

**OFFICIAL PROCEEDINGS**  
**Board of City Commissioners**  
**March 16, 2017 - 6:00 pm**  
**City Hall – Williston, North Dakota**

1. Roll Call of Commissioners

**COMMISSIONERS PRESENT:** Deanette Piesik, Tate Cymbaluk, Chris Brostuen, Brad Bekkedahl (via teleconference), Howard Klug

**COMMISSIONERS ABSENT:**

**OTHERS PRESENT:** John Kautzman, David Tuan, Dave Bell, James Lokken, David Peterson, Anthony Dudas, Pete Furuseth, Darcy Anderson, Rachel Laqua, Kelly Aberle, Jason Catrambone, Bob Hanson, Shawn Wenko, Kent Jarcik.

Mayor Klug presented a quorum.

**CHANGES TO AGENDA:**

Add 2B2d to Consent Agenda  
 Add 7A to Petitions, Communications and Remonstrance's  
 Add 7B to Petitions, Communications and Remonstrance's

**Motion by Cymbaluk, Seconded by Brostuen to approve the agenda as amended.**  
**UNANIMOUS BY VOICE VOTE**

2. Consent Agenda

- A. Reading and Approval of Minutes
  - 1) Regular Meeting Dated: 2/28/2017
- B. Auditor
  - 1) Accounts, Claims and Bills

**For checks between: 02/25/17 - 03/09/17**

Check #	Vendor/Employee/Payee Number/Name	Check Amount	Issued
-55050	56297 BRENDA D'ANGELO	1496.80	03/03/17
-55049	12020 RANDY M DONNELLY	1496.86	03/03/17
-55048	56656 MELISSA ELLETSON	2095.62	03/03/17
-55047	56444 SUSAN GISLASON	1261.34	03/03/17
-55046	12017 JOHN L. KAUTZMAN	3276.13	03/03/17
-55045	56719 KATHY KIMLEY	2140.04	03/03/17
-55044	12026 KAREN P. LARSON	1625.18	03/03/17
-55043	56716 JAMIE MONTGOMERY	1513.78	03/03/17
-55042	56462 BONNIE COLEOTE	1462.68	03/03/17
-55041	56717 JASMINE COLLINS	1077.97	03/03/17
-55040	13026 KEVIN W. CRAFT	1375.58	03/03/17
-55039	56729 GEORGIA HOLLEMBEAK	1301.24	03/03/17
-55038	56614 ELIZABETH OLSON	1365.61	03/03/17

-55037	56323	LINDSEY REPP	1589.85	03/03/17
-55036	56660	MIKAELA SKALICKY	1340.83	03/03/17
-55035	13025	JOLEEN S. TINKER	1469.22	03/03/17
-55034	56569	CINDY WHITE	1408.59	03/03/17
-55033	56378	LAURA WOLTJER	1534.17	03/03/17
-55032	56730	MARK WROLSON	891.74	03/03/17
-55031	56169	KATHERINE E. BERWICK	2043.00	03/03/17
-55030	17016	THOMAS J. GLENN	355.63	03/03/17
-55029	56713	DENISE MELBY	1298.85	03/03/17
-55028	56491	KATHLEEN STAHOWIAK	2323.34	03/03/17
-55027	56655	STEPHANIE WELLMAN	1357.80	03/03/17
-55026	56225	SUSAN E. MOELLER	1439.29	03/03/17
-55025	56698	BRITTANY ANDERSON	1167.74	03/03/17
-55024	56540	BRAD AUTTELET	2046.58	03/03/17
-55023	56001	David W. Arnson	193.93	03/03/17
-55022	56699	JOSHUA BANKS	485.34	03/03/17
-55021	56458	CLINTON BATES	3090.04	03/03/17
-55020	18021	ROBERT J. BENTH	2292.06	03/03/17
-55019	56701	MITCHELL BYMAN	1943.49	03/03/17
-55018	56419	JASON CATRAMBONE	3179.13	03/03/17
-55017	56641	JUSTIN CHAMPION	1311.27	03/03/17
-55016	56584	MATTHEW CLARK	3096.36	03/03/17
-55015	56722	DONALD DEMPSEY	1307.71	03/03/17
-55014	56650	THOMAS DICKEY	188.39	03/03/17
-55013	56661	VICTORIA DOUGLAS	2752.02	03/03/17
-55012	56506	RYAN EDMONDSON	1663.70	03/03/17
-55011	56541	JACOB FELTES	1475.28	03/03/17
-55010	56500	CHRISTOPHER GILLIES	1788.72	03/03/17
-55009	56459	MATTHEW GOODE	739.23	03/03/17
-55008	56700	JOSEPH HALL	3006.30	03/03/17
-55007	56634	JAMES HERRMANN	1174.21	03/03/17
-55006	56630	JOHN HOSKINS	2099.36	03/03/17
-55005	56567	EMILY HUGHES	2461.11	03/03/17
-55004	56507	GREGORY HUGHES	2249.20	03/03/17
-55003	56636	COREY JOHNSON	2338.00	03/03/17
-55002	18027	STEVEN D. KERZMANN	2123.34	03/03/17
-55001	56612	ROBERT KISER	1991.07	03/03/17
-55000	56587	JEREMY KNAPKEWICZ	1550.52	03/03/17
-54999	56715	WYATT KOENIG	2707.04	03/03/17
-54998	56498	JASON LEWIS	1244.24	03/03/17
-54997	56483	JOSHUA MAHLUM	2640.58	03/03/17
-54996	56658	CHRISTOPHER MAHONEY	1389.35	03/03/17

-54995	56642 RYAN MILLER	1460.44	03/03/17
-54994	56564 BRIAN MINTON	3420.50	03/03/17
-54993	56643 CHRISTIE MINTON	1189.83	03/03/17
-54992	56527 CRAIG MOEN	1493.17	03/03/17
-54991	56647 PAUL MONZON	735.13	03/03/17
-54990	56727 PATRICK MULLEN	1703.01	03/03/17
-54989	18099 ERICA J. MYERS	1248.26	03/03/17
-54988	56583 AMANDA NORTON	2370.71	03/03/17
-54987	56503 JOHN PAGANO	2172.30	03/03/17
-54986	56718 JESSICA PATTERSON	1598.66	03/03/17
-54985	56645 JILL SELLERS	2133.68	03/03/17
-54984	56504 PATRICK SELLERS	2957.50	03/03/17
-54983	56649 EARNEST THEETGE	1394.53	03/03/17
-54982	56680 CHELSEA THOMAS	1685.84	03/03/17
-54981	56723 JOHN DANIEL WILSON	1555.65	03/03/17
-54980	18097 DUANE S. WINTER	909.28	03/03/17
-54979	56174 SAM M. AIDE	1733.06	03/03/17
-54978	56273 JASON BARTEN	1736.51	03/03/17
-54977	56246 HUGH E BENZEN	1964.45	03/03/17
-54976	19092 DUSTIN J. BERTSCH	2088.21	03/03/17
-54975	19028 MARK R. BITZ	2023.90	03/03/17
-54974	56097 ALAN C. BRATT	2031.60	03/03/17
-54973	56146 ASHLEY R. CELANDER	1923.35	03/03/17
-54972	56121 DUSTIN R. CELANDER	1854.39	03/03/17
-54971	56721 BRYCE DAHL	1964.72	03/03/17
-54970	56606 BRYTON DAHL	2328.88	03/03/17
-54969	56278 DANIEL DERY	1802.53	03/03/17
-54968	56173 RODNEY H. DICKERSON	1892.13	03/03/17
-54967	56485 JAMES DIXON	1751.79	03/03/17
-54966	56455 JESSY DOLS	1418.63	03/03/17
-54965	56354 RYAN EGERMAN	2050.21	03/03/17
-54964	56724 ALEXIUS ENGET	1889.23	03/03/17
-54963	56631 BRETT FLESNESS	1695.75	03/03/17
-54962	56255 CHELSEA S FOSSEN	1342.14	03/03/17
-54961	19009 LINDA R. GRANBOIS	1378.55	03/03/17
-54960	56147 JACOB J. GREGORY	1896.06	03/03/17
-54959	19095 WALTER H. HALL	2765.29	03/03/17
-54958	19082 RANDY M. HAUGENOE	2476.91	03/03/17
-54957	56206 DANIELLE HENDRICKS	1734.12	03/03/17
-54956	56243 JACOB R. HENDRICKS	1377.27	03/03/17
-54955	56466 JOSHUA HILGART	613.31	03/03/17
-54954	56285 TYLER HOFF	1699.53	03/03/17

