embankment's Box Culvert. The 2 inch rock material was installed at a cost of \$10,843.34. A copy of Change Order #1 is included in the packet.

City Engineer's office recommends approval of Change Order #1 to JMAC's contract for the construction of the 7th Street Dry Dam Embankment Project is the amount of \$10,843.34 as presented.

Motion by Cymbaluk, Seconded by Brostuen to accept the Change Order #1 to JMAC's contract for the construction of the 7th Street Dry Dam Embankment Project is the amount of \$10,843.34 as presented.

AYE: Piesik, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

- F. Fire Chief
- G. Chief of Police
- H. Building Official
- I. City Planner

Shawn Wenko, Executive Director, Williston Economic Development Office presented the following:

- J. Economic Development
 - (1) Hi Line Owners Group, LLC dba Dakota Apartments 14 & 16
Mr. Wenko asks the Commission to table this item until next meeting.

**Motion by Brostuen, Seconded by Cymbaluk to table.
UNANIMOUS BY VOICE VOTE**

- (2) Bakken Elementary/Coyote Foundation
The Coyote Foundation has applied for a STAR Fund Community Build Grant for \$25,000 for cost associated with installing playground equipment at the site of Bakken Elementary that would accommodate the

5th and 6th graders. The playground equipment would be designed and tailored towards that age group. The idea behind the project is to create an age appropriate space for the children during recess. The lack of equipment leaves them mostly just standing in a parking lot during that time. The Coyote Foundation is currently looking for \$100,000.00 to complete this project. The project has received \$50,000.00 from the Herman Family Foundation, with the possibility to expand that grant the \$75,000.00.

Star Fund Board recommends approval of a STAR Fund Community Build Grant in the amount of \$25,000 for an outdoor activity area for Bakken Elementary students contingent on the Herman Family Foundation's and the Coyote Foundation commitment in securing adequate funding to complete project.

Commissioner Piesik asked where at the school the equipment would be placed. Mr. Wenko stated the equipment would be placed on the northeast lawn area on the corner of 14th and 6th.

Motion by Piesik, Seconded by Brostuen to award the Coyote Foundation \$25,000.00 in Star Fund contingent upon them raising the \$75,000.00 from the Herman Family Foundation or combination of as presented.

AYE: Piesik, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

- K. Airport
- L. Assessor
- M. Convention and Visitor's Bureau
- 9. Appointments and Consultations with Officers

Mayor Klug presented the following:

- 10. Unfinished Business
 - A. Ordinance 1054 – Lawn Mowing
Commissioner Cymbaluk stated that he was comfortable with the changes that were requested, particularly the change allowing the City to advertise accordingly that would satisfy public notice.

Motion by Cymbaluk, Seconded by Brostuen approve the second reading of Ordinance 1054 as presented.

AYE: Piesik, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

- B. Ordinance 1055 – Snow Removal

Commissioner Cymbaluk stated that he was comfortable with the changes that were requested, particularly the request from Commissioner Bekkedahl to allow seven (7) days to remove snow from residential areas and ten (10) hours for commercial to remove snow into the street.

Motion by Piesik, Seconded by Cymbaluk to approve the second reading of Ordinance 1055 as presented.

AYE: Piesik, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

C. Ordinance 1056 – Tobacco

Motion by Brostuen, Seconded by Cymbaluk to approve the second reading of Ordinance 1056 as presented.

AYE: Piesik, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

D. Vacation of Public Right-of-Way, 50th Rd NW, Sundby Annexation – Vestal Properties, LLC
Item will be held for the next meeting

**Motion by Cymbaluk, Seconded by Brostuen to table.
UNANIMOUS BY VOICE VOTE**

E. Elkhorn Construction Inc. – Reimbursable Agreement for Removal of the Chevron Pipeline.
Item will be held for the next meeting

Motion by Cymbaluk, Seconded by Brostuen to table.

AYE: Piesik, Cymbaluk, Brostuen, Klug

NAY:

ABSENT AND NOT VOTING: Bekkedahl

CARRIES: 4-0

11. New Business

Mayor Klug asked for a snow removal update from Dave Bell, Director of Public Works. Mr. Bell stated Public Works will finish hauling/removal efforts from commercial areas and downtown within the next two days. The residential schedule started Tuesday, December 27th and included the following: 'streets' on Tuesday/Thursday/Saturday and 'avenues' on Monday/Wednesday/Friday. Public Works has dispatched every piece of equipment at their disposal, including contractors. The department anticipates being completed by the weekend. Commissioner Cymbaluk asked approximately how many miles of roadway are within the Williston city limits. Mr. Bell estimated that 300 miles of roadway would need to be cleared and that his crews were working 12-14 hour shifts in order to complete snow removal. Mayor Klug reiterated the need for the public to

remove cars from the roadway in order for crews to safely clear snow. Commissioner Piesik asked about the garbage removal schedule. Mr. Bell stated the schedule will follow behind the snow removal crews and garbage will be picked up as roadways are cleared. Public Works is hoping to have things back to normal by Saturday, December 31st.

12. Executive Session
13. Adjourn

**Motion by Cymbaluk, Seconded by Brostuen to adjourn.
UNANIMOUS BY VOICE VOTE**