

02.09.2016

OFFICIAL PROCEEDINGS
Board of City Commissioners
February 9, 2016 @ 6:00 pm
City Hall – Williston, North Dakota

1. Roll Call of Commissioners

COMMISSIONERS PRESENT: Brad Bekkedahl, Deanette Piesik, Tate Cymbaluk, Chris Brostuen, Howard Klug

COMMISSIONERS ABSENT: None

OTHERS PRESENT: John Kautzman, Jim Lokken, Bill Tracy, Donald Kress, Shawn Wenko, Kent Jarcik, Peter Furuseth, Rachel Laqua, Jason Catrambone, Anthony Dudas, Dave Bell, Bob Hanson

Mayor Klug presented a quorum.

ADD to Agenda: Airport CMAR
REMOVE from Agenda: 8E2 & 9D4 & 9D5

CHANGES TO AGENDA

MOTION BY CYMBALUK, SECONDED BY BROSTUEN, to approve the changes as presented

UNANIMOUS BY VOICE VOTE

2. Consent Agenda

- A. Reading and Approval of Minutes
 - (1) Regular Meeting Dated: 01/26/2016
- B. Auditor
 - (1) Accounts, Claims and Bills

For checks between: 01/26/16 - 02/05/16

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Date Issued
-63486	FIT U.S. TREASURY	386.66	01/26/16
-63485	MERITAIN HEALTH MERITAIN HEALTH	4080.54	01/27/16
-63484	MERITAIN HEALTH MERITAIN HEALTH	4693.54	01/28/16
-63483	56297 BRENDA D'ANGELO	926.92	02/05/16
-63482	12020 RANDY M DONNELLY	1370.65	02/05/16
-63481	56348 TYLER EMERSON	2057.34	02/05/16
-63480	56444 SUSAN GISLASON	1446.50	02/05/16
-63479	12017 JOHN L. KAUTZMAN	3124.12	02/05/16

-63478	56621 APRIL LEE	1578.68	02/05/16
-63477	56512 PEGGY MASTERS	1367.38	02/05/16
-63476	56461 HEATHER PARKER	745.78	02/05/16
-63475	56554 JANELLA STORLIE	1453.06	02/05/16
-63474	56462 BONNIE COLEOTE	605.54	02/05/16
-63473	13026 KEVIN W. CRAFT	1193.98	02/05/16
-63472	56323 LINDSEY HATCH	1020.66	02/05/16
-63471	56615 MAGGIE HILLUKKA	553.10	02/05/16
-63470	56397 MEGAN PETERSON	1561.35	02/05/16
-63469	13025 JOLEEN S. TINKER	1401.23	02/05/16
-63468	56569 CINDY WHITE	943.67	02/05/16
-63467	56378 LAURA WOLTJER	1126.01	02/05/16
-63466	56169 KATHERINE E. BERWICK	1959.44	02/05/16
-63465	17016 THOMAS J. GLENN	473.04	02/05/16
-63464	56491 KATHLEEN STAHOWIAK	2046.34	02/05/16
-63463	56225 SUSAN E. MOELLER	1033.63	02/05/16
-63462	56540 BRAD AUTTELET	2695.97	02/05/16
-63461	56458 CLINTON BATES	2201.25	02/05/16
-63460	18021 ROBERT J. BENTH	2184.39	02/05/16
-63459	56586 ROBERT BROOK	1122.78	02/05/16
-63458	56419 JASON CATRAMBONE	2986.29	02/05/16
-63457	56584 MATTHEW CLARK	4985.91	02/05/16
-63456	56620 ANTHONY CLEWIS	2061.17	02/05/16
-63455	18028 DAVID C. DONNER	2571.59	02/05/16
-63454	56506 RYAN EDMONDSON	1298.02	02/05/16
-63453	56541 JACOB FELTES	1344.98	02/05/16
-63452	56500 CHRISTOPHER GILLIES	2046.19	02/05/16
-63451	56630 JOHN HOSKINS	1453.79	02/05/16
-63450	56567 EMILY HUGHES	2352.24	02/05/16
-63449	56507 GREGORY HUGHES	1710.51	02/05/16
-63448	56623 ALEXANDER INIGUEZ	1738.97	02/05/16
-63447	56499 ANDREW ISAACS	2474.79	02/05/16
-63446	56382 ETHAN JOHNSON	1127.44	02/05/16
-63445	56624 ROBERT JONES	1294.08	02/05/16
-63444	18027 STEVEN D. KERZMANN	3377.25	02/05/16
-63443	18096 TRACY C. KERZMANN	709.74	02/05/16
-63442	56612 ROBERT KISER	2333.16	02/05/16
-63441	56587 JEREMY KNAPKEWICZ	1408.19	02/05/16
-63440	56498 JASON LEWIS	1805.59	02/05/16
-63439	56483 JOSHUA MAHLUM	2783.08	02/05/16
-63438	56463 ANTHONY MCNEIL	1252.23	02/05/16
-63437	56564 BRIAN MINTON	1567.27	02/05/16
-63436	56527 CRAIG MOEN	1482.97	02/05/16
-63435	56583 AMANDA NORTON	2362.12	02/05/16
-63434	56503 JOHN PAGANO	987.31	02/05/16
-63433	56130 ANDREW A. SAILER	1918.48	02/05/16
-63432	56504 PATRICK SELLERS	789.54	02/05/16
-63431	56453 TIMOTHY SWANSON	2119.36	02/05/16
-63430	56597 DUSTIN WILSON	2001.34	02/05/16

-63429	18097 DUANE S. WINTER	2099.59	02/05/16
-63428	56174 SAM M. AIDE	1558.38	02/05/16
-63427	56273 JASON BARTEN	1948.98	02/05/16
-63426	19024 DAVID L. BELISLE	1848.90	02/05/16
-63425	56246 HUGH E BENZEN	1358.98	02/05/16
-63424	19092 DUSTIN J. BERTSCH	2183.37	02/05/16
-63423	19028 MARK R. BITZ	2063.92	02/05/16
-63422	56097 ALAN C. BRATT	2198.32	02/05/16
-63421	56121 DUSTIN R. CELANDER	1560.60	02/05/16
-63420	56606 BRYTON DAHL	1460.55	02/05/16
-63419	56548 MICHAEL DAVIS	1485.44	02/05/16
-63418	56278 DANIEL DERY	1299.72	02/05/16
-63417	56173 RODNEY H. DICKERSON	2156.48	02/05/16
-63416	56485 JAMES DIXON	1865.87	02/05/16
-63415	56455 JESSY DOLS	1522.75	02/05/16
-63414	56552 HEATHER DOUGLAS	1300.06	02/05/16
-63413	56354 RYAN EGERMAN	1301.69	02/05/16
-63412	56631 BRETT FLESNESS	1553.60	02/05/16
-63411	56146 ASHLEY R. FORSBERG	1644.03	02/05/16
-63410	56255 CHELSEA S FOSSEN	986.98	02/05/16
-63409	19009 LINDA R. GRANBOIS	1311.98	02/05/16
-63408	56147 JACOB J. GREGORY	1573.31	02/05/16
-63407	56343 ZACHARY HANSEN	1239.75	02/05/16
-63406	56195 JACKIE L. HATCH	1255.71	02/05/16
-63405	19082 RANDY M. HAUGENOE	2112.24	02/05/16
-63404	56243 JACOB R. HENDRICKS	1192.26	02/05/16
-63403	56551 WHITNEY HERGERT	1759.70	02/05/16
-63402	56466 JOSHUA HILGART	1236.42	02/05/16
-63401	56285 TYLER HOFF	1549.91	02/05/16
-63400	56210 WILLIAM E. HOLLER	1480.63	02/05/16
-63399	56353 JONATHAN HOLTER	1993.79	02/05/16
-63398	56102 MICHAEL A. ISENHOWER JR	1982.15	02/05/16
-63397	56556 AMBER JOHNSON	1447.03	02/05/16
-63396	56555 JACOB KOEHN	1482.97	02/05/16
-63395	56387 AARON KURTENBACH	1713.30	02/05/16
-63394	19011 JAMES L LOKKEN	3020.38	02/05/16
-63393	56082 TRAVIS J. MARTINSON	1963.59	02/05/16
-63392	56493 BENJAMIN MELENDEZ	1867.93	02/05/16
-63391	56492 HEATHER MONTGOMERY	2047.23	02/05/16
-63390	56599 NATHAN NELSON	1449.41	02/05/16
-63389	56449 NICHOLAS NELSON	1784.77	02/05/16
-63388	56061 AMY D. NICKOLOFF	1913.91	02/05/16
-63387	56385 JUSTIN PELZL	1225.10	02/05/16
-63386	19098 DAVID A. PETERSON	2375.31	02/05/16
-63385	56418 TRAVIS PETERSON	1754.28	02/05/16
-63384	56403 KRISTIINA RAVASKA	1744.19	02/05/16
-63383	56627 MELANIE RIOPELLE	978.33	02/05/16
-63382	56148 JONATHAN D. ROGGENKAMP	1478.93	02/05/16