-54953	56210 WILLIAM E. HOLLER	1330.11	03/03/17
-54952	56711 SHAWN HOLM	1383.09	03/03/17
-54951	56353 JONATHAN HOLTER	1935.84	03/03/17
-54950	56102 MICHAEL A. ISENHOWER JR	2360.61	03/03/17
-54949	56714 MARNAE KLUNGSETH	1757.09	03/03/17
-54948	56556 AMBER KOEHN	1759.35	03/03/17
-54947	56555 JACOB KOEHN	1639.95	03/03/17
-54946	56651 CINDY KOPAC	1179.90	03/03/17
-54945	56726 ERICA KUCERA	1755.88	03/03/17
-54944	56387 AARON KURTENBACH	1644.83	03/03/17
-54943	19011 JAMES L LOKKEN	3205.87	03/03/17
-54942	56082 TRAVIS J. MARTINSON	2056.43	03/03/17
-54941	56492 HEATHER MONTGOMERY	1779.87	03/03/17
-54940	56449 NICHOLAS NELSON	1737.89	03/03/17
-54939	56061 AMY D. NICKOLOFF	2697.77	03/03/17
-54938	56617 AMBER PELZL	1166.51	03/03/17
-54937	56385 JUSTIN PELZL	1550.36	03/03/17
-54936	19098 DAVID A. PETERSON	2474.60	03/03/17
-54935	56397 MEGAN PETERSON	1387.40	03/03/17
-54934	56418 TRAVIS PETERSON	1657.40	03/03/17
-54933	56403 KRISTIINA RAVASKA	1836.38	03/03/17
-54932	56148 JONATHAN D. ROGGENKAMP	2097.26	03/03/17
-54931	56627 MELANIE RUSSELL	1685.49	03/03/17
-54930	56632 NICHOLAS SATERMO	1928.83	03/03/17
-54929	13027 CRYSTAL A. SCHAUBEL	1166.92	03/03/17
-54928	56571 CRAIG WARE	1643.38	03/03/17
-54927	56633 BENJAMIN WILLIAMS	1836.50	03/03/17
-54926	19077 MICHAEL S. WILSON	2413.47	03/03/17
-54925	56572 DANIEL ZIMMERMAN	2083.87	03/03/17
-54924	20047 KELLY ABERLE	1306.49	03/03/17
-54923	26039 DIANE K. ALBRIGHTSON	858.84	03/03/17
-54922	56209 MARTIN L. COLGAN	2039.02	03/03/17
-54921	56432 RICHARD DEBRUNNER	2004.20	03/03/17
-54920	56296 JOE DOSS	1955.21	03/03/17
-54919	56490 RICHARD KIMBALL II	1767.44	03/03/17
-54918	56702 DOREEN MASTERSON	1097.10	03/03/17
-54917	56301 TRAVIS MIZZELL	1255.12	03/03/17
-54916	56467 MARGARET RICHARDS	1106.60	03/03/17
-54915	56441 DAVID SASSER	1936.58	03/03/17
-54914	56252 DIANE THOMPSON	1226.61	03/03/17
-54913	56360 NYDEL TOMPKINS	563.77	03/03/17
-54912	56270 WILLIAM TRACY III	2800.97	03/03/17

-54911	21041	ROBERT E HANSON	2937.38	03/03/17
-54910	56517	THOMAS HARTLEY	2356.64	03/03/17
-54909	56302	ANTON LEUTY	2046.94	03/03/17
-54908	56417	DEAN RENNINGER	1828.94	03/03/17
-54907	56428	THOMAS SCOTT	1829.33	03/03/17
-54906	21054	WAYNE A WIEDRICH	2793.82	03/03/17
-54905	56712	BRANDON BRUNDAGE	1854.23	03/03/17
-54904	22021	LES CHRISTENSEN	1924.89	03/03/17
-54903	22020	ROBERT D. KNAPPER	2141.45	03/03/17
-54902	56474	JASON ANDREASON	3040.49	03/03/17
-54901	56558	KYLE BREDWICK	1288.06	03/03/17
-54900	56543	DAVID CURTISS	1309.04	03/03/17
-54899	23136	JAMES B. ENGEN	2730.72	03/03/17
-54898	56653	DOMINICK IOVINO	1380.30	03/03/17
-54897	56528	JONNY IOVINO	1878.43	03/03/17
-54896	23039	BRUCE A. JOHNSON	1424.86	03/03/17
-54895	56559	RANDALL JOHNSON	806.39	03/03/17
-54894	56315	EARL KILLINGSWORTH	1174.05	03/03/17
-54893	56601	RICHARD MALONEY	744.30	03/03/17
-54892	56577	MARC MOHR	1828.90	03/03/17
-54891	56448	EMIL NEHRING	1766.91	03/03/17
-54890	56628	GREG OSTER	1688.71	03/03/17
-54889	56720	JAMES SCHMIDT	1212.63	03/03/17
-54888	56482	GARY SKABO JR	801.36	03/03/17
-54887	56526	GARY SKABO SR	1101.15	03/03/17
-54886	56167	MATTHEW TUTAS	13.61	03/03/17
-54885	56652	IAN WEIGEL	1495.19	03/03/17
-54884	56451	DAVID WITTMAN	1283.76	03/03/17
-54883	56409	KENDELL BROWN	1706.93	03/03/17
-54882	56370	JEFFREY BRYSON	2077.14	03/03/17
-54881	24019	ROBERT D. COUGHLIN	52.59	03/03/17
-54880	56381	MORKATAA DHINAA	1830.84	03/03/17
-54879	56478	KYLE FLEMING	1236.14	03/03/17
-54878	56575	FRANCIS GOODSKY	783.44	03/03/17
-54877	24017	STEVEN W. JENSEN	2315.02	03/03/17
-54876	56189	AMANDA M. KAISER - LEE	2057.10	03/03/17
-54875	56356	MITCHELL KERSTING	2103.35	03/03/17
-54874	56629	ALDON OLSON	1236.21	03/03/17
-54873	56682	LACEY RIXEN	1701.45	03/03/17
-54872	56415	WILLIAM SCHWENDEMAN	1624.82	03/03/17
-54871	56284	SABRINA SIMS	1013.99	03/03/17
-54870	56550	JAMIE SITZMAN	1250.70	03/03/17

-54869	56539	ETHAN TUNNELL	1095.78	03/03/17
-54868	25110	KENNETH W. BERGSTROM	2454.69	03/03/17
-54867	56472	CURTIS CLARYS	2265.88	03/03/17
-54866	56613	SKYLER HENRIE	943.04	03/03/17
-54865	25111	JASON W. HOULE	1194.13	03/03/17
-54864	56648	BRANDON SANDBERG	1559.60	03/03/17
-54863	56389	THOMAS ATOR	1608.00	03/03/17
-54862	56596	KATRINA HENRY	859.45	03/03/17
-54861	56368	ERICA KELASH	2058.60	03/03/17
-54860	56672	BRITTA LIESENER	522.97	03/03/17
-54859	56513	ARTHUR CRUMB	1816.05	03/03/17
-54858	56704	JAMIE DUESSLER	1239.51	03/03/17
-54857	54065	PATRICIA K. FIORENZA	2442.34	03/03/17
-54856	27076	DANNY R. GERGEN	1769.48	03/03/17
-54855	56091	JAMES A HAGA JR	1356.57	03/03/17
-54854	56128	VERNON L. HENDRICKSON	1659.73	03/03/17
-54853	56687	LONNY HIATT	1301.18	03/03/17
-54852	56535	JEFFREY LADUCER	1276.96	03/03/17
-54851	56477	ROBERT LADUCER	1294.81	03/03/17
-54850	56423	GREGORY MACE	913.42	03/03/17
-54849	27096	RUSSELL E. MOMBERG	2032.70	03/03/17
-54848	27091	JOSEPH G. MONSON	1204.20	03/03/17
-54847	56622	REX OLSON	1178.78	03/03/17
-54846	56565	DAVID SMITHBERG	1263.94	03/03/17
-54845	56686	TIMOTHY SNEATH	1238.96	03/03/17
-54844	56258	BRYAN THOMPSON	1474.64	03/03/17
-54843	56703	BRIAN BOLANOWSKI	1079.00	03/03/17
-54842	56084	KENNETH R. BOYKIN	1879.49	03/03/17
-54841	56514	NICO BUECHNER	2079.92	03/03/17
-54840	56114	ANTHONY D. DUDAS	2412.24	03/03/17
-54839	56688	MASON FUNDERBURG	1104.62	03/03/17
-54838	56671	ROBERT S HANSON	1779.36	03/03/17
-54837	56598	TERRY HARP	2408.35	03/03/17
-54836	56086	STEVEN C. KJERGAARD	379.11	03/03/17
-54835	12029	LORI A. LARSEN	1623.54	03/03/17
-54834	56611	CORDELL LINDVIG	1347.36	03/03/17
-54833	56708	JOSHUA LOEWENBERG	1930.56	03/03/17
-54832	56705	BRENT MILLER	1206.70	03/03/17
-54831	56725	DEVIN REIFSTECK	1546.05	03/03/17
-54830	56508	JAMES HAGA SR	1387.66	03/03/17
-54829	23126	BRENT E. HANSON	2064.57	03/03/17
-54828	56679	TREVIS ALTON	1229.30	03/03/17

-54827	56488	MARK BRUINEKOOL	1427.28	03/03/17
-54826	56367	TONY SCOTT	602.43	03/03/17
-54825	56340	MICHAEL SIMPSON	1971.02	03/03/17
-54824	56640	BRANDON KUZEL	1330.36	03/03/17
-54823	56200	GINA MOTT	2422.93	03/03/17
-54822	56693	KELSY NEHRING	1310.95	03/03/17
-54821	56585	SCOTT VASSEN	2521.13	03/03/17
-54820	56352	BRIAN YOUNG	1710.45	03/03/17
-54819	56579	JOSEPHINE CHING	1061.57	03/03/17
-54818	56401	KEVIN CHRISTENSEN	83.11	03/03/17
-54817	56347	CHRISTINE EDWARDS	1255.47	03/03/17
-54816	56616	DONNA HANSEN	83.11	03/03/17
-54815	34017	KENT A. JARCIK	3039.97	03/03/17
-54814	56239	RACHEL K. LAQUA	2204.68	03/03/17
-54813	56075	DEEANN M. LONG	83.11	03/03/17
-54812	56057	JON D. MARISTUEN	83.11	03/03/17
-54811	35025	JOSILYN F BEAN	1725.19	03/03/17
-54810	27058	DAVID LEE BELL	2945.37	03/03/17
-54809	56516	BARBARA ELLICO	1428.06	03/03/17
-54808	56375	KRISTIN THORSON	1595.94	03/03/17
-54807	56710	ALYSSA WIEDRICH	1275.13	03/03/17
-54806	36006	NEIL W. BAKKEN	1884.59	03/03/17
-54805	56366	KENT SKABO	1885.35	03/03/17
-54804	56180	DIANE C. HAGEN	645.13	03/03/17
-54803	56473	ANGELA DECKER	209.45	03/03/17
-54802	48102	KAYLA J. HELL	818.69	03/03/17
-54801	56638	WANDA OLAF	720.26	03/03/17
-54800	56111	ANDREA L. PLACHER	1016.54	03/03/17
-54799	56683	ANN REINKE	73.69	03/03/17
-54798	56364	JASON SAGE	909.80	03/03/17
-54797	48013	DEBORAH A. SLAIS	1346.31	03/03/17
-54796	56588	KIRBY STRICKLAND	944.04	03/03/17
-54795	48034	YVONNE A. TOPP	604.55	03/03/17
-54794	56411	LISA WEBB	995.60	03/03/17
-54793	56298	SAWYER ZENT	270.81	03/03/17
-54792	52011	ANN M. KVANDE	1503.21	03/03/17
-54791	56041	BARBARA J. PETERSON	1434.00	03/03/17
-54790	56578	BRENDA SCHMIDT	1262.81	03/03/17
-54789	52020	SHAWN WENKO	2076.79	03/03/17
-54788	56538	KATHY HAVSKJOLD	78.03	03/03/17
-54787	53002	AMY A. KRUEGER	2215.14	03/03/17
-54786	56271	SABRINA A RAMEY	1396.12	03/03/17