-63381	56632 NICHOLAS SATERMO	1636.51	02/05/16
-63380	13027 CRYSTAL A. SCHAUBEL	1106.98	02/05/16
-63379	56486 DARLENE STENBERG	1225.06	02/05/16
-63378	56571 CRAIG WARE	1231.39	02/05/16
-63377	56633 BENJAMIN WILLIAMS	1639.17	02/05/16
-63376	19077 MICHAEL S. WILSON	2297.00	02/05/16
-63375	56157 BENJAMIN W. ABBEY	1746.33	02/05/16
-63374	20047 KELLY M. ABERLE	1291.77	02/05/16
-63373	56536 TESSLLA BERNETT	1135.66	02/05/16
-63372	56209 MARTIN L. COLGAN	1412.54	02/05/16
-63371	56432 RICHARD DEBRUNNER	1472.96	02/05/16
-63370	56360 NYDEL DEHLBOM	675.97	02/05/16
-63369	56296 JOE DOSS	1870.32	02/05/16
-63368	56308 JAMES LEAHY	1039.69	02/05/16
-63367	56467 MARGARET RICHARDS	1000.88	02/05/16
-63366	56441 DAVID SASSER	1808.28	02/05/16
-63365	56252 DIANE THOMPSON	730.74	02/05/16
-63364	56270 WILLIAM TRACY III	2224.44	02/05/16
-63363	56517 THOMAS HARTLEY	2283.49	02/05/16
-63362	56302 ANTON LEUTY	1832.28	02/05/16
-63361	56417 DEAN RENNINGER	2493.64	02/05/16
-63360	21054 WAYNE A WIEDRICH	2666.36	02/05/16
-63359	22020 ROBERT D. KNAPPER	2469.73	02/05/16
-63358	56474 JASON ANDREASON	2196.31	02/05/16
-63357	56558 KYLE BREDWICK	1469.74	02/05/16
-63356	56528 JONNY IOVINO	2513.15	02/05/16
-63355	56315 EARL KILLINGSWORTH	1628.14	02/05/16
-63354	56601 RICHARD MALONEY	877.53	02/05/16
-63353	56448 EMIL NEHRING	2146.98	02/05/16
-63352	56628 GREG OSTER	1310.92	02/05/16
-63351	56526 GARY SKABO SR	1562.96	02/05/16
-63350	56167 MATTHEW TUTAS	1727.72	02/05/16
-63349	56604 BRET WILLIAMS	1985.04	02/05/16
-63348	56451 DAVID WITTMAN	1635.35	02/05/16
-63347	56320 PHILIP ARENDS	1996.82	02/05/16
-63346	56409 KENDELL BROWN	1100.73	02/05/16
-63345	56370 JEFFREY BRYSON	2013.60	02/05/16
-63344	24019 ROBERT D. COUGHLIN	76.97	02/05/16
-63343	56381 MORKATAA DHINAA	1825.53	02/05/16
-63342	24017 STEVEN W. JENSEN	2218.05	02/05/16
-63341	56189 AMANDA M. KAISER - LEE	1309.78	02/05/16
-63340	56356 MITCHELL KERSTING	1896.76	02/05/16
-63339	56511 JOHN SCHAEFERS	1714.15	02/05/16
-63338	56415 WILLIAM SCHWENDEMAN	2048.68	02/05/16
-63337	56284 SABRINA SIMS	1615.28	02/05/16
-63336	56550 JAMIE SITZMAN	1335.72	02/05/16
-63335	56539 ETHAN TUNNELL	1270.75	02/05/16
-63334	56104 DANIEL W. TUPA	1750.40	02/05/16
-63333	25110 KENNETH W. BERGSTROM	2169.39	02/05/16

-63332	56472 CURTIS CLARYS	2274.55	02/05/16
-63331	56361 JUSTIN EDWARDS	1421.58	02/05/16
-63330	56613 SKYLER HENRIE	953.54	02/05/16
-63329	25111 JASON W. HOULE	1191.24	02/05/16
-63328	56389 THOMAS ATOR	1749.25	02/05/16
-63327	56368 ERICA KELASH	1804.69	02/05/16
-63326	56164 JACOB BLOODGOOD	895.57	02/05/16
-63325	27076 DANNY R. GERGEN	1784.07	02/05/16
-63324	56091 JAMES A HAGA JR	1566.14	02/05/16
-63323	56128 VERNON L. HENDRICKSON	1712.45	02/05/16
-63322	56535 JEFFREY LADUCER	1291.89	02/05/16
-63321	56477 ROBERT LADUCER	1395.25	02/05/16
-63320	56603 DARIN LUTHER	1086.03	02/05/16
-63319	56423 GREGORY MACE	962.75	02/05/16
-63318	56433 RENA MATLOCK	1168.21	02/05/16
-63317	56379 WILLIAM REED	781.19	02/05/16
-63316	56565 DAVID SMITHBERG	1243.89	02/05/16
-63315	56258 BRYAN THOMPSON	1410.92	02/05/16
-63314	56443 JOAN WITTMAN	1274.78	02/05/16
-63313	56084 KENNETH R. BOYKIN	1758.07	02/05/16
-63312	56313 WILLIAM BRENNY	1347.54	02/05/16
-63311	56514 NICO BUECHNER	1359.48	02/05/16
-63310	56114 ANTHONY D. DUDAS	2053.76	02/05/16
-63309	56396 EMILY GATHJE	1350.12	02/05/16
-63308	56598 TERRY HARP	2027.08	02/05/16
-63307	56086 STEVEN C. KJERGAARD	2812.70	02/05/16
-63306	12029 LORI A. LARSEN	1020.79	02/05/16
-63305	56611 CORDELL LINDVIG	695.97	02/05/16
-63304	56602 DEONTAE WATSON	525.60	02/05/16
-63303	56508 JAMES HAGA SR	1519.15	02/05/16
-63302	56594 JAMES SWARTOUT	1228.83	02/05/16
-63301	56488 MARK BRUINEKOO	876.16	02/05/16
-63300	56340 MICHAEL SIMPSON	1922.28	02/05/16
-63299	56575 FRANCIS GOODSKY	1365.37	02/05/16
-63298	56200 GINA MOTTL	2697.47	02/05/16
-63297	56585 SCOTT VASSEN	1458.30	02/05/16
-63296	56352 BRIAN YOUNG	1416.65	02/05/16
-63295	56579 JOSEPHINE CHING	1104.06	02/05/16
-63294	56347 CHRISTINE EDWARDS	1246.89	02/05/16
-63293	34017 KENT A. JARCIK	2863.03	02/05/16
-63292	56223 DONALD KRESS	1661.15	02/05/16
-63291	56416 SAMANTHA NEILL	913.30	02/05/16
-63290	56239 RACHEL K. RESSLER	1713.39	02/05/16
-63289	35025 JOSILYN F BEAN	1695.15	02/05/16
-63288	56516 BARBARA ELLICO	1390.12	02/05/16
-63287	56301 TRAVIS MIZZELL	1085.61	02/05/16
-63286	56522 RYAN SLAPNICKA	2808.73	02/05/16
-63285	56293 DAVID TUAN	2752.65	02/05/16
-63284	56375 KRISTIN WENDT	939.95	02/05/16