-54785	56310	JENNIFER STRIETZEL	1249.24	03/03/17
-54784	56646	THOMAS FRET LAND	1559.39	03/03/17
-54783	56479	TRISTA HENRIE	1953.64	03/03/17
-54782	56213	ROBERT JASON HILLARD	1808.02	03/03/17
-54781	56728	TERRI JOHNSON	1500.61	03/03/17
-54780	56303	TROY OSTER	813.44	03/03/17
-54779	56604	BRET WILLIAMS	2991.30	03/03/17
-54778	56690	Derek Booth	193.93	03/03/17
-54777	56407	Tyson Burkle	96.97	03/03/17
-54776	56023	Mathew P. Ekblad	616.28	03/03/17
-54775	56405	Matthew Flaten	220.96	03/03/17
-54774	56561	Delmonte Grevious	161.61	03/03/17
-54773	56005	Cory J. Hanson	693.84	03/03/17
-54772	56205	Brandon Hoffman	124.09	03/03/17
-54771	56034	Blaine C. Jeanotte	402.78	03/03/17
-54770	56691	Kenny Kukuk	96.97	03/03/17
-54769	56291	James Laqua	438.66	03/03/17
-54768	56238	Ryan Lee	180.08	03/03/17
-54767	56668	Lyle Lordemann	192.13	03/03/17
-54766	56371	Alan Mapes	32.32	03/03/17
-54765	56013	Josh S. Mosbrucker	192.13	03/03/17
-54764	56447	Paul Riely	193.93	03/03/17
-54763	56016	Kyle J. Rossland	498.45	03/03/17
-54762	56619	Milton Sluder	351.86	03/03/17
-54761	56058	Brenden L. Stevens	180.08	03/03/17
-54760	56020	Darwin J. Stevens	64.64	03/03/17
-54759	56685	Brent Stiles	355.55	03/03/17
-54758	56027	Michael W. Walters	323.76	03/03/17
-54757	56435	KEVIN POWERS	1613.31	03/03/17
-54756	56522	RYAN SLAPNICKA	2789.29	03/03/17
-54755	56512	PEGGY MASTERS	1445.65	03/03/17
-54754	56293	DAVID TUAN	3287.77	03/03/17
-54753	IAFF LOCAL 3743	IAFF LOCAL 3743	525.00	03/03/17
-54752	DEFER COMP ROTH	NATIONWIDE RETIREMENT SO	16976.19	03/03/17
-54751	ND CHILD SUPPOR	ND CHILD SUPPORT ENFORCE	2232.80	03/03/17
-54750	FIT	U.S. TREASURY	220379.91	03/03/17
86514	AFLAC	AMERICAN FAMILY LIFE ASS	5153.77	02/27/17
86515	AMERICAN NATION	AMERICAN NATIONAL LIFE I	63.56	02/27/17
86516	AVESIS	AVESIS	1640.12	02/27/17
86517	USABLE	USABLE	138.40	02/27/17
86518	APARTMENT BH9	VALLEY RENTAL - BAKKEN H	950.00	02/27/17
86519	APARTMENT BH7	VALLEY RENTAL - BAKKEN H	3150.00	02/27/17



86520	APARTMENT BH10 VALLEY RENTAL - BAKKEN H	3300.00	02/27/17
86521	APARTMENT DAKOT VALLEY RENTAL - DAKOTA	14950.00	02/27/17
86522	APARTMENTS WSCF DAKOTA COMMERCIAL - WSC	1200.00	02/27/17
86523	APARTMENT - REN RENAISSANCE ON MAIN	2995.00	02/27/17
86524	PERS NORTH DAKOTA PUBLIC EMPL	191674.55	02/27/17
86525	470 US POSTAL SERVICE	1483.31	02/27/17
86526	19 AMERICAN STATE BANK	930466.71	02/27/17
86527	MEDICO LIFE MEDICO LIFE AND HEALTH I	3550.80	02/27/17
86528	673 CLERK OF DISTRICT COURT	750.00	02/28/17
86529	673 CLERK OF DISTRICT COURT	750.00	02/28/17
86530	999998 NICO BUECHNER	275.00	02/28/17
86531	252 MIDCONTINENT COMMUNICATIONS	543.56	02/28/17
86532	267 MOUNTRAIL-WILLIAMS REC	838.06	02/28/17
86533	DEF COMP PERS1 NORTH DAKOTA PUBLIC EMPL	2293.33	02/28/17
86534	2563 APPLIED INDUSTRIAL TECHNOLOGIES I	463.29	02/28/17
86535	2118 VISA	340.88	03/01/17
86536	756 TRI-COUNTY REGIONAL DEVELOPMENT C	120000.00	03/01/17
86537	56406 RICHARD RADEMACHER	2066.35	03/03/17
86538	22014 GARY L. GLOVATSKY	2070.21	03/03/17
86539	25106 RICHARD S. ODEGARD	2026.01	03/03/17
86540	56433 RENA MATLOCK	1317.70	03/03/17
86541	56582 JOSHUA DAGENAIS	1450.22	03/03/17
86542	32006 WILLIAM M. MCQUISTON	1720.41	03/03/17
86543	56657 PAUL BAUER	83.11	03/03/17
86544	34105 GLENN A. BOYEFF	83.11	03/03/17
86545	56625 JEREMY WRIGHT	1705.02	03/03/17
86546	56618 Joshua Foust	32.32	03/03/17
86547	56012 Miles A. Mortenson	32.32	03/03/17
86548	1299 KNIFE RIVER-NORTH CENTRAL	148207.05	03/02/17
86549	270 MURPHY MOTORS, INC.	1389.63	03/02/17
86550	139 GAFFANEY'S	84.89	03/02/17
86551	807 WILLISTON AREA BUILDERS ASSOCIATI	395.00	03/02/17
86552	1054 C & D WATER SERVICES	7.50	03/02/17
86553	2778 SLATE GROUP	537.15	03/02/17
86554	2639 KATIE L. SMITH LLC	2000.00	03/02/17
86555	56466 JOSHUA HILGART	2031.66	03/03/17
86556	56086 STEVEN C. KJERGAARD	16215.19	03/03/17
86557	18097 DUANE S. WINTER	9583.41	03/03/17
86558	3118 SCHINDLER ELEVATOR CORP.	4939.50	03/02/17
86559	CHILD SUPR ALAB ALABAMA CHILD SUPPORT PA	150.00	03/03/17
86560	UT CHILD SUPPOR CHILD SUPPORT SERVICES (	141.00	03/03/17
86561	COLLECTION CENT COLLECTION CENTER, INC.	560.65	03/03/17

86562	CHILD SUPRT CT CONNECTICUT - CCSPC	297.65	03/03/17
86563	DCI CREDIT DCI CREDIT SERVICES INC	438.27	03/03/17
86564	DEL CHILD SUPPO DCSE	135.00	03/03/17
86565	MISSOURI CHILD FAMILY SUPPORT PAYMENT C	188.39	03/03/17
86566	MI CHILD SUPPOR MICHIGAN STATE DISBURSEM	104.75	03/03/17
86567	MN CHILD SUPPOR MINNESOTA CHILD SUPPORT	173.50	03/03/17
86568	CHILD SUPPORT P PA SCDU	505.00	03/03/17
86569	3044 Christ Scheen	1350.00	03/03/17
86570	999999 RILEY SIMARD	375.00	03/03/17
86571	999999 TRACY DORVAL	400.00	03/03/17
86572	487 VISA	139.95	03/03/17
86573	483 VECTOR CONTROL DIST #1	70097.27	03/06/17
86574	243 MONTANA DAKOTA UTILITIES	30097.44	03/06/17
86575	999998 BENJAMIN WILLIAMS	25.00	03/06/17
86576	1519 CORPORATE TRANSLATION SERVICES, I	12.33	03/06/17
86577	673 CLERK OF DISTRICT COURT	200.00	03/06/17
86578	999999 CHAD DRAKE	750.00	03/06/17
86579	3119 AMB	250.00	03/07/17
86580	999999 CURTIS SHUCK	750.00	03/07/17
86581	999999 AUSTIN ARNDT	500.00	03/07/17
86582	2254 NDACo-911	4590.52	03/08/17
86583	1299 KNIFE RIVER-NORTH CENTRAL	280855.25	03/09/17
86584	999998 ANTHONY D. DUDAS	427.44	03/09/17
86585	1079 ABL MOBILE LOCK & SAFE	516.00	03/09/17
86586	526 ACE HARDWARE & FLOORING	1540.88	03/09/17
86587	632 ACKERMAN-ESTVOLD	14316.25	03/09/17
86588	1230 AFFORDABLE TOWING	475.00	03/09/17
86589	999998 ALEXIUS ENGET	25.00	03/09/17
86590	1768 ALLIANCE CONSULTING LC	18226.00	03/09/17
86591	2621 ALLSTATE PETERBILT GROUP	842.13	03/09/17
86592	718 AMERIPRIDE LINEN AND APPAREL SERV	596.36	03/09/17
86593	2563 APPLIED INDUSTRIAL TECHNOLOGIES I	203.79	03/09/17
86594	2848 AT&T MOBILITY	79.76	03/09/17
86595	723 BADLANDS STEEL, INC	150.60	03/09/17
86596	33 BAKER & TAYLOR CO.	280.43	03/09/17
86597	34 BALCO UNIFORM CO., INC.	58.07	03/09/17
86598	1357 BLAINES AUTO BODY & SALES, Inc.	199.96	03/09/17
86599	52 BORDER STATES ELECTRIC	257.81	03/09/17
86600	2746 BOUND TO STAY BOUND BOOKS, INC.	139.63	03/09/17
86601	599 BRAATEN PLUMBING, INC	510.04	03/09/17
86602	999998 BRANDON KUZEL	115.00	03/09/17
86603	999998 BRIAN YOUNG	115.00	03/09/17

86604	2712 BROWN & SAENGER	1273.50	03/09/17
86605	3121 BSH TOWING	225.00	03/09/17
86606	1054 C & D WATER SERVICES	60.00	03/09/17
86607	1897 CAR QUEST	445.17	03/09/17
86608	67 CAR TUNZ	550.00	03/09/17
86609	549 CASH WISE FOODS	101.40	03/09/17
86610	1755 CDW GOVERNMENT	14465.04	03/09/17
86611	1516 CENTURYLINK	650.00	03/09/17
86612	710 CHANEY'S CAR & TRUCK REPAIR	150.00	03/09/17
86613	77 CITY OF WILLISTON	2438.07	03/09/17
86614	78 CITY OF WILLISTON	28455.50	03/09/17
86615	79 CITY OF WILLISTON	55776.73	03/09/17
86616	81 CLAUSEN WELDING	73.47	03/09/17
86617	2310 COLSTRIP ELECTRIC INC	659658.97	03/09/17
86618	1486 CONNEX INTERNATIONAL	72.74	03/09/17
86619	567 CRAIG'S SMALL ENGINE REPAIR	8021.46	03/09/17
86620	548 DAKOTA DIESEL	194.40	03/09/17
86621	2015 DAKOTA FIRE EXTINGUISHERS	192.72	03/09/17
86622	927 DAKOTA PUMP & CONTROL	5530.00	03/09/17
86623	93 DAKOTA SUPPLY GROUP	2565.00	03/09/17
86624	2161 DAN'S TIRE SERVICE	1113.06	03/09/17
86625	999998 DANIEL ZIMMERMAN	25.00	03/09/17
86626	999998 DANIELLE HENDRICKS	35.00	03/09/17
86627	1705 DEGENSTEIN'S AUTO PLUS	3125.00	03/09/17
86628	671 DF LIGHTING COMPANY	454.43	03/09/17
86629	999998 DUSTIN J. BERTSCH	115.50	03/09/17
86630	118 EARL'S ELECTRIC, INC.	29785.90	03/09/17
86631	1735 EATON TOWING/RECOVERY	150.00	03/09/17
86632	124 ELECTRIC & MAGNETO, INC.	279.20	03/09/17
86633	577 EMERGENCY MEDICAL PRODUCTS	307.95	03/09/17
86634	126 EMRY'S LOCKSMITHING	131.75	03/09/17
86635	2315 EVCO HOUSE OF HOSE	8.76	03/09/17
86636	668 FASTENAL COMPANY	33.50	03/09/17
86637	569 FEDEX	803.80	03/09/17
86638	571 FEE INSURANCE AGENCY, INC	648.00	03/09/17
86639	134 FORT UNION SUPPLY & TRADE	1267.31	03/09/17
86640	139 GAFFANEY'S	2204.70	03/09/17
86641	2865 GPM	1680.00	03/09/17
86642	144 GRAYMONT WESTERN CANADA	5597.28	03/09/17
86643	1466 GREAT PLAINS FIRE, INC	5959.40	03/09/17
86644	624 HAMERS AUTOMOTIVE	1229.60	03/09/17
86645	151 HAWKINS, INC.	741.12	03/09/17

86646	550 HEDAHLS PARTS PLUS	227.40	03/09/17
86647	153 HEIMAN FIRE EQUIPMENT, INC.	7190.10	03/09/17
86648	2346 HENKE	740.96	03/09/17
86649	161 HOME OF ECONOMY	199.61	03/09/17
86650	162 HORIZON RESOURCES	6919.24	03/09/17
86651	163 HOSE AND RUBBER SUPPLY	9133.08	03/09/17
86652	2554 IDEXX DISTRIBUTION, INC	717.98	03/09/17
86653	1503 IDSS GLOBAL LLC	250.00	03/09/17
86654	173 INFORMATION TECHNOLOGY DEPARTMENT	1529.45	03/09/17
86655	2636 INTELICORP	329.66	03/09/17
86656	2322 INTERSTATE BILLING SERVICE, INC	3100.48	03/09/17
86657	176 INTERSTATE POWER SYSTEMS	392.36	03/09/17
86658	2113 JAME O's TIRES	2650.00	03/09/17
86659	999998 JASON W. HOULE	35.00	03/09/17
86660	1609 JMAC RESOURCES	302149.99	03/09/17
86661	3123 JOHN E. REID AND ASSOCIATES	1020.00	03/09/17
86662	3023 JOHNSON CONTROLS	624.04	03/09/17
86663	999998 JOLEEN S. TINKER	52.50	03/09/17
86664	3114 Jump-N-Fun Inflatables	3250.00	03/09/17
86665	196 KADRMAS LEE & JACKSON INC	928.00	03/09/17
86666	999998 KATHY HAVSKJOLD	11.76	03/09/17
86667	999998 KELSY NEHRING	97.50	03/09/17
86668	999998 KENDELL BROWN	87.50	03/09/17
86669	999998 KEVIN POWERS	97.50	03/09/17
86670	210 KOHLER COMMUNICATIONS	110.85	03/09/17
86671	2227 KONICA MINOLTA PREMIER FINANCE	631.89	03/09/17
86672	212 KOTANA COMMUNICATIONS	22789.99	03/09/17
86673	999998 KRISTIINA RAVASKA	25.00	03/09/17
86674	2917 KRUGER INC.	3095.00	03/09/17
86675	2583 LANDSCAPE ELEMENTS LLC	20024.37	03/09/17
86676	219 LAWSON PRODUCTS, INC.	713.58	03/09/17
86677	591 LEXIS NEXIS	22.94	03/09/17
86678	2824 MARCO, INC.	924.50	03/09/17
86679	240 MATHISON COMPANY	19.12	03/09/17
86680	2685 MENARDS	699.13	03/09/17
86681	250 MICROMARKETING ASSOCIATES	614.96	03/09/17
86682	252 MIDCONTINENT COMMUNICATIONS	349.19	03/09/17
86683	254 MIKE'S WINDOW CLEANING SERVICE	80.00	03/09/17
86684	255 MILLY'S ALTERATIONS	108.50	03/09/17
86685	999998 MITCHELL KERSTING	87.50	03/09/17
86686	260 MODERN MACHINE WORKS	1574.47	03/09/17
86687	261 MON-DAK HTG & PLG, INC.	777.60	03/09/17