-63283	36006 NEIL W. BAKKEN	1877.42	02/05/16
-63282	56366 KENT SKABO	1289.49	02/05/16
-63281	37008 LAVERN GOHL	1700.43	02/05/16
-63280	56180 DIANE C. HAGEN	404.30	02/05/16
-63279	56473 ANGELA DECKER	170.38	02/05/16
-63278	56566 HECTOR FLORES III	155.14	02/05/16
-63277	48102 KAYLA J. HELL	802.76	02/05/16
-63276	56609 MARIA HILGART	871.90	02/05/16
-63275	56111 ANDREA L. MITCHELL	925.09	02/05/16
-63274	56364 JASON SAGE	470.35	02/05/16
-63273	48013 DEBORAH A. SLAIS	1252.85	02/05/16
-63272	56588 KIRBY STRICKLAND	888.05	02/05/16
-63271	48034 YVONNE A. TOPP	708.85	02/05/16
-63270	56411 LISA WEBB	946.67	02/05/16
-63269	56578 BRENDA COLLINS	1169.58	02/05/16
-63268	52011 ANN M. KVANDE	1514.72	02/05/16
-63267	56041 BARBARA J. PETERSON	1351.64	02/05/16
-63266	52020 SHAWN WENKO	2237.43	02/05/16
-63265	56222 VIVIAN KALMIK	60.36	02/05/16
-63264	53002 AMY A. KRUEGER	2112.47	02/05/16
-63263	56271 SABRINA A RAMEY	1333.70	02/05/16
-63262	56310 JENNIFER STRIETZEL	1197.45	02/05/16
-63261	56390 DENICE SUESS	986.42	02/05/16
-63260	56479 TRISTA HENRIE	1332.56	02/05/16
-63259	56213 ROBERT JASON HILLARD	1918.91	02/05/16
-63258	56303 TROY OSTER	943.32	02/05/16
-63257	56557 VERONICA ZUBIA	1059.64	02/05/16
-63256	56407 Tyson Burkle	323.22	02/05/16
-63255	56026 Scott Copenhaver	64.64	02/05/16
-63254	56011 Kelly Moody	96.97	02/05/16
-63253	56013 Josh S. Mosbrucker	335.55	02/05/16
-63252	56447 Paul Riely	581.80	02/05/16
-63251	56619 Milton Sluder	459.66	02/05/16
-63250	56058 Brenden L. Stevens	387.87	02/05/16
-63249	56391 THOMAS MOTT	2356.56	02/05/16
-63248	56435 KEVIN POWERS	1821.45	02/05/16
-63247	IAFF LOCAL 3743 IAFF LOCAL 3743	375.00	02/05/16
-63246	DEFER COMP ROTH NATIONWIDE RETIREMENT SO	16724.29	02/05/16
-63245	ND CHILD SUPPOR ND CHILD SUPPORT ENFORCE	1913.20	02/05/16
-63244	FIT U.S. TREASURY	215021.83	02/05/16
77948	56540 BRAD AUTTELET	1282.59	01/26/16
77949	SIT ND STATE TAX COMMISSIONE	53858.62	01/26/16
77950	564 WILLIAMS RURAL WATER DISTRICT	247.30	01/26/16
77951	77 CITY OF WILLISTON	3461.37	01/26/16
77952	252 MIDCONTINENT COMMUNICATIONS	75.20	01/26/16
77953	339 OFFICE OF STATE AUDITOR	165.00	01/26/16

77954	999999 JON BENTH	800.00	01/26/16
77955	1167 STRATA CORPORATION	33740.50	01/26/16
77956	999999 SELINA HINTON-PATRICK	400.00	01/26/16
77957	999999 REID THIBODEAUX	400.00	01/26/16
77958	999999 CRAIG ZAWADZKI	400.00	01/26/16
77959	673 CLERK OF DISTRICT COURT	750.00	01/26/16
77960	673 CLERK OF DISTRICT COURT	750.00	01/26/16
77961	673 CLERK OF DISTRICT COURT	750.00	01/26/16
77962	673 CLERK OF DISTRICT COURT	750.00	01/26/16
77963	433 ND TAX COMMISSIONER	3295.75	01/26/16
77964	2256 Center for Education & Employment	124.95	01/26/16
77965	252 MIDCONTINENT COMMUNICATIONS	477.28	01/26/16
77966	243 MONTANA DAKOTA UTILITIES	75807.18	01/26/16
77967	999999 FRANTZ LAROCHE	750.00	01/27/16
77968	999999 JESSE NELSON	780.00	01/27/16
77969	999999 PAULSON JOLIFILS	710.00	01/27/16
77970	999999 LAWRENCE LONG	375.00	01/27/16
77971	999999 NATHAN SOMERS	400.00	01/27/16
77972	999999 RONALD CARROLL	500.00	01/27/16
77973	999999 ALYSSA ACEVEDO	130.00	01/27/16
77974	999999 GLADYS BAUCHMAN	400.00	01/27/16
77975	470 US POSTAL SERVICE	1548.09	01/28/16
77976	489 VISA	573.49	01/29/16
77977	2633 DYNATEST CONSULTING, INC	199765.30	01/29/16
77978	19 AMERICAN STATE BANK	900553.06	01/29/16
77979	999999 NORTH DAKOTA PETROLEUM COUNCIL	300.00	01/29/16
77980	999999 OSCAR STENSAKER	100.00	01/29/16
77981	271 MVTL/MINNESOTA VALLEY	2255.00	01/29/16
77982	2253 MEDICARE PART B	359.71	01/29/16
77983	2773 VA Dept of Veteran Affairs Refund	692.60	01/29/16
77984	2774 ND DEPT OF HUMAN SERVICES	2326.96	01/29/16
77985	2774 ND DEPT OF HUMAN SERVICES	379.08	01/29/16
77986	243 MONTANA DAKOTA UTILITIES	13458.24	01/29/16
77987	APARTMENTS WSCF DAKOTA COMMERCIAL - WSC	6320.00	01/29/16
77988	APARTM WSCF 2 HORIZON CAPITAL LLC	3280.00	01/29/16
77989	APARTMENT BH8 VALLEY RENTAL - BAKKEN H	2900.00	01/29/16
77990	APARTMENT BH1 VALLEY RENTAL - BAKKEN H	1450.00	01/29/16
77991	APARTMENT BH2 & VALLEY RENTAL - BAKKEN H	4500.00	01/29/16
77992	APARTMENT BH9 VALLEY RENTAL - BAKKEN H	14200.00	01/29/16
77993	APARTMENT BH5 VALLEY RENTAL - BAKKEN H	4200.00	01/29/16
77994	APARTMENT BH6 VALLEY RENTAL - BAKKEN H	5650.00	01/29/16