86688	243 MONTANA DAKOTA UTILITIES	24259.04	03/09/17
86689	3120 MONTANA DAKOTA UTILITIES CO	2621.16	03/09/17
86690	2189 MONTANA-DAKOTA UTILITIES	221.16	03/09/17
86691	267 MOUNTRAIL-WILLIAMS REC	8719.52	03/09/17
86692	268 MPOWER TECHNOLOGIES	2500.00	03/09/17
86693	2374 MUNICIPAL GOVERNMENT ACADEMY	25.00	03/09/17
86694	271 MVTL/MINNESOTA VALLEY	1196.00	03/09/17
86695	1772 MYGOV, LLC	1520.00	03/09/17
86696	275 NAPA AUTO PARTS	620.14	03/09/17
86697	2610 NCL OF WISCONSIN, INC.	102.63	03/09/17
86698	290 ND DEPT OF TRANSPORTATION	89053.92	03/09/17
86699	297 ND ONE CALL	41.85	03/09/17
86700	319 NELSON INTERNATIONAL	599.91	03/09/17
86701	999998 NICHOLAS SATERMO	25.00	03/09/17
86702	333 NORTHWEST SUPPLY & R&R TROPHIES I	979.70	03/09/17
86703	1746 NORTHWESTERN POWER EQUIPMENT CO I	7846.00	03/09/17
86704	2339 OFFICE DEPOT	948.26	03/09/17
86705	340 OHNSTAD TWICHELL PC	1492.00	03/09/17
86706	343 OLYMPIC SALES, INC.	798.97	03/09/17
86707	2034 OWL	600.00	03/09/17
86708	1051 POET ETHANOL PRODUCTS, LLC	3947.18	03/09/17
86709	2162 PRAXAIR DISTRIBUTION INC.	171.34	03/09/17
86710	641 PREBLE MEDICAL SERVICES, INC	470.00	03/09/17
86711	362 PRO SAFE SERVICES, INC	402.00	03/09/17
86712	367 QUILL CORPORATION	87.12	03/09/17
86713	999998 RACHEL K. LAQUA	1263.69	03/09/17
86714	1485 RADIATION DETECTION CO	10.00	03/09/17
86715	2688 RECORD KEEPERS LLC	32.00	03/09/17
86716	2922 RED ROCK FORD	2623.22	03/09/17
86717	3124 Rescue Wipes	210.00	03/09/17
86718	2294 RI-TEC INDUSTRIAL PRODUCTS	220.00	03/09/17
86719	2309 RICE LAKE CONSTRUCTION GROUP	622847.83	03/09/17
86720	390 RICHARD A. JOHNSON	3900.00	03/09/17
86721	999998 RICHARD KIMBALL II	30.00	03/09/17
86722	999998 RICHARD S. ODEGARD	87.50	03/09/17
86723	999998 SABRINA SIMS	33.06	03/09/17
86724	1274 SAFEGUARD BUSINESS SYSTEMS	1263.06	03/09/17
86725	999998 SAM M. AIDE	400.00	03/09/17
86726	2012 SANI-STAR	200.00	03/09/17
86727	999998 SKYLER HENRIE	97.50	03/09/17
86728	426 SOURIS RIVER TELECOMMUNICATIONS	13.29	03/09/17
86729	1360 STANDARD SIGNS, INC.	291.08	03/09/17

86730	574 STARION BOND SERVICES	1800.00	03/09/17
86731	999998 SUSAN E. MOELLER	35.00	03/09/17
86732	931 TASER INTERNATIONAL	38.09	03/09/17
86733	2692 TKDA	1903.55	03/09/17
86734	3072 TRACTOR & EQUIPMENT CO.	3858.28	03/09/17
86735	2361 TRAILER & TRUCK EQUIPMENT	807.14	03/09/17
86736	2195 TRANSUNION RISK & ALTERNATIVE	36.10	03/09/17
86737	2781 TRILLION AVIATION	2000.00	03/09/17
86738	3125 Turning Out Solutions	500.00	03/09/17
86739	1610 ULTEIG	9833.75	03/09/17
86740	3117 Upper Missouri Valley Fair	125.00	03/09/17
86741	470 US POSTAL SERVICE	314.00	03/09/17
86742	939 USA BLUEBOOK	318.34	03/09/17
86743	482 VAC-U-JET	1064.75	03/09/17
86744	484 VERIZON WIRELESS	7017.07	03/09/17
86745	487 VISA	9750.02	03/09/17
86746	496 WCS TELECOM	912.40	03/09/17
86747	999998 WILLIAM M. MCQUISTON	263.05	03/09/17
86748	532 WILLIAMS COUNTY HIGHWAY DEPT.	58.04	03/09/17
86749	533 WILLIAMS COUNTY TREASURER/RECORDE	244.00	03/09/17
86750	2099 WILLIAMS PLUMBING, HEATING & UTIL	199501.58	03/09/17
86751	1716 WILLIAMS SCOTSMAN, INC.	2909.02	03/09/17
86752	514 WILLISTON COMMUNITY LIBRARY	164.20	03/09/17
86753	1878 WILLISTON CONVENTION & VISITOR BU	373.29	03/09/17
86754	518 WILLISTON HERALD	2783.87	03/09/17
86755	525 WILLISTON TIRE CENTER	81.42	03/09/17
86756	527 WILLISTON VOLUNTEER	1000.00	03/09/17
86757	3122 Witmer Public Safety Group Inc.	1762.44	03/09/17
86758	2192 ZUERCHER TECHNOLOGIES, LLC	80.00	03/09/17

**Total Claims: \$3,906,222.10**

**Total Payroll: \$967,282.34**

**Grand Total: \$4,873,504.44**

**# of Checks: 546**

- 2) Application for a Local Permit or Charity Local Permit
  - a. Williston Korner Lions – Raffle 5/23/2017
  - b. Williston State College – Raffle 5/1/2017
  - c. Williston Area Builders Association – Site Authorization
  - d. Girl Scouts of Williston – Bingo 3/25/2017

- 3) Special Permit to Sell Alcoholic Beverages
    - a. Buster's Bar – 3/18/2017
    - b. Buster's Bar – 3/25/2017
    - c. Buster's Bar – 4/1/2017
    - d. American Legion – 3/31/2017
    - e. American Legion – 4/7 & 4/8/2017
    - f. American Legion – 4/8/2017
  - 4) Business License
    - a. SuperPumper – Bulk Storage, Tier II
    - b. Williston Tire Center – 1909 2<sup>nd</sup> Ave W – Bulk Storage, Tier II
    - c. Williston Tire Center – 1316 2<sup>nd</sup> Ave W – Bulk Storage, Tier II
    - d. Pizza Hut – Specialty Restaurant Beer License – Transfer of Ownership to Seven K Huts LLC
    - e. Century Taxi – Additional Vehicle
- C. Building Official
- D. City Planner
- E. Authorization to Bid Equipment
  - 1) Hook Truck (Sanitation)
  - 2) Side Load Truck (Sanitation)
- F. Assessor
  - 1) Abatement
  - 2) Exemptions

**Motion by Cymbaluk, Seconded by Piesik to approve the Consent Agenda as presented.  
UNANIMOUS BY VOICE VOTE**

### 3. Public Hearings

Kent Jarcik, City Planner, presented the following item:

- A. Public Hearing to Consider Adoption of the Updated Williston-Williams County Regional Plan

This is a comprehensive plan update regarding the adoption of the Williston-Williams County Regional Plan.

A joint special meeting of the Williston-Williams County Planning and Zoning Commissions was held on February 16, 2017 at the Williston Area Recreation Center. Cindy Gray of SRF Consulting presented the plans to a public forum. There has been two extensive review periods. Public notice for the joint special meeting was given for approximately 6 weeks. Prior to that, two public input meetings were held on November 9<sup>th</sup> and 10<sup>th</sup>, advertised in advance for the public to look at the full draft.

Resolution 17-008 to adopt the plan is included in the Commission Packet. Some final edits will need to be made by the City Attorney's office to include the previously adopted Downtown Plan and Downtown Parking Studies as part of this plan which replaces the 2010 Comprehensive Plan.

The Planning and Zoning Commission voted to recommend adoption with the proposed recommendation to approve the resolution to adopt the Williston and Williams County Regional Plan Update, consisting of the Comprehensive Plan and Transportation Plan, which replaces the 2010 Comprehensive and Transportation Plans, and to accept the recommendations of the corridor studies that pertain to roadways in the City's jurisdiction (primarily Corridors A and E). The recommendation was approved with a 6-0 vote.

Mayor Klug opened the hearing up for public comment on the Adoption of the Updated Williston-Williams County Regional Plan. Mayor Klug repeated his offer for public comment a second time.

Patrick McGarry, McGarry Consulting, stated the plan is a great plan. Mr. McGarry states the important thing to remember with this transportation plan is the County and City are approving these subdivisions within this area and the Townships are often left with roads to maintain within the new subdivision and not enough funds to do so, Lukenbill is one of them. He would like to see more collaboration with the City, County and Townships impacted by this plan, and that, in the future, that it becomes a public-private partnership with the subdivisions and/or Townships to help get the roads improved.

Mayor Klug repeated his request for public comment one more time. There were no additional comments, and Mayor Klug declared the hearing closed.

**Motion by Cymbaluk, Seconded by Brostuen to approve Resolution 17-008 as presented.**

**AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl, Klug**

**NAY:**

**ABSENT AND NOT VOTING:**

**CARRIES: 5-0**

#### 4. Bid Openings

Police Chief James Lokken presented the following item:

##### A. Patrol Vehicles (Police Department)

The Police Department went out to bid for two AWD police vehicles utility vehicles. Two bids were received, Red Rock Ford and Murphy Motors. Red Rock Ford presented the lowest bid at \$64,665.00 for two vehicles, including specs. The Police Department recommends the award to Red Rock Ford.

**Motion by Piesik, Seconded by Cymbaluk to approve the award to Red Rock Ford in the amount of \$64,665.00 as presented.**

**AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl, Klug**

**NAY:**

**ABSENT AND NOT VOTING:**

**CARRIES: 5-0**



Dave Bell, Director of Public Works, presented the following two items:

- B. Underbody Mower (Roads & Streets)  
Public Works went out for bids for an underbody mower. Gooseneck Implement provided the only bid in the amount of \$10,805.78. The Public Works Department recommends the award to Gooseneck Implement.

**Motion by Brostuen, Seconded by Cymbaluk to approve the award to Gooseneck Implement in the amount of \$10,805.78 as presented.**

**AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl, Klug**

**NAY:**

**ABSENT AND NOT VOTING:**

**CARRIES: 5-0**

- C. Packer/Roller (Roads & Streets)  
Public Works went out for bids for packer/roller. Two bids were received, Swanson Equipment and Tractor & Equipment. Swanson Equipment presented the lowest bid at \$23,500.00. The Public Works Department recommends the award to Swanson Equipment.

**Motion by Cymbaluk, Seconded by Piesik to approve the award to Swanson Equipment in the amount of \$23,500.00 as presented.**

**AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl, Klug**

**NAY:**

**ABSENT AND NOT VOTING:**

**CARRIES: 5-0**

- 5. Accounts, Claims and Bills Not Approved in the Consent Agenda
- 6. Ordinances

- A. Ordinance 1059 Tobacco, Replacing Ordinance 1056 – Second Reading  
The original Tobacco Ordinance 1056 has been revised to incorporate administrative needs of the Auditor's office. Resolution 17-006 setting the schedule of fees and valid license dates was approved by the Board at the last commission meeting of February 28th.

**Motion by Cymbaluk, Seconded by Brostuen to approve the second reading of Ordinance 1059 Tobacco, replacing Ordinance 1056 as presented.**

**AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl, Klug**

**NAY:**

**ABSENT AND NOT VOTING:**

**CARRIES: 5-0**

- 7. Petitions, Communications and Remonstrance's

Mayor Klug presented the following item:

- A. *Small Business Development Centers Day*  
WHEREAS, the United States Congress created the federal Small Business Development Centers (SBDCs) program to provide training and technical

assistance for entrepreneurs and small businesses across the United States via 63 federal SBDC networks that provide nearly 1,000 local or regional service centers; and

WHEREAS, the Congress authorized creation of the America's Small Business Development Centers national association (ASBDC) to help represent the federal SBDC networks in cooperation with the U.S. Small Business Administration and ASBDC has created March 22, 2017 as national SBDCs Day; and

WHEREAS, the North Dakota Small Business Development Centers (ND SBDC) is a partnership between the federal government (U.S. Small Business Administration), State of North Dakota (Commerce Department) and North Dakota University System (University of North Dakota) that provides training and technical assistance to entrepreneurs and small businesses across our great state from 10 service centers located in Bismarck, Bowman, Devils Lake, Dickinson, Fargo, Grand Forks, Jamestown, Minot, Wahpeton and Williston, serving all 53 counties in and clients from all 53 counties of North Dakota; and

WHEREAS, SBDCs are the most comprehensive small business assistance network in the nation and provide free client business advising and low-cost training on important small business topics such as business planning and logistics, capital acquisition, marketing, regulatory compliance and technology; and

WHEREAS, SBDC clients open, manage and grow their businesses, provide job creation and employment, offer goods and services to clients, pay taxes and contribute to their communities; and

WHEREAS, the North Dakota Small Business Development Centers helped their clients to produce the following impacts during the last calendar year and the past two state biennia:

January- December 2016

1,013 unique individual clients

5,410 hours of free consultation assistance

94 helped create these new businesses in our state 472 jobs created or retained

\$41,433,981.00 capital formation/infusion in our state

July 2012-June 2016

3,381 unique individual clients

30,278 hours of free consultation assistance

472 helped create these new businesses in our state 3,469 jobs created or retained

\$370,718,121.00 capital formation/ infusion in our state

NOW, THEREFORE, as Mayor of the City of Williston I do hereby proclaim March 22, 2017 as SBDCs Day in the City of Williston, North Dakota.

Commissioner Cymbaluk presented the following item:

- B. *Family Crisis Shelter - Human Trafficking Grant Extension*  
This is a request for extension of the grant request granted by the City Commission in June 2016. The Family Crisis Shelter is looking to extend the Human Trafficking Grant for an additional 2 years (24 months).