77995	APARTMENT BH7 VALLEY RENTAL - BAKKEN H	14050.00	01/29/16
77996	APARTMENT BH10 VALLEY RENTAL - BAKKEN H	19850.00	01/29/16
77997	APARTMENT DAKOT VALLEY RENTAL - DAKOTA	71784.00	01/29/16
77998	DEF COMP PERS1 NORTH DAKOTA PUBLIC EMPL	1366.66	02/01/16
77999	DEF COMP PERS1 NORTH DAKOTA PUBLIC EMPL	1366.66	02/01/16
78000	569 FEDEX	32.76	02/01/16
78001	999999 ROCKY VONDALL	10.00	02/01/16
78002	999999 ROBERT LANDON	100.00	02/01/16
78003	999999 SCOTT JOHNSON	400.00	02/01/16
78004	673 CLERK OF DISTRICT COURT	1000.00	02/01/16
78005	2646 Renaissance On Main	1000.00	02/02/16
78006	2118 VISA	895.96	02/02/16
78007	999999 ARAISA UILIGI	400.00	02/03/16
78008	999999 DALLAS OCHOA	380.00	02/03/16
78009	999999 SILVAN BADIBANGA	750.00	02/03/16
78010	999999 JASON MARTINSON	1150.00	02/03/16
78011	999999 MICHAEL MEYER	390.00	02/03/16
78012	999999 EDUARDO GUTIERREZ	400.00	02/03/16
78013	673 CLERK OF DISTRICT COURT	750.00	02/03/16
78014	673 CLERK OF DISTRICT COURT	40.00	02/03/16
78015	673 CLERK OF DISTRICT COURT	750.00	02/03/16
78016	483 VECTOR CONTROL DIST #1	55471.64	02/03/16
78017	999999 BRYAN BOWDEN	500.00	02/03/16
78018	12026 KAREN P. LARSON	1510.68	02/05/16
78019	56614 ELIZABETH OLSON	1358.60	02/05/16
78020	56600 CARI ZAVALNEY	1199.88	02/05/16
78021	56626 MATTHEW FLATEN	1278.03	02/05/16
78022	56495 JAMES T. LEWIS	2517.23	02/05/16
78023	18099 ERICA J. MYERS	1597.48	02/05/16
78024	18048 DARWIN STEVENS	306.67	02/05/16
78025	56617 AMBER GRADINE	1059.04	02/05/16
78026	19095 WALTER H. HALL	2327.68	02/05/16
78027	56206 DANIELLE HENDRICKS	1714.89	02/05/16
78028	56525 DERICK LIEN	1694.56	02/05/16
78029	56572 DANIEL ZIMMERMAN	1214.62	02/05/16
78030	26039 DIANE K. ALBRIGHTSON	1101.31	02/05/16
78031	56490 RICHARD KIMBALL II	1413.61	02/05/16
78032	56406 RICHARD RADEMACHER	1966.26	02/05/16
78033	21041 ROBERT E HANSON	2813.83	02/05/16
78034	56428 THOMAS SCOTT	1469.50	02/05/16
78035	22021 LES CHRISTENSEN	2207.92	02/05/16
78036	22014 GARY L. GLOVATSKY	2048.61	02/05/16
78037	56543 DAVID CURTISS	914.69	02/05/16
78038	23136 JAMES B. ENGEN	3309.60	02/05/16
78039	23126 BRENT E. HANSON	2536.75	02/05/16

78040	23039 BRUCE A. JOHNSON	1486.46	02/05/16
78041	56559 RANDALL JOHNSON	1063.88	02/05/16
78042	56577 MARC MOHR	1033.32	02/05/16
78043	56482 GARY SKABO JR	1309.68	02/05/16
78044	56478 KYLE FLEMING	1271.33	02/05/16
78045	56629 ALDON OLSON	1208.97	02/05/16
78046	56549 CHRISTOPHER HOULE	757.65	02/05/16
78047	25106 RICHARD S. ODEGARD	1775.17	02/05/16
78048	56596 KATRINA HENRY	1249.36	02/05/16
78049	56513 ARTHUR CRUMB	1322.94	02/05/16
78050	54065 PATRICIA K. FIORENZA	2338.69	02/05/16
78051	27096 RUSSELL E. MOMBERG	1865.60	02/05/16
78052	27091 JOSEPH G. MONSON	1136.77	02/05/16
78053	56622 REX OLSON	1175.12	02/05/16
78054	30027 JAMES E. PHILLIPS	839.47	02/05/16
78055	56367 TONY SCOTT	797.28	02/05/16
78056	56582 JOSHUA DAGENAIS	983.51	02/05/16
78057	32006 WILLIAM M. MCQUISTON	1366.60	02/05/16
78058	27058 DAVID LEE BELL	2683.35	02/05/16
78059	56595 JENNIFER GIBEAU	1154.66	02/05/16
78060	56298 SAWYER ZENT	238.01	02/05/16
78061	56625 JEREMY WRIGHT	1513.98	02/05/16
78062	56066 ZACHARY G. CORCORAN	1936.45	02/05/16
78063	56605 KYLE EDWARDS	1567.09	02/05/16
78064	56001 David W. Arnson	258.58	02/05/16
78065	56116 Tyler D. Carlstad	161.61	02/05/16
78066	56023 Mathew P. Ekblad	368.01	02/05/16
78067	56405 Matthew Flaten	420.86	02/05/16
78068	56618 Joshua Foust	321.12	02/05/16
78069	56561 Delmonte Grevious	484.84	02/05/16
78070	56005 Cory J. Hanson	840.15	02/05/16
78071	56563 Thomas Hartley	258.58	02/05/16
78072	56030 Martin J. Haug	152.70	02/05/16
78073	56205 Brandon Hoffman	432.98	02/05/16
78074	56034 Blaine C. Jeanotte	311.13	02/05/16
78075	56291 James Laqua	484.84	02/05/16
78076	56238 Ryan Lee	290.90	02/05/16
78077	56371 Alan Mapes	355.55	02/05/16
78078	56012 Miles A. Mortenson	64.64	02/05/16
78079	56016 Kyle J. Rosslund	502.11	02/05/16
78080	56338 Steve Simard	387.87	02/05/16
78081	56020 Darwin J. Stevens	806.55	02/05/16
78082	56027 Michael W. Walters	147.76	02/05/16
78083	CHILD SUPR ALAB ALABAMA CHILD SUPPORT PA	150.00	02/05/16
78084	UT CHILD SUPPOR CHILD SUPPORT SERVICES (141.00	02/05/16
78085	CHILD SUPRT CT CONNECTICUT - CCSPC	297.65	02/05/16
78086	DEL CHILD SUPPO DCSE	135.00	02/05/16
78087	MI CHILD SUPPOR MICHIGAN	104.75	02/05/16

STATE DISBURSEM			
78088	MN CHILD SUPPOR MINNESOTA CHILD SUPPORT	466.50	02/05/16
78089	MISDU MISDU	17.25	02/05/16
78090	56169 KATHERINE E. BERWICK	0.00	02/05/16
78091	56501 RAUL BROWN	1317.67	02/05/16
78092	56464 SPENCER MUSCELLI	1807.65	02/05/16
78093	56169 KATHERINE E. BERWICK	16529.77	02/05/16
78094	56634 JAMES HERRMANN	1176.41	02/05/16
78095	999998 RANDY M DONNELLY	1883.52	02/05/16
78096	999999 SERJIO MARQUEZ	350.00	02/05/16
78097	673 CLERK OF DISTRICT COURT	20.00	02/05/16
78098	999999 FABRICE LUSAKIVANA	500.00	02/05/16
78099	999999 LONNIE LOOMIS	400.00	02/05/16
78100	649 WAL-MART SUPERCENTER	50.00	02/05/16
78101	999999 TRACI BUTTS	750.00	02/05/16
78102	999999 NATHAN SOMERS	350.00	02/05/16
78103	134 FORT UNION SUPPLY & TRADE	38.12	02/05/16
78104	2497 NEXUS SECURITY	5304.06	02/05/16
78105	526 Ace Hardware & Flooring	86.73	02/05/16
78106	632 ACKERMAN-ESTVOLD	11705.00	02/05/16
78107	3 ADVANCED ENGINEERING &	215277.90	02/05/16
78108	1783 AIRGAS ON-SITE SAFETY SERVICES	132.00	02/05/16
78109	1768 ALLIANCE CONSULTING LC	104328.50	02/05/16
78110	1989 American Airworks	59.27	02/05/16
78111	2783 AMERICAN TRUCK & EQUIPMENT COMPAN	2471.12	02/05/16
78112	718 AMERIPRIDE LINEN AND APPAREL SERV	594.70	02/05/16
78113	724 ARBOR DAY FOUNDATION	15.00	02/05/16
78114	30 ASTRO-CHEM LAB, INC.	540.00	02/05/16
78115	33 BAKER & TAYLOR CO.	910.63	02/05/16
78116	34 BALCO UNIFORM CO., INC.	4799.36	02/05/16
78117	742 BASIN E T PROPERTIES, INC.	1714.55	02/05/16
78118	38 BASIN PRINTERS, INC.	576.00	02/05/16
78119	1223 BEST WESTERN PLUS/RAMKOTA HOTEL	80.10	02/05/16
78120	49 BLACK MOUNTAIN SOFTWARE	67.00	02/05/16
78121	1357 BLAINES AUTO BODY & SALES, INC.	338.00	02/05/16
78122	52 BORDER STATES ELECTRIC	577.03	02/05/16
78123	599 BRAATEN PLUMBING, INC	3204.61	02/05/16
78124	56 BRADY MARTZ, CPA	6000.00	02/05/16
78125	1926 BRAUN INTERTEC CORPORATION	930.75	02/05/16
78126	999999 BROCK SAILER	400.00	02/05/16
78127	999998 BRYTON DAHL	25.00	02/05/16
78128	966 BYERLY COMPUTER SERVICES	310.00	02/05/16

78129	1054 C & D WATER SERVICES	30.00	02/05/16
78130	67 CAR TUNZ	110.00	02/05/16
78131	69 CARQUEST AUTO PARTS STORES	489.87	02/05/16
78132	549 CASH WISE FOODS	15.00	02/05/16
78133	1755 CDW Government	13535.04	02/05/16
78134	77 CITY OF WILLISTON	2826.43	02/05/16
78135	78 CITY OF WILLISTON	28455.50	02/05/16
78136	79 CITY OF WILLISTON	45295.11	02/05/16
78137	81 CLAUSEN WELDING	2685.80	02/05/16
78138	1517 COAST TO COAST SOLUTIONS	617.42	02/05/16
78139	2310 COLSTRIP ELECTRIC INC	1694595.27	02/05/16
78140	2611 COPRO GARAGE DOORS	765.00	02/05/16
78141	567 CRAIG'S SMALL ENGINE REPAIR	67.99	02/05/16
78142	2616 CREATIVE PRODUCT SOURCE	465.63	02/05/16
78143	2070 CRYOTECH DEICING TECHNOLOGY	47145.03	02/05/16
78144	548 DAKOTA DIESEL	1269.00	02/05/16
78145	1136 DAKOTA FENCE	2800.00	02/05/16
78146	2015 Dakota Fire Extinguishers	570.67	02/05/16
78147	93 DAKOTA SUPPLY GROUP	32720.34	02/05/16
78148	2382 DESIGN SPACE MODULAR BUILDINGS	350.00	02/05/16
78149	671 DF LIGHTING COMPANY	1977.98	02/05/16
78150	999999 DMAND	250.00	02/05/16
78151	568 DPC INDUSTRIES, INC	2814.00	02/05/16
78152	999998 DUSTIN J. BERTSCH	110.00	02/05/16
78153	2490 Eco Design	6528.40	02/05/16
78154	1541 EKBLAD, INC.	158.00	02/05/16
78155	2524 ELITE HEALTH & FITNESS	640.00	02/05/16
78156	577 EMERGENCY MEDICAL PRODUCTS	388.93	02/05/16
78157	126 EMYR'S LOCKSMITHING	65.50	02/05/16
78158	1567 EXPERT AUTO GLASS	450.00	02/05/16
78159	668 FASTENAL COMPANY	25.11	02/05/16
78160	2784 FDIC International	6165.00	02/05/16
78161	569 FEDEX	980.44	02/05/16
78162	133 FLEXIBLE PIPE TOOL CO.	646.85	02/05/16
78163	134 FORT UNION SUPPLY & TRADE	1563.03	02/05/16
78164	873 FRONTIER PRECISION, INC.	80.00	02/05/16
78165	139 GAFFANEY'S	1271.34	02/05/16
78166	1096 Gall's, LLC	1910.84	02/05/16
78167	1125 GENERAL TRAFFIC CONTROLS, INC	591.44	02/05/16
78168	2552 GRAINGER	351.90	02/05/16
78169	661 GRAND INTERNATIONAL INN	160.00	02/05/16
78170	2772 H2O LABS	925.00	02/05/16
78171	539 HACH	407.79	02/05/16
78172	151 HAWKINS, INC.	8621.04	02/05/16

78173	153 HEIMAN FIRE EQUIPMENT, INC.	1366.94	02/05/16
78174	2415 Home Depot	109.11	02/05/16
78175	161 HOME OF ECONOMY	203.07	02/05/16
78176	162 HORIZON RESOURCES	59386.76	02/05/16
78177	2586 HOSE AND RUBBER SUPPLY	865.16	02/05/16
78178	164 HOTSY EQUIPMENT CO.	45.00	02/05/16
78179	2780 ID WHOLESALER SOUTH	579.00	02/05/16
78180	1503 idSS GLOBAL LLC	250.00	02/05/16
78181	967 Information Systems Corp.	485.00	02/05/16
78182	173 INFORMATION TECHNOLOGY DEPARTMENT	953.80	02/05/16
78183	2636 IntelliCorp	123.66	02/05/16
78184	2322 INTERSTATE BILLING SERVICE, INC	3144.42	02/05/16
78185	176 INTERSTATE POWER SYSTEMS	47.54	02/05/16
78186	2160 INTOXIMETERS	624.00	02/05/16
78187	2785 J-KO CONSTRUCTION	508.00	02/05/16
78188	999998 JACOB J. GREGORY	400.00	02/05/16
78189	2113 JAME O's TIRES	1360.00	02/05/16
78190	182 JAMES MEMORIAL PRESERV SOCIETY IN	10000.00	02/05/16
78191	999998 JEFFREY BRYSON	52.50	02/05/16
78192	1609 JMAC RESOURCES	8745.00	02/05/16
78193	191 JOE'S DIGGING SERVICE INC	5850.00	02/05/16
78194	999998 JOHN SCHAEFERS	116.00	02/05/16
78195	2741 Journeys by Jan	2748.00	02/05/16
78196	2776 KAISER OILFIELD SERVICES, INC.	750.00	02/05/16
78197	207 KIDS REFERENCE COMPANY	283.83	02/05/16
78198	1299 KNIFE RIVER-NORTH CENTRAL	18520.60	02/05/16
78199	220 LEARNING OPPORTUNITIES	2029.63	02/05/16
78200	999998 LES CHRISTENSEN	1810.48	02/05/16
78201	2701 LEWIS, CHARLENE	637.50	02/05/16
78202	231 LONG RIDER BOOKS	90.86	02/05/16
78203	1821 MARCO	3877.28	02/05/16
78204	585 MCCODY CONCRETE PRODUCTS, INC	443.60	02/05/16
78205	2685 MENARDS	752.82	02/05/16
78206	250 MICROMARKETING ASSOCIATES	401.47	02/05/16
78207	1235 MIDWEST HOSE & SPECIALTY, INC.	320.93	02/05/16
78208	261 MON-DAK HTG & PLG, INC.	1770.60	02/05/16
78209	243 MONTANA DAKOTA UTILITIES	46304.15	02/05/16
78210	267 MOUNTRAIL-WILLIAMS REC	5026.56	02/05/16
78211	2291 Municipal Emergency Services, Inc	15310.23	02/05/16
78212	269 MUNICIPAL JUDGE'S ASSOC	75.00	02/05/16
78213	271 MVTL/MINNESOTA VALLEY	2389.00	02/05/16

78214	1772 MYGOV,LLC	1300.00	02/05/16
78215	275 NAPA AUTO PARTS	1657.34	02/05/16
78216	286 ND CHIEF'S OF POLICE ASSN	50.00	02/05/16
78217	2383 ND CLERKS ASSOCIATION	60.00	02/05/16
78218	1312 ND CPA Society	95.00	02/05/16
78219	1921 NDBOA	90.00	02/05/16
78220	Secretary/Treasurer 1243 NEFF EIKEN & NEFF PC	6320.49	02/05/16
78221	999998 NEIL W. BAKKEN	42.59	02/05/16
78222	319 NELSON INTERNATIONAL	84.92	02/05/16
78223	320 NEMONT	310.54	02/05/16
78224	584 NMN, INC.	248.00	02/05/16
78225	2470 NORTH DAKOTA DEPARTMENT OF HEALTH	4678.60	02/05/16
78226	2471 NORTH DAKOTA DEPT OF TRANSPORTATI	1074.82	02/05/16
78227	333 NORTHWEST SUPPLY CO.	270.90	02/05/16
78228	2339 Office Depot	1263.48	02/05/16
78229	246 PHYSIO-CONTROL, INC	23670.50	02/05/16
78230	1051 POET ETHANOL PRODUCTS, LLC	5665.87	02/05/16
78231	359 PRAXAIR DISTRIBUTION INC	29.41	02/05/16
78232	641 PREBLE MEDICAL SERVICES, INC	100.00	02/05/16
78233	362 PRO SAFE SERVICES, INC	399.00	02/05/16
78234	364 PURCHASE POWER	1938.32	02/05/16
78235	367 QUILL CORPORATION	986.83	02/05/16
78236	380 REEVES COMPANY, INC.	306.11	02/05/16
78237	2309 RICE LAKE CONSTRUCTION GROUP	1001555.71	02/05/16
78238	390 RICHARD A. JOHNSON	3600.00	02/05/16
78239	1274 Safeguard Business Systems	1165.18	02/05/16
78240	1133 SANDERSON STEWART	460.06	02/05/16
78241	2363 SCIENTIFIC METHODS INC	1150.00	02/05/16
78242	415 SELECT FORD	216.66	02/05/16
78243	420 SHERWIN-WILLIAMS	15.66	02/05/16
78244	2778 Slate Group	625.00	02/05/16
78245	2477 SNAP ON TOOLS	488.75	02/05/16
78246	426 SOURIS RIVER TELECOMMUNICATIONS	0.34	02/05/16
78247	2462 SPORT VIDEOS	208.00	02/05/16
78248	427 SRF CONSULTING GROUP, INC	25728.90	02/05/16
78249	2009 STAPLES ADVANTAGE	202.46	02/05/16
78250	999998 STEVEN C. KJERGAARD	901.13	02/05/16
78251	2540 Target Solutions	6281.00	02/05/16
78252	931 TASER INTERNATIONAL	5634.06	02/05/16
78253	460 TRACTOR & EQUIPMENT CO.	377.97	02/05/16
78254	2225 TrainND (Northwest Region)	1200.00	02/05/16
78255	2195 TRANSUNION RISK & ALTERNATIVE	35.50	02/05/16
78256	463 TRIANGLE ELECTRIC	837.94	02/05/16

78257	2781 TRILLION AVIATION	4000.00	02/05/16
78258	999998 TRISTA HENRIE	115.50	02/05/16
78259	999998 TROY OSTER	115.50	02/05/16
78260	1610 ULTEIG	104945.05	02/05/16
78261	2775 UNITED RENTALS	99.00	02/05/16
78262	939 USA BLUEBOOK	349.95	02/05/16
78263	485 VESSCO, INC.	465.11	02/05/16
78264	487 VISA	10305.03	02/05/16
78265	2118 VISA	5473.59	02/05/16
78266	2779 VWR INTERNATIONAL LLC	1586.90	02/05/16
78267	503 WESTLIE MOTOR CO.	368.33	02/05/16
78268	629 WILLIAMS COUNTY INFORMATION TECH	449.97	02/05/16
78269	648 WILLIAMS COUNTY SHERIFF'S OFFICE	13600.00	02/05/16
78270	533 WILLIAMS COUNTY TREASURER/RECORDE	476.00	02/05/16
78271	2099 WILLIAMS PLUMBING, HEATING & UTIL	432699.30	02/05/16
78272	564 WILLIAMS RURAL WATER DISTRICT	271.73	02/05/16
78273	1716 Williams Scotsman, Inc.	4727.15	02/05/16
78274	1200 Williston Basin Skating Club	1000.00	02/05/16
78275	518 WILLISTON HERALD	2442.00	02/05/16
78276	519 WILLISTON HOME & LUMBER	143.98	02/05/16
78277	2777 WSC Business & Computer Club	3150.00	02/05/16

No of Claims: 573

Sum of All Claims:

\$5,476,720.69

Payroll Sum: \$911,328.51

Grand Total: \$6,388,049.20

- (2) Application for a Local Permit or Charity Local Permit
 - a. Blue Knights ND III – Calendar Raffle – 02/10/16
 - b. Upper Missouri United Sportsmen – Raffle – 02/10/16
 - c. Dakota Prairie Quilters Guild – Raffle – 03/01/16
 - d. Montana-Dakota Gymnastics Support Group – Game of Chance – 01/01/16 thru 12/31/16
 - e. Oilfield Wives & Girlfriends of Williston – Bingo – 02/20, 03/19 & 04/16
 - (3) Special Permit to Sell Alcoholic Beverages
 - a. Busters Bar – “Boozefighters” Bike Show – 03/19/16
 - b. Busters Bar – Bras for a Cause – 03/26/16
 - (4) Taxi License
- C. Building Official
- (1) Fuel & Gas Installer
 - (a) Joseph Schmiedeknecht – Horizon Resources
 - (b) Darrell Willis – Horizon Resources
 - (2) Sign Hanger
 - (a) Three Forks Dirt Works LLC

- (b) Ross Lewis Signs
- D. City Planner
 - (1) Request for public hearing for Ordinance #1041
- E. Assessor
 - (1) Abatement
 - (2) Exemptions
- F. City Engineer
 - (1) Final Certification for Local Match NDDOT

**MOTION BY CYMBALUK, SECONDED BY PIESIK, to approve the consent agenda for February 9, 2016 Board of City Commissioners as presented
UNANIMOUS BY VOICE VOTE**

- 3. Public Hearings
- 4. Bid Openings

Dave Bell, of Public Works, presented the following:

- A. Water Truck/Street Flusher – Public Works had a bid opening on February 4th for a water truck/street flusher. There was one bidder, Nelson International, who had two bids - one with a Century Body and the other with a United Truck body. Public Works recommends a Century body with a Nelson International cab and chassis for a price of \$146,474.00.

MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL, to approve the bid of Nelson International for \$146,474, as presented.

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

- B. 3 Wheel Street Sweeper – Public Works had one bid from Sanitation Products for a total bid price of \$206,300. They had a trade in value of \$10,000. Public Works recommends that the trade in be evaluated with the possibility of Public Works handling this themselves.

MOTION BY PIESIK, SECONDED BY BROSTUEN to approve the purchase of a three wheeled street sweeper to Sanitation Product for \$206,300.

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

- 5. Accounts, Claims and Bills Not Approved in the Consent Agenda
- 6. Ordinances

Peter Furuseth presented the following:

- A. #1040 – Wine & Beer License – first reading – the only change, which was recommended tonight by Mayor Klug, is on page 7, item 17. The City does not want to limit the number of beer and wine on-sale licenses, therefore the City Attorney would like to remove the last sentence that reads “the total number of beer and wine on-sale licenses that are in force in any one year shall not exceed one for each 2000 people residing in the City as shown in the most recent State

census”. The recommendation is that this last sentence be stricken. To which Mayor Klug responded by asking if the original intent was that this would apply largely to restaurants. Mr. Furuseth answered that yes, the intent was for restaurants only. Mayor Klug suggested that it be added back in that 50% of the licensee’s income must come from food sales if in fact this ordinance applies only to restaurants. Commissioner Piesik then brought up the fact that in Minot they have a wine bar with only appetizers – is this what the City is considering for the community? City Auditor John Kautzman interjected that this ordinance *does* center around restaurants. Mr. Furuseth stated that the ordinance was drafted based on the Minot ordinance so that our community could have something such as the wine bar that Commissioner Piesik mentioned. Mr. Furuseth acknowledged that the language as written is for on-sale beer and wine licenses. Bekkedahl offered to take this back to committee and rework it. Mayor Klug declined this offer and said this could be resolved here and now. Cymbaluk added that he agrees with modeling this after Minot with Minot-type businesses in mind. Mayor Klug then suggested that we pass the first reading of this and that additional changes can be addressed at the next reading.

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK to support passing of Ordinance 1040 with the removal of the language in paragraph 17 on page 7 of 9.

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

7. Petitions, Communications and Remonstrance’s
8. Report of Commissioners
 - A. President of the Board
 - B. Vice-President; Finance Commissioner
 - C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner
 - D. Fire, Police, and Ambulance Commissioner
 - E. Water Works, Sewer, Airport, Building and Planning Commissioner

Commissioner Brostuen presented the following:

- (1) Program management update – the steering committee is made up of Commissioner Piesik, Commissioner Brostuen, Engineers David Tuan and Bob Hanson, and City Auditor John Kautzman. The focus of the committee has been to develop a work plan for 2016 and to prioritize the initiatives in that work plan. Many of these initiatives are continuations of things the Committee has been working on with the City. The first initiative is that in advance of the 2017 legislative session the Committee provide up to date financial information. The second initiative identified is coordinating the administration of 2016 CIP projects along with City Engineer Mr. Hanson and Public Works director Mr. Tuan and the City’s Finance Committee. The Committee has been attempting to identify the CIP projects for 2016 based on available funding and the priority for the projects. The next and major initiative that is identified is a communication liaison to work with other agencies that the City interacts with on a regular basis. The next initiative is engineering staff support, which will work with the engineering department on various and sundry initiatives as they arise. The next item listed is to support the 2015 Comprehensive Plan Update which is largely being led by the Planning Department. The next major initiative is coordination of facility studies involved in master facility plans. This effort is currently under way with the Public Works facility. Staff is currently going through an interview

process prior to selection of a team for doing some facility planning with the City on their behalf. The other two initiatives listed are whether there is any need for assistance with redevelopment of the airport property and also with the City Hall expansion. Next is information technology administration. The City partnered with Williams County about a year ago to have an age-assessment completed by an outside consultant. One of the things discussed at the committee level was that bird-dogging this initiative might be necessary. Also discussed was the option of putting together an IT users group, consisting primarily of City staff while also working in conjunction with the County's IT department. An item brought up by the Police Department is that the current 911 Program Administration should be more of a county-wide operation. The next initiative is coordinating and implementation of department additions. The City is taking steps with regards to the City Administrator, having formed a selection committee and considering bringing in an executive search firm to help with this. Regarding the Human Resources Director, there might be some other possibilities in other departments as well. The next initiative is media relations, messaging campaign. This would work in conjunction with Economic Development staff. The first prong of this would be trying to do more internal promotions and the second part of this would be working more in an external fashion by making messages that go out from the City a little more consistent as far as positions. Next is support of legislative initiatives. And the last major initiative is implementation of an administrative asset management program, which is underway. Commissioner Bekkedahl asked if the Committee would be amenable to adding as a priority item the new airport communication issues. Commissioner Brostuen responded that this has been discussed at the committee level and that he agrees with this suggestion. Mayor Klug urged that the Economic Development director be asked about the meeting he had today and what was decided on how to handle the airport. Mr. Wenko contributed that the day's meeting results at Jadestone Consulting were that the City should create some sort of communications plan for the airport including the development of a website, and a communications team that would involve someone from Economic Development, one or two Commissioners, someone from the Airport, one or two from the main engineering firm and a one or two others. Going forward the information would be pushed out on the website. Commissioner Brostuen mentioned that the Airport Committee has said that being proactive is becoming important. Mayor Klug then inquired whether Commission approval of the initiatives is being sought tonight. Commissioner Brostuen stated that approval of the priorities shown in the table is more of interest at this time. Commissioner Brostuen gave examples that sewer and water around the new Airport

~~(2) WAWSA update~~

(3) Airport CMAR – Commissioner Brostuen passed out a letter that the Airport Director received from KLJ regarding going forward with a Construction Manager at Risk contract for the new airport ARFF/SRE building. A committee needs to be formed to select a CMAR contractor and a motion is needed to submit a written suspension order for task order #19 as per section 6.05.A.1 of the master service agreement. Commissioner Bekkedahl reviewed his meetings in Bismarck last week regarding airport issues of which CMAR was part of the discussion. It's a program area that can bring benefits to the City. There will be a multitude of projects going on at this location all at the same time. This program will save costs in the construction process, pre design period. The construction of the new airport is going to be delayed by up to one year. What has changed is the Air Rescue Facility and Snow

Removal Equipment Facility has to be downsized considerably from what was originally planned, which is requiring a whole re-design. Since this must take place, the committee talked about using a CMAR for this part of the project. Commissioner Bekkedahl noted that he sees a lot of benefit to the City using CMAR. He cited several local projects that came in under cost estimates using CMAR. Commissioner Brostuen reviewed that moving forward with this will require a committee be formed to interview and recommend a construction firm. He mentioned that depending on how the contract is written, savings from this process can be put into enhancements of the building, or may be shared with the construction manager, or can go back to the entity sponsoring the project. Commissioner Piesik asked for clarification as to whether the remaining questions regarding what the Fire Department will need at the ARFF building will be addressed by the CMAR contractor. Piesik also mentioned that the ARFF building is a safety building and that perhaps it could possibly qualify to be partially paid for with city sales tax. Mayor Klug inquired as to what the time frame is for dealing with this, to which Bekkedahl and Brostuen agreed that a week to ten days would be acceptable.

MOTION BY BROSTUEN, SECONDED BY PIESIK to empower the Mayor to establish the committee and to assure the committee's access to significant staff, including the City Attorney, Airport administration, City engineers, and KLJ to make sure the correct process is followed in the selection of CMAR, and to give a written suspension of task order #19

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

9. Report of Department Heads
 - A. City Auditor
 - B. Attorney

Peter Furuseth, City Attorney, presented the following:

- (1) #16-002 – Resolution to Vacate Time Limits around Court House – if there are no changes this could be enacted as it is written. Mayor Klug read from the resolution that the area needs parking that accommodates prospective jurors during jury trials.

MOTION BY CYMBALUK, SECONDED BY BROSTUEN to approve Resolution 16-002 as presented

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

- B. Director of Public Works

David Bell, of Public Works, presented the following:

- (1) Authorization to bid Sanitation Collection Truck – Public Works is requesting authorization to advertise for bid Feb 14th and 21st with bids being opened on March 3rd.

MOTION BY CYMBALUK, SECONDED BY BEKKEDAHL to support UNANIMOUS BY VOICE VOTE

C. City Engineer

Bob Hanson, the City Engineer, presented the following:

- (1) Change Order #3 W&S ID 15-7 Williston Park Subdivision – this is 49th Street – the change order involves the time and materials for the contractor to reconnect water and sewer lines from the old water system to the new water system. The cost of this work is \$11,555.51. The Engineer recommends approval.

MOTION BY PIESIK, SECONDED BY CYMBALUK to approve change order #3 to Selland Construction in the amount of \$11,555.51 for water and sewer district 15-7 as presented

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

- (2) Urban Transportation Needs Study Project – fourteen or fifteen of the largest cities in the State are banding together. These communities are eligible for urban aid projects. North Dakota DOT is encouraging this group to become uniform in their applications. The sum that the City would pay to a consultant to help in this effort would be about \$125,000. The contractor would come out in their specialized van and would visit each of these cities. They will take a video tape of what they review. They count cracks, potholes and so forth, on the collector and arterial streets. The City's portion of this would be \$10,000 to \$12,500. Mr. Hanson recommends that we participate.

MOTION BY CYMBALUK, SECONDED BY BROSTUEN to approve the City to participate in the Upper Great Plains Transportation Institute up to \$12,500, allowing the Mayor to sign off on any overages on the City's behalf

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

- (3) NDDOT Decision Document #2 – East Truck Reliever Route – the City has been presented with a second decision document on the North East Truck Reliever Route. The City Engineer has been asked to make a recommendation to the design team regarding a number of issues. The first decision is regarding design criteria for the project. All of this appears to be in order except item #8 which calls for a partially controlled access onto the new roadway, not to exceed more than one access point per mile, per side. In congested areas additional access points may be necessary. Mr. Hanson recommends we reserve judgment on item #8 until the route has been selected, even though ND DOT recommends fewer access points for a more efficient traffic flow. The second decision is regarding whether we should have a two lane facility or instead a four lane. The traffic operations study for this project recommends a two lane with one passing lane in each direction. These passing lanes are about 3 miles long. Mr. Hanson recommends a four lane facility. Decision number three is regarding the type of pavement to be used, be it concrete, conventional, or asphalt over a concrete base. Mr. Hanson recommends concrete pavement, per the traffic operations study. The last decision is regarding whether enough right-of-way for a four lane facility should be purchased in case the two lane needs to be expanded – the additional cost is about \$1 million. Mr. Hanson recommends that enough right-of-way be purchased for a four lane facility.

MOTION BY BROSTUEN, SECONDED BY CYMBALUK to approve ND DOT Decision Document #2, with staff recommendations.

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

- (4) ~~Plan approval & authorization to bid – 2nd Ave West Frontage Road Realignment Project~~
- (5) ~~Resolutions creating Water, Sewer & Street ID 16-2: 58th St West~~
- (6) 2016 Water Main Replacement – Engineer Selection – The City received five proposals. Mr. Hanson recommends Alliance Engineering for this year's water main replacement project.

MOTION BY PIESIK, SECONDED BY BROSTUEN to accept Alliance Engineering's proposal and to enter into contract negotiations with them for the water main replacement project.

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

- E. Fire Chief
- F. Chief of Police
- G. Building Official
- H. City Planner
- I. Economic Development

Shawn Wenko, Director of Economic Development, presented the following:

- (1) Theodore Roosevelt Expressway – TRE is a non-profit corporation dedicated to the expansion of road from Rapids City SD to Port of Raymond MT. They seek an advancement of a long term federal highway bill to address the critical rural freight corridor through the States of South Dakota and North Dakota, as well as the promotion of a trade region to encourage economic development in the area. They are also the northern tier member of the Ports to Plains Alliance that lobbies for robust transportation infrastructure through the heartland of America including Mexico to Canada. What TRE is seeking is a community growth grant for funding to the association for 2016 in the amount of \$25,000, and for the years of 2017-2020 in the amount of \$25,000 per year, not to exceed \$125,000. The City has participated in this program in the past (in 2010) and it worked fairly well. Commissioner Bekkedahl clarified that he sits on the TRE board of directors and has since its inception and that he gains no personal benefit and wanted the City Attorney to clarify whether he can vote.

MOTION BY CYMBALUK, SECONDED BY BROSTUEN that the City Commission grant \$25,000 to the TR Expressway for 2016, with \$25,000 for each additional year, for up to \$125,000 subject to annual review by the Star Fund Board

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

- (2) 2016 Community Enhancement Grants – the Williston Star Fund allocates up to \$50,000 towards community enhancement in the region. This helps nonprofit groups and organizations fund activities and projects that improve life in the Williston area and the region. All applicants must show proof of matching funds. Funds can be used for capital improvements, annual or special events, programs and operating expenses. In 2016 there were eighteen applicants, of which Economic Development recommends funding the following fifteen:

Legal Name	Allocation
1. Crosby Country Club, Inc.	\$3,000.00
2 Divide County Fair Association	\$2,500.00
3. Fairview Chamber	\$1,500.00
4. James Memorial Preservation Society	\$3,500.00
5. Marketplace of Ideas/Marketplace for Kids	\$4,000.00
6. Miss ND Scholarship Organization	\$5,000.00
7. Old Armory Governing Board	\$5,500.00
8. Prairie Tumbleweeds Association	\$500.00
9. Trinity Christian School	\$2,500.00
10. United Way Williston	\$2,500.00
11. Williston CVB-Band Day	\$5,000.00
12. Williston CVB-Chokecherry Festival	\$4,000.00
13. Upper Missouri Ministries	\$3,500.00
14. Williston Downtowner's Association	\$2,000.00
15. Williston Rotary Club	\$5,000.00
	\$50,000.00

MOTION BY BROSTUEN, SECONDED BY BCYMBALUK that the Star Fund fund the fifteen projects listed in the spreadsheet

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen, Klug

NAY: NONE

ABSENT AND NOT VOTING:

CARRIED: 5-0

- (3) Dan Cole Properties – Dan Cole is looking at putting up a building next to their current business off of 3rd Ave West. The building will be about 6500 SF. It will house two spaces, one, a meat shop that will deals with wild game as well as smoked and specialty meats. The second space will house a bakery. The loan for just the building would be about \$650,000 and the second loan for the meat store would be about \$500,000. They are seeking flex pace buy down. The Star Fund recommends approval from the City to Dan Cole for a commercial retail building. This would be up to \$45,000 for the flex pace buy down program.

MOTION BY PIESIK SECONDED BY BEKKEDAHL to approve the recommendation to use Star Fund dollars for flex pace buy down to Dan Cole for a commercial retail building for up to \$45,000.

AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen, Klug

NAY: NONE

ABSENT AND NOT VOTING:**CARRIED: 5-0**

(4)

J. Airport

Anthony Dudas, assistant director at the Airport presented the following:

- (1) New Airport Food Vendor – Feb 1st the RFPs for the food and beverage vendor at the new airport terminal were opened. There was only one bidder. This was from Oakwells LLC. The airport design committee recommends that the commission move forward with a letter of intent to this company so that they can help design the facility that they will operate at the new terminal.

MOTION BY BROSTUEN, SECONDED BY CYMBALUK to approve**AYE: Bekkedahl, Piesik, Cymbaluk, Brostuen, Klug****NAY: NONE****ABSENT AND NOT VOTING:****CARRIED: 5-0**

K. Assessor

L. Convention and Visitor's Bureau

10. Appointments and Consultations with Officers
11. Unfinished Business
12. New Business
13. Executive Session
14. Adjourn

MOTION BY BEKKEDAHL, SECONDED BY CYMBALUK to support**UNANIMOUS BY VOICE VOTE**

Howard Klug, President
Board of City Commissioners

John Kautzman, City Auditor