**Motion by Cymbaluk, Seconded by Piesik to approve the grant extension up to 24 months for the Family Crisis Shelter for the Human Trafficking Case Managers.  
UNANIMOUS BY VOICE VOTE**

8. Report of Commissioners  
A. President of the Board  
B. Vice-President; Finance Commissioner  
C. Street and Improvement, Sanitation, Cemetery and Public Works Commissioner  
D. Fire, Police and Ambulance Commissioner

Commissioner Brostuen presented the following item:

- E. Water Works, Sewer, Airport, Building and Planning Commissioner  
1) ARFF/SRE CMAR Contract  
The CMAR Contract for the ARFF/SRE building for the new airport has been out for comment. The FAA has finished its comments on the contract. Comments from KJL and JE Dunn are also expected. David Tuan, City Administrator, stated that the City Attorney's office has been working on this contract. It's down to the final comments between the private parties, now that the FAA endorsement is there. The City is ready to schedule the kick-off meeting to start the design phase. Request approval contingent upon the attorney's office, KLJ and JE Dunn working through the remaining details.

**Motion by Cymbaluk, Seconded by Brostuen to approve the CMAR Contract contingent upon the final details, City Attorney approval with KJL and JE Dunn's comments.**

**AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl, Klug**

**NAY:**

**ABSENT AND NOT VOTING:**

**CARRIES: 5-0**

9. Report of Department Heads

David Tuan, City Administrator presented the following item:

- A. City Administrator  
1) Water Resource Recovery Facility-Change Order #2 Rice Lake (Contract #1)  
This is Change Order #2 for the Water Resource Recovery Facility in the amount of \$320,065.79. This change order includes over 50 items. One of the 50 items listed includes changing the footprint of one building, at the City's request, for safety and expansion purposes. The process of

this change order includes recommendations from the engineer, submittal by the contractor and thorough negotiations to ensure the City is getting the best possible pricing. To date, change orders for this project total \$385,000.00, which represents less than 0.5% of the total project cost. The Administrator's office recommends approval of Change Order #2 for the Water Resource Recovery Facility.

Mayor Klug invited Jason Bensen, AE2S Project Manager, to speak about how the project is progressing. Mr. Bensen stated the project is going well and in the home stretch. The project is on track for substantial completion in June 2017 with final completion this summer. Discussion held regarding water treatment and discharge levels.

**Motion by Piesik, Seconded by Brostuen to approve Change Order #2 in the amount of \$320,065.79.**

**AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl, Klug**

**NAY:**

**ABSENT AND NOT VOTING:**

**CARRIES: 5-0**

John Kautzman, City Auditor, presented the following item:

B. City Auditor

1) 2017 City Equalization Hearing – May 3, 2017

Based on historic scheduling of the Tax Equalization hearing, the Auditor's office, in coordination with Williams County Tax Equalization, requests a hearing date of May 3<sup>rd</sup>.

Commissioner Cymbaluk asked about the number of notices expected to go out. Darcy Anderson, Williams County Tax Director, stated she did not have an exact number because assessments have not been finalized yet, however, because values are lower, there shouldn't be too many notices going out.

**Motion by Cymbaluk, Seconded by Brostuen to set the Tax Equalization hearing for May 3<sup>rd</sup> at 6:00pm.**

**AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl, Klug**

**NAY:**

**ABSENT AND NOT VOTING:**

**CARRIES: 5-0**

Attorney Jordon Evert presented the following:

C. Attorney

1) Attorney Fees for Property Acquisition

The Commission previously approved the payment of attorney fees, as it pertains to the airport land acquisition, in the amount of \$15,000. Included in the Commission Packet are copies of the billing statements from GK & Associates, representing the Jorgenson's and Jensen's, in the

amount of \$17,244.00. Per the agreement with the Jorgenson's and the Jensen's, the City is obligated to pay the attorney fees. The City Attorney's office requests amending the previous Commission approval to include an additional \$2,244.00 in attorney fees, for a total of \$17,244.00

Commissioner Piesik asked if Mr. Evert reviewed the statements. Mr. Evert confirmed that he did review the statements and the fees seemed in line with the amount of work involved.

**Motion by Cymbaluk, Seconded by Brostuen to approve the attorney fees related to the Jorgenson/Jensen land acquisition in the amount not to exceed \$17,244.00 as presented.**

**AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl, Klug**

**NAY:**

**ABSENT AND NOT VOTING:**

**CARRIES: 5-0**

D. Director of Public Works

Bob Hansen, City Engineer, presented the following item:

E. City Engineer

1) Resolutions Creating Water, Sewer & Street Improvement District 17-2  
This summer the City of Williston is proposing to replace the water and sewer systems and the existing streets along:

- 1<sup>st</sup> and 2<sup>nd</sup> Avenue East between 6<sup>th</sup> and 11<sup>th</sup> Street.
- 7<sup>th</sup>, 8<sup>th</sup> and 9<sup>th</sup> Street between Main Street and the alley between 2<sup>nd</sup> and 3<sup>rd</sup> Avenue East.

The estimated cost of the proposed project is as follows:

Water System Improvements:	\$1,086,549.00
Sewer System Improvements:	\$854,788.00
Street Improvements:	\$3,523,602.00
Total Estimated Cost:	\$5,464,939.00

The City would pay for the costs of the water and sewer system improvements and 2/3 of the street improvement costs. The estimated City's project cost is approximately \$4,290,405.00. The 2017 Capital Improvement Budget includes \$5,000,000 for this project.

The remaining 1/3 of the street improvement costs, approximately \$1,174,534.00, would be assessed to the property owners with in the Improvement District on a Front Foot Basis.

A Public Input Meeting was held on Thursday, March 9<sup>th</sup> with three affected residents attending. One attendant was a strong supporter of the project. The other attendants were a couple who recently purchased a house located on a parcel consisting of one and half lots located on a

street corner. Their front foot assessment would be calculated using the sum of the short sides of their lots plus 50% of the long side of their property. They were concerned about the cost of their assessment and the fairness of the front foot basis calculation of their assessment.

In order to proceed with this project it is necessary that the Commission adopt the following resolutions creating Water, Sewer and Street Improvement District 17-2:

- Resolution creating Water, Sewer and Street Improvement District 17-2.
- Resolution directing the City Engineer to prepare report regarding the costs and feasibility of constructing the project.
- Resolution approving the Engineer's Report.
- Resolution Declaring the Necessity of constructing Water, Sewer and Street Improvement District 17-2.

These resolutions schedule a Protest Hearing to be held during the April 25<sup>th</sup> City Commission Meeting.

There is also a Declaration of Intent, to be signed by the City, Auditor. regarding the Bond Issue for this project.

The City Engineer's office recommends the Commission adopt the resolutions necessary to create Water, Sewer and Street Improvement District 17-2 as presented.

**Motion by Brostuen, Seconded by Piesik to adopt the resolutions necessary to create Water, Sewer and Street Improvement District 17-2 as presented.**

**AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl, Klug**

**NAY:**

**ABSENT AND NOT VOTING:**

**CARRIES: 5-0**

- F. Fire Chief
- G. Chief of Police
- H. Building Official
- I. City Planner
- J. Economic Development
- K. Airport
- L. Assessor
- M. Convention and Visitor's Bureau
- 10. Appointments and Consultations with Officers
- 11. Unfinished Business
  - A. Ordinance 1044 Adding Microbrew Pub, Brewer Taproom, Domestic Distillery and Domestic Winery licenses.  
Item will be held for the next meeting
- 12. New Business

13. Executive Session

14. Adjourn

**Motion by Piesik, Seconded by Brostuen to**

**AYE: Piesik, Cymbaluk, Brostuen, Bekkedahl, Klug**

**NAY:**

**ABSENT AND NOT VOTING:**

**CARRIES: 5-0